

CITY OF ASHLAND



Oregon

Adopted 2006–2007 Budget

CITIZENS' BUDGET COMMITTEE

ELECTED MEMBERS:

John Morrison, Mayor
Alex Amarotico, Councilor
David Chapman, Councilor
Jack Hardesty, Councilor
Cate Hartzell, Councilor
Kate Jackson, Councilor
Russ Silbiger, Councilor

APPOINTED MEMBERS:

James Bond
Dee Anne Everson
Arlen Gregorio
Martin Levine, Chair
Kathleen Mackris
Roberta Stebbins
Lynn Thompson, Vice Chair

ADMINISTRATIVE STAFF

Gino Grimaldi, City Administrator until 5/1/06
Martha Bennett, City Administrator from 5/22/06
Lee Tuneberg, Administrative Services/Finance Director
Don Robertson, Parks and Recreation Director



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Ashland
Oregon**

For the Fiscal Year Beginning

July 1, 2005

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Presentation to the City of Ashland for its annual budget for the fiscal year beginning July 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements. We are submitting it to GFOA to determine its eligibility for another award.

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City of Ashland 268.85 FTE Adopted



The City of Ashland is a municipal corporation first organized in 1874. The Ashland City Council is elected to serve as the governing body for Ashland’s 20,880 citizens. The Mayor, who presides at the City Council meetings, is elected at-large for a four-year term. Six council members are elected at-large for four-year staggered terms. Other elected officials are the City Recorder, Municipal Judge, and the five-member Parks and Recreation Commission.

The Mayor, with confirmation of the City Council, appoints a City Administrator. The City Administrator has responsibility for all City functions with the exception of the Parks Department. The Mayor, with confirmation of the City Council, also appoints the Department Heads, the City Attorney, and the Band Board.

The City Administrator recommends the appointment or dismissal of the Administrative Services and Finance Director, Community Development Director, Electric Director, Fire Chief, Information Technology Director, Police Chief, and Public Works Director.

In addition to the help they receive from their appointed staff and employees, 21 advisory boards and commissions assist the City Council. Over 135 Ashland citizens serve on these boards and commissions and make a valuable contribution to the City of Ashland.

The City of Ashland is located in the southwestern part of the state, which is rated as one of the major tourist areas within Oregon. The economic base of Ashland is primarily dependent on tourism and higher education, with a small manufacturing sector based on high technology. The City of Ashland was incorporated in 1874 and operates under the provisions of its own charter and applicable State law. The City of Ashland provides a full range of municipal services including police and fire protection, parks and recreation facilities/activities, streets, airport, planning, zoning, senior program, and general administration services. The City also operates the water, wastewater, cable television and electrical utility systems.

Date of Incorporation	1874
Form of Government	Council, Administrator
Area in Square Miles	6.52
Elevation in Feet	1,900
Annual Precipitation in Inches	18
Police	
Stations	1
Patrol Units	8
Sworn Officers	27
Physical Arrests, Juvenile and Adult (non traffic)	1,724
Traffic Violations	5,259
Fire	
Stations	2
Fire Fighters	31
Fire Alarm Responses	425
Emergency Medical Responses	2,716
Non-emergency Public Service Responses	109
Fire Protection Plans Review	535
Streets	
Miles of Paved Streets	100
Miles of Gravel Streets	14
Miles of Storm Sewers	84
Water	
Miles of Water Mains	124
Service Connections	7,846
Hydrants	1,131
Daily Average Consumption in Millions of Gallons	3
Maximum Daily Capacity of Plant in Million Gallons	8
Sewer	
Miles of Sanitary Sewers	108
Treatment Plant	1
Service Connections	7,680
Daily Average Treatment in Million Gallons	2
Maximum Daily Capacity in Million Gallons	4

Electric

Street Lights	1,707
Electrical Transformers	1,943
Service Connections	10,787
Poles	3,501
Substations	3

Telecommunications

Miles of Fiber	25
Miles of Coax	117
Cable TV	3,109
Cable Modem	3,923
Potential Station Capacity	161

Parks and Recreation

Community Centers	3
Parks	19
Park Acreage	637
Golf Courses	1
Swimming Pools	1
Ice Skating Rinks	1
Skateboard Parks	1
Tennis Courts	12
Trails (miles)	29

Health Care

Hospital	1
Hospital Beds	49

Education

Elementary Schools	3
Elementary School Instructors	61
Secondary Schools	2
Secondary School Instructors	106
State Universities	1

Ten Year Statistics

Year	Assessed Valuation	Population	School Enrollment
1996-97	1,201,600,940	18,360	3,384
1997-98	1,035,683,650	18,560	3,358
1998-99	1,088,136,230	19,220	3,309
1999-00	1,157,736,510	19,490	3,258
2000-01	1,240,116,210	19,610	3,411
2001-02	1,333,040,730	19,770	3,393
2002-03	1,423,894,752	20,130	3,321
2003-04	1,511,835,569	20,430	3,138
2004-05	1,593,607,600	20,590	2,920
2005-06	1,677,271,999	20,880	2,777

Petty Cash

Oregon Revised Statute 294.465 requires that each petty cash account and the amount thereof be listed in the budget document. The City of Ashland has the following cash accounts:

City Recorder	1,000
Community Development Till	150
Electric	100
Finance - Accounting	300
Finance - Purchasing	400
Fire and Rescue Department	200
Hargadine Parking Structure	50
Municipal Court Till	100
Park and Recreation	200
Police Department	200
Police Till	50
Utilities Till	260
	<u>\$ 3,010</u>

Major Employers in the City of Ashland

<u>Employer</u>	<u>Industry</u>	<u>Employment</u>	<u>Status</u>
Southern Oregon University	Higher Education	849	Exempt
Oregon Shakespeare Festival	Entertainment	530	501c3
Ashland Community Hospital	Health Care	436	501c3
Ashland Public Schools	Public Education	350	Exempt
City of Ashland	Municipal Government	216	Exempt
Butler Ford	Automotive	168	Close Corp.
Pathway Enterprises	Health Care	150	Close Corp.
Ashland Food Cooperative	Retail\Grocery	128	Public Corp.
Professional Tool Mfg. LLC	Manufacturing	90	Close Corp.
Prestige Care (dba Linda Vista)	Health Care	75	Close Corp.



CITY OF ASHLAND



DATE: April 20, 2006
TO: Ashland Budget Committee
FROM: Gino Grimaldi, City Administrator
Lee Tuneberg, Budget Officer
RE: Fiscal Year 2006-2007 Budget Message

OVERVIEW

Submitted herein is the City of Ashland's proposed budget for the Fiscal Year 2006-07 (FY 2006-07 or 2007). This budget represents the efforts of many staff members to present a balanced budget with long term planning extending six years into the future. For several years we have discussed the challenges of maintaining current service levels within existing revenue streams. Last year we had to raise property taxes for the first time in six years and this year we had to exclude some proposed programs or positions to avoid another increase in the coming year to balance the General Fund budget.

The budget presented here remains a conservative one, characterized in its development by adherence to two important factors; recognizing the need to balance ongoing expenditures with ongoing revenues, and taking steps to implement Council goals while maintaining core service.

MAJOR ACCOMPLISHMENTS

The Mayor and Council, city staff, commission and committee volunteers and the community made significant progress on a number of issues and projects during the FY 2005-06.

Numerous capital projects have been completed or are nearing completion including runway and lighting improvements to the airport, street resurfacing and reconstruction on East Main, Tolman Creek Road and Water Street and reconstruction of the Water Street railroad bridge.

A review of water and wastewater systems development charges was conducted. A task force is working on the needed street improvements including how to fund and manage the projects into the future. Approximately \$6 million in replacements and upgrades are projected for the years leading to FY 2011-12.

A study of the Ashland Fiber Network was completed by an Options Committee in November 2005 to provide alternatives in operations and funding debt service. Although work continues on the desired direction, staff had to build the budget with "status quo" information for AFN while final decisions on direction are being made by Council.

Other recent milestones were:

- Successful recruitments of a new City Administrator and the city's first Information Technology Director,
- Completion of internal audits and operational studies of the Community Development and Police departments,
- Garnering a grant for a Park and Ride to be located at the north end of town, and

- Preparation to annex land into the city for a private manufacturer to locate a custom roadster facility creating new jobs.

Much of this work will carry into FY 2006-07 including executive, managerial and operational studies relating to community development, the downtown plan, city staff compensation as it relates to market and economic pressures, workforce housing in the community and further evaluation and implementation of recommendations garnered from studies conducted in FY 2005-06 for the Community Development and Police departments.

MAJOR CHALLENGES

The City of Ashland has moved away from its ability to fund new services and the increased cost of ongoing services utilizing surplus reserves to cover shortfalls. In the last three budgets proposed, staff consciously attempted to balance annual incomes and requirements while maintaining target fund balances to ensure financial viability.

This internal goal of balancing annual incomes and outgoes is sometimes sacrificed when revenues do not grow as anticipated, expenditures remain constant or grow even though revenue generating activities fall off, overhead costs such as health care, retirement and operational costs like fuel increase faster than, and without any direct relationship to, the revenues that can be generated from operations, and planned or unplanned one-time expenditures outweigh the year's resources. All of these affect the balance between resources and requirements, eventually impacting the targeted fund balance.

Staff believes that adequate fund balances and reserves can and will be maintained for the short-term budget as proposed but not without concerted effort by the city to prioritize the desired services and the appropriate levels as well as matching the revenue sources to fund the related activities.

The current, overall financial condition is adequate, but some funds are in need of increased resources or elimination of some lower priority programs in order to meet future obligations of remaining services. In other funds, changes in the local economy could result in the need for a reduction in services to the citizens of Ashland. The city may still benefit from a stronger local economy than most but needs to take steps to ensure this stability remains in order to continue providing enviable services and affording changes in operations or revenue streams to meet new needs.

Stability of key revenue streams compared to expenses continues to be problematic. Diminished revenue amounts from legislative action (restrictions on the amount collectible for ambulance services), self-imposed restrictions (senior and low income discounts) and changes in the economy (higher cost per gallon of gasoline causing less gallons to be sold which decreases gas tax revenue) make it difficult to balance the budget. Match these with increased use from public need like ambulance runs and direct costs like wholesale power and fuel, and indirect costs like compensation or internal costs and there becomes a disconnect in the budget.

The city's telecommunications operation known as Ashland Fiber Network (AFN) is in the final stages of a review to determine operational changes and financial impact to the community. Transition to a new course and the determination of charges for service and funding the debt have not been completed but are expected to occur before the proposed budget is approved or adopted. A status quo budget with inflationary assumptions has been included in this document to allow the annual process to move forward. Please note that significant changes in operations and paying for the debt are expected and will affect the overall budget.

The current and long-term budgets for several funds need focused attention in FY 2006-07. All funds with sizeable capital project schedules (Airport, Streets, CIP, Water and Wastewater) are tasked by significant cost increases that outpace revenue streams. A good example is the Street Fund that includes transportation and storm drain operational and capital costs. Contributing factors for this fund's financial difficulties are rising operational costs (like fuel) and growing peripheral expenses for extended "free" bus service and boulevard maintenance. Staff has had a review for correction of this on the "radar screen" for several years but had to wait as even larger water and wastewater issues

were addressed. The costliness of these desired services have consumed previous conservative increases in utility charges and have moved this fund to the forefront for study. In March, Council accepted the need for a concentrated effort by a task force to address this problem. A significant issue to understand is the complexity of these activities, the availability of staff to either do the work or manage out-sourced work and the prioritization of projects needing to be done. The task force will have to help evaluate desired services and service levels, capital needs and the city's ability and willingness to pay for them.

An important aspect of managing the financial future of the City of Ashland involves knowing the actual cost to provide specific services. This information can be used to establish fees, manage costs, and evaluate the effectiveness of programs in relationship to the cost. The information can also be used to set rates and to make sure we are meeting City Council objectives regarding the recovery of costs. The proposed budget contains funding to complete this effort but staff availability is key. Work on these important processes can no longer be deferred by other operational needs in the coming years. Staff is anxious to work on these cost evaluations in FY 2006-07 to aid Council decision making.

A normal part of the budget preparation process is for staff to look at what things could be done differently in an attempt to make the city a better organization and a better service provider. It is not unusual for departmental restructures and the transfer of activities to be included as part of the proposed budget. Over the years Ashland has seen small and large changes such as moving activities or divisions between departments to leverage talent or better align activities. Smaller changes can go unnoticed without staff raising the issue but larger ones like the Senior Program moving to Parks, creating a new department to manage internal technology and AFN operations, Parks Accounting and Municipal Court moving to Finance, and the Finance - Human Resources merger into Administrative Services in the last few years have been brought to the Committee's attention.

Larger organizational changes are often reviewed over multiple budget years for operational and financial efficiencies and can be revised during that time. A very good example is the creation of the Information Technology Department. Even though key decisions will soon be made on AFN, technology for the city will remain as a support system and tool for communication, operation and improvement. In the past technology has been one of the many activities of another department and may have been under served. Putting technology under a new director is expected to provide new and added support to all departments.

Almost all departments asked for additional staff. Department Heads met and prioritized the needs. Two new positions were included in the budget (one each in the Water and Electric funds, both supported by rates) but other departmental requests could not be accommodated due to financial constraints. New personnel in Administration, Legal and Administrative Services were omitted from the proposed budget because of the significant impact they would have on other departmental costs, rates, fees and taxes. The departments impacted by these changes address them in handouts, in the narratives found in the Department Section of this document and will speak to them as part of their budget presentation. Additionally, some requests for positions were delayed to allow operational issues (such as organizational changes proposed through departmental studies to gain functional efficiencies) to be addressed before new staff can be supported.

The costs for participating in the Oregon Public Employment Retirement System and having an unfunded liability continues to greatly impact rates and fees. PERS originally informed the city that the increases would total over 80% due to Ashland's projected costs. This rate of increase was revised in early April to 47% with immediate implementation. City of Ashland set aside \$400,000 in FY 2003-04 to defray the impact of the inevitable increase. In FY 2005-06 the city budgeted to use this reserve but the increase was delayed once again. The \$400,000 amount has been included in FY 2006-07 in Personal Services section of the Insurance Fund.

Health costs continue to rise rapidly but the proposed amount for FY 2006-07 is less than experienced in the last five years. Increases averaged 15% each year for the previous three years and cost savings such as premium sharing have not kept pace. A good experience rating during FY 2005-06 and changes in the insurance association program kept Ashland on the lower end of costs resulting in a proposed increase of 7 to 9%. However, changes in the

benefits provided by the association were grieved by some employees and the city is now responsible for certain costs stemming from program limitations. Alternatives have not been readily available in the Rogue Valley and this has limited cost-savings options to offer to the five different bargaining units imbedded in the city. In the coming year there is a new preferred provider product from the city's health care company that may reduce premiums. Sharing in the savings could entice bargaining units to take early advantage of this new program for the benefit of all.

Purchased power is a significant expense in the city's current and future budgets. Wholesale power rates from Bonneville Power Administration (BPA) forced the city to budget for record-breaking increases for several years and the implementation of a surcharge to smooth the transition from BPA's old rate methodology to today's. In FY 2005-06 the surcharge was reduced 10% and no electric rate increase was made. For FY 2006-07 the budget eliminates the BPA surcharge and an electric rate increase of 10% is used to meet requirements. The net affect is a 2% increase to the consumer.

In most cases Materials and Services were held to 3.0% but industry requirements like fuel, insurances and capital construction and internal costs were allowed to grow by the necessary rates. Capital outlay (including equipment and construction projects), debt service and internal transfers vary from year to year based upon need. Where appropriate, staff will speak to any variances and important issues.

Significant increases in some internal charges due to hidden costs remain an issue for departments and the city. Most of this relates to the services provided to all via the Central Service Fund which includes the budget for Mayor & council, Administration (including Legal) Administrative Services (including Finance, Utility Billing, Accounting, Human Resources and Purchasing), Computer Services, etc. However, the city owns many buildings that house other valued services and community activities. The cost to maintain, repair and improve these buildings is growing. Important repairs and renovations can be costly and are often unanticipated thus negatively impacting any department doing the work. Since there is seldom a revenue stream for these costs they often result in a "hit" to a specific fund balance even though many departments and funds benefit from the facility. Examples of facility maintenance, repair and upgrades are the new roof in 2005 for the Community Center, security and repairs at City Hall, maintenance of the Grove and planned study and revisions to the Civic Center including the Police Department. For FY 2006-07 staff has moved the Facilities Division from Central Service to Capital Improvement to recognize the staff, materials and work to maintain assets used by the city, Parks and community. An increased internal charge estimated on square footage of buildings used by departments to fund such efforts has been included in the budget in addition to a shift of Central Service Fund fees to Facility Use fees so that all departments contribute to the various buildings they use. The end result was approximately \$200,000 more charged to departments to maintain facilities.

The proposed budget has been prepared with a multiyear perspective, estimating trends in revenues and expenditures, taking into consideration the longer-term impacts of decisions made today regarding staffing levels and services provided. Total budgeted fund balance remains in the \$15 – 20 million range for most of the long-term, well below the standard used by other agencies and rightfully so based upon Ashland's diverse financial plan. The fund balance (working capital carryover) for FY 2009 and FY 2011 fall to the \$10 – 12 million range but should not be the cause of alarm at this point given their distance in the future and the multitude of variables under the city's control to manage these numbers between now and then.

A key issue to note is that departmental expenditures are at a higher percentage of their budget each year. This results in less "room" left in their budget at year's end, a higher probability that monies will need to be used (transferred) from Contingency or borrowed from other funds. In either case smaller balances will be carried forward to aid the following year(s). Ashland is experiencing this and it is a direct result of three things:

- Holding departmental budgets to small or no increases while many necessary costs grow faster than inflation, and
- Demands for services growing faster than revenue streams.

The impact of the above issues may not be fully realized for years to come yet the strength of Ashland's financial condition, established operations and diversity of revenue sources help to balance the budget and forecast a stable city government over time.

Each year city staff looks at better ways to provide services and save money. However, some costs for service are beyond Ashland's control and could result in conscious decisions to lower service standards or eliminate less important services. Staff is confident that changes can be made over the coming year to best deal with many of the above issues, providing desired levels services at acceptable prices and making progress at balancing the revenues and expenses to meet target balances.

PROCESS

Each year the process for preparing the budget is modified to meet the needs of a systematic approach, allow for adequate public input and to accommodate for peripheral changes to programs and service levels deemed to be important portions of the overall budget. This year staff did the following:

1. Evaluate current year revenues and expenses to better project end-of-year fund balances.
2. Estimate revenues and expenses for the proposed year in light of the preliminary assumptions, adjusting where necessary in an attempt to balance incomes and outgoes in each fund.
3. Prioritize needed programs and staff to accomplish goals to maintain accepted levels of service.
4. Identify short falls or gaps between revenues and expenses and
 - a) identify potential related additional revenues or
 - b) reduce lesser priority expenses where possible to better align to targets.
5. Model long-term budgetary impacts of items 1 – 4 to provide better understanding of the issues above.

An overview of the complete budget process set forth by the State of Oregon and adhered to by Ashland can be seen on Page 1-29.

Consistent with past years' goals to prepare a budget that goes beyond the proposed year by projecting revenues, expense and financial condition for the following five, this budget presents similar information including planned financing, rate increases, and new projects. The budget includes all departments and funds of the City including Parks and Recreation.

The document is structured with two perspectives – by department and by fund. The departmental budget section aids the reader in gaining a comprehensive sense of the activities and operations performed by any one group. Staff has attempted to better associate departmental appropriations with major program or category of expense in the long-term plan for an extended perspective by fund. It should be noted that the long-term projections are provided to help identify future impacts and issues. This aids in bridging the differences between department and fund budgets to the adopting resolution. Each year, as a new budget is considered, revenues and requirements and increases and reductions are re-evaluated to present an acceptable proposed budget and updated long-term plan.

Throughout the document are tables and charts presenting preliminary performance measurements. Departmental narratives speak directly to those measures' impact on the proposed budget and strategic goals. Enhancements in these presentations will require a concerted effort over the coming years as we identify those measures and statistics most meaningful to the citizens and management.

A draft of the Council Goals as revised on February 10, 2006, follow this budget message. Under each goal are potential priorities, policies and projects for the next two years. Existing goals carried forward from prior years are not shown but include establishing a policy of formal public involvement, completing a riparian ordinance, adopting a Dark Sky ordinance, developing an urban forestry plan, improving public trail system, developing a comprehensive public transportation plan and a performance measurement program for all city departments to name just a few.

Within the budget document, departmental narrative may emphasize new or carry forward goals on the above list that specifically relate them. Staff also presents additional information for committee consideration that identifies potential changes to the proposed budget relating to staff increases, activities and funding alternatives. Some of those related directly to issues identified in the Goals of the City of Ashland. In the proposed budget, management could not accommodate all suggested activities and departments will speak to their specific exclusions as part of their presentation. An example of such an omission is the \$100,000 for the community visioning and public involvement programs in Administration in the Central Service Fund awaiting prioritization and funding.

BUDGET FORMAT

The budget format is consistent with the prior year. The expenditure portion of the document is organized by departments, not by fund, for reader ease and to provide a different perspective than by fund. Both a capital improvement plan section and a long-term budget section are included in the budget to assist the Budget Committee in understanding the proposed capital improvement projects and to get a better sense of where the City is headed financially, on a multi-year basis.

In addition, line item justification in detail was entered into the management system as documentation and support. This information facilitates management's internal review process and is used by the departments to track their projected expenditure needs and changes during the year. It ultimately results in better projections for the following years.

As this document and its major components are used, the city will refine the information and how it is presented to benefit the reader and staff. **The budget document is meant to be a financial plan, a communication device, a management tool and an operational guide.** Developing performance goals and measures will change as the needs warrant and their presentation in the budget will grow and change accordingly.

Summary information by fund, department, division and revenue source follows this message.

POLICIES & METHODS

The policies and practices employed by the city in developing our budget and compliance can be found in the appendix on page A-8 Financial Management Policies and A-14 Accounting Methods. Expenditure groupings are listed on page A-22 Chart of Accounts Descriptions to help the reader in understanding what kinds of things are normally expended from each line item.

BUDGET SUMMARY

The total for all funds for the 2006-07 budget is \$101,483,770 which is \$10.3 million more than last year's amended budget and is includes \$1.5 million more in staffing costs, \$2.7 million more in materials & services and \$5.7 million more in capital costs. The remaining difference relates to debt service and fund balance changes. The \$101 million includes all appropriations, transfers, contingencies and unappropriated fund balances. Included in the proposed budget are:

- a. Social services grants
- b. Economic and cultural grants
- c. Capital improvements
- d. Debt service
- e. Status quo and/or enhanced services
- f. Changes to revenues to meet city needs

Below is a total budget comparison by fund. Significant dollar changes can be seen in all of the funds that include capital projects and related financing. Increases by fund are primarily due to personnel costs, new or held-over projects and related borrowing. Decreases come from a reduction in total capital projects, financing and fund balances.

The Parks line below is summary information. Its totals include all Parks & Recreation funds including the transfer of the Senior Program from the General Fund and renewal of the Youth Activities Levy Fund at a higher amount.

Proposed 2006-07 Budget Comparison				
Fund	2005-06 Amended Budget	2006-07 Proposed	Dollar Difference	Percent Difference
General	14,508,934	16,697,770	2,188,836	15.1%
CDBG	574,100	636,250	62,150	10.8%
Street	5,079,055	11,927,753	6,848,698	134.8%
Airport	383,767	164,087	-219,680	-57.2%
Capital Improvements	5,344,574	6,769,119	1,424,545	26.7%
Debt	1,594,069	939,072	-654,997	-41.1%
Water	11,815,685	15,125,296	3,309,611	28.0%
Wastewater	11,036,843	9,540,802	-1,496,041	-13.6%
Electric	15,401,468	15,339,492	-61,976	-0.4%
Telecommunications	5,286,337	4,091,074	-1,195,263	-22.6%
Central Services	6,129,470	6,185,367	55,897	0.9%
Insurance Services	1,534,999	1,585,319	50,320	3.3%
Equipment	2,800,382	2,862,230	61,848	2.2%
Cemetery Trust	714,276	754,212	39,936	5.6%
Total by Fund	82,203,959	92,617,843	10,413,884	12.7%
Parks	9,010,042	8,865,927	-144,115	-1.6%
Total Requirements	\$91,214,001	\$101,483,770	\$10,269,769	11.3%

BUDGET ASSUMPTIONS

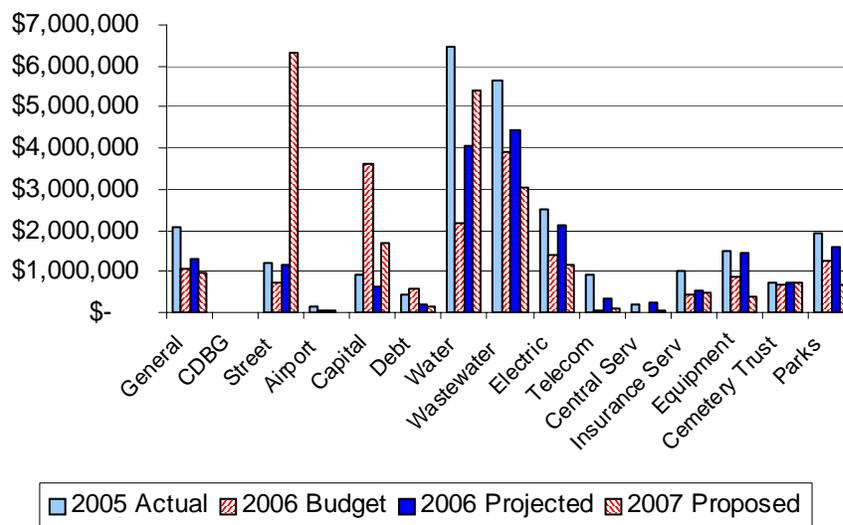
The following assumptions were approved by the Budget Committee to be used in the preparation of the proposed budget:

- Inflation for general Materials & Services will be 3.0% for 2006-07. (Exceptions for industry trends where appropriate and fuel at 50%)
- Population growth will be 1.0%.
- Property tax rate will be held to \$1.72 City, \$2.09 Parks, approximately \$3.81 combined.
- Staff will ensure efficient and effective operations prior to recommending tax level increases.
- Property tax assessed valuation growth will be 3% under Measure 50 and new construction will be 2%.
- Union contract provisions will be met and agreements reached with Police and Fire unions.
- The budget will address the City Council's strategic plan goals and objectives.
- The city will pay its contribution rate set by PERS. Additional amounts will be set aside when possible to offset future increases. Anticipated 40% increase for employer share on July 1, 2007, due to unfunded liability.
- Health care premiums will increase 7 - 9%. New labor contracts will include employee sharing the cost.
- User fees will continue to support enterprise operations.
- System development charges (SDCs) will be updated where applicable.
- Existing physical assets of the City will be maintained at current levels.
- The city will comply with Federal and State requirements.
- Planning fees will fund approximately 75% of division activities.
- Building permits will fund division activities at 100%.

Ending Fund Balance Comparison *				
Fund	2004-05 Actual	2005-06 Budget	2005-06 Projection	2006-07 Proposed
General	\$ 2,093,388	\$ 1,051,981	\$ 1,311,419	\$ 980,020
CDBG	(8,492)	-	-	-
Street	1,186,030	733,073	1,176,487	6,300,542
Airport	122,942	37,660	60,587	12,382
Capital	924,554	3,609,193	632,358	1,678,870
Debt	423,842	569,205	174,776	147,356
Water	6,458,231	2,158,888	4,071,296	5,388,118
Wastewater	5,664,179	3,899,968	4,447,802	3,026,100
Electric	2,527,430	1,405,027	2,128,492	1,169,731
Telecom	898,750	70,187	323,454	110,884
Central Serv	185,137	10,000	222,167	43,626
Insurance Serv	1,036,331	417,936	530,834	492,028
Equipment	1,489,055	856,499	1,450,069	366,320
Cemetery Trust	702,629	699,876	716,912	735,212
Parks	1,932,787	1,231,542	1,588,147	682,116
Total	\$ 25,636,793	\$ 16,751,035	\$ 18,834,800	\$ 21,133,305

* Projection includes unused contingency.

Ending Fund Balance Comparison



REVENUES

Ashland's revenue is primarily fee based as shown on the revenue summary page. Revenues are summarized by fund in the Long-term section of the budget document.

TAXES - The tax category makes up 28.8% of the total revenues, 0.7% less of the total revenue figure for the prior year. Taxes include property taxes, Electric Utility Users tax, Food & Beverage taxes, Hotel/Motel taxes and franchise fees.

PROPERTY TAXES - Property taxes are distributed to the General Fund, Parks Fund, Ashland Youth Activity Fund (Parks) for operations and the Water and Debt Service Funds for payment of bonded indebtedness. The estimated tax rate for 2007 is \$5.3033 or approximately \$0.048 more than the prior year. Last year, due to a calculation error, the city levied \$0.1549 less in the Debt Service Fund than is authorized. This error offset the \$.15 per \$1000 of assessed value increase approved to balance the General Fund resulting in a near identical tax rate between the two prior years. In preparing FY 2006-07 the city stayed within \$3.7147 general levy but debt service requirements that are funded by property taxes changed resulting the small increase. Projections show that this level of property tax may not be sufficient to meet operational needs for ongoing service levels in the near future of the General Fund. Tax rate comparisons by categories can be seen on pages 1-37 and A-4.

CHARGES FOR SERVICE - Charges for services account for 56.1% of Ashland's revenues. Some of the charges are for ambulance patient services, transportation utility fees, storm drain utility fees, airport rental fees, water services, wastewater services, electric service and telecommunications services, system development charges and internal service charges.

Each year the city must evaluate the appropriate level of its fees and charges. Staff attempts to stagger such adjustments for the benefit of the customer and to allow adequate time for evaluation since not all systems can be addressed in a single year. For FY 2006-07 the budget recognizes important increases in almost all areas to fund operations. In the Electric Fund the increase includes support for an additional position. The Water Fund increase includes funding for two positions in that the forest interface program grant ended and the cost for that service migrated to rates and fees. The following chart shows the estimated fee changes in the next several years. These estimates are necessary to meet projected operational and capital costs and to provide for long-term financial stability.

In the prior year a change in franchise fees and their distribution was implemented to provide better support for the General and Street funds. Increased Water and Wastewater fund franchise fees were allocated to the Street Fund, in part to replace the absence of electric franchise fees, but primarily to recognize the impact on streets that those two enterprises have in working on infrastructure. That level of support remains in FY 2006-07 and staff intends to review the basis for calculating and allocating all franchise fees to ensure an effective reimbursement program.

Proposed Increases	2006-07	2007-08	2008-09
Transportation Utility Fee	15.0%	3.0%	3.0%
Storm Drain Utility Fee	100.0%	3.0%	3.0%
Airport Fees	CPI	CPI	CPI
Water Fees	6.0%	6.0%	6.0%
Wastewater Fees	10.0%	10.0%	10.0%
Electric Rate Increase *	10.0%	3.0%	3.0%
Electric Surcharge *	-100.0%	0.0%	0.0%
AFN Cable TV Fees	10.0%	5.0%	5.0%

* In FY 2005-06 an Electric 5% increase was budgeted with a 10% decrease in the surcharge. The surcharge was decreased but no rate increase was implemented. After five years of using a surcharge to balance the Electric Fund revenues in recognition of very high wholesale power costs, staff has budgeted to remove the BPA surcharge entirely and raise rates to fairly represent costs in that fund. The net change between raising rates (including the user tax requirement) and removing the surcharge resulted in a 2% increase on the utility bill.

Significant increases in utility fees are needed to balance revenues with costs. As described earlier in this report, transportation and storm water operation costs exceed existing revenues today and in the near future. Wastewater's 10% increase is to provide an adequate, unreserved fund balance to meet loan requirements and AFN cable television increases are meant to cover rising programming and other operational costs. The percent of increase may be reduced once fund balances at the end of the current year.

SYSTEM DEVELOPMENT CHARGES - It is important for the city to re-evaluate each system development charge (SDC) on a regular basis. A study of water and wastewater SDCs was completed this year with corresponding changes in charges. As part of our long-term plan staff has identified needed changes in certain other SDCs to better match their contribution to the type of project being constructed or expenditure being made. Financial planning for the transportation and storm drain portions of the Street Fund indicate a need to evaluate SDC fee changes in the near future to fund anticipated projects. A group is studying all of the financial needs for street improvements and a recommendation for a study of Transportation SDCs is anticipated.

Scheduled reviews and potential changes for the coming years are presented below.

Systems Development Charges	2006-07	2007-08	2008-09
	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
Water SDC	Annual Review	Annual Review	Annual Review
Wastewater SDC	Annual Review	Annual Review	Annual Review
Parks SDC		To Be Reviewed	
Stormwater SDC	150%		
Transportation SDC	175%		

OPERATIONAL EXPENSES

The total budget comparison is one measure of the city's financial condition but looking at it on an operational basis provides better information for trending. The budget assumptions identified 3% as the default inflation factor to be used in calculating annual expenses. In many cases such as purchased electricity, health care, retirement and others the actual rate was different. A comparison of operational budgets including personal services, materials & services (excluding capital expenditures) and debt service is as follows:

Proposed Operational Budget Comparison				
Category	2005-06 Amended Budget	2006-07 Proposed Budget	Dollar Difference	Percent Difference
Personal Services	21,660,994	23,122,256	1,461,262	6.7%
Materials and Services	29,674,636	32,385,872	2,711,236	9.1%
Debt Service	4,777,136	4,163,428	-613,708	-12.8%
Total	\$56,112,766	\$59,671,556	\$3,558,790	6.3%

EXPENDITURES

PERSONAL SERVICES - Personal services costs represent 22.8% of the total proposed budget and 37.7% of the operational budget. The increase of 6.7% includes a 4.2% growth in general compensation and benefits, 1.1% more in health care premiums, 0.8% more for two new positions and 0.6% in budgeting for the Public Works director's return. The director's expense is partially offset by a reduction in temporary employee costs relating to external assistance contracted for during the military absence.

The table below provides the incremental costs causing the growth between the two years and a second table is provided to show departmental staff changes between the years.

Proposed Personal Services 2006-07 Budget		
Increases in Proposed Budget	Amount	*Percentage
General increase in compensation & other benefit	909,362	104.2%
9% Increase in Health Care	240,000	110.0%
New Positions (2 FTE's)	180,000	100.8%
Add the Public Works Director	132,000	100.6%
*Percentage calculated on Prior Year total of \$21,660,994		
Personal Services difference	\$ 1,461,262	107.0%

Department	2005-06 (FTE)	2006-07 (FTE)
Administration	6.50	6.50
Information Technology	15.65	15.65
Administrative Services	23.65	23.65
City Recorder	2.00	2.00
Police	39.80	39.80
Fire	35.00	35.00
Public Works	58.80	59.80
Community Development	17.00	17.00
Electric	21.10	21.85
City Subtotal	219.50	221.25
Parks	48.45	48.45
Total FTE	267.95	269.70

Net Change (FTE): +1.75

The above table reflects adding 2 positions city wide with several transfers between departments. New positions include:

- a line worker in the Electric Fund
- a utility worker in the Water Fund

Part of the line worker costs were offset by the elimination of .25 FTE of temporary help. The Water Fund also maintained the temporary position previously funded by a grant for the forest interface work.

MATERIALS AND SERVICES - This category represents 31.9% of the total budget and is budgeted to increase 9.1% primarily due to petroleum based products like fuel and asphalt increases and internal charges for shared services including administration, legal, finance, information technology, building maintenance equipment and insurances services.

After several years of cutting back in this area by capping the percentage increases, staff held most operational materials and services budgets to 3% (some categories like software costs, Council goal related costs and binding contracts could not be contained) to minimize the impact of increasing internal charges. Central Services costs (accounting, computers, legal assistance, executive management, etc.) and insurance coverage and, facilities charges could not be held to the same 3% standard in that they are predominantly personnel costs or are not readily controllable by the city. Besides inflationary and internal charge increases each representing 3.6%, the 10.3% increase includes \$500,000 for a new solar program (1.7%), a 10% CATV programming increase that represents 0.7% of total M&S and more in wholesale power and banking fees. It also includes a \$115,000 (-0.4%) reduction in contract services for interim management with the Public Works director returning.

CAPITAL OUTLAY – Total Capital Outlay (including equipment and furniture) and project costs are increasing from \$12.1 million to \$17.8 million. Included in that range are capital projects totaling \$13.3 million which is 68% more than the \$7.9 million amount budgeted in the prior year. The majority of capital equipment budgeted can be found in the Equipment Fund and an overview of each capital project can be found in the Capital Improvement section of this budget. Total CIP over the next six years is \$66.4 million and represents significant financing challenges for the city. Timing of projects may change based upon the city’s ability to take on all proposed projects and the community’s ability to pay for improvements.

Below is a summary by category of the projects included in the Capital Improvement Plan for the proposed budget year.

Capital Improvement Projects Category Totals	Cost
Transportation Projects	\$ 2,260,000
Local Improvement District Projects	485,000
Airport Projects	-
Water Projects	4,805,000
Wastewater Projects	1,425,000
Storm Drain Projects	185,000
Administration Projects	3,050,000
Electric Projects	790,000
Telecommunications Projects	50,000
Parks Projects	200,000
Total	\$ 13,250,000

DEBT SERVICE - The proposed budget includes the payment of all current debt obligations of the city. The amount budgeted is approximately 13% less than the prior year, primarily due to a \$369,794 smaller interest only payment needed on the AFN bonds.

The city has scheduled several external financing in FY 2006-07 including opportunities for the city to do improvement financing such as transportation-related projects, local improvement district financing and fire station #2 improvement tax-based bonds (general obligation bonds). The city will have to consider capital project timing and ability to pay as it looks to future issues of bonds or loans for construction.

ACKNOWLEDGEMENTS

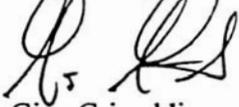
We want to acknowledge the creative energy of staff and their dedication to the City of Ashland. Special thanks to the finance staff and others for who have helped prepare this document. We look forward to your ongoing input and participation as we work toward continual improvement of the budget process.

SUMMARY AND CONCLUSION

In summary, this document represents the expertise, creativity, ingenuity and resourcefulness of the Department Heads, Finance Department, Division Managers, Supervisors and Staff.

It is our hope and belief that this budget protects the capacity of the City of Ashland to meet ongoing service needs, prepares for the potential of a slowing economy, and positions the city to improve core service levels when determined necessary. We look forward to the opportunity to discuss this budget with the Budget Committee.

Respectfully submitted,



Gino Grimaldi
City Administrator

Lee Tuneberg
Budget Officer

CITY OF ASHLAND

DATE: June 6, 2006
TO: Mayor and Council
FROM: Lee Tuneberg, Budget Officer
RE: Fiscal Year 2006-07 Budget Message Addendum

Overview

I am pleased to submit the approved Fiscal Year 2006-07 Budget in the amount of \$100,239,229. The recommended total amount includes City-wide reduction in health care of \$202,759 based upon new premium estimates, changes in the Telecommunication Fund that reduced the fund total by \$1,993,621 (including \$864,454 moving to the Debt Service Fund) for the transition away from cable television services and other changes approved by the Budget Committee. Also included is an operating property tax rate increase of \$.2600. The Debt Service Fund will receive \$.1750 for the debt of AFN which is Full Faith & Credit; the general fund will receive the remaining amount of \$.0850 for general programs. All the changes were reviewed and approved by the Budget Committee. They appear in the second column of revisions.

A detailed accounting of the changes to the expenditure classifications follows. Please note that the impact of these changes are included in the resolution and that any further changes made by Council must be done as an amendment to the resolution that establishes appropriations. Such changes will be reflected in the final budget document in the attached table under the fourth column for revisions.

General Fund

In total the General Fund was reduced by \$72,303 in Health Care Savings which will increase the ending fund balance. The Fire Department increased the CERT coordinator to a full FTE at a cost of \$20,000 and reduced its dispatch services by \$43,000. In the Community Development Department \$3,300 was added for the Regional Land Use Plan, \$25,000 for Rental Needs analysis and a Planner position was added for half of a year, funded by the increased property tax. In the Administration Department three items were added which are \$100,000 for Community Visioning, \$10,000 for Public Arts and \$2,000 for the ad hoc Economic Committee. These items are to be funded by the increase of property tax.

Community Development Block Grant Fund

Approved change was the reduction in Health Care.

Street Fund

Approved change was the reduction in Health Care.

Capital Improvement Fund

Approved Budget includes reduction of Building upgrades and modifications of \$620,000 and adding \$50,000 to fund a review of municipal building needs and funding. The savings of \$570,000 that would have increased the ending fund balance is being transferred to the Debt Service Fund to assist in paying the full faith and credit debt. Reduction from savings in Health Care cost were all approved.

Debt Service Fund

Approved Budget includes a permanent property tax rate of \$.1750 generating revenues of \$296,000 for payment of the full faith and credit debt. The remaining debt is funded by a transfer from the Capital Improvement Fund of \$570,000.

Water Fund

Approved change was the reduction in Health Care.

Wastewater Fund

Approved change was the reduction in Health Care.

Electric Fund

Recommended change was reduction of Electric's budget to accommodate the equipment structure improvement of \$220,000. Reduction from savings in Health Care cost were all approved.

Telecommunication Fund

Council approved AFN to transition away from cable television which reduced the fund by \$1,993,621 including moving the debt of \$864,454 to the Debt Service Fund. Reduction from savings in Health Care cost were all approved.

Central Service Fund

Approved change was the reduction in Health Care. This fund also reduced its over all budget by \$262,506 to off set the reduction of internal payment from the Telecommunication Fund.

Equipment Fund

Approved change was the reduction in Health Care as well as the removal of the utility billing software of \$250,000, increasing the ending fund balance.

Parks and Recreation Fund

Approved change was the reduction in Health Care.

Note: At the June 6, 2006 Council meeting, Council approved the Water Fund appropriation for 2007 increasing \$320,000 as directed by staff, for the Raw Waterline Replacement Project that is budgeted in 2006 that will not be completed until 2007. Please see Pages 1-21 to 1-23 for the Budget Committee Recommendations and Council action.

budget committee recommendations and council action

	2007 Proposed	2007 Revisions	2007 Approved	Recommended Revisions	2007 Adopted
GENERAL FUND					
Administration Department	141,780	112,000	253,780		253,780
Administrative Services - Municipal Court	395,450	(415)	395,035		395,035
Administrative Services - Social Services Grants	115,360		115,360		115,360
Administrative Services - Economic & Cultural Grants	504,650		504,650		504,650
Administrative Services - Miscellaneous	7,000		7,000		7,000
Administrative Services - Band	61,554		61,554		61,554
Police Department	5,354,896	(29,122)	5,325,774		5,325,774
Fire and Rescue Department	5,313,257	(50,885)	5,262,372		5,262,372
Public Works - Cemetery Division	358,243	(2,868)	355,375		355,375
Community Development - Planning Division	2,263,304	50,287	2,313,591		2,313,591
Community Development - Building Division	801,756		801,756		801,756
Transfers	500		500		500
Contingency	400,000		400,000		400,000
Ending Fund Balance	980,020	67,003	1,047,023		1,047,023
TOTAL GENERAL FUND	16,697,770	146,000	16,843,770	-	16,843,770
COMMUNITY DEVELOPMENT BLOCK GRANT FUND					
Personal Services	35,900	(415)	35,485		35,485
Materials and Services	385,350		385,350	415	385,765
Other Financing Uses (Interfund Loans)	215,000		215,000		215,000
TOTAL CDBG FUND	636,250	(415)	635,835	415	636,250
STREET FUND					
Public Works - Street Operations	4,068,492	(8,224)	4,060,268		4,060,268
Public Works - Storm Water Operations	739,870		739,870		739,870
Public Works - Transportation SDC's	274,850		274,850		274,850
Public Works - Storm Water SDC's	47,500		47,500		47,500
Public Works - Local Improvement Districts	343,498		343,498		343,498
Contingency	153,000		153,000		153,000
Ending Fund Balance	6,300,542	8,224	6,308,766		6,308,766
TOTAL STREET FUND	11,927,752	-	11,927,752	-	11,927,752
AIRPORT FUND					
Materials and Services	111,532		111,532		111,532
Debt Service	35,173		35,173		35,173
Other Financing Uses (Interfund Loans)	-		-		-
Contingency	5,000		5,000		5,000
Ending Fund Balance	12,382		12,382		12,382
TOTAL AIRPORT FUND	164,087	-	164,087	-	164,087
CAPITAL IMPROVEMENTS FUND					
Personal Services	154,065	(1,658)	152,407		152,407
Materials and Services	394,750		394,750		394,750
Capital Outlay	3,626,000	(570,000)	3,056,000		3,056,000
Transfers	335,434	570,000	905,434		905,434
Other Financing Uses (Interfund Loans)	530,000		530,000		530,000
Contingency	50,000		50,000		50,000
Ending Fund Balance	1,678,870	1,658	1,680,528		1,680,528
TOTAL CAPITAL IMPROVEMENTS	6,769,119	-	6,769,119	-	6,769,119
DEBT SERVICE FUND					
Debt Service	791,716	866,000	1,657,716	(1,546)	1,656,170
Ending Fund Balance	147,356		147,356	1,546	148,902
TOTAL DEBT SERVICE FUND	939,072	866,000	1,805,072	-	1,805,072

budget committee recommendations and council action

	2007 Proposed	2007 Revisions	2007 Approved	Recommended Revisions	2007 Adopted
WATER FUND					
Electric - Conservation Division	172,005		172,005		172,005
Public Works - Forest Lands Management Division	196,000		196,000		196,000
Public Works - Water Supply	2,700,879		2,700,879	320,000	3,020,879
Public Works - Water Treatment	1,400,354		1,400,354		1,400,354
Public Works - Water Distribution	3,277,302	(13,190)	3,264,112		3,264,112
Public Works - Reimbursement SDC's	467,670		467,670		467,670
Public Works - Improvement SDC's	702,580		702,580		702,580
Public Works - Debt SDC's	123,932		123,932		123,932
Debt Services	544,457		544,457		544,457
Contingency	152,000		152,000		152,000
Ending Fund Balance	5,388,117	13,190	5,401,307		5,401,307
TOTAL WATER FUND	15,125,296	-	15,125,296	320,000	15,445,296
WASTEWATER FUND					
Public Works - Wastewater Collection	2,249,996	(9,339)	2,240,657		2,240,657
Public Works - Wastewater Treatment	2,022,260		2,022,260		2,022,260
Public Works - Reimbursement SDC's	192,160		192,160		192,160
Public Works - Improvement SDC's	108,090		108,090		108,090
Debt Services	1,793,196		1,793,196		1,793,196
Contingency	149,000		149,000		149,000
Ending Fund Balance	3,026,100	9,339	3,035,439		3,035,439
TOTAL WASTEWATER FUND	9,540,802	-	9,540,802	-	9,540,802
ELECTRIC FUND					
Electric - Conservation Division	976,645		976,645		976,645
Electric - Supply	6,557,504		6,557,504		6,557,504
Electric - Distribution	5,206,012	(16,161)	5,189,851		5,189,851
Electric - Transmission	1,048,600		1,048,600		1,048,600
Contingency	381,000		381,000		381,000
Ending Fund Balance	1,169,731	16,161	1,185,892		1,185,892
TOTAL ELECTRIC FUND	15,339,492	-	15,339,492	-	15,339,492
TELECOMMUNICATIONS FUND					
IT - Customer Relations\Promotions	223,608		223,608		223,608
IT - Cable Television	1,822,360	(1,349,930)	472,430		472,430
IT - Internet	683,180	93,130	776,310		776,310
IT - High Speed	286,588	20,907	307,495		307,495
Debt Services	864,454	(864,454)	-		-
Contingency	100,000		100,000		100,000
Ending Fund Balance	110,884	106,726	217,610		217,610
TOTAL TELECOMMUNICATIONS FUND	4,091,074	(1,993,621)	2,097,453	-	2,097,453
CENTRAL SERVICES FUND					
Administration Department	1,033,615	(52,702)	980,913		980,913
Administrative Services Department	2,092,085	(191,786)	1,900,299		1,900,299
IT - Computer Services Division	1,018,237	(39,571)	978,666		978,666
City Recorder Division	280,098	(7,855)	272,243		272,243
Public Works - Administration and Engineering	1,538,706	(11,759)	1,526,947		1,526,947
Contingency	179,000	(8,000)	171,000		171,000
Ending Fund Balance	43,626	49,167	92,793		92,793
TOTAL CENTRAL SERVICES FUND	6,185,367	(262,506)	5,922,861	-	5,922,861

budget committee recommendations and council action

	2007 Proposed	2007 Revisions	2007 Approved	Recommended Revisions	2007 Adopted
INSURANCE SERVICES FUND					
Personal Services	400,000		400,000		400,000
Materials and Services	661,291		661,291		661,291
Contingency	32,000		32,000		32,000
Ending Fund Balance	492,028		492,028		492,028
TOTAL INSURANCE SERVICES FUND	1,585,319	-	1,585,319	-	1,585,319
EQUIPMENT FUND					
Personal Services	268,955	(2,479)	266,476		266,476
Materials and Services	519,955		519,955		519,955
Capital Outlay	1,665,000	(250,000)	1,415,000		1,415,000
Contingency	42,000		42,000		42,000
Ending Fund Balance	366,320	252,479	618,799		618,799
TOTAL EQUIPMENT FUND	2,862,230	-	2,862,230	-	2,862,230
CEMETERY TRUST FUND					
Transfers	19,000		19,000		19,000
Ending Fund Balance	735,212		735,212		735,212
TOTAL CEMETERY TRUST FUND	754,212	-	754,212	-	754,212
PARKS AND RECREATION FUND					
Parks Division	3,890,750	(22,500)	3,868,250		3,868,250
Recreation Division	969,700	(7,500)	962,200		962,200
Golf Division	416,000	-	416,000		416,000
Transfers	110,000		110,000		110,000
Contingency	35,000		35,000		35,000
Ending Fund Balance	637,250	30,000	667,250		667,250
TOTAL PARKS AND RECREATION FUND	6,058,700	-	6,058,700	-	6,058,700
YOUTH ACTIVITIES LEVY FUND					
Personal Services	96,000		96,000		96,000
Materials and Services	2,335,361		2,335,361		2,335,361
Ending Fund Balance	-		-		-
TOTAL YOUTH ACTIVITIES LEVY FUND	2,431,361	-	2,431,361	-	2,431,361
PARKS CAPITAL IMPROVEMENTS FUND					
Capital Outlay	331,000		331,000		331,000
Ending Fund Balance	44,866		44,866		44,866
TOTAL PARKS CAPITAL IMP. FUND	375,866	-	375,866	-	375,866
TOTAL BUDGET	101,483,769	(1,244,542)	100,239,229	320,415	100,559,644
Less Ending Fund Balance	21,133,304	553,947	21,687,253	1,546	21,688,799
Total Appropriations	80,350,465	(1,798,489)	78,551,976	318,869	78,870,845



COMMUNITY VALUES STATEMENT

“The citizens of Ashland value a city government that helps create an environment within which they are able to live happy and productive lives. This includes a healthy and sustainable environment; an opportunity to acquire the basic necessities of life; a sound infrastructure that meets our common needs for transportation, energy, information and communications, health care, water and waste management; and a variety of social, recreational, business and cultural opportunities.

The citizens want their government to respect our diverse people, natural environment, and rich heritage and culture; and to promote citizen involvement, initiative, innovation, and a strong sense of community.”

2006 – 2007

Draft Goals of the City of Ashland

I. *Effectively use, clarify, and establish community growth, including jobs and housing. Use management strategies to resolve competing values and opportunities.*

Priorities/policies/project (2 years)

- a) Review annexation and re-zoning. Achieve desired energy efficient results of annexation.
- b) Define “family friendly” housing and give suggestions for accomplishing
- c) Define “density bonuses” and effective use of it
- d) Identify and correct ways that City inadvertently is an impediment to business opportunities (include Inventory and Analysis of special designations)
- e) Training for Council, commission members, and volunteers about comprehensive plan
- f) Review in-fill policy for possible alternative strategies to accomplish or mitigate

II. *Assist in the development of workforce housing, with the goal of gaining at least 200 units by 2010.*

Priorities/policies/project (2 years)

- a) *Establish a housing trust fund*
- b) Identify public/private/other agency partnerships
- c) Establish employee-housing or employee assistance programs. Alternative cost, trade-offs
- d) Review salaries/policy of employees relative to Ashland housing costs
- e) Conservation opportunities; what and how much can we accomplish with our 200 units
- f) Implement land use code changes relative to implementing this goal

III. *Expand, broaden, and preserve the economic base with year-round employment and family-wage jobs.*

Priorities/policies/projects (2 years)

- a) Establish a City economic development commission, alternative strategies for accomplishing
- b) Identify/recommend policy for point-of-contact with City for economic development
- c) Identify opportunities for partnership to accomplish economic base expansion, etc.
- d) Include significant involvement of citizens and diverse stakeholders in “old” action item #1 i.e. produce a working economic development plan)

IV. *Emphasize the vitality of the downtown area.*

Priorities/policies/projects (2 years)

- a) Master Plan: Initially lower than land-use ordinance review and Goal #2. If this stays lower priority (see table), seek funding mechanisms early, to facilitate later planning.

V. *Move towards energy and resource independence.*

Priorities/policies/project (2 years)

- a) Develop “game plan” for meeting 2% per annum target

- b) Identify opportunities and/or incentives for conservation measures such as: zero-net-energy project; earth-advantage; commercial building (energy efficient); retrofitting
- c) What's the next step up in green fleet measures?
- d) What are obstacles and opportunities for weekend services, including services to Medford, etc?
- e) Evaluate City facilities for energy conservation and costs to improve
- f) Evaluate opportunities for being more conservative in water use (Right water, right use). Beyond 2050 plan?

VI. Improve the City's ability to prevent, respond to, and maintain services in the event of emergencies.

Priorities/policies/projects (2 years)

- a) Develop long-term funding strategies for CERT and equipment
- b) Compile "lessons learned" from drills; recommend policies as necessary
- c) How can we help Forest Service with fuels-reduction in watershed? Funding/project support.
- d) Continue #19 on "old list" (i.e. establish stronger, formalized role for City in stewardship of entire Ashland watershed)

VII. Provide for fiscal responsibility by identifying, maintaining and establishing future revenue sources. Seek and implement cost savings.

Priorities/policies/projects (2 years)

- a) Establish task force to evaluate future funding/revenue opportunities. (e.g. food and beverages)
- b) Do a city-wide services assessment (not likely to be done until after Fiscal Year 2008 unless other resources are identified).

Existing Goals Carried Over

- Establish formal public involvement policy by 2006:
 - a) Increase the level of effectiveness with which the Council and Commissions influence planning policies and challenges and increase public acceptance and engagement in directing the City's urban landscape
 - b) Results in a process that meets LCDC Goal #1 Participation Goal Requirement to increase public acceptance and engagement in directing the City's urban landscape
- Complete Riparian Ordinance
- Adopt dark sky Ordinance to reduce light pollution on public and private property
- Develop urban forestry plan

Council Goals

- Improve public trails system by developing a comprehensive trails plan that addresses minimizing public and private conflicts in cooperation with the Parks Commission
 - a) Include Bear Creek Greenway (dog park to Mountain Ave. park). Plan should discuss range of tools to obtain access and ways to estimate construction costs and costs to obtain easements
 - b) Secure a method of maintaining the current level of access, natural beauty and value of Bear Creek Greenway
 - c) Research funding sourcePer New Council Goals: Modify – funding source maintenance green plan

- Develop a comprehensive public transportation, traffic, and parking plan to reduce pollution and congestion, and to improve Ashland’s quality of life
 - a) Secure expanded bus service in Ashland for evenings and/or weekends
 - b) Evaluate TTPC Plan and develop action plan for items adopted.Evaluate and create a plan for re-model/replacement of City Council Chamber (seating, sound, design, Web access)

- Increase safety at Wimer Street/North Main/Hersey Street Inetersection

- Enhance water supply and conservation to meet targets
 - a) Develop citywide focus “the right water for the right use”
 - b) Explore and potentially develop 3- year plan to improve and extend our current TID system
 - c) Negotiate for other water supply options
 - d) Complete pre-design plan for future extension of TAP water line, including priority for conservation
 - e) Pursue water quality and temperature improvements

- Develop performance measures program for all City departments

- Implement no-cost and low-cost strategies within the Health and Human Services Plan in partnership with service providers that aid in the delivery of services to people most in need

- Plan and implement a 6-12 month City-wide community visioning process

Above excludes project and policies not tied to Council goals. A complete listing is available from the Administration Department.



The Budget Process

According to Oregon Law (ORS 294), the City of Ashland must prepare and adopt a balanced budget annually.

In December, meetings are held with department heads, the Mayor, and City Council to set goals and priorities for the upcoming year. In April, a preliminary budget is prepared and presented to the Budget Committee, which, by law, comprises the Mayor, City Councilors, and seven citizen members.

A summary of the recommended budget is published in the local newspaper. The City Council holds a public hearing prior to July 1, which may result in further changes. If a change will increase property taxes or increase expenditures within a fund by more than ten percent or \$5,000, whichever is greater, the budget must be referred back to the Budget Committee. The City Council adopts the budget and levies taxes prior to June 30 each year. The adopted budget is filed with the county clerk and State of Oregon, and the Property Tax Levy is certified to the County Assessor by July 15 each year.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the City budget for reasons unforeseen at the time of adoption. The City Council may adopt resolution changes that decrease one existing appropriation and increase another. Certain changes of ten percent or less to any fund require a supplemental budget. Changes over ten percent to any fund require a supplemental budget process similar to the annual budget requiring a public hearing. Further detail may be found in (ORS 294).

The Budget Committee

The Budget Committee is composed of the Mayor, City Councilors, and seven citizen members appointed by the governing board.

The appointed members:

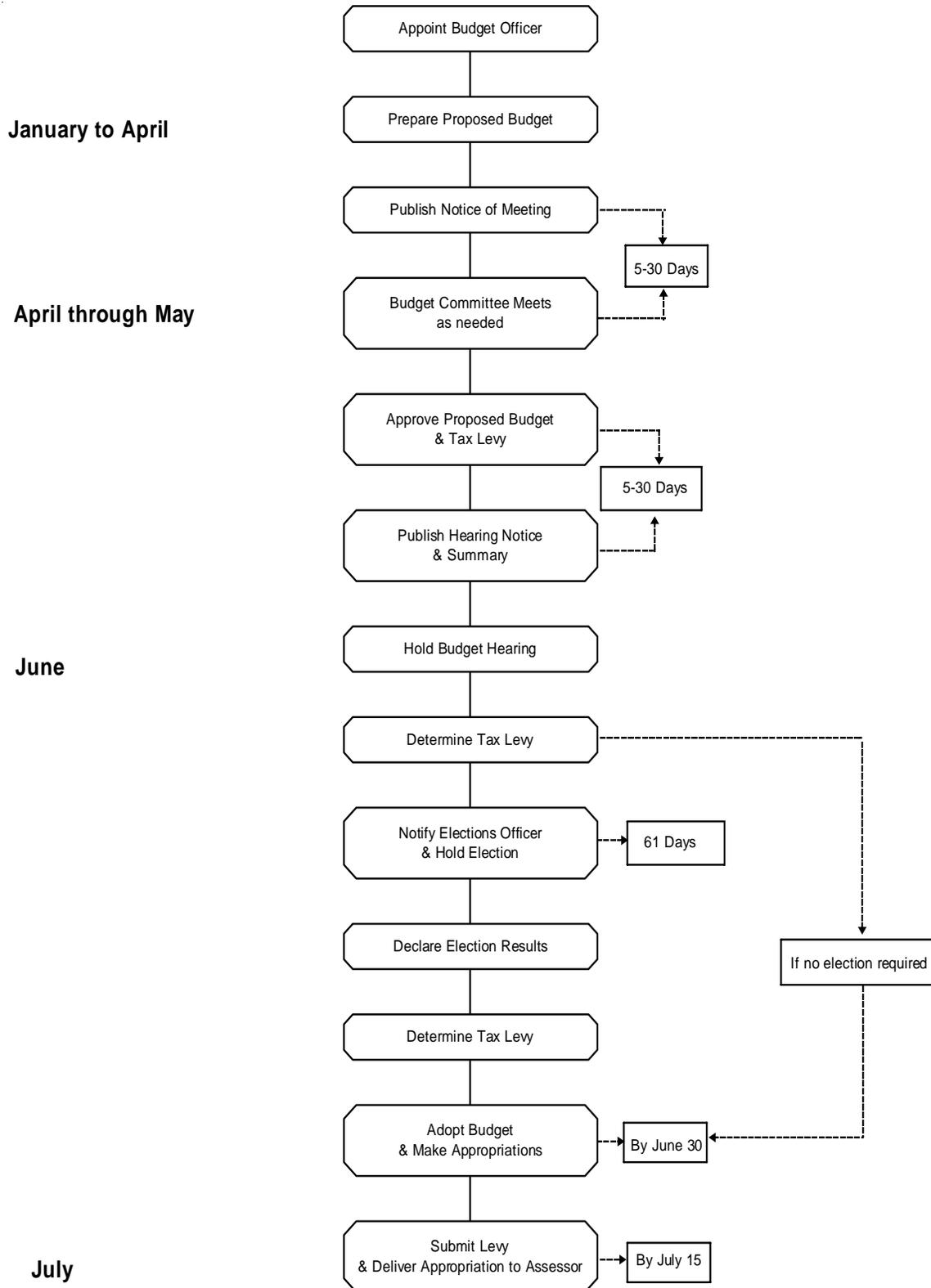
- ◆ Must live in the City of Ashland,
- ◆ Cannot be officers, agents, or employees of the local government,
- ◆ Serve three-year terms that are staggered so that approximately one-third of the terms end each year, and
- ◆ Can be spouses of officers, agents, or employees of the Municipality.

The Budget Basis

The budgets of the General Fund, special revenue funds, capital projects funds, debt service funds, trust funds, and the Parks and Recreation Department (with the exception of the Golf Course Fund) are prepared using the *modified accrual method of accounting*. This means that obligations of the City are budgeted as expenses when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received. The enterprise funds, internal services funds, and the Golf Course Fund are accounted for using the *accrual basis of accounting*, under which revenues are recorded when earned and costs and expenses are recorded when the related goods and services are received or used in operations.

The City of Ashland manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and state law. Monthly budget comparisons are distributed to management. Quarterly financial reports, prepared on the budgetary basis of accounting, are distributed to the Budget Committee, the Audit Committee, and the general public. Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The City of Ashland publishes an annual financial report that documents the City's budgetary performance and the financial health of the City. This report compares budgeted to actual revenues and expenditures, thus documenting the City's budgetary compliance.

The Budget Process

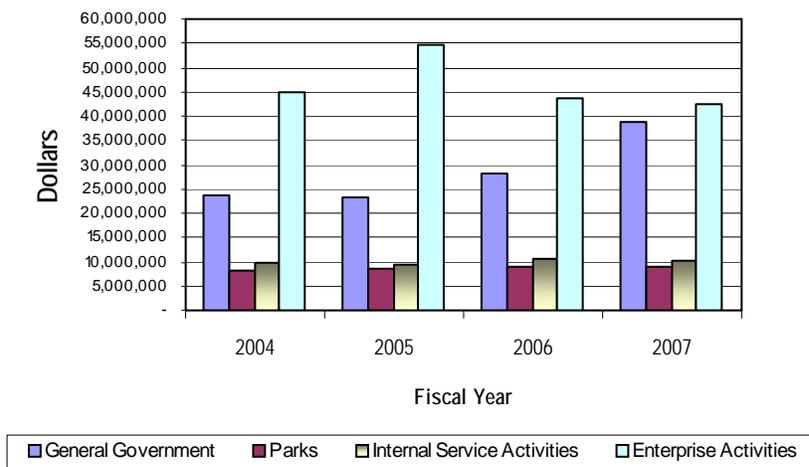


Overview

The 2007 budget Summary by Fund is on the following page. The City portion increased 12% or \$9,489,758 while the Parks portion decreased 2% or \$144,115.

The Long-Term budget includes a summary by fund from 2004 through 2012.

Total Budget By Activity

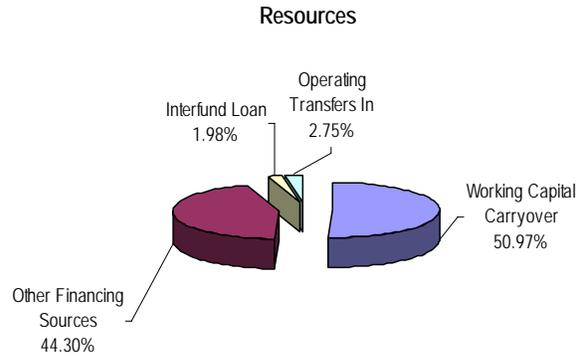
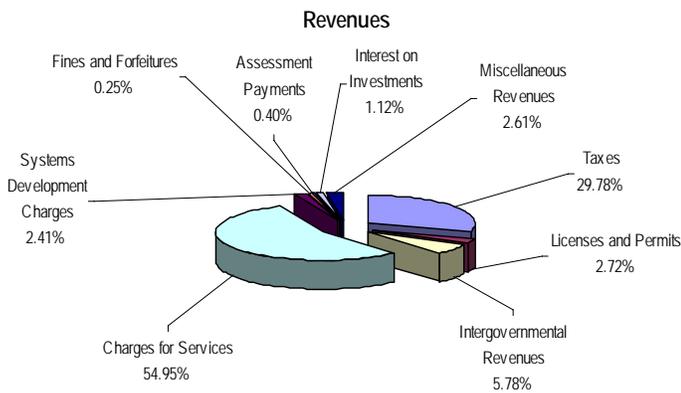


REQUIREMENTS BY FUND	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
City Component				
General Fund	\$ 12,976,868	\$ 13,662,133	\$ 14,508,934	\$ 16,843,770
Community Development Block Grant Fund	769,147	597,623	574,100	636,250
Street Fund	6,509,317	4,336,047	5,079,055	11,927,752
Airport Fund	508,562	1,412,740	383,767	164,087
Capital Improvements Fund	1,005,375	1,098,479	5,344,574	6,769,119
Debt Service Fund	1,350,958	1,270,416	1,594,069	1,805,072
Water Fund	11,361,651	11,706,730	11,815,685	15,445,296
Wastewater Fund	10,371,147	10,254,421	11,036,843	9,540,802
Electric Fund	13,319,740	14,302,967	15,401,468	15,339,492
Telecommunications Fund	9,665,885	18,371,484	5,286,337	2,097,454
Central Services Fund	5,554,234	5,233,981	6,129,470	5,922,861
Insurance Services Fund	1,732,616	1,532,825	1,534,999	1,585,319
Equipment Fund	2,521,637	2,671,155	2,800,382	2,862,230
Cemetery Trust Fund	691,369	714,989	714,276	754,212
Total City Component	78,338,506	87,165,990	82,203,959	91,693,717
Parks Component				
Parks and Recreation Fund	5,479,366	5,798,287	6,064,667	6,058,700
Ashland Youth Activities Levy Fund	2,095,084	2,198,733	2,511,306	2,431,361
Parks Capital Imp Fund	533,337	449,505	434,069	375,866
Total Parks Component	8,107,787	8,446,525	9,010,042	8,865,927
Total Budget	\$ 86,446,293	\$ 95,612,515	\$ 91,214,001	\$ 100,559,644

resources summary by classification

RESOURCE SUMMARY

	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Revenues:				
Taxes	\$ 15,569,116	\$ 16,001,015	\$ 17,139,046	\$ 18,751,882
Licenses and Permits	1,156,244	1,489,379	1,682,463	1,713,541
Intergovernmental Revenues	3,495,985	3,378,974	2,671,355	3,637,810
Charges for Services	30,517,820	31,294,280	33,601,989	34,603,977
Systems Development Charges	1,491,451	1,839,775	1,607,000	1,515,900
Fines and Forfeitures	120,749	133,170	152,440	157,000
Assessment Payments	170,859	222,407	303,000	252,000
Interest on Investments	258,454	553,348	451,279	703,300
Miscellaneous Revenues	1,744,266	530,130	565,379	1,642,400
Total Revenues	54,524,943	55,442,477	58,173,951	62,977,810
Budgetary Resources:				
Working Capital Carryover	18,199,957	16,692,344	24,433,321	19,154,800
Other Financing Sources	375,000	15,500,000	4,700,000	16,647,100
Interfund Loan	12,825,000	7,530,000	1,945,000	745,000
Operating Transfers In	521,393	447,693	1,961,729	1,034,934
Total Budgetary Resources	31,921,350	40,170,037	33,040,050	37,581,834
Total Resources	\$ 86,446,293	\$ 95,612,514	\$ 91,214,001	\$ 100,559,644



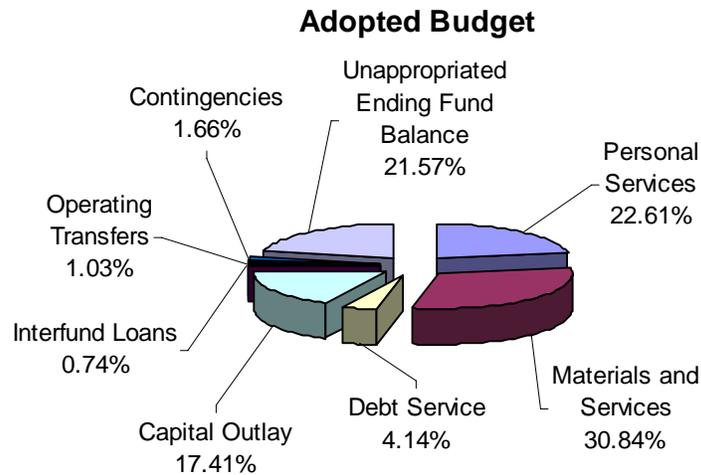
Charges for Services are 54.95% of Revenues. They primarily consist of Electric, Water, Wastewater, CATV, Telecommunications and other charges for services provided. Internal Service Charges amount to \$7.2 million or 20.4% of all Charges for Services. The second largest category is Taxes or 28.8% of total revenues. Property Taxes are \$9.2 million and account for 49% of tax revenues.

Budgetary Resources consist of Carryover, Loans and Transfers between funds, and Borrowings from outside sources. These categories account for \$37.5 million or 37.4% of \$100.6 million budget. Working Capital Carryover (the beginning equity of the City) accounts for 51% of Budgetary Resources, while borrowings both Interfund and from outside entities accounted for most of the remainder.

requirements summary by classification

REQUIREMENTS BY CLASSIFICATION	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Operating Expenditures				
Personal Services	\$ 18,206,817	\$ 18,878,657	\$ 21,660,994	\$ 22,732,581
Materials and Services	26,200,007	26,202,225	29,674,636	31,013,927
Debt Service	10,415,848	17,990,906	4,777,136	4,163,428
Total Operating Expenditures	54,822,672	63,071,788	56,112,766	57,909,936
Capital Construction				
Capital Outlay	7,484,884	5,851,241	12,072,927	17,510,975
Budgetary Requirements				
Interfund Loans	6,925,000	605,000	1,545,000	745,000
Operating Transfers	521,393	447,693	1,961,729	1,034,934
Contingencies	-	-	2,770,544	1,670,000
Unappropriated Ending Fund Balance	16,692,344	25,636,793	16,751,035	21,688,799
Total Budgetary Requirements	24,138,737	26,689,486	23,028,308	25,138,733
Total Requirements by Classification	\$ 86,446,293	\$ 95,612,515	\$ 91,214,001	\$ 100,559,644

Personal Services increased 5%. This includes an increase in the total Adopted Budget number of positions and health costs. Materials and Services increased 5% and Capital Outlay increased 45% from 2005-06.



Overview

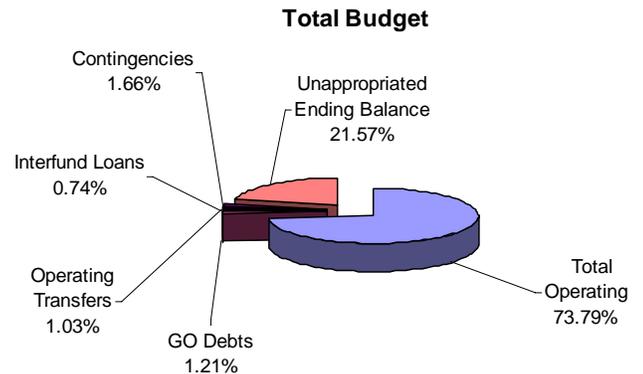
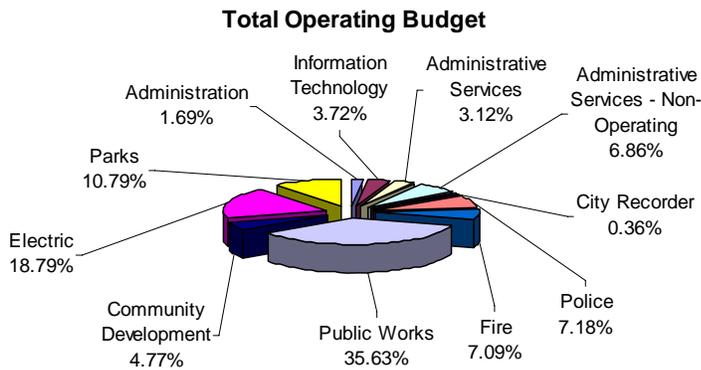
The total budget of \$100.6 million is a \$9.4 million increase over last year's total amended budget of \$91.2 million.

The Requirements Summary by Department totals \$100.6 million on the following page. Contributing to the large increases are \$2.5 million to begin fire station #2, \$1 million dollar increase in community development for the purchase of affordable housing and other capital projects.

Fund related requirements totaling \$26 million are segregated at the bottom of the presentation.

requirements summary by department

REQUIREMENTS BY DEPARTMENT	2004	2005	2006	2007
	Actual	Actual	Amended	Adopted
Administration	\$ 1,101,188	1,071,709	1,129,025	1,252,705
Information Technology	10,352,386	18,227,929	3,772,942	2,762,231
Administrative Services	1,854,557	1,891,406	2,348,092	2,314,560
Administrative Services - Non-Operating	2,190,756	1,583,132	3,381,028	5,089,009
City Recorder	159,246	165,787	182,690	269,768
Police	4,078,475	4,233,855	4,735,909	5,325,775
Fire	4,118,824	4,230,615	5,050,329	5,262,372
Public Works	18,162,586	16,867,698	23,259,216	26,437,464
Community Development	2,285,334	2,088,478	2,287,506	3,536,597
Electric	11,566,523	11,725,777	12,812,607	13,944,604
Subtotal	55,869,875	62,086,386	58,959,344	66,195,084
Parks	6,056,536	6,463,738	7,618,500	8,008,811
Total Operating	61,926,412	68,550,124	66,577,844	74,203,895
GO Debts	381,145	372,905	1,607,849	1,217,016
Interfund Loans	6,925,000	605,000	1,545,000	745,000
Operating Transfers	521,393	447,693	1,961,729	1,034,934
Contingencies	-	-	2,770,544	1,670,000
Unappropriated Ending Balance	\$ 16,692,344	25,636,793	16,751,035	21,688,799
Total Non-departmental	24,519,882	27,062,391	24,636,157	26,355,749
Total Requirements by Department	\$ 86,446,293	\$ 95,612,515	\$ 91,214,001	\$ 100,559,644



Overview

The adopted budget includes the payment of all current debt obligations of the City.

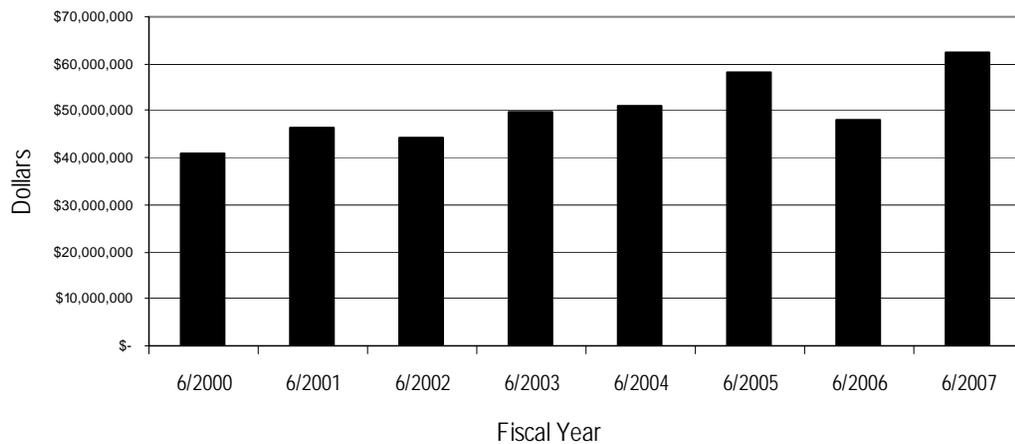
The total debt limitation as mandated by the State of Oregon revised statute (ORS 287.004) is 3 percent of the true cash value of all taxable property. The limitation excludes issues for most utilities as well as Special Assessment Debt. With a true cash value estimated at \$2,827,489,200 on June 30, 2005, this computes to a limit of \$84,824,676. The City has \$65,929,676 of available Legal Debt Margin.

DEBT SUMMARY

Fund	Debt Instrument	June 30, 2006	Retirements	New Debt	June 30, 2007
City Component					
Airport Fund	Hanger construction capital loan	\$ 340,483	\$ 19,361		\$ 321,122
Street Fund	Street Improvement Bonds			5,647,100	5,647,100
Debt Service Fund	1997 Flood Restoration Bonds	155,000	75,000		80,000
Debt Service Fund	2000 Flood & Fire Station Bonds	565,000	130,000		435,000
Debt Service Fund	Open Space Land Notes	496,874	124,504		372,371
Debt Service Fund	Hospital Land Notes	229,153	18,470		210,683
Debt Service Fund	Hargadine Parking Structure Loan	824,358	21,620		802,738
Debt Service Fund	CDES Building Loan	1,096,434	144,240		952,194
Debt Service Fund	2005 Refunding Series	2,560,000			2,560,000
Debt Service Fund	Fire Station General Obligation Bond			4,500,000	4,500,000
Water Fund	1977 Water Revenue Bonds	75,000	25,000		50,000
Water Fund	1997 Water Refunding Bond	940,000	140,000		800,000
Water Fund	2003 Water Revenue Bonds	4,640,000	325,000		4,315,000
Water Fund	2007 Water Revenue Bonds			6,000,000	6,000,000
Wastewater Fund	State Revolving Fund Loan	20,702,256	990,373		19,711,883
Telecommunications Fund	1994 Revenue Bonds*	15,500,000			15,500,000
Total Budget		\$ 48,124,558	\$ 2,013,568	\$ 16,147,100	\$ 62,258,091

*These Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland

Budgeted Indebtedness



debt summary by type

<u>Summary by Type</u>	<u>June 30, 2006</u>	<u>Retirements</u>	<u>New Debt</u>	<u>June 30, 2007</u>
External Obligations:				
General Obligation Bonds	\$ 18,855,000	\$ 230,000	\$ 4,500,000	\$ 23,125,000
Revenue Bonds, Loans and Notes	27,719,173	1,618,974	11,647,100	37,747,299
Notes Payable	1,550,385	164,593		1,385,792
	<u>48,124,558</u>	<u>2,013,568</u>	<u>16,147,100</u>	<u>62,258,091</u>
 Total Obligations	 <u>\$ 48,124,558</u>	 <u>\$ 2,013,568</u>	 <u>\$ 16,147,100</u>	 <u>\$ 62,258,091</u>



Overview

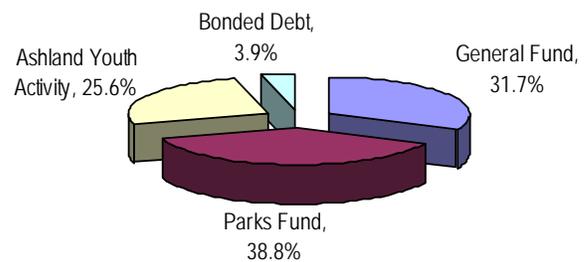
Property taxes are distributed to the General Fund, Parks Fund, Ashland Youth Activity Fund (Parks) for operations and Debt Service Funds for payment of bonded indebtedness. The estimated tax rate for FY 2006-07 is \$5.5633, which is an increase from the prior year, due to the increase in debt service.

The City of Ashland levies property taxes for the funds and activities in the amounts shown in the table below.

	Amount Authorized 2006-07	Unused Authority	Adopted Levy 2006-07	Estimated Uncollectible	Estimated Current Year Taxes	Estimated Tax Rate 2006-07
Permanent:						
General Fund	\$ 3,473,000	\$ 159,000	\$3,006,000	\$ 120,240	\$ 2,885,760	1.7069
Debt Service Fund	-	-	308,000	12,320	295,680	0.1750
Parks Fund	4,077,000	391,000	3,686,000	147,440	3,538,560	2.0928
	<u>7,550,000</u>	<u>550,000</u>	<u>7,000,000</u>	<u>280,000</u>	<u>6,720,000</u>	<u>3.9747</u>
Local Option Levies:						
Ashland Youth Activity	2,430,000		2,430,000	97,200	2,332,800	1.3800
Bonded Debt:						
1997 Flood Restoration Bonds	83,452	-	83,452	3,300	80,152	0.0474
2000 Flood & Fire Station Bonds	166,385	-	166,385	6,700	159,685	0.0945
2005 General Obligation Bonds	117,425	-	117,425	4,700	112,725	0.0667
	<u>367,262</u>	<u>-</u>	<u>367,262</u>	<u>14,700</u>	<u>352,562</u>	<u>0.2086</u>
Total	<u>\$ 10,347,262</u>	<u>\$ 550,000</u>	<u>\$9,797,262</u>	<u>\$ 391,900</u>	<u>\$ 9,405,362</u>	<u>5.5633</u>

Distribution of 2006-07 Property Tax

The City of Ashland levies property taxes for the funds and activities in the amounts shown in the table above. The city has assumed an uncollectible rate of 4% for budgetary purposes. The chart to the right shows the distribution of property taxes as a percentage of total taxes levied.





Capital Improvements Program

The Public Works Administration Division maintains the Capital Improvements Program. Each department develops its portion of the CIP with a rolling 5 year funding criteria. Projects are typically generated and prioritized through other public processes. Major capital projects are taken to Council during the development stage and often at the funding stage if there are grants or other funding sources.

The CIP is divided into seven basic categories:

- Transportation; Streets, Sidewalks, LIDs, Airport
- Water; Supply, Treatment and Distribution
- Wastewater; Treatment and Collection
- Storm Drains and Water Quality Improvements
- Electric and Telecommunications
- Administration; City Facilities and Technology
- Parks and Recreation (City funding only)

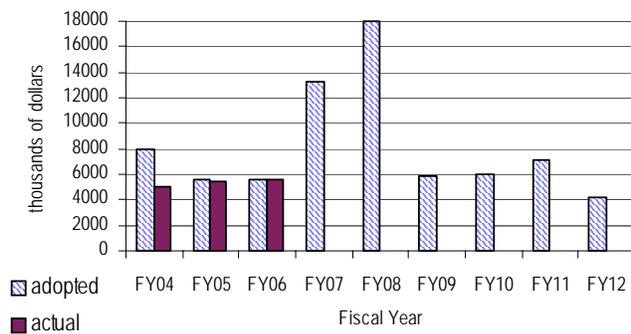
Program Goals

- Provide quality management of the CIP and fiscally responsible decisions for the City Council.
- Provide updates at least twice a year to the Council on the program implementation.
- Ensure timely information is provided to Finance and to the City Council for cost differences.
- Provide timely project starts and completions.

Significant Budget Changes

- This year's Capital program is increased to accommodate the increase in Water system projects. Several large water projects have begun:
 - Transmission Line Upgrade from Reeder Reservoir to the Water Treatment Plant.
 - Crowson II/ Loop Road Reservoir
 - TAP Waterline Project
 - Treatment Plant Process Upgrades

CIP Estimates and Actual Expenditures Over Time



Performance Measures

- Transportation; provide adequate street funding to maintain the OCI index at 78. Improve street and landscaping aesthetics and street surface ridership for vehicles and bicycles. Current OCI = 78.
- Water; maintain water treatment and distribution system capacities to standards for a City this size including supply, fire flow requirements, treatment standards and public perception of quality.
- Wastewater; maintain system capacity and reduce claims, maintain treatment flexibility to meet state standards, yet meet Council's goals of adequate flows in the creeks; and exceed public perceptions of treatment, odors and line maintenance.
- Storm Drains; Meet the new NPDES MS4 and Storm Water Management Plan requirements and adequately provide system capacity and update plan on a 5-year cycle.

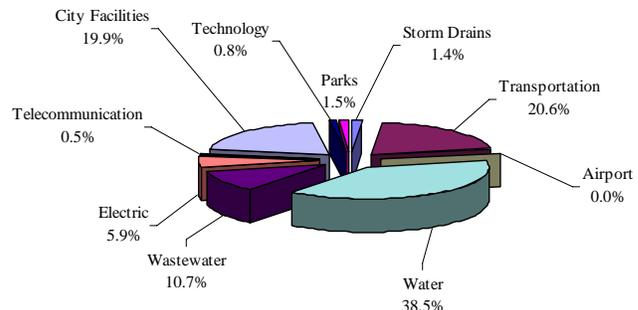
Strategic Plan Goals

The Capital Improvements Program is not specifically addressed in the Council's Strategic Plan goals.

FY07 Adopted expenditures are approximately \$8 million more than the Projected FY06 CIP expenses accommodating large projects originally slated for the FY07 year. Projects include Railroad Crossing Improvements (\$740K), Jefferson Street Extension (\$900K) and the Crowson II/ Loop Road Reservoir (\$1.3M), Hosler Dam Transmission Line Replacement (\$2.8M), Fire Station No. 2 Reconstruction (\$2.5M).

FY07 Program Summary

Storm Drains	\$ 185,000	1.4%
Transportation	2,745,000	20.6%
Airport	0	0.0%
Water	5,125,000	38.5%
Wastewater	1,425,000	10.7%
Electric	790,000	5.9%
Telecommunication	70,000	0.5%
City Facilities	2,650,000	19.9%
Technology	105,000	0.8%
Parks	200,000	1.5%
\$ 13,295,000		



capital improvements plan

Capital Improvements Plan
2007-2012 Construction Years

Project Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	FY03-12 TOTAL Cost
Transportation	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
North Ashland Bikeway Ph II: Central Ashland Bikeway	\$155,000	\$823,000					\$1,018,000
B Street - Oak Street to 5th Street/Overlay per PMS		\$305,000					\$305,000
Bus Shelters for High School (Siskiyou @ Beach/Morse)							\$30,000
A Street - Oak Street to 1st Street/Overlay per PMS	\$30,000	\$190,000					\$220,000
Railroad Crossing Improvements at Hersey, Laurel & E. Main Streets	\$740,000	\$2,000,000	\$1,500,000				\$4,300,000
Granite Street - Nutley to Pioneer Street/Overlay per PMS)		\$300,000					\$325,000
Street Improvements per PMS		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Miscellaneous New Sidewalk Improvements per TSP		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$860,000
Miscellaneous Concrete Safety Repairs		\$250,000	\$100,000	\$100,000	\$100,000	\$100,000	\$650,000
Beaver Slide Pedestrian Improvements		\$35,000					\$35,000
Congestion Mitigation Air Quality (CMAQ) Street Improvements - C & Eureka	\$185,000	\$650,000					\$935,000
Jefferson Street Extension Project	\$900,000						\$900,000
Park and Ride Creation	\$250,000						\$250,000
N. Main Street & Wimer Street Intersection Safety Improvements		\$750,000					\$750,000
Taylor and Helman Street Improvements per PMS		\$140,000					\$140,000
Signal Installation at Tolman Creek Road & Siskiyou Boulevard		\$160,000					\$160,000
Signal Installation at Oak Street & Hersey Street			\$150,000				\$150,000
Iowa Street and Allison Street Improvements per PMS			\$140,000				\$140,000
Nevada Street Extension & Bridge Construction, Bear Creek to Mountain Avenue			\$200,000	\$1,500,000	\$1,000,000		\$2,700,000
Downtown Plan Phase II				\$750,000	\$750,000		\$1,660,000
Normal Avenue - Ashland St to Siskiyou Blvd per PMS				\$140,000			\$140,000
Oak Street - Lithia Way to Railroad Tracks per PMS				\$250,000			\$250,000
Subtotal Transportation	\$2,260,000	\$6,003,000	\$2,490,000	\$3,140,000	\$2,250,000	\$500,000	\$17,168,000
Local Improvement Districts							
Note: Costs shown are total project costs, City portion varies (avg. 40%)							
Sheridan Street & Schofield Street Local Improvement District	\$300,000						\$300,000
Plaza Avenue Local Improvement District	\$185,000						\$185,000
Laurel Street Sidewalk Installation		\$200,000					\$240,000
Liberty Street Local Improvement District		\$200,000					\$200,000
Upper Beach Street Local Improvement District		\$200,000					\$200,000
Miscellaneous Local Improvement Districts		\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$350,000
Clay Street Local Improvement District		\$260,000	\$400,000				\$660,000
Tolman Creek Road - Greenmeadows Way to Siskiyou Boulevard Sidewalk Installation				\$400,000			\$400,000
Waterline Road Local Improvement District					\$204,000		\$204,000
Subtotal Local Improvement Districts	\$485,000	\$930,000	\$470,000	\$470,000	\$274,000	\$70,000	\$3,064,000
Airport							
Entitlement Grants - FAA/ODA Federal Aid to Municipalities		\$185,000		\$185,000		\$185,000	\$715,000
Airport Improvements (AIP) FAA Grant					\$1,500,000		\$2,413,650
Subtotal Airport	\$0	\$185,000	\$0	\$185,000	\$1,500,000	\$185,000	\$3,128,650
TOTAL TRANSPORTATION	\$2,745,000	\$7,118,000	\$2,960,000	\$3,795,000	\$4,024,000	\$755,000	\$23,360,650

**Capital Improvements Plan
2007-2012 Construction Years**

Project Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	FY03-12 TOTAL Cost
	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
WATER							
Water Supply							
Talent, Ashland, Phoenix Pipeline beyond Talent to Ashland	\$260,000	\$2,500,000				\$2,500,000	\$5,485,000
Hosler Dam - Stability Analysis - Geotech	\$50,000						\$50,000
Hosler Dam Transmission Line Replacement - Reeder Reservoir to Water Plant	\$2,820,000						\$4,540,000
Ashland Creek West Fork Bridge Construction	\$100,000						\$100,000
Reeder Reservoir Study	\$100,000						\$100,000
Additional Lost Creek Water Rights			\$500,000				\$500,000
Subtotal Supply	\$3,330,000	\$2,500,000	\$500,000	\$0	\$0	\$2,500,000	\$11,095,000
Water Plant							
Ashland Creek East & West Fork Silt & Debris Removal	\$20,000						\$20,000
Chlorine/Hypochlorite Requirement Review	\$350,000						\$375,000
Sludge Lagoon Improvements	\$100,000						\$120,000
Hosler Dam Security & Telemetry	\$60,000						\$85,000
Water Treatment Plant Process Improvements	\$250,000		\$250,000				\$500,000
Water Treatment Plant - Construct New Filters 7 & 8				\$85,000	\$500,000		\$585,000
Subtotal Plant	\$780,000	\$0	\$250,000	\$85,000	\$500,000	\$0	\$1,965,000
Water Distribution							
Granite Street - Nutley Street to Strawberry Lane to Pioneer Street Waterline Replacement	\$300,000						\$405,000
Loop Road Reservoir & Crowson II Reservoir	\$200,000	\$2,200,000					\$2,425,000
Crowson Road, Airport & E. Main Street Loop Waterline Replacement	\$140,000						\$140,000
Tolman Creek Road - Siskiyou Boulevard to Greenmeadows Way Waterline Replacement	\$375,000						\$375,000
Terrace Street - Iowa Street to TID Ditch Waterline Replacement		\$350,000					\$350,000
Waterline Upsizing - Maple Street, Scenic Drive and Chestnut Street			\$250,000				\$250,000
Strawberry Pump Station to Grandview Drive Waterline Replacement			\$500,000				\$500,000
Wimer Street & Sunnyview Street Waterline Replacement				\$250,000			\$250,000
Benson Way Loop Waterline Installation				\$140,000			\$140,000
Euclid Avenue, Prospect Street, Fern Street & Roca Street Waterline Replacement				\$275,000			\$275,000
Siskiyou Boulevard - Terra Avenue to Mistletoe Road Waterline Replacement					\$800,000		\$800,000
Subtotal Distribution	\$1,015,000	\$2,550,000	\$750,000	\$665,000	\$800,000	\$0	\$8,560,000
TOTAL WATER	\$5,125,000	\$5,050,000	\$1,500,000	\$750,000	\$1,300,000	\$2,500,000	\$21,620,000
WASTEWATER							
Wastewater Treatment Plant							
Wastewater Treatment Plant New Membrane sections	\$300,000						\$350,000
Wastewater Treatment Plant Process Improvements	\$250,000	\$150,000	\$100,000	\$150,000	\$150,000		\$850,000
Subtotal Plant	\$550,000	\$150,000	\$100,000	\$150,000	\$150,000	\$0	\$1,200,000
Wastewater Collection System							
Bear Creek Interceptor Trunk Line Upsizing N Mt Park at Fordyce to Wightman							\$315,000
Bear Creek Interceptor Trunk Line Upsizing Wightman to Tolman Creek Road				\$30,000	\$225,000		\$255,000
Granite Street - Nutley Street to Strawberry Lane Wastewater Line Replacement							\$140,000
Walnut Street - Grant Street to Wimer Street Wastewater Line Replacement							\$198,000
A Street - Oak Street to 7th Street Wastewater Line Replacement	\$390,000	\$300,000					\$715,000
N. Main Pump Station Replacement	\$200,000						\$225,000
Alley - E. Main Street to Blaine Street Wastewater Line Replacement	\$150,000						\$150,000
Oak Street - Lithia Way to A Street Wastewater Line Replacement	\$15,000	\$125,000					\$140,000
Miscellaneous In-House Wastewater Line Replacements	\$120,000	\$100,000	\$100,000	\$100,000	\$100,000		\$520,000
N. Mountain Ave - Hersey Street to Bear Creek Trunk Wastewater Line Realignment			\$115,000				\$115,000
Willow Street - Orange Street to Otis Street Wastewater Line Replacement				\$130,000			\$130,000
Hersey Street - Patterson Street to Water Street Wastewater Line Replacement					\$115,000		\$115,000
	\$875,000	\$525,000	\$215,000	\$260,000	\$440,000	\$0	\$3,018,000
TOTAL WASTEWATER	\$1,425,000	\$675,000	\$315,000	\$410,000	\$590,000	\$0	\$4,218,000

capital improvements plan

**Capital Improvements Plan
2007-2012 Construction Years**

Project Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	FY03-12 TOTAL Cost
STORM DRAINS	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
Water Quality Improvements - Basins/Riparian Areas	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$350,000
Iowa Street - Sherman Street to Gresham Street Storm Drain Line Installation		\$90,000					\$90,000
Alley - E. Main Street to Blaine Street Storm Drain Line Replacement	\$150,000						\$150,000
Liberty Street - Iowa Street to Pracht Street Storm Drain Line Installation		\$80,000					\$80,000
Beach Creek Drainage Improvements		\$300,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000
TOTAL STORM DRAINS	\$185,000	\$505,000	\$135,000	\$135,000	\$135,000	\$135,000	\$1,520,000
ELECTRIC	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
Install New Services & Transformers	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$3,250,000
Enclose Open Equipment Bldg at Service Center	\$220,000						\$220,000
Upgrade Business District Feeder Line - Helman Street	\$10,000	\$10,000					\$20,000
Underground Utility Lines - Oak Knoll Subdivision	\$25,000	\$35,000					\$60,000
Install Underground Feeder Line to Water Treatment Plant	\$75,000						\$75,000
Electrical Load Shifting	\$70,000	\$30,000					\$100,000
Upgrade Feeder Line - Morton Street		\$30,000	\$30,000				\$60,000
Underground Utility Lines - Greenmeadows Subdivision		\$25,000	\$40,000	\$35,000			\$100,000
Underground Water Treatment Plant to Hosler Dam		\$30,000	\$45,000				\$75,000
Underground Utility Lines - Quiet Village Subdivision				\$100,000			\$100,000
Upgrade Mountain Avenue Substation Low Side Distribution			\$60,000	\$50,000	\$135,000		\$245,000
Underground Oak Street Transmission Lines					\$60,000		\$60,000
Underground Electric Utility Line Installation - Various Locations	\$65,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$665,000
Subtotal Electric	\$790,000	\$585,000	\$600,000	\$610,000	\$620,000	\$425,000	\$5,030,000
TELECOMMUNICATIONS							
Distribution & Cable Equipment Installation	\$70,000	\$400,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,870,000
Subtotal Telecommunications	\$70,000	\$400,000	\$250,000	\$250,000	\$250,000	\$50,000	\$1,870,000
TOTAL ELECTRIC / TELECOMMUNICATIONS	\$860,000	\$985,000	\$850,000	\$860,000	\$870,000	\$475,000	\$6,900,000
ADMINISTRATION	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
City Facilities							
Fire Station No. 2 Reconstruction	\$2,500,000	\$2,000,000					\$4,500,000
Archive Building Construction		\$1,400,000					\$1,400,000
Police Parking Lot Expansion		\$85,000					\$85,000
Police Department Building Improvements		\$200,000					\$200,000
City Facility Assessment	\$50,000						\$50,000
City Facility Upgrades & Maintenance	\$100,000	\$100,000	\$100,000	\$100,000	\$125,000	\$125,000	\$825,000
Subtotal Facilities	\$2,650,000	\$3,785,000	\$100,000	\$100,000	\$125,000	\$125,000	\$7,135,000
Technology							
Technology Upgrades	\$105,000		\$50,000		\$50,000		\$280,000
Subtotal Technology	\$105,000	\$0	\$50,000	\$0	\$50,000	\$0	\$280,000
TOTAL ADMINISTRATION	\$2,755,000	\$3,785,000	\$150,000	\$100,000	\$175,000	\$125,000	\$7,415,000
PARKS & RECREATION	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals
Open Space Acquisition	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$2,000,000
TOTAL PARKS & RECREATION	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$2,000,000
TOTAL CIP OVER TIME	\$13,295,000	\$18,318,000	\$6,110,000	\$6,250,000	\$7,294,000	\$4,190,000	\$67,033,650
	FY07	FY08	FY09	FY10	FY11	FY12	Project Totals

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TITLE: NORTH ASHLAND BIKEWAY PHASE II; CENTRAL ASHLAND BIKEPATH

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 254,500 SDC Street \$ 580,000 ODOT STP Grants \$ 60,000 Developer Funds <u>\$ 123,500</u> Street Fees/ Rates \$1,018,000	Project Description: The Central Ashland Bikeway project began in 1997 with the first phase, a path from the corner of Eighth and A Streets to Tolman Creek Road near Mistletoe Road, that was completed in 1999.
Project Cost by Budget Year: Prior Years: \$40,000 2007 \$155,000 2008 \$823,000 2009 2010 2011 2012 Total \$1,018,000	The next phases of the project will extend the length of the bikepath to both the southeast and northwest city limits. A portion of the work was completed in FY01 for the section along A Street to Sixth Street along the Railroad Park. The North Ashland bikeway will extend from Laurel Street to Jackson Road and will be located along the railroad right of way. An

easement for this portion of bikeway was acquired in 1998.

A section of this bikeway is being built as part of the Billings Ranch Subdivision construction. The City was successful in obtaining a grant to fund the remaining portion of the project, construction should begin in FY07.



**TITLE: B STREET-OAK STREET TO 5TH STREET RECONSTRUCTION/
OVERLAY PER PMS**

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 30,500 SDC Street Fees \$ 274,500 Street Fees/ Rates \$ 305,000</p>	<p>Project Description: The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized B Street based on its need for significant improvements. This street needs major maintenance including partial reconstruction, crack sealing and an overlay, and may also include curb, gutter and storm drain improvements. This project is planned to be funded through State Surface Transportation Program (STP) Funds augmented by street fees.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$305,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$305,000</td> </tr> </table>	2007		2008	\$305,000	2009		2010		2011		2012		Total	\$305,000	
2007															
2008	\$305,000														
2009															
2010															
2011															
2012															
Total	\$305,000														

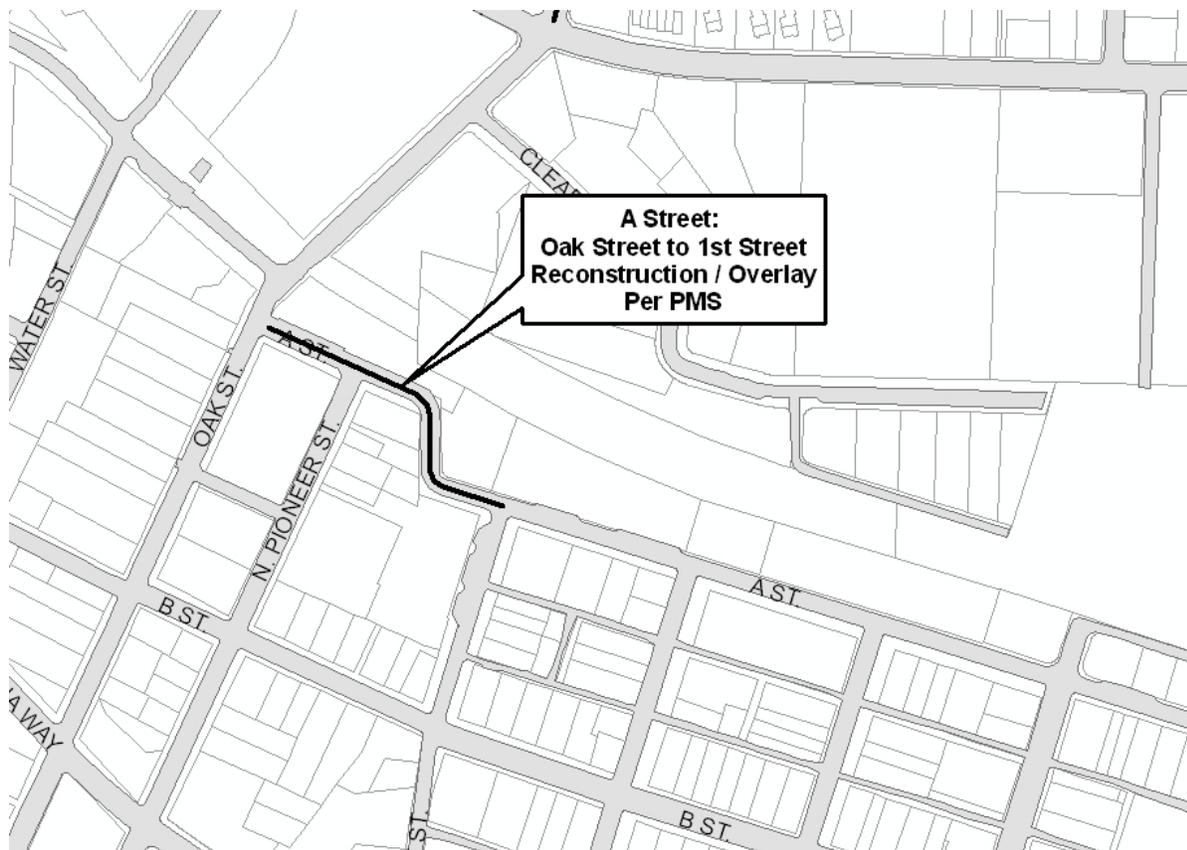


**TITLE: A STREET-OAK STREET TO 1ST STREET RECONSTRUCTION / OVERLAY
PER PMS**

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 33,000 SDC Street Fees \$ 100,000 ODOT Grant <u>\$ 87,000</u> Street Fees/ Rates \$ 220,000	Project Description: The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized A Street based on its need for significant improvements. This street needs major maintenance including crack sealing and an overlay, and may also include curb, gutter and storm drain improvements.
Project Cost by Budget Year: Prior Years: 2007 \$30,000 2008 \$190,000 2009 2010 2011 2012 Total \$220,000	



TITLE: RAILROAD CROSSING IMPROVEMENTS AT HERSEY, LAUREL & EAST MAIN STREETS

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 3,655,000 SDC Street Fees Grants (TBD) \$ 645,000 Street Fees/ Rates \$ 4,300,000</p>	<p>Project Description: This project includes the installation of automatic crossing gates on Laurel Street and Hersey Street at the railroad crossing and improvement at the East Main Street crossing. The angle of railroad crossing through the center of a four way street intersection makes the Laurel/Hersey crossing unusual and in need of additional safety measures. The crossing of East Main requires some new approaches and safety warnings. A safety evaluation conducted by HDR Engineering helped to prioritize each railroad crossing. Staff applied for ODOT Rail permits and will continue to look for funding opportunities.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$60,000</td> </tr> <tr> <td>2007</td> <td>\$740,000</td> </tr> <tr> <td>2008</td> <td>\$2,000,000</td> </tr> <tr> <td>2009</td> <td>\$1,500,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$4,300,000</td> </tr> </table>	Prior Years:	\$60,000	2007	\$740,000	2008	\$2,000,000	2009	\$1,500,000	2010		2011		2012		Total	\$4,300,000	
Prior Years:	\$60,000																
2007	\$740,000																
2008	\$2,000,000																
2009	\$1,500,000																
2010																	
2011																	
2012																	
Total	\$4,300,000																



E. MAIN & RR X-ing



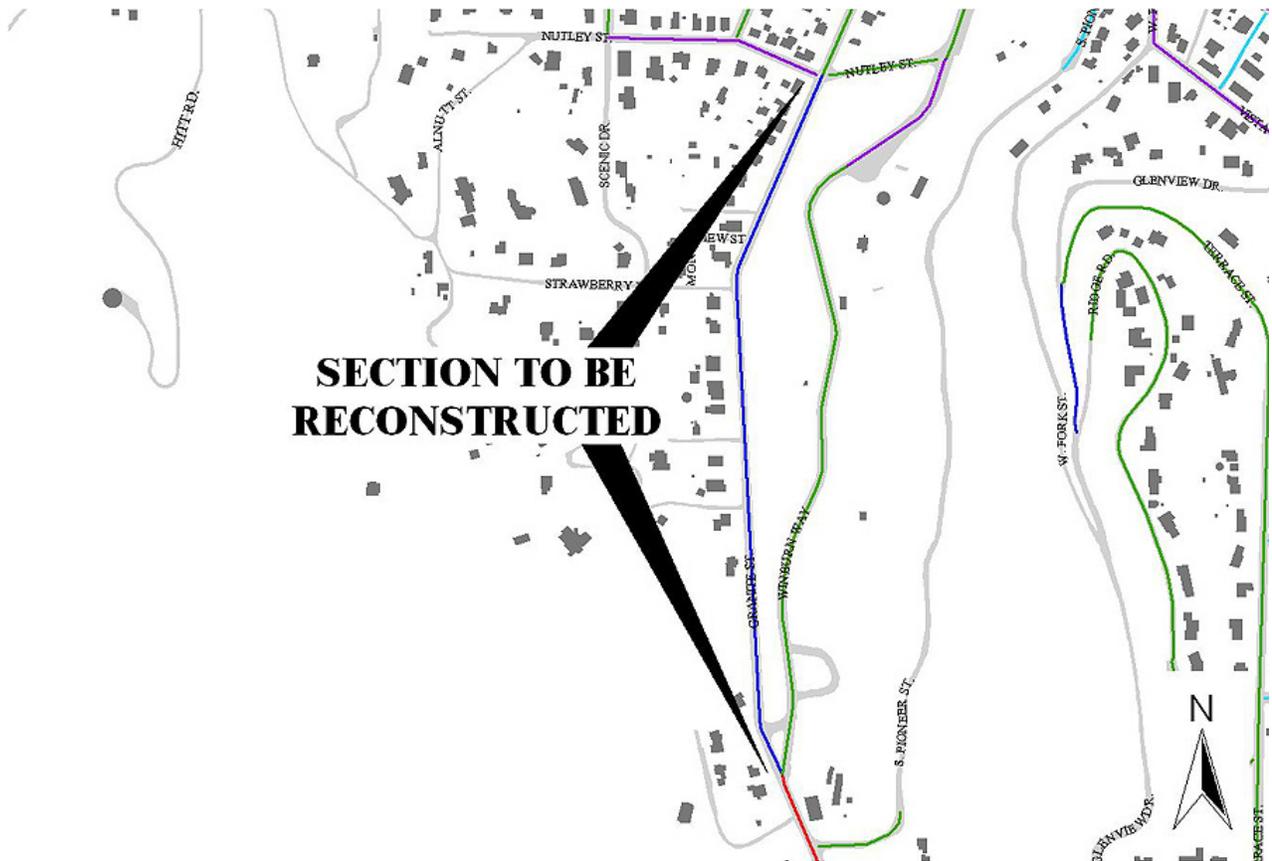
LAUREL & HERSEY

**TITLE: GRANITE STREET-NUTLEY STREET TO PIONEER STREET OVERLAY
PER PMS**

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 48,750 SDC Street Fees \$ <u>276,250</u> Street Fees/ Rates \$ 325,000</p>	<p>Project Description: With the completion of the Pavement Management System (PMS) plan, the condition of all streets within Ashland has been evaluated. Staff has prioritized Granite Street based on its need for significant improvements. In essence, this street has failed and needs a complete pavement reconstruction. As a component of this project, wastewater and water lines have been replaced. Engineering will begin in 2006 with construction in 2007.</p>																
<p>Project Cost by Budget Year:</p> <table border="0"> <tr> <td>Prior Years:</td> <td>\$25,000</td> </tr> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$300,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$325,000</td> </tr> </table>	Prior Years:	\$25,000	2007		2008	\$300,000	2009		2010		2011		2012		Total	\$325,000	
Prior Years:	\$25,000																
2007																	
2008	\$300,000																
2009																	
2010																	
2011																	
2012																	
Total	\$325,000																



TITLE: STREET IMPROVEMENTS PER PMS

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 125,000 SDC Street Fees <u>\$ 1,125,000</u> Street Fees/ Rates \$ 1,250,000</p>	<p>Project Description: The City of Ashland Pavement Management System (PMS) is managed by personnel in Street Division. The PMS software provides a rating and maintenance strategy for each street based on visual observations by trained personnel. Evaluations and results are provided to the Engineering Division as a capital improvement program (CIP) planning tool.</p> <p>All City streets were evaluated over the past several months. Based on the pavement condition rating, the cost of the recommended maintenance strategies over the next five years, and the planned improvements listed in the CIP, an unfunded backlog totaling \$6.5 million has been identified including a 10% per year inflation factor.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 \$250,000 2009 \$250,000 2010 \$250,000 2011 \$250,000 2012 \$250,000 Total \$1,250,000</p>	

Pavement maintenance is necessary to the cost effective management of a street system. Available data indicates that streets that are routinely maintained at a high condition level are much less expensive than streets which are allowed to deteriorate to a poor condition. Poor condition streets require reconstruction at a cost which is four to five times more expensive than slurry seals and overlays. Dedicated funds will continue to address priority streets for repair and upkeep to minimize the number of expensive reconstruction projects.



TITLE: MISCELLANEOUS NEW SIDEWALK IMPROVEMENTS PER PMS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 129,000 SDC Street Fees <u>\$ 731,000</u> Street Fees/ Rates \$ 860,000	Project Description: Staff initiates the construction of approximately one mile of new sidewalk each year. Staff and various commissions have prioritized a list of sidewalks to update the Transportation System Plan's sidewalk inventory. Revisions to this list were coordinated through volunteer efforts of the Traffic Safety and Bicycle and Pedestrian Commissions during 2003. Priority will be set by evaluating safety issues, connections to schools and public gathering spaces, and engineering feasibility. Current sidewalk needs will be addressed on B Street, Granite Street, First Street, Garfield Street, California Street, Oregon Street, Lincoln Street and A Street.
Project Cost by Budget Year: Prior Years: \$110,000 2007 2008 \$150,000 2009 \$150,000 2010 \$150,000 2011 \$150,000 2012 \$150,000 Total \$860,000	



TITLE: **MISCELLANEOUS CONCRETE SAFETY REPAIRS**

PROJECT TYPE: **TRANSPORTATION /PUBLIC SAFETY**

RESPONSIBLE DEPARTMENT: **Public Works Department/Engineering Division**

Funding Sources: \$ 650,000 Street Fees/ Rates \$ 650,000	Project Description: In conjunction with the Pavement Management System (PMS), sidewalks and curbs within the City are evaluated and rated for condition. This budget item provides for the replacement and/or repair of deteriorating and unsafe curbs, sidewalks, construction of sidewalk ramps and other related safety items.
Project Cost by Budget Year: Prior Years: 2007 2008 \$250,000 2009 \$100,000 2010 \$100,000 2011 \$100,000 2012 \$100,000 Total \$650,000	



TITLE: BEAVER SLIDE PEDESTRIAN SAFETY IMPROVEMENTS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 5,250 SDC Street Fees <u>\$ 29,750</u> Street Fees/ Rates \$ 35,000	Project Description: In 2005, City Council tasked the Traffic Safety Commission and Engineering staff to consider a safer pedestrian access along the Beaver Slide. The Beaver Slide is a steep connection between Lithia Way and Water Street for vehicles to access the downtown area. Engineering traffic studies discovered an increase in traffic using the slide, which shifted Water Street as the major traffic generator to the Beaver Slide. A suggested pedestrian pathway along the south side of the Beaver Slide will need to be further engineered.
Project Cost by Budget Year: Prior Years: 2007 2008 \$35,000 2009 2010 2011 2012 Total \$35,000	

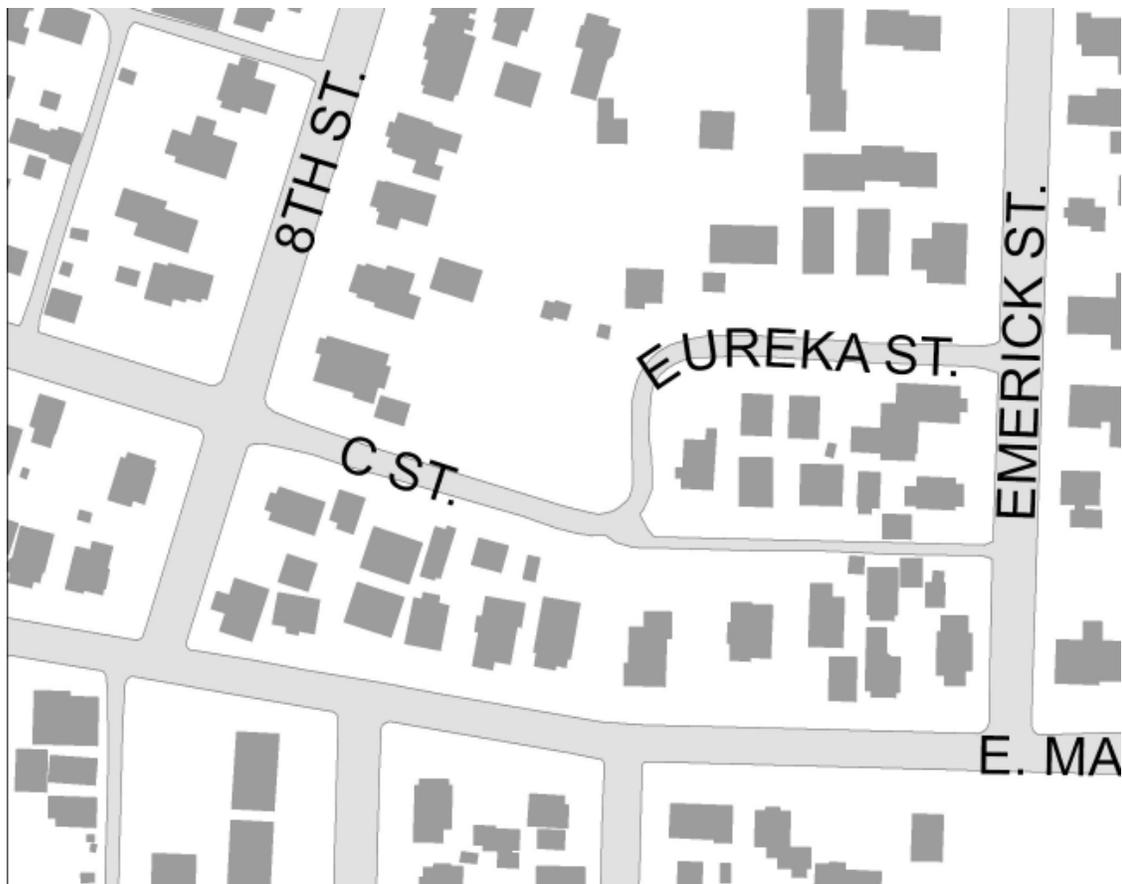


TITLE: CMAQ STREET IMPROVEMENT C STREET & EUREKA STREET

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:		Project Description: C Street and Emerick Street are currently unimproved dirt roads. Paving unpaved streets will reduce the amount of granite material in our storm drain system and helps reduce dust and air pollution. This project will construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements. A Congestion Mitigation Air Quality grant has been acquired to fund the majority of the construction.
\$ 168,300	SDC Street Fees	
\$ 597,000	ODOT STP Grant	
<u>\$ 169,700</u>	Street Fees/ Rates	
\$ 935,000		
Project Cost by Budget Year:		
Prior Years:	\$100,000	
2007	\$185,000	
2008	\$650,000	
2009		
2010		
2011		
2012		
Total	\$935,000	



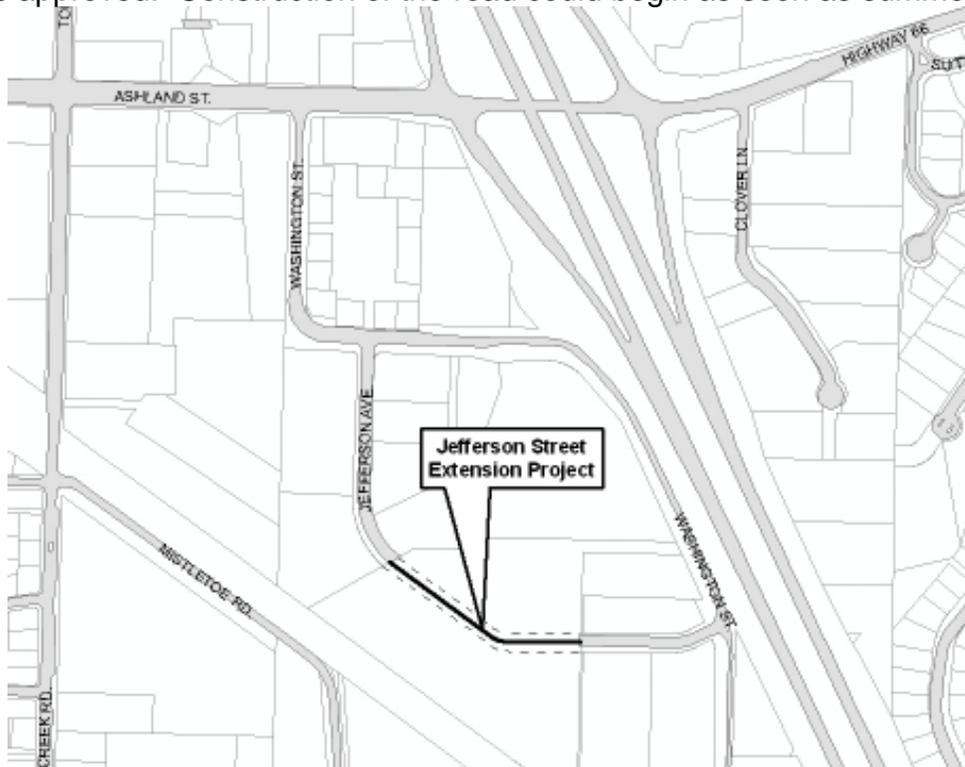
TITLE: JEFFERSON STREET EXTENSION PROJECT

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 450,000 OECD Grant \$ 450,000 OECD Loan \$ 900,000</p>	<p>Project Description: Jefferson Street is bisected by a parcel of land still within the Jackson County jurisdiction. The land is surrounded on all sides by City incorporated land zoned for light industrial businesses. Brammo Motorsports recently submitted a planning application asking for annexation of this parcel into the City and for the construction of three 4,800 square foot buildings. As part of the planning action requirements the continuation of Jefferson Street must be completed by Brammo Motorsports. To facilitate the completion of Jefferson Street, the City Council approved an application to the Oregon Economic and Community Development Department for financial</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$900,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$900,000</td> </tr> </table>	2007	\$900,000	2008		2009		2010		2011		2012		Total	\$900,000	
2007	\$900,000														
2008															
2009															
2010															
2011															
2012															
Total	\$900,000														

assistance in funding the road improvements. Brammo Motorsports has agreed to reimburse the City all costs for the construction of Jefferson Street if the application to OECD is approved. Construction of the road could begin as soon as summer 2007.



TITLE: **PARK & RIDE CREATION**

PROJECT TYPE: **TRANSPORTATION /PUBLIC SAFETY**

RESPONSIBLE DEPARTMENT: **Public Works Department/Engineering Division**

<p>Funding Sources: <u>\$ 250,000</u> FTA Grant \$ 250,000</p>	<p>Project Description: The City of Ashland in cooperation with RVTD, ODOT and Jackson County intends to develop approximately eighty parking spaces for a “park and ride” lot located on Hwy 99 north of Valley View Road. The “park and ride location” will be adjacent to a local bus stop enabling easy access into downtown and to the major employees of the community.</p> <p>The city’s primary employers, Southern Oregon University, City of Ashland, Ashland Community Hospital and the Ashland School District are located in densely populated areas with a limited supply of parking.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$250,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$250,000</td> </tr> </table>	2007	\$250,000	2008		2009		2010		2011		2012		Total	\$250,000	
2007	\$250,000														
2008															
2009															
2010															
2011															
2012															
Total	\$250,000														



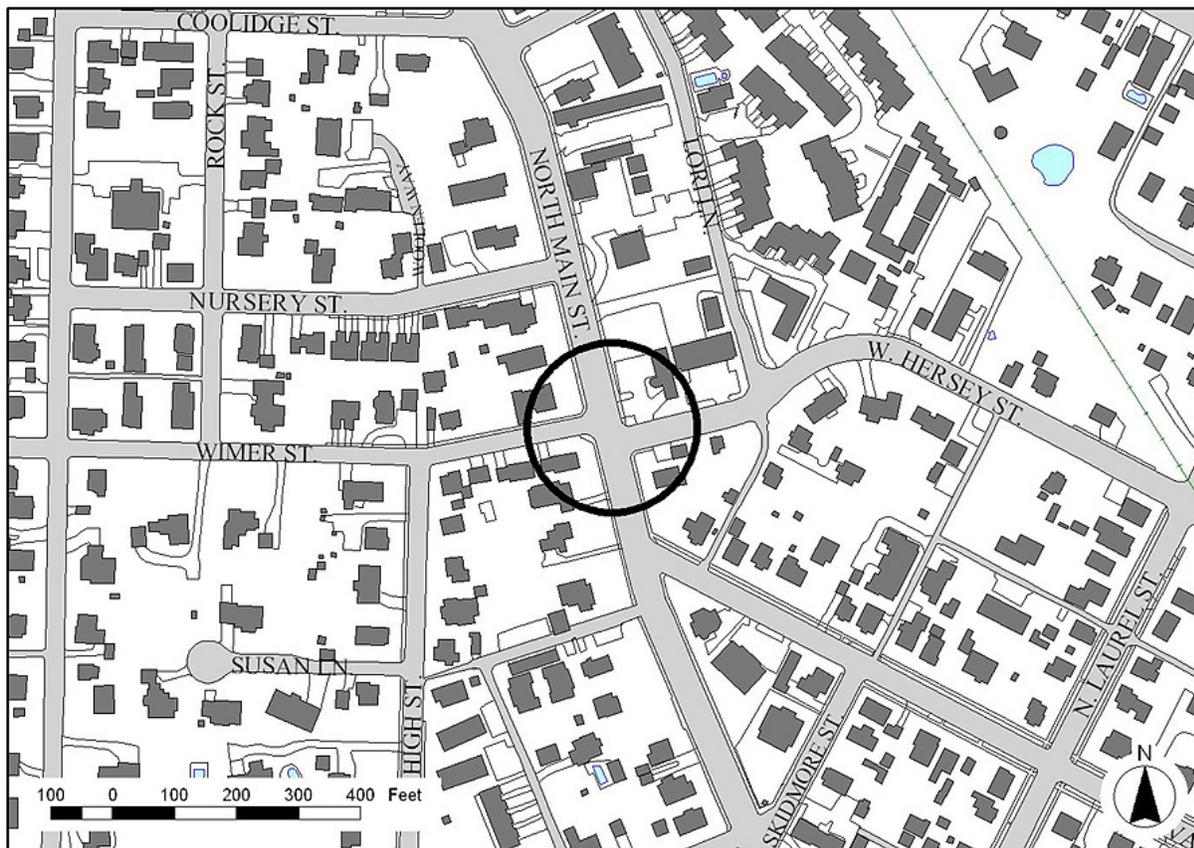
A park and ride program is identified in the TTPC as one component of improved transit for the community. This project helps ease the parking challenges of our employees who commute to Ashland and

TITLE: NORTH MAIN STREET & WIMER STREET INTERSECTION SAFETY IMPROVEMENTS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 300,000 SDC Street \$ 300,000 ODOT STIP Grant <u>\$ 150,000</u> Street Fees/ Rates \$ 750,000</p>	<p>Project Description:</p> <p>Because of the offset design of the Hersey Street, Wimer Street, North Main Street intersection, it has become one of our most accident prone intersections. This project will realign the two minor streets to form a standard four leg intersection. This portion of North Main Street is within State Jurisdiction and this project is a Council priority. Staff will continue to pursue State funding though the STIP and other sources.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table><tr><td>2007</td><td></td></tr><tr><td>2008</td><td>\$750,000</td></tr><tr><td>2009</td><td></td></tr><tr><td>2010</td><td></td></tr><tr><td>2011</td><td></td></tr><tr><td>2012</td><td></td></tr><tr><td>Total</td><td>\$750,000</td></tr></table>	2007		2008	\$750,000	2009		2010		2011		2012		Total	\$750,000	
2007															
2008	\$750,000														
2009															
2010															
2011															
2012															
Total	\$750,000														

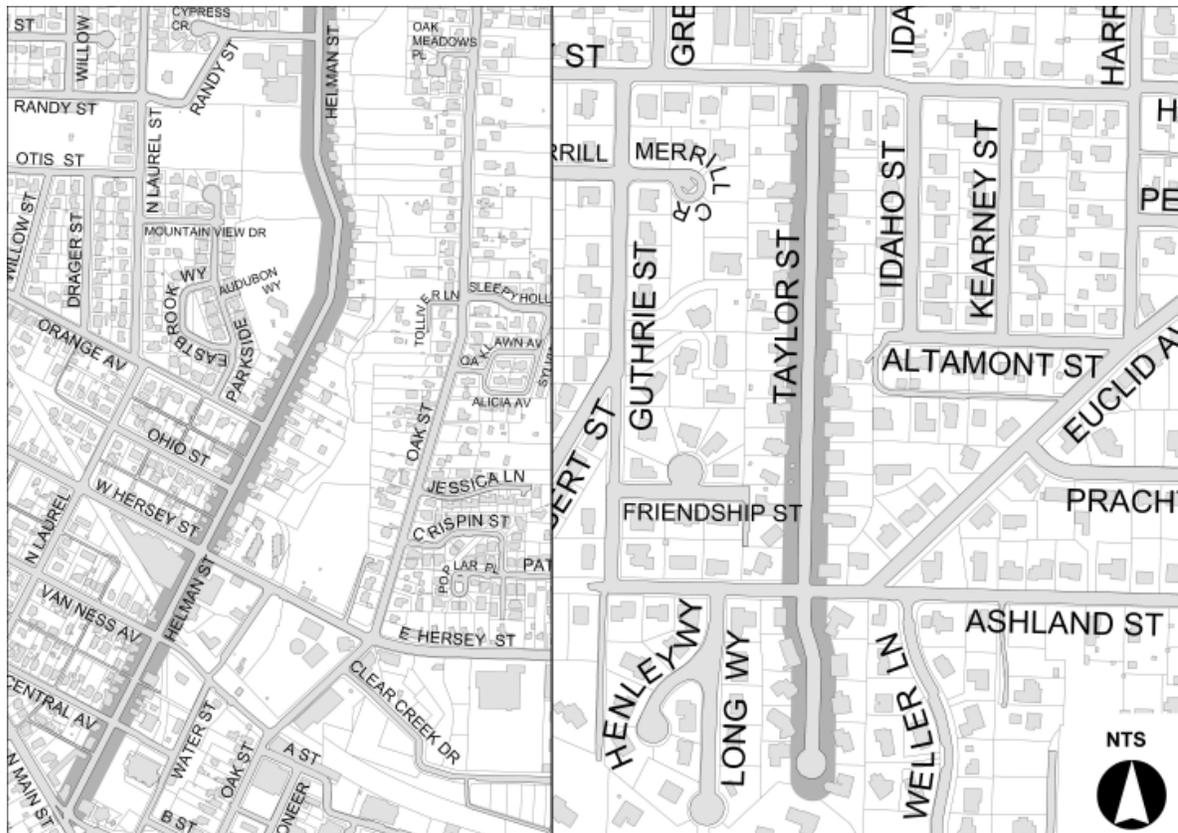


TITLE: TAYLOR & HELMAN STREET IMPROVEMENTS PER PMS

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 14,000 SDC Street Fees \$ 100,000 ODOT STP Grant <u>\$ 26,000</u> Street Fees/ Rates \$ 140,000</p>	<p>Project Description:</p> <p>The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized Taylor and Helman Streets based on their need for significant improvements. These streets need major maintenance including crack sealing and an overlay. This project is planned to be funded through State Surface Transportation Program (STP) Funds augmented by street fees.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2007</p> <p>2008 \$140,000</p> <p>2009</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>Total \$140,000</p>	



TITLE: SIGNAL INSTALLATION AT TOLMAN CREEK ROAD & SISKIYOU BOULEVARD

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 72,000 SDC Street Fees \$ 88,000 Street Fees & Rates \$ 160,000	Project Description: This intersection safety project will be completed in two phases; the first as a part of the Tolman Creek Local Improvement District completed in 2004. The second phase will include pedestrian safety improvements on the north side of Siskiyou Boulevard. This section of Siskiyou Boulevard remains within the State's jurisdiction.
Project Cost by Budget Year: Prior Years: 2007 2008 \$160,000 2009 2010 2011 2012 Total \$160,000	



TITLE: INSTALL SIGNAL AT OAK & HERSEY STREET INTERSECTION

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 67,500 SDC Street Fees \$ <u>82,500</u> Street Fees/ Rates \$ 150,000	Project Description: This project is planned as the traffic on both Oak Street and Hersey Street increases at a rapid rate. As proposed in the Transportation System Plan, it is projected that traffic warrants will be met for a fully signalized intersection in the year 2009. This is delayed from earlier projections of 2005. Staff will continue to monitor traffic volumes and safety at this intersection.
Project Cost by Budget Year: Prior Years: 2007 2008 2009 \$150,000 2010 2011 2012 Total \$150,000	



TITLE: IOWA STREET & ALLISON STREET IMPROVEMENTS PER PMS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 14,000 SDC Street Fees \$ 100,000 ODOT STP Grant <u>\$ 26,000</u> Street Fees/ Rates \$ 140,000</p>	<p>Project Description: The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized Iowa and Allison Streets based on their need for significant improvements. These streets need major maintenance including crack sealing and an overlay, and may also include curb, gutter and storm drain improvements. This project is planned to be funded through State Surface Transportation Program (STP) Funds augmented by street fees.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 \$140,000 2010 2011 2012 Total \$140,000</p>	



TITLE: NEVADA STREET EXTENSION & BRIDGE CONSTRUCTION BEAR CREEK TO MOUNTAIN AVENUE

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:

\$ 1,755,000 SDC Street Fees
 \$ 945,000 ODOT STP Grant
 \$ 2,700,000

Project Cost by Budget Year:

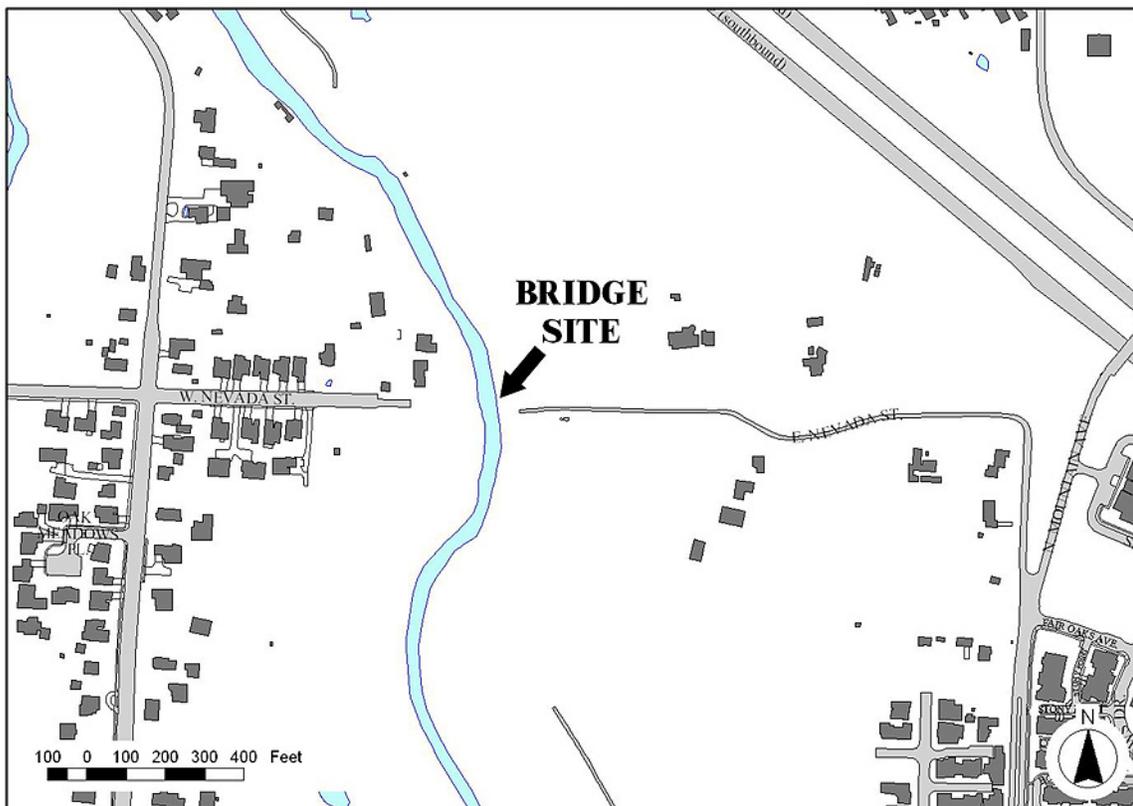
Prior Years:

2007	
2008	
2009	\$200,000
2010	\$1,500,000
2011	\$1,000,000
2012	
Total	\$2,700,000

Project Description:

The adopted City of Ashland Transportation System Plan (TSP) recommends an east/west connection to relieve traffic volumes on Oak Street and also provide a more direct access to Southern Oregon University, the high school, and south half of the City.

The project includes the construction of a bridge across Bear Creek providing a through connection on Nevada Street. All related storm drain, paving, bike lanes and sidewalks will be included in this project. Staff continues to pursue ODOT grant funding for a portion of this project as it will provide significant “off-system” improvements to the State’s Transportation System.



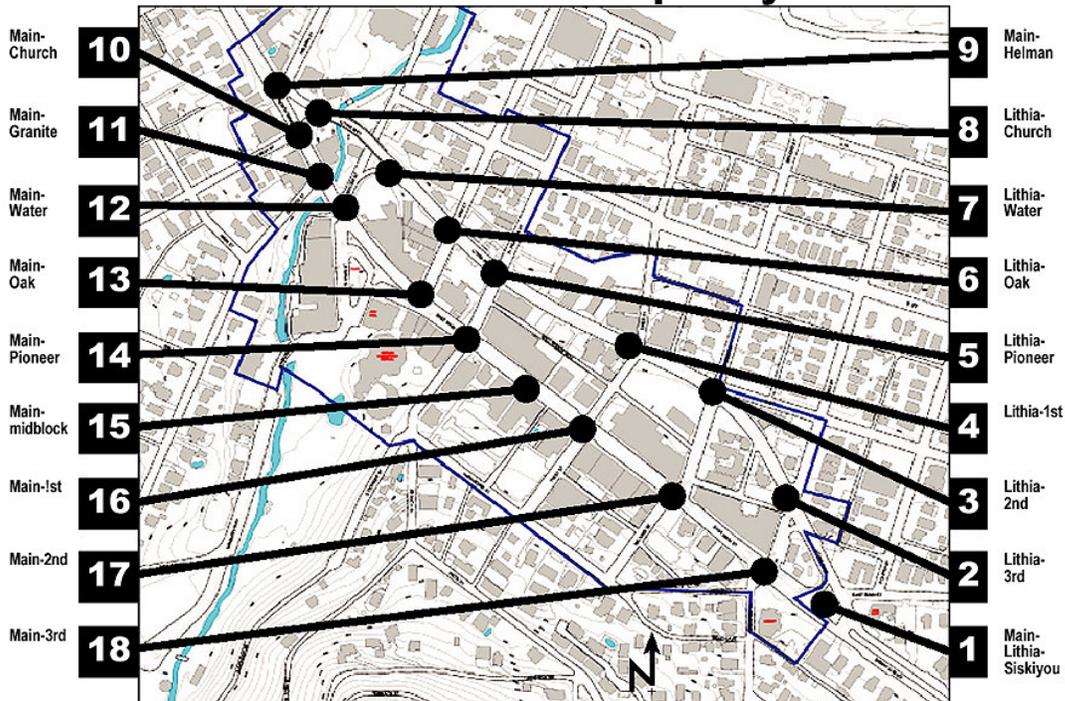
TITLE: DOWNTOWN PLAN PHASE II

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 249,000 SDC Street Fees \$ 1,000,000 ODOT STIP Grant <u>\$ 411,000</u> Street Fees/ Rates \$ 1,660,000</p>	<p>Project Description: This project would implement recommendations of the Ashland Downtown Plan Phase II. Initial work began in 2002 and includes numerous pedestrian and traffic safety improvements. The Ashland Downtown Plan is currently in draft form and will be reviewed and approved prior to final design and engineering drawings. Planning and Engineering staff members will work toward final completion of the Downtown Plan in FY07-09.</p> <p>Staff will continue to pursue ODOT funding for this project under the State Transportation Improvement Program (STIP). These sections of East Main, North Main Street and Lithia Way will remain within State jurisdiction.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$160,000</td> </tr> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td>\$750,000</td> </tr> <tr> <td>2011</td> <td>\$750,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$1,660,000</td> </tr> </table>	Prior Years:	\$160,000	2007		2008		2009		2010	\$750,000	2011	\$750,000	2012		Total	\$1,660,000	
Prior Years:	\$160,000																
2007																	
2008																	
2009																	
2010	\$750,000																
2011	\$750,000																
2012																	
Total	\$1,660,000																

Intersection Map Key

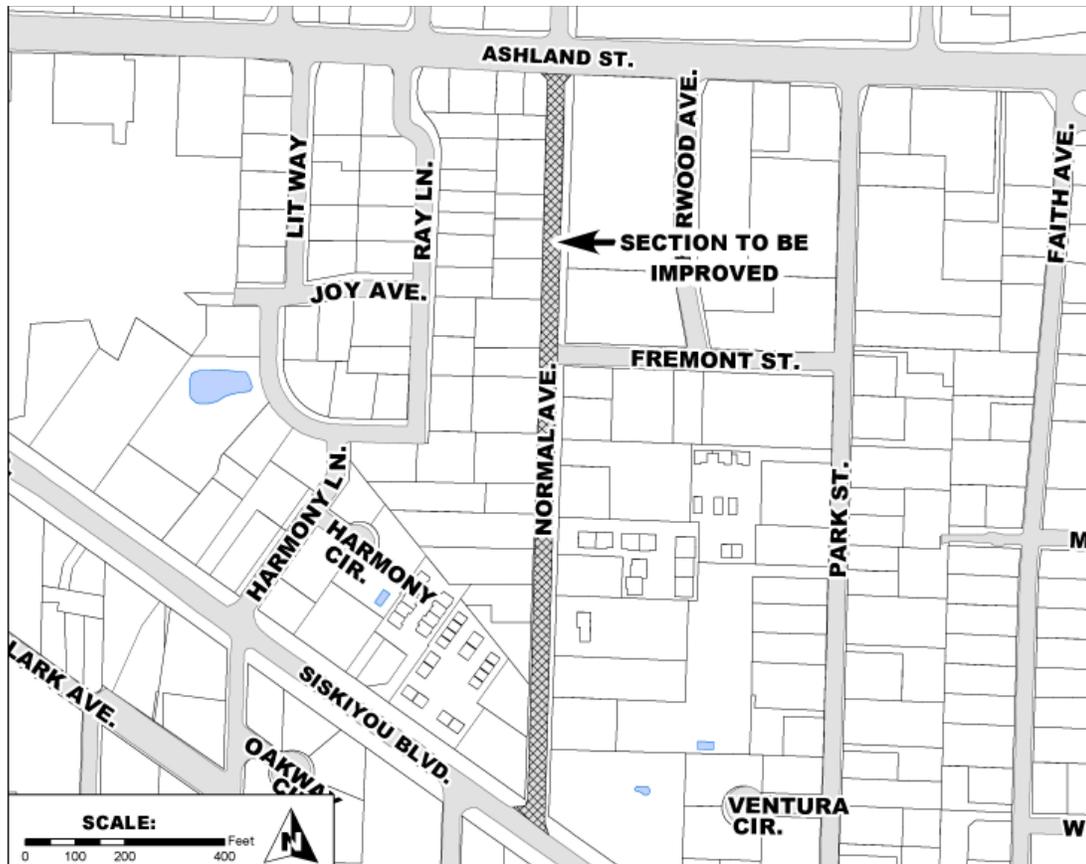


TITLE: NORMAL AVENUE-ASHLAND STREET TO SISKIYOU BOULEVARD PER PMS

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:		Project Description: The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized Normal Avenue between Ashland Street and Siskiyou Boulevard based on its need for significant improvements. This street needs major maintenance including crack sealing and an overlay, and may also include curb, gutter and storm drain improvements. This project is planned to be funded through State Surface Transportation Program (STP) Funds augmented by street fees.
\$ 14,000	SDC Street Fees	
\$ 100,000	ODOT STP Grant	
<u>\$ 26,000</u>	Street Fees/ Rates	
\$ 140,000		
Project Cost by Budget Year:		
Prior Years:		
2007		
2008		
2009		
2010	\$140,000	
2011		
2012		
Total	\$140,000	

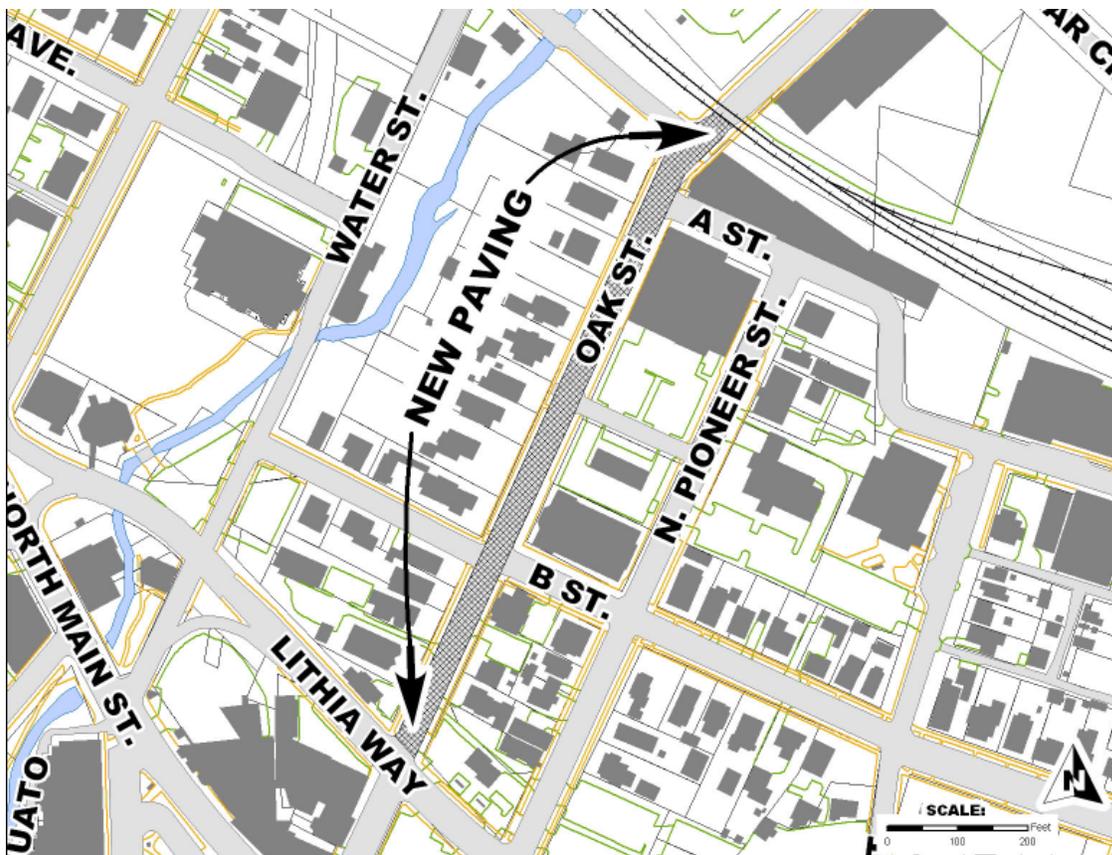


TITLE: OAK STREET-LITHIA WAY TO RAILROAD TRACKS PER PMS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 25,000 SDC Street Fees \$ 105,000 ODOT STP Grants <u>\$ 120,000</u> Street Fees/ Rates \$ 250,000	Project Description: The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff has prioritized Oak Street based on its need for significant improvements. In essence, this street has failed and needs a complete pavement reconstruction and related curb, gutter and storm drain improvements.
Project Cost by Budget Year: Prior Years: 2007 2008 2009 2010 \$250,000 2011 2012 Total \$250,000	

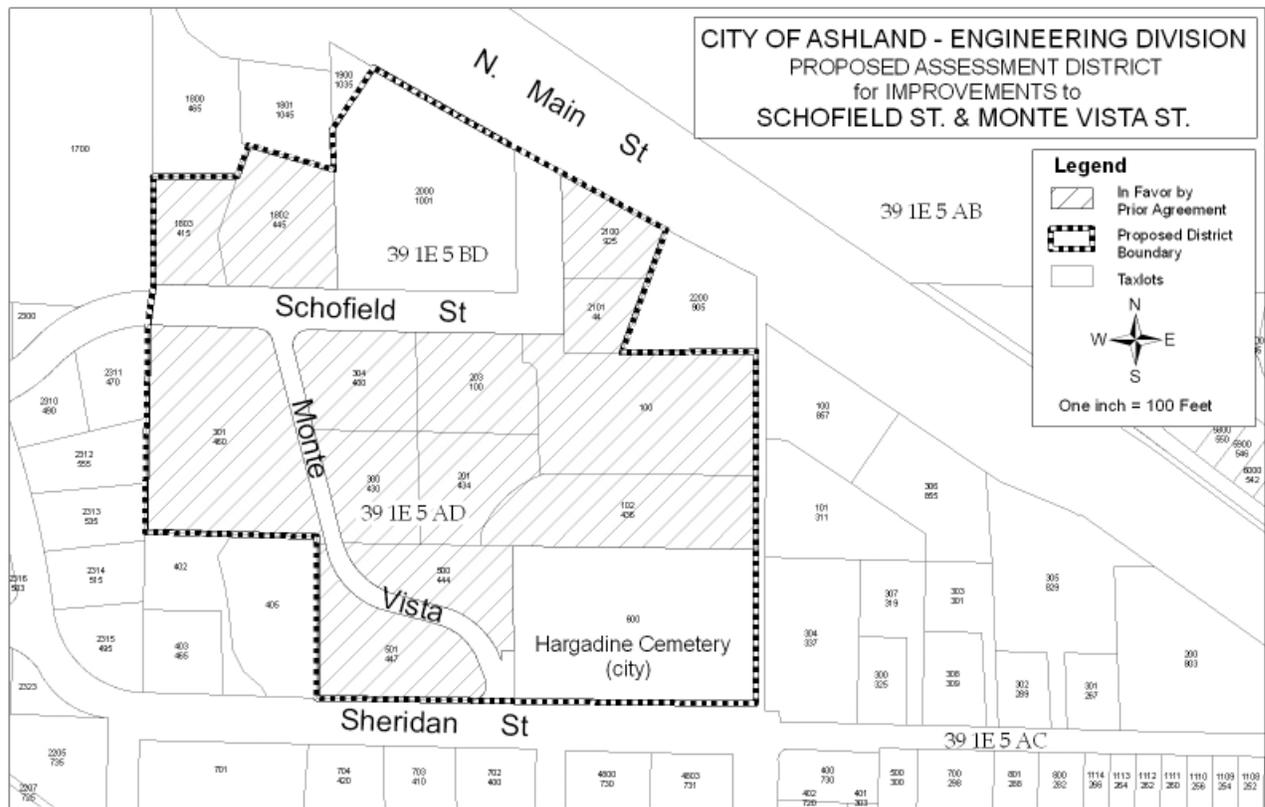


TITLE: SHERIDAN & SCHOFIELD STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 54,000 SDC Street Fees \$ 225,000 LID \$ 21,000 Street Fees/ Rates \$ 300,000		Project Description: The portion of Schofield Street from North Main to Sheridan Street is currently unimproved. Neighbors have looked into the possibility of forming a Local Improvement District from North Main to Sheridan and including Monte Vista Street. This project would initiate construction of regrading, paving curb and gutter, sidewalks, driveway improvements and related storm drain system to help reduce dust and air pollution.
Project Cost by Budget Year: Prior Years: 2007 \$300,000 2008 2009 2010 2011 2012 Total \$300,000		

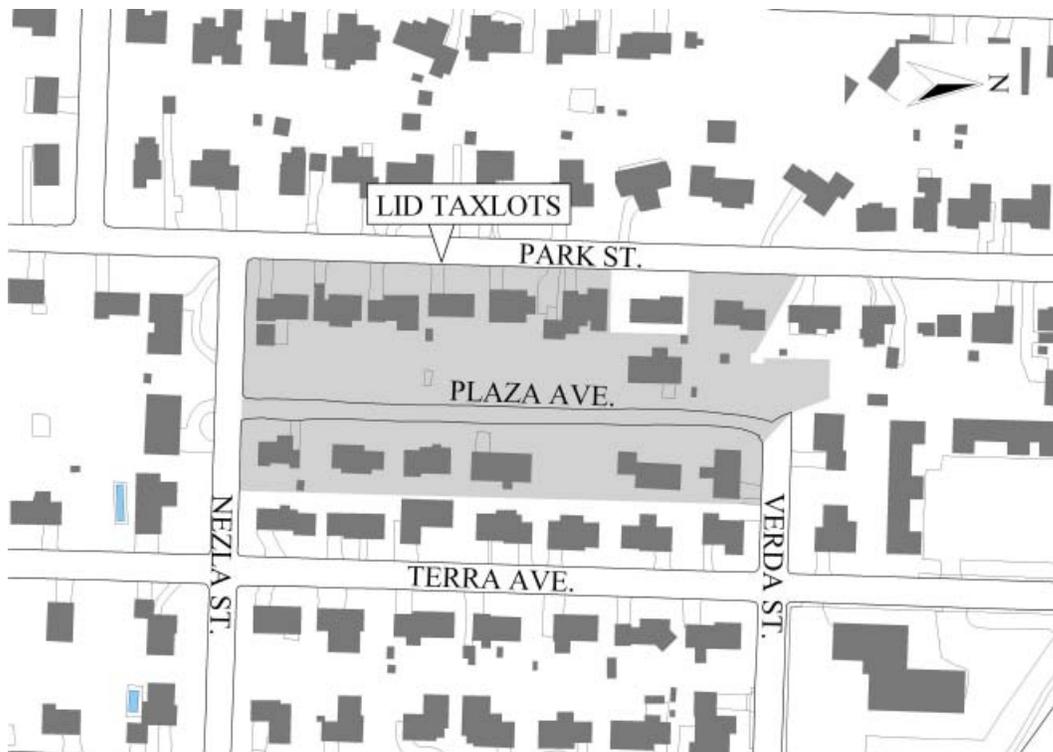


TITLE: PLAZA AVENUE LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 33,300 SDC Street Fees</p> <p>\$ 111,000 LID</p> <p><u>\$ 40,700</u> Street Fees/ Rates</p> <p>\$ 185,000</p>	<p>Project Description:</p> <p>Plaza Avenue is currently an unimproved street. Neighbors have looked at the possibility of forming a Local Improvement District from Verda Street to Nezla Street several times in the past without success. This project would initiate a Local Improvement District to construct roadway improvements including regrading, asphalt paving, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements. Paving unpaved streets will reduce the amount of granite material in our storm drain system and helps reduce dust and air pollution.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2007 \$185,000</p> <p>2008</p> <p>2009</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>Total \$185,000</p>	

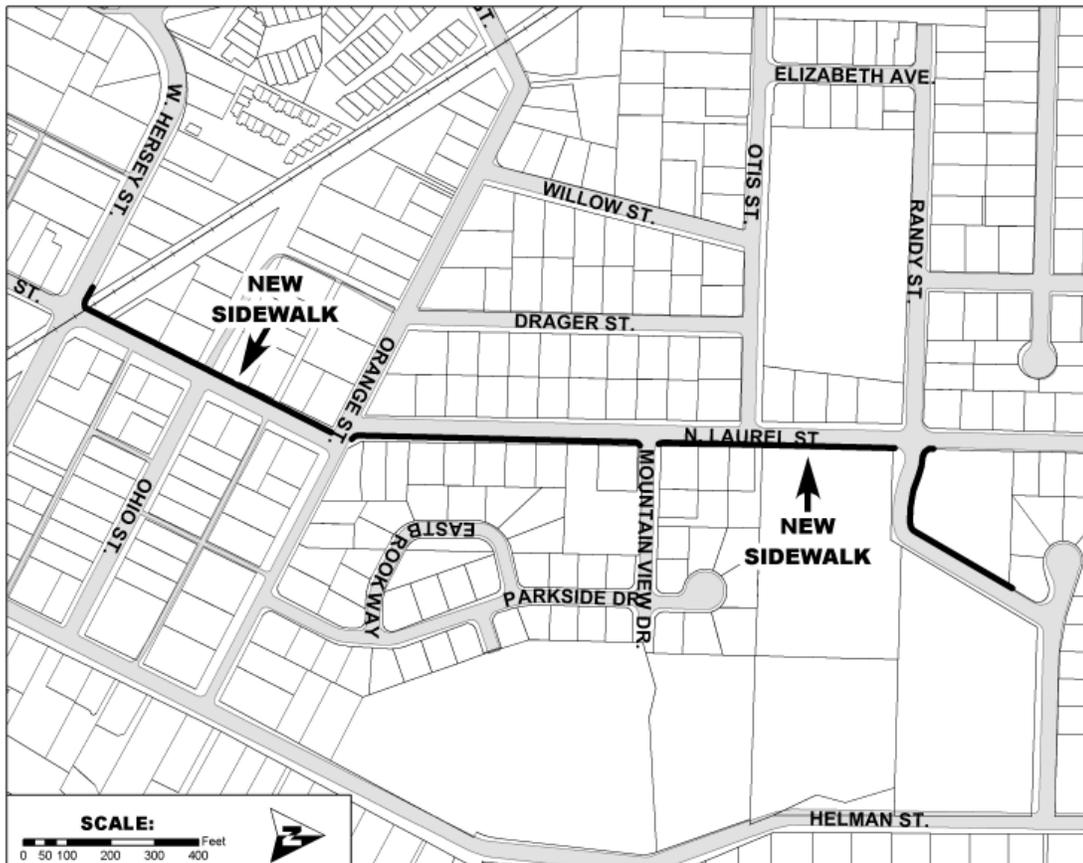


TITLE: LAUREL STREET SIDEWALK INSTALLATION

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:		Project Description: This project will construct sidewalks, driveway improvements, related minor storm drain improvements and traffic calming features on North Laurel Street from Nevada Street to Hersey Street.
\$ 36,000	SDC Street Fees	
\$ 96,000	LID	
<u>\$ 108,000</u>	Street Fees/ Rates	
\$ 240,000		
Project Cost by Budget Year:		There are several missing sidewalk connections along this important collector and local street network to reach Helman School. This will also serve as a connection to the City's Dog Park and Greenway bicycle trail system and to Downtown.
Prior Years:	\$40,000	
2007		
2008	\$200,000	
2009		
2010		
2011		
2012		
Total	\$240,000	

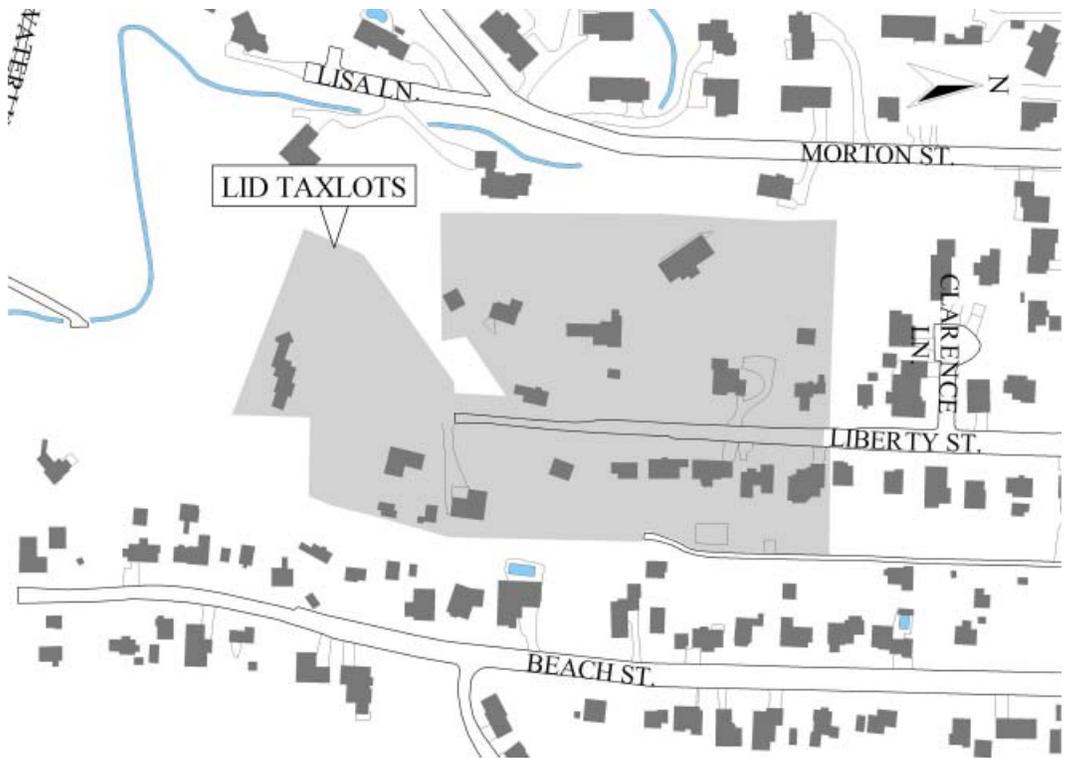


TITLE: LIBERTY STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 36,000 SDC Street Fees \$ 120,000 LID <u>\$ 44,000</u> Street Fees/ Rates \$ 200,000	Project Description: The upper portion of Liberty is currently an unimproved street from Ashland Street to the south. This project will require formation of a Local Improvement District to construct roadway improvements including regrading, asphalt paving, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements. Paving unpaved streets will reduce the amount of granite material in our storm drain system and helps reduce dust and air pollution.
Project Cost by Budget Year: Prior Years: 2007 2008 \$200,000 2009 2010 2011 2012 Total \$200,000	

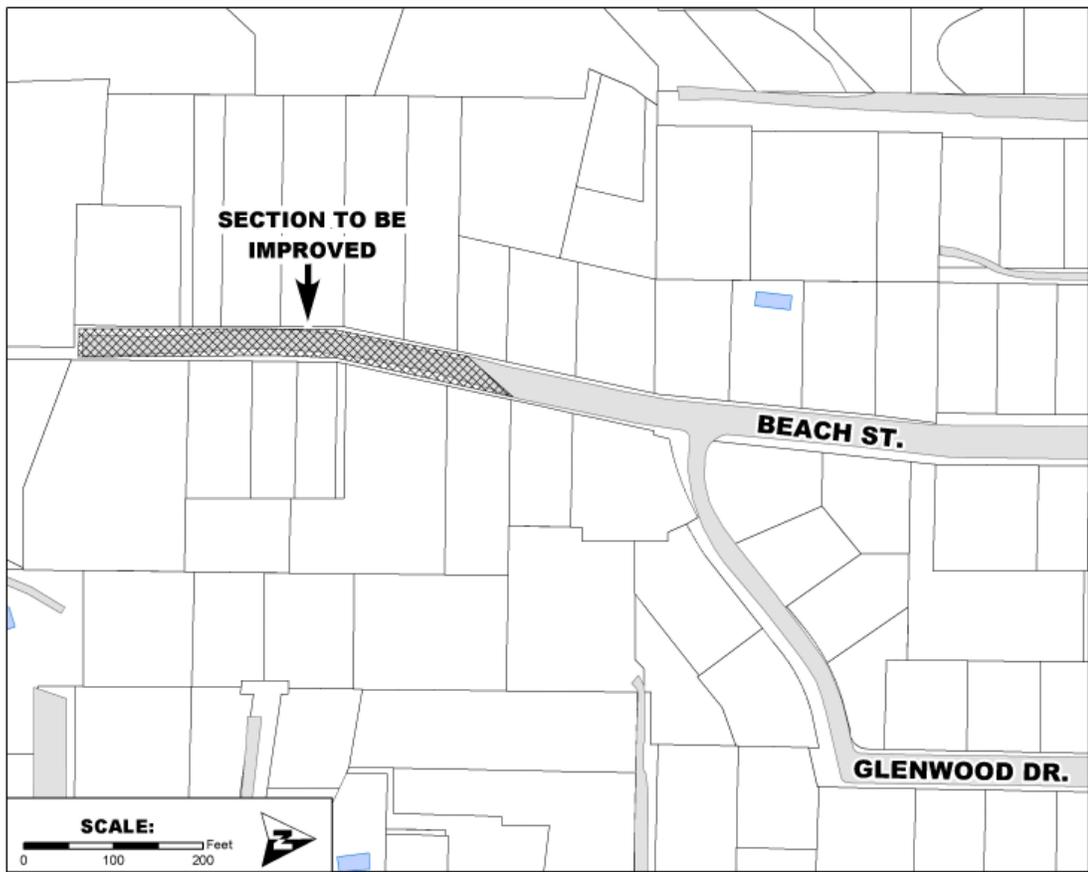


TITLE: UPPER BEACH STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 36,000 SDC Street Fees</p> <p>\$ 120,000 LID</p> <p><u>\$ 44,000</u> Street Fees/ Rates</p> <p>\$ 200,000</p>	<p>Project Description:</p> <p>The Pavement Management System (PMS) evaluated and rated the condition of all streets within Ashland. Staff prioritized Beach Street based on their need for significant improvements. These streets need major maintenance including crack sealing and an overlay, and may also include curb, gutter and storm drain improvements. This project is planned to be funded through State Surface Transportation Program (STP) Funds augmented by street fees.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2007</p> <p>2008 \$200,000</p> <p>2009</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>Total \$200,000</p>	



TITLE: MISCELLANEOUS LOCAL IMPROVEMENT DISTRICTS

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 63,000 SDC Street Fees</p> <p>\$ 210,000 LID</p> <p><u>\$ 77,000</u> Street Fees/ Rates</p> <p>\$ 350,000</p>	<p>Project Description:</p> <p>One of Council’s goals is water quality improvements resulting from paving unpaved streets. Paving unpaved streets will reduce the amount of granite material in our storm drain system and helps reduce dust and air pollution. Although not yet specifically defined, these projects will require formation of Local Improvement Districts to construct roadways primarily on dirt or unimproved roads to improve air and water quality. These improvements could include regrading, asphalt paving, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$70,000</td> </tr> <tr> <td>2009</td> <td>\$70,000</td> </tr> <tr> <td>2010</td> <td>\$70,000</td> </tr> <tr> <td>2011</td> <td>\$70,000</td> </tr> <tr> <td>2012</td> <td>\$70,000</td> </tr> <tr> <td>Total</td> <td>\$350,000</td> </tr> </table>	2007		2008	\$70,000	2009	\$70,000	2010	\$70,000	2011	\$70,000	2012	\$70,000	Total	\$350,000	
2007															
2008	\$70,000														
2009	\$70,000														
2010	\$70,000														
2011	\$70,000														
2012	\$70,000														
Total	\$350,000														

Possible street improvements include Peachy Road, Larkin Lane, Ohio, Sunrise, Glenview and Granite Streets.



TITLE: CLAY STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:

\$ 105,300 SDC Street Fees
 \$ 351,000 LID
 \$ 75,000 Jackson County Juris-Exchange
\$ 128,700 Street Fees/ Rates
 \$ 660,000

Project Cost by Budget Year:

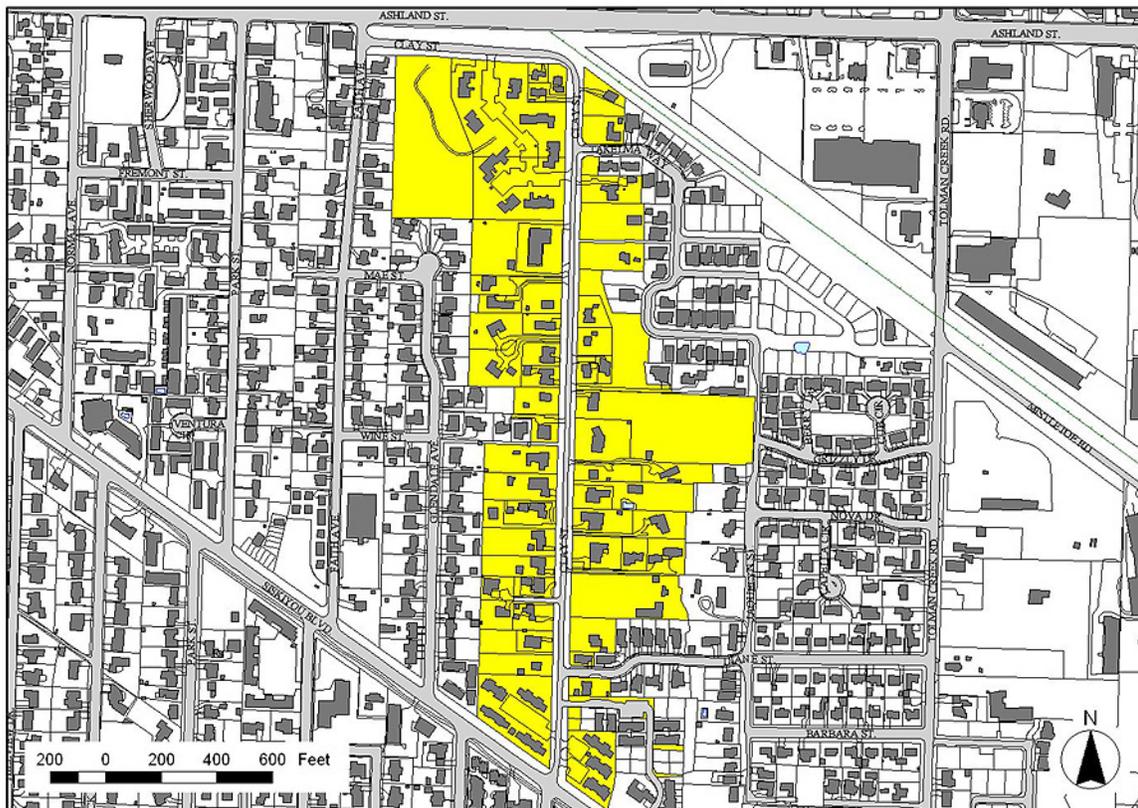
Prior Years:

2007	
2008	\$260,000
2009	\$400,000
2010	
2011	
2012	
Total	\$660,000

Project Description:

Clay Street north of Siskiyou Boulevard is currently under the jurisdiction of Jackson County. Improvement of this street to full City standards would require a transfer of jurisdiction requiring the City to maintain this section.

This project looks at improvements between Siskiyou Boulevard and Ashland Street and would require formation of a Local Improvement District to help fund the construction of curb and gutters, paving, sidewalks on both sides, parking bays, storm drainage facilities and traffic calming features.



**TITLE: TOLMAN CREEK ROAD-GREENMEADOWS WAY TO SISKIYOU BOULEVARD
SIDEWALK INSTALLATION**

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 60,000 SDC Street Fees \$ 80,000 LID <u>\$ 260,000</u> Street Fees/ Rates \$ 400,000</p>	<p>Project Description: This project would include improvements to construct sidewalks, driveway improvements and related minor storm drain improvements to Tolman Creek Road from Greenmeadows Drive to Siskiyou Boulevard.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 2010 \$400,000 2011 2012 Total \$400,000</p>	<p>There are several missing sidewalk connections along this important collector and local street network to reach Bellview School.</p>

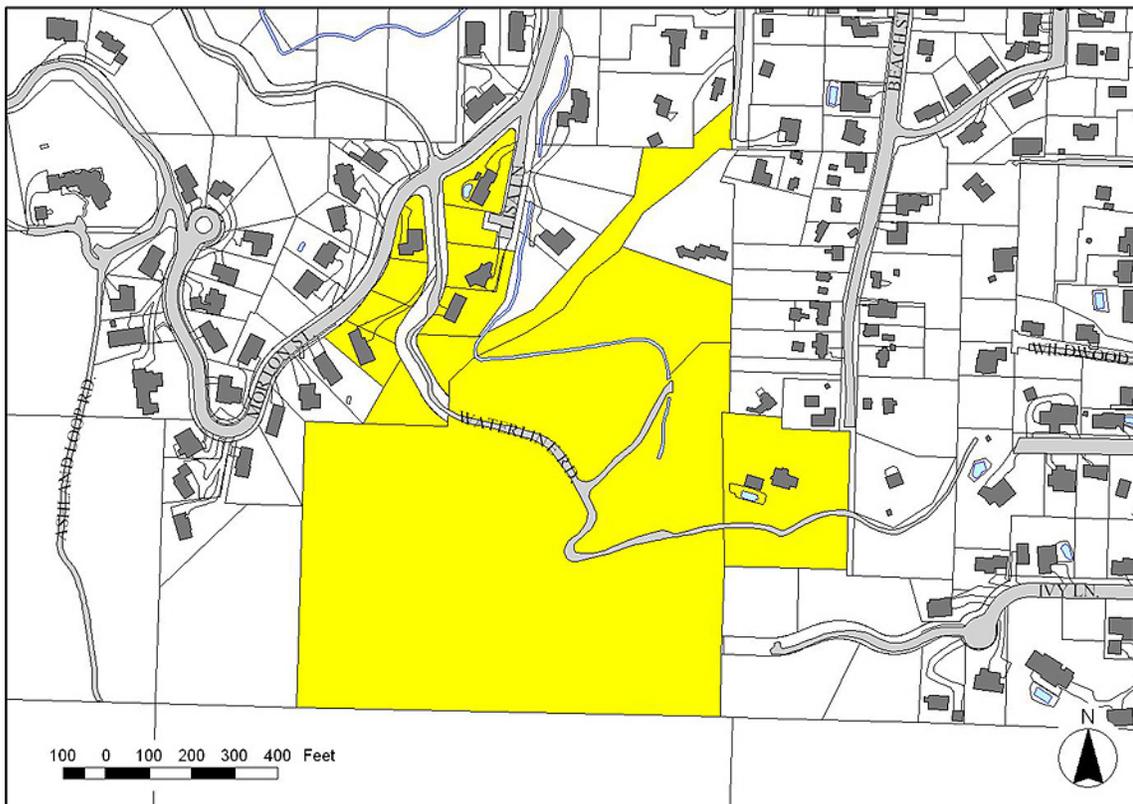


TITLE: WATERLINE ROAD LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 36,720 SDC Street Fees</p> <p>\$ 122,400 LID</p> <p><u>\$ 44,880</u> Street Fees/ Rates</p> <p>\$ 204,000</p>	<p>Project Description:</p> <p>Waterline Road is an unpaved, unimproved local street. City Council has approved the formation of a Local Improvement District to improve Waterline Road from Morton Street southeasterly dependent upon the approval of a residential development to be accessed from Waterline Road which would require the improving of the street. The timing on this project is dependent upon development.</p> <p>Roadway improvements include regrading, asphalt paving, retaining walls, curb and gutters, sidewalks, driveway improvements, and related storm drain system improvements.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2007</p> <p>2008</p> <p>2009</p> <p>2010</p> <p>2011 \$204,000</p> <p>2012</p> <p>Total \$204,000</p>	



TITLE: ENTITLEMENT GRANT- FAA/ ODA FEDERAL AID TO MUNICIPALITIES

PROJECT TYPE: TRANSPORTATION/ PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 643,500 FAA/ODA Grants <u>\$ 71,500</u> Airport Fees/ Rates \$ 715,000	Project Description: The Oregon Department of Aviation reinstated the Airport Entitlement Grants to the benefit of many small general aviation airports. It is our goal to continue to expand the infrastructure of the Ashland Airport to increase revenue. These grants are instrumental in giving small municipalities opportunities to update services and equipment making the airport increasingly attractive to businesses as well as private pilots. Projects will be identified through the Master Plan and funds requested through the State of Oregon Department of Aviation. Anticipated projects include: <ul style="list-style-type: none">· Purchase of SuperUnicom system· Airplane tie-down apron reconstruction· Taxilane extension· Easement acquisition
Project Cost by Budget Year: Prior Years: \$160,000 2007 2008 \$185,000 2009 2010 \$185,000 2011 2012 \$185,000 Total \$715,000	



TITLE: FAA AIRPORT IMPROVEMENT PROJECT GRANT

PROJECT TYPE: TRANSPORTATION /PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 2,172,285 FAA/ODA Grants \$ 241,365 Airport Fees/ Rates \$ 2,413,650</p>	<p>Project Description: Federal funds are allocated through the legislature to support transportation systems throughout the United States. Funds are distributed to individual states for the improvement of the aviation portion of the transportation system. These grant funds support various improvements that would be economically out of the reach of most airports. Our most recent project included the upgrade of low intensity runway lighting to medium intensity lighting, taxiway reconstruction, a new beacon light and the construction of an airplane washrack to protect runoff to the nearby streams. Improvements funded through the AIP program must increase the safety of the airport and be identified in the currently adopted Airport Master Plan. The City of Ashland adopted the new Airport Master Plan in 2006.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$913,650</td> </tr> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td>\$1,500,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$2,413,650</td> </tr> </table>	Prior Years:	\$913,650	2007		2008		2009		2010		2011	\$1,500,000	2012		Total	\$2,413,650	
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TITLE: TALENT, ASHLAND, PHOENIX PIPELINE BEYOND TALENT TO ASHLAND

PROJECT TYPE: WATER SUPPLY

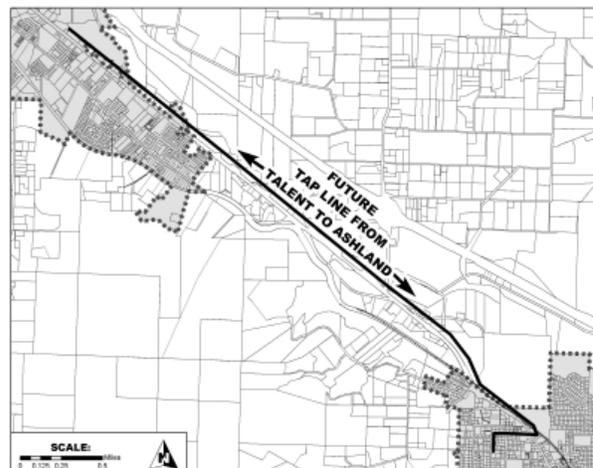
RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 4,113,000 SDC Water Fees <u>\$ 1,371,250</u> Water Fees/ Rates \$ 5,485,000	Project Description: Based on the Council's decision in December 1998, Ashland participated with the Cities of Talent and Phoenix in the design and construction of the TAP intertie water pipeline (24-inch line) to the City of Talent. In addition, Staff purchased 1000 acre feet of Lost Creek Water Rights. The City contracted with Carollo Engineering in developing the preliminary engineering for the line from Talent to Ashland. This project includes the following actions: -Execute an agreement for emergency water exchange for the Cities of Ashland and Talent;
Project Cost by Budget Year: Prior Years: \$225,000 2007 \$260,000 2008 \$2,500,000 2009 2010 2011 2012 \$2,500,000 Total \$5,485,000	

- Began discussions with the City of Talent regarding their TID municipal water rights and future use of those rights; and,
- Continue with conservation programs to meet the goals for 20% peak day summer time reductions.

During the next year an agreement will be executed ensuring an emergency water exchange between Ashland and Talent. Ashland agreed to pay Talent \$60,000 to upgrade the Creel Road waterline from 12 inches to 16 inches. The Creel Road waterline will be replaced in the summer of 2006. This line will be the future connection for the TAP line. Securing easements for the pipeline from Talent to Ashland and to identifying other needs for this future project will continue throughout 2006. Water has, and will continue to be, a concern for Ashland and the Rogue Valley.

Although construction is shown in 2012, the Council has not finalized construction start dates. The 1998 report shows a water supply deficit in 2016.



TITLE: HOSLER DAM STABILITY ANALYSIS

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources:</p> <p>\$ 50,000 SDC Water Fees <u>\$ 50,000</u> Water Fees/ Rates \$ 50,000</p>	<p>Project Description:</p> <p>As part of a required Federal Energy Regulatory Commission (FERC) requirement, a Part 12 Safety Inspection must be performed on the dam to ensure stability. The same FERC Part 12 Inspection required the City to install the audible early warning system and flood zone warning signs. The next evaluation of Hosler Dam will be an on-site inspection to determine the stability of the core geology surrounding the dam by taking samples of surrounding rock and soil from areas adjacent to Hosler Dam. This inspection will be performed by Acres International who has been the contract engineer for the Part 12 Inspection in its entirety.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$50,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$50,000</td> </tr> </table>	2007	\$50,000	2008		2009		2010		2011		2012		Total	\$50,000	
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TITLE: HOSLER DAM TRANSMISSION LINE REPLACEMENT-REEDER RESERVOIR TO WATER PLANT
PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 1,634,400 SDC Water Fees <u>\$ 2,905,600</u> Water Fees/ Rates \$ 4,540,000	Project Description: The main transmission line from Reeder Reservoir to the Water Treatment Plant was built in the early 1900s and, given its age, replacement is inevitable. The project replaces the existing one-mile length of 24-inch waterline and supporting structures with 24-inch ductile iron pipeline, as well as improving drainage related to the support structures. The evaluation of the system was completed in FY02 and recommended relocating the line to the roadway. The reinstallation of an emergency bypass system to divert water directly from Ashland Creek to the water plant in the case of a catastrophic event is also part of this project.
Project Cost by Budget Year: Prior Years: \$1,720,000 2007 \$2,820,000 2008 2009 2010 2011 2012 Total \$4,540,000	

Design of the project began in FY04 with construction spanning two years, FY06/07.



TITLE: ASHLAND CREEK WEST FORK BRIDGE CONSTRUCTION

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: <u>\$ 100,000</u> Water Fees/ Rates \$ 100,000</p>	<p>Project Description: The East and West Forks of Ashland Creek are the primary source of water to Reeder Reservoir. These two creeks constitute the majority of water flowing into the storage reservoir and during the last few winters, storm events have carried silt and debris from the watershed to the convergence of the creeks with the reservoir. This build up of silt and debris has resulted in lower flows into the reservoir. It is recommended that a bridge be constructed spanning the West Fork to make the East Fork accessible to facilitate the removal of the silt and debris by Public Works staff. Permits will need to be obtained prior to any in-water stream work being completed.</p>															
<p>Project Cost by Budget Year:</p> <table> <tr> <td colspan="2">Prior Years:</td> </tr> <tr> <td>2007</td> <td>\$100,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$100,000</td> </tr> </table>		Prior Years:		2007	\$100,000	2008		2009		2010		2011		2012		Total
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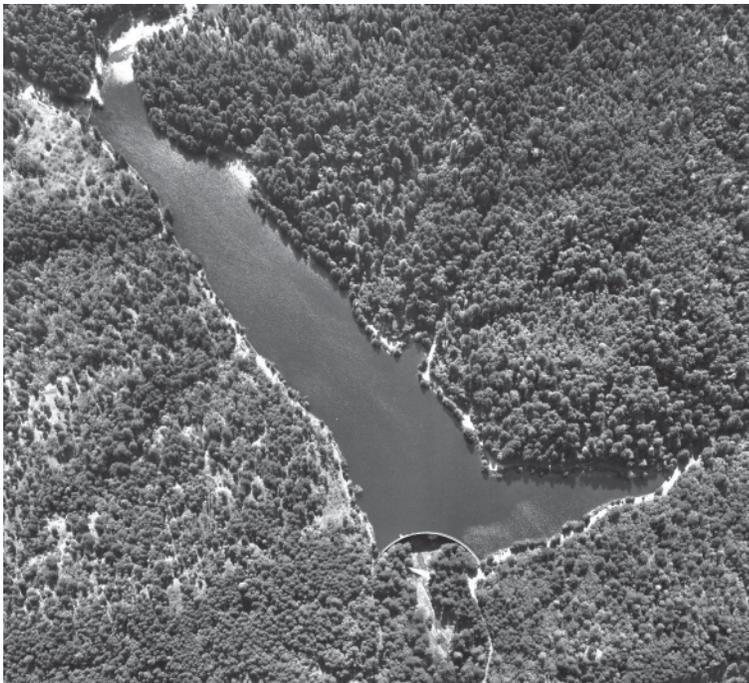


TITLE: REEDER RESERVOIR STUDY

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 100,000 Water Fees/ Rates \$ 100,000</p>	<p>Project Description: Reeder Reservoir stores approximately 860 acre feet of water that supplies the citizens of Ashland with drinking water. As time passes, the amount of silt carried into the reservoir settles at the base of the dam. The slow accumulation of silt and debris behind the dam and in the reservoir will eventually impact the water storage capacity. A study is recommended to research the amount of built up silt by sounding the bottom of the reservoir. Options will then be studied on the removal of the silt. Because of the limited access to the area the options presented in this study could be staged over many years.</p>															
<p>Project Cost by Budget Year:</p> <table><tr><td>Prior Years:</td><td></td></tr><tr><td>2007</td><td>\$100,000</td></tr><tr><td>2008</td><td></td></tr><tr><td>2009</td><td></td></tr><tr><td>2010</td><td></td></tr><tr><td>2011</td><td></td></tr><tr><td>2012</td><td></td></tr><tr><td>Total</td><td>\$100,000</td></tr></table>		Prior Years:		2007	\$100,000	2008		2009		2010		2011		2012		Total
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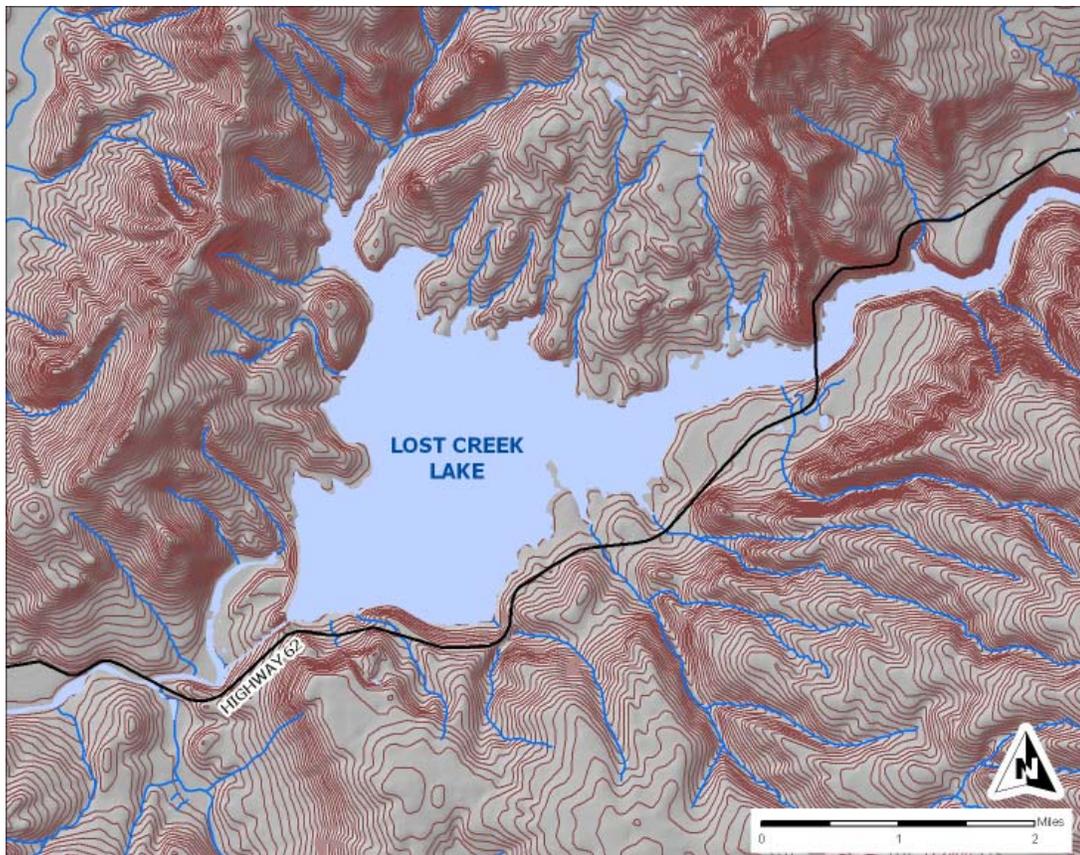


TITLE: ADDITIONAL LOST CREEK WATER RIGHTS

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 500,000 SDC Water Fees \$ 500,000</p>	<p>Project Description: In FY01, the City purchased the initial portion of Lost Creek Water from the US Army Corps of Engineers. The Carollo Water Supply Master Plan completed in December 1998 identified a deficit of 1420 acre feet. The initial purchase of water rights did not include interest charges and the City purchased only 1,000 acre feet of new water. This remaining amount will satisfy the full deficit.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td colspan="2">Prior Years:</td> </tr> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td>\$500,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$500,000</td> </tr> </table>	Prior Years:		2007		2008		2009	\$500,000	2010		2011		2012		Total	\$500,000	
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2008																	
2009	\$500,000																
2010																	
2011																	
2012																	
Total	\$500,000																



TITLE: ASHLAND CREEK EAST & WEST FORK SILT & DEBRIS REMOVAL

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 20,000 Water Fees/ Rates \$ 20,000	Project Description: Upon completion of a bridge spanning the West Fork of Ashland Creek, removal of the silt and debris collected in the creeks will need to be accomplished. There are several obstacles to achieving this project. The area is very confined and the access to the area is narrow with little room for maneuvering. The built up sediment impacts the flows into Reeder Reservoir as well as the quality of the water. It is necessary for the City to obtain several permits for the removal of this built up material and in-water work will need to be completed between June and September.
Project Cost by Budget Year: Prior Years: 2007 \$20,000 2008 2009 2010 2011 2012 Total \$20,000	



TITLE: CHLORINE / HYPOCHLORITE REQUIREMENT REVIEW

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources:</p> <p>\$ 75,000 SDC Water Fees</p> <p><u>\$ 300,000</u> Water Fees/ Rates</p> <p>\$ 375,000</p>	<p>Project Description:</p> <p>The Ashland Water Treatment Plant (WTP) currently uses gaseous chlorine for disinfection. The purpose of the Pre-design Report is to evaluate sodium hypochlorite as an alternative to gaseous chlorine. The main reasons the City is considering the change from gaseous chlorine liquid to liquid hypochlorite are as follows:</p> <ul style="list-style-type: none"> -A new scrubber system could be required for the existing gaseous system. -Handling chlorine gas is inherently dangerous to plant staff. -Continued use of chlorine gas could require the City to implement a new Risk Management Plan (RMP) per the EPA Clean Air Act. However, at this time, the City is meeting the requirements by utilizing one-ton cylinders.
<p>Project Cost by Budget Year:</p> <p>Prior Years: \$25,000</p> <p>2007 \$350,000</p> <p>2008</p> <p>2009</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>Total \$375,000</p>	<p>The long-term solution is to go to sodium hypochlorite to reduce the risk to staff and our community. Sodium hypochlorite can be used in liquid form (bleach) or tablet form.</p> <p>A preliminary study of alternatives was completed in 1999.</p>



TITLE: SLUDGE LAGOON IMPROVEMENTS

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 12,000 SDC Water Fees <u>\$ 108,000</u> Water Fees/ Rates \$ 120,000	Project Description: The Water Treatment Plant is facing several improvements over the next few years. This project evaluates and improves the treatment plant's backwash sludge lagoons to be more protective of water quality in Ashland Creek. Improvements include adjustment to sluice gates and increases capacity of the lagoon, and piping of the backwash water. Design work will begin in FY06.
Project Cost by Budget Year: Prior Years: \$20,000 2007 \$100,000 2008 2009 2010 2011 2012 Total \$120,000	



TITLE: HOSLER DAM SECURITY & TELEMETRY

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 85,000 Water Fees/ Rates \$ 85,000	Project Description: The Water Treatment Plant is facing several improvements over the next few years. This project evaluates and improves the security system at Hosler Dam to reduce vandalism and increase security of public facilities in the watershed.
Project Cost by Budget Year: Prior Years: \$25,000 2007 \$60,000 2008 2009 2010 2011 2012 Total \$85,000	



TITLE: WATER TREATMENT PLANT PROCESS IMPROVEMENTS

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 375,000 SDC Water Fees \$ 125,000 Water Fees/ Rates \$ 500,000	Project Description: The City's Water Treatment Plant upgrade was completed in 1995. The design capacity of the plant was increased to 12 million gallons per day (MGD). As the plant begins to see peaks as high as 8 MGD, there are several projects that are necessary to implement prior to daily peaks reaching 8-10 MGD. These include headloss evaluations and other pipeline considerations, chemical use and alternatives within the treatment plant process. These are scheduled to be designed in FY07 and constructed between FY07 and FY09.
Project Cost by Budget Year: Prior Years: 2007 \$250,000 2008 2009 \$250,000 2010 2011 2012 Total \$500,000	



TITLE: **WATER TREATMENT PLANT CONSTRUCT NEW FILTERS 7 & 8**

PROJECT TYPE: **WATER TREATMENT PLANT**

RESPONSIBLE DEPARTMENT: **Public Works Department/ Engineering**

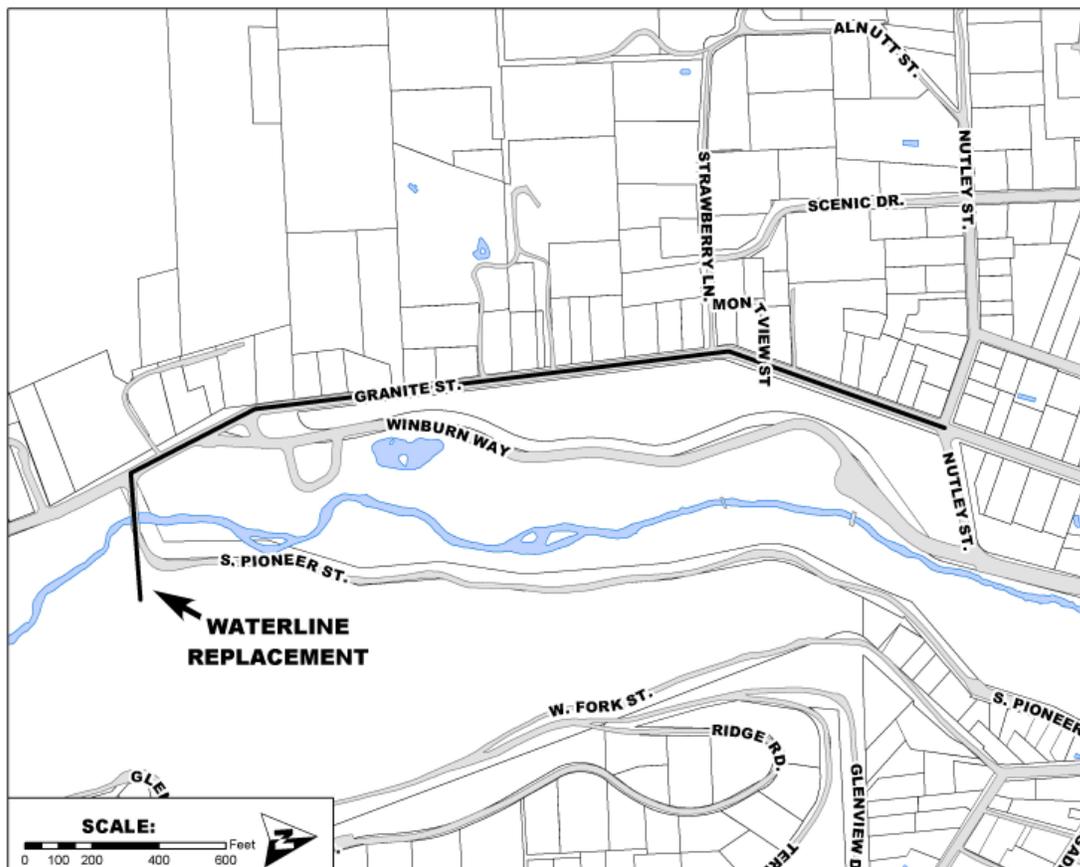
Funding Sources: \$ 438,750 SDC Water Fees <u>\$ 146,250</u> Water Fees/ Rates \$ 585,000	Project Description: The Water Treatment Plant is facing several improvements over the next few years. This project designs and constructs two new filter systems to add to the plant's capacity to treat water.
Project Cost by Budget Year: Prior Years: 2007 2008 2009 2010 \$85,000 2011 \$500,000 2012 Total \$585,000	



TITLE: GRANITE STREET-NUTLEY ROAD TO STRAWBERRY LANE & STRAWBERRY LANE TO PIONEER STREET WATERLINE REPLACEMENT
PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 141,750 SDC Water Fees <u>\$ 263,250</u> Water Fees/ Rates \$ 405,000	Project Description: This project would replace the aging 10 to 12 inch steel water line in Granite Street. A new 12 inch ductile iron water line will be constructed from Nutley Street southerly to the Granite Street reservoir.
Project Cost by Budget Year: Prior Years: \$105,000 2007 \$300,000 2008 2009 2010 2011 2012 Total \$405,000	

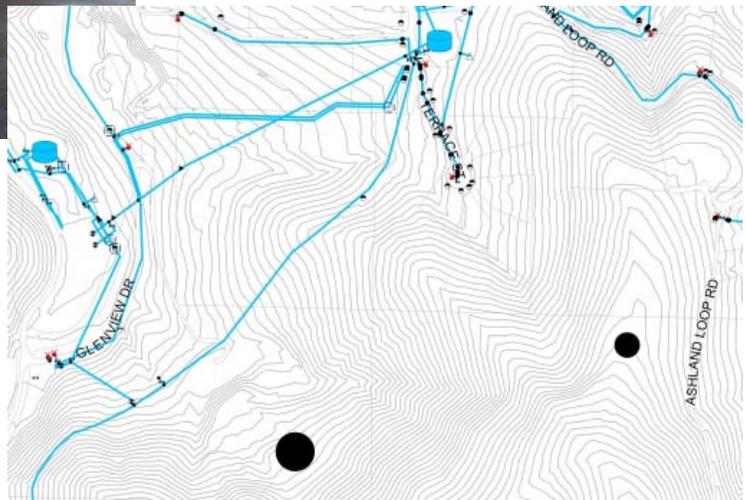


TITLE: **LOOP ROAD RESERVOIR & CROWSON II RESERVOIR**

PROJECT TYPE: **WATER DISTRIBUTION**

RESPONSIBLE DEPARTMENT: **Public Works Department/ Engineering**

<p>Funding Sources: \$ 727,500 SDC Water Fees <u>\$ 1,697,500</u> Water Fees/ Rates \$ 2,425,000</p>	<p>Project Description: Two areas in the southern sections of the City are served by constant operation pumps with multiple pump staging to meet fireflow demands. To provide a more efficient, safer and more economical method of increasing water pressure and flow, two reservoirs are proposed to be constructed in the southwest of Ashland. A 150,000 gallon reservoir is proposed near Loop Road and the 1.5 million gallon Crowson II Reservoir is proposed near the existing Crowson Reservoir. These reservoirs are expected to handle the peak hour demands of the entire Ashland water distribution system. The need for more stored water available to the City was identified during the study for the TAP line. This project will be completed in three phases; conducting a sighting study, reservoir design and construction. It is anticipated that this process will encompass three years beginning in FY06. The reservoirs are funded through FY04 Water Bonds.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$25,000</td> </tr> <tr> <td>2007</td> <td>\$200,000</td> </tr> <tr> <td>2008</td> <td>\$2,200,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$2,425,000</td> </tr> </table>	Prior Years:	\$25,000	2007	\$200,000	2008	\$2,200,000	2009		2010		2011		2012		Total	\$2,425,000	
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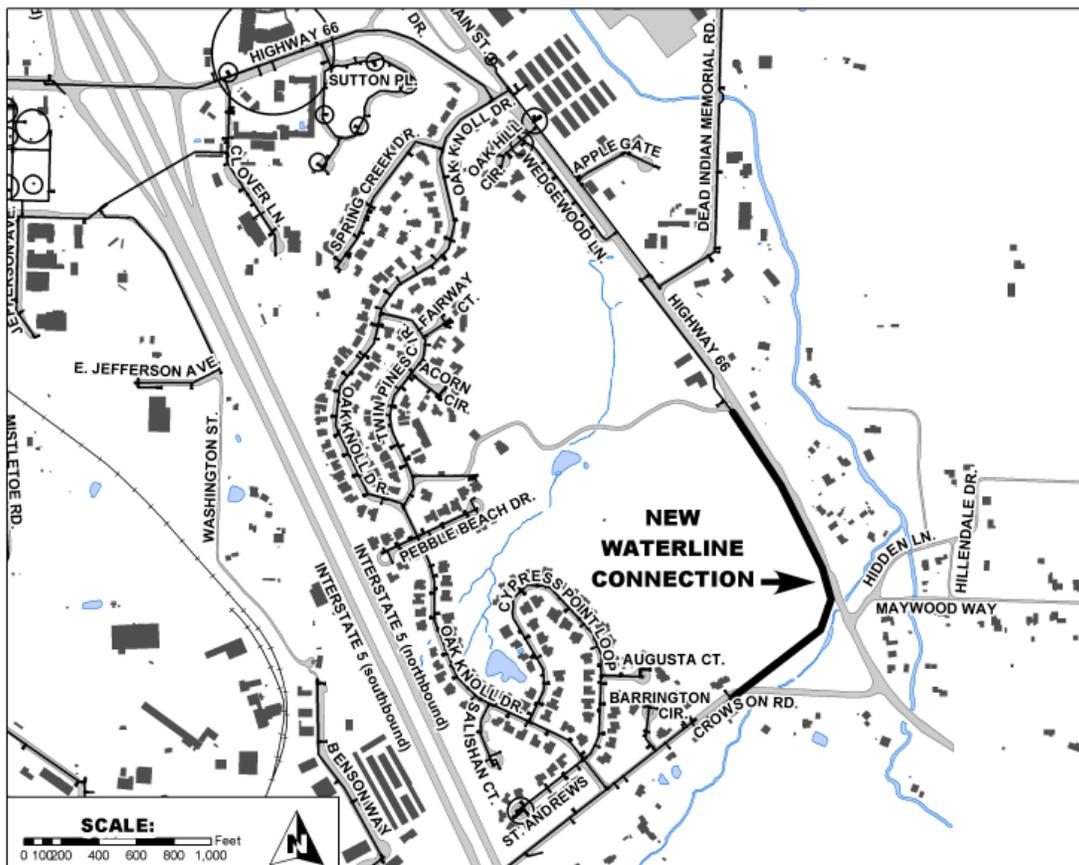


TITLE: CROWSON ROAD, AIRPORT & E. MAIN STREET LOOP WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources:</p> <p>\$ 49,000 SDC Water Fees</p> <p>\$ <u>91,000</u> Water Fees/ Rates</p> <p>\$ 140,000</p>	<p>Project Description:</p> <p>This project extends the waterline from Crowson Road to the water main at the golf course to provide a looped system to the new feed at the airport. This loop improves water quality and consistent quantity to these areas.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2007 \$140,000</p> <p>2008</p> <p>2009</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>Total \$140,000</p>	

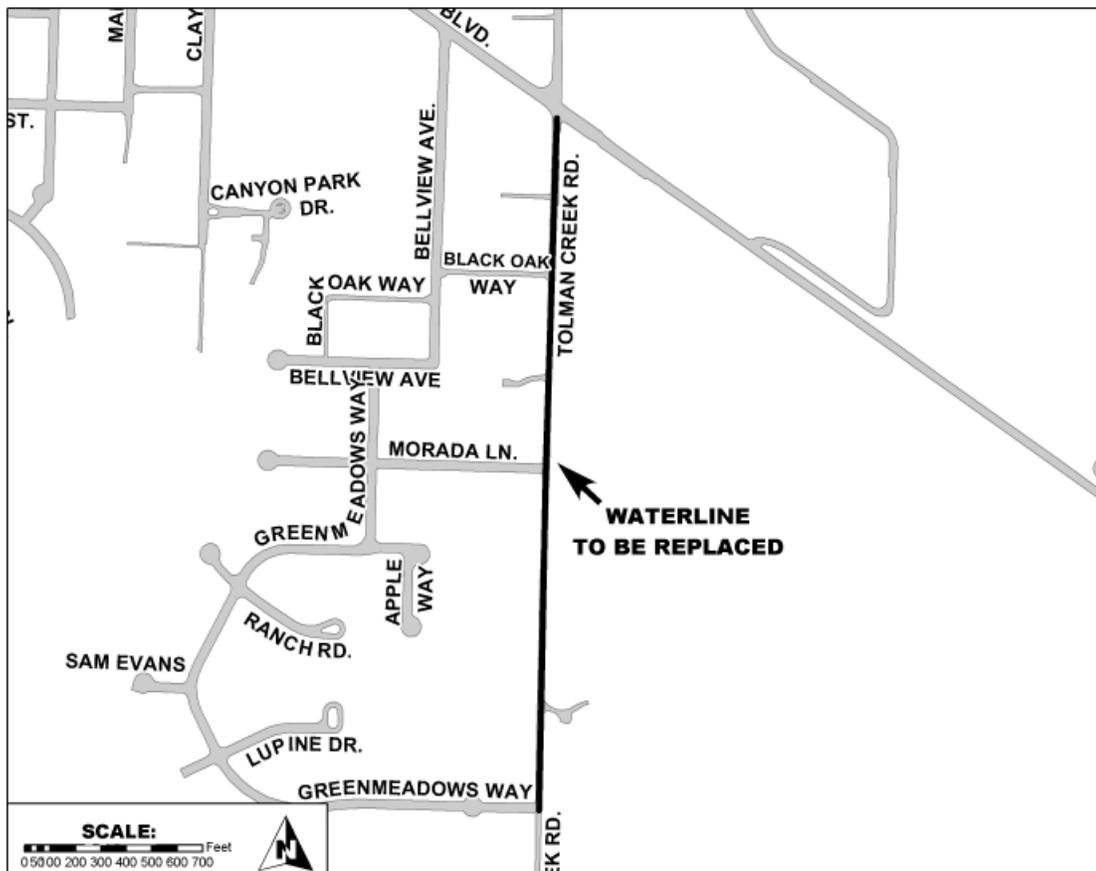


**TITLE: TOLMAN CREEK ROAD-SISKIYOU BOULEVARD TO GREENMEADOWS WAY
WATERLINE REPLACEMENT**

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 93,750 SDC Water Fees \$ <u>281,250</u> Water Fees/ Rates \$ 375,000</p>	<p>Project Description: The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. The section from Siskiyou Boulevard to Greenmeadows Way along Tolman Creek Road replaces 2,750 feet of 8 inch diameter pipe with 12 inch ductile iron pipe. The replacement of the undersized pipe with ductile iron pipe is a proactive step to increase flow rates through the water lines. The undersized pipes will be upsized to better utilize flows from the Alsing Reservoir.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$375,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$375,000</td> </tr> </table>	2007	\$375,000	2008		2009		2010		2011		2012		Total	\$375,000	
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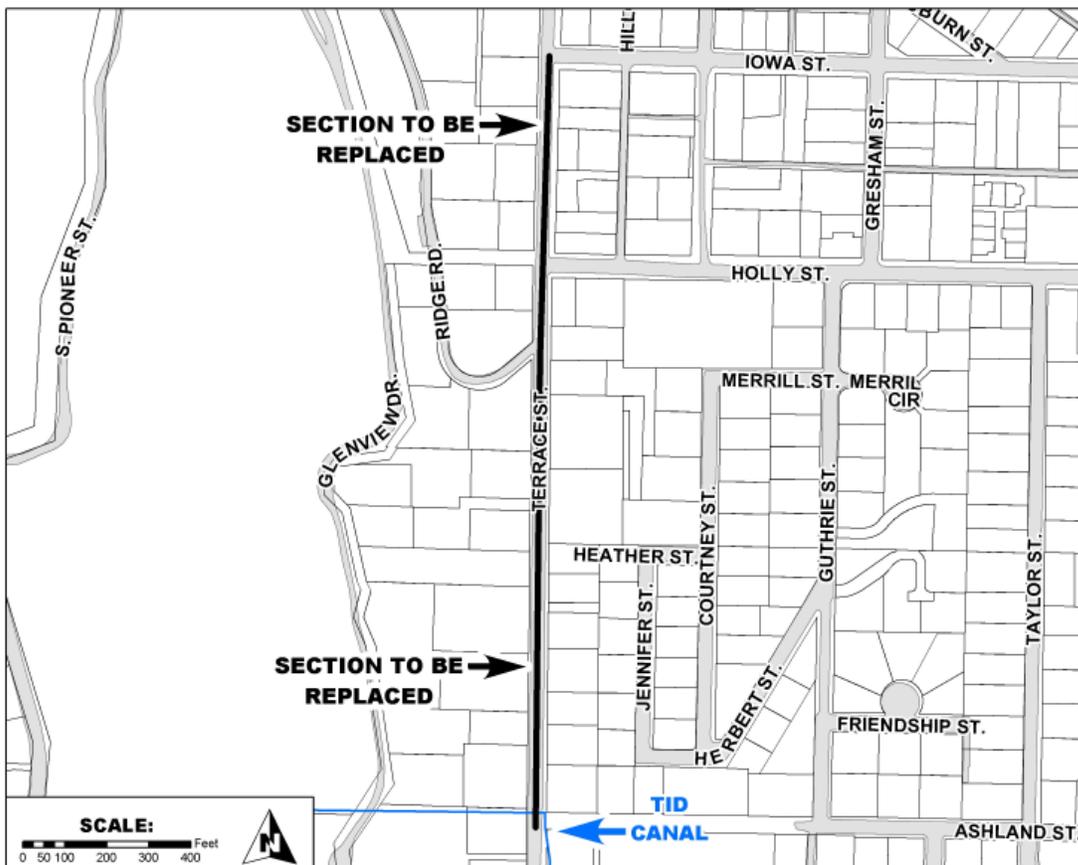


TITLE: TERRACE STREET-IOWA STREET TO TID DITCH WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 35,000 SDC Water Fees <u>\$ 315,000</u> Water Fees/ Rates \$ 350,000</p>	<p>Project Description: The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. The section from Iowa Street to the Talent Irrigation Ditch along Terrace Street replaces 1,850 feet of 12 inch diameter steel pipe with 12 inch ductile iron pipe. The replacement of deteriorating steel pipe with ductile iron pipe is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable and can become corroded and inhibit water flow. They will be systematically replaced throughout the City.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$350,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$350,000</td> </tr> </table>	2007		2008	\$350,000	2009		2010		2011		2012		Total	\$350,000	
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Total	\$350,000														



TITLE: WATERLINE UPSIZING-MAPLE STREET, SCENIC DRIVE & CHESTNUT STREET

PROJECT TYPE: WATER DISTRIBUTION

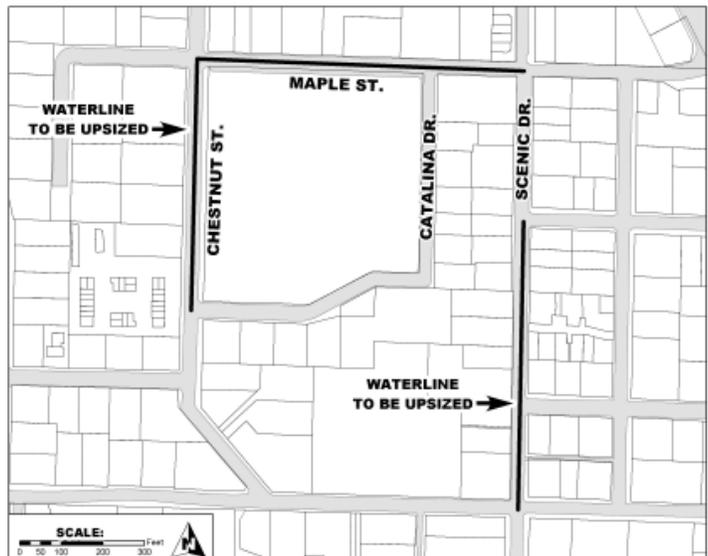
RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 62,500 SDC Water Fees \$ <u>187,500</u> Water Fees/ Rates \$ 250,000</p>	<p>Project Description: The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. These waterlines are being replaced due to inadequate pipe size to meet demand. The increased capacity will supply residents with adequate flow. The replacement of deteriorating steel pipe with ductile iron pipe is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable and could become corroded and inhibit water flow. They will be systematically replaced throughout the City.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 \$250,000 2010 2011 2012 Total \$250,000</p>	

Maple Street is scheduled for replacement of 787 feet of 6 inch steel pipe with an 8 inch ductile iron pipe from Scenic Drive to Chestnut Street.

Scenic Drive is scheduled for replacement of 700 feet of 6 inch steel pipe to an 8 inch ductile iron pipe from Coolidge Street to Wimer Street.

Chestnut Street is scheduled for replacement of 1,080 feet of 6 inch steel pipe from Maple Street to Catalina Drive.

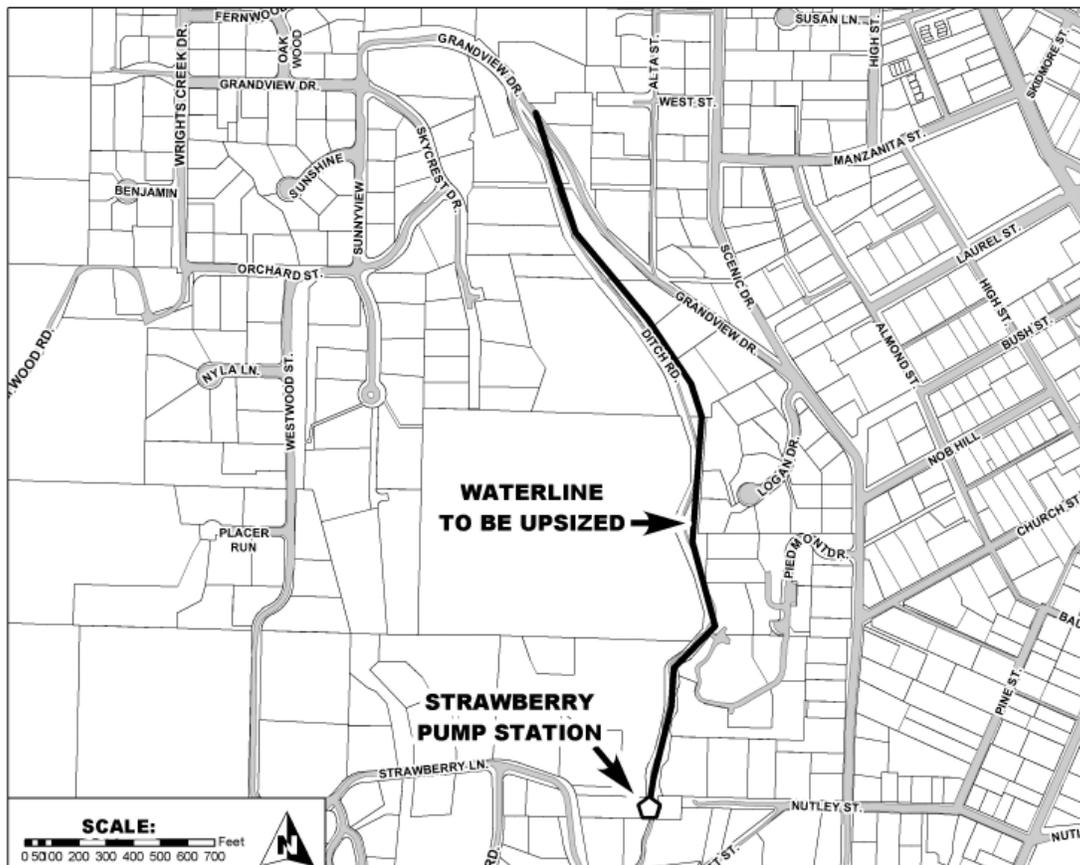


TITLE: STRAWBERRY PUMP STATION TO GRANDVIEW DRIVE WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 25,000 SDC Water Fees <u>\$ 475,000</u> Water Fees/ Rates \$ 500,000</p>	<p>Project Description: The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. The section from the Strawberry Lane Pump Station to Grandview Drive replaces 2,950 feet of 16 inch diameter steel pipe with 16 inch ductile iron pipe. The replacement of deteriorating steel pipe with ductile iron is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable and could become corroded and inhibit water flow. They will be systematically replaced throughout the City.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 \$500,000 2010 2011 2012 Total \$500,000</p>	



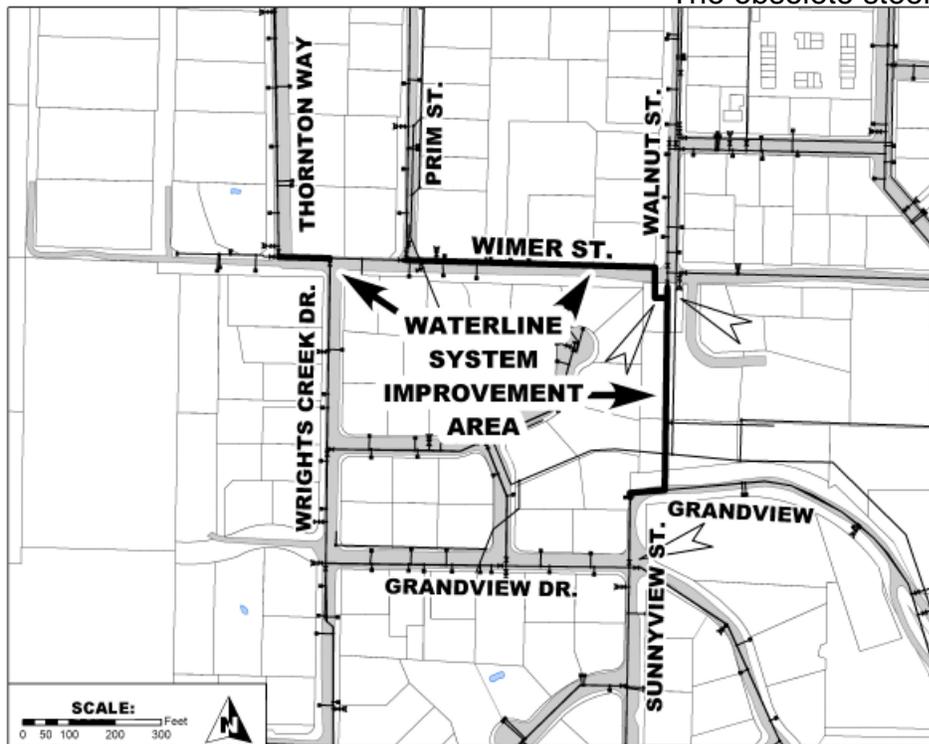
TITLE: WIMER STREET & SUNNYVIEW STREET WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 62,500 SDC Water Fees \$ 187,500 Water Fees/ Rates \$ 250,000</p>	<p>Project Description: The updated Water Distribution Plan prioritized pipe replacements based on inadequate size and disrepair. Two sections on Wimer Street; one from Prim Street to Sunnyview Street, and another from Thornton Way to Wrights Creek Drive replaces 2,700 feet of 6 inch diameter steel pipe with 10-inch ductile iron pipe. Sunnyview Street will have 6- inch steel replaced with 10-inch ductile iron pipe from Grandview Drive to the pressure reduction valve junction which is approximately 150 feet.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 2010 \$250,000 2011 2012 Total \$250,000</p>	<p>The replacement of deteriorating steel pipe with ductile iron pipe is a proactive step to increase flow rates though the water lines. The obsolete steel pipes are no longer</p>

maintainable and could become corroded and inhibit water flow. They will be systematically replaced throughout the City.

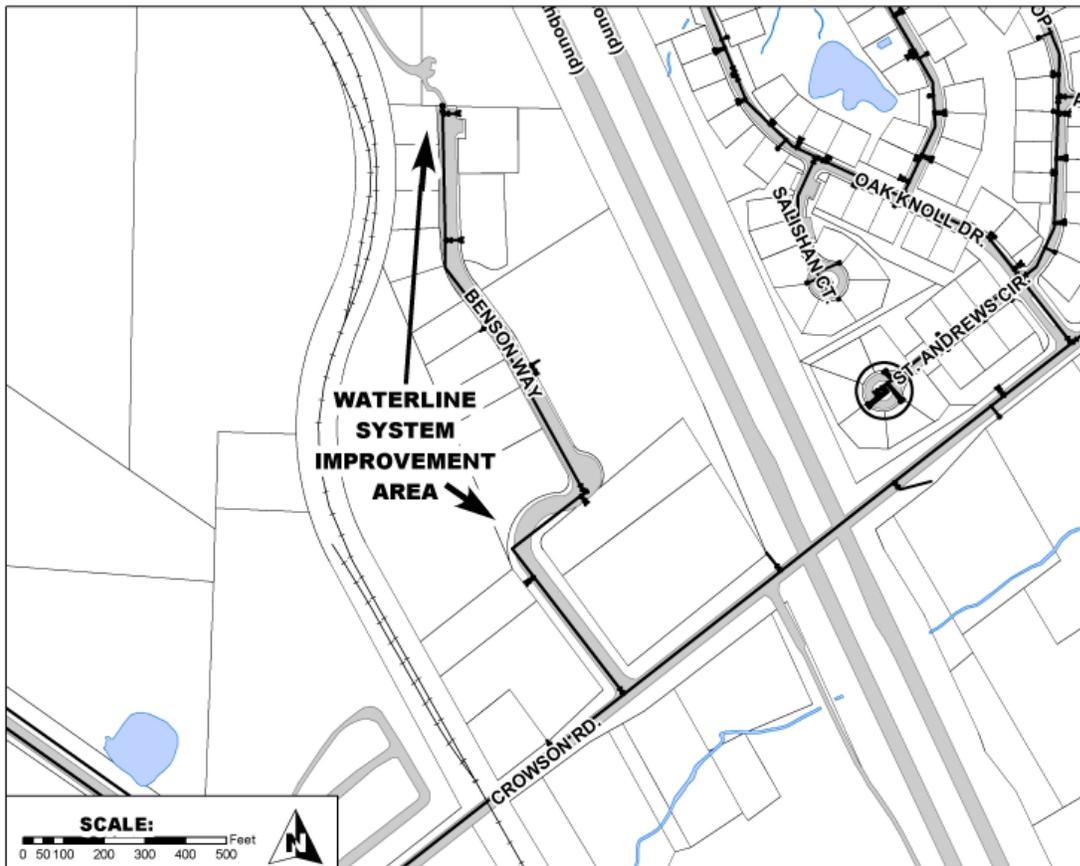


TITLE: BENSON WAY LOOP WATERLINE INSTALLATION

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

Funding Sources: \$ 49,000 SDC Water Fees <u>\$ 91,000</u> Water Fees/ Rates \$ 140,000	Project Description: The City's water distribution system was evaluated and modeled by Lee Engineering. Improvements to the model were completed by Carollo Engineering and staff. Several line improvements, volume increases and replacements were recommended. This project will provide a "looped" water line system to equalize pressure and allow redundancy in the system.
Project Cost by Budget Year: Prior Years: 2007 2008 2009 2010 \$140,000 2011 2012 Total \$140,000	

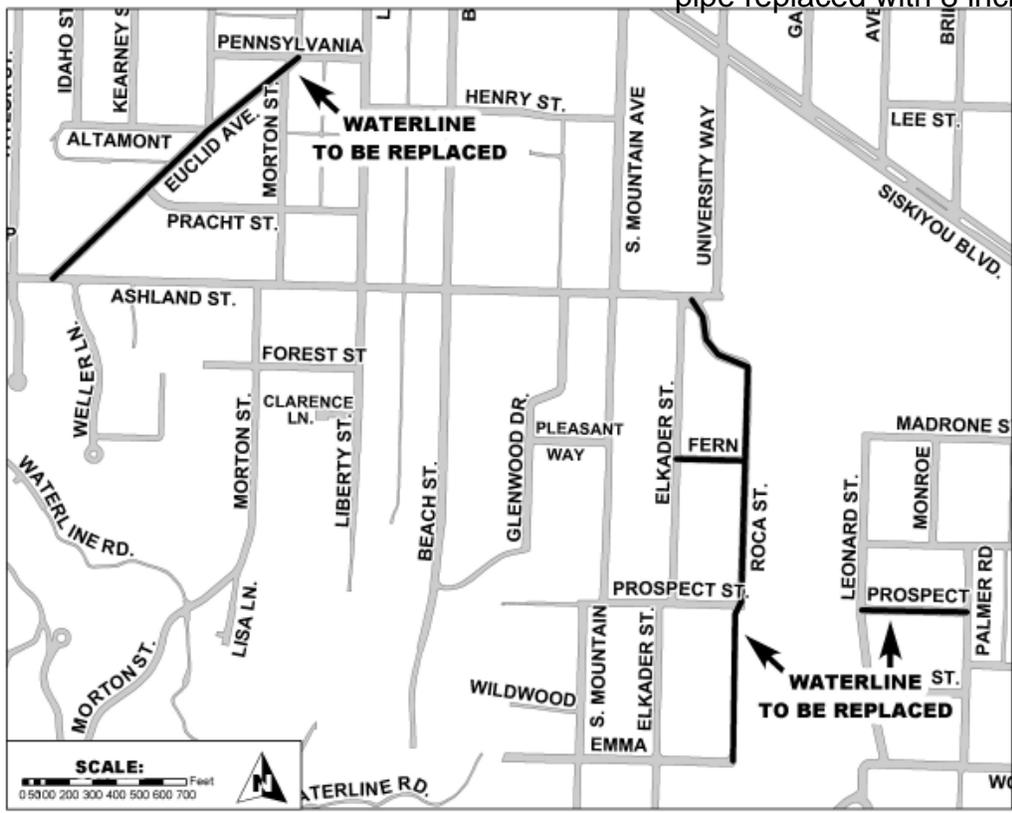


TITLE: EUCLID AVENUE, PROSPECT STREET, FERN STREET, & ROCA STREET WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 68,750 SDC Water Fees <u>\$ 206,250</u> Water Fees/ Rate \$ 275,000</p>	<p>Project Description: The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. The replacement of deteriorating steel pipe with ductile iron pipe is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable and could become corroded and inhibit water flow. They will be systematically replaced throughout the City. Euclid Avenue is scheduled for replacement of 1,450 feet of 4 and 6 inch steel pipe with 8 inch ductile iron pipe. Prospect Street, Fern Street and Roca Street will all have 1,200 feet of 6 inch steel pipe replaced with 8 inch ductile iron pipe.</p>
<p>Project Cost by Budget Year: Prior Years: 2007 2008 2009 2010 \$275,000 2011 2012 Total \$275,000</p>	

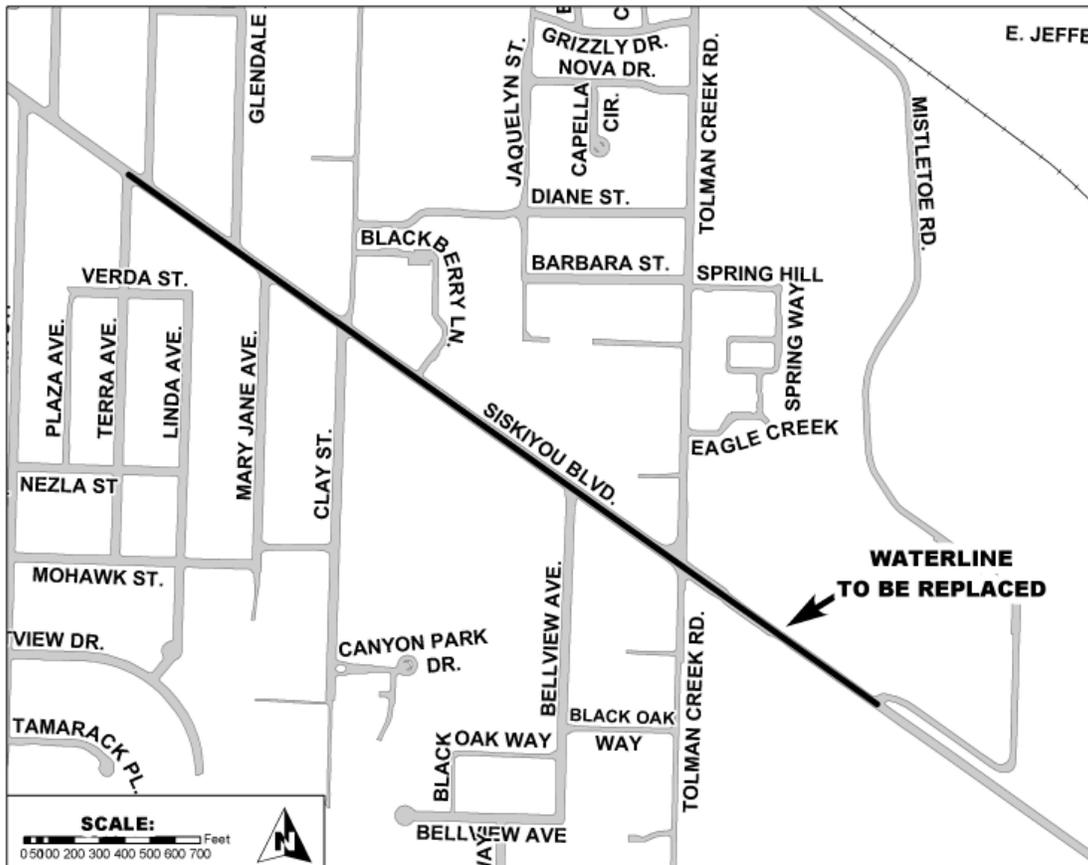


TITLE: SISKIYOU BOULEVARD-TERRA AVENUE TO MISTLETOE ROAD WATERLINE REPLACEMENT

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering

<p>Funding Sources: \$ 40,000 SDC Water Fees <u>\$ 760,000</u> Water Fees/ Rates \$ 800,000</p>	<p>Project Description: The updated Water Distribution Plan prioritized pipe replacements based on inadequate size and disrepair. The section from Terra Street to Mistletoe Road along Siskiyou Boulevard replaces 3,640 feet of 12 inch diameter steel pipe with 12 inch ductile iron pipe. The replacement of deteriorating steel pipe with ductile iron pipe is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable and could become corroded and inhibit water flow. They will be systematically replaced throughout the City.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 2010 2011 \$800,000 2012 Total \$800,000</p>	



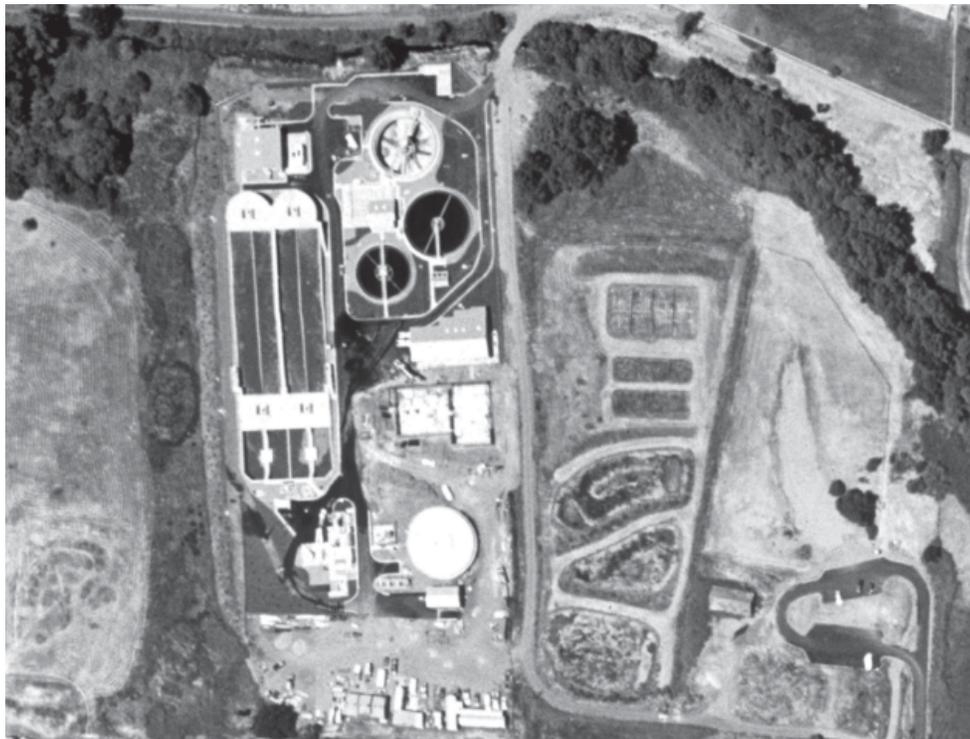
TITLE: WASTEWATER TREATMENT PLANT NEW MEMBRANE SECTIONS

PROJECT TYPE: WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 43,750 SDC Wastewater Fees \$ 306,250 Wastewater Fees/ Rates \$ 350,000</p>	<p>Project Description: Carollo Engineers completed the capacity evaluation of the Wastewater Treatment Plant and recommended the membrane filters be updated to help obtain daily maximum flows.</p> <p>The existing membranes are periodically operating near the current peak daily flows, which are as high as 4 MGD. It is recommended that the City install the additional membrane cassettes. Plant staff has already noted the need for the additional membranes, and have included them into this project.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$50,000</td> </tr> <tr> <td>2007</td> <td>\$300,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$350,000</td> </tr> </table>	Prior Years:	\$50,000	2007	\$300,000	2008		2009		2010		2011		2012		Total	\$350,000	
Prior Years:	\$50,000																
2007	\$300,000																
2008																	
2009																	
2010																	
2011																	
2012																	
Total	\$350,000																

The additional membranes will increase the rated capacity by 10 percent or peak capacities of 2.75 MGD to 4.6 MGD. This increase will provide adequate total capacity to approximately 2012, assuming operating is limited to the original design flux of the plant.



TITLE: WASTEWATER TREATMENT PLANT PROCESS IMPROVEMENTS

PROJECT TYPE: WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:	
\$ 106,250	SDC Wastewater Fees
<u>\$ 743,750</u>	Wastewater Fees/ Rates
\$ 800,000	
Project Cost by Budget Year:	
Prior Years:	\$50,000
2007	\$250,000
2008	\$150,000
2009	\$100,000
2010	\$150,000
2011	\$150,000
2012	
Total	\$850,000

Project Description:
The wastewater treatment plant was under construction from September 1998 through September 2003.

An ad-hoc committee has been formed to evaluate options to achieve acceptable water temperatures in Bear Creek set by the Department of Environmental Quality. The discharge from the wastewater treatment plant will need to be treated or offset to keep the temperatures in Bear Creek from rising. By the spring of 2006 the Water Recycling and Reuse Task Force will bring recommended options to the Council for implementation. Implementation of the preferred option will be funded under this project.

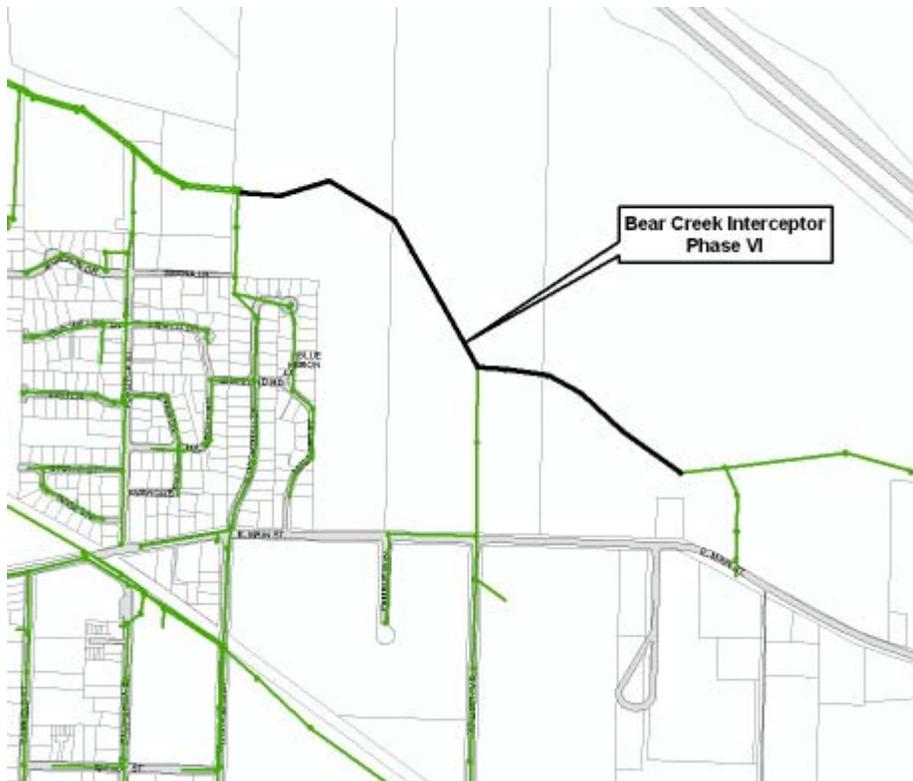


TITLE: BEAR CREEK INTERCEPTOR

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: <u>\$ 255,000</u> SDC Wastewater Fees \$ 255,000</p>	<p>Project Description: Install 24-inch line parallel to the existing undersized sewer main trunk lines along Bear Creek. The existing lines will be available for use along with the new line, should the need arise. The use of the parallel lines will prevent any interruption in flow throughout the process.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 2010 \$30,000 2011 \$225,000 2012 Total \$255,000</p>	



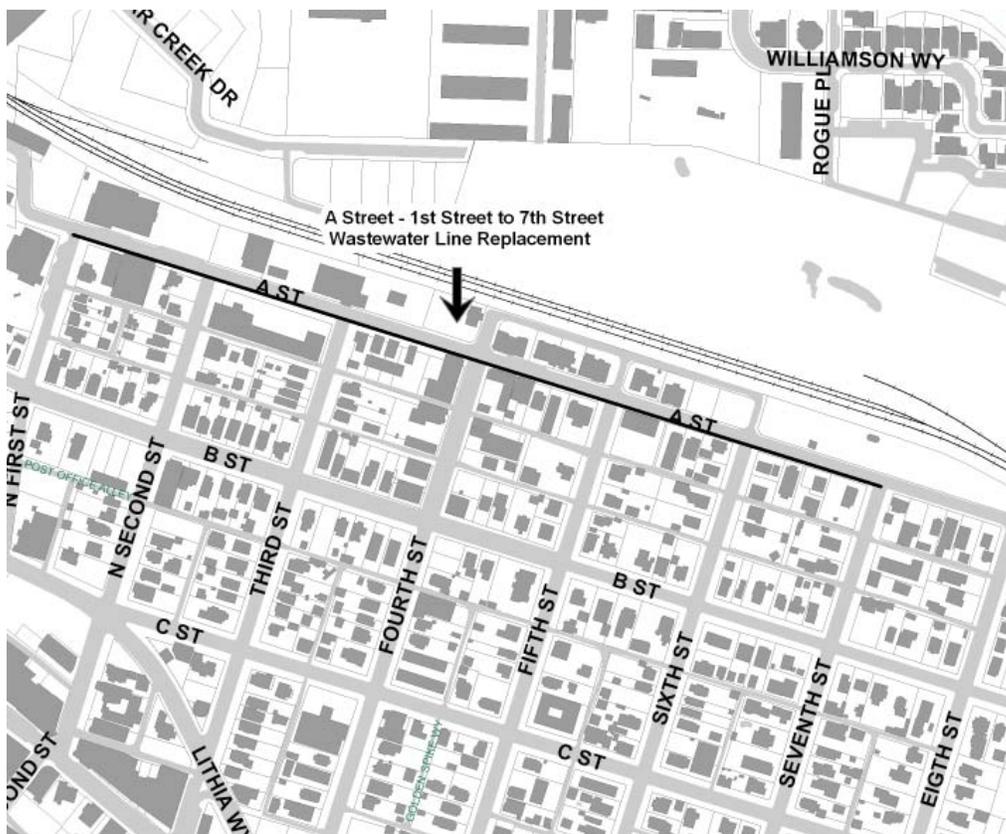
- Phase III begins near Nevada Street and runs to the area north of Carol Street; completed FY02;
- Phase IV is located near the wastewater treatment plant and runs to Oak Street; completed in FY02;
- Phase V begins near the North Mountain Park at Fordyce Street and extends to Walker Avenue, design began in FY03 and construction will begin in FY06;
- Phase VI includes the section of Tolman Creek Road to Walker Avenue.

TITLE: A STREET- OAK STREET TO 7TH STREET WASTEWATER LINE REPLACEMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 250,250 SDC Wastewater Fees <u>\$ 464,750</u> Wastewater Fees/ Rates \$ 715,000</p>	<p>Project Description: In January 2005, Carollo Engineers completed the Sanitary Sewer Collection System Master Plan. The plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. The Plan will help to prioritize the capacity deficient sections in the collection system and set criteria to develop a priority list of improvements. The City plans to rehabilitate and replace its smaller diameter pipelines, primarily the 6-inch and 8-inch diameter pipelines.</p> <p>A Street from 1st Street to 7th Street is in need of upsizing from an 8-inch line to a 15-inch line. This increase in capacity will better serve the needs of the residents.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$25,000</td> </tr> <tr> <td>2007</td> <td>\$390,000</td> </tr> <tr> <td>2008</td> <td>\$300,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$715,000</td> </tr> </table>	Prior Years:	\$25,000	2007	\$390,000	2008	\$300,000	2009		2010		2011		2012		Total	\$715,000	
Prior Years:	\$25,000																
2007	\$390,000																
2008	\$300,000																
2009																	
2010																	
2011																	
2012																	
Total	\$715,000																



TITLE: NORTH MAIN PUMP STATION REPLACEMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 56,250 SDC Wastewater Fees <u>\$ 168,750</u> Wastewater Fees/ Rates \$ 225,000	Project Description: Replace wet/dry sanitary sewer station with new submersible pump and improved controls. The existing electrical system is outdated and the pump station has major rust issues.
Project Cost by Budget Year: Prior Years: \$25,000 2007 \$200,000 2008 2009 2010 2011 2012 Total \$225,000	

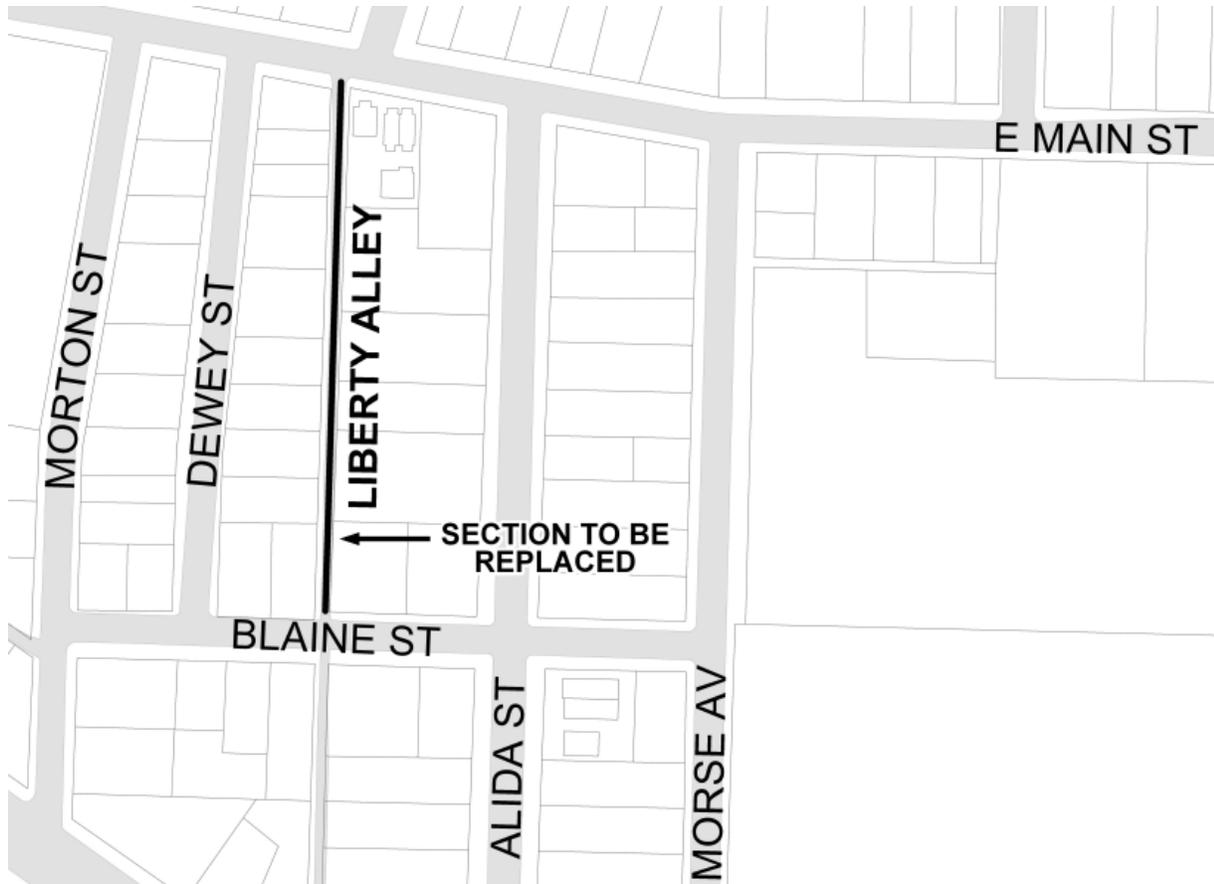


TITLE: ALLEY - EAST MAIN STREET TO BLAINE STREET WASTEWATER LINE REPLACEMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources: \$ 22,500 SDC Wastewater Fees <u>\$ 127,500</u> Wastewater Fees/ Rates \$ 150,000	Project Description: This project upgrades approximately 650 feet of deteriorated six-inch clay sanitary sewer pipe to an eight-inch PVC pipe. The existing pipe has heavy root intrusion and infiltration problems. Construction will begin early in FY07.
Project Cost by Budget Year: Prior Years: 2007 \$150,000 2008 2009 2010 2011 2012 Total \$150,000	

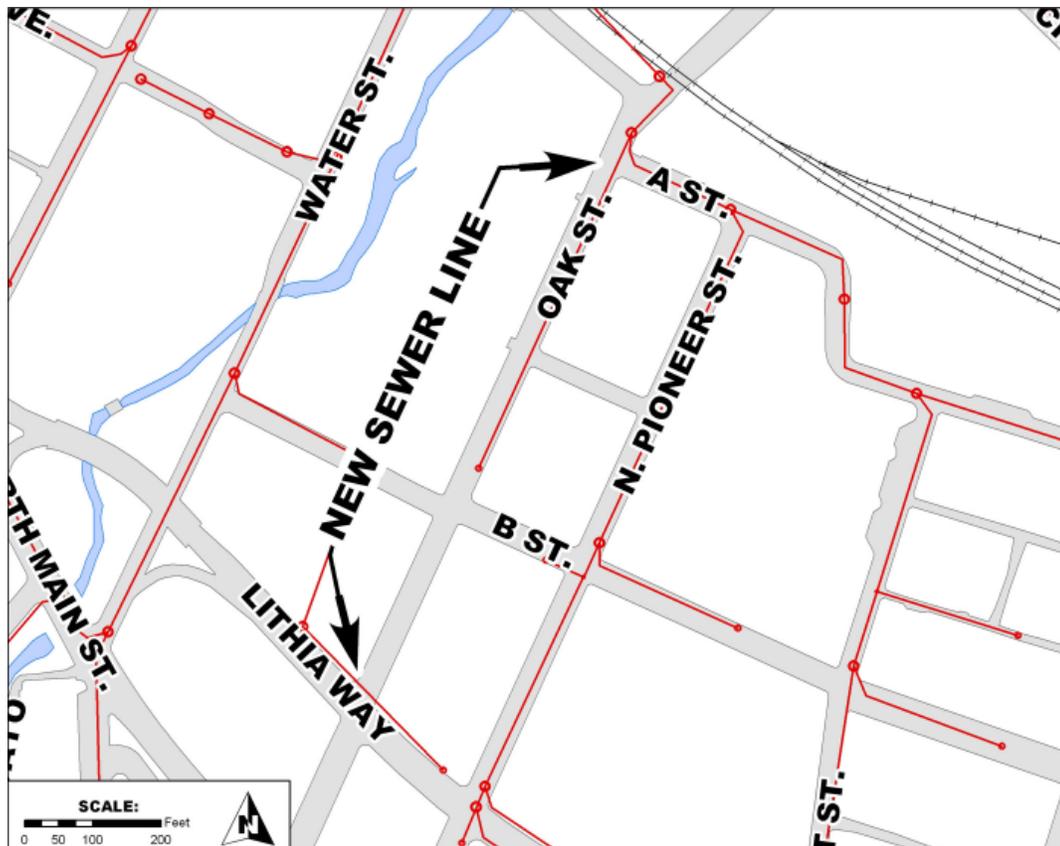


TITLE: OAK STREET-LITHIA WAY TO A STREET WASTEWATER LINE REPLACEMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources:</p> <p>\$ 42,000 SDC Wastewater Fees</p> <p><u>\$ 98,000</u> Wastewater Fees/ Rates</p> <p>\$140,000</p>	<p>Project Description:</p> <p>This project upgrades approximately 400 feet of deteriorated six-inch clay sanitary sewer pipe to an eight-inch PVC pipe. Construction will begin early in FY08.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$15,000</td> </tr> <tr> <td>2008</td> <td>\$125,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$140,000</td> </tr> </table>		2007	\$15,000	2008	\$125,000	2009		2010		2011		2012		Total	\$140,000
2007	\$15,000														
2008	\$125,000														
2009															
2010															
2011															
2012															
Total	\$140,000														

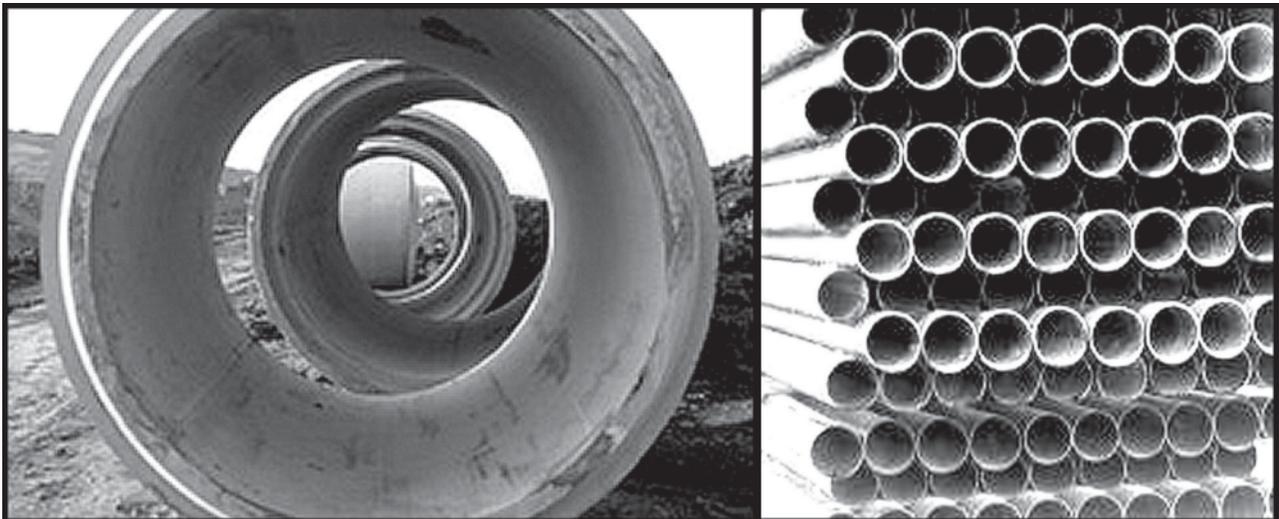


TITLE: MISCELLANEOUS IN-HOUSE WASTEWATER LINE REPLACEMENTS

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

<p>Funding Sources: \$ 78,000 SDC Wastewater Fees <u>\$ 442,000</u> Wastewater Fees/ Rates \$ 520,000</p>	<p>Project Description: In January 2005, Carollo Engineers completed the Sanitary Sewer Collection System Master Plan. The plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. The Plan will help to prioritize the capacity deficient sections in the collection system and set criteria to develop a priority list of improvements. The City plans to rehabilitate and replace their smaller diameter pipelines, primarily the 6-inch and 8-inch diameter pipelines. Identified areas that are able to be replaced by Public Works crews will be funded through this line item.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table><tr><td>2007</td><td>\$120,000</td></tr><tr><td>2008</td><td>\$100,000</td></tr><tr><td>2009</td><td>\$100,000</td></tr><tr><td>2010</td><td>\$100,000</td></tr><tr><td>2011</td><td>\$100,000</td></tr><tr><td>2012</td><td></td></tr><tr><td>Total</td><td>\$520,000</td></tr></table>	2007	\$120,000	2008	\$100,000	2009	\$100,000	2010	\$100,000	2011	\$100,000	2012		Total	\$520,000	
2007	\$120,000														
2008	\$100,000														
2009	\$100,000														
2010	\$100,000														
2011	\$100,000														
2012															
Total	\$520,000														



TITLE: MOUNTAIN AVENUE-HERSEY STREET TO BEAR CREEK TRUNK WASTE-WATER LINE REALIGNMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:		Project Description: In January 2005, Carollo Engineers completed the Sanitary Sewer Collection System Master Plan. The plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. The Plan will help to prioritize the capacity deficient sections in the collection system and set criteria to develop a priority list of improvements. The City plans to rehabilitate and replace their smaller diameter pipelines, primarily the 6-inch and 8-inch diameter pipelines.
\$ 57,500	SDC Wastewater Fees	
\$ 57,500	Wastewater Fees/ Rates	
\$ 115,000		This project replaces 800 feet of 6-inch in South Mountain Avenue from Hersey Street to the Bear Creek Trunk Line with a new 8-inch line. This increase in capacity will better serve the needs of the residents.
Project Cost by Budget Year:		
Prior Years:		
2007		
2008		
2009	\$115,000	
2010		
2011		
2012		
Total	\$115,000	



TITLE: WILLOW STREET-TERMINUS NORTH TO NEVADA STREET WASTEWATER LINE REPLACEMENT

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

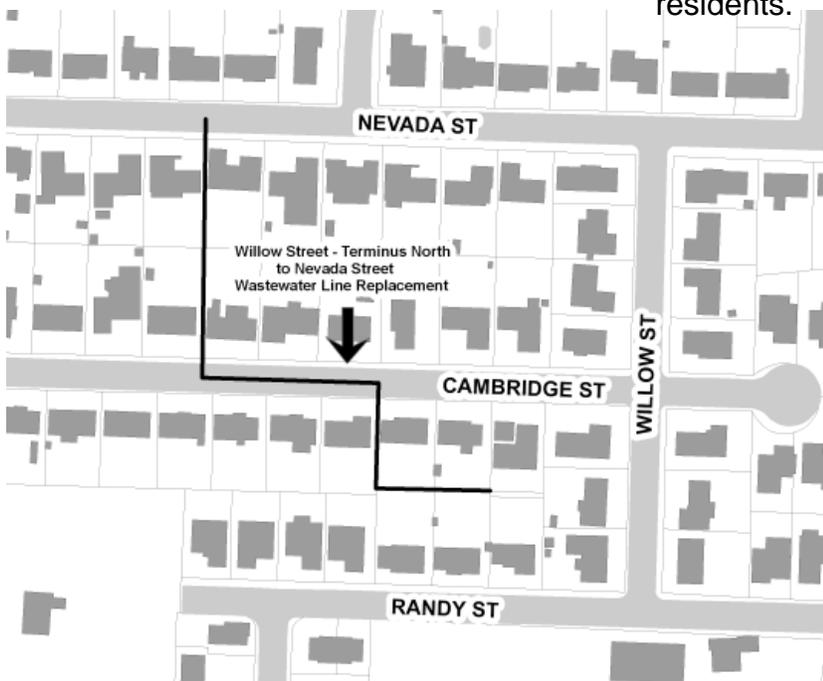
RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:	
\$ 26,000	SDC Wastewater Fees
<u>\$ 104,000</u>	Wastewater Fees/ Rates
\$ 130,000	
Project Cost by Budget Year:	
Prior Years:	
2007	
2008	
2009	
2010	\$130,000
2011	
2012	
Total	\$130,000

Project Description:

In January 2005, Carollo Engineers completed the Sanitary Sewer Collection System Master Plan. The plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. The Plan will help to prioritize the capacity deficient sections in the collection system and set criteria to develop a priority list of improvements. The City plans to rehabilitate and replace their smaller diameter pipelines, primarily the 6-inch and 8-inch diameter pipelines.

This project replaces 816 feet of 6-inch diameter pipeline in Willow Street to the Nevada Street terminus with a new 8-inch line and replaces 6-inch diameter pipeline with a new 12-inch diameter line from Willow Street to Randy Street. This increase in capacity will better serve the needs of the residents.

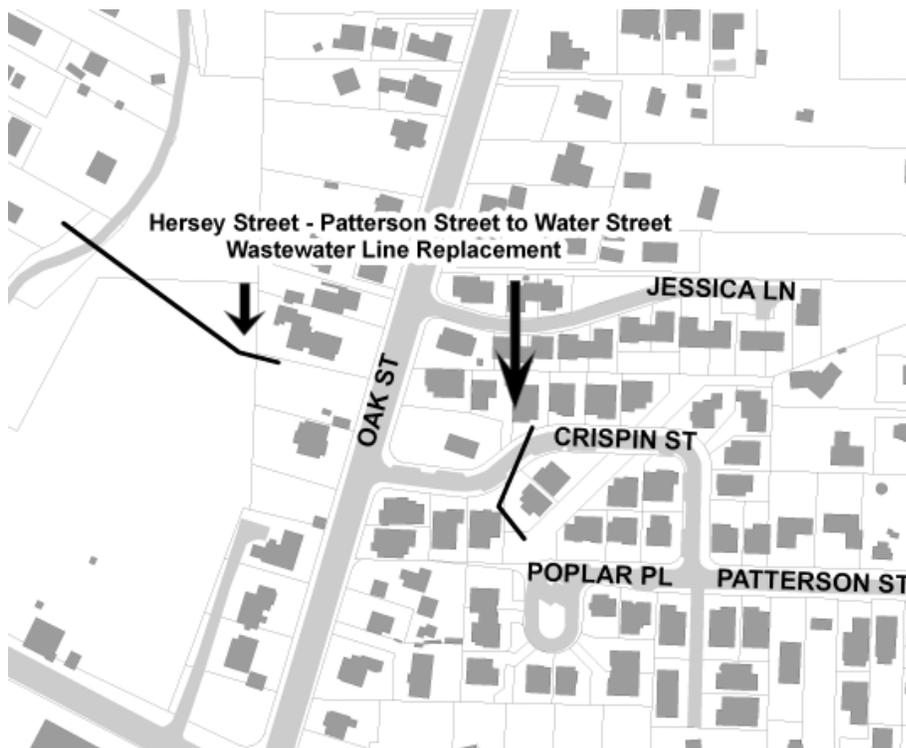


**TITLE: HERSEY STREET-PATTERSON STREET TO WATER STREET
WASTEWATER LINE REPLACEMENT**

PROJECT TYPE: WASTEWATER TREATMENT COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department/Engineering Division

Funding Sources:		Project Description: In January 2005, Carollo Engineers completed the Sanitary Sewer Collection System Master Plan. The plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. The Plan will help to prioritize the capacity deficient sections in the collection system and set criteria to develop a priority list of improvements. The City plans to rehabilitate and replace their smaller diameter pipelines, primarily the 6-inch and 8-inch diameter pipelines.
\$ 23,000	SDC Wastewater Fees	
\$ <u>92,000</u>	Wastewater Fees/ Rates	This project replaces 1,983 feet of 12-inch diameter pipeline in Hersey Street from Patterson Street east with a new 15-inch line. This increase in capacity will better serve the needs of the residents.
\$115,000		
Project Cost by Budget Year:		
Prior Years:		
2007		
2008		
2009		
2010		
2011	\$115,000	
2012		
Total	\$115,000	



TITLE: WATER QUALITY IMPROVEMENTS BASINS/ RIPARIAN AREAS

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering Division

Funding Sources: \$ 175,500 SDC Fees <u>\$ 175,500</u> Storm Drain Fees & Rates \$ 350,000	Project Description: The Storm Water and Drainage Master Plan recommended that the City complete non-traditional water quality improvements along our creeks and waterways. These funds have augmented the Roca Creek Project, North Mountain Park and Elks Parking Lot drainage project. Recently the Parks Department purchased land within the Riverwalk Subdivision along Bear Creek. This land was purchased to protect water quality utilizing these funds. These projects will provide water quality enhancements by improving surface drainage areas, detention basins or
Project Cost by Budget Year: Prior Years: \$140,000 2007 \$35,000 2008 \$35,000 2009 \$35,000 2010 \$35,000 2011 \$35,000 2012 \$35,000 Total \$350,000	

landscaping features to retain and treat water prior to discharge into streams. Projects are planned for additional bioswale or wetlands treatment systems along with detention / retention basins and trees to help cool the water temperatures and filter out sediment and petroleum products. Although specific projects have not been identified, \$35,000 per year will be allocated.

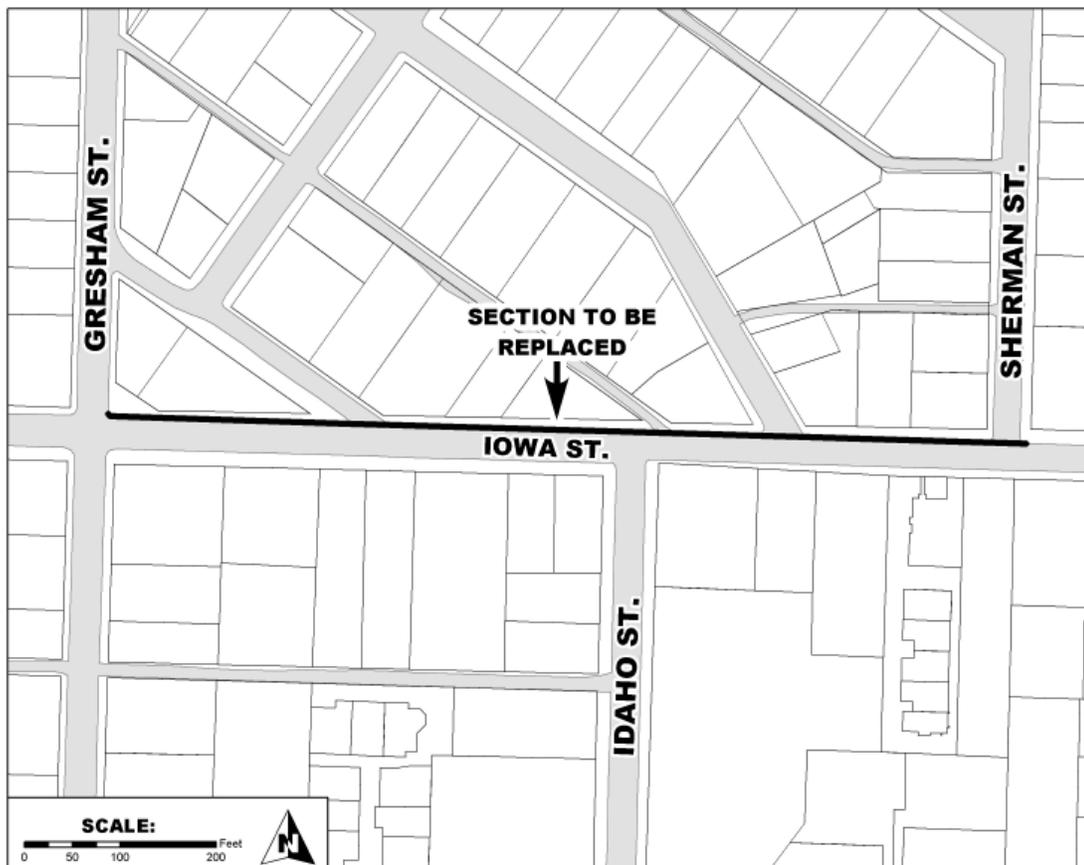


TITLE: IOWA STREET-SHERMAN STREET TO GRESHAM STREET STORM DRAIN LINE REPLACEMENT

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering Division

<p>Funding Sources: \$ 18,000 SDC Storm Drain Fees <u>\$ 72,000</u> Storm Drain Fees/ Rates \$ 90,000</p>	<p>Project Description: The City of Ashland has made a significant commitment to improving water quality in the Rogue Valley. Installation of storm drainage lines increases water conservation and greatly decreases erosion to roads and private properties.</p> <p>A 12 inch storm drain line installation of 957 feet on Iowa Street from Sherman Street to Gresham Street is scheduled for FY07.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 \$90,000 2009 2010 2011 2012 Total \$90,000</p>	

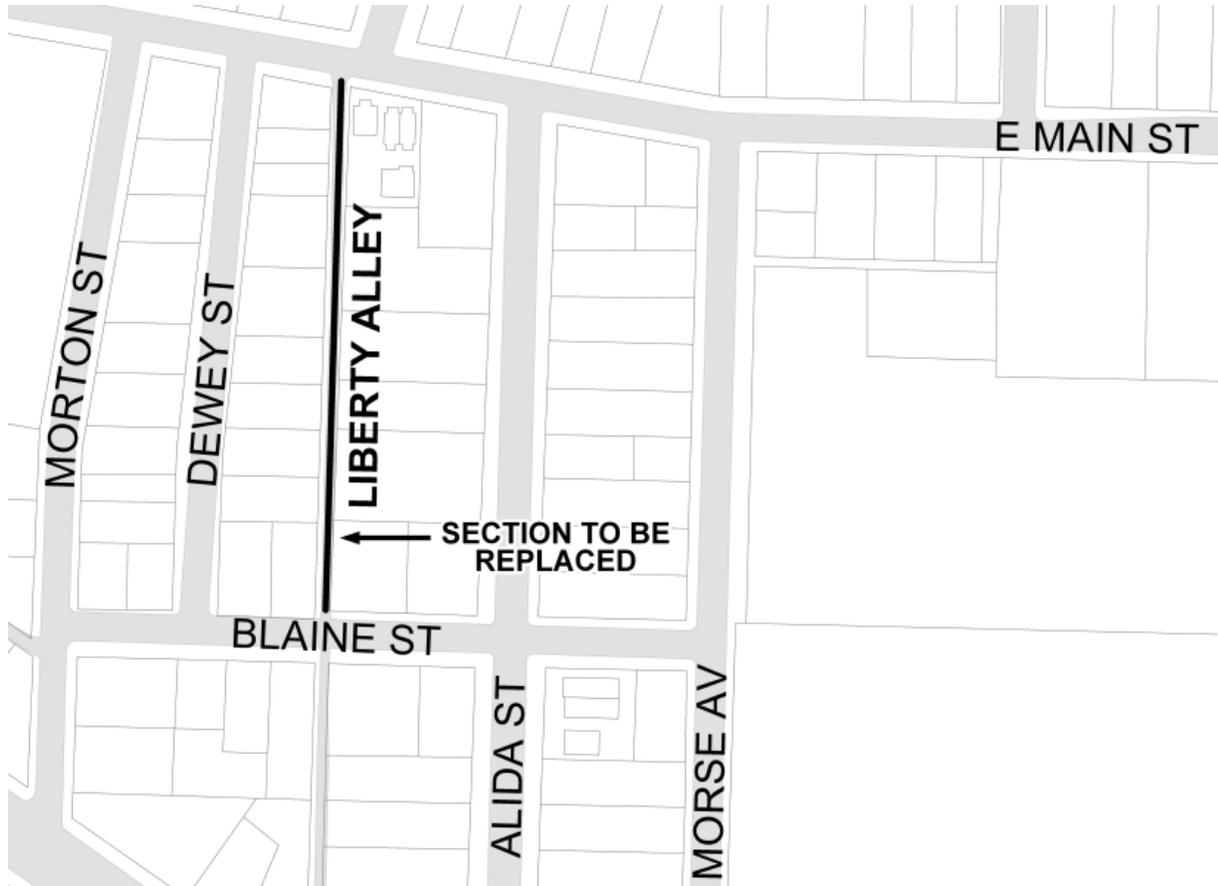


TITLE: ALLEY - EAST MAIN STREET TO BLAINE STREET STORM DRAIN LINE REPLACEMENT

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering Division

Funding Sources: \$ 30,000 SDC Storm Drain Fees <u>\$ 120,000</u> Storm Drain Fees/ Rates \$ 150,000	Project Description: This project installs approximately 650 feet of twelve-inch PVC pipe. Construction will begin early in FY07.
Project Cost by Budget Year: Prior Years: 2007 \$150,000 2008 2009 2010 2011 2012 Total \$150,000	

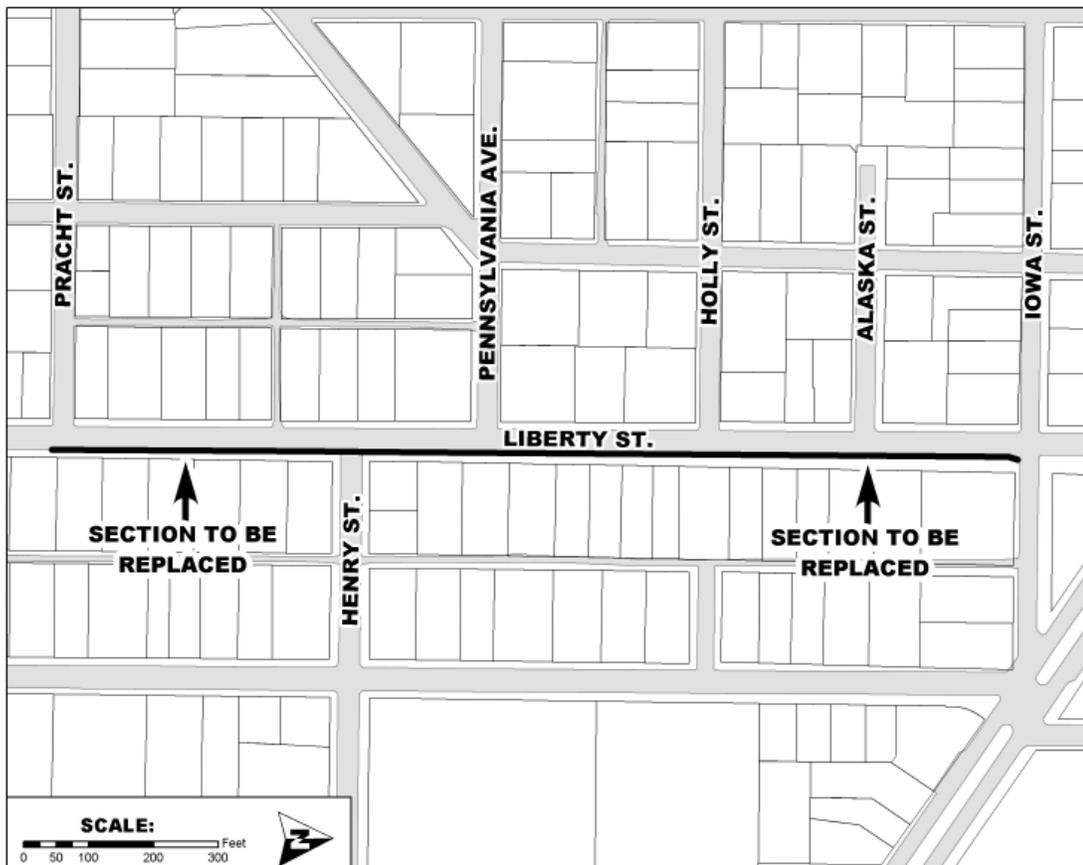


TITLE: LIBERTY STREET-IOWA STREET TO PRACHT STREET STORM DRAIN LINE REPLACEMENT

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering Division

<p>Funding Sources: \$ 16,000 SDC Storm Drain Fees <u>\$ 64,000</u> Storm Drain Fees/ Rates \$ 80,000</p>	<p>Project Description: The City of Ashland has made a significant commitment to improving water quality in the Rogue Valley. Installation of storm drainage lines increases water conservation and greatly decreases erosion to roads and private properties.</p>
<p>Project Cost by Budget Year: Prior Years: 2007 2008 \$80,000 2009 2010 2011 2012 Total \$80,000</p>	<p>A 12 inch storm drain line installation on Liberty Street from Iowa Street to Pracht Street is scheduled for FY07. A total of 1,489 feet of line will be installed.</p>

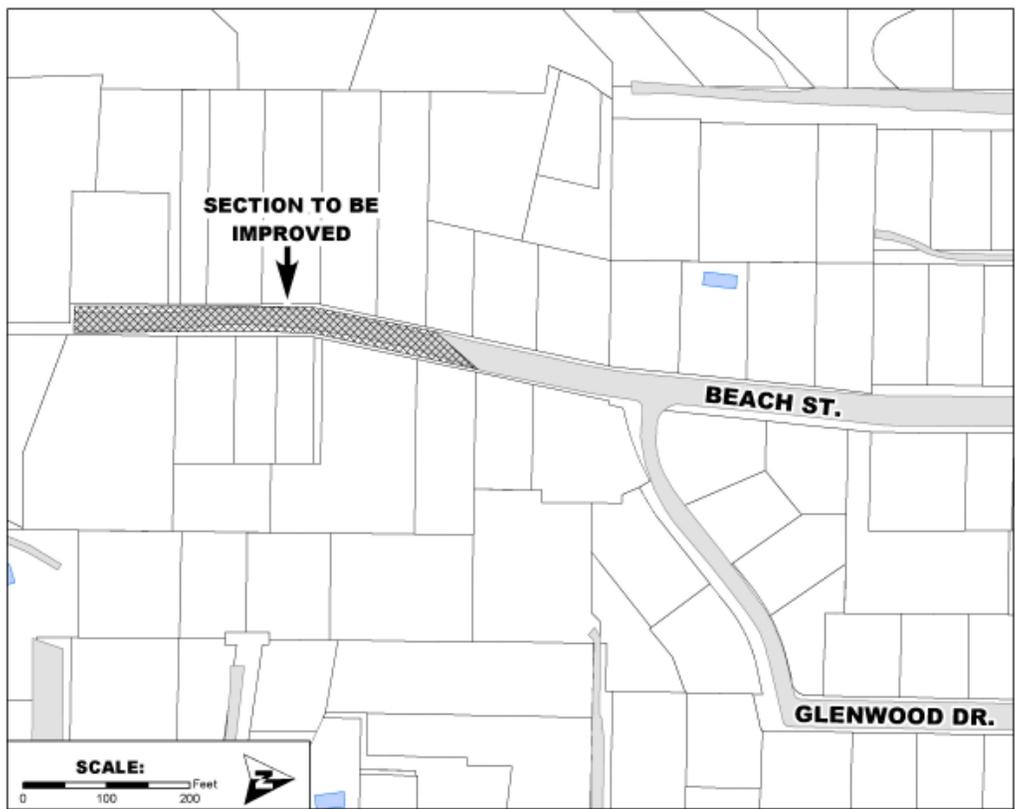


TITLE: BEACH CREEK DRAINAGE IMPROVEMENTS

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department/ Engineering Division

<p>Funding Sources: \$ 280,000 SDC Storm Drain SDC Fees <u>\$ 420,000</u> Storm Drain Fees/ Rates \$ 700,000</p>	<p>Project Description: The City's Storm Water and Drainage Master Plan recommended significant improvements to the Beach Creek Drainage system. The project is eligible for 40% SDC funding.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table><tr><td>2007</td><td></td></tr><tr><td>2008</td><td>\$300,000</td></tr><tr><td>2009</td><td>\$100,000</td></tr><tr><td>2010</td><td>\$100,000</td></tr><tr><td>2011</td><td>\$100,000</td></tr><tr><td>2012</td><td>\$100,000</td></tr><tr><td>Total</td><td>\$700,000</td></tr></table>	2007		2008	\$300,000	2009	\$100,000	2010	\$100,000	2011	\$100,000	2012	\$100,000	Total	\$700,000	<p>Major system upgrades are necessary to the Mountain and Beach Creek drainage areas. This "project" is actually a series of pipe upgrades and retention facilities to accommodate the recommendations in the Storm Water Drainage Master Plan. Along with these upgrades, water quality enhancements are also needed. Initial improvements will be included in the new developments off North Mountain Avenue and off Hersey Street.</p>
2007															
2008	\$300,000														
2009	\$100,000														
2010	\$100,000														
2011	\$100,000														
2012	\$100,000														
Total	\$700,000														



TITLE: INSTALL NEW SERVICES & TRANSFORMERS

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: <u>\$ 3,250,000</u> Fees/ Rates \$ 3,250,000	Project Description: This project represents all of the expenses related to the installation of new services and transformers needed for new developments throughout the City. Much of these costs are returned as direct revenues, others as fees. This system includes costs to install overhead conductors and devices to replace underground lines and the replacement and repair of existing underground lines.
Project Cost by Budget Year: Prior Years: \$1,300,000 2007 \$325,000 2008 \$325,000 2009 \$325,000 2010 \$325,000 2011 \$325,000 2012 \$325,000 Total \$3,250,000	



TITLE: ENCLOSE OPEN EQUIPMENT BUILDING AT SERVICE CENTER

PROJECT TYPE: ADMINISTRATION - ELECTRIC DEPARTMENT

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: \$ <u>220,000</u> Fees/ Rates \$ 220,000	Project Description: Public Works and Electric Departments share a large open vehicle parking building. This facility has an open truss roof that is inviting to birds that often roost in the covered area. This facility is being turned over to the Electrical Department and it is suggested that the entire building be enclosed with roll up doors to allow access for vehicles. This improvement will better protect the equipment from the weather and bird droppings, which not only cause corrosion, but health issues.
Project Cost by Budget Year: Prior Years: 2007 \$220,000 2008 2009 2010 2011 2012 Total \$220,000	

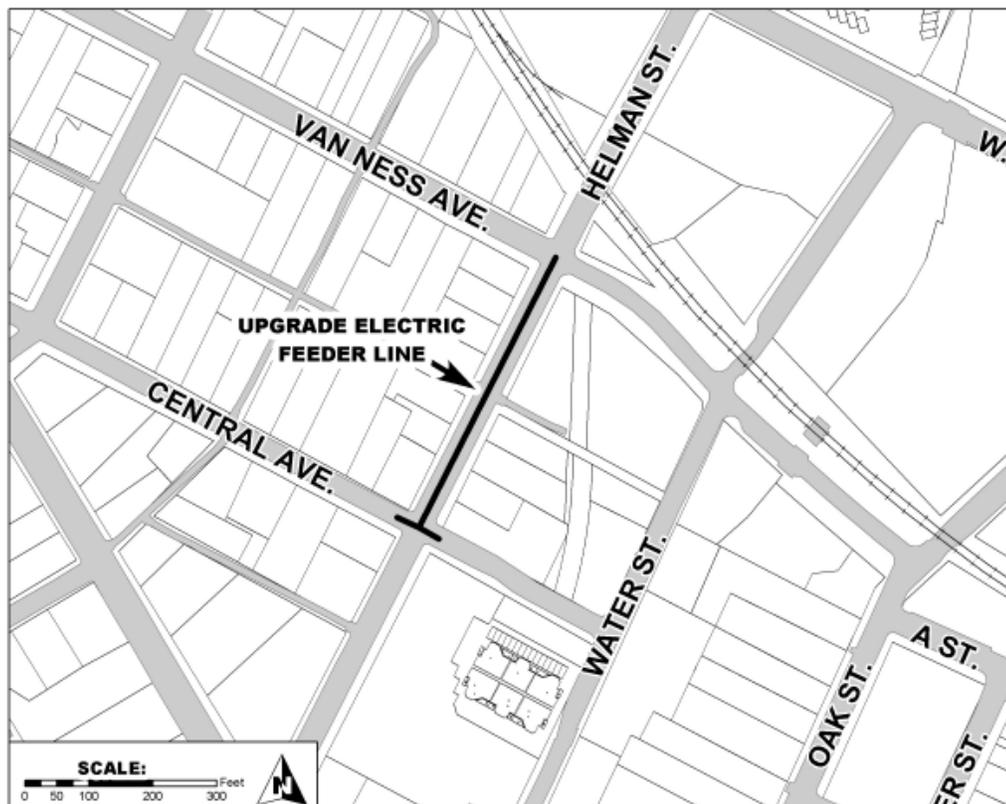


TITLE: UPGRADE BUSINESS DISTRICT FEEDER LINE - HELMAN STREET

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 20,000</u> Electric Fees/Rates \$ 20,000</p>	<p>Project Description:</p> <p>These projects will upgrade line voltage capacity levels to meet current and future electrical needs.</p> <ul style="list-style-type: none"> • Helman Street replacement of 320 feet of #4 copper line to 4/0 AAC between Van Ness Avenue and Central Avenue. Approximate cost for this replacement is \$4,750 scheduled for installation in FY07. • Helman Street and Central Avenue intersection replacement of 75 feet of #6 copper line to 1/0 or 4/0 AAC. Approximate cost for this replacement is \$1,250 scheduled for installation in FY07. 														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$10,000</td> </tr> <tr> <td>2008</td> <td>\$10,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$20,000</td> </tr> </table>	2007	\$10,000	2008	\$10,000	2009		2010		2011		2012		Total	\$20,000	
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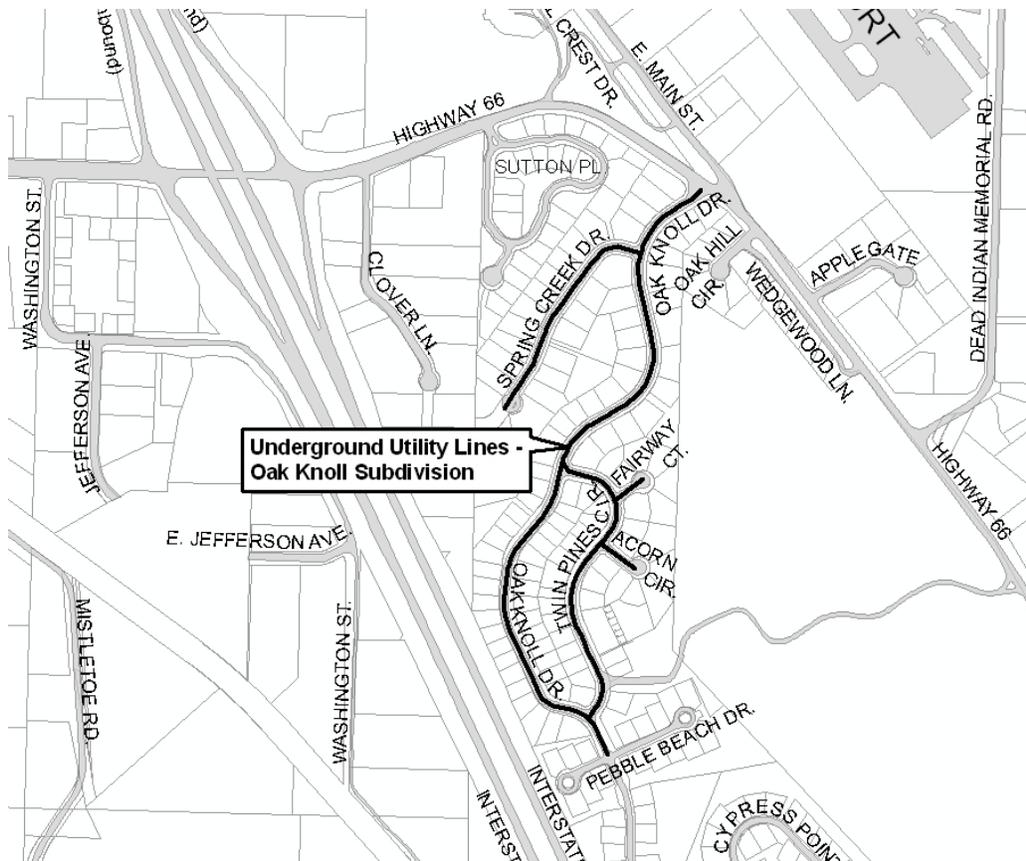


TITLE: UNDERGROUND UTILITY LINES - OAK KNOLL SUBDIVISION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 60,000</u> Fees/ Rates \$ 60,000</p>	<p>Project Description:</p> <p>This project upgrades line voltage capacity levels to meet current and future electrical needs.</p> <p>The Oak Knoll Subdivision requires a capacity upgrade replacing the existing direct buried lines. Residential electrical transformers are to be relocated from the back of private residences to the public right of way in the front of the houses to increase the efficiency of maintaining the transformers. Existing conductors will be upgraded from #2 primary to 1/O primary.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$25,000</td> </tr> <tr> <td>2008</td> <td>\$35,000</td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$60,000</td> </tr> </table>	2007	\$25,000	2008	\$35,000	2009		2010		2011		2012		Total	\$60,000	
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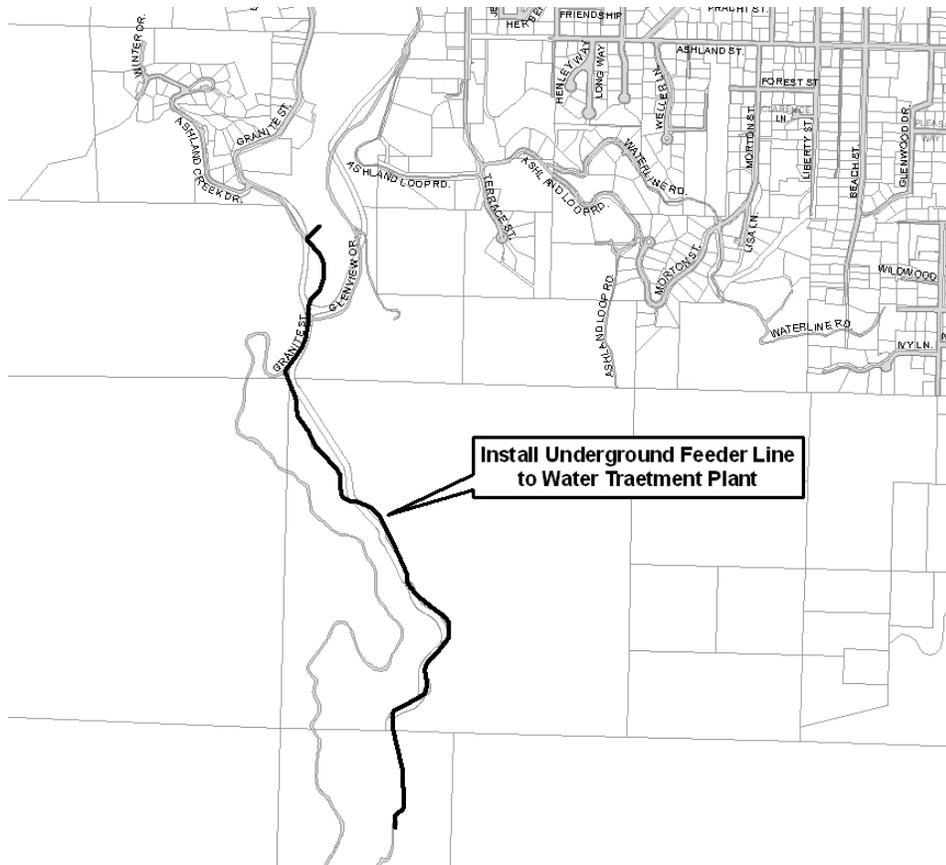


TITLE: INSTALL UNDERGROUND FEEDER LINE TO WATER TREATMENT PLANT

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 75,000</u> Fees/ Rates \$ 75,000</p>	<p>Project Description:</p> <p>Installation of the new main feeder water line from the Water Treatment Plant to Crowson Reservoir created the opportunity to upgrade many of the services to the plant. Upgraded electrical lines will be included in the new conduits and utility vaults added during the waterline construction. A new underground primary cable from Terrace Street to the Water Treatment Plant will be installed in conjunction with the waterline upgrade.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td>\$75,000</td> </tr> <tr> <td>2008</td> <td></td> </tr> <tr> <td>2009</td> <td></td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$75,000</td> </tr> </table>	2007	\$75,000	2008		2009		2010		2011		2012		Total	\$75,000	
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Total	\$75,000														



TITLE: ELECTRICAL LOAD SHIFTING

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: \$ <u>100,000</u> Fees/ Rates \$ 100,000	Project Description: Electrical switches are becoming obsolete and will need to be replaced to better react to power shifts in the field. The upgrading of the existing switches in the field will help to shift the electrical loads more efficiently.
Project Cost by Budget Year: Prior Years: 2007 \$70,000 2008 \$30,000 2009 2010 2011 2012 Total \$100,000	

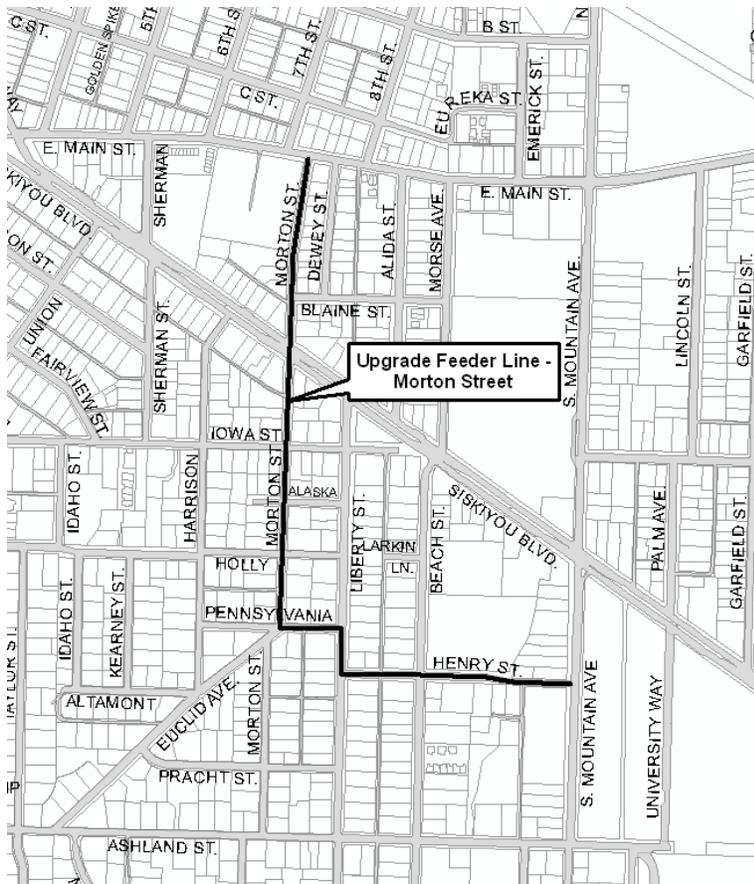


TITLE: UPGRADE FEEDER LINE - MORTON STREET

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 60,000</u> Fees/ Rates \$ 60,000</p>	<p>Project Description:</p> <p>The second phase of the Morton Street feeder line replacement is scheduled for FY07. Upgrades will include replacement of #2 copper line to 336 MCM AAC line south of E. Main Street along Morton to Pennsylvania Avenue, up Liberty Street, and across Henry Street to S. Mountain Avenue to replace 1/0 AAC to 336 MCM AAC along Morton Street.</p>														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$30,000</td> </tr> <tr> <td>2009</td> <td>\$30,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$60,000</td> </tr> </table>	2007		2008	\$30,000	2009	\$30,000	2010		2011		2012		Total	\$60,000	
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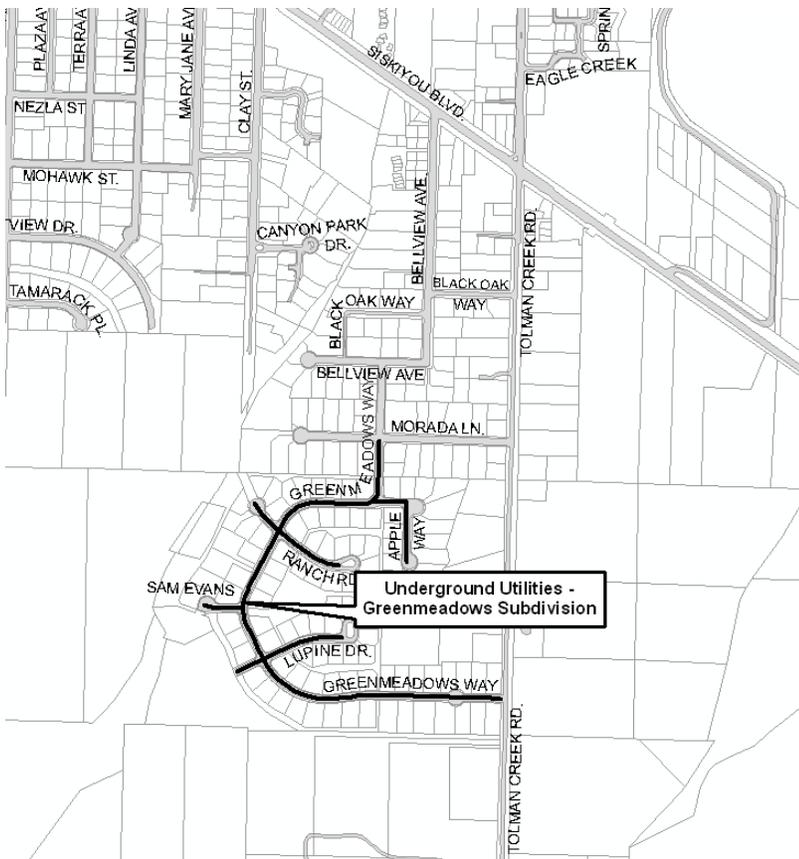


TITLE: UNDERGROUND UTILITY LINES - GREENMEADOWS SUBDIVISION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 100,000</u> Fees/ Rates \$ 100,000</p>	<p>Project Description:</p> <p>The existing underground primary in the Greenmeadows Subdivision is due for replacement to meet current and future electrical demands. This project will upgrade the existing underground primary along Greenmeadows Way from Morada Lane to Tolman Creek Road and will include lateral streets along Greenmeadows Way. The upgrade will include replacing the existing #2 primary to 1/O primary.</p>													
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$25,000</td> </tr> <tr> <td>2009</td> <td>\$40,000</td> </tr> <tr> <td>2010</td> <td>\$35,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$100,000</td> </tr> </table>		2007		2008	\$25,000	2009	\$40,000	2010	\$35,000	2011		2012		Total
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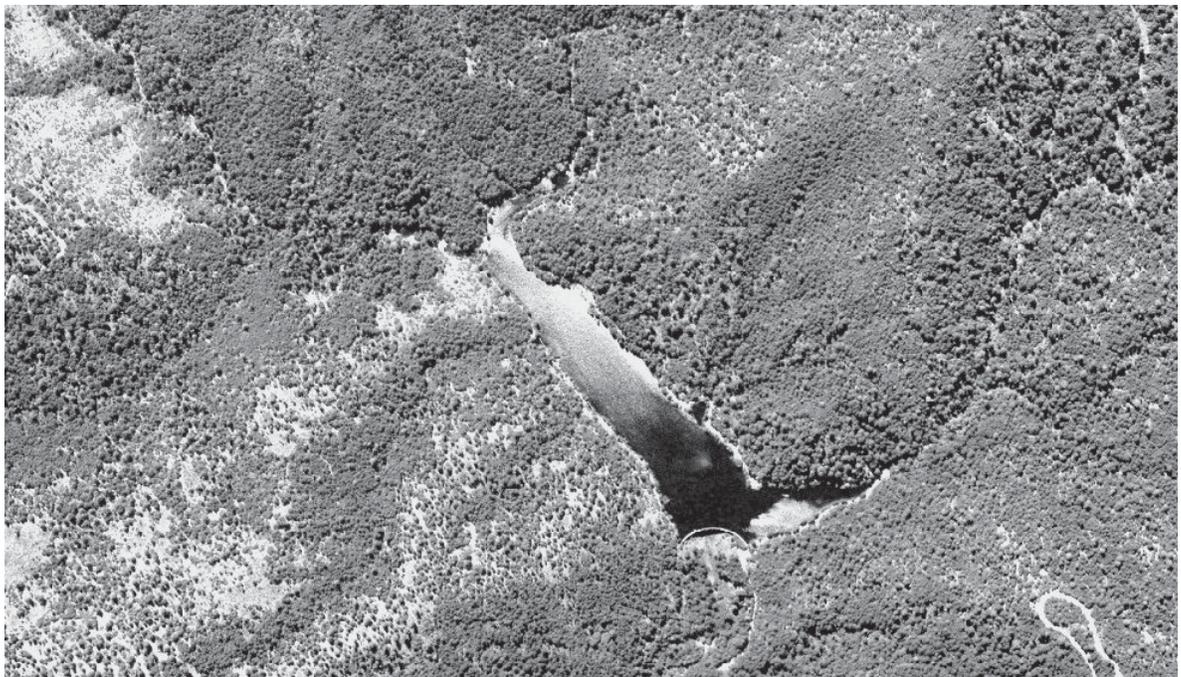


TITLE: UNDERGROUND UTILITIES - WATER TREATMENT PLANT TO HOSLER DAM

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 75,000</u> Fees/ Rates \$ 75,000</p>	<p>Project Description:</p> <p>The 24 inch raw water line from Reeder Reservoir is scheduled for replacement and offers the opportunity to increase the capacity of the underground primary electrical service to Hosler Dam. This project installs a new underground primary to Hosler Dam in conjunction with the water line upgrade.</p>													
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table border="0"> <tr> <td>2007</td> <td></td> </tr> <tr> <td>2008</td> <td>\$30,000</td> </tr> <tr> <td>2009</td> <td>\$45,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>Total</td> <td>\$75,000</td> </tr> </table>		2007		2008	\$30,000	2009	\$45,000	2010		2011		2012		Total
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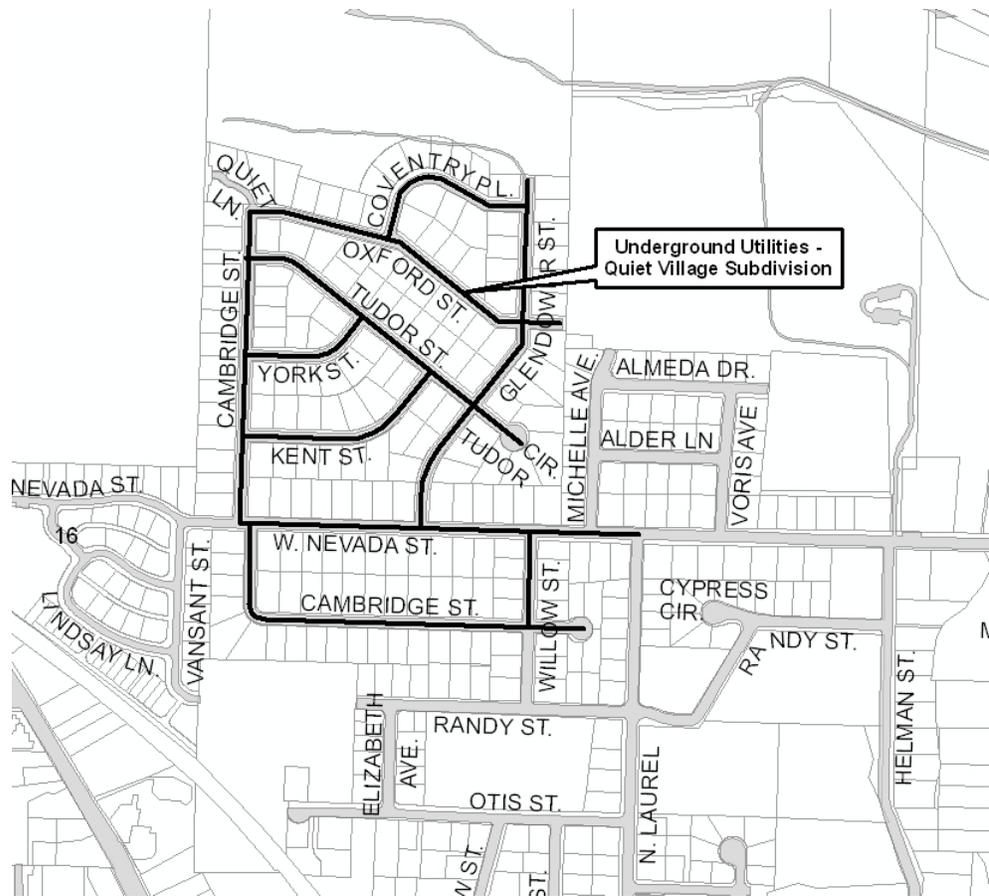


TITLE: UNDERGROUND UTILITY LINES - QUIET VILLAGE SUBDIVISION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p>\$ 100,000 Fees/ Rates \$ 100,000</p>	<p>Project Description:</p> <p>The Quiet Village Subdivision is scheduled for upgrading of electrical facilities. During this project transformers and other electric utilities will be moved from the rear of private lots to the right of way in front of the residences to facilitate efficiency for maintenance and monitoring.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: 2007 2008 2009 2010 \$100,000 2011 2012 Total \$100,000</p>	



TITLE: UPGRADE MOUNTAIN AVENUE SUBSTATION LOW SIDE DISTRIBUTION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: \$ 245,000 Fees/ Rates \$ 245,000	Project Description: The Mountain Avenue substation serves as a relief to the Ashland substation. The Mountain Avenue substation requires expansion of the low side distribution by adding three more circuits to further accommodate the loads from the Ashland substation.
Project Cost by Budget Year: Prior Years: 2007 2008 \$60,000 2009 \$50,000 2010 \$135,000 2011 2012 Total \$245,000	



TITLE: UNDERGROUND OAK STREET TRANSMISSION LINES

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: \$ 60,000 Fees/ Rates \$ 60,000	Project Description: The Electric Department continues to exchange overhead service lines to underground services. This accommodates and encourages several other private utilities to share the existing utility trenches. The practice of shared trenching is efficient and more economical than overhead service lines. The undergrounding of the utilities also provides a more aesthetic option. The transmission lines along Oak Street are scheduled for 2011.
Project Cost by Budget Year: Prior Years: 2007 2008 2009 2010 2011 \$60,000 2012 Total \$60,000	



TITLE: UNDERGROUND ELECTRIC UTILITY LINE INSTALLATION IN VARIOUS LOCATIONS

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <p><u>\$ 665,000</u> Fees/ Rates \$ 665,000</p>	<p>Project Description:</p> <p>This project will incorporate the installation of Ashland Fiber Network and relocation of overhead electric lines into underground utility easements. Relocating utility lines to underground easements frees visual clutter and extends the life cycle cost of the lines.</p> <p>Strawberry Lane was completed in FY04, Siskiyou Boulevard was completed in FY05. Future projects include: FY06 – Tolman Creek Road FY07 – Oak Street FY08 – Oak Knoll Drive</p> <p>Staff is researching funding options and may propose shared funding through rates and Local Improvement Districts for Council consideration for these costly projects.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$100,000</td> </tr> <tr> <td>2007</td> <td>\$65,000</td> </tr> <tr> <td>2008</td> <td>\$100,000</td> </tr> <tr> <td>2009</td> <td>\$100,000</td> </tr> <tr> <td>2010</td> <td>\$100,000</td> </tr> <tr> <td>2011</td> <td>\$100,000</td> </tr> <tr> <td>2012</td> <td>\$100,000</td> </tr> <tr> <td>Total</td> <td>\$665,000</td> </tr> </table>	Prior Years:	\$100,000	2007	\$65,000	2008	\$100,000	2009	\$100,000	2010	\$100,000	2011	\$100,000	2012	\$100,000	Total	\$665,000	
Prior Years:	\$100,000																
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2009	\$100,000																
2010	\$100,000																
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2012	\$100,000																
Total	\$665,000																



TITLE: DISTRIBUTION & CABLE EQUIPMENT INSTALLATION

PROJECT TYPE: TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

Funding Sources: <u>\$ 1,870,000</u> Fees /Rates \$ 1,870,000	Project Description: This is an existing and ongoing project, which provides for the installation of new fiber lines and repair of existing telecommunication utilities. Locations for new fiber installation are scheduled by predetermined sections of nodes throughout the City.
Project Cost by Budget Year: Prior Years: \$400,000 2007 \$70,000 2008 \$400,000 2009 \$250,000 2010 \$250,000 2011 \$250,000 2012 \$250,000 Total \$1,870,000	



TITLE: FIRE STATION NO. 2 RECONSTRUCTION

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Ashland Fire & Rescue Department

<p>Funding Sources: <u>\$ 4,500,000</u> General Bond \$ 4,500,000</p>	<p>Project Description: Purchase of property, building design and construction for replacement of fire station no. 2., located at 1860 Ashland St.. Current facility has insufficient garage and work space, does not meet ADA requirements, and presents health and safety issues for employees. Project funds will need to be approved by Ashland voters in a general obligation bond election held in November 2006. Budget assumes approval of bond levy. The new facility will consist of a 12,000 sq. ft. fire station, unattached training building, traffic signal and improvements designed to provide emergency vehicle garage space, training facilities, firefighter living quarters and street safety improvements necessary to provide emergency services for the City of Ashland.</p>
<p>Project Cost by Budget Year: Prior Years: 2007 \$2,500,000 2008 \$2,000,000 2009 2010 2011 2012 Total \$4,500,000</p>	



TITLE: POLICE PARKING LOT EXPANSION

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources: \$ 85,000 Fees/ Rates \$ 85,000	Project Description: This project provides additional parking for the Police Department behind the Civic Center and will provide a new walkway, storm drain installation and limited covered parking.
Project Cost by Budget Year: Prior Years: 2007 2008 \$85,000 2009 2010 2011 2012 Total \$85,000	



TITLE: POLICE DEPARTMENT BUILDING IMPROVEMENTS

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: City of Ashland Police Department

Funding Sources: \$ <u>200,000</u> Fees/ Rates \$ 200,000	Project Description: The Police Department Building is quickly becoming overcrowded. This project is intended to provide a small 1,000 square foot addition and reconfigure the interior of the existing building layout.
Project Cost by Budget Year: Prior Years: 2007 2008 \$200,000 2009 2010 2011 2012 Total \$200,000	



TITLE: CITY FACILITY ASSESSMENT

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources: \$50,000 Internal Service Charges \$50,000	Project Description: The City of Ashland Council Chambers houses many of the Committees, Commissions and Boards and operates as the municipal court. The Chambers is currently set up for some multi-media functions such as audio and visual equipment as well as television broadcasting. The Council Chambers needs to be upgraded to better accommodate various multi-media functions that have become more prevalent over the last several years. Other City Facilities as well are in need of upgrades. These funds have been budgeted to adequately assess the overall needs of all City Facilities.
Project Cost by Budget Year: Prior Years: \$0 2007 \$50,000 2008 2009 2010 2011 2012 Total \$50,000	



TITLE: CITY FACILITY UPGRADES & MAINTENANCE

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

<p>Funding Sources:</p> <p><u>\$ 825,000</u> Fees/ Rates \$ 825,000</p>	<p>Project Description:</p> <p>The City owns and maintains approximately 50 occupied and unoccupied facilities; staff is in the process of evaluating the condition and maintenance requirements of each facility. These requirements would include anything from roof repairs, window replacement, HVAC upkeep, electrical upgrades, carpet replacement, painting and office moves to accommodate staffing changes. As this evaluation is not fully complete this provides a budgetary placeholder. The \$100,000 shown in FY07 will accommodate the repainting of City Hall as well as reconditioning of the Pioneer Hall exterior.</p>																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$175,000</td> </tr> <tr> <td>2007</td> <td>\$100,000</td> </tr> <tr> <td>2008</td> <td>\$100,000</td> </tr> <tr> <td>2009</td> <td>\$100,000</td> </tr> <tr> <td>2010</td> <td>\$100,000</td> </tr> <tr> <td>2011</td> <td>\$125,000</td> </tr> <tr> <td>2012</td> <td>\$125,000</td> </tr> <tr> <td>Total</td> <td>\$825,000</td> </tr> </table>	Prior Years:	\$175,000	2007	\$100,000	2008	\$100,000	2009	\$100,000	2010	\$100,000	2011	\$125,000	2012	\$125,000	Total	\$825,000	
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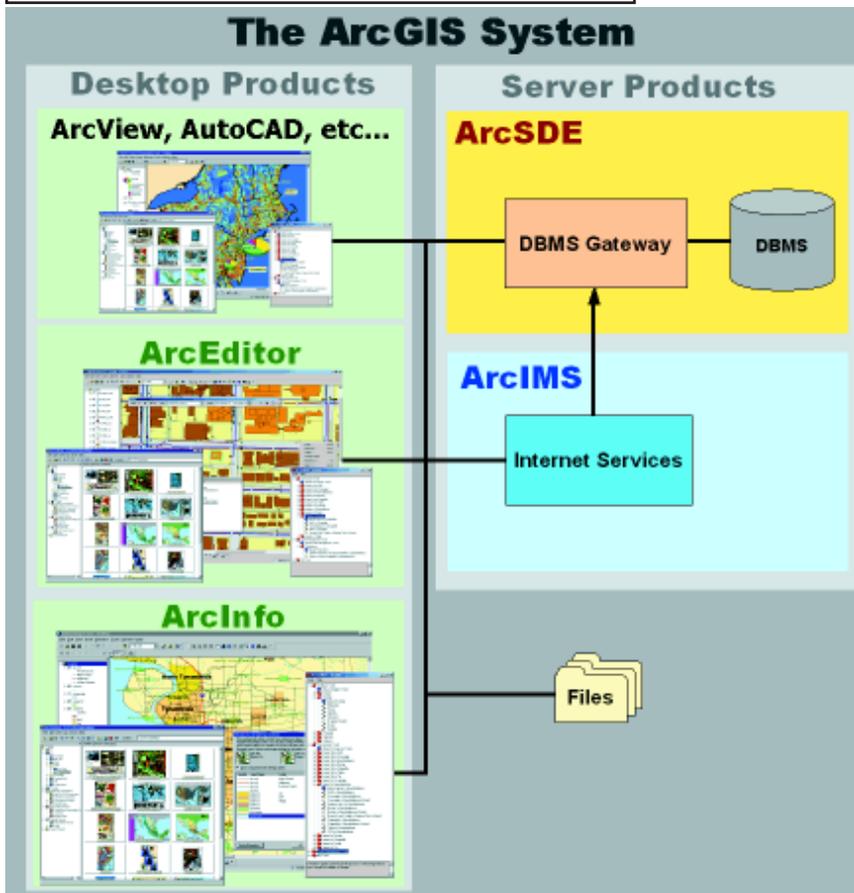


TITLE: GEOGRAPHIC INFORMATION SYSTEM UPDATES

PROJECT TYPE: TECHNOLOGY

RESPONSIBLE DEPARTMENT: Public Works Department

Funding Sources: \$ <u>225,000</u> Fees/ Rates \$ 225,000	Project Description: This GIS and Computing Services Departments, in a joint effort will develop both a Spatial Database Engine (SDE) and a Web-based Interactive Mapping Application (WIM). The SDE will integrate City data, which is currently stored in various formats, enabling departments to access one another's data. The WIM will enable citizens and City Staff to access spatial data via the internet in a fully interactive mode. The ultimate goal of this project is to facilitate information access while minimizing staff time.
Project Cost by Budget Year: Prior Years: \$75,000 2007 \$105,000 2008 2009 \$50,000 2010 2011 \$50,000 2012 Total \$280,000	



TITLE: OPEN SPACE ACQUISITION

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources: <u>\$ 2,000,000</u> Fees/ Rates \$ 2,000,000</p>		<p>Project Description: The City of Ashland, in conjunction with the Ashland Parks & Recreation Department adopted an Open Space Plan in 1989. The plan identifies five types of parks: neighborhood parks, community parks, open space, natural parks and pocket parks. In the ten years since its adoption, over 380 acres of land have been purchased. This portion of the Park's budget is devoted to land acquisition for new park space.</p> <p>A continued commitment to provide open space within a quarter-mile of every Ashland resident is funded by this line item. Park's SDC portions will fund the design, permitting and the construction of several parks over the next three years. This year, the Parks Department continues the planning phase of the Vogel Park site with design estimated at \$50,000. The North Main/ Scenic Park will serve as a neighborhood park. The estimated North Main park design and planning will cost \$50,000 with total construction costs being \$430,000.</p> <p>Specific property acquisition is dependent on market factors. The Open Space Plan and corresponding maps provide further detail on the types and location of land that has been identified as vital for Ashland's future.</p>															
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$800,000</td> </tr> <tr> <td>2007</td> <td>\$200,000</td> </tr> <tr> <td>2008</td> <td>\$200,000</td> </tr> <tr> <td>2009</td> <td>\$200,000</td> </tr> <tr> <td>2010</td> <td>\$200,000</td> </tr> <tr> <td>2011</td> <td>\$200,000</td> </tr> <tr> <td>2012</td> <td>\$200,000</td> </tr> <tr> <td>Total</td> <td>\$2,000,000</td> </tr> </table>			Prior Years:	\$800,000	2007	\$200,000	2008	\$200,000	2009	\$200,000	2010	\$200,000	2011	\$200,000	2012	\$200,000	Total
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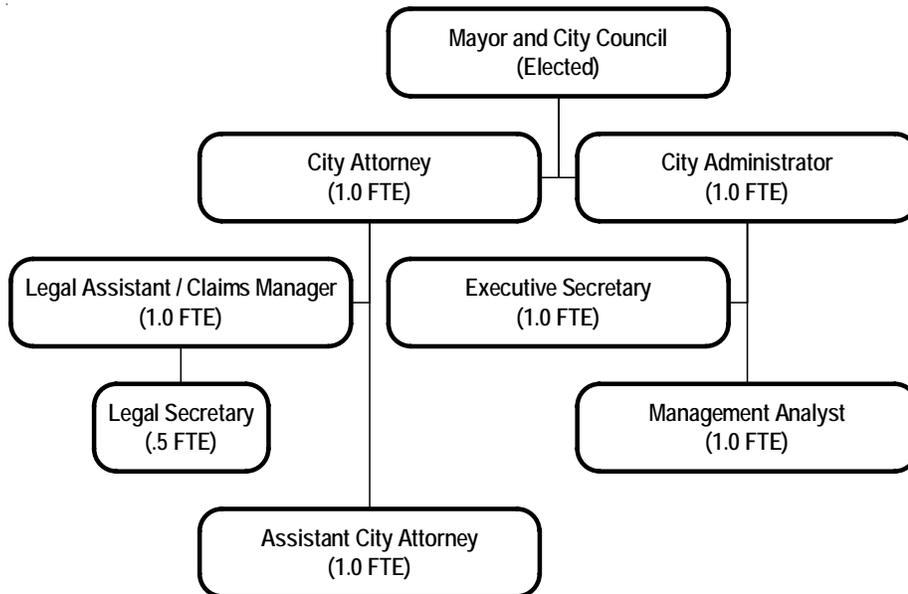


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administration department 6.5 FTE



Overview

The Administration Department consists of three divisions: Administration, Mayor & Council, and Legal. Each division in Administration is responsible for advising and supporting internal operations as well as ensuring that the public has a voice in their City government.

ADMINISTRATION DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 734,094	\$ 738,648	\$ 748,870	\$ 771,157
600 Materials and Services	367,094	333,061	380,155	481,548
	\$ 1,101,188	\$ 1,071,709	\$ 1,129,025	\$ 1,252,705
Department Total By Fund				
110 General Fund	209,959	212,847	141,865	253,780
710 Central Services Fund	891,229	858,862	987,160	998,925
	\$ 1,101,188	\$ 1,071,709	\$ 1,129,025	\$ 1,252,705

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Administrator	1.00	1.00	1.00	1.00
Human Resources Director	-	1.00	-	-
Administrative Services/HR Manager	1.00	-	-	-
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00
Legal Assistant/Claims Manager	1.00	1.00	1.00	1.00
Legal Assistant	-	-	-	-
Legal Secretary	0.50	0.50	0.50	0.50
Management Analyst	-	1.00	1.00	1.00
Marketing & Communications Manager	1.00	-	-	-
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Secretary	-	-	-	-
Senior Program Director	0.80	0.80	-	-
Senior Center Specialist	0.95	0.70	-	-
Sr Center Information & Referral Specialist	-	0.25	-	-
Municipal Judge	0.50	-	-	-
Account Clerk II	2.00	-	-	-
Account Clerk I	0.50	-	-	-
Executive Secretary	1.00	1.00	-	-
	13.25	10.25	6.50	6.50

Mayor & Council

The Mayor and city councilors are elected officials responsible for setting city policy. They adopt annual goals which provide the framework for city operations and establish priorities for all departments. The Mayor and Council budget includes expenditures directly related to those responsibilities.

Division Goals

- Provide leadership and direction through the goal-setting process.
- Foster public input and participation in city programs and services.

Significant Budget Changes

- None Noted

administration department - mayor and council

CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
MAYOR AND COUNCIL DIVISION

<u>Description</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 2,600	\$ 2,746	\$ 2,600	\$ 2,600
520 Fringe Benefits	43,971	64,737	81,580	80,850
Total Personal Services	<u>46,571</u>	<u>67,483</u>	<u>84,180</u>	<u>83,450</u>
 Materials and Services				
601 Supplies	2,641	8,163	3,800	2,565
603 Communications	664	594	300	310
604 Contractual Services	957	1,219	5,500	6,443
606 Other Purchased Services	39,864	48,039	53,225	53,005
608 Commissions	1,891	3,971	2,000	1,060
Total Materials and Services	<u>46,017</u>	<u>61,985</u>	<u>64,825</u>	<u>63,383</u>
	<u>\$ 92,588</u>	<u>\$ 129,468</u>	<u>\$ 149,005</u>	<u>\$ 146,833</u>

Administration

The City Administrator is responsible for the supervision and coordination of all city departments (with the exception of the Parks and Recreation Department) and administering council and internal policies.

Administration handles numerous special projects, tracks state and federal legislative issues and reviews regulations and pending legislation for impact on city programs and services. Administration is the primary liaison with community organizations and other agencies. Administration oversees broad interdepartmental and intergovernmental projects and communications in accordance with city or state policies, codes or regulations and develops and implements the city's overall communication outreach. Administration provides staff assistance to the Public Arts Commission and other ad hoc committees.

Division Goals

- Implement policies established by the City Council
- Enhance efforts to secure Federal funding for community projects
- Improve usability of city's website
- Advocate city interests at state and federal levels
- Track opportunities for funding Ashland projects through the MPO, ODOT and RVACT
- Assist other departments with communication both internally and externally

Significant Budget Changes

- None Noted

**CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
ADMINISTRATION DIVISION**

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 235,758	\$ 243,661	\$ 246,220	\$ 258,140
520 Fringe Benefits	103,138	96,364	110,560	105,211
Total Personal Services	338,896	340,026	356,780	363,351
Materials and Services				
601 Supplies	18,124	14,707	19,000	17,145
602 Rental, Repair, Maintenance	209	-	-	1,600
603 Communications	3,846	4,766	2,850	5,125
604 Contractual Services	76,992	32,210	35,000	33,000
605 Misc. Charges and Fees	7,100	7,000	7,000	11,909
606 Other Purchased Services	25,878	25,013	35,025	30,440
608 Commissions	23	1,673	3,750	1,865
610 Programs	13,689	15,022	25,465	24,225
Total Materials and Services	145,861	100,392	128,090	125,309
	\$ 484,757	\$ 440,417	\$ 484,870	\$ 488,660

administration department - administration division

GENERAL FUND
ADMINISTRATION DEPARTMENT
ADMINISTRATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Materials and Services				
604 Contractual Services	\$ 90,000	\$ 94,016	\$ 107,865	\$ 212,780
608 Commissions	3,781 *	4,194 *	\$ 34,000 **	\$ 41,000
Total Materials and Services	\$ 93,781	\$ 98,210	\$ 141,865	\$ 253,780

*Conservation Commissions budget moved to Electric in 2006

**Public Art Commission moved to Administration in 2006. Public Arts funds are donated.

GENERAL FUND
ADMINISTRATION DEPARTMENT
SENIOR SERVICES PROGRAM

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 57,690	\$ 58,576	\$ -	\$ -
520 Fringe Benefits	28,427	23,689	-	-
Total Personal Services	86,117	82,264	-	-
Materials and Services				
601 Supplies	1,790	1,633	-	-
602 Rental, Repair, Maintenance	900	900	-	-
603 Communications	1,470	1,410	-	-
604 Contractual Services	10,000	10,000	-	-
605 Misc. Charges and Fees	15,900	18,430	-	-
606 Other Purchased Services	-	-	-	-
610 Programs	-	-	-	-
Total Materials and Services	30,061	32,373	-	-
	\$ 116,178	\$ 114,638	\$ -	\$ -

*Senior Programs moved into Parks and Recreation in 2006

Legal

Legal consists of two full-time city attorneys, one full-time legal assistant/claims manager, and a .5 legal secretary position. The Department provides legal advice regarding official matters to elected city officials and city officers and employees and city commissions and committees, including the Ashland Park and Recreation Commission. The Department prosecutes misdemeanors, traffic offenses and code violations in municipal court cases (if the defendant is represented by legal counsel); and prosecutes and defends the city in civil litigation matters. The Department prepares ordinances, resolutions, contracts and other legal documents involving the city. Through this Department all tort claims against the city are processed; efforts to obtain restitution for damages caused to city property are carried out; all court cases involving misdemeanor charges are reviewed for prosecution; contempt complaints for municipal court are prepared and filed as well as all formal complaints; and collection action, including filings in both circuit and bankruptcy courts, is taken against delinquent food and beverage tax accounts and transient occupancy tax accounts. This Department also assists in property purchases, employee grievances and union negotiations, and land use matters, including appeals to the Land Use Board of Appeals. Legal actively participates through the League of Oregon Cities in proposed legislation.

Division Goals

- Continue to provide up-front support to the Community Development Department for proposed projects in which the code language is subject to more than one interpretation.

- Continue efforts to handle most labor issues with in-house counsel.

Significant Budget Changes

- None Noted

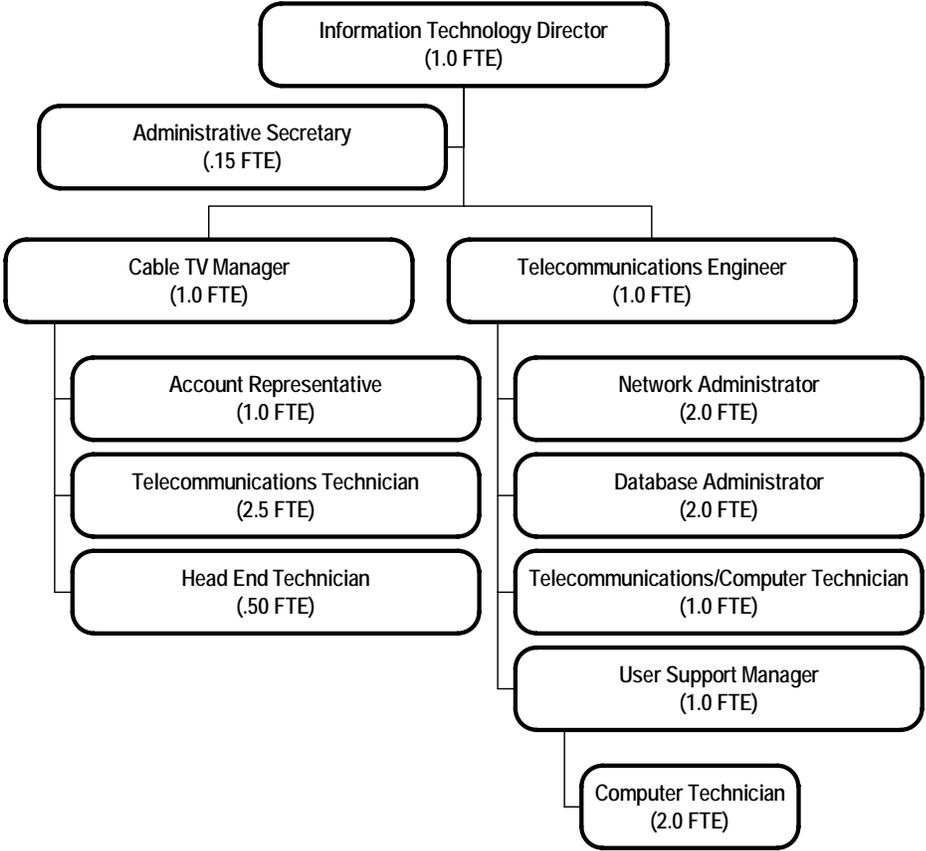
CENTRAL SERVICE FUND
 ADMINISTRATION DEPARTMENT
 LEGAL DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 191,213	\$ 179,880	\$ 211,720	\$ 223,720
520 Fringe Benefits	71,297	68,994	96,190	100,636
Total Personal Services	262,510	248,874	307,910	324,356
Materials and Services				
601 Supplies	13,745	9,217	11,400	10,898
603 Communications	2,416	2,531	1,725	1,015
604 Contractual Services	11,754	6,043	4,500	1,438
605 Misc. Charges and Fees	12,000	12,000	12,000	12,000
606 Other Purchased Services	11,459	10,310	15,750	13,725
Total Materials and Services	51,374	40,102	45,375	39,076
	\$ 313,884	\$ 288,976	\$ 353,285	\$ 363,432



information technology department

15.15 FTE



Overview

The Information Technology Department was created in the FY 2005-06 budget process. The Department was originally proposed to reside in the Finance Department (Administrative Services) and had resided in the Electric Department the last three years. This Department consists of two divisions: the Telecommunications Division and the Computer Services Division and the director reports to the City Administrator.

Strategic Department Goals

- Evaluate AFN's ongoing services.
- Develop Information Technology plan.

Significant Budget Changes

- Proposed a transition plan, moving away from cable television services.

INFORMATION TECHNOLOGY DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 1,035,121	\$ 1,196,189	\$ 1,414,412	\$ 1,359,333
600 Materials and Services	2,250,204	2,356,710	2,072,930	1,192,298
700 Capital Outlay	154,146	64,311	285,600	210,600
800 Debt Service	6,912,915	14,610,720	-	-
	<u>\$ 10,352,386</u>	<u>\$ 18,227,929</u>	<u>\$ 3,772,942</u>	<u>\$ 2,762,231</u>
Department Total By Fund				
691 Telecommunications Fund	9,603,250	17,472,737	2,841,902	1,779,843
710 Computer Services	749,136	755,193	931,040	982,388
	<u>\$ 10,352,386</u>	<u>\$ 18,227,929</u>	<u>\$ 3,772,942</u>	<u>\$ 2,762,231</u>

* AFN annual debt service (\$1,234,248 in FY 2006 and \$864,454 in FY 2007) reclassified to page 3-137, general obligations)

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Information Technology Director	-	-	1.00	1.00
Administrative Secretary	0.50	0.50	0.15	0.15
Telecommunications Engineer	1.00	1.00	1.00	1.00
CATV Manager	1.00	1.00	1.00	1.00
AFN Network Administrator	0.50	1.00	1.00	1.00
Head End Technician	1.00	1.00	1.00	0.50
Telecommunications Technician	2.00	2.00	2.00	2.00
Account Representative	0.50	1.00	1.00	1.00
Telecommunications/Computer Technician	-	-	0.50	0.50
City Network Administrator	0.50	1.00	1.00	1.00
User Support Manager	1.00	1.00	1.00	1.00
Database Administrator	1.00	2.00	2.00	2.00
Telecommunications/Computer Technician	-	1.00	1.00	1.00
Computer Technician	1.00	3.00	2.00	2.00
	<u>10.00</u>	<u>15.50</u>	<u>15.65</u>	<u>15.15</u>

Computer Services Division

The Computer Services Division is responsible for citywide computer operations, including hardware and software purchasing, support, repair and maintenance.

Division Goals

- Enhance City operational efficiencies through the appropriate application of technology.

Significant Budget Changes

- None Noted

CENTRAL SERVICE FUND
INFORMATION TECHNOLOGY DEPARTMENT
COMPUTER SERVICES DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 258,529	\$ 379,827	\$ 424,080	\$ 468,000
520 Fringe Benefits	110,396	142,255	203,000	200,270
Total Personal Services	368,925	522,082	627,080	668,270
Materials and Services				
601 Supplies	9,487	23,384	10,100	13,764
602 Rental, Repair, Maintenance	-	526	2,500	2,500
603 Communications	270,431	178,372	64,760	33,876
604 Contractual Services	47,863	2,809	15,000	15,000
605 Misc. Charges and Fees	51,971	26,163	75,500	97,878
606 Other Purchased Services	459	1,856	10,500	10,500
Total Materials and Services	380,211	233,111	178,360	173,518
Capital Outlay				
703 Equipment	-	-	125,600	140,600
Total Capital Outlay	-	-	125,600	140,600
	\$ 749,136	\$ 755,193	\$ 931,040	\$ 982,388

Telecommunications Division

The Telecommunications Division is responsible for managing the fiber optic infrastructure, known as Ashland Fiber Network (AFN). This high-speed network interconnects other governmental, municipal, educational and health care institutions and enables the Division to provide an enhanced portfolio of products and services to the citizens of Ashland and the surrounding area.

AFN currently offers the following services:

- **High-speed data**, which provides connectivity for broadband data, video, conferencing and voice applications at speeds of 10 Mbs or 100 Mbs utilizing a direct fiber link;
- **Internet Access**, which provides high-speed connections of up to 5 Mbs using cable modem technology and allows private Internet Service Providers (ISPs) to utilize our Open Access Network, and
- **Cable Television**, offering 4 tiers of service at competitive pricing. Featuring 2 lower tier levels of service exclusive to AFN.

Division Goals

- Continue to provide the City with an advanced telecommunications infrastructure that promotes suitable business and economic development
- Promote and enable education through technology.
- Improve infrastructure health and reliability.
- Improve profitability.

Significant Budget Changes

- Transition out of the Cable TV business.

TELECOMMUNICATIONS FUND
INFORMATION TECHNOLOGY DEPARTMENT
INTERNET

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 208,789	\$ 189,691	\$ 230,850	\$ 246,340
520 Fringe Benefits	96,555	79,583	110,626	132,645
Total Personal Services	305,344	269,274	341,476	378,985
Materials and Services				
601 Supplies	167,432	175,101	83,812	171,500
602 Rental, Repair, Maintenance	57,999	18,805	49,453	41,638
603 Communications	17,426	3,489	3,461	3,461
604 Contractual Services	49,068	54,087	11,000	11,000
605 Misc. Charges and Fees	136,906	137,165	194,812	118,461
606 Other Purchased Services	1,816	1,970	2,265	2,265
Total Materials and Services	430,647	390,617	344,803	348,325
Capital Outlay				
703 Equipment	-	-	40,000	49,000
704 Improvements Other Than Bldgs.	-	-	20,000	-
Total Capital Outlay	-	-	60,000	49,000
	\$ 735,990	\$ 659,891	\$ 746,279	\$ 776,310

information technology department - telecommunications division

TELECOMMUNICATIONS FUND
 INFORMATION TECHNOLOGY DEPARTMENT
 CABLE TELEVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 219,409	\$ 247,840	\$ 269,900	\$ 104,962
520 Fringe Benefits	101,466	102,251	125,350	85,878
Total Personal Services	320,875	350,091	395,250	190,840
Materials and Services				
601 Supplies	8,950	7,379	4,480	-
602 Rental, Repair, Maintenance	64,440	71,760	54,945	37,500
603 Communications	14,052	9,314	2,791	5,000
604 Contractual Services	94,665	302,425	21,222	-
605 Misc. Charges and Fees	176,749	212,740	245,966	97,406
606 Other Purchased Services	647,051	802,125	807,033	130,000
612 Franchises	139,307	89,230	65,000	18,000
Total Materials and Services	1,145,215	1,494,973	1,201,437	287,906
Capital Outlay				
703 Equipment	-	-	40,000	-
704 Improvements Other Than Bldgs.	154,146	64,311	20,000	-
Total Capital Outlay	154,146	64,311	60,000	-
	\$ 1,620,236	\$ 1,909,374	\$ 1,656,687	\$ 478,746

TELECOMMUNICATIONS FUND
 INFORMATION TECHNOLOGY DEPARTMENT
 CUSTOMER RELATIONS/PROMOTIONS

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 7,350	\$ 10,544	\$ 11,280	\$ 11,280
520 Fringe Benefits	860	1,706	926	924
Total Personal Services	8,210	12,250	12,206	12,204
Materials and Services				
603 Communications	2,512	2,299	8,000	8,000
604 Contractual Services	34,100	34,851	90,000	90,000
605 Misc. Charges and Fees	6,700	6,870	9,408	9,404
606 Other Purchased Services	91,673	27,347	104,000	104,000
Total Materials and Services	134,985	71,368	211,408	211,404
	\$ 143,195	\$ 83,617	\$ 223,614	\$ 223,608

information technology department - telecommunications division

TELECOMMUNICATIONS FUND
INFORMATION TECHNOLOGY DEPARTMENT
HIGH SPEED

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 21,722	\$ 28,664	\$ 25,900	\$ 70,872
520 Fringe Benefits	10,045	13,829	12,500	38,162
Total Personal Services	31,767	42,493	38,400	109,034
Materials and Services				
601 Supplies	74,639	79,219	37,367	73,500
602 Rental, Repair, Maintenance	6,448	4,807	5,498	5,450
603 Communications	-	2,214	-	-
604 Contractual Services	18,200	19,005	4,080	4,080
605 Misc. Charges and Fees	59,478	60,796	89,501	87,639
606 Other Purchased Services	382	600	476	476
Total Materials and Services	159,147	166,641	136,922	171,145
Capital Outlay				
703 Equipment	-	-	40,000	21,000
Total Capital Outlay	-	-	40,000	21,000
	\$ 190,914	\$ 209,134	\$ 215,322	\$ 301,179

TELECOMMUNICATIONS FUND
INFORMATION TECHNOLOGY DEPARTMENT
DEBT SERVICE

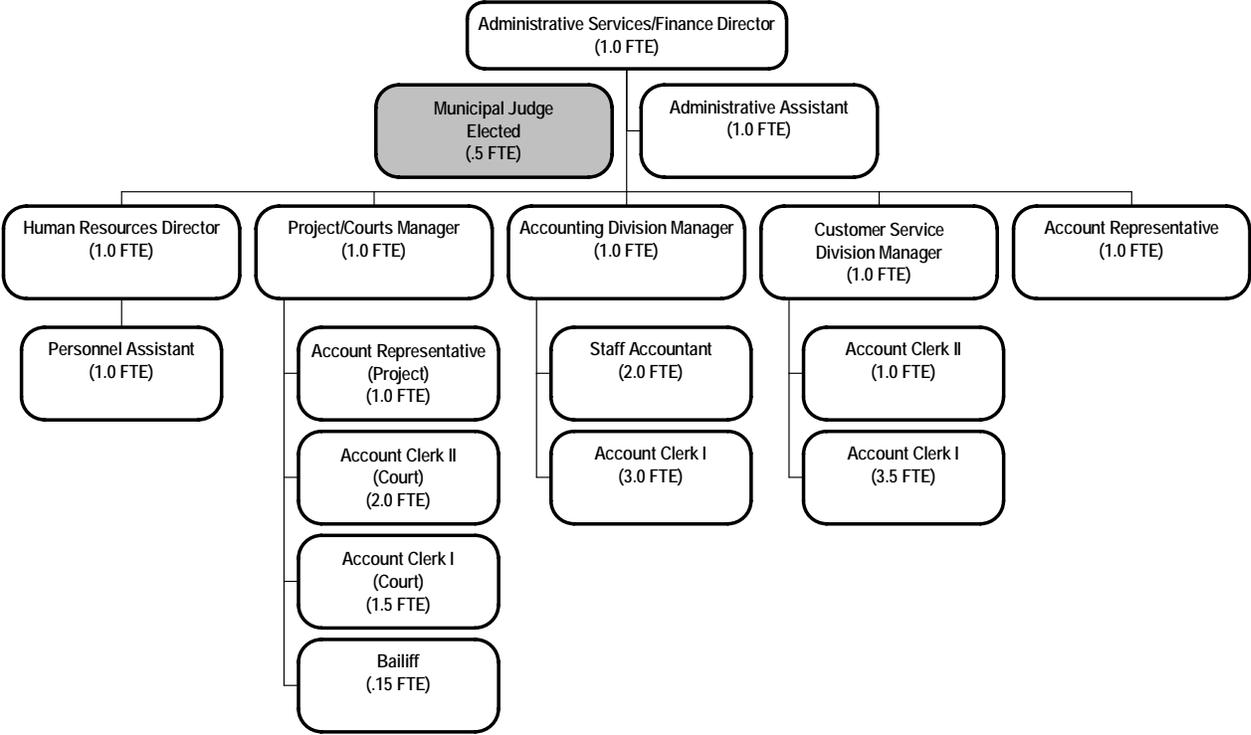
Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Debt Service				
801 Debt Service - Principal	\$ 6,468,000	\$ 14,277,000	\$ -	\$ -
802 Debt Service - Interest	444,915	333,720	-	-
Total Debt Service	6,912,915	14,610,720	-	-
	\$ 6,912,915	\$ 14,610,720	\$ -	\$ -

* AFN annual debt service (\$1,234,248 in FY 2006 and \$864,454 in FY 2007) reclassified to page 3-137, general obligations)



administrative services department

22.65 FTE



Overview

The Administrative Services Department is composed of six divisions: Administration, Accounting, Customer Information Services, Municipal Court, Purchasing, and Human Resources. Each division plays a significant role in supporting the other Administrative Services Divisions as well as providing services internally to other city departments and directly to the public.

Strategic Departmental Goals

- The City will continue to develop and implement a financial management plan that addresses existing and potential revenue sources to ensure that city revenues are balanced from property taxes, user fees, grants, and other revenues. The plan will annually update the long-term operating projections for all funds.
- Provide comprehensive information to the community on city budget and financial issues to promote a more thorough understanding of how the City receives its funding, how it's spent and what services are provided.
- Develop a performance measures program for all city departments.

Significant Budget Changes

- Increased operational costs such as insurance and retirement costs.

administrative services department

ADMINISTRATIVE SERVICES DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 1,391,836	\$ 1,422,437	\$ 2,086,506	\$ 2,069,144
600 Materials and Services	1,882,138	1,578,067	1,931,351	1,980,271
700 Capital Outlay	234,803	367	1,060,000	2,915,000
800 Debt Service	536,536	473,667	651,263	439,154
	<u>\$ 4,045,313</u>	<u>\$ 3,474,538</u>	<u>\$ 5,729,120</u>	<u>\$ 7,403,569</u>

Department Total By Division:

Operating Divisions

110 Courts	\$ 285,646	\$ 297,099	\$ 363,537	\$ 395,035
710 Administration	308,393	320,205	540,650	490,095
710 Accounting	520,803	519,713	546,225	569,108
710 Customer Information Services	465,714	473,748	567,210	506,719
710 Human Resources	189,257	196,765	233,107	239,904
710 Purchasing \ Acquisition	84,744	83,877	97,363	113,699
	<u>\$ 1,854,557</u>	<u>\$ 1,891,406</u>	<u>\$ 2,348,092</u>	<u>\$ 2,314,560</u>

Non-operating Divisions

110 Social Services	\$ 118,669	\$ 107,622	\$ 112,000	\$ 115,360
110 Economic and Cultural	406,800	445,600	458,970	504,650
110 Band	43,418	45,996	59,680	61,554
110 Miscellaneous	3,746	13,633	7,000	7,000
410 S.D.C. - Parks Open Space	112,407	117	675,052	400,000
410 Public Buildings	171,063	-	400,000	2,500,000
530 Bancroft Debt	-	-	200,000	-
530 Notes and Contracts Debt	536,536	473,667	451,263	439,154
720 Insurance	798,117	496,496	1,017,063	1,061,291
	<u>\$ 2,190,756</u>	<u>\$ 1,583,132</u>	<u>\$ 3,381,028</u>	<u>\$ 5,089,009</u>

	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Position Profile				
Administrative Services/Finance Director	-	-	1.00	1.00
Finance Director	1.00	1.00	-	-
Municipal Judge*	-	0.50	0.50	0.50
Account Clerk II (Court)*	-	2.00	2.00	2.00
Account Clerk I (Court)*	-	1.00	1.50	1.50
Account Clerk I (Court)- Temp*	-	0.10	-	-
Bailliff*	-	0.15	0.15	0.15
Project/Court Manager	-	-	1.00	1.00
Project Coordinator	1.00	1.00	-	-
Account Representative (Project)	-	-	1.00	1.00
Administrative Assistant	1.00	-	1.00	1.00
Administrative Secretary	-	1.00	-	-
Accounting Division Manager	1.00	1.00	1.00	1.00
Staff Accountant	2.00	2.00	2.00	2.00
Account Representative	1.00	1.00	1.00	1.00
Account Clerk II	1.00	1.00	-	-
Account Clerk I	1.80	2.00	3.00	3.00
Customer Service Division Manager	-	1.00	1.00	1.00
Customer Service Supervisor	1.00	-	-	-
Account Representative	1.50	1.00	1.00	-
Account Clerk II	-	-	1.00	1.00
Account Clerk I	3.50	4.50	3.50	3.50
Human Resources Director*	-	-	1.00	1.00
Personnel Assistant*	-	-	1.00	1.00
	<u>15.80</u>	<u>20.25</u>	<u>23.65</u>	<u>22.65</u>

* 2005 Courts moved into Finance, 2006 Human Resources moved into Administrative Services

Municipal Court Division

The Municipal Court Division is responsible for supporting the judge and all municipal activities including customer service and accounting for court actions. External customer services is the primary focus.

Division Goals

- Analyze division processes for effectiveness and to develop priorities for ongoing tasks.
- Create divisional procedures manual.

Significant Budget Change

- None Noted

administrative services department - municipal court division

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
MUNICIPAL COURT DIVISION

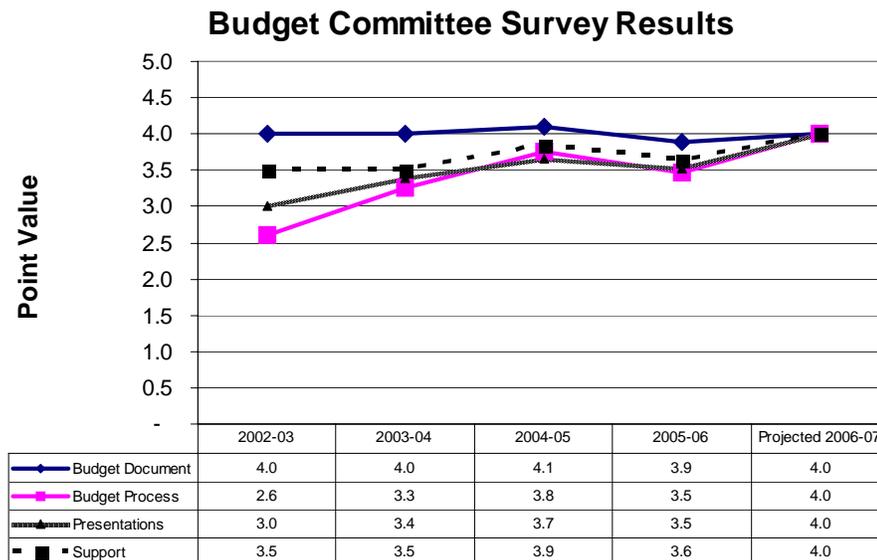
Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 152,373	\$ 164,078	\$ 187,930	200,150
520 Fringe Benefits	62,383	73,386	84,100	90,200
Total Personal Services	<u>214,756</u>	<u>237,464</u>	<u>272,030</u>	<u>290,350</u>
Materials and Services				
601 Supplies	8,494	3,715	5,350	5,850
602 Rental, Repair, Maintenance	256	9	5,400	5,400
603 Communications	297	229	900	900
604 Contractual Services	8,018	6,077	12,700	10,945
605 Misc. Charges and Fees	53,650	49,506	64,157	78,590
606 Other Purchased Services	175	100	3,000	3,000
Total Materials and Services	<u>70,890</u>	<u>59,635</u>	<u>91,507</u>	<u>104,685</u>
	<u>\$ 285,646</u>	<u>\$ 297,099</u>	<u>\$ 363,537</u>	<u>\$ 395,035</u>

Administration Division

The Finance Administration Division manages department-wide and city-wide financial activities. Most of the Finance Director time is accounted for here along with 100% of the Project/Court Manager, Account Representative and Department Administrative Assistant. Administrative costs related to financing, budget, programming, debt management, risk management, and financial document preparation reside here. The Division assists other administrative services divisions and departments in financial planning, budgeting, grant management and use of the Eden financial software. Stewardship of city funds is the primary focus.

Division Goals

- Continue to utilize technology to increase efficiencies.
- Evaluate and provide capital project financing where necessary.
- Update and internally cross-train on rate models and related databases or data-gathering systems.
- Develop and implement program and guidelines for finance records management.
- Work with other departments and divisions to create and implement meaningful performance measures that can be presented in financial and budgetary reports.
- Develop or update finance administrative policies and procedures.



Administrative Services management uses surveys to monitor budget committee satisfaction with the annual process. Survey feedback causes changes for the following year process. Added training and supporting documentation is planned to improve scores in FY 2006-07.

administrative services department - administration division

CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ADMINISTRATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 143,273	\$ 138,989	\$ 206,479	\$ 218,692
520 Fringe Benefits	61,044	61,017	113,396	105,150
Total Personal Services	204,317	200,005	319,875	323,842
Materials and Services				
601 Supplies	10,929	5,201	9,775	5,256
602 Rental, Repair, Maintenance	501	2,791	-	-
603 Communications	511	4,879	550	550
604 Contractual Services	71,761	89,390	165,000	112,500
605 Misc. Charges and Fees	7,184	7,859	7,000	11,212
606 Other Purchased Services	13,190	10,080	23,450	21,735
Total Materials and Services	104,076	120,200	205,775	151,253
Capital Outlay				
703 Equipment	-	-	15,000	15,000
Total Capital Outlay	-	-	15,000	15,000
	\$ 308,393	\$ 320,205	\$ 540,650	\$ 490,095

Accounting Division

The Accounting Division manages and performs accounting activities necessary for the annual budget, audits, debt management, accounts payable, accounts receivable, payroll, monthly reports, internal controls and annual financial reports. Parks and Recreation accounting functions are included in this division. The Division assists other administrative services divisions and departments in their accounting procedures, costing, training, and use of the Eden financial software. Stewardship of city funds is the primary focus.

Division Goals

- Continue implementation and advanced use of Eden Systems accounting applications.
- Develop a system of internal reviews within accounting applications to ensure accuracy of data.
- Finalize, and update as necessary, divisional procedures manuals.

administrative services department - accounting division

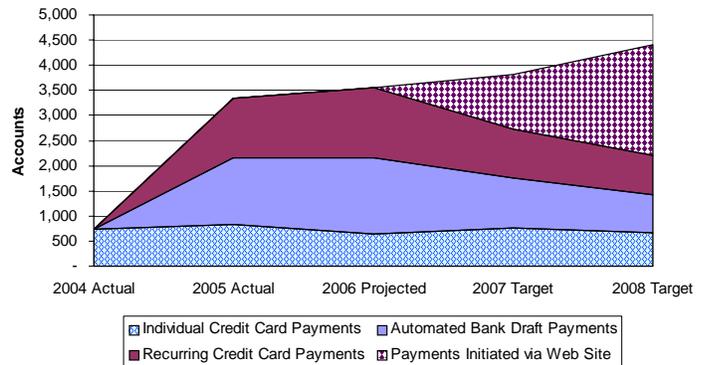
CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ACCOUNTING DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 254,402	\$ 260,488	\$ 266,320	\$ 277,640
520 Fringe Benefits	126,259	113,495	137,780	139,802
Total Personal Services	380,661	373,983	404,100	417,442
Materials and Services				
601 Supplies	13,216	12,002	4,700	6,500
602 Rental, Repair, Maintenance	1,359	1,375	1,550	1,150
603 Communications	32,678	23,115	44,900	45,651
604 Contractual Services	46,145	50,539	38,250	39,398
605 Misc. Charges and Fees	42,099	52,483	52,000	56,220
606 Other Purchased Services	4,645	6,217	725	2,747
Total Materials and Services	140,142	145,730	142,125	151,666
	\$ 520,803	\$ 519,713	\$ 546,225	\$ 569,108

Customer Information Services Division

The Customer Information Services Division performs billing and customer service for electric, water, wastewater, storm drain, transportation utility fees, and the Ashland Fiber Network (AFN). The Division includes business license registration, billing and information management, Tobacco Licensing, and collection of Food and Beverage Taxes and Hotel/Motel Taxes. External customer service is the primary focus.

Utility Accounts
Automated Payment Comparison



Division Goals

- Evaluate the customer service (utility billing) software options.
- Continue to analyze division processes for effectiveness and to develop priorities for ongoing tasks.
- Finalize, and update as necessary, divisional procedures manuals.
- Payments of Utility bills by citizens continues to be easier. With a software application being implemented in FY 2006-07, this division projects automated payments (rather than individual payment by cash or check) will approach a target of 40% (average of 4,500 payments/month) by 2008.

**CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
CUSTOMER INFORMATION SERVICES DIVISION**

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 243,649	\$ 255,260	\$ 291,880	\$ 221,990
520 Fringe Benefits	120,744	119,654	144,410	150,127
Total Personal Services	364,393	374,914	436,290	372,117
Materials and Services				
601 Supplies	21,506	18,402	32,995	32,965
602 Rental, Repair, Maintenance	751	198	1,370	1,370
603 Communications	47,165	46,847	63,405	64,145
604 Contractual Services	12,202	12,283	12,175	12,520
605 Miscellaneous Charges and Fees	17,000	17,000	17,000	19,627
606 Other Purchased Services	2,697	4,104	3,975	3,975
Total Materials and Services	101,321	98,834	130,920	134,602
	\$ 465,714	\$ 473,748	\$ 567,210	\$ 506,719

Human Resources

Human Resources coordinates services and programs to assist all city departments in recruiting and maintaining a qualified and diverse workforce, and provides employment-related services to city employees and job applicants. Human Resources provides benefits administration and supports city safety and risk management activities. In cooperation with the legal department, Human Resources also works to ensure legal compliance on employment issues.

Division Goals

- Enhance the diversity of Ashland's workforce through varied recruitment efforts and implementation of Affirmative Action Program.
- Continue to address the issue of rising health insurance costs and work toward implementation of the best alternatives(s).

Significant Budget Changes

- Increased budget for the increase cost and number of city recruitments.

CENTRAL SERVICE FUND
ADMINISTRATIVE SERVICES DEPARTMENT
HUMAN RESOURCE DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 96,883	\$ 105,996	\$ 110,700	\$ 119,380
520 Fringe Benefits	49,008	49,248	54,530	56,163
Total Personal Services	145,891	155,244	165,230	175,543
Materials and Services				
601 Supplies	31	1,263	3,100	1,100
602 Rental, Repair, Maintenance	-	-	-	-
603 Communications	500	358	3,477	3,700
604 Contractual Services	38,372	16,730	40,000	45,000
605 Miscellaneous Charges and Fees	2,644	10,514	7,000	4,311
606 Other Purchased Services	1,819	12,655	14,300	10,250
Total Materials and Services	43,366	41,521	67,877	64,361
	\$ 189,257	\$ 196,765	\$ 233,107	\$ 239,904

Purchasing Division

The Purchasing Division is responsible for coordinating departmental and city-wide purchases and assisting other departments with managing inventories. The Division uses the various bid processes where appropriate in accordance with adopted city policies and procedures. Internal customer service is the primary focus.

Division Goals

- Improve system for maintaining the contract database for purchase orders issued and insurance certificate compliance.
- Continue to analyze division processes for effectiveness and to develop priorities for ongoing tasks.
- Finalize divisional procedures manual.

CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
PURCHASING \ ACQUISITION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 56,222	\$ 57,283	\$ 62,490	\$ 61,950
520 Fringe Benefits	21,934	19,887	22,680	23,891
Total Personal Services	78,156	77,170	85,170	85,841
Materials and Services				
601 Supplies	679	988	1,100	1,200
602 Rental, Repair, Maintenance	853	1,085	2,221	2,288
603 Communications	761	756	750	750
605 Miscellaneous Charges and Fees	-	-	-	16,498
606 Other Purchased Services	4,295	3,627	8,122	7,122
Total Materials and Services	6,588	6,457	12,193	27,858
Capital Outlay				
704 Improvements Other Than Bldgs.	-	250	-	-
Total Capital Outlay	-	250	-	-
	\$ 84,744	\$ 83,877	\$ 97,363	\$ 113,699

administrative services department - non operating

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
BAND DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 3,350	\$ 3,350	\$ 3,451	\$ 3,554
520 Fringe Benefits	312	307	360	455
Total Personal Services	<u>3,662</u>	<u>3,657</u>	<u>3,811</u>	<u>4,009</u>
Materials and Services				
601 Supplies	2,607	845	3,405	3,507
602 Rental, Repair, Maintenance	1,200	4,200	9,000	9,270
604 Contractual Services	30,849	31,963	36,500	37,595
605 Misc. Charges and Fees	5,100	5,230	6,464	6,658
606 Other Purchased Services	-	101	500	515
Total Materials and Services	<u>39,756</u>	<u>42,339</u>	<u>55,869</u>	<u>57,545</u>
	<u>\$ 43,418</u>	<u>\$ 45,996</u>	<u>\$ 59,680</u>	<u>\$ 61,554</u>

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
SOCIAL SERVICES DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Materials and Services				
609 Grants	\$ 118,669	\$ 107,622	\$ 112,000	\$ 115,360
Total Materials and Services	<u>\$ 118,669</u>	<u>\$ 107,622</u>	<u>\$ 112,000</u>	<u>\$ 115,360</u>

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ECONOMIC AND CULTURAL SERVICES DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Materials and Services				
609 Grants	\$ 406,800	\$ 445,600	\$ 458,970	\$ 504,650
Total Materials and Services	<u>\$ 406,800</u>	<u>\$ 445,600</u>	<u>\$ 458,970</u>	<u>\$ 504,650</u>

administrative services department - non operating

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
MISCELLANEOUS

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Materials and Services				
605 Misc. Charges and Fees	\$ 3,746	\$ 13,633	\$ 7,000	7,000
Total Materials and Services	\$ 3,746	\$ 13,633	\$ 7,000	\$ 7,000

CAPITAL IMPROVEMENTS FUND
ADMINISTRATIVE SERVICES DEPARTMENT
S.D.C. & PARKS OPEN SPACE DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 410				
Materials and Services				
604 Contractual Services	\$ 31,867	\$ -	\$ 30,052	\$ -
605 Misc. Charges and Fees	16,800	-	-	-
Total Materials and Services	48,667	-	30,052	-
Capital Outlay				
701 Land	63,740	117	645,000	400,000
Total Capital Outlay	63,740	117	645,000	400,000
	\$ 112,407	\$ 117	\$ 675,052	\$ 400,000

CAPITAL IMPROVEMENTS FUND
ADMINISTRATIVE SERVICES DEPARTMENT
FIRE STATIONS DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 410				
Capital Outlay				
702 Buildings	\$ 171,063	\$ -	\$ 400,000	\$ 2,500,000
Total Capital Outlay	\$ 171,063	\$ -	\$ 400,000	\$ 2,500,000

administrative services department - non operating

DEBT SERVICE FUND
ADMINISTRATIVE SERVICES DEPARTMENT
BANCROFT DEBT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 530				
Debt Service				
801 Debt Service - Principal	\$ -	\$ -	\$ 125,000	\$ -
802 Debt Service - Interest	-	-	75,000	-
Total Debt Service	\$ -	\$ -	\$ 200,000	\$ -

DEBT SERVICE FUND
ADMINISTRATIVE SERVICES DEPARTMENT
NOTES AND CONTRACTS DEBT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 530				
Debt Service				
801 Debt Service - Principal	\$ 352,325	\$ 312,493	\$ 308,472	\$ 308,834
802 Debt Service - Interest	184,211	161,173	142,791	130,320
Total Debt Service	\$ 536,536	\$ 473,667	\$ 451,263	\$ 439,154

administrative services department - non operating

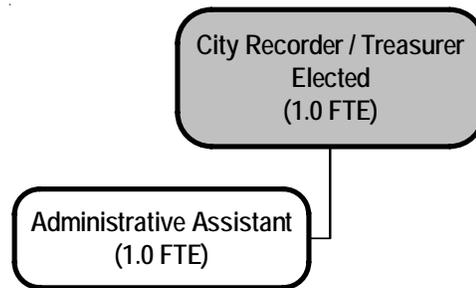
INSURANCE SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ACCOUNTING DIVISION

<u>Description</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Fund# 720				
Personal Services				
510 Salaries and Wages	\$ -	\$ -	\$ -	\$ -
520 Fringe Benefits	-	-	400,000	400,000
Total Personal Services	<u>-</u>	<u>-</u>	<u>400,000</u>	<u>400,000</u>
Materials and Services				
604 Contractual Services	16,351	17,760	-	-
605 Misc. Charges and Fees	47,081	64,587	59,513	53,562
606 Other Purchased Services	-	-	-	-
607 Premiums, Claims & Judgements	734,685	414,149	557,550	607,730
Total Materials and Services	<u>798,117</u>	<u>496,496</u>	<u>617,063</u>	<u>661,291</u>
	<u>\$ 798,117</u>	<u>\$ 496,496</u>	<u>\$ 1,017,063</u>	<u>\$ 1,061,291</u>





city recorder / treasurer
2.0 FTE



Overview

The City Recorder/Treasurer is an elected official who, by direction of the City Charter, is to maintain public relations between citizens and the City. The Recorder/Treasurer serves as the City's official Election Officer and is a member of the Audit Committee.

The City Recorder/Treasurer is designated as the Investment Officer for the City and is responsible for investment decisions and activities. Duties of the City Recorder/Treasurer position also include all daily banking activities, attending and recording all City Council meetings, records management for all departments, retention of official records for the City, accounting for Local Improvement District liens through monthly billing and noticing, and placement of liens on such properties.

Major Goals

- Provide Passport Services to the community.
- Continue implementing City Records Management Retention program for all departments, which includes future site for records storage.
- Continue with Imaging System Project and provide training to city departments.
- Implement new program through Eden Systems Accounts Receivable for monthly Assessment Billing.

Significant Budget Changes

- City-wide merchant fees (\$85,000) are now budgeted in this department for better tracking.

CITY RECORDER DEPARTMENT
CENTRAL SERVICE FUND

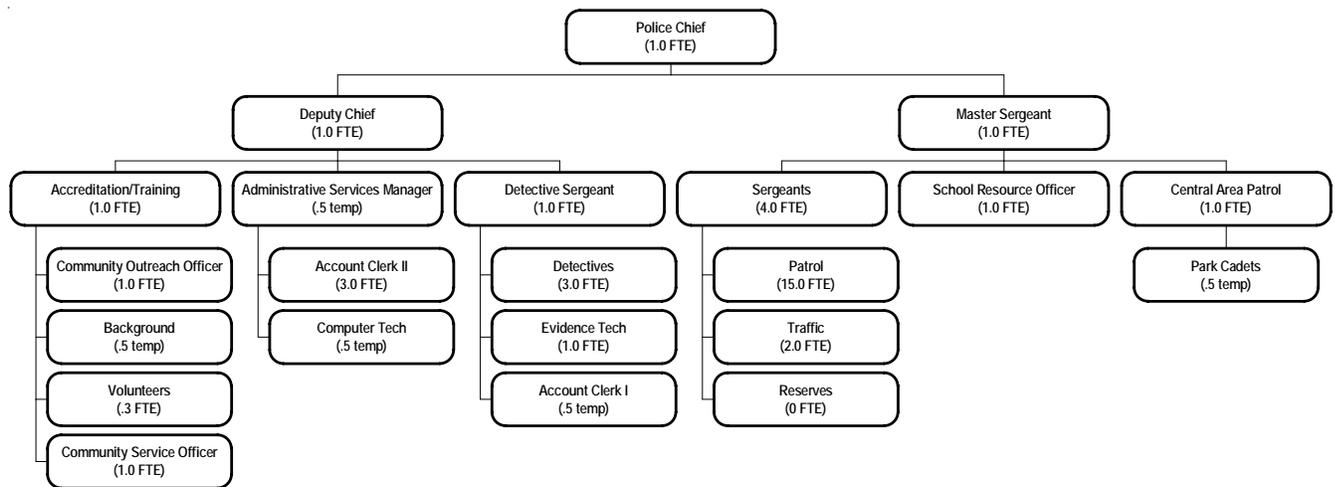
Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 88,606	\$ 92,495	\$ 98,050	\$ 100,690
520 Fringe Benefits	44,359	46,025	52,350	51,802
Total Personal Services	132,965	138,519	150,400	152,492
Materials and Services				
601 Supplies	8,547	9,806	10,770	9,969
602 Rental, Repair, Maintenance	350	-	-	-
603 Communications	741	584	700	700
604 Contractual Services	312	510	620	1,000
605 Misc. Charges and Fees	9,385	9,267	10,000	94,107
606 Other Purchased Services	6,946	7,100	10,200	11,500
Total Materials & Services	26,281	27,267	32,290	117,276
	\$ 159,246	\$ 165,787	\$ 182,690	\$ 269,768
Department Total By Fund				
710 Central Services Fund	\$ 159,246	\$ 165,787	\$ 182,690	\$ 269,768

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
City Recorder /Treasurer	1.00	1.00	1.00	1.00
Administrative Assistant	-	-	1.00	1.00
Clerk II	1.00	1.00	-	-
	2.00	2.00	2.00	2.00



police department

39.8 FTE



Overview

The Police Department performance is based on the standard of professionalism, courtesy, and compassion. Composed of the Operations Division and the Support Division, our Department's mission, goals, projects, and programs are intended to serve the citizens of Ashland and provide peace and safety to the community which include the following:

Citizen participation and involvement, which includes a high level of communication with the public.

Improving the vitality of the downtown area by increasing police presence and looking at the possibility of a substation.

To examine the Police Executive Research Forum's report on the police department and implement those strategies to improve relationships and conflicts in the organization and to strategize the department's future.

POLICE DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Adopted	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 2,903,252	\$ 3,055,478	\$ 3,361,690	\$ 3,612,095
600 Materials and Services	1,160,571	1,178,046	1,374,219	1,713,680
700 Capital Outlay	14,652	331	-	-
	<u>\$ 4,078,475</u>	<u>\$ 4,233,855</u>	<u>\$ 4,735,909</u>	<u>\$ 5,325,775</u>
Department Total By Fund				
110 General Fund	<u>\$ 4,078,475</u>	<u>\$ 4,233,855</u>	<u>\$ 4,735,909</u>	<u>\$ 5,325,775</u>

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Police Chief	1.00	1.00	1.00	1.00
Deputy Chief	-	1.00	1.00	1.00
Police Lieutenant	2.00	-	-	-
Master Sergeants	-	1.00	1.00	1.00
Police Sergeants	4.00	5.00	5.00	5.00
Admin. Services Manager temp	1.00	0.50	0.50	0.50
Police Officers	23.00	22.00	22.00	22.00
Community Outreach Officer	-	-	1.00	1.00
Youth Diversion Officer	1.00	1.00	-	-
Evidence Technician	-	1.00	1.00	1.00
Community Services Officer	2.00	1.00	1.00	1.00
Accreditation/Training Manager	1.00	1.00	1.00	1.00
Dispatch Supervisor	-	-	-	-
Dispatcher	-	-	-	-
Account Clerk II	-	-	3.00	3.00
Account Clerk I	2.00	3.00	-	-
Coordinator	0.30	0.30	0.30	0.30
Account Clerk I - Temp	-	0.50	0.50	0.50
Computer Technician - Temp	-	0.50	0.50	0.50
Background Investigator - Temp	-	0.50	0.50	0.50
Park Patrol Cadets - Temp	-	0.50	0.50	0.50
	<u>37.30</u>	<u>39.80</u>	<u>39.80</u>	<u>39.80</u>

Support Division

The Ashland Police Department Support Division includes the investigation unit, property/evidence officer, Drug Enforcement Agency officer, training and accreditation manager, computer technician, community service officer, and records/receptionists. The Support Division coordinates the Citizen Volunteer Program and performs administrative functions such as budget preparation, tracking of expenditures, purchasing, crime analysis, equipment maintenance, technological support, background investigations, and communications liaison with Rogue Valley Central Communications of Medford.

Division Goals

- Finalize labor negotiation contract with Association.
- Change communication provider from Rogue Valley Communications of Medford to Southern Oregon Regional Communications.
- Become accredited with the State Accreditation once the shift from CALEA to LEXIPOL occurs.
- Institute a new field training program called the Police Training Officer program for new officers.

GENERAL FUND
POLICE DEPARTMENT
SUPPORT DIVISION

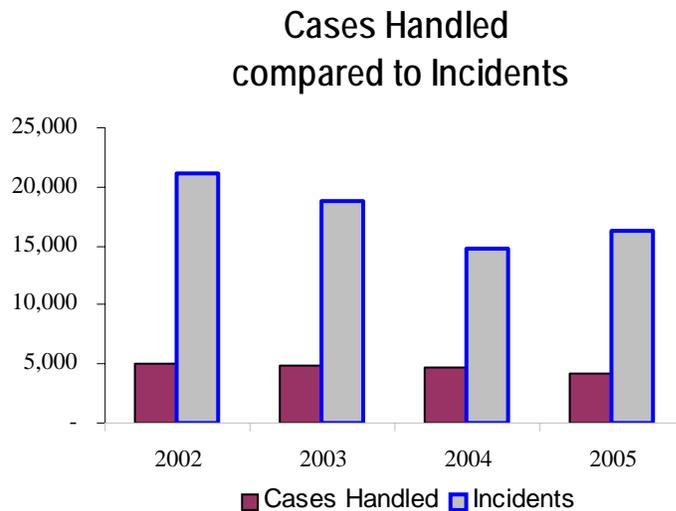
Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 522,934	\$ 408,682	\$ 735,410	\$ 898,192
520 Fringe Benefits	244,981	187,010	351,460	409,518
Total Personal Services	767,915	595,692	1,086,870	1,307,710
Materials and Services				
601 Supplies	39,139	14,322	37,337	44,147
602 Rental, Repair, Maintenance	34,625	7,344	30,179	36,304
603 Communications	36,921	28,406	21,300	31,774
604 Contractual Services	408,559	478,403	549,762	588,722
605 Misc. Charges and Fees	291,400	52,650	64,056	128,755
606 Other Purchased Services	20,485	12,717	36,460	46,581
610 Programs	500	-	500	500
Total Materials and Services	831,629	593,842	739,594	876,783
Capital Outlay				
703 Equipment	14,652	-	-	-
704 Improvements Other Than Buildings	-	331	-	-
Total Capital Outlay	14,652	331	-	-
	\$ 1,614,196	\$ 1,189,865	\$ 1,826,464	\$ 2,184,493

Operations Division

The Ashland Police Department Operations Division is responsible for providing most of the “field services such as patrol, traffic, and central area patrol officer, and reserve police officers.

Division Goals

- Continue the Detective Apprentice Program to identify and develop future detectives.
- Implement more police presence in the downtown area for concentration or specific crime activity.
- Putting a substation in the downtown area.
- Changing the Master Sergeant position to Lieutenant to solidify a permanent position to manage the Operations Division.

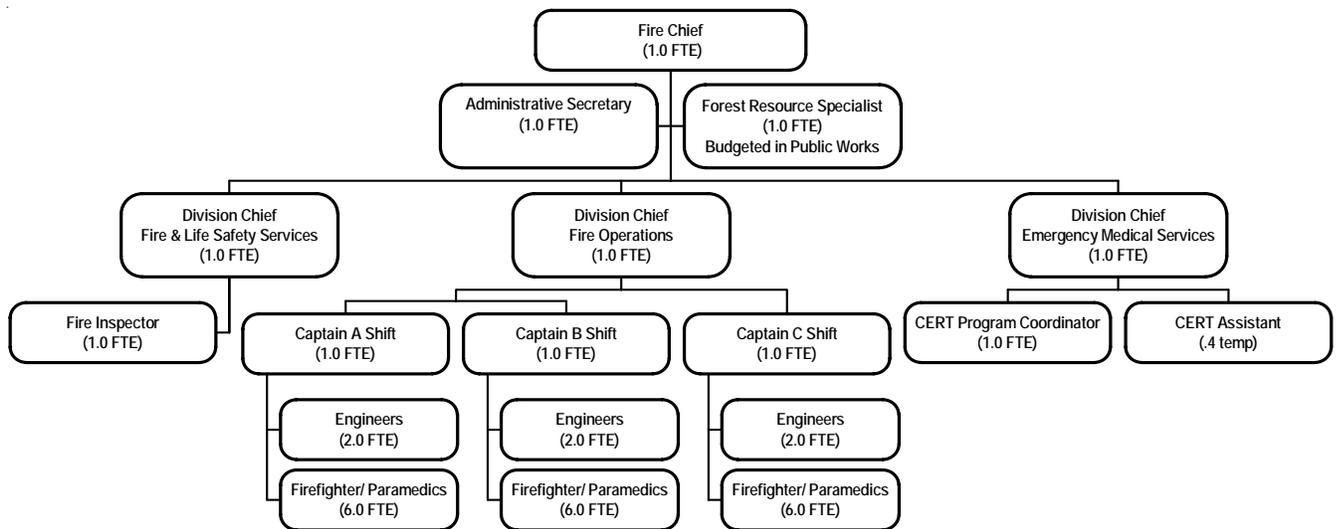


GENERAL FUND
POLICE DEPARTMENT
OPERATIONS DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 1,450,763	\$ 1,715,390	\$ 1,543,020	\$ 1,529,460
520 Fringe Benefits	684,574	744,396	731,800	774,925
Total Personal Services	2,135,337	2,459,786	2,274,820	2,304,385
Materials and Services				
601 Supplies	72,481	47,230	57,149	116,620
602 Rental, Repair, Maintenance	199,088	239,460	182,647	246,067
603 Communications	24,531	27,029	27,550	27,550
604 Contractual Services	3,080	7,632	10,240	10,240
605 Misc. Charges and Fees	1,508	248,069	311,895	390,464
606 Other Purchased Services	28,254	14,784	45,144	45,956
610 Programs	-	-	-	-
Total Materials and Services	328,942	584,204	634,625	836,897
	\$ 2,464,279	\$ 3,043,990	\$ 2,909,445	\$ 3,141,282



fire and rescue department 35.4 FTE



Overview

The Fire Department comprises three divisions: Fire Operations, Fire & Life Safety Services and Emergency Medical Services. The primary purposes of these divisions are to provide fire and life safety services to the community, to prevent the occurrence of fire and medical emergencies, to promote community emergency preparedness, and to mitigate the effects of natural and technological disasters within the community.

Department Goals

- Initiate planning for fire station no. 2 reconstruction.
- Assist private property owners with wildfire fuel reduction efforts.
- Meet or exceed department performance measurement standards.
- Support City initiatives included in the Ashland Forest Resiliency Project.
- Increase community-wide attention to emergency preparedness activities.

FIRE & RESCUE DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 2,984,383	\$ 2,995,158	\$ 3,550,486	\$ 3,566,551
600 Materials and Services	1,134,441	1,104,975	1,218,966	1,295,821
700 Capital Outlay	-	130,483	280,877	400,000
	<u>\$ 4,118,824</u>	<u>\$ 4,230,615</u>	<u>\$ 5,050,329</u>	<u>\$ 5,262,372</u>
Department Total By Fund				
110 General Fund	<u>\$ 4,118,824</u>	<u>\$ 4,230,615</u>	<u>\$ 5,050,329</u>	<u>\$ 5,262,372</u>

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fire Chief	1.00	1.00	1.00	1.00
Assistant Fire Chief/Fire Marshal	1.00	1.00	-	-
Division Chief/Fire Division	-	-	1.00	1.00
Division Chief/E.M.S. Division	1.00	1.00	1.00	1.00
Division Chief/Fire & Life Safety	-	-	1.00	1.00
Fire Inspector	-	-	1.00	1.00
Fire Prevention Officer	1.00	1.00	-	-
EMS Fire Training Coord.	-	-	-	-
Administrative Secretary	1.00	1.00	1.00	1.00
Captain/Paramedic	3.00	3.00	3.00	3.00
Engineer/Paramedic	6.00	6.00	6.00	6.00
Firefighter/Paramedic	18.00	18.00	18.00	18.00
Forest Resource Specialist*				1.00
Wild Fire Fuels Program Coordinator - Temp*	-	1.00	1.00	-
CERT Coordinator	-	-	-	1.00
CERT Assistant- temp	-	1.00	1.00	0.40
	<u>32.00</u>	<u>34.00</u>	<u>35.00</u>	<u>35.40</u>

* Budgeted in Public Works, Forest Interface Division, Water Fund page 3-80

Fire Operations Division

The Fire Operations Division provides fire and rescue, hazardous materials response, public education, and emergency management services to the community.

Division Goals

- Seek funding through FEMA for needed training equipment.
- Improve the application of technology for emergency response information management.
- Focus on improvements in firefighter training program delivery system.
- Integrate Confined Space Entry Team training program into Technical Rescue Team operations and develop continuing education requirements.
- Develop pre-incident planning for key facilities within the City of Ashland.

fire and rescue department - fire operations division

GENERAL FUND
FIRE & RESCUE DEPARTMENT
OPERATIONS DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 1,929,277	\$ 1,260,839	\$ 1,390,209	\$ 1,318,628
520 Fringe Benefits	878,367	542,669	656,487	600,270
Total Personal Services	<u>2,807,644</u>	<u>1,803,507</u>	<u>2,046,696</u>	<u>1,918,898</u>
 Materials and Services				
601 Supplies	74,964	49,058	61,950	67,145
602 Rental, Repair, Maintenance	236,670	293,923	261,794	265,894
603 Communications	47,656	19,896	20,450	27,200
604 Contractual Services	12,908	13,948	29,500	29,128
605 Misc. Charges and Fees	200,600	214,773	255,569	271,029
606 Other Purchased Services	32,578	29,971	42,530	34,150
610 Programs	7,898	7,718	7,000	4,500
Total Materials and Services	<u>613,274</u>	<u>629,287</u>	<u>678,793</u>	<u>699,046</u>
 Capital Outlay				
703 Equipment	-	116,649	280,877	400,000
Total Capital Outlay	<u>-</u>	<u>116,649</u>	<u>280,877</u>	<u>400,000</u>
	<u>\$ 3,420,918</u>	<u>\$ 2,549,443</u>	<u>\$ 3,006,366</u>	<u>\$ 3,017,944</u>

Fire & Life Safety Services Division

The Fire & Life Safety Services Division provides fire safety education, fire code compliance and consultation services to the community.

Division Goals

- Continue to provide fire protection plans review services within five working days of receipt of plans.
- Implementation of Domestic Vegetation Management Ordinance and Oregon Fire Code Amendments within the City of Ashland.
- Evaluate the implementation of code enforcement activities within shift personnel daily duties.
- Development and implementation of business fire safety inspection program.

Emergency Medical Services Division

The Emergency Medical Services Division provides ambulance service throughout a 650 square mile geographical area within the Jackson County Ambulance Service Area Plan known as Ambulance Service Area No. 3. Both emergency and non-emergency ambulance services are provided to a population of over 29,000 people.

Division Goals

- Complete State of Oregon recertification for all medical response personnel.
- Provide emergency medical response services to all patients within Ambulance Service Area (ASA) response time standards.
- Revise ambulance vehicle replacement schedule in conjunction with the Maintenance/Safety Supervisor.
- Improve the application of technology for emergency response information management.
- Improve CERT capabilities through implementation of 2006 CERT visioning plan.

fire and rescue department - emergency medical services division

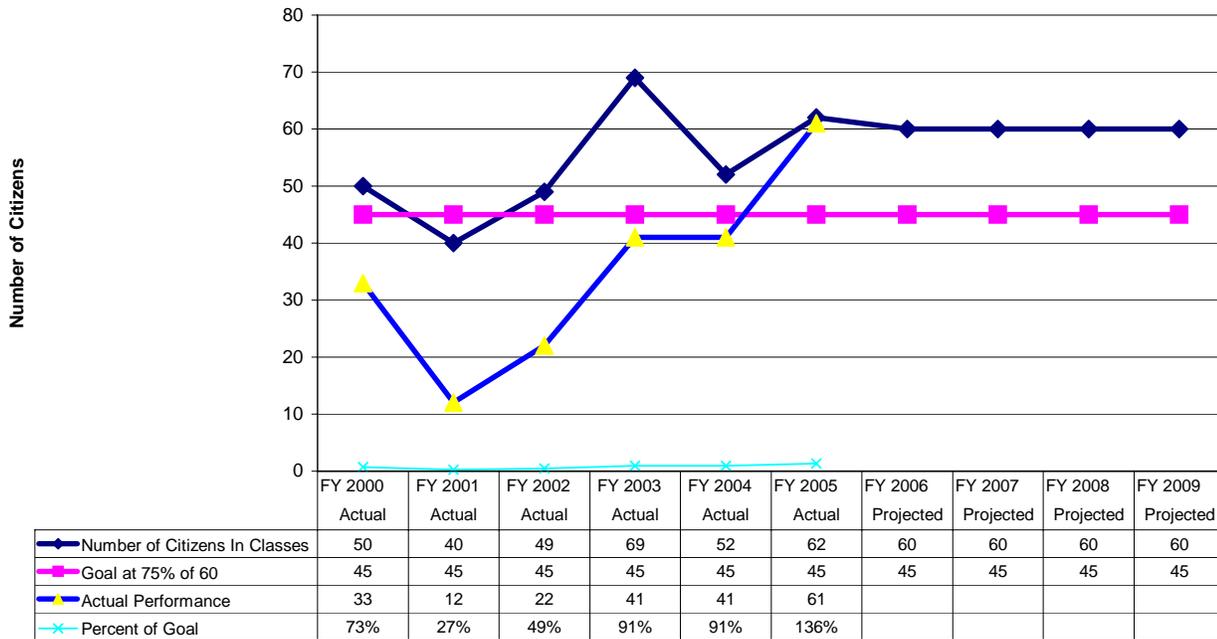
GENERAL FUND
FIRE & RESCUE DEPARTMENT
EMERGENCY SERVICES DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 124,206	\$ 833,903	\$ 1,075,100	\$ 994,200
520 Fringe Benefits	52,533	357,748	428,690	466,205
Total Personal Services	<u>176,739</u>	<u>1,191,651</u>	<u>1,503,790</u>	<u>1,460,405</u>
Materials and Services				
601 Supplies	22,274	2,581	21,980	19,880
602 Rental, Repair, Maintenance	129,214	92,671	113,675	125,025
603 Communications	20,543	24,595	35,600	36,200
604 Contractual Services	71,909	91,954	92,100	96,100
605 Misc. Charges and Fees	181,224	199,501	183,278	197,435
606 Other Purchased Services	67,263	53,497	78,140	78,000
610 Programs	28,740	10,890	15,400	22,600
Total Materials and Services	<u>521,167</u>	<u>475,687</u>	<u>540,173</u>	<u>575,240</u>
Capital Outlay				
703 Equipment	-	13,834	-	-
Total Capital Outlay	<u>-</u>	<u>13,834</u>	<u>-</u>	<u>-</u>
	<u>\$ 697,906</u>	<u>\$ 1,681,172</u>	<u>\$ 2,043,963</u>	<u>\$ 2,035,645</u>

GENERAL FUND
FIRE & RESCUE DEPARTMENT
FIRE AND LIFE SAFETY DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ -	\$ -	\$ -	\$ 131,818
520 Fringe Benefits	-	-	-	55,430
Total Personal Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>187,248</u>
Materials and Services				
601 Supplies	-	-	-	2,750
602 Rental, Repair, Maintenance	-	-	-	6,250
603 Communications	-	-	-	500
604 Contractual Services	-	-	-	450
605 Misc. Charges and Fees	-	-	-	1,785
606 Other Purchased Services	-	-	-	2,800
610 Programs	-	-	-	7,000
Total Materials and Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,535</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 208,783</u>

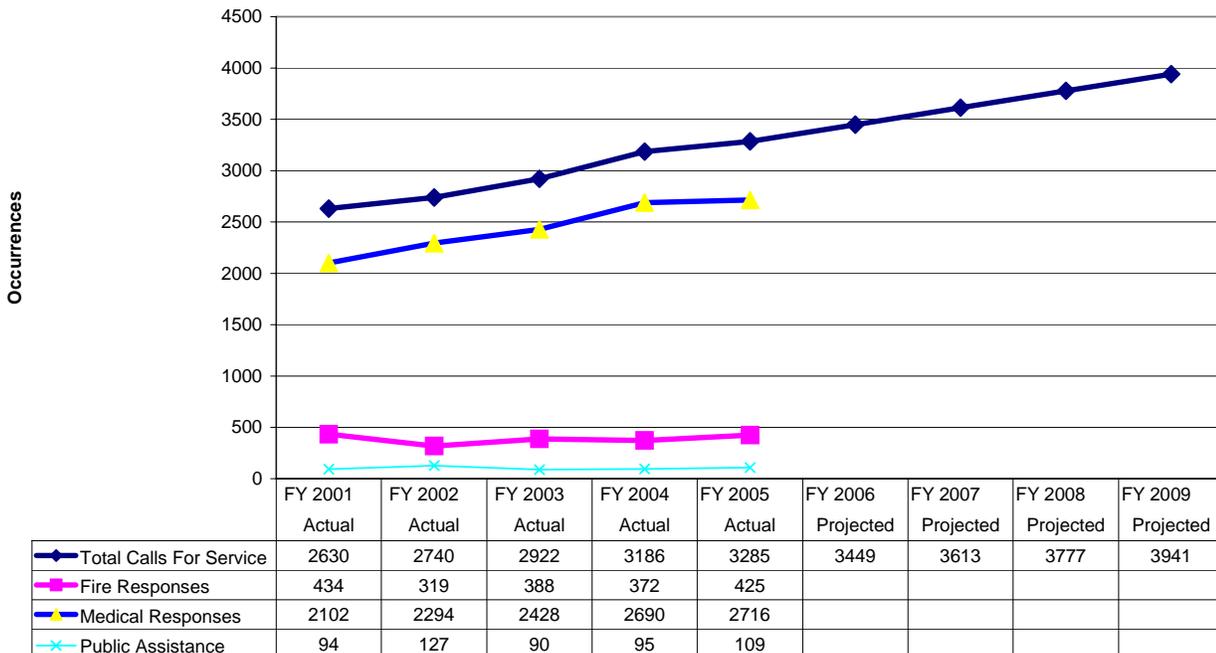
Community Preparedness C.E.R.T. Graduations



Since inception of the program in 1999, CERT has trained 274 citizens. Current number of active citizens number 168.

"Active" is defined as participation in at least one training, activity or incident in the last year.

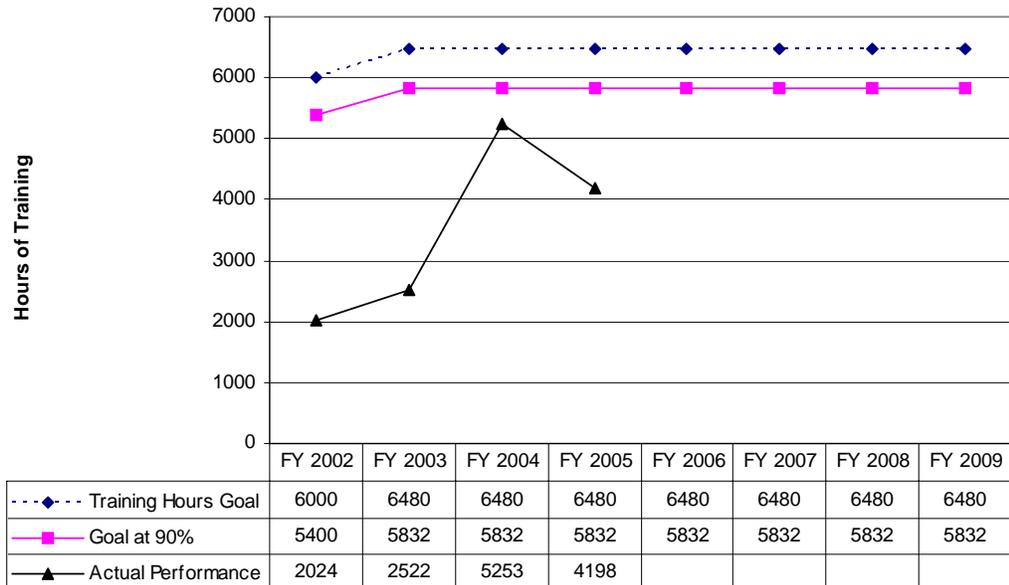
TOTAL CALLS FOR SERVICE



Total calls for service (both emergency & non-emergency) have increased 5% during FY 2005/06 based on a four-year average call increase from 2001 - 2005.

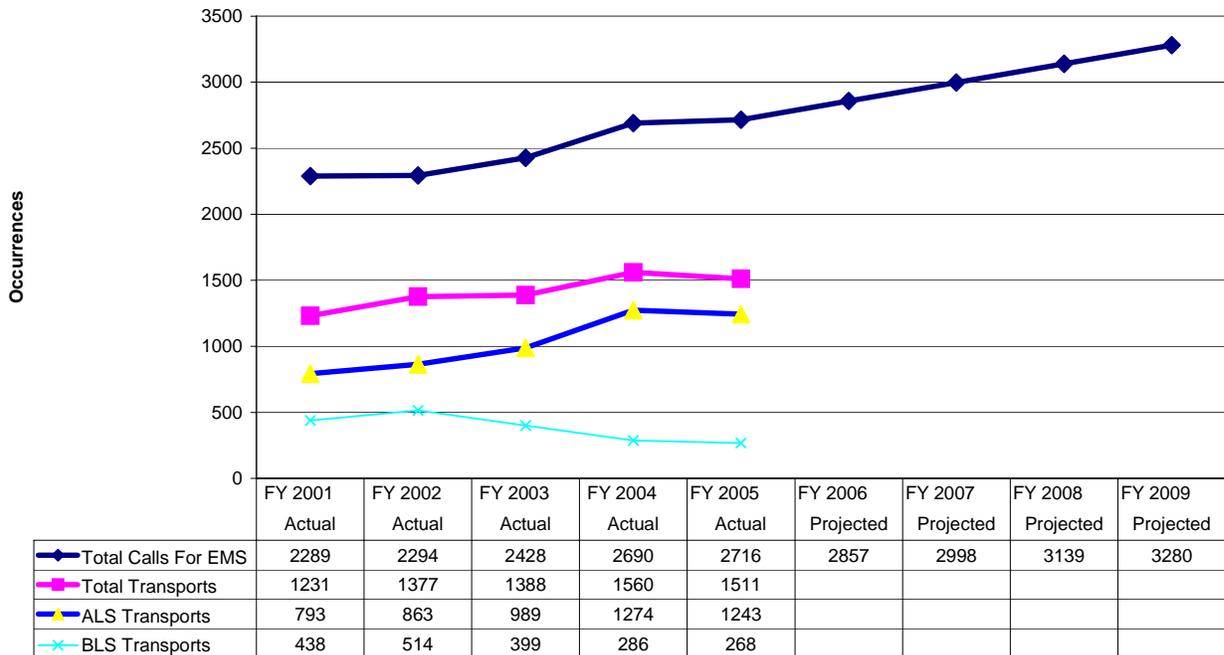
Effective FY 2002, a computerized records management system was placed into effect which more accurately classifies calls for service.

HUMAN RESOURCE DEVELOPMENT



Training Hours Goal in 2003 reflects the addition of 2 employees

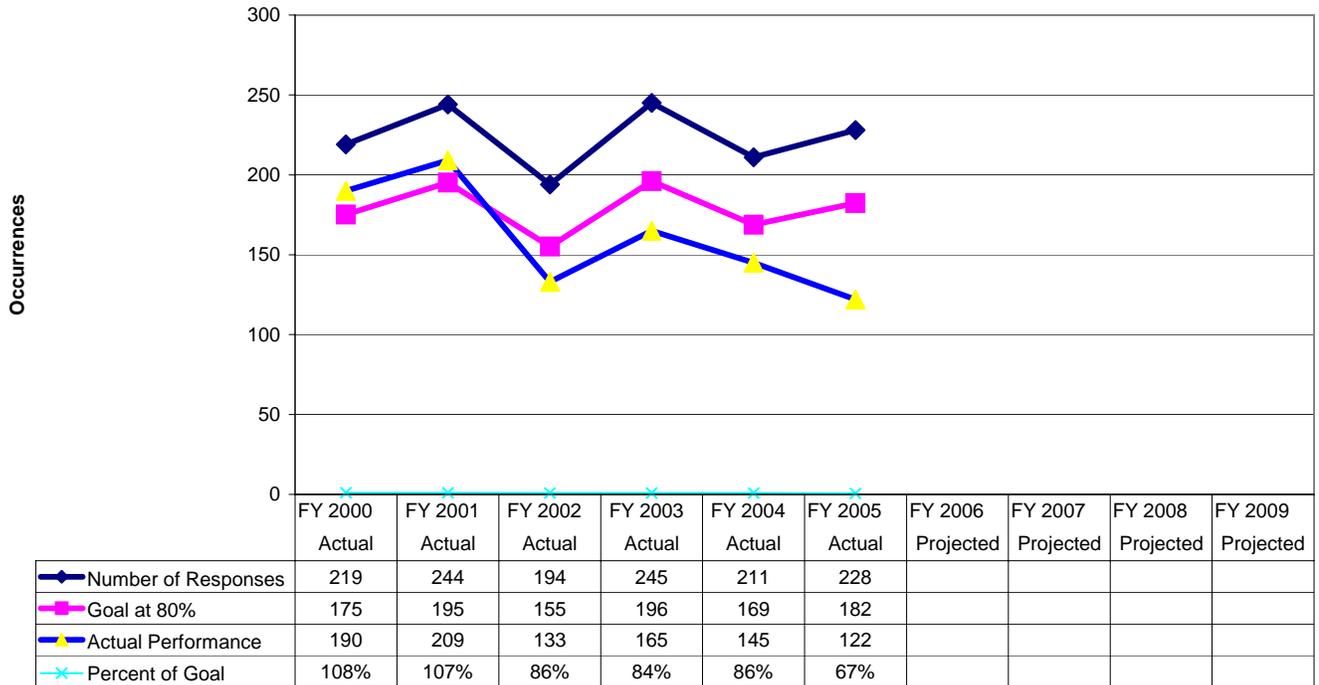
TOTAL EMS CALLS FOR SERVICE



Total EMS calls have increased 5.5% during FY 2005/06 based on a four-year average call increase from 2002 - 2005. Ambulance transports have decreased 3% from last fiscal year.

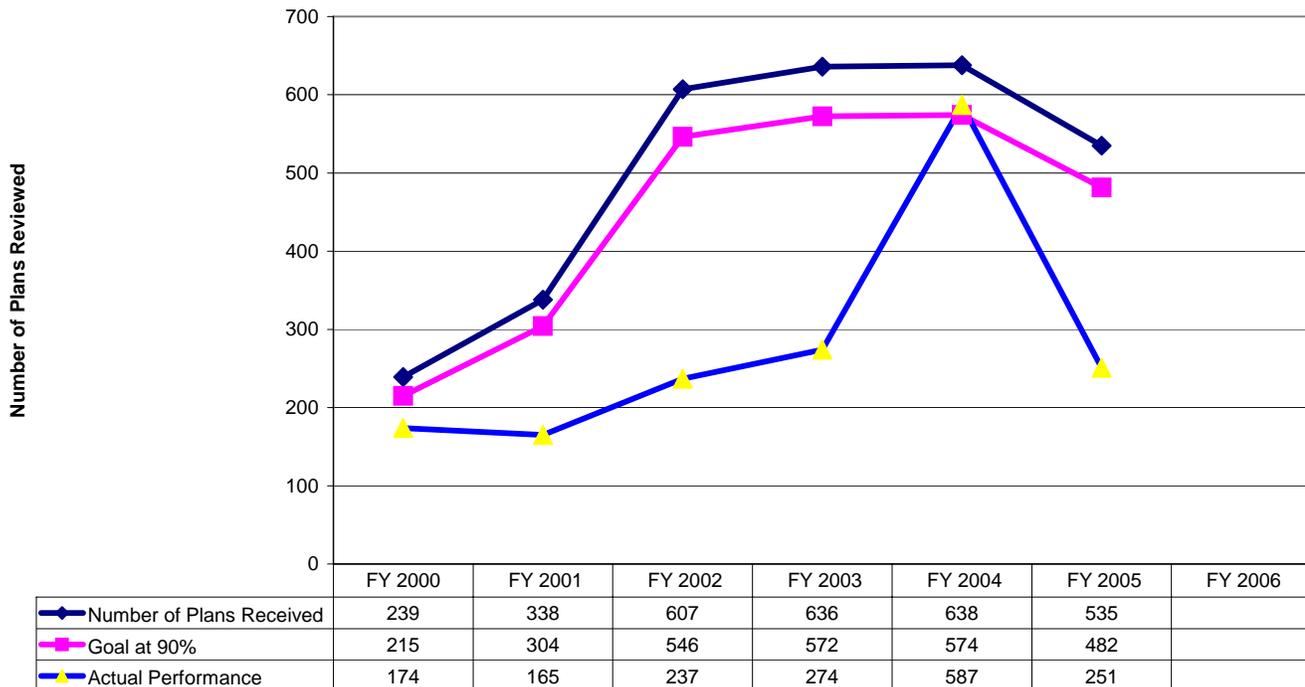
Effective FY 2002, a computerized records management system was placed into effect which more accurately classifies calls for service.

Fire Suppression Services Emergent Responses Within 5 Minutes of Notification



Decrease in goal achievement is a result of an increasing number of calls where primary response units are already on another call or out of first due area.

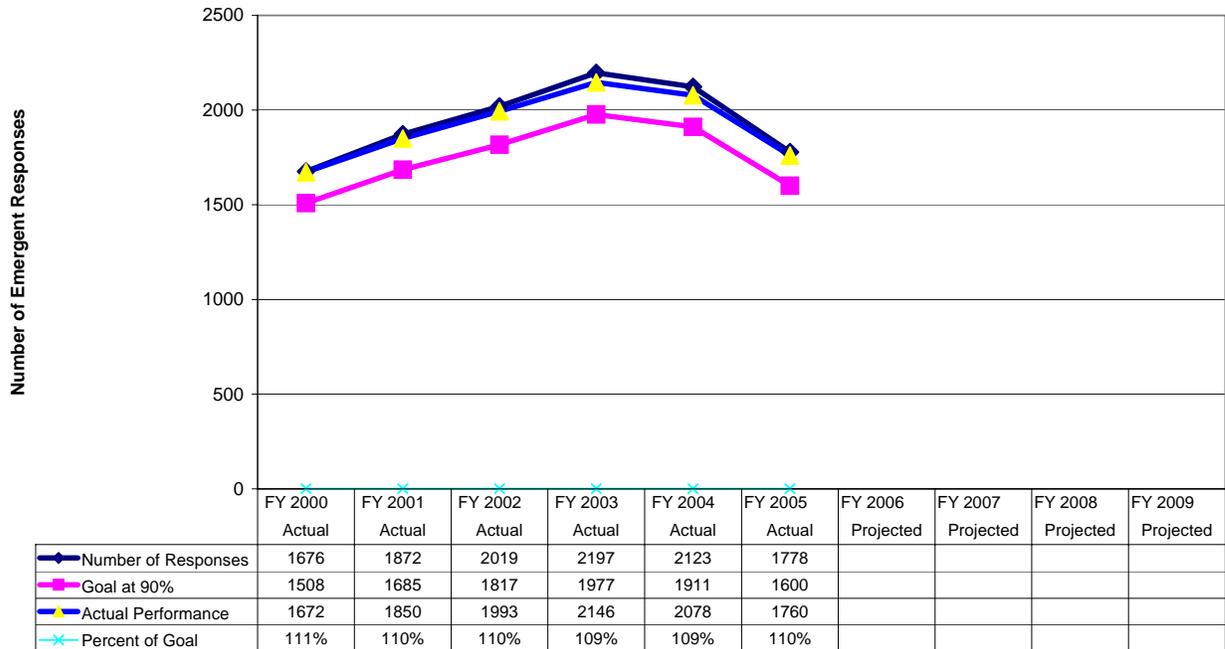
Fire & Life Safety Plans Review Plans Processing Time



Since 12/1/05, goal has been met 100% - Fire Inspector position was filled on 10/24/05

Due to the unexpected decrease in planning actions and building permits during the past year, future trends will not be projected until the end of the fiscal year.

**Emergency Medical Services
Emergent Responses Within ASA Standards**



Number of emergent responses for FY 2004 has been adjusted to correct a previous data error.

ASA Response Standards:

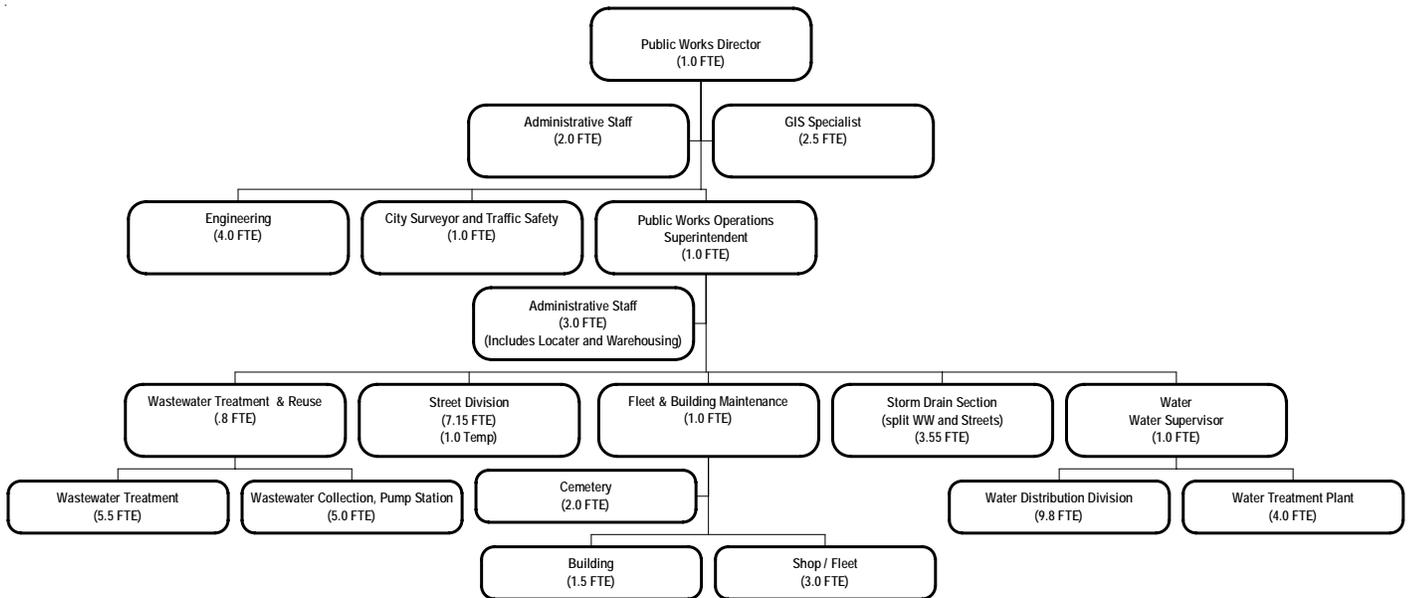
- Urban 8 Minutes
- Suburban 15 Minutes
- Semi-Rural 20 Minutes
- Rural 45 Minutes
- Frontier 2 Hours
- Search & Rescue 4 Hours

Response time standards were modified county-wide in 2005 in response to State Trauma Advisory Board criteria.



public works department

59.8 FTE



Overview

The Public Works Department is composed of five Operational Divisions consisting of Water, Wastewater, Streets, Fleet and Facilities Maintenance (which includes Cemeteries) managed by the Public Works Superintendent. The “non-operational divisions” consist of Engineering and Administration, focusing on program development, engineering, surveying, and long-range public works planning functions. The Director, Associate Engineer, GIS Specialists, administrative staff and other shared staff positions are included in the Administration Division.

Departmental Goals

- Pursue water quality and temperature improvements through an active storm water management program and wastewater treatment effluent reuse options.
- Develop a preliminary engineering design for the future extension of the TAP pipeline to the City. This was a goal in FY04 and design completion is expected in 2007.
- Establish a stronger, formalized role for the City in the stewardship of the entire Ashland Watershed. Map water capacity and implement enhanced monitoring program.
- Evaluate and create a plan for remodel of Council Chambers.
- Enhance water supply with completion of the transmission waterlines to the water treatment plant and continued conservation efforts.
- Improve safety of existing at-grade railroad crossings.
- Improve pedestrian and traffic safety based on elements of the 3 Es – Education, Enforcement and Engineering. Improve the safety of the Wimer and North Main Street intersection.
- Measurably improve traffic safety in neighborhoods.
- Explore RVTD (transit) service options. This is an element of TTPC along with the Downtown Plan.
- Complete the FY07 construction program and find innovative ways to effect change so that we are better able to tackle the spontaneous projects.

Performance Measures

Public Works performance measures are included in each division’s narratives. In general, it is our intent to improve the perception and customer satisfaction of our services and to keep overall costs to a minimum without compromising safety and quality.

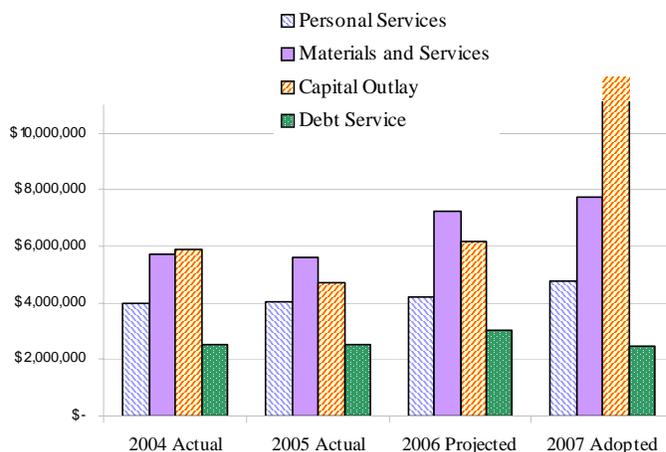
Mission Statement

To provide reliable, quality infrastructure services for the citizens of Ashland in the most efficient and fiscally responsible manner. To listen to and communicate with the citizenry in determining immediate and long range needs while implementing the policy and guidelines of the Council. To work with other City Departments and be responsible environmental stewards.

Significant Budget Changes

- The Capital Improvement Plan (CIP) projects will need to be reevaluated to accommodate significant increases in material costs; total overall CIP budget for FY07 is \$13,295,000, which is nearly \$5.4 million more than the FY06 budget. The projection for the next several years average at nearly \$6M. The largest increases in the CIP fall under the Administration and Transportation categories.
- Storm drain and transportation fees are both projected to increase significantly to support operations.
- Water fees will increase 6%, the fourth year of planned rate increases; and wastewater fees are projected to increase 10%.
- Public works support staff will encompass further duties as the Interim Public Works Directors complete their contract in March 2006. Return of the Public Works Director is not expected until mid- to late June 2006. During the FY05-06 CIP construction program the Public Works Director was on Military Leave.

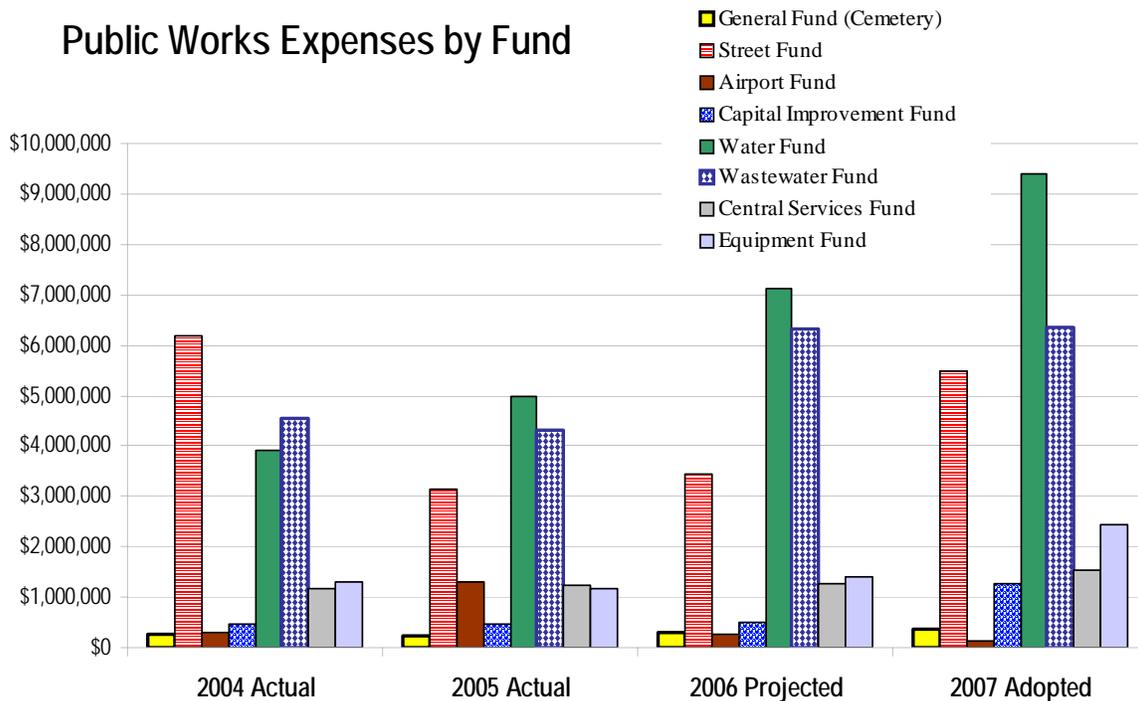
Public Works Budget Comparison Summary



Division Goals

- Traffic safety and transportation system improvements focus on the initial Downtown Plan safety improvements, but also with continuing and new developments to ensure sidewalk and neighborhood safety improvements. Competition for funding of Ashland projects through the Metropolitan Planning Organization, ODOT and RVACT continues to add options for project selection and priority.
- The Street fund and long range planning for financial stability of the street maintenance and storm drain program are of vital importance to the department. Staff is dedicated to continual search for state and federal funds to leverage necessary transportation projects. Ashland has been aggressive and successful in obtaining several grants over the past 2-3 years and this continues for projects funded in FY07.
- New regulations and permit requirements impact the wastewater treatment plant. Staff contracted with Carollo Engineers to conduct ad hoc meetings to establish a recommendation for solutions to the temperature issues.
- The Water division has seen more activities this year.
- Replacement of the main transmission lines, new fire flow reservoirs, and the eventual addition of the TAP pipeline will consume staff time for over the next five plus years.
- The GIS program continues to establish valuable infrastructure data for all City departments. System costs, licensing and training remain high. Computer network reliability continues to strengthen. Staff is able to track GIS costs to each activity.

Public Works Expenses by Fund



PUBLIC WORKS DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 3,990,040	\$ 4,015,530	\$ 4,289,290	\$ 4,731,743
600 Materials and Services	5,743,112	5,605,072	7,230,552	7,677,588
700 Capital Outlay	5,888,257	4,732,218	9,235,350	11,531,375
800 Debt Service	2,541,177	2,514,879	2,504,024	2,496,758
	\$ 18,162,586	\$ 16,867,698	\$ 23,259,216	\$ 26,437,464

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Fund				
110 General Fund	\$ 273,479	\$ 240,279	\$ 309,483	\$ 355,375
260 Street Fund	6,193,471	3,150,019	4,200,982	5,465,986
280 Airport Fund	290,185	1,289,798	141,107	146,705
410 Capital Improvement Fund	454,134	475,849	871,760	703,157
670 Water Fund	3,922,355	4,978,260	8,309,361	9,719,984
675 Wastewater Fund	4,555,022	4,320,241	6,306,875	6,356,363
710 Central Services Fund	1,176,615	1,231,153	1,350,765	1,488,463
730 Equipment Fund	1,297,325	1,182,100	1,768,883	2,201,431
	\$ 18,162,586	\$ 16,867,698	\$ 23,259,216	\$ 26,437,464

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Public Works Director	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00	1.00
Engineering Services Manager	1.00	1.00	1.00	1.00
Supervisors	5.00	5.00	5.00	5.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
GIS Specialist	1.50	1.50	1.50	1.50
GIS Analyst	-	1.00	1.00	1.00
Engineering Tech II	2.00	2.00	2.00	2.00
Clerk II	0.50	0.50	1.00	1.00
Cemetery Sexton	1.00	1.00	1.00	1.00
Treatment Plant Operator	6.00	6.00	6.00	7.00
Utility Worker IV	2.00	2.00	2.00	2.00
Utility Worker III	15.00	16.00	16.00	16.00
Utility Worker II	4.00	3.00	5.00	5.00
Utility Worker I	7.00	7.00	5.50	5.50
Meter Reader/Repair	0.80	1.80	1.80	1.80
Facilities Maintenance Worker	1.00	-	-	-
Mechanic	3.00	3.00	3.00	3.00
Utility Worker - Temp	-	1.00	1.00	1.00
	55.80	57.80	58.80	59.80



Airport Fund

The Ashland Municipal Airport was established in 1965. The City owns all of the land and buildings on the airport with the exception of the privately owned hangars at the northeast edge of the field and the Sky Research Hangar built in 2000. The airport has 34 hangars, 120 tie-down spaces and supports about 78 aircraft, a Civil Air Patrol unit and other activities. The Facilities Maintenance Division, with assistance from the City Electric Department and Parks Department ensures appropriate maintenance is completed. The Public Works Engineering Division contracts for improvements and major maintenance.

Management decisions for the Airport and related facilities receive oversight and recommendations through the Airport Commission, and staff work is completed through the Public Works Administrative Division. The airport is operated by Robert Skinner, Skinner Aviation, as the contract Fixed Base Operator (FBO). Skinner has been the airport's FBO since 1993 and is responsible for overall oversight of the Airport facilities including radio control, fuel facility, aircraft maintenance, hangar rental collection, flight training and facility maintenance. Two years ago, 14 T-hangars were built and immediately rented giving new revenue options for the airport's future. The addition of a card-lock fueling system has increased income during unattended hours at the airport. The Commission encourages the prospect of erecting and renting more T hangars.

Strategic Plan Goals

The Airport Commission has recently developed a strategic plan including the development of a marketing plan, an updated Economic Impact Study, researching technological advances to increase safety and the adoption of the revised Airport Layout Plan. Assertive marketing of available land to suitable tenants to encourage business opportunity and airport sustainability has become a focus of the Commission.

Significant Budget Changes

- Deferred maintenance and increasing regulatory requirements continue to be budgetary issues.

Performance Measures

- Ensure grounds care and maintenance activities are cost effective.
- Capture the public perceptions in the City's annual attitude survey.
- Manage revenues and expenses to overcome maintenance shortfalls and pursue increases in fees ensure long term self-sufficiency.

Airport Goals

- Accomplish Airport Commission Goals to:
 - Prepare and implement a marketing plan.
 - Bring educational opportunities and community awareness to the airport.
 - Add live camera link to Internet access to gain the ability to see weather and wind conditions. Research funds for a Superunicom AWOS system to increase activity by offering pilot actuated weather and directional information.
 - Secure AIP and FAM Grants: increase airport infrastructure, build perimeter fencing, taxiway access, Superunicom acquisition.
 - Provide information on airport expansion through the marketing plan.
 - Identify and enhance revenue sources through appropriate fee increases, new T-hangars, new independent hangars, and aviation related business construction.
- Market the airport to interested aviation related businesses through communications with private, regional and State organizations.
- Complete work on the strategic plan to develop a proactive marketing plan to encourage activity and growth at the airport.

AIRPORT FUND
PUBLIC WORKS DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 280				
Materials and Services				
602 Rental, Repair, Maintenance	51,947	36,548	51,800	53,400
603 Communications	-	542	-	-
604 Contractual Services	2,458	-	-	-
605 Misc. Charges and Fees	43,506	47,267	53,284	57,282
606 Other Purchased Services	-	-	550	550
608 Commissions	-	101	300	300
Total Materials and Services	97,911	84,459	105,934	111,532
Capital Outlay				
704 Improvements Other Than Bldgs.	192,274	1,170,267	-	-
Total Capital Outlay	192,274	1,170,267	-	-
Debt Service				
801 Debt Service - Principal	-	16,031	18,487	19,362
802 Debt Service - Interest	-	19,041	16,686	15,811
Total Debt Service	-	35,072	35,173	35,173
	\$ 290,185	\$ 1,289,798	\$ 141,107	\$ 146,705

Street Division

The Street Division has four primary areas of responsibility:

- Street patching, paving and crack sealing, and painting
- Street sweeping and bikepath maintenance,
- Street signs and crossings, and
- Drainage ditch cleaning, street grading, and minor storm drain pipeline construction.

Street crews are also responsible for unplanned street maintenance (grading or potholes due to stresses) and cleanup of accidents, flooding, etc.

The street crews will continue to emphasize street patching, slurry seals and crack sealing programs as well as storm drain ditch maintenance. As such, there will be a decreased focus on major street paving activities and grading unpaved roads. The Division staff remains unchanged with 9.0 FTEs and one temporary position in the summer. Although this tends to stress workload limits, we are currently able to maintain these tight staffing levels.

During six months of the year, the paint crew comprised of a lead worker and two seasonal workers, paint all traffic delineations, bike path designations and symbols, railroad crossing symbols, crosswalk and thermoplastic markings and all curbing requiring parking restrictions. This has become an ever increasing task.

The Street Division maintains over 100 miles of paved streets; approximately 180 lane miles, 13.8 miles of unpaved street, over 20,500 signs, and over 12 miles of open ditch drainage.

Division Goals

- Maintain a safe, smooth, convenient street system network for all customers, including pedestrians, bicyclists, automobile users, bus transit users, as well as business needs, including deliveries, visitor access and parking.
- Respond to street user complaints and safety concerns in a quick and efficient manner.
- Update the pavement management system every two years. Validate the 5-year requirements and implement maintenance and reconstruction recommendations outlined in the pavement management system.
- Review the new requirements for street signs and develop a systematic means of replacing signs to meet the new reflectivity and color requirements.

- Cooperate with other agencies on the improvement of Highway 99 and 66 with the State and County roadways with Jackson County and present the findings to the City Council. All feasibility studies for jurisdictional exchange should focus on the financial implications of the exchange.
- Continue to systematically look at street operations, efficiencies, service needs, and community expectations. Shift work priorities and functions to better respond to the community's service needs.

Council Goals

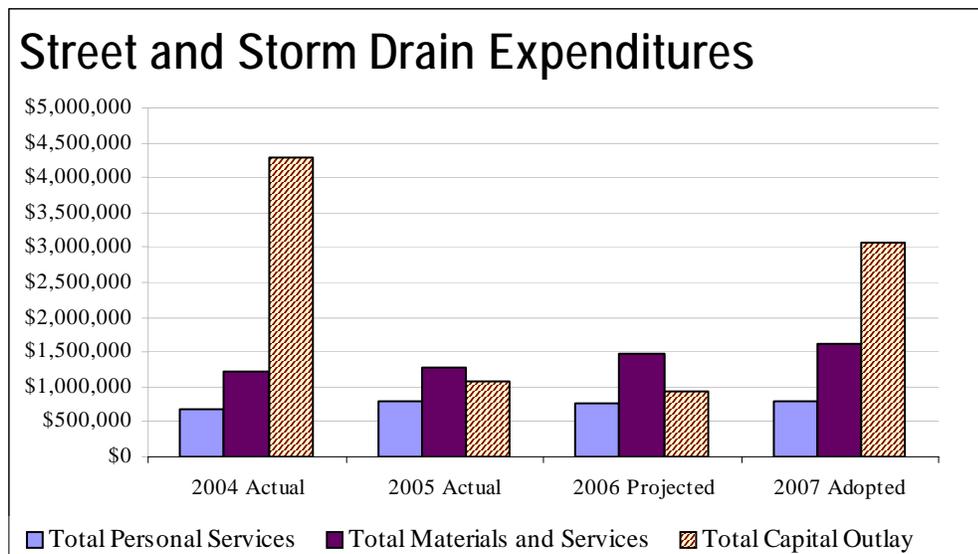
- Improve safety of existing at-grade railroad crossings.
- Improve pedestrian and traffic safety based on elements of the 3 Es – Education, Engineering and Enforcement.
- Measurably improve traffic safety in neighborhoods.
- Explore RVTD (transit) service options (Element of TTPC along with the downtown plan)

Significant Budget Changes

- FY07 budget increases in capital projects from \$1.9 million (FY06) to \$2.7 million (FY07). The FY07 capital projects include:
 - North Ashland Bikeway Phase II (ODOT TE)
 - A Street - Oak Street to 1st Street/Overlay per PMS
 - Railroad Crossings (design)
 - Congestion Mitigation Air Quality (CMAQ) Street Improvements – C & Eureka
 - Jefferson Street Extension Project
 - Park and Ride Creation
 - Sheridan & Schofield Streets (street improvement (LID))
 - Plaza Avenue (street improvements (LID))
- The budget reflects an increase of 15% in transportation user fees.

Performance Measures

- Ensure that the OCI (Overall Condition Index) rating of the street system is maintained at 78 with the pavement management system. Develop a revolving 5-year maintenance plan and validate the OCI and costs (spent and projected) every 2 years. The OCI evaluation was initially completed in 2001. Since then we have been allocating approximately \$250,000 per year for street surface maintenance and have been able to maintain the OCI level. However, this fiscal year the surface maintenance is put on hold due to lack of funding. Staff will continue to evaluate these costs and the OCI changes.
- Evaluate and collect adequate fees for long term street maintenance and continue to strive to leverage state and federal funds to reduce direct impact on the City.
- Evaluate and leverage costs to clean/sweep streets. Develop a street sweeping program which reflects cost of hauling materials to local landfills.
- Street miles of graded street work and man-hours expended. As the number of graded streets is reduced and replaced by paved streets, the man-hours expended should correspondingly decrease.
- Develop a pothole maintenance and response team to systematically identify and correct potholes within three days of notification (weather dependent).



public works department - street division

STREET FUND
PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 260				
Personal Services				
510 Salaries and Wages	\$ 284,905	\$ 335,229	\$ 317,900	\$ 333,370
520 Fringe Benefits	177,871	184,163	177,100	179,901
Total Personal Services	462,776	519,392	495,000	513,271
Materials and Services				
601 Supplies	15,338	17,273	23,050	23,650
602 Rental, Repair, Maintenance	237,518	251,626	305,700	331,677
603 Communications	5,632	8,109	8,430	10,055
604 Contractual Services	251,213	247,735	302,260	302,260
605 Misc. Charges and Fees	320,873	328,659	411,057	441,580
606 Other Purchased Services	5,842	5,261	8,530	8,530
608 Commissions	2,681	1,426	6,500	6,695
Total Materials and Services	839,097	860,089	1,065,527	1,124,447
Capital Outlay				
701 Land	-	271,651	-	-
703 Equipment	-	7,064	9,000	9,000
704 Improvements Other Than Bldgs.	2,475,435	517,477	823,594	2,232,950
Total Capital Outlay	2,475,435	796,191	832,594	2,241,950
	\$ 3,777,308	\$ 2,175,673	\$ 2,393,121	\$ 3,879,668

STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - TRANSPORTATION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 260				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 181,375	\$ 28,351	\$ 243,040	\$ 274,850
Total Capital Outlay	\$ 181,375	\$ 28,351	\$ 243,040	\$ 274,850

STREET FUND
PUBLIC WORKS DEPARTMENT
L.I.D.'S AND TRANSPORTATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 260				
Materials and Services				
605 Misc. Charges and Fees	\$ 5,400	\$ 5,550	\$ 6,980	\$ 7,498
Total Materials and Services	5,400	5,550	6,980	7,498
Capital Outlay				
704 Improvements Other Than Bldgs.	741,857	1,787	377,960	336,000
Total Capital Outlay	\$ 741,857	1,787	377,960	336,000
	\$ 747,257	\$ 7,337	\$ 384,940	\$ 343,498

Grounds Maintenance

Public Works Administration manages a broad-spectrum account in the general fund. In prior years, this account has been used for general public works projects such as paving and landscaping that would benefit the community as a whole.

In the FY04 budget process, public works and finance staff moved the cost of maintenance of the medians along Siskiyou Boulevard, Ashland Street, Main Street, the Library grounds maintenance, and public parking lots to this account. In past years these costs had been in the Street Fund's operation account.

This shift allows staff to internally contract the City's downtown and boulevards grounds care and other landscaping maintenance to the Parks Department. Work includes flowerbed replacement, soil maintenance; grass cutting and maintenance, general tree maintenance and trimming and other typical grounds care requirements. This account will be augmented occasionally to include things such as the purchase of tree grates over the next two to three years to replace all of the brick and wood tree barriers in downtown or to replace dead or diseased trees along the City's boulevards in downtown.

This change will ensure better cost accounting and tracking of the grounds care and maintenance costs.

Fund Goals

- Ensure that our downtown and boulevard streets are well-maintained and continually enhanced with beautiful flowerbeds and landscaping treatments.
- Continue successes with the Parks Department in implementing routine maintenance schedules to address tree trimming, pruning, sprinkler maintenance and other grounds care issues for our downtown and boulevard streets, the library grounds and other City facilities' grounds care maintenance.

- Implement cost efficient measures for long-term restoration and maintenance guidelines, with an appropriate historic perspective for the downtown and boulevard.
- Identify areas where "right water for the right use" can be implemented in the landscape maintenance.

Significant Budget Changes

- Additional funding from the Water and Electric Divisions increased this account to accommodate seventeen new accounts.

Performance Measures

- Ensure grounds care and maintenance activities are cost effective and meet the "right water for the right use" goals.
- Capture the positive public perceptions of the aesthetic value of landscaping in the City's annual attitude survey.

public works department - street division - grounds maintenance

STREET FUND
PUBLIC WORKS DEPARTMENT
GROUNDS MAINTENANCE

<u>Description</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Fund# 260				
Materials and Services				
602 Rental, Repair, Maintenance	\$ 200	\$ 6,854	\$ 39,920	\$ 45,600
604 Contractual Services	92,188	157,900	135,000	135,000
Total Materials and Services	<u>92,388</u>	<u>164,754</u>	<u>174,920</u>	<u>180,600</u>
	<u>\$ 92,388</u>	<u>\$ 164,754</u>	<u>\$ 174,920</u>	<u>\$ 180,600</u>

Storm Drain Program

The Storm Drain “Collections” program is responsible for the City’s storm drain line maintenance, open ditch, sediment pond cleaning, and storm drain construction. Within the Public Works Department, the Street Division and Wastewater crews share the workload for storm drains and open drainage ditches.

The City has been designated by federal regulations for inclusion in the Phase II National Pollution Discharge Elimination System (NPDES) permit program as a “small” municipal storm drain system (MS4). As such, new regulations required that the City adopt more stringent storm water and water quality protection standards. The newly adopted Storm Water and Drainage Master Plan identify capital improvement projects and water quality management objectives. Staff will need to ensure an appropriate financing element addresses all the requirements to meet the goals for water quality improvements. FY07 will see the generation of an illicit discharge detection program, the development of an Erosion and Sediment Control Ordinance for adoption and the creation of a post-construction storm water management program.

The Division maintains over 83 miles of piped storm water collection lines, 1,730 catch basins, 1,730 inlet structures, 671 manholes, and approximately 12 miles of open storm water drainage ditches. Crews also maintain the new bioswales (Elks /City Parking Lot) and detention basin and wetlands facilities (Roca Ponds, North Mountain Park, the Wetlands ponds at the Dog Park and new detention / retention facilities at North Mountain Park).

Council Goals

- Assist with implementation of an updated riparian area protection ordinance coordinated with Community Development and Planning.
- Pursue water quality and temperature improvements through an active storm water management program.

Division Goals

- Water quality is a primary component of the storm water program. Implementing the new NPDES requirements through development of City wide ordinances to protect water quality. The Public Works Engineering standards stress erosion and sediment control, as well as detention and water quality improvements for new developments. However, these projects come with both capital and maintenance costs. There is some community frustration with the emphasis placed on water quality with respect to construction methods.
- Continue to systematically look at storm water maintenance operations, efficiencies, service needs and community expectations. Shift work priorities and functions to better respond to the community’s service needs.
- Develop an annual maintenance of public and private storm drain ditches to deter flooding through heavily vegetated areas.

Performance Measures

- Implement the new NPDES MS4 and Storm Water Management Plan requirements:
 - Provide consistent construction and development standards for new water quality improvement facilities that demonstrate water quality objectives.
 - Test and evaluate the effectiveness of new water quality improvements; retention facilities, bioswales, wetlands ponds, etc. and document the amount of material removed by these facilities and the resulting water quality.
- Improve drainage systems to minimize adverse impacts to citizens as a result of storm and high water runoff conditions.
 - Implement the design standards for 25 year storms
 - Maintain the open swales and pipe systems so that there are no blockages
 - Ensure the pipe system meets current capacity requirements and is updated on a 5-year basis.

public works department - street division - storm drain

STREET FUND
PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 260				
Personal Services				
510 Salaries and Wages	\$ 149,370	\$ 181,916	\$ 136,200	\$ 169,700
520 Fringe Benefits	81,414	96,450	78,000	98,780
Total Personal Services	230,784	278,366	214,200	268,480
Materials and Services				
601 Supplies	7,103	8,472	17,750	18,750
602 Rental, Repair, Maintenance	121,590	101,102	100,440	107,910
603 Communications	127	-	300	300
604 Contractual Services	15,268	1,811	8,500	8,500
605 Misc. Charges and Fees	120,048	130,458	156,265	168,430
606 Other Purchased Services	7,623	9,157	2,000	2,000
Total Materials and Services	271,759	250,999	285,255	305,890
Capital Outlay				
704 Improvements Other Than Bldgs.	281,717	38,557	291,300	165,500
Total Capital Outlay	281,717	38,557	291,300	165,500
	\$ 784,260	\$ 567,922	\$ 790,755	\$ 739,870

STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - STORM WATER

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 260				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 610,883	\$ 205,984	\$ 214,206	\$ 47,500
Total Capital Outlay	\$ 610,883	\$ 205,984	\$ 214,206	\$ 47,500

Water Division

The Water Division includes 13.6 FTEs and is divided into three primary areas of responsibility: supply, treatment and distribution. The Division is responsible for all water system testing to ensure total compliance with various regulatory requirements.

The distribution system includes four distribution reservoirs, over 124 miles of water lines, 4 pump stations, 31 pressure reducing stations, 1,131 fire hydrants, and over 7,840 individual services and meters, an increase of 1.1% in the past year. Division personnel are responsible for new service installations, main line construction, and maintenance and repair of the existing system. The Lithia water and the City's irrigation fed by the Talent Irrigation District (TID) system are also included in the distribution area of responsibility.

The Water Treatment Plant treats up to 7.5+ million gallons of water per day and division personnel are responsible for ensuring the water is treated to meet or be better than the required State Health Division's drinking water standards.

The supply side has no direct personnel support. The expenditures in this division include Hosler Dam maintenance, safety and security, any work required to retain the water held in Reeder Reservoir before it is treated at the water treatment plant, TID water purchase agreements, long-term water rights acquisition, and the Talent-Ashland-Phoenix (TAP) Intertie project.

Council Goals

- Completing pre-design plan for future extension of TAP water line, including priority for conservation. The current water supply master plan indicates a need for the TAP line to be constructed by 2015. Funds have been allocated in the coming fiscal year to include water line upsizing and equipment needed for the future TAP line. The City of Talent plans to reconstruct Creel Road, which requires an upgrade in line size to facilitate the future emergency connection. Further engineering includes preliminary routing, right-of-way acquisition, timing, and funding alternatives. Efforts toward continued water conservation should be a priority. Design work and equipment options continue to be designed and engineered for future construction and connection. Note: Council moved up the portion of TAP Project (Connection with Phoenix) to protect against water shortage and provide alternative water source for emergencies.

- Establish a stronger, formalized role for the City in the stewardship of the entire Ashland Watershed. Map water capacity and implement enhanced monitoring program. Work in conjunction with the USFS for continuing storm water maintenance in the watershed.
- Enhance water supply conservation by:
 - Developing a citywide focus "the right water for the right use".
 - Exploring and developing a 3-year plan to improve and extend our current TID system.
 - Negotiating for other water supply options.
 - Supporting an effluent reuse option for the WWTP effluent.

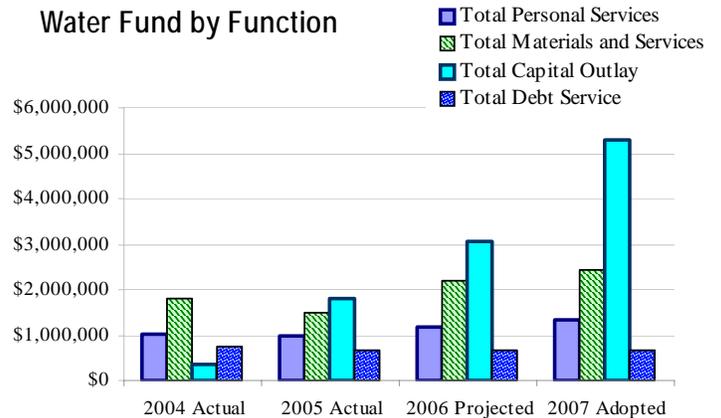
Division Goals

- Provide high-quality, clean, safe drinking water to each customer at the tap.
- Meet or provide higher quality water than is required by the Safe Drinking Water Act; continue to publish the annual Consumer Confidence Reports (CCR).
- Evaluate the water chemistry and treatment process; implement relevant changes for overall water quality improvements.
- Operate the water treatment and distribution system in an efficient and fiscally responsible manner.
- Provide an adequate supply of drinking water and maximize the use of appropriate conservation efforts. Predictions are that we may not need to use TID raw water this year to supplement the water stored in Reeder Reservoir, staff will work to ensure that the option remains viable.
- Monitor use and maintenance costs of the newly constructed TAP Intertie pipeline to Talent and the regional pump station.
- Implement the Emergency Water supply agreement with the City of Talent to ensure a water supply is available in the event of a catastrophic event in either City.
- Conduct twice a year audible alarm tests of the early warning system for Hosler Dam installed in FY03 and continue public education on the flood inundation zone.
- Continue to evaluate long-term water rights and options for additional water rights or agreements.

Significant Budget Changes

- This year's Capital budget is slightly increased from last year's budget as staff balances the design and construction of three large capital projects that were recommended as a result of the Water Division Analysis.
 - 1) Transmission Line; Reeder Reservoir to the Water Treatment Plant (\$2.5M) – design was completed in FY04 with construction in FY06.
 - 2) Water Distribution Reservoirs (\$1.8M)- design scope was altered to construct two reservoirs to better meet demands of water supply customers. Design was delayed to the end of FY06, with construction in FY06/07.
- In addition, there are several other smaller planned capital projects at the water plant that were delayed a year, Hosler Dam security and telemetry improvements, investigate water plant backwash (sludge) lagoon improvements and filter maintenance.
- The budget includes a 6% rate increase in FY07.

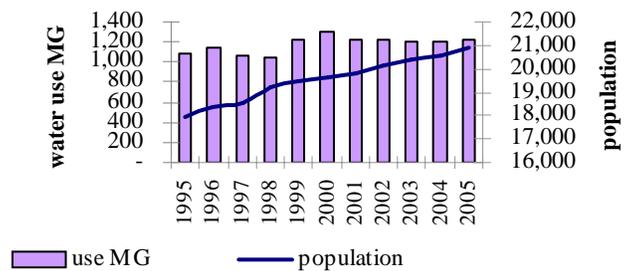
Water Fund by Function



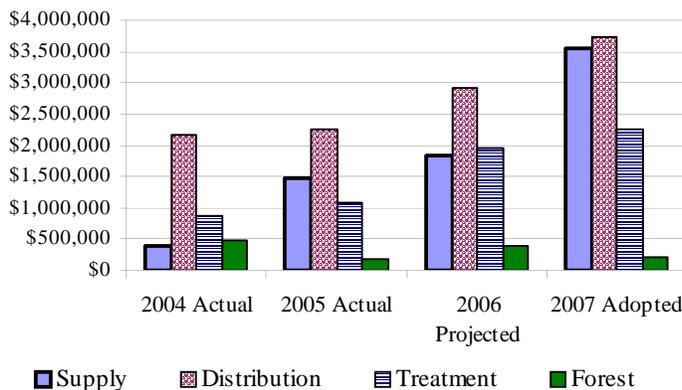
Performance Measures

- Water quality, have no action limit violations, and no other health risk concerns.
- Water quantity; maintain water treatment capacity above 25% of maximum daily capacity (ratio of capacity 10 mgd to maximum day 8 mgd).
- Water conservation has improved. Our lowest winter day was below 2.0 mgd for the first time in 15 years. Our summer averages continue to drop slightly even in the past two “normal” years.
- System efficiency; evaluate the cost to treat and transport drinking water per 1000 gallons and take appropriate measures to favorably compare to industry standards.

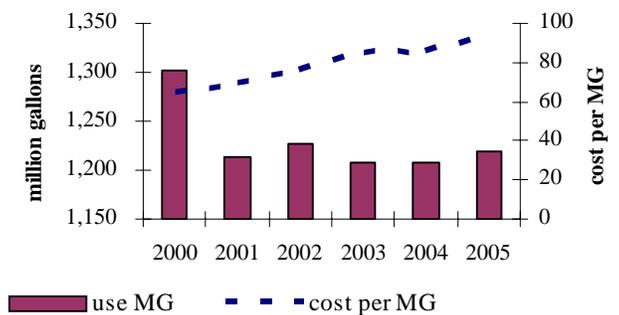
Water Use vs Population Over Time



Water Fund by Division



Water Use over time vs Cost per Million Gallons



public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 159,408	\$ 156,683	\$ 170,920	\$ 182,575
520 Fringe Benefits	87,658	78,100	86,800	99,885
Total Personal Services	247,066	234,783	257,720	282,460
Materials and Services				
601 Supplies	81,073	92,569	102,900	106,750
602 Rental, Repair, Maintenance	77,169	64,116	102,570	107,280
603 Communications	6,379	14,308	15,600	15,600
604 Contractual Services	2,015	19,323	27,280	27,280
605 Misc. Charges and Fees	98,542	102,164	124,715	271,234
606 Other Purchased Services	19,978	16,646	37,250	37,250
Total Materials and Services	285,156	309,126	410,315	565,394
Capital Outlay				
704 Improvements Other Than Bldgs.	79,681	71,838	455,000	552,500
Total Capital Outlay	79,681	71,838	455,000	552,500
Debt Service				
801 Debt Service - Principal	142,000	115,200	115,200	117,000
802 Debt Service - Interest	48,697	52,850	50,564	48,242
Total Debt Service	190,697	168,050	165,764	165,242
	\$ 802,600	\$ 783,796	\$ 1,288,799	\$ 1,565,596

WATER FUND
PUBLIC WORKS DEPARTMENT
FOREST INTERFACE DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 43,428	\$ 48,720	\$ 45,800	\$ 60,000
520 Fringe Benefits	18,030	18,263	18,600	19,000
Total Personal Services	61,458	66,983	64,400	79,000
Materials and Services				
604 Contractual Services	412,687	117,342	320,000	114,000
605 Misc. Charges and Fees	9,000	-	-	-
606 Other Purchased Services	2,333	1	2,000	2,000
608 Commissions	46	183	1,000	1,000
Total Materials and Services	424,066	117,526	323,000	117,000
	\$ 485,524	\$ 184,509	\$ 387,400	\$ 196,000

* In Fire Department Organizational Chart

public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
SUPPLY DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Materials and Services				
604 Contractual Services	\$ 26,423	\$ 15,107	\$ 8,500	\$ 42,060
605 Misc. Charges and Fees	65,396	66,830	126,056	132,319
606 Other Purchased Services	91,788	48,072	106,000	111,500
Total Materials and Services	183,607	130,009	240,556	285,879
Capital Outlay				
704 Improvements Other Than Bldgs.	111,926	1,167,140	1,283,500	2,735,000
Total Capital Outlay	111,926	1,167,140	1,283,500	2,735,000
Debt Service				
801 Debt Service - Principal	35,000	41,000	41,000	41,250
802 Debt Service - Interest	10,905	11,878	12,123	11,800
Total Debt Service	45,905	52,878	53,123	53,050
	\$ 341,438	\$ 1,350,026	\$ 1,577,179	\$ 3,073,929

WATER FUND
PUBLIC WORKS DEPARTMENT
DISTRIBUTION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 457,447	\$ 455,456	\$ 547,299	\$ 614,350
520 Fringe Benefits	259,339	241,471	314,031	343,706
Total Personal Services	716,786	696,927	861,330	958,056
Materials and Services				
601 Supplies	33,791	21,532	38,250	39,450
602 Rental, Repair, Maintenance	234,975	252,688	304,275	302,515
603 Communications	12,546	11,509	14,460	14,460
604 Contractual Services	28,079	26,906	18,000	28,000
605 Misc. Charges and Fees	420,065	426,728	578,729	758,411
606 Other Purchased Services	6,856	5,216	15,540	15,540
610 Programs	600	-	1,000	1,000
612 Franchises	167,089	179,500	284,250	311,430
Total Materials and Services	904,001	924,080	1,254,504	1,470,806
Capital Outlay				
703 Equipment	-	-	15,500	31,000
704 Improvements Other Than Bldgs.	112,488	169,243	845,500	804,250
Total Capital Outlay	112,488	169,243	861,000	835,250
Debt Service				
801 Debt Service - Principal	273,250	232,400	237,400	244,000
802 Debt Service - Interest	96,834	97,772	90,176	82,165
Total Debt Service	370,084	330,172	327,576	326,165
	\$ 2,103,359	\$ 2,120,423	\$ 3,304,410	\$ 3,590,277

public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - REIMBURSEMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Materials and Services				
604 Contractual Services	\$ 9,848	\$ 26,932	\$ 25,000	\$ -
Total Materials and Services	9,848	26,932	25,000	-
Capital Outlay				
704 Improvements Other Than Bldgs.	7,557	88,839	-	467,670
Total Capital Outlay	7,557	88,839	-	467,670
	\$ 17,405	\$ 115,771	\$ 25,000	\$ 467,670

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - IMPROVEMENTS

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 44,757	\$ 297,698	\$ 1,602,250	\$ 702,580
Total Capital Outlay	\$ 44,757	\$ 297,698	\$ 1,602,250	\$ 702,580

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - DEBT SERVICE

<u>Description</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Debt Service				
801 Debt Service - Principal	\$ 99,750	\$ 86,400	\$ 86,400	\$ 87,750
802 Debt Service - Interest	27,522	39,637	37,923	36,182
Total Debt Service	<u>127,272</u>	<u>126,037</u>	<u>124,323</u>	<u>123,932</u>
	<u>\$ 127,272</u>	<u>\$ 126,037</u>	<u>\$ 124,323</u>	<u>\$ 123,932</u>

Wastewater Division

The Wastewater Division is responsible for collecting (pipes) and cleaning (treatment plant) all of the sewage produced in the City. Division staff also shares responsibilities for maintaining storm water pipes. The wastewater collection system includes over 107 miles of sanitary sewer lines ranging in size from 4 to 24 inches, 3,370 manholes, and 8 lift stations. The City’s first sewer lines were installed in the early 1900s. Division personnel continually replace old sewer lines due to failures or capacity limitations. Crews also install new service connections. The system presently serves over 7,672 customers. Maintenance of both the sanitary and storm sewer lines is accomplished with specialized equipment: jet rodder, mechanical rodder, vacuum machines, and video inspection equipment.

The Wastewater Treatment Plant (WWTP) treats an average of 2.2 million gallons of sewage per day. Division personnel are responsible for ensuring that the effluent is fully treated to meet strict discharge and reuse standards and that the biosolids are stabilized for landfill application. The WWTP was completely upgraded and rebuilt between 1998 and 2003.

Division personnel are responsible for all wastewater testing to ensure compliance with regulatory requirements. The Oregon Department of Environmental Quality monitors effluent and biosolids quality. The Wastewater Division has 12 full time employees with staff split between the plant and the collection system. Division personnel will continue training to balance plant operations and collection system needs, as well as assist with storm drain cleaning. Collection system maintenance continues to be emphasized as personnel implement the CMOM (Capacity Management, Operation and Maintenance) program. All division personnel are located at the WWTP facilities to make more efficient use of shared equipment and training facilities.

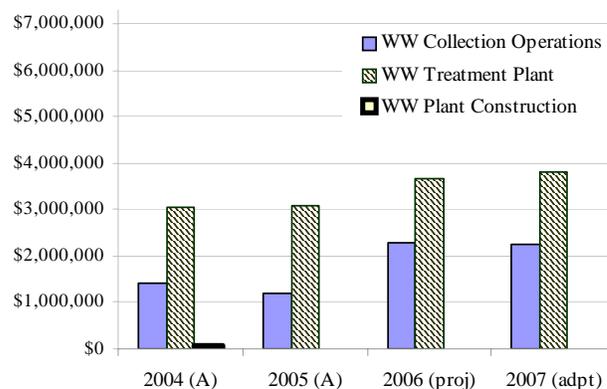
Council Goals

There are two strategic goals that are associated with the wastewater treatment plant and effluent projection:

- Water supply and conservation: developing a citywide focus on the “right water for the right use” and supporting an effluent reuse option for the WWTP.
- Water quality and temperature improvements: though this goal is primarily linked to the storm water management plan, WWTP effluent temperatures are limited and will play a role in attaining this goal as well.

Division Goals

- Produce a highly treated wastewater effluent and biosolids product that meets or is consistently better than required by State permit requirements.
- Continue to coordinate with DEQ on the newly adopted temperature management rules and effectively utilize our high quality effluent for the “right water use”. Evaluate the ability to augment creek flows through appropriate water trading.
- Optimize collection and maintenance operations to minimize service disruptions and claims against the City.
- Optimally minimize chemical use. Effectively utilize foaming agents in sewer lines to kill roots that damage sewer lines and cause blockages. The primary source of claims and service lateral plugs are from roots that grow by feeding off the water and nutrients in the lines. Use of foaming agents stops the root growth and does not affect the trees.
- Continue to eliminate illegal cross-connections, which are typically storm water lines from the sewer system.
- Establish a program to educate and implement a Fats, Oils and Grease (FOG) Program for food service establishments within the City of Ashland.



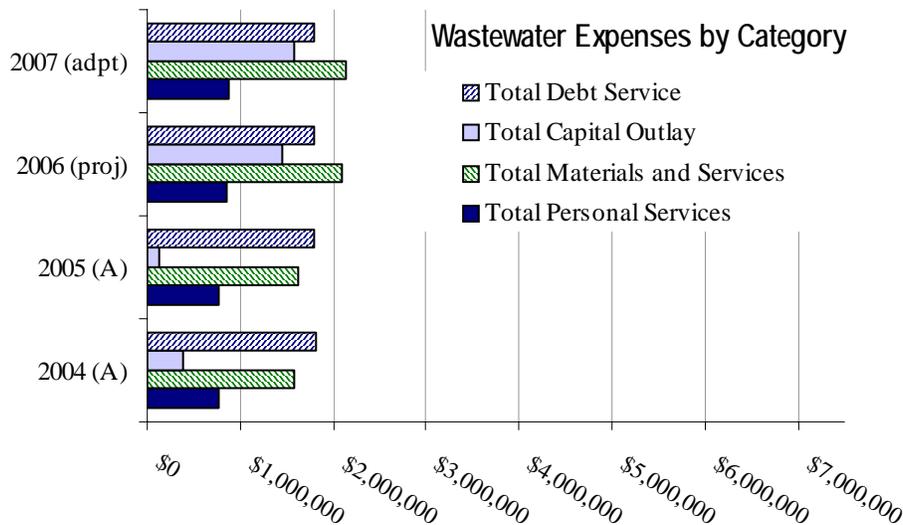
Wastewater Fund Comparison

Significant Budget Issues

- This year's projects include: A Street line replacement from Oak Street to 7th Street; replace N. Main Street pump station and complete needed telemetry upgrades to the Pump Stations; Oak Street line upsizing.
- Wastewater Treatment Plant process improvements including additions to the membrane section, miscellaneous process improvements and temperature process.
- Evaluate the TMDL temperature loads into Bear Creek below the WWTP to instigate procedures to meet DEQ temperature requirements.
- Overall debt service continues to decline as the DEQ loan is paid back.
- Rates will increase 10% in FY 2007 to meet DEQ loan requirements and is projected to increase in anticipation of tax revenues ending December 2010.

Performance Measures

- Wastewater quality; fully meet DEQs NPDES permit requirements with no violation and continue to evaluate the impacts of temperature standards on effluent reuse and creek impacts.
- Wastewater quantity; maintain wastewater treatment capacity above 15% of average (ratio of capacity, 2.3 mgd to average dry weather flow currently 2.1 mgd); our ratio is currently only 9% indicating a need to update our Facilities Plan (FY06) and look at increasing the plant's capacity.
- System efficiency; evaluate the cost to collect and treat sewage per 1000 gallons and take appropriate measures to favorably compare to industry standards. The current cost to treat 1000 gallons is \$1.141 in the winter and \$1.438 in the dry season when we are required to run the membranes.
- Reduce the costs of sewer claims due to controllable backups (roots, grease, etc).
- Increase the productivity of the television line inspection analysis; our production on the TV camera to evaluate lines, potential cracks and blockages has increased significantly. Initial costs were well above \$1.50 per foot and are now below \$0.70 per foot.
- Collection systems; implement the rolling 5-10 year plan for system maintenance and repairs, and an implementation plan to reduce infiltration by 10% of the 2000 data.



public works department - wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
COLLECTION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 675				
Personal Services				
510 Salaries and Wages	\$ 227,331	\$ 217,012	\$ 274,720	\$ 272,050
520 Fringe Benefits	135,260	120,322	169,700	160,121
Total Personal Services	362,591	337,334	444,420	432,171
Materials and Services				
601 Supplies	45,841	52,573	63,900	75,900
602 Rental, Repair, Maintenance	179,619	166,063	178,890	184,335
603 Communications	3,525	2,354	7,740	7,740
604 Contractual Services	56,174	18,422	12,000	12,000
605 Misc. Charges and Fees	373,671	386,992	481,837	518,126
606 Other Purchased Services	2,722	3,635	7,000	7,000
610 Programs	-	-	400	400
612 Franchises	113,997	122,896	183,900	217,910
Total Materials and Services	775,549	752,935	935,667	1,023,411
Capital Outlay				
703 Equipment	-	-	5,000	5,000
704 Improvements Other Than Bldgs.	222,330	108,091	889,450	780,075
Total Capital Outlay	222,330	108,091	894,450	785,075
	\$ 1,360,470	\$ 1,198,360	\$ 2,274,537	\$ 2,240,657

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
CONSTRUCTION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 83,189	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 83,189	-	-	-

public works department - wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - REIMBURSEMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 19,349	\$ 5,751	\$ 6,250	\$ 192,160
Total Capital Outlay	\$ 19,349	\$ 5,751	\$ 6,250	\$ 192,160

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - IMPROVEMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 49,755	\$ 14,790	\$ 481,550	\$ 108,090
Total Capital Outlay	\$ 49,755	\$ 14,790	\$ 481,550	\$ 108,090

public works department - wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 675				
Personal Services				
510 Salaries and Wages	\$ 263,761	\$ 283,467	\$ 265,920	\$ 275,200
520 Fringe Benefits	136,453	140,899	139,800	154,255
Total Personal Services	400,214	424,366	405,720	429,455
Materials and Services				
601 Supplies	122,895	135,871	178,200	178,200
602 Rental, Repair, Maintenance	379,863	408,833	444,060	465,690
603 Communications	4,158	3,815	4,400	4,400
604 Contractual Services	1,616	31,547	64,000	14,000
605 Misc. Charges and Fees	268,969	256,708	312,193	398,115
606 Other Purchased Services	37,348	35,158	38,650	42,650
610 Programs	-	-	500	500
Total Materials and Services	814,849	871,931	1,042,003	1,103,555
Capital Outlay				
704 Improvements Other Than Bldgs.	19,977	2,372	298,750	489,250
Total Capital Outlay	19,977	2,372	298,750	489,250
Debt Service				
801 Debt Service - Principal	894,311	925,249	957,257	990,373
802 Debt Service - Interest	912,908	877,421	840,808	802,823
Total Debt Service	1,807,219	1,802,670	1,798,065	1,793,196
	\$ 3,042,259	\$ 3,101,339	\$ 3,544,538	\$ 3,815,456



Administration & Engineering

The Public Works Administration and Engineering Divisions have two distinct functions: overall public works administration, which includes GIS and operations; and, City engineering, including inspection, traffic safety and surveying work.

Administration

This portion of the Public Works Department contains the functions that encompass oversight to general PW activities; the Director provides direct management and administration of various commissions, long-range maintenance programs and master planning projects and a variety of construction projects within the City. In the current year, this division completed the Water Street Bridge project opening a constricted water way in the downtown corridor to meet 100 year flood levels. Completion of the new water line from the Water Treatment Plant to Crowson Reservoir not only increased capacity, but provided the opportunity to ensure a higher quality of water. Several other projects began this fiscal year including the Bear Creek Trunk Sewer Line Phase 5 completion, several utility projects and the 2004 Miscellaneous Concrete Project. The formation of Local Improvement Districts is also overseen by the Engineering Division.

The Division houses the Geographic Information Systems (GIS) program that maps and maintains the City's utility infrastructure data. The program also generates and maintains City specific data layers that support planning and analysis within Public Works and in coordination with other departments. Further progress has been made in mapping storm drainage, water lines, sewer lines, streets and street features throughout the City. City utility information has been integrated into many of the departments for use by personnel in the operations divisions. Cooperation amongst the divisions has created a more efficient and reliable tracking of the public utilities. This year the GIS division has been heavily involved in assisting the Parks Commission in completing Master Trails plan.

Staff supports the City Council and both the Airport and Forest Commissions. Staff also provides various liaison functions for the Jackson/Josephine Transportation Committee (JJTC), Rogue Valley Area Commission on Transportation (RVACT), Metropolitan Planning Organization (RVMPO), TAP Waterline Intertie Committee, Bear Creek Watershed Council, Storm Water Advisory Team and others.

Engineering Division

The Engineering Division provides the City's Engineering, surveying services and technical support to the Ashland community as a whole, as well as to other city departments. Staff provides civil engineering review, plan review services, and valuable infrastructure coordination to consulting engineers, surveyors and developers within the City. Staff is also responsible for managing projects, project design, survey and construction of all public works projects.

The Engineering Division- GIS Division also maintains and updates utility locations; rights-of-way and easement locations; boundary surveys; land divisions; maps updates, road and property addresses; traffic volumes, accident data and traffic speed analysis. GIS develops data layers that support and enable all City staff and residents to access information regarding properties, utilities, environmental constraints and influences. Staff directly supports the Traffic Safety Commission and Bear Creek Watershed Council, and other regional storm water programs.

Council Goals

- Pursue water quality and temperature improvements.
- Develop a preliminary engineering design for the future extension of the TAP pipeline.
- Establish a stronger, formalized role for the City in the stewardship of the entire Ashland Watershed. Map water capacity and implement enhanced monitoring program.
- Enhance water supply and conservation.
- Improve safety of existing at-grade railroad crossings.

- Improve pedestrian and traffic safety based on elements of the 3 Es – Education, Enforcement and Engineering; support the Traffic Safety Commission and measurably improve traffic safety in neighborhoods.
- Explore RVTD (transit) service options as an element of the TTPC along with the downtown plan.
- Continue facilitation of the Mt. Ashland QAQC and Ashland Forest Resiliency Community Alternative groups in collection with the Ashland USFS.
- Assume a supportive role in the City wide electricity reduction through conservation efforts in maintenance and construction options.
- Integrate in-house information and technology to better provide service to the citizens of Ashland.

Division Goals

- Manage the City’s Capital Improvements Plan (CIP)
- Continue within the GIS program to create utility and infrastructure mapping. Continue to add and integrate system analysis management tools.
- Complete design of safety improvements of existing at-grade railroad crossings (Helman and Laurel Streets).
- Explore and develop ways to increase use and available options for alternative transportation within the region and the City.
- Provide effective project management for design consultants, surveying, construction and general project management.
- Provide effective review and inspection services on all public works projects.
- Ensure our staff is trained to meet the needs of a changing technological and environmentally proactive community and that staff is recognized for quality services.
- Continue working on storm water NPDES permitting requirements.

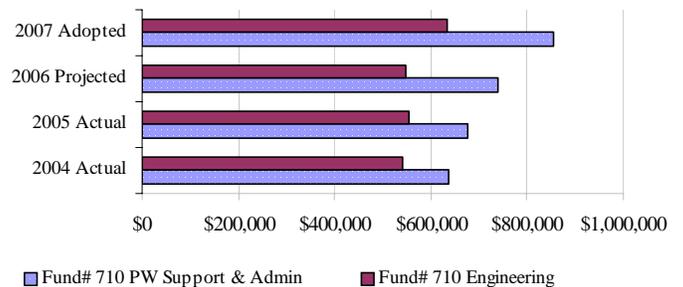
Significant Budget Changes

- Significant increases in material costs creates difficulty in engineering estimates.

Performance Measures

- Provide high quality and consistent engineering designs and administration for all City and related projects that minimizes rework.
- Maintain construction budgets and track the number of projects completed within budget and within 5% contingency. Maximize funding opportunities and leveraging capabilities by increasing the amount of grant funds from outside sources; ODOT, DEQ, FAA, etc.
- Provide master planning for Public Works infrastructure to ensure cost efficient and timely maintenance to water, wastewater, street and storm water systems.

PW Administration and Engineering



CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
SUPPORT AND ADMINISTRATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 379,894	\$ 375,340	\$ 363,125	\$ 442,400
520 Fringe Benefits	173,039	164,300	180,975	238,257
Total Personal Services	552,933	539,640	544,100	680,657
Materials and Services				
601 Supplies	22,379	34,351	31,925	26,850
602 Rental, Repair, Maintenance	10,942	11,383	13,710	14,505
603 Communications	3,914	4,519	10,000	10,500
604 Contractual Services	9,669	48,079	129,000	45,500
605 Misc. Charges and Fees	34,200	35,700	34,200	63,013
606 Other Purchased Services	2,913	3,557	10,510	14,330
Total Materials and Services	84,017	137,590	229,345	174,698
	\$ 636,950	\$ 677,230	\$ 773,445	\$ 855,355

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 296,855	\$ 309,461	\$ 308,800	\$ 324,920
520 Fringe Benefits	142,753	136,507	149,500	160,505
Total Personal Services	439,608	445,969	458,300	485,425
Materials and Services				
601 Supplies	17,673	17,276	24,095	22,995
602 Rental, Repair, Maintenance	20,833	15,311	13,690	15,190
603 Communications	2,581	3,092	5,575	4,975
604 Contractual Services	13,882	28,770	24,500	24,500
605 Misc. Charges and Fees	34,200	34,276	34,200	63,013
606 Other Purchased Services	10,888	9,230	16,960	17,010
Total Materials and Services	100,057	107,955	119,020	147,683
	\$ 539,665	\$ 553,923	\$ 577,320	\$ 633,108



Facilities Maintenance Division

The Facilities Maintenance Division has two areas of responsibility: City facilities and cemeteries. The City facilities include the maintenance, improvements and janitorial services for all City owned buildings. The City has well over 100 facilities, of which 60 are under this division. These include major buildings such as City Hall, Community Development and Engineering, Police Station, Council Chambers, Pioneer Hall, The Grove, the Senior Center, Band Shell, airport facilities and the information kiosk. The enterprise funds that have their own facilities (water and sewer), the Fire Station facilities and the Parks facilities are managed within their respective budgets. The Facilities division employs 2.5 employees.

Council Goals

- Evaluate and create a plan for remodel of Council Chambers.

Division Goals

- Develop an inspection guide and evaluate each facility to determine the maintenance and major repairs needed for the facility. Develop a rolling 5-year maintenance and repair plan to ensure we keep our facilities in good condition.
- Develop an appropriate annual budget for facilities repairs. At this time, it appears that \$88,000 will be adequate for minor maintenance and repairs.
- Ensure our community and employees have safe, efficient, clean and contemporary city facilities.
- Address facilities concerns in a timely manner.
- Encourage water and energy conservation techniques are in place and that all furnishings are replaced with energy/water efficient items.
- Make recycling options for employees and visitors to City buildings easily accessible.
- Coordinate with the Safety Committee to ensure OSHA regulations and code violations are addressed in a timely manner.

Significant Budget Changes

- Budget for the facilities maintenance portion is higher in materials and services, which reflects anticipated increases in utility costs and janitorial services to improve the condition of our buildings.
- Replacements and major repairs/improvements will be in the Capital Improvement budget and will not be in the Facilities Maintenance fund.
- The janitorial services came under a new contract in FY06.
- All of the facilities maintenance costs are in this budget with the exception of unique items for the Airport, Fire Station, Water Treatment Plant and the Wastewater Treatment Plant.
- Most of the utility costs (water, sewer, electric, gas) are included in this budget for each facility with exception of the Water Treatment, the Wastewater Treatment Plants and the Community Development/Engineering Services Building, which accounts for its own natural gas costs.
- Projects this year include: City Hall Exterior Painting and exterior treatment to Pioneer Hall.

Performance Measures

- Evaluate and monitor the cost of facilities maintenance on a square foot basis. Determine industry standards for like facilities and attain similar or lower costs with the same high standard.
- Reduce the backlog of maintenance items and ensure timely correction of all items brought to the division.
- Ensure safety items are corrected within 72 hours of notification.

public works department - facilities maintenance & cemeteries

CAPITAL IMPROVEMENT FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - PROPERTY DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 410				
Personal Services				
510 Salaries and Wages	\$ 80,389	\$ 76,424	\$ 93,300	\$ 97,380
520 Fringe Benefits	45,419	27,433	51,300	55,027
Total Personal Services	125,808	103,857	144,600	152,407
Materials and Services				
601 Supplies	4,920	5,658	6,800	9,000
602 Rental, Repair, Maintenance	272,232	302,136	322,175	330,275
603 Communications	2,500	2,476	3,125	2,925
604 Contractual Services	2,041	4,403	15,280	15,280
605 Misc. Charges and Fees	6,825	2,821	1,630	3,620
606 Other Purchased Services	2,550	1,675	4,650	4,650
610 Programs	23,208	20,514	29,000	29,000
Total Materials and Services	314,276	339,684	382,660	394,750
Capital Outlay				
703 Equipment	14,050	32,308	344,500	156,000
Total Capital Outlay	14,050	32,308	344,500	156,000
	\$ 454,134	\$ 475,849	\$ 871,760	\$ 703,157

Cemetery Maintenance

Although funded through the Cemetery Fund, the Facilities Maintenance Division manages the cemeteries.

The Cemetery staff operates and maintains the City's three cemeteries: Ashland Cemetery established in 1880; Mountain View Cemetery established 1904 and Hargadine Cemetery established in 1868. All of the cemeteries are listed in the National Registry of Historic Places. They total approximately 20 acres with over 11,500 cemetery plots.

Staff maintains cemetery grounds, sells plots and headstones, conducts interments and provides other services as needed. The watering and tree care is coordinated with the Parks Department. In the past, the cemetery crew also maintained the grass median strips on Siskiyou Boulevard, but that function was internally contracted to the Parks Department in FY05.

Division Goals

- Reduce cemetery vandalism to the headstones and markers with the addition of appropriate fencing or patrols.
- Maintain and continually improve our historic cemeteries in a manner to ensure we respond to the reverence and quality needed for cemetery facilities of our nature.
- Continue successes with the Parks Department in implementing routine maintenance schedules for the cemeteries to address tree trimming, pruning, sprinkler maintenance and other grounds care issues.
- Implement cost efficient measures for long-term cemetery restoration and maintenance guidelines, with an historic perspective.
- Continue to improve records and documentation on cemetery plots and sales with the help of the Parks Department.

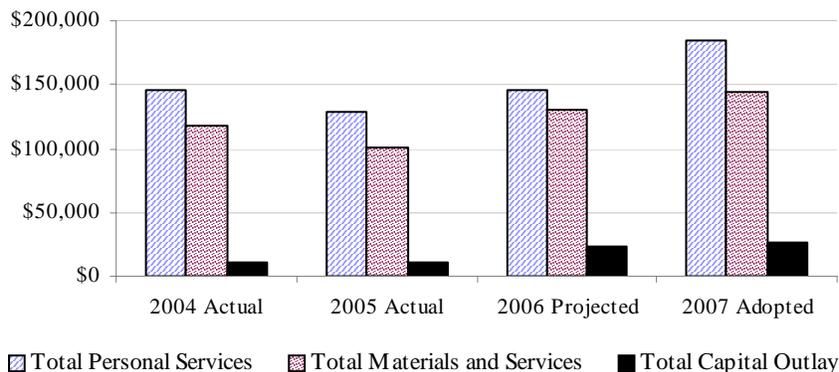
Significant Budget Changes

- The use of temporary employees has been reduced as we no longer perform the Siskiyou Boulevard maintenance. Instead, in anticipation of maintenance requirements on bike paths and hand labor maintenance in and around the cemetery headstones, we have added funding for the Jackson County work release crews.

Performance Measures

- Ensure the cemeteries are cost effective.

Cemetery Costs by Function



public works department - facilities maintenance & cemeteries

GENERAL FUND
PUBLIC WORKS DEPARTMENT
CEMETERY DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 95,364	\$ 91,081	\$ 93,900	\$ 130,000
520 Fringe Benefits	49,739	37,288	51,400	53,887
Total Personal Services	145,103	128,369	145,300	183,887
Materials and Services				
601 Supplies	20,928	18,807	22,260	23,260
602 Rental, Repair, Maintenance	60,268	43,612	67,895	70,735
603 Communications	1,112	1,043	1,650	1,650
604 Contractual Services	631	83	500	500
605 Misc. Charges and Fees	34,021	34,965	41,878	45,043
606 Other Purchased Services	759	1,843	3,000	3,300
Total Materials and Services	117,719	100,354	137,183	144,488
Capital Outlay				
701 Land	-	-	-	-
703 Equipment	10,657	11,556	12,000	12,000
704 Improvements Other Than Bldgs.	-	-	15,000	15,000
Total Capital Outlay	10,657	11,556	27,000	27,000
	\$ 273,479	\$ 240,279	\$ 309,483	\$ 355,375

Fleet Maintenance & Acquisition Division

The Fleet Maintenance & Acquisition Division is divided into two areas of responsibility: Equipment acquisition/replacement and equipment for the shop and fleet maintenance. The equipment acquisition portion “leases” vehicles and equipment to each individual division or department, and in turn establishes a fund for future replacement purchases. The acquisition portion of the budget also includes the major computer software purchases that are capitalized and split through central services back to each division.

The equipment shop/fleet maintenance function provides for staff time to perform routine maintenance, preventive maintenance, and both major and minor repairs of city vehicles, pumps, equipment and other rolling stock.

Division Goals

- Identify and integrate a computerized fleet maintenance and replacement program to better evaluate our fleet vehicles and replacement needs. Concerted effort on ensuring our tracking system meets or exceeds industry standards considering age of vehicle, costs to maintain, typical life, use of the specific vehicle and need for replacement.
- Evaluate the cost effectiveness of continuing to integrate alternate fuel vehicles (compressed natural gas) into the fleet to encourage alternative fueling systems and to raise environmental awareness.
- Provide adequate training opportunities for service mechanics and equipment users on the new equipment and technology available for diagnostics.
- Provide a high quality and effective City fleet and shop repair section that ensures effective maintenance, repairs and service needs for City vehicles and other equipment.
- Evaluate shop overhead and develop a better service charge policy and include an appropriate recovery for materials purchased.

Performance Measures

- Develop a three to five year capital replacement schedule for vehicles and equipment to better forecast the baseline budget figures. Define deficiencies and replacement criteria, and meet industry standard for replacement.
- Document current down time of vehicles and specific problems associated with out of service vehicles. Improve usability of the fleet by reducing down time of vehicles and equipment.
- Improve conditions of the shop facilities and maintenance yard and reduce the number of internal complaints.

Replace Existing Equipment

Ford F-350 (IT)	\$	30,000
Mini - Van (IT)		20,000
Hybrid SUV (Administrative Services)		30,000
Patrol Sedan #458 (Police)		28,000
Patrol Sedan #498 (Police)		28,000
Admin SUV #499 (Police)		28,000
Detective SUV (Police)		28,000
Midsize car (Police)		22,000
1 Ton 4 x 4 (Fire)		53,000
SUV (Fire)		35,000
1 Ton Dump Truck (Public Works)		33,000
Mini Excavator & Trailer (Public Works)		55,000
1 Ton Pick Up (Public Works)		30,000
10 Yard Dump Truck - Water (Public Works)		135,000
3/4 Ton Pick Up (Public Works)		25,000
Utility Vehicle (Public Works)		20,000
Street Sweeper (Public Works)		180,000
10 Yard Dump Truck - Street (Public Works)		135,000
Street Sweeper Shaker (Public Works)		50,000
Compact Pickup (Public Works)		18,000
Cemetery Trailer (Public Works)		7,000
Digger Derrick (Electric)		210,000
Underground Cable pulling trailer (Electric)		80,000
Compact SUV (Electric)		30,000
Total Replacement	\$	1,310,000
Software Capital Purchases		
GIS Software and County Link		20,000
Computer Hardware		20,000
Finance Software (EDEN)		65,000
Total Software Purchases	\$	105,000
Total Equipment Acquisition	\$	1,415,000

public works department - fleet maintenance division

EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
PURCHASING AND ACQUISITION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 730				
Capital Outlay				
703 Equipment	\$ 599,938	\$ 446,528	\$ 667,000	\$ 1,310,000
704 Improvements Other Than Bldgs.	29,062	74,929	355,000	105,000
Total Capital Outlay	<u>629,000</u>	<u>521,457</u>	<u>1,022,000</u>	<u>1,415,000</u>
	<u>\$ 629,000</u>	<u>\$ 521,457</u>	<u>\$ 1,022,000</u>	<u>\$ 1,415,000</u>

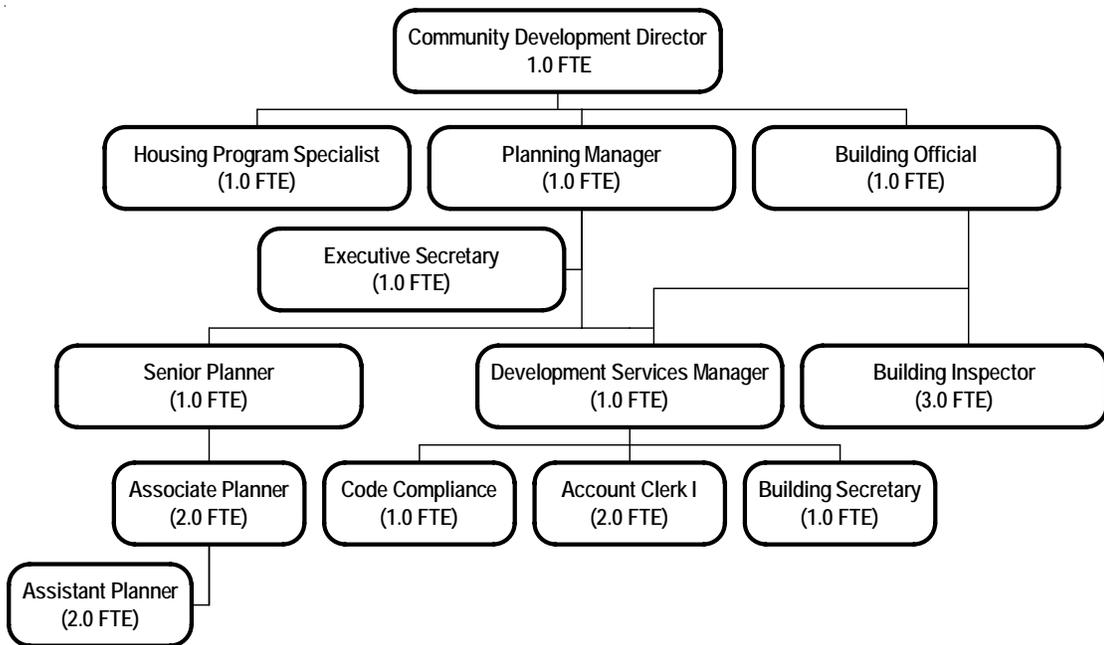
EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - EQUIPMENT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 730				
Personal Services				
510 Salaries and Wages	\$ 161,726	\$ 163,815	\$ 168,500	\$ 175,275
520 Fringe Benefits	83,187	75,728	85,700	91,199
Total Personal Services	<u>244,913</u>	<u>239,543</u>	<u>254,200</u>	<u>266,474</u>
 Materials and Services				
601 Supplies	37,259	42,653	50,600	52,600
602 Rental, Repair, Maintenance	200,349	204,159	228,075	237,925
603 Communications	3,208	5,819	8,200	8,200
604 Contractual Services	125	265	420	420
605 Misc. Charges and Fees	180,406	165,585	199,178	214,602
606 Other Purchased Services	2,065	2,620	6,210	6,210
Total Materials and Services	<u>423,412</u>	<u>421,100</u>	<u>492,683</u>	<u>519,957</u>
	<u>\$ 668,325</u>	<u>\$ 660,643</u>	<u>\$ 746,883</u>	<u>\$ 786,431</u>



community development department

18.0 FTE



Overview

The Community Development Department is comprised of two divisions: Planning and Building. The Planning Division is responsible for the maintenance and updating of the Comprehensive Plan, developing and implementing new planning programs, developing and implementing affordable housing programs, and the administration of the land use ordinance, a significant component of the Ashland Municipal Code.

The Building Division provides a full-inspection program for all building related needs: electrical, mechanical, plumbing, structural, and plan review.

Also included within Community Development is the administration of the Community Development Block Grant (CDBG) program and Municipal Code Compliance, with an emphasis on the land use ordinance.

Community Development Mission Statement

To provide innovative, visionary, and quality public service to Ashland's citizens in an efficient and caring manner, while maintaining a dynamic, fun and enjoyable workplace. We will maintain and improve the many desirable qualities of Ashland, while helping our citizens conserve our valuable resources in the development and redevelopment of our community. We further recognize that we are a dedicated and unique group of self-motivated employees who are willing to go the extra mile and learn all sides of an issue as we assist and support all members of our community. Through our daily efforts in Community Development, we will continue to make Ashland a better place to live and work for all its citizens, now and in the future.

Strategic Plan Goals

- Establish a housing trust fund
- Establish employee-housing or employee assistance programs
- Implement land use code changes relative to implementing Council's goal for affordable housing
- Complete and adopt riparian and wetland ordinance

- Adopt and Implement code changes based upon recommendations from the recently completed Land Use Ordinance update
- Conduct an Economic Opportunity Analysis of Industrial/Employment Lands citywide, including Comprehensive Plan and Land Use Ordinance code amendments
- Implement Phase I items contained in the final report of the Planning Division Operational and Organizational Review

Existing Goals Carried Over

- Complete the update to the Downtown Plan, including overall vision and formal plan update
- Evaluate and establish public involvement policy and procedures to ensure compliance with Statewide Plan Goal 1
- Develop public education program for land use/development/growth issues
- Adopt Dark Sky Ordinance to reduce light pollution on public and private property
- Develop an urban forestry plan

COMMUNITY DEVELOPMENT DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Total By Function				
500 Personal Services	\$ 1,061,610	\$ 1,027,252	\$ 1,233,690	\$ 1,316,702
600 Materials and Services	1,223,724	1,061,226	1,053,816	1,219,895
700 Capital Improvements	-	-	-	1,000,000
	<u>\$ 2,285,334</u>	<u>\$ 2,088,478</u>	<u>\$ 2,287,506</u>	<u>\$ 3,536,597</u>
Department Total By Fund				
110 General Fund	\$ 1,549,205	\$ 1,482,363	\$ 1,928,406	\$ 3,115,347
250 CD Block Fund	736,129	606,115	359,100	421,250
	<u>\$ 2,285,334</u>	<u>\$ 2,088,478</u>	<u>\$ 2,287,506</u>	<u>\$ 3,536,597</u>

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Community Development Director	1.00	1.00	1.00	1.00
Planning Manager	-	-	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Associate Planner	2.00	2.00	1.00	2.00
Building Inspector	3.80	3.00	3.00	3.00
Development Services Manager	-	-	1.00	1.00
Assistant Planner	1.00	1.00	2.00	2.00
Code Compliance Specialist	1.00	1.00	1.00	1.00
Conservation Analyst	-	0.20	-	-
Housing Program Specialist	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Account Clerk I	1.20	2.00	2.00	2.00
	<u>15.00</u>	<u>15.20</u>	<u>17.00</u>	<u>18.00</u>

Planning Division

The Ashland Planning Division is responsible for the maintenance of the Comprehensive Plan, developing and implementing new planning programs, including affordable housing programs, and the administration of the land use ordinance—an important component of the Ashland Municipal Code.

The Current Planning program is generally involved with processing applications for building permits and planning approvals. These range from simple sign or fence permits to complex zone changes, subdivisions as well as residential and commercial site plan reviews.

The Long-range Planning Program is project related, often involving multi-year projects. Generally, the projects fall into two broad categories: (1) those required for compliance with statewide planning goals and mandates, and (2) those that are local initiatives, either from the Planning Commission, City Council, or local citizen groups. These are frequently the most controversial projects that involve considerable staff resources. Some previously completed long range planning efforts include the City Parks and Open Space Plan, the development of a comprehensive Transportation Element as well as the adoption of Tree Preservation, Maximum Permitted House Size and Hillside Development ordinances.

To more effectively address the growing list of not only long range planning projects and customer service issues, but also the increased complexity of both planning and building submittal and review requirements, an associate planner and office manager position were included and approved as part of last year's 2005-2006 Annual Budget. Both positions, however, were put on hold pending the results and recommendations from an internal operational and organizational audit.

The Planning Division Operational and Organizational Review was completed and presented to the City Council in February 2006. The final report included over 80 recommendations and identified seven key priority areas, including staffing and organization. The report also noted that the current number of Council goals related to the Community Development Department was overly aggressive and beyond the ability of existing Department staffing levels to fulfill.

The recommendations of the report identified the need for approximately one to two additional planners for current land use application processing and answering general questions, and at least one or two additional planners for long range planning projects and comprehensive planning. Additionally, the report evaluated the need for the proposed Office/Development Services Manager position. Expanding the use of the Department's existing

electronic permitting system (i.e. Eden) particularly for planning approvals, coordinating the intake functions for building and planning, as well related efforts of Public Works, Fire and Utility Services, and evaluating and improving information and filing systems were just a few of the areas that the office manager would be responsible for. Consequently, the report was fully supportive of moving ahead and making the Office/Development Services Manager position permanent. In anticipation of filling both the associate planner and office manger positions as suggested in last year's 2005-2006 budget, the Council approved an increase in the Community Development fee in February 2006 to cover the costs of the two positions.

Based upon the recommendation of the Planning Division operational and organizational review, included in this year's budget is an Associate/Advanced Planner position. Because of the continuous level of current planning application activity, the Department has not accomplished as much long range planning and this has been an ongoing concern of the Council, Planning Commission and citizens. A refined work program would be developed for the position for the primary purpose of advancing the Council's list of long range strategic priorities and projects.

Lastly, an appropriation of up to \$1,500,000 has been identified that would be derived through incremental sales of city-owned land in the Strawberry Lane neighborhood area. Approximately \$215,000 will be used to reimburse the General Fund for acquisition of the "Grove" building, which is located off of East Main Street adjacent to the civic center. An additional \$110,000 would be expended on the recently approved land acquisition associated with some affordable homes near Clay Street. Similarly, the remaining funds could be used to purchase land or provide leverage for the development of additional affordable housing should the opportunity arise.

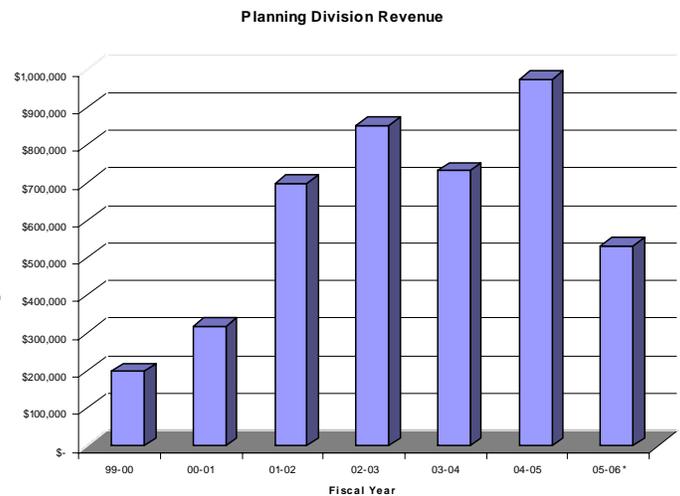
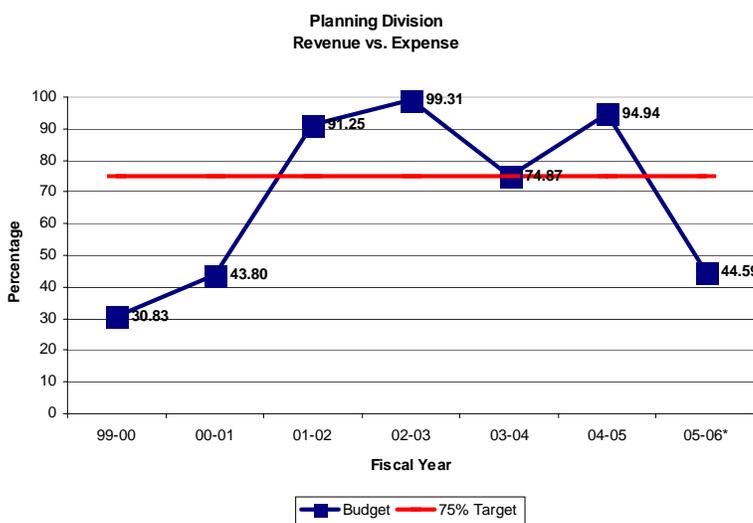
Significant Budget Changes

- Addition of 1.0 FTE – Long Range Planner
- Addition of approximately \$1,500,000 from City land sales for potential property acquisition related to the procurement of affordable housing.

community development department - planning division

GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 373,934	\$ 420,256	\$ 490,990	\$ 552,300
520 Fringe Benefits	187,869	185,237	260,300	253,947
Total Personal Services	561,803	605,492	751,290	806,247
Materials and Services				
601 Supplies	13,226	20,530	15,750	20,450
602 Rental, Repair, Maintenance	5,012	7,960	8,828	8,828
603 Communications	2,803	2,714	6,150	6,750
604 Contractual Services	58,057	11,815	110,000	134,335
605 Misc. Charges and Fees	197,411	200,764	241,777	280,431
606 Other Purchased Services	15,362	21,207	22,050	25,500
608 Commissions	2,906	1,699	3,750	3,750
610 Programs	6,292	5,490	31,300	27,300
Total Materials and Services	301,069	272,178	439,605	507,344
Capital Outlay				
704 Land	-	-	-	1,000,000
Total Capital Outlay	-	-	-	1,000,000
	\$ 862,872	\$ 877,670	\$ 1,190,895	\$ 2,313,591



* end of year estimates

Building Safety Division

The Building Safety Division provides full-service building inspection and fire/life safety plan review services for the development community. Responsibilities include inspection, plan review, enforcement and code interpretation for all locally adopted codes.

The Building Safety division provides continuing education to contractors and inspectors for required code change credit in all disciplines. State inspectors make routine visits to provide input and work with the division to provide an educational format in Southern Oregon.

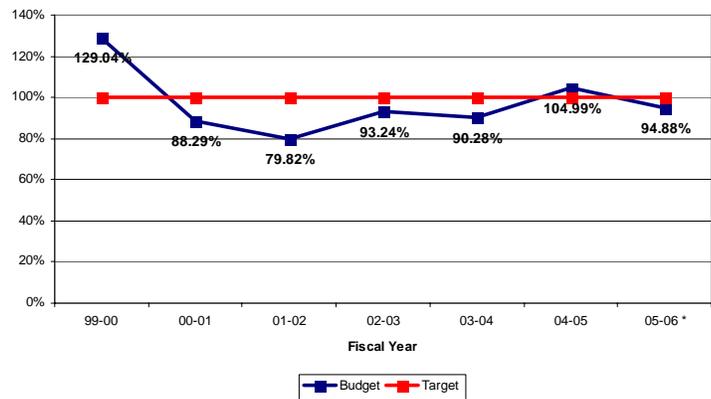
Ashland provides membership for the Oregon Electrical and Elevator Board and has membership on the Oregon Building Codes Structural Interpretation Committee. Effective March 2006, the division represents Oregon Building Officials and the City of Ashland on the policy committee for the Electric and Elevator Board. The division also provides staff support to the Ashland Appeals Board and Demolition Review Committee.

The statewide adoption of the International Building Code as the model code for Oregon and the adoption of the Low Rise Residential Code (April 1 2005) has required reevaluation of locally adopted appendices to the Chapter 15 provisions of the Ashland Municipal Code. The adoption of the International Existing Building Code is the result of this process to provide a basis for regulating potentially unsafe structures within the jurisdiction.

being proposed for review and adoption under the excavation master permit.

- Previous budgeted part time positions for inspection and plan review have been filled. Ashland now has three fire/life safety certified plans examiners providing all required review and inspection for building and fire code installations requiring permit.

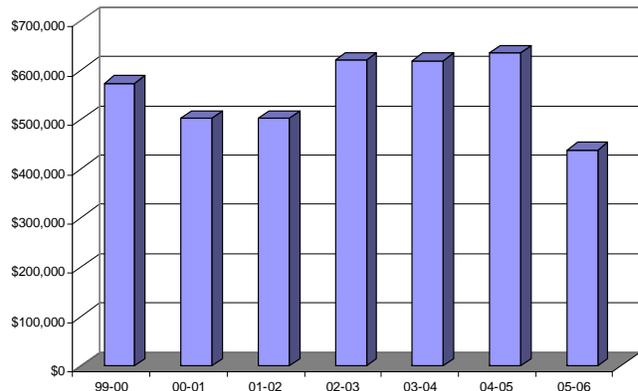
Building Division Revenue vs. Expense



Significant Budget Changes

- Commercial and mixed use construction continues to reflect need for contracted services in those projects which coincide with large volume of residential plan review and inspection. All plan review is supervised or provided by staff with engineering support from contract providers.
- As many utility services are now contract provided; the need for excavation permits which include utility corridors has become evident. Municipal code adoption of additional components of the new IBC family of codes (excavation and existing buildings) will provide the authority for the division to inspect these installations in cooperation with other departments serving utilities. Fees for electrical, mechanical, plumbing, and structural and now

Building Division Revenues



* end of year estimates

community development department - building safety division

GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION

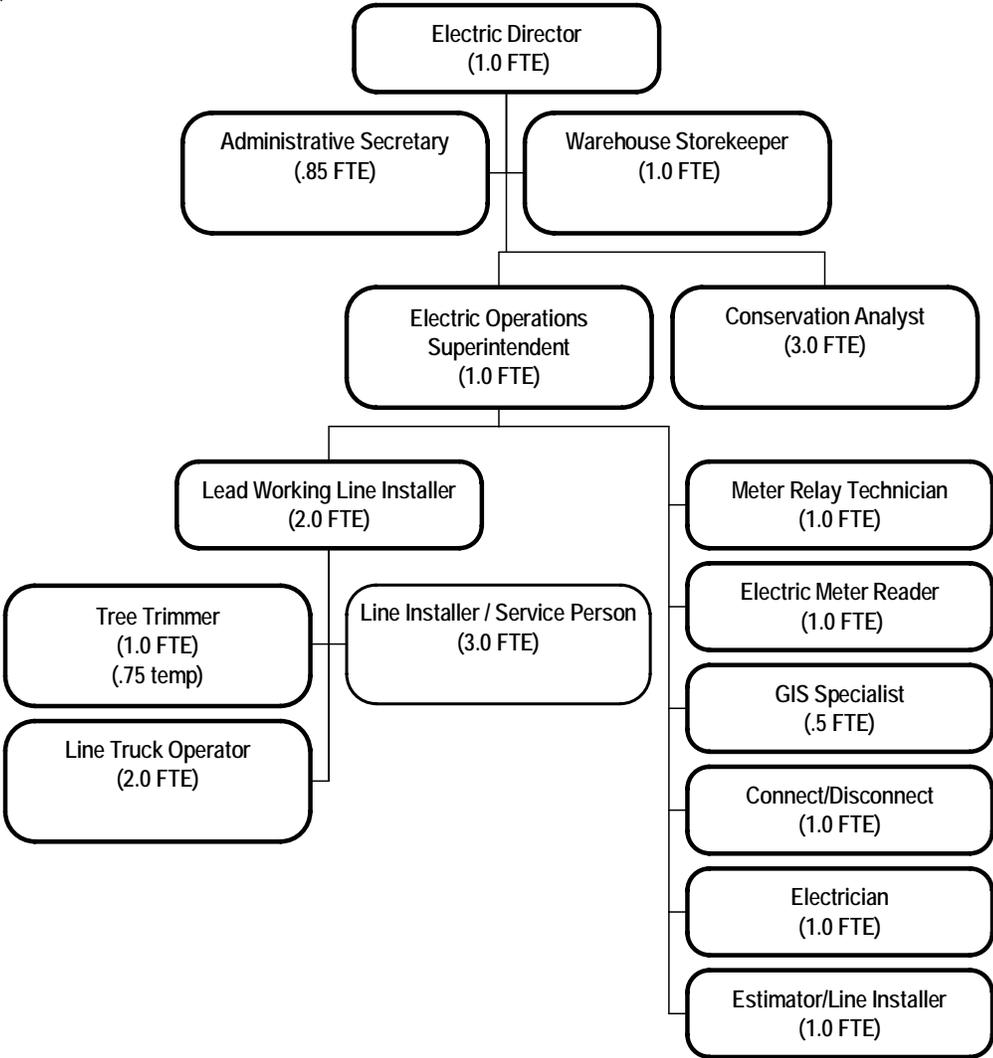
Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 316,766	\$ 274,828	\$ 304,500	\$ 327,000
520 Fringe Benefits	137,890	117,661	144,300	147,970
Total Personal Services	454,656	392,489	448,800	474,970
 Materials and Services				
601 Supplies	5,749	9,307	9,800	10,785
602 Rental, Repair, Maintenance	46,907	32,874	39,838	39,838
603 Communications	4,222	3,609	5,550	5,550
604 Contractual Services	11,661	42	35,000	36,050
605 Misc. Charges and Fees	158,756	162,204	190,723	226,328
606 Other Purchased Services	4,382	4,168	7,800	8,235
Total Materials and Services	231,677	212,204	288,711	326,786
	\$ 686,333	\$ 604,693	\$ 737,511	\$ 801,756

COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 COMMUNITY DEVELOPMENT DEPARTMENT
 COMMUNITY DEVELOPMENT BLOCK GRANT DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 250				
Personal Services				
510 Salaries and Wages	\$ 30,504	\$ 18,977	\$ 21,400	\$ 22,485
520 Fringe Benefits	14,647	10,294	12,200	13,000
Total Personal Services	45,151	29,271	33,600	35,485
Materials and Services				
601 Supplies	173	-	1,000	1,000
602 Rental, Repair, Mtc.	16,841	-	-	-
604 Contractual Services	17	6,500	7,900	3,050
606 Other Purchased Services	1,898	1,466	5,000	3,500
609 Grants	672,049	568,877	311,600	378,215
Total Materials and Services	690,978	576,844	325,500	385,765
	\$ 736,129	\$ 606,115	\$ 359,100	\$ 421,250

electric department

21.1 FTE



Electric Overview

The Electric Departments is composed of two divisions:
Electric and Conservation.

Each division works cooperatively to support each other and provide good customer service to both the citizens of Ashland and other City Departments. Each division tries to efficiently manage and share resources to the maximum extent possible to ensure that Department and Division goals are achieved.

ELECTRIC DEPARTMENT

<u>Description</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Department Total By Function				
500 Personal Services	\$ 1,756,871	\$ 1,776,030	\$ 1,920,650	\$ 2,052,364
600 Materials and Services	9,098,136	9,361,776	10,335,957	11,102,241
700 Capital Outlay	689,179	587,971	556,000	790,000
800 Debt Service	22,337	-	-	-
	<u>\$ 11,566,523</u>	<u>\$ 11,725,777</u>	<u>\$ 12,812,607</u>	<u>\$ 13,944,605</u>
Department Total By Fund				
670 Water Fund	\$ 161,549	\$ 150,239	\$ 162,436	\$ 172,005
690 Electric Fund	11,404,974	11,575,538	12,650,171	13,772,600
	<u>\$ 11,566,523</u>	<u>\$ 11,725,777</u>	<u>\$ 12,812,607</u>	<u>\$ 13,944,605</u>

<u>Position Profile</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Electric Director	-	-	1.00	1.00
Electric & Telecommunications Director	1.00	1.00	-	-
Electric Op. Superintendent	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.50	0.85	0.85
Conservation Analyst	3.00	2.80	3.00	3.00
GIS Specialist	0.50	0.50	0.50	0.50
Leadworking Line Installer	2.00	2.00	2.00	2.00
Line Installer\Service Person	3.00	3.00	3.00	3.00
Line Truck Driver	2.00	2.00	2.00	2.00
Meter Repair/Relay Technician	1.00	1.00	1.00	1.00
Electric Meter Reader	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00
Connect/Disconnect	1.00	1.00	1.00	1.00
Grounds Person/Meter Reader	1.00	-	-	-
Warehouse/Storekeeper	1.00	1.00	1.00	1.00
Estimator/Line Installer	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00	1.00
Tree Trimmer/ Line Installer - Temp	0.50	0.75	0.75	0.75
Line Installer\Service Person - Temp	0.25	-	-	-
	<u>22.25</u>	<u>20.55</u>	<u>21.10</u>	<u>21.10</u>

Electric Division

The Electric Division is a public electrical utility with the responsibility of serving the public's needs for power, a responsibility the City has held since 1908. Power for the City of Ashland is purchased from the Bonneville Power Administration and the City-owned Hydro Plant, metered at distribution substations and dispersed through city-owned feeder and distribution lines, transformers and meters, for each customer. The Division is responsible for the engineering, construction and maintenance of the system for distribution of electrical energy. The Operations section of the Division works together with other city departments to provide additional services.

Some of those additional services are:

- Processing both electric and water connects and disconnects.
- Installing electrical facilities within areas of the Wastewater Treatment Plant, Water Treatment Plant, water pump stations, and other City facilities
- Provide and maintain back-up generation systems for facilities within city-owned buildings that are sensitive to outages.

The Division designs, constructs and maintains electrical transformers, overhead and underground power lines and meters for power and water consumption. Operations annually trims trees along 65 miles of overhead power lines to minimize outages during wind storms and maintains approximately 1,800 city-owned street lights. The Division also provides community services such as providing funding support for installing and removing holiday decorations, hanging banners and providing educational services.

The Electric Division operates the Reeder Gulch Hydro generator. This generator offsets our wholesale purchases from BPA by approximately \$190,000 a year.

Division Goals

- Continue to work on implementation of the Electric System Study and integrate these improvements into the City's Capital Improvement Program.
- Continue to work on the PUC (Public Utility Commission) utility line inspection and correction program.

- Continue to upgrade and improve the City's GIS mapping process for Electric facilities.
- Work to better integrate the underground of Electric as a part of the City's LID process.
- Contract for a study of the costs and benefits of implementing a Supervisory Control and Data Acquisition System (SCADA) for the City's Electric Utility.

Significant Budget Changes

- Increased BPA (Bonneville Power Administration) wholesale power costs and transmission effective October 2005
- Increased salary and benefit costs.
- Eliminate the BPA surcharge as BPA has moved away from using the Cost Recovery and Adjustment clauses (CRA's) during the Federal FY 07-09 period.
- A 10% rate increase which will result in a 2% net increase with the elimination of the BPA surcharge.
- One additional line installation position has been added to keep up with unmet work load issues.

ELECTRIC FUND
ELECTRIC DEPARTMENT
SUPPLY DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 690				
Materials and Services				
601 Supplies	\$ 40	\$ -	\$ -	\$ -
602 Rental, Repair, Maintenance	704	17,245	30,900	45,000
604 Contractual Services	16,617	605	-	-
605 Misc. Charges and Fees	225,500	231,240	290,841	312,504
606 Other Purchased Services	5,506,320	5,889,285	6,095,000	6,200,000
Total Materials and Services	5,749,181	6,138,375	6,416,741	6,557,504
Capital Outlay				
704 Improvements Other Than Bldgs.	13,241	7,222	-	-
Total Capital Outlay	13,241	7,222	-	-
Debt Service				
801 Debt Service - Principal	21,750	-	-	-
802 Debt Service - Interest	587	-	-	-
Total Debt Service	22,337	-	-	-
	\$ 5,784,759	\$ 6,145,597	\$ 6,416,741	\$ 6,557,504

ELECTRIC FUND
ELECTRIC DEPARTMENT
TRANSMISSION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 690				
Materials and Services				
602 Rental, Repair, Maintenance	\$ 5,031	\$ 2,100	\$ 3,600	\$ 3,600
606 Other Purchased Services	942,442	697,936	1,045,000	1,045,000
Total Materials and Services	947,473	700,036	1,048,600	1,048,600
	\$ 947,473	\$ 700,036	\$ 1,048,600	\$ 1,048,600

electric department - electric division

ELECTRIC FUND
ELECTRIC DEPARTMENT
DISTRIBUTION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 690				
Personal Services				
510 Salaries and Wages	\$ 1,045,623	\$ 1,075,921	\$ 1,142,850	\$ 1,233,600
520 Fringe Benefits	492,222	476,497	548,700	580,259
Total Personal Services	1,537,845	1,552,418	1,691,550	1,813,859
Materials and Services				
601 Supplies	30,612	32,269	43,428	45,100
602 Rental, Repair, Maintenance	314,304	239,924	321,920	339,316
603 Communications	9,659	19,007	15,200	14,500
604 Contractual Services	54,829	33,455	60,500	55,000
605 Misc. Charges and Fees	655,387	697,570	843,081	911,076
606 Other Purchased Services	74,876	92,199	75,500	90,000
610 Programs	3,525	2,658	5,000	4,000
612 Franchises	1,041,008	1,104,088	1,131,030	1,127,000
Total Materials and Services	2,184,200	2,221,169	2,495,659	2,585,992
Capital Outlay				
704 Improvements Other Than Bldgs.	675,938	580,749	556,000	790,000
Total Capital Outlay	675,938	580,749	556,000	790,000
	\$ 4,397,983	\$ 4,354,336	\$ 4,743,209	\$ 5,189,851



Conservation Division

The Conservation Division is responsible for operating the City's Air, Water, Recycling, and Energy Conservation Programs. The City's Water Conservation Program provides a free water audit consisting of free installation of low-flow showerheads and sink aerators, a review of irrigation and landscaping, and rebates for efficient toilets, dishwashers and washing machines. The Division works with the Ashland School District, Southern Oregon University, and Ashland businesses to increase the efficiency of their water usage. This division provides staff support for the City's Conservation Commission. The Electric Conservation programs include Residential Weatherization, Earth Advantage, Energy Smart Design, Appliance Efficiency, Wood Stove Rebate, Heat Pump Retrofit, the Renewable Energy Programs for Solar Water and Electric, and The Green Tag Program.

Strategic Plan Goals

- Continue to implement the City's new "Earth Advantage" program.
- Install a 60kw Community Solar System at 90 North Mountain Street.

Significant Budget Changes

- An additional \$500,000 has been added to the budget. The City Council has approved the application for \$500,000 to install a Community Solar System under the new year interest Clean Renewable Energy Bonds (CREB) as authorized by the Energy Policy Act of 2005.

electric department - conservation division

WATER FUND
ELECTRIC DEPARTMENT
CONSERVATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 70,020	\$ 71,981	\$ 68,400	\$ 63,200
520 Fringe Benefits	39,869	38,818	38,300	36,160
Total Personal Services	109,889	110,799	106,700	99,360
601 Supplies	171	623	800	800
602 Rental, Repair, Maintenance	5,713	5,647	5,790	5,790
603 Communications	138	120	500	500
605 Misc. Charges and Fees	26,400	19,480	24,046	40,955
606 Other Purchased Services	3,816	1,223	4,400	4,400
610 Programs	15,422	12,347	20,200	20,200
Total Materials and Services	51,660	39,440	55,736	72,645
	\$ 161,549	\$ 150,239	\$ 162,436	\$ 172,005

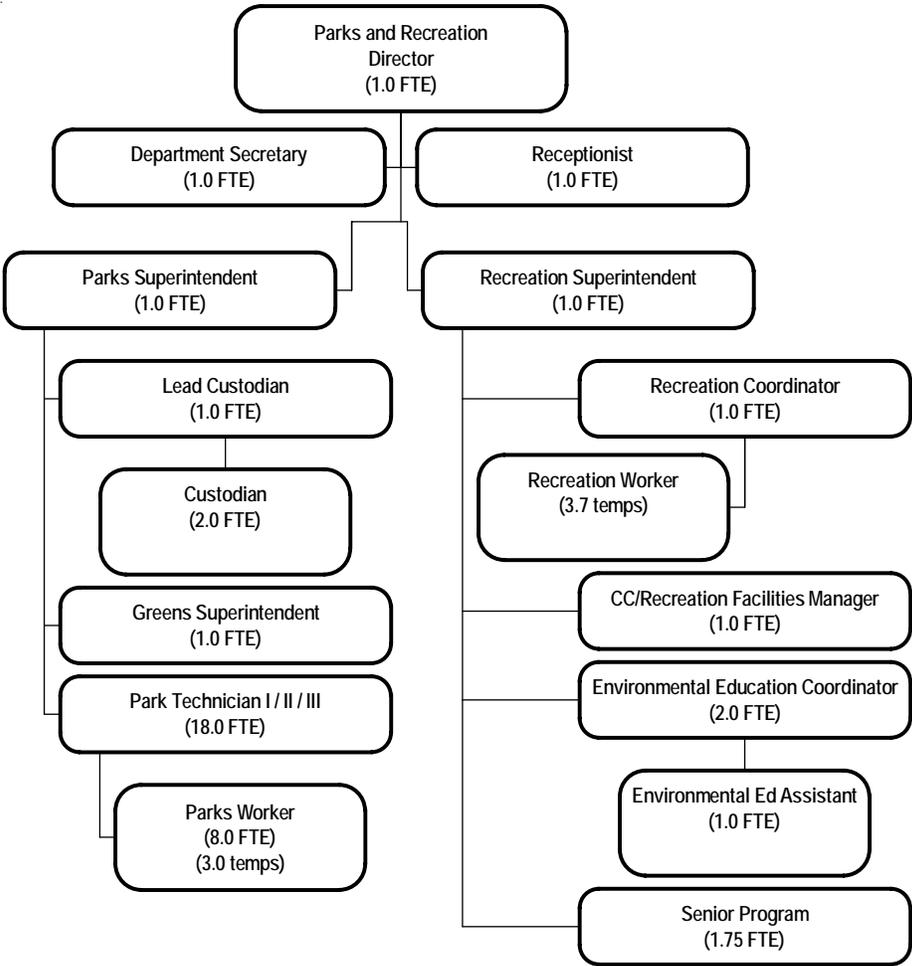
ELECTRIC FUND
ELECTRIC DEPARTMENT
CONSERVATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Fund# 690				
Personal Services				
510 Salaries and Wages	\$ 69,613	\$ 73,472	\$ 78,500	\$ 88,700
520 Fringe Benefits	39,524	39,342	43,900	50,445
Total Personal Services	109,137	112,814	122,400	139,145
Materials and Services				
601 Supplies	501	1,415	2,000	2,000
602 Rental, Repair, Maintenance	5,747	6,671	6,695	6,695
603 Communications	1,125	1,132	1,800	1,800
605 Misc. Charges and Fees	41,200	34,610	43,076	63,081
606 Other Purchased Services	12,901	12,695	11,500	9,674
608 Commissions	-	-	3,850	4,000
610 Programs	104,148	206,232	250,300	750,250
Total Materials and Services	165,622	262,756	319,221	837,500
	\$ 274,759	\$ 375,569	\$ 441,621	\$ 976,645



parks and recreation department

48.45 FTE



Overview

Ashland's Parks and Recreation system is comprised of 785 acres of parkland and a variety of recreational facilities. The Parks and Recreation Department is comprised of three divisions: the Parks Division, the Recreation Division, and the Golf Division. The Department's budgets are accounted for in three funds: the Parks and Recreation Fund, the Youth Activities Levy Fund, and the Parks Capital Improvement Fund.

In preparing the budget, the Department examines and makes decisions on ways to reduce costs and to improve efficiency in a manner that will not detract from core goals. The budget outlines the resources and expenditures that will be needed to accomplish these goals.

Parks and Recreation Mission Statement

The mission of the Ashland Parks and Recreation Department is to provide and promote recreational opportunities and to preserve and maintain public lands.

Departmental Goals

- Provide a high quality, efficient service level.
- Maintain and expand parks and recreational opportunities to meet the current and future needs of the community.
- Provide a positive experience to park guests and recreation participants.
- Provide opportunities for the community to participate in the decision making process concerning its parks and recreation system.

Budget Assumptions

- Budget will implement goals set by the Parks and Recreation Commission.
- The same level of service will be maintained related to performance measures.
- Tax revenue distribution between the City and Parks will be consistent with prior years.
- The Department will pay its full contribution to PERS.
- User fees will be used to help offset the cost of certain services provided.

- The Department will comply with all federal and state requirements.

Ashland Park Commission Goals for 2007

- Develop and implement a 5 year CIP and marketing plan for Oak Knoll Golf Course
- Continue the process of development at North Main Park property and Vogel park property. Implement a process of facility planning as new properties are purchased
- Address the upper duck pond water quality issues
- Review current parks and recreation facilities and evaluate all uses of land. Identify any changes in land for resource protection, enhancement, and use change
- Continue the development of a comprehensive approach toward the environmental maintenance standards and practices
- Update the Open Space Plan to identify properties that are no longer attainable or have been retained
- Evaluate Nature Center Staffing structure and recommend changes as needed
- Develop a succession plan for staff. Identify future staffing needs; implement in house training programs.

PARKS & RECREATION DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Department Totals by Function				
500 Personal Services	\$ 2,216,645	\$ 2,513,417	\$ 2,905,000	\$ 3,101,000
600 Materials and Services	3,314,306	3,596,026	4,044,400	4,233,311
700 Capital Outlay	503,847	335,560	655,100	664,000
800 Debt Service	21,738	18,735	14,000	10,500
	\$ 6,056,536	\$ 6,463,738	\$ 7,618,500	\$ 8,008,811

Department Total by Fund				
Parks and Recreation Fund	\$ 3,851,034	\$ 4,126,608	\$ 4,911,000	\$ 5,246,450
Youth Activities Levy Fund	1,972,496	2,095,000	2,386,000	2,431,361
Parks Capital Improvements Fund	233,006	242,130	321,500	331,000
	\$ 6,056,536	\$ 6,463,738	\$ 7,618,500	\$ 8,008,811

Position Profile	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Director	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00
Greens Superintendent	1.00	1.00	1.00	1.00
Recreation Superintendent	-	1.00	1.00	1.00
Recreation Supervisor	1.00	-	-	-
CC/Recreation Facilities Manager	1.00	1.00	1.00	1.00
Recreation Coordinator	-	1.00	1.00	1.00
Environmental Education Coordinator	1.60	1.60	2.00	2.00
Senior Program Director	-	-	0.80	0.80
Senior Center Specialist	-	-	0.70	0.70
Senior Center Info/Ref Specialist	-	-	0.25	0.25
Receptionist	1.00	1.00	1.00	1.00
Environmental Ed Assistant	0.80	1.60	1.00	1.00
Department Secretary	1.00	1.00	1.00	1.00
Lead Custodian	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	2.00	2.00
Park Worker	7.00	9.00	8.00	8.00
Park Technician I	6.00	5.00	5.00	5.00
Park Technician II	8.00	8.00	8.00	8.00
Park Technician III	3.00	5.00	5.00	5.00
Temps	-	6.70	6.70	6.70
	35.40	46.90	48.45	48.45

Parks Division

The Parks Division operates, maintains, constructs, and plans for park and recreational facilities within the system, including developing new parks and administering open space areas.

Division Goals

- Address upper duck pond water quality issues.
- Review current parks and recreation facilities and evaluate all uses of land.
- Update Open Space Plan by identifying properties that are no longer attainable and change status of properties accordingly.
- Develop new parks.

Significant Budget Changes

- There are no significant budget changes.

Future Budget Considerations

None.

Park Police / Patrol Section

PERSONNEL: 1.5 FTE / 3.0 Seasonal Positions

GOAL To provide a safe environment for people using the parks and recreation system.

DESIRED OUTCOME To provide a safe environment for people using the parks and recreation system.

RESOURCES PROVIDED

Labor, equipment, and supplies necessary to provide for policing and patrolling of the parks and recreation system.

INPUTS

- Number of citations
- Incidents of vandalism

PERFORMANCE MEASURES

- Public comments
- Number of compliments. Receive numerous compliments about the way the Park Patrol provides a safe environment for park users.
- Compliance with laws and regulations.

EFFICIENCY BUDGET – IMPACT

- 2001 – 2.0 FTE / 3.0 Seasonal Positions
- 2002 – 2.0 FTE / 3.0 Seasonal Positions
- 2003 – 2.0 FTE / 3.0 Seasonal Positions
- 2004 – 1.5 FTE / 3.0 Seasonal Positions
- 2005 – 1.5 FTE / 3.0 Seasonal Positions

PROGRAM / DIVISION SUMMARY

Key performance indicators are expected to remain constant for budget year 2006-2007. Currently, performance standards are being met. In future years, as new parklands are acquired, there will be a need to increase personnel in the patrol section. Currently, the Department provides the resources for one full-time police officer, one full-time community service officer (CSO), and the seasonal park patrol personnel. In future years, the Department may not have the resources to provide for the total cost of providing police coverage.

parks and recreation department - parks division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
PARKS DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Personal Services				
510 Salaries and Wages	\$ 1,160,490	\$ 1,333,544	\$ 1,295,000	\$ 1,370,000
520 Fringe Benefits	664,645	704,317	730,000	744,500
Total Personal Services	1,825,135	2,037,861	2,025,000	2,114,500
Materials and Services				
601 Supplies	100,250	97,729	45,500	46,000
602 Rental, Repair, Maintenance	541,823	584,158	636,000	677,900
603 Communications	14,453	13,185	13,000	18,600
604 Contractual Services	364,551	400,539	377,000	244,000
605 Misc. Charges and Fees	159,564	167,007	195,000	397,000
606 Other Purchased Services	17,087	23,858	29,500	38,250
Total Materials and Services	1,197,728	1,286,475	1,296,000	1,421,750
Capital Outlay				
702 Buildings	13,963	-	-	-
703 Equipment	4,328	39,705	125,000	50,000
704 Improvements	252,550	44,017	200,600	275,000
Total Capital Outlay	270,841	83,722	325,600	325,000
Debt Service				
801 Debt Service - Principal	12,446	13,204	6,000	6,000
802 Debt Service - Interest	1,662	868	1,000	1,000
Total Debt Service	14,108	14,072	7,000	7,000
	\$ 3,307,812	\$ 3,422,130	\$ 3,653,600	\$ 3,868,250

Forestry, Trails, and Natural Resources

GOALS

- To manage forest lands and natural resources using a multi-purpose approach that provides for a healthy ecosystem.
- To provide and manage a network of trails for recreational opportunities.
- To ensure that citizens are consistently satisfied with products and services provided.
- To use all available volunteer labor resources to help develop and maintain trails and land.

DESIRED OUTCOMES

- Manage for biological diversity of native plants and animals (mix of plant and animal vs. one single community).
- Preserve / improve wildlife habitat.
- Manage for environmental values (air and water quality, soil health).
- Provide for and manage recreational use.
- Continue to progress in reducing fire danger on parks-managed forest lands in cooperation with Ashland Fire Department.
- Continue to encourage and maintain a healthy ecosystem while incorporating multiple values of ecosystem health.
- Continue to expand trails opportunities by working with the Planning Department, AWTA, USFS, and others.
- Continue to improve trails for safety, access, water erosion mitigation, and ADA possibilities.
- Continue to provide and create functional and effective natural areas, and to obtain all necessary permits.
- Continue to provide services that will produce high levels of public satisfaction.

RESOURCES PROVIDED

Labor, equipment, and supplies to accomplish the goals, objectives, and desired outcomes of the division.

INPUTS

- Acres of forest land managed by department:
448 + 15 = 463
- Miles of trails maintained by department: 25

DIVISION PERFORMANCE MEASURES

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Projected 2006	Targeted 2007
Acres treated/retreated for fuel reduction	33.5	33.5	40	45	45	45
Number of piles burned/chipped	1,115	1,100+	1,100+	1,800	1,000	1,000
Miles of trail maintained	10	10+	10+	20	25	25
Number of reported injuries	-	-	-	1	-	-
Noxious weeds treated in acres	-	10	10	12	12	12
Weed abatement program in acres	-	-	-	-	17	17

Acres of new trail construction:

- 2001 – Addition to trail links
- 2002 – Addition to trail links
- 2003 – Addition to trail links
- 2004 – Addition to trail links
- Response time to problems – within 48 hours
- Customer satisfaction – Received positive feedback with many compliments and very few complaints

EFFICIENCY BUDGET – IMPACT

2001 – 3.5 FTE
 2002 – 3.5 FTE
 2003 – 3.5 FTE
 2004 – 3.5 FTE and over 500 hours of volunteer labor
 2005—3.5 FTE and over 500 hours of volunteer labor

DIVISION SUMMARY

Key performance indicators will focus on reduction of fire danger within the forestry interface, and on the development of new trails. Current performance standards are being met. In future years, a reduction in funding or the addition of future trails or forest interface lands added to the system without additional resources would create an inability to maintain the current level of services provided.

Horticulture

PERSONNEL: 2.0 FTE

Urban Forestry

GOAL To provide a functional, aesthetically pleasing, historically sensitive, and safe arboreal landscape within Ashland's park system.

DESIRED OUTCOMES

- To maintain trees within the urban setting in order that they will be functional, aesthetically pleasing, and safe to park users.
- To remove trees that become hazardous to park users.
- To provide parks which, though well-canopied with trees, are relatively safe for park users.

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Number of urban trees maintained
- Contracted pruning and removal
- In-house pruning and removal
- Number of new trees planted

Environmental Horticulture

GOAL To restore and enhance the functions of riparian and wildlife corridors, and to establish areas that control urban run-off, also serving as wildlife habitat.

DESIRED OUTCOMES

- To keep existing natural areas from degradation
- To plant appropriate species in order to enhance the effectiveness of natural area
- To control erosion
- To manage native species
- To control problematic non-native species
- To provide healthy, diverse, and functionally effective natural areas (including riparian corridors and swales), which not only provide habitat for wildlife and control erosion, but serve as

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Number of beds maintained
- Number of plants planted

Turf – Athletic and Park

GOAL To provide an aesthetically pleasing, healthy, and functional turf to different degrees for passive and active turf areas.

DESIRED OUTCOMES

- To implement appropriate turf management principles and schedules for maintaining turf areas.
- To maintain vigorous and healthy stands of turf that are safe and appropriate for park users.
- To mow in such a manner as to ensure healthy and safe turf areas.

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Regularly scheduled maintenance
- Mowing
- Inspections

Ornamental Horticulture

GOAL To provide the parks with seasonally colorful displays of flowers, fruit, and foliage.

DESIRED OUTCOMES

- To enhance the users’ appreciation of the parks environment
- To be historically sensitive regarding kinds and types of plants to use in our historic parks
- To integrate aspects of Environmental Horticulture with Ornamental Horticulture – e.g., to use plants (ornamental) that are used by wildlife

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Number of beds maintained
- Number of plants planted

EFFICIENCY BUDGET – IMPACT

2001 – 2.0 FTE
 2002 – 2.0 FTE
 2003 – 2.0 FTE
 2004 – 2.0 FTE

DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Current performance standards are being met. It is anticipated that the division will be increasing its workload in maintaining city areas with the additions of the Ashland Library grounds and the Highway 66 and Siskiyou Boulevard median strips, which will require additional resources that will increase the Department’s budget.

DIVISION PERFORMANCE MEASURES:

	2002	2003	2004	2005
Trees maintained	5,000	5,000	5,000	5,000
Contract pruning & removal	50	50	50	100
In-house pruning & removal	50	50	50	50
Number of new trees planted	100	100	100	100
Ornamental beds maintained	40	40	40	50
Number of plants planted	15,000	15,000	15,000	15,000
Acres mowed-athletic area	44	44	44	46

** Note: Above numbers are approximate **

- Inspections / Assessments
- Routine Maintenance Scheduling
- Customer Satisfaction:
 - Positive feedback, many compliments, few complaints



Recreation Division

The Recreation Division provides a variety of recreational and educational opportunities for all ages including aquatics and environmental education programs.

Division Goals

- Provide high quality recreation programs for the community at an affordable cost.
- Expand opportunities for recreational and educational activities.
- Establish appropriate fees based on direct cost of activities.
- Evaluate Nature Center staffing structure and recommend changes as needed.

Significant Budget Changes

\$20,000 added to expenditures and revenue for possible grant opportunities at the Nature Center.

PERSONNEL: 8.75 FTE

Parks and Recreation Community Facilities

PERSONNEL: 1.0 FTE

PROGRAM: Community Center Facilities

GOAL To provide facilities to enhance recreational opportunities and other social activities in the community.

DESIRED OUTCOMES/OBJECTIVES

- Provide facilities for community use that are clean and attractive
- Provide excellent customer service

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS:

- Building usage (Community Center, Pioneer Hall, The Grove, Senior Center)
- Picnic areas (Hillside, Butler Bandshell, Sycamore Grove, lawn areas, Cotton Memorial, Madrone, Brinkworth, Root Memorial)

PERFORMANCE MEASURES:

	2004/05	2005/06 estimated
Community Center Regular Users	15	15
Community Center One-Time Users	82	85
Pioneer Hall Regular Groups	8	8
Pioneer Hall One-Time Users	105	110
Hunter Park Building Regular Users	8	8
Hunter Park Building One-Time Users	9	8
Lithia Park Formal Reservations	78	80
Lithia Park Non-Formal Reservations	23	25
The Grove Regular Users	14	14
The Grove One-Time Users	27	33

PROGRAM SUMMARY:

Key performance indicators are expected to remain consistent over the next several budget years. Currently, performance standards are being met.

parks and recreation department - recreation division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
RECREATION DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Personal Services				
510 Salaries and Wages	\$ 102,567	\$ 160,108	\$ 400,000	\$ 466,000
520 Fringe Benefits	48,669	66,487	202,000	233,500
Total Personal Services	151,236	226,595	602,000	699,500
Materials and Services				
601 Supplies	6,057	15,625	69,500	43,000
602 Rental, Repair, Maintenance	8,761	24,243	32,000	38,500
603 Communications	674	633	5,900	10,100
604 Contractual Services	5,942	11,246	48,000	81,500
605 Misc. Charges and Fees	330	4,862	22,000	13,000
606 Other Purchased Services	-	75,895	8,000	73,100
606 Programs	34,829	-	75,000	-
Total Materials and Services	56,593	132,505	260,400	259,200
	\$ 207,829	\$ 359,099	\$ 862,400	\$ 958,700

Aquatics Facilities

PERSONNEL: 17 Seasonal

GOALS

- To achieve high customer satisfaction by providing and promoting a variety of recreational opportunities in aquatics.
- To provide instructional opportunities for young people to learn how to swim at an affordable cost.

DESIRED OUTCOMES

- To teach children to swim
- To provide a form of exercise that is safe and fun
- To provide the number of lifeguards required to meet safety standards
- To reduce or eliminate accidents
- To provide a clean and attractive facility
- To provide high level of customer satisfaction
- To achieve a passage rate of 70% or better for swim lessons

RESOURCES PROVIDED

Labor and supplies needed to accomplish goals, objectives, and desired outcomes.

INPUTS

- 25-yard outdoor swimming pool
- Open water swimming reservoir

PERFORMANCE MEASURES

- Number of recreational swimmers
- Number of lesson participants
- Percentage of passing swim lessons
- Accidents per season
- Compliments per season

Pool	2001	2002	2003	2004	2005
Recreational Swimmers	14,778	12,249	12,611	13,162	11,650
Lesson Participants	880	775	740	554	642
% Passing Lessons	75%	76%	80%	54%	56%
Accidents per Season	2	1	2	-	-
# of Seasonal Employees	20	16	14	17	17

* Reservoir closed in 2001

PROGRAM / DIVISION SUMMARY:

The key performance indicators for the program are expected to remain constant over the next several budget years. Currently we are meeting the standards, but a reduction in resources would reduce the ability for the program to maintain its standard, resulting in lower customer satisfaction and a potential for an unsafe aquatic environment.

Ice Rink Facilities

PERSONNEL: 8 Seasonal

GOAL To provide opportunities for ice skating at a clean and safe facility.

DESIRED OUTCOMES

- To provide a clean and attractive facility
- To reduce or eliminate accidents
- To provide a high level of customer satisfaction
- To provide a form of exercise that is safe and fun during the winter season
- To provide the appropriate number of rink guards to ensure patron safety

RESOURCES PROVIDED

Labor and supplies needed to accomplish goals, objectives, and desired outcomes.

Rink	2001	2002	2003	2004	2005
# of Admissions	15,842	15,685	12,389	12,069	12,299
Accidents per Season	4	4	1	0	0
# of Seasonal Employees	6	6	6	8	8

INPUTS

- 60' x 120' outdoor skating rink

PERFORMANCE MEASURES

- Number of admissions
- Accidents per season
- User feedback as measured by comment card

PROGRAM / DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Standards are currently being met. A reduction in resources would reduce the ability for the program to maintain its standards, resulting in lower customer satisfaction and a potential for an unsafe recreational facility.

Golf Division

The Golf Division operates, maintains, and constructs facilities and provides professional services for Oak Knoll Golf Course.

Division Goals

- Increase the overall use of the golf facility.
- Make needed course improvements.
- Increase customer satisfaction.
- Develop and implement a 5-year CIP and marketing plan.
- Continue to evaluate fees on a yearly basis.

Significant Budget Changes

Resources need to be invested in the course to meet performance standards. Investments will include:

- Upgraded irrigation system.
- Increased level of ongoing maintenance.

PERSONNEL: 2.0 FTE

GOAL To provide a full-service golf facility that will provide a quality golfing experience.

DESIRED OUTCOMES

- Increase the overall use of the golf facility.
- Make needed course improvements.
- Increase customer satisfaction.

RESOURCES PROVIDED

Labor, equipment, and supplies are provided to meet the goals and desired outcomes/objectives for the division.

Golf	2001	2002	2003	2004/05	2005/06
Total Rounds of Golf	24,848	22,375	22,757	18,392	19,000

INPUTS

- Rounds played
- Course revenues

PERFORMANCE MEASURES

- Increase/decrease in rounds played.
- Increase/decrease in revenues.
- Customer satisfaction. Numerous complaints about the condition of tee boxes and sand traps.

EFFICIENCY BUDGET – IMPACT

- 2001 – 2.0 FTE
- 2002 – 2.0 FTE
- 2003 – 2.0 FTE
- 2004 – 2.0 FTE
- 2005 – 2.0 FTE
- 2006 – 2.0 FTE

DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Currently, the division is not meeting performance standards in the areas of course maintenance and improvements. The obsolete irrigation system that at times cannot be adequately repaired is one of the primary reasons for the inability to meet performance standards. In order to meet performance standards, a significant amount of resources will need to be invested in the course as well as an increased level of ongoing maintenance.

parks and recreation department - golf division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
GOLF DIVISION

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Personal Services				
510 Salaries and Wages	\$ 110,863	\$ 114,797	\$ 123,000	\$ 127,000
520 Fringe Benefits	44,770	45,165	62,000	64,000
Total Personal Services	155,633	159,962	185,000	191,000
Materials and Services				
601 Supplies	16,052	6,860	9,900	9,900
602 Rental, Repair, Maintenance	71,610	75,860	98,100	100,100
603 Communications	865	552	700	700
604 Contractual Services	74,889	76,395	69,000	89,000
605 Misc. Charges and Fees	997	1,242	6,300	6,300
606 Other Purchased Services	7,717	10,137	11,000	11,000
Total Materials and Services	172,130	171,046	195,000	217,000
Capital Outlay				
Improvements	-	9,708	8,000	8,000
Total Capital Outlay	-	9,708	8,000	8,000
Debt Service				
801 Debt Service - Principal	6,435	4,290	5,000	2,500
802 Debt Service - Interest	1,195	373	2,000	1,000
Total Debt Service	7,630	4,663	7,000	3,500
	\$ 335,393	\$ 345,379	\$ 395,000	\$ 419,500

Youth Activities Levy Fund

By contractual agreement with the Ashland School District, the levy provides monies for a wide variety of extracurricular activities for students in the district's elementary, middle, and high schools. Of the fund's resources, \$131,000 is dedicated for the use of Ashland Parks and Recreation Department to offer recreational activities.

Fund Goals

- Provide the Ashland School District with the resources to offer a variety of extracurricular recreational activities.
- Enhance community recreational activities.

Significant Budget Changes

- In May 2004, voters approved a five-year levy generating an estimated \$2.1 million per year.

**YOUTH ACTIVITIES LEVY FUND
PARKS & RECREATION DEPARTMENT**

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Personal Services				
510 Salaries and Wages	\$ 71,878	\$ 70,730	\$ 78,000	\$ 82,000
520 Fringe Benefits	12,763	18,270	15,000	14,000
Total Personal Services	84,641	89,000	93,000	96,000
Materials and Services				
604 Contractual Services	1,887,855	2,006,000	2,293,000	2,335,361
Total Materials and Services	1,887,855	2,006,000	2,293,000	2,335,361
	\$ 1,972,496	\$ 2,095,000	\$ 2,386,000	\$ 2,431,361

Parks Capital Improvement Fund

This fund accounts for revenues from Interfund transfers and depreciation charges that are used for construction of parks and recreation facilities, for equipment acquisition and replacement, and other related purposes.

Fund Goals

- Replace vehicles and equipment as needed.
- Fund long-term development projects.

Significant Budget Changes

- There are no significant budget changes.

PARKS CAPITAL IMPROVEMENTS FUND
PARKS & RECREATION DEPARTMENT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Capital Outlay				
Equipment	\$ 117,326	\$ 100,339	\$ 143,000	\$ 156,000
Improvements	115,680	141,791	178,500	175,000
Total Capital Outlay	233,006	242,130	321,500	331,000
	\$ 233,006	\$ 242,130	\$ 321,500	\$ 331,000

Debt Service

The State of Oregon, Department of Revenue requires that due dates and amounts of Debt Service for General Obligation Bonds be listed in the budget document. The following table represents the General Obligation Debt for the City of Ashland, including the 2004 Telecommunication Bond that is backed by the Full Faith and Credit of the City of Ashland.

non-departmental activities

DEBT SERVICE

<u>City Component</u>	<u>Date Due</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Debt Service Fund					
1997 Flood Restoration Bonds - Principal Payment	December 1	\$ 65,000	\$ 65,000	\$ 70,000	\$ 75,000
1997 Flood Restoration Bonds - Interest Payment	December 1	16,409	15,552	13,871	3,392
1997 Flood Restoration Bonds - Interest Payment	June 1	15,253	13,870	12,366	1,760
2000 Flood & Fire Station Bonds - Principal Payment	June 1	120,000	120,000	125,000	130,000
2000 Flood & Fire Station Bonds - Interest Payment	December 1			18,061	14,843
2000 Flood & Fire Station Bonds - Interest Payment	June 1	164,483	158,483	18,061	14,843
2005 Refunding Series - Principal Payment		NA	NA		
2005 Refunding Series - Interest Payment	December 1			59,879	56,363
2005 Refunding Series - Interest Payment	June 1			56,363	56,363
Telecommunications Fund					
2004 Revenue Bonds - Interest Payment*	July 15	NA	NA	802,021	432,227
	January 15			432,227	432,227
Total General Obligation Debt Service		\$ 381,145	\$ 372,905	\$ 1,607,849	\$ 1,217,016

*These Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland

Interfund Loans

All interfund operating loans, which are not paid back by the end of the fiscal year, are budgeted in the following fiscal year. The loans shown here are for the Community Development Block Grant and Capital Improvement Funds to meet the appropriation level.

INTERFUND LOANS

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Other Financing Uses				
901				
General Fund	\$ -	\$ 215,000	\$ -	\$ -
CDBG	-	-	215,000	215,000
Airport	-	-	200,000	-
Capital Improvement Fund	-	-	-	530,000
Water Fund	2,275,000	120,000	1,000,000	-
Wastewater Fund	4,275,000	270,000	130,000	-
Electric Fund	375,000	-	-	-
Total City	\$ 6,925,000	\$ 605,000	\$ 1,545,000	\$ 745,000

Operating Transfer Out

Transfers from one fund to another are shown on this page as expenditures and also in each fund as revenues. The 2007 adopted column represents the normal recurring transfers.

OPERATING TRANSFERS OUT

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Other Financing Uses				
902 General Fund	\$ 133,500	\$ 43,833	\$ 500	\$ 500
Capital Improvements Fund:	-	141,500	-	-
S.D.C. - Parks	311,000	-	321,829	335,434
Operations	-	-	-	570,000
Wastewater Fund	-	-	540,000	-
Electric Fund	-	200,000	960,000	-
Cemetery Trust Fund	6,893	12,360	14,400	19,000
Total City	451,393	397,693	1,836,729	924,934
Parks and Recreation Funds:				
Parks Division	70,000	50,000	125,000	110,000
Total Parks	70,000	50,000	125,000	110,000
	\$ 521,393	\$ 447,693	\$ 1,961,729	\$ 1,034,934

Operating Contingencies

In general, operating contingencies meet policy requirements. Total contingencies have decreased \$1,092,544 due to AFN having \$1 million in Contingencies in the 2006 amended budget. During 2004 and 2005 no monies are shown as being spent from the contingencies. Instead, a transfer of appropriations by resolution moves the contingency to the appropriation category where actual expenditures are incurred.

OPERATING CONTINGENCIES

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
905 General Fund	\$ -	\$ -	\$ 289,274	\$ 400,000
CDBG Fund	-	-	-	-
Street Fund	-	-	145,000	153,000
Airport Fund	-	-	5,000	5,000
Capital Improvements Fund	-	-	-	50,000
Debt Service Fund	-	-	-	-
Water Fund	-	-	185,000	152,000
Wastewater Fund	-	-	160,000	149,000
Electric Fund	-	-	386,270	381,000
Telecommunications Fund	-	-	1,140,000	100,000
Central Services Fund	-	-	150,000	171,000
Insurance Services Fund	-	-	100,000	32,000
Equipment Fund	-	-	175,000	42,000
Cemetery Trust Fund	-	-	-	-
Total City	-	-	2,735,544	1,635,000
Parks and Recreation Fund	-	-	35,000	35,000
Total Parks	-	-	35,000	35,000
Total	\$ -	\$ -	\$ 2,770,544	\$ 1,670,000

Unappropriated Ending Fund Balance

Budgeted Unappropriated Ending Fund Balance is up \$4,937,764 or 30%. The increases are due to anticipated financings for future construction projects such as proposed financing of Fire Station #2 with construction in future years starting in 2007. The trend toward minimal actual balances will continue as the City pays for capital projects.

UNAPPROPRIATED ENDING FUND BALANCE

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
909 General Fund	\$ 1,755,145	\$ 2,093,388	\$ 1,051,981	\$ 1,047,023
Community Block Grant Fund	33,018	(8,492)	-	-
Street Fund:				
S.D.C. - Storm Drain	(148,867)	(86,052)	(203,073)	(9,063)
S.D.C. - Transportation	1,337,334	1,783,694	1,390,584	1,933,100
Bond Proceeds				4,000,000
General Operations	(872,621)	(511,613)	(454,438)	384,729
Airport Fund	218,377	122,942	37,660	12,382
Capital Improvements Fund:				
S.D.C. Parks	238,936	355,926	459,859	(287)
Open Space	220,717	437,232	506,170	537,117
Operations	(62,797)	131,396	2,643,164	1,143,698
Debt Service Fund	433,278	423,842	569,205	148,902
Water Fund:				
S.D.C. - Reimbursements	645,586	828,041	1,031,518	239,722
S.D.C. - Improvements	1,624,947	1,565,897	162,097	645,971
Bond Proceeds				3,000,000
General Operations	2,732,215	4,064,293	965,273	1,515,615
Wastewater Fund:				
S.D.C. - Reimbursements	739,282	1,062,163	1,365,737	945,015
S.D.C. - Improvements	418,409	588,476	281,202	642,806
Bond Proceeds				-
General Operations	383,433	4,013,541	2,253,029	1,447,618
Electric Fund	1,539,766	2,527,430	1,405,027	1,185,892
Telecommunications Fund	62,636	898,750	70,187	217,611
Central Services Fund	569,013	185,137	10,000	92,793
Insurance Services Fund	934,499	1,036,331	417,936	492,028
Equipment Fund	1,224,311	1,489,055	856,499	618,799
Cemetery Trust Fund	684,476	702,629	699,876	735,212
Total City	14,711,093	23,704,006	15,519,493	20,976,683
Parks & Recreation Fund	1,558,332	1,621,679	993,667	667,250
Ashland Youth Activities Fund	122,588	103,733	125,306	-
Parks Capital Improvement Fund	300,331	207,375	112,569	44,866
Total Parks and Recreation Funds	1,981,251	1,932,787	1,231,542	712,116
	\$ 16,692,344	\$ 25,636,793	\$ 16,751,035	\$ 21,688,799
Reserved or Restricted	\$ 7,161,615	\$ 8,689,687	\$ 6,681,111	\$ 13,310,523
Operating	9,530,729	16,947,106	10,069,924	8,378,276
	\$ 16,692,344	\$ 25,636,793	\$ 16,751,035	\$ 21,688,799



Resources and Long-Term Plan

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Insurance Services Fund	4-52
Equipment Fund	4-56
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resources and long-term plan

RESOURCE SUMMARY	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues:					
Taxes	\$ 15,569,116	\$ 16,001,016	\$ 17,139,046	\$ 16,689,116	\$ 18,751,882
Licenses and Permits	1,156,244	1,489,379	1,682,463	923,350	1,713,541
Intergovernmental Revenues	3,495,984	3,378,974	2,671,355	2,368,495	3,637,810
Charges for Services	30,517,820	31,294,280	33,601,989	33,105,076	34,603,977
Systems Development Charges	1,491,451	1,839,775	1,607,000	1,291,423	1,515,900
Fines and Forfeitures	120,749	133,170	152,440	152,440	157,000
Assessment Payments	170,859	222,408	303,000	298,030	252,000
Interest on Investments	258,454	553,348	451,279	673,983	703,300
Miscellaneous Revenues	1,744,266	530,129	565,379	428,504	1,642,400
Total Revenues	54,524,943	55,442,479	58,173,951	55,930,417	62,977,810
Budgetary Resources:					
Working Capital Carryover	18,199,957	16,692,344	24,433,321	25,636,795	19,154,800
Other Financing Sources:					
Bond & Bank Loan Proceeds	375,000	15,500,000	4,700,000	-	16,647,100
Interfund Loan	12,825,000	7,530,000	1,945,000	920,000	745,000
Operating Transfers In	521,393	447,693	1,961,729	1,269,297	1,034,934
Total Budgetary Resources	31,921,350	40,170,037	33,040,050	27,826,092	37,581,834
Total Resources	\$ 86,446,293	\$ 95,612,515	\$ 91,214,001	\$ 83,756,510	\$ 100,559,644

	2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget
\$	19,384,475	\$ 17,696,035	\$ 18,540,050	\$ 17,598,775	\$ 17,387,050
	1,799,000	1,889,000	1,983,000	2,082,000	2,186,000
	4,052,400	2,466,300	3,078,100	5,633,000	2,774,900
	36,180,300	38,075,915	40,086,476	41,943,665	43,898,273
	1,555,900	1,607,800	1,661,400	1,852,800	1,918,100
	165,000	173,000	182,000	191,000	201,000
	102,000	102,000	102,000	102,000	102,000
	600,000	611,800	640,700	679,600	688,600
	484,620	420,260	431,920	442,920	453,920
	64,323,695	63,042,110	66,705,646	70,525,760	69,609,843
	23,358,799	11,273,166	14,293,080	13,531,499	15,847,792
	3,391,849	6,876,703	1,611,179	4,442,624	1,592,066
	-	-	-	-	-
	596,173	569,446	569,946	495,115	472,200
	27,346,821	18,719,315	16,474,205	18,469,238	17,912,058
\$	91,670,516	\$ 81,761,425	\$ 83,179,851	\$ 88,994,998	\$ 87,521,901

long-term plan fund totals

FUND TOTALS	2004	2005	2006	2006	2007
	Actual	Actual	Amended	Estimate	Adopted
General Fund	\$ 12,976,868	\$ 13,662,133	\$ 14,508,934	\$ 13,999,934	\$ 16,843,770
Community Development Block Grant Fund	769,147	597,623	574,100	128,692	636,250
Street Fund	6,509,317	4,336,047	5,079,055	4,614,458	11,927,752
Airport Fund	508,562	1,412,740	383,767	330,042	164,087
Capital Improvements Fund	1,005,376	1,098,479	5,344,574	2,112,250	6,769,119
Debt Service Fund	1,350,957	1,270,416	1,594,069	999,640	1,805,072
Water Fund	11,361,652	11,706,730	11,815,685	11,332,088	15,445,296
Wastewater Fund	10,371,146	10,254,421	11,036,843	10,770,460	9,540,802
Electric Fund	13,319,740	14,302,968	15,401,468	14,973,572	15,339,492
Telecommunications Fund	9,665,885	18,371,484	5,286,337	4,506,711	2,097,454
Central Services Fund	5,554,234	5,233,981	6,129,470	5,923,932	5,922,861
Insurance Services Fund	1,732,616	1,532,825	1,534,999	1,640,834	1,585,319
Equipment Fund	2,521,637	2,671,155	2,800,382	2,862,069	2,862,230
Cemetery Trust Fund	691,369	714,989	714,276	739,380	754,212
Total by Fund	78,338,506	87,165,991	82,203,959	74,934,063	91,693,717
Parks and Recreation Fund	5,479,366	5,798,287	6,064,667	5,980,601	6,058,700
Ashland Youth Activities Levy Fund	2,095,084	2,198,733	2,511,306	2,408,361	2,431,361
Parks Capital Imp Fund	533,337	449,505	434,069	433,488	375,866
Total Parks	8,107,787	8,446,525	9,010,042	8,822,450	8,865,927
Grand total	\$ 86,446,293	\$ 95,612,515	\$ 91,214,001	\$ 83,756,510	\$ 100,559,644

	2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget
\$	16,279,223	\$ 17,053,761	\$ 17,979,461	\$ 18,624,661	\$ 19,419,861
	214,900	221,000	221,000	221,000	221,000
	12,406,466	9,559,366	7,837,666	7,900,946	6,069,646
	309,882	416,310	283,810	1,500,310	222,810
	5,418,328	2,229,755	2,787,509	3,140,263	3,356,148
	2,442,999	2,957,637	3,384,579	3,607,540	3,836,312
	10,982,527	7,541,033	6,931,807	8,795,563	8,929,091
	8,465,439	8,526,279	9,304,610	9,103,892	7,931,289
	14,828,192	15,459,841	16,481,090	17,917,239	19,087,588
	1,796,311	1,728,524	1,838,700	1,979,264	2,152,237
	6,268,793	6,474,063	6,603,463	6,650,863	6,608,163
	1,186,028	1,202,028	1,232,028	1,277,028	1,338,028
	2,113,799	2,119,899	2,167,899	2,259,899	2,401,899
	772,512	790,812	809,112	827,412	845,712
	83,485,400	76,280,309	77,862,735	83,805,882	82,419,785
	5,532,250	5,334,250	5,170,250	5,042,250	4,955,250
	2,506,000	-	-	-	-
	146,866	146,866	146,866	146,866	146,866
	8,185,116	5,481,116	5,317,116	5,189,116	5,102,116
\$	91,670,516	\$ 81,761,425	\$ 83,179,851	\$ 88,994,998	\$ 87,521,901



General Fund Narrative

Ashland's diverse tax revenues are emphasized in this General Fund budget with five classifications of taxes, none bearing more than 29 percent of total taxes. Taxes represent 57 percent of the adopted resources, with current property taxes and electrical utility users tax each comprising 16 percent of the total. Highlighted below are significant resource items.

Current Property Taxes. This is the City portion of the City of Ashland's permanent tax rate as defined by Measure 50. The permanent tax rate is shared between the General and the Parks and Recreation fund.

Electric Utility Users Tax. The Electric Utility Users Tax is equal to 25 percent of the electric bill.

Cable TV Franchise. The 5 percent franchise tax on cable TV is split, with 70 percent going to the General Fund and the balance to the Street Fund. Fifty-seven percent of the General Fund tax is dedicated to support the public access TV channel with Southern Oregon University. The City has negotiated a 75-cent per account Public Education and Government (PEG) access fee. This fee is dedicated to the public access channel.

Electric Franchise. The electric franchise fee is equal to 10 percent of electric revenues.

Natural Gas Franchise. The total franchise fee as shown in this budget is 5 percent of the gas utility's gross receipts. The fee is projected to increase with growth.

Telephone Franchise. This line item is expected to stabilize in the following years after an audit of and settlement with Qwest.

Water Franchise. The Water Franchise fee is equal to 5 percent of water revenues.

Hotel-Motel Tax. Included in this document is a 5% increase in the total Hotel-Motel Tax over the present budget. The increase over the budget is due to the increase in rates imposed by the Hotel-Motel industry. Hotel-Motel Tax collections are projected to continue to grow.

Planning and Zoning Fees. The adopted budget includes increased planning fees over the next three years to better balance the costs associated with development with those planning costs that should be paid for by users other than the general property tax payer. The staff recommends that planning fees be increased again in the future.

State Liquor Tax, Cigarette Tax, and State Revenue Sharing. Estimates are based on per capita information compiled by the League of Oregon Cities. Total Intergovernmental Revenues have leveled off and are trended to increase proportionately with population growth.

Ambulance Revenues. Ambulance revenues are based on transports consistent with prior years.

Sale of Land. A one time sale of land (Strawberry property) is budgeted in 2007.

Long-Term Assumptions

- Property assessed valuation growth will be 3% plus new construction of 2%.
- Property tax rate will not exceed \$1.70690 City, \$2.09 Parks, \$3.9747 combined. (Total authorized is \$4.29).
- Electric Utility Users Tax and Utility Franchise revenue will increase an average of 2% in addition to applicable rate increases.
- Natural gas franchise revenue will increase 2% on average.
- Telephone Franchise revenue will increase 5% on average.
- Water franchise revenue will increase 2% on average.
- Wastewater franchise revenue will increase 2% on average.
- Transit occupancy revenue will increase 5% on average.
- Planning fees will increase to provide approximately 75% of Planning Department related costs.
- Building permits and fees will increase to provide approximately 100% of Building Department related costs.
- Intergovernmental revenues will grow at 5% on average.
- Court fees will grow at 2% on average.
- Ambulance revenues will grow each year per transports but may be limited by federal restrictions.
- The City will comply with Federal and State requirements.

general fund resources

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 1,715,220	\$ 1,755,145	\$ 1,329,184	\$ 1,311,419
Taxes				
Property Taxes				
Current	2,071,096	2,180,490	2,611,200	2,887,760
Prior	98,938	85,064	99,240	97,800
Electric Utility User Tax	2,102,550	2,277,178	2,431,715	2,648,800
Franchises	1,985,361	1,982,757	2,201,614	2,417,800
License	162,357	153,761	185,530	176,100
Hotel/Motel Tax	1,309,013	1,390,212	1,442,000	1,514,100
410 Total Taxes	7,729,315	8,069,462	8,971,299	9,742,360
Licenses and Permits				
Planning and Zoning Fees	650,527	877,505	937,019	869,710
Building Permits	505,717	611,874	745,444	760,831
Fire Permits	-	-	-	83,000
420 Total Licenses and Permits	1,156,244	1,489,379	1,682,463	1,713,541
Intergovernmental Revenues				
Federal	88,955	62,146	220,151	360,000
State	463,255	405,080	455,496	503,994
430 Total Intergovernmental	552,210	467,227	675,647	863,994
Charges for Services				
Police	172,543	193,128	177,543	187,000
Court	376,620	331,761	334,956	337,150
Fire and Rescue	798,853	963,065	699,297	926,800
Cemetery	45,959	37,969	54,559	52,656
Planning Division Services	80,217	97,577	103,000	125,000
Building Division Services	114,848	25,679	25,000	25,000
Rent	1,124	1,033	1,020	850
440 Total Charges for Services	1,590,164	1,650,210	1,395,375	1,654,456
Fines				
Court Fines	120,749	133,170	152,440	157,000
450 Total Fines	120,749	133,170	152,440	157,000
Interest on Investments				
Interest on Pooled Investments	18,654	50,929	35,525	60,000
470 Total Interest on Investments	18,654	50,929	35,525	60,000

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Miscellaneous Revenues				
Sale of Land	-	-	-	1,000,000
Donations	25,581	32,456	-	105,000
Miscellaneous Income	21,353	1,791	37,601	2,000
Notes Receivable Payments	40,487	-	-	-
480 Total Miscellaneous Revenues	87,421	34,247	37,601	1,107,000
Other Financing Sources				
Interfund Loan	-	-	215,000	215,000
Operating Transfers In:				
From Cemetery Trust	6,893	12,360	14,400	19,000
490 Total Other Financing Sources	6,893	12,360	229,400	234,000
Total General Fund	\$ 12,976,870	\$ 13,662,128	\$ 14,508,934	\$ 16,843,770

general fund long-term plan

GENERAL FUND #110	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 7,729,315	\$ 8,069,464	\$ 8,971,299	\$ 8,416,876	9,742,360
Licenses and Permits	1,156,244	1,489,379	1,682,463	923,350	1,713,541
Intergovernmental Revenue	552,210	467,227	675,647	672,638	863,994
Charges for Services	1,590,162	1,650,211	1,395,375	1,524,742	1,654,456
Fines and Forfeitures	120,749	133,170	152,440	152,440	157,000
Interest on Pooled Investments	18,654	50,929	35,525	52,907	60,000
Miscellaneous Revenues	87,421	34,247	37,601	141,121	1,107,000
Interfund Loan	-	-	215,000	-	215,000
Operating Transfers In	6,893	12,360	14,400	22,468	19,000
Total Revenues	11,261,648	11,906,987	13,179,750	11,906,542	15,532,351
Expenditures					
Administration	93,781	98,208	107,865	107,865	253,780
Administration - Senior Program - Personal Services	86,117	82,264	-	-	-
Administration - Senior Program - Materials & Services	30,061	32,373	-	-	-
Administrative Services - Municipal Court - Personal Services	214,756	237,464	272,030	267,819	290,350
Administrative Services - Municipal Court - Materials & Services	70,890	59,635	91,507	89,000	104,685
Administrative Services - Social Services Grant	118,669	107,622	112,000	110,000	115,360
Administrative Services - Economic and Cultural Grants	406,800	445,600	475,970	475,186	504,650
Administrative Services - Miscellaneous	3,746	13,633	41,000	41,000	7,000
Administrative Services - Band - Personal Services	3,662	3,657	3,811	3,800	4,009
Administrative Services - Band - Materials & Services	39,756	42,339	55,869	55,000	57,545
Police - Personal Services	2,903,252	3,055,478	3,361,690	3,205,190	3,612,095
Police - Materials & Services	1,160,572	1,178,046	1,474,219	1,444,735	1,713,679
Police - Capital Outlay	14,652	331	-	-	-
Fire and Rescue - Personal Services	2,984,383	2,995,158	3,550,486	3,428,337	3,566,551
Fire and Rescue - Materials & Services	1,134,441	1,104,975	1,218,966	1,187,645	1,295,821
Fire and Rescue - Capital Outlay	-	130,483	280,877	251,106	400,000
Public Works - Cemetery - Personal Services	145,103	128,369	145,300	145,300	183,887
Public Works - Cemetery - Materials & Services	117,719	100,354	137,183	130,000	144,488
Public Works - Cemetery - Capital Outlay	10,657	11,556	27,000	23,333	27,000
Community Development - Planning - Personal Services	561,803	605,492	751,290	688,000	811,247
Community Development - Planning - Materials & Services	301,069	272,178	439,605	399,000	507,344
Community Development - Planning - Capital Outlay	-	-	-	-	1,000,000
Community Development - Building - Personal Services	454,656	392,489	448,800	400,000	469,970
Community Development - Building - Materials & Services	231,677	212,204	288,711	235,700	326,786
Interfund Loan	-	215,000	-	-	-
Operating Transfers Out	133,500	43,833	500	500	500
Operating Contingency	-	-	172,274	-	400,000
Total Expenditures	11,221,722	11,568,741	13,456,953	12,688,516	15,796,747
Excess (Deficiency) of Revenues over Expenditures	39,926	338,246	(277,203)	(781,974)	(264,396)
Working Capital Carryover	1,715,220	1,755,146	1,329,184	2,093,392	1,311,419
Ending Fund Balance	\$ 1,755,146	\$ 2,093,392	\$ 1,051,981	\$ 1,311,419	\$ 1,047,023
Fund Balance Policy Requirement	1,196,040	1,221,433	1,151,417	1,191,000	1,553,000
Fund Balance and Contingency	1,755,143	2,093,392	1,224,255	1,311,419	1,447,023
Excess (Deficiency)	559,103	871,959	72,838	120,419	(105,977)

general fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
10,079,000	10,583,000	11,112,000	11,226,000	11,787,000	Calculated	105.0%
1,799,000	1,889,000	1,983,000	2,082,000	2,186,000	Calculated	105.0%
899,000	935,000	972,000	1,011,000	1,051,000	Calculated	104.0%
1,737,000	1,824,000	1,915,000	2,011,000	2,112,000	Calculated	105.0%
165,000	173,000	182,000	191,000	201,000	Calculated	105.0%
63,000	66,000	69,000	72,000	76,000	Calculated	105.0%
75,000	79,000	83,000	87,000	91,000		105.0%
-	-	-	-	-		
15,200	15,700	16,200	16,700	16,700		
14,832,200	15,564,700	16,332,200	16,696,700	17,520,700		
149,000	153,000	158,000	163,000	168,000		103.0%
-	-	-	-	-		105.0%
-	-	-	-	-		103.0%
295,430	310,000	326,000	342,000	359,000		105.0%
108,000	111,000	114,000	117,000	121,000		103.0%
119,000	123,000	127,000	131,000	135,000		103.0%
520,000	536,000	552,000	569,000	586,000	Calculated 33.34% of Hotel Tax	103.0%
7,000	7,000	7,000	7,000	7,000	Flat	100.0%
4,000	4,000	4,000	4,000	4,000		105.0%
59,000	61,000	63,000	65,000	67,000		103.0%
3,824,632	4,016,000	4,217,000	4,428,000	4,649,000		105.0%
1,765,000	1,818,000	1,873,000	1,929,000	1,987,000		103.0%
-	-	-	-	-		100.0%
3,660,700	3,844,000	4,036,000	4,238,000	4,450,000		105.0%
1,335,000	1,375,000	1,416,000	1,458,000	1,502,000		103.0%
400,000	400,000	400,000	400,000	400,000		100.0%
194,400	204,000	214,000	225,000	236,000		105.0%
149,000	153,000	158,000	163,000	168,000		103.0%
27,000	27,000	27,000	27,000	27,000		100.0%
819,000	860,000	903,000	948,000	995,000		105.0%
523,000	539,000	555,000	572,000	589,000		103.0%
-	-	-	-	-		
493,500	518,000	544,000	571,000	600,000		105.0%
337,000	347,000	357,000	368,000	379,000		103.0%
-	-	-	-	-		
500	500	500	500	500	\$500 to Cemetery Trust per Charter	
445,000	467,000	490,000	501,000	526,000		
15,235,162	15,873,500	16,541,500	17,226,500	17,955,500		
(402,962)	(308,800)	(209,300)	(529,800)	(434,800)		
1,447,023	1,489,061	1,647,261	1,927,961	1,899,161	Assumes contingency is not used	
\$ 1,044,061	\$ 1,180,261	\$ 1,437,961	\$ 1,398,161	\$ 1,464,361		
1,483,000	1,556,000	1,633,000	1,670,000	1,752,000		
1,489,061	1,647,261	1,927,961	1,899,161	1,990,361		
6,061	91,261	294,961	229,161	238,361		

CDBG Narrative

The City of Ashland is an entitlement city for Community Development Block Grant funds from the Department of Housing and Urban Development (HUD). This will be the eleventh year the City has received these funds that must be used to assist low and moderate income neighborhoods and households.

This year's federal allocation is approximately \$421,250. The funds are used for a variety of purposes that include administration, architectural barrier removal to comply with the Americans with Disabilities Act, and public facilities such as sidewalks in qualifying neighborhoods.

Past grants have included the purchase of a site for the Interfaith Care Community of Ashland (ICCA) to operate a homeless resource center, the Jackson County Housing Authority for rehabilitation and repair of homes of qualifying families, Community Works for the Ashland Family Resource Center, and ACCESS, Inc. for a weatherization program for homes of qualifying families.

The Budget Committee will approve the budget and set the appropriation level while another group, empowered by the city council, will evaluate proposed programs and develop recommended actions.

Long-Term Assumptions

The Community Development Block Grant is expected to remain constant.

Fund Balance

There is no fund balance policy.

community development block grant fund resources

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ (32,433)	\$ 33,018	\$ 2,018	\$ -
Intergovernmental Revenues				
Federal:	801,580	349,605	357,082	421,250
430 Total Intergovernmental	801,580	349,605	357,082	421,250
Other Resources				
Misc	-	-	215,000	215,000
Interfund Loan	-	215,000	-	-
470 Total Interest on Investments	-	215,000	215,000	215,000
Total Community Development Block Grant Fund	\$ 769,147	\$ 597,623	\$ 574,100	\$ 636,250

community development block grant long-term plan

COMMUNITY DEVELOPMENT BLOCK GRANT FUND #250	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Intergovernmental Revenue	\$ 801,580	\$ 349,605	\$ 357,082	\$ 137,184	\$ 421,250
Miscellaneous	-	-	215,000	-	215,000
Interfund Loan	-	215,000	-	-	-
Total Revenues	801,580	564,605	572,082	137,184	636,250
Expenditures					
Personal Services	45,151	29,271	33,600	34,000	35,485
Materials and Services	690,978	576,844	325,500	94,692	385,765
Capital Outlay	-	-	-	-	-
Interfund Loan	-	-	215,000	-	215,000
Total Expenditures	736,129	606,115	574,100	128,692	636,250
Excess (Deficiency) of Revenues over Expenditures	65,451	(41,510)	(2,018)	8,492	-
Working Capital Carryover	(32,433)	33,018	2,018	(8,492)	-
Ending Fund Balance	\$ 33,018	\$ (8,492)	\$ -	\$ -	\$ -

No Fund Balance Policy

community development block grant long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 214,900	\$ 221,000	\$ 221,000	\$ 221,000	\$ 221,000	Assumed flat	
-	-	-	-	-		
-	-	-	-	-		
<u>214,900</u>	<u>221,000</u>	<u>221,000</u>	<u>221,000</u>	<u>221,000</u>		
37,900	44,000	44,000	44,000	44,000		
177,000	177,000	177,000	177,000	177,000		
-	-	-	-	-		
-	-	-	-	-		
<u>214,900</u>	<u>221,000</u>	<u>221,000</u>	<u>221,000</u>	<u>221,000</u>		
-	-	-	-	-		
-	-	-	-	-		
<u>\$ -</u>						

Street Fund Narrative

This special fund accounts for street and storm water operations and related capital projects. Major revenue sources are gas tax, utility fees and grants.

Taxes-Cable TV Franchise. The 5 percent cable TV franchise fee is split, with 30 percent placed in the Street Fund and the balance in the General Fund. It is expected to be stable.

Taxes- Franchise. Of the 7% Water and Sewer Franchise Fees 2% goes to the Street Fund for street maintenance.

Intergovernmental Revenues. The primary source of Intergovernmental Revenue, the State Gasoline Tax is budgeted at approximately \$51.75 per capita, an increase of \$10.53 over the prior year.

Charges for Service-Storm Drain Utility Fee. This fee is calculated on the impervious area for commercial customers. Residential customers pay a flat fee per month. The City updated the storm drain data and adopted a rate design in 1994.

Charges for services-Transportation Utility Fee. All fees collected are for the purposes of providing adequate operations, administration and maintenance of the local transportation network including streets, pedestrian facilities, handicapped access and bicycle facilities.

Long-Term Assumptions

- Transportation Utility Fees will increase 15% and Storm Drain fees will increase 100% in 2007 and 3% thereafter.
- Requires debt financing on current and future large projects.

Fund Balance

The fund balance policy requires a balance of 10 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues or program cuts.

STREET FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 2,528,750	\$ 315,846	\$ 466,334	\$ 1,176,487
Taxes				
Franchises:	234,496	224,250	250,000	250,000
410 Total Taxes	234,496	224,250	250,000	250,000
Intergovernmental Revenues				
Federal:				
Grants	-	-	-	700,000
State:				
Grants	-	-	-	450,000
Gas Tax	916,554	906,889	877,000	1,080,566
Jurisdictional Exchange	1,075,598	463,695	366,626	-
County and Other:	-	121,243	-	-
430 Total Intergovernmental	1,992,152	1,491,827	1,243,626	2,230,566
Charges for Services				
RVTD Services	-	33,911	-	-
Public Works Services	42,316	4,232	35,328	40,000
System Development Charges:	376,952	509,176	456,290	562,100
Sales:				
Storm Drain Utility	291,325	311,193	324,030	634,000
Transportation Utility Fee	873,886	933,641	973,119	1,092,500
440 Total Charges for Services	1,584,478	1,792,152	1,788,767	2,328,600
Assessments and Consortiums				
UnBonded Assessments	-	-	20,600	-
UnAssessed Principal	148,081	215,801	82,400	250,000
Developer Co-involvement	-	2,567	-	-
460 Total Assessments and Consortiums	148,081	218,368	103,000	250,000
Interest on Investments				
Interest on Pooled Investments	20,959	21,022	15,450	40,000
470 Total Interest on Investments	20,959	21,022	15,450	40,000
Miscellaneous Revenues				
Miscellaneous Income	400	2,582	11,878	5,000
480 Total Miscellaneous Revenues	400	2,582	11,878	5,000
Other Financing Sources				
Interfund Loan	-	270,000	-	-
Other	-	-	1,200,000	5,647,100
Operating Transfers In	-	-	-	-
490 Total Other Financing Sources	-	270,000	1,200,000	5,647,100
Total Street Fund	\$ 6,509,317	\$ 4,336,047	\$ 5,079,055	\$ 11,927,753

street fund long-term plan

STREET FUND #260	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 234,496	\$ 224,250	\$ 250,000	227,451	250,000
Intergovernmental Revenue	916,554	1,028,132	877,000	1,049,093	1,530,566
Intergovernmental Grants	-	-	-	-	700,000
Jurisdictional exchange	1,075,598	463,695	366,626	203,000	-
Charges for Services					
Miscellaneous Service	42,317	38,143	35,328	30,000	40,000
Storm Drain	291,325	311,193	324,030	317,000	634,000
Transportation	873,886	933,641	973,119	950,000	1,092,500
Sys. Dev. Charges-Storm Water	63,767	62,815	160,000	64,789	97,200
Sys. Dev. Charges-Transportation	313,184	446,360	296,290	265,656	464,900
Assessment Revenues	148,081	218,368	103,000	296,280	250,000
Interest on Investments	20,959	21,022	15,450	20,000	40,000
Miscellaneous Revenues	400	2,582	11,878	5,159	5,000
Interfund Loan	-	270,000	-	-	-
Bond Proceeds - Rev Bonds	-	-	1,200,000	-	5,647,100
LID Bond Reimbursement	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Revenues	3,980,567	4,020,201	4,612,721	3,428,428	10,751,266
Expenditures					
Street Operations - Personal Services	462,776	519,392	495,000	495,000	513,271
Street Operations - Materials & Services	839,097	860,089	1,065,527	1,000,000	1,124,447
Street Operations - Capital Outlay	2,475,435	796,191	832,594	100,000	96,000
Street Operations - CIP	-	-	-	186,500	2,145,950
Grounds Maintenance	92,388	164,754	174,920	175,000	180,600
Storm Water Operations - Personal Services	230,784	278,365	214,200	270,736	268,480
Storm Water Operations - Materials & Services	271,759	250,999	285,255	285,255	305,890
Storm Water Operations - Capital Outlay	281,717	38,557	291,300	50,000	28,000
Storm Water Operations - CIP	-	-	-	97,500	137,500
Storm Water - SDC	610,883	205,983	214,206	37,500	47,500
Transportation - SDC	181,375	28,351	243,040	306,300	274,850
Transportation - LID - Materials & Services	5,400	7,337	6,980	6,980	7,498
Transportation - LID - Capital Outlay	741,857	-	377,960	157,200	336,000
Debt Service	-	-	-	-	-
Interfund Loan	-	-	-	270,000	-
Operating Transfers Out	-	-	-	-	-
Operating Contingency	-	-	145,000	-	153,000
Total Expenditures	6,193,471	3,150,018	4,345,982	3,437,971	5,618,986
Excess (Deficiency) of Revenues over Expenditures	(2,212,904)	870,184	266,739	(9,543)	5,132,280
Working Capital Carryover	2,528,750	315,846	466,334	1,186,030	1,176,487
Ending Fund Balance	\$ 315,846	\$ 1,186,030	\$ 733,073	\$ 1,176,487	\$ 6,308,766
SDC Storm Balance	(148,867)	(86,052)	92,880	(58,763)	(9,063)
SDC Transportation Balance	1,337,334	1,783,694	834,476	1,743,050	1,933,100
Bond Proceeds	297,734				4,000,000
Storm Drain Balance	(293,399)	(313,777)	(489,202)	(552,768)	(478,638)
Transportation Balance	(876,956)	(197,836)	294,919	44,967	863,367
Total Fund Balance	315,846	1,186,030	733,073	1,176,487	6,308,766
Fund Balance Policy Requirement	360,000	324,000	416,000	310,000	454,000
Excess (deficiency)	(1,530,355)	(835,613)	(610,283)	(817,801)	(69,271)

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
257,500	265,200	273,200	281,400	289,800		103.0%
1,126,500	1,160,300	1,195,100	1,231,000	1,267,900		103.0%
1,577,000	100,000	455,000	1,695,000	-	Calculated for projects	100.0%
-	-	-	-	-		100.0%
						110.0%
40,000	40,000	40,000	40,000	40,000		
665,700	699,000	734,000	770,700	809,200	100% increase in 2007 plus growth 2%	103.0%
1,147,100	1,204,500	1,264,700	1,327,900	1,394,300	15% increase in 2007 plus growth 2%	103.0%
100,100	103,100	106,200	109,400	112,700	Update SDC- Increase 50% in 2007	103.0%
478,800	493,200	508,000	523,200	538,900	Update SDC- Increase 75% in 2007	103.0%
100,000	100,000	100,000	100,000	100,000	Calculated for projects	100.0%
40,000	40,000	40,000	40,000	40,000		100.0%
76,000	1,000	1,000	1,000	1,000		100.0%
-	-	-	-	-		
-	3,688,200	-	1,391,880	-		
336,000	575,200	179,800	122,000	164,400		
-	-	-	-	-		
5,944,700	8,469,700	4,897,000	7,633,480	4,758,200		
553,400	581,100	610,200	640,700	672,700	Calculated for projects	105.0%
1,258,200	1,395,900	1,437,800	1,480,900	1,525,300	Includes Bus Service	103.0%
100,000	100,000	100,000	100,000	100,000		100.0%
5,533,400	2,211,600	2,241,400	1,500,280	467,900		
186,000	191,600	197,300	203,200	209,300		103.0%
283,400	297,600	312,500	328,100	344,500		105.0%
315,100	324,600	334,300	344,300	354,600		103.0%
25,000	25,000	25,000	25,000	25,000		100.0%
333,500	77,500	77,500	77,500	77,500		
171,500	57,500	57,500	57,500	57,500	Calculated for projects	
1,374,400	568,600	1,246,600	859,320	60,100	Calculated for projects	
7,700	7,900	8,100	8,300	8,500	Calculated for projects	103.0%
575,200	179,800	122,000	164,400	42,000		100.0%
400,000	400,000	600,000	600,000	700,000		
-	-	-	-	-		
200,000	200,000	200,000	200,000	200,000	Bancroft Debt	
178,000	143,000	147,000	187,000	143,000		
11,494,800	6,761,700	7,717,200	6,776,500	4,987,900		
(5,550,100)	1,708,000	(2,820,200)	856,980	(229,700)		
6,461,766	1,089,666	2,940,666	267,466	1,311,446	Assumes contingency is not used	
\$ 911,666	\$ 2,797,666	\$ 120,466	\$ 1,124,446	\$ 1,081,746		
(80,463)	(34,863)	13,837	65,737	120,937		
1,037,500	962,100	223,500	(112,620)	366,180		
	1,844,000		654,600			
(358,438)	(266,138)	(163,438)	(49,638)	75,962		
313,067	292,567	46,567	566,367	518,667		
911,666	2,797,666	120,466	1,124,446	1,081,746		
503,000	361,000	410,000	549,000	394,000		
(548,371)	(334,571)	(526,871)	(32,271)	200,629		

Airport Fund Narrative

This special fund is used to account for Airport operations and revenues from service charges, rental, and lease fees.

Intergovernmental Revenues. This budget shows no FAA grants for improvements to the airport.

Rental Income. The 2007 budget calls for an increase in lease and rental fees of 4% starting July 1 2006, plus additional miscellaneous income to generate the necessary revenues for operations.

Long-Term Assumptions

- Operational expenses will increase at 3% per year.

Fund Balance

The fund balance policy requires a balance of 16 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues.

AIRPORT FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 32,135	\$ 218,377	\$ 256,772	\$ 60,587
Intergovernmental Revenues				
Federal:	3,859	943,845	-	-
430 Total Intergovernmental	3,859	943,845	-	-
Charges for Services				
Rent:	79,657	129,206	124,495	100,000
440 Total Charges for Services	79,657	129,206	124,495	100,000
Interest on Investments				
Interest on Pooled Investments	167	1,312	500	1,500
470 Total Interest on Investments	167	1,312	500	1,500
Miscellaneous Revenues				
Miscellaneous Income	17,744	-	2,000	2,000
480 Total Miscellaneous Revenues	17,744	-	2,000	2,000
Other Financing Sources				
Interfund Loan	-	120,000	-	-
490 Total Other Financing Sources	375,000	120,000	-	-
Total Airport Fund	\$ 508,562	\$ 1,412,740	\$ 383,767	\$ 164,087

airport fund long-term plan

AIRPORT FUND #280	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Intergovernmental Revenue	\$ 3,859	\$ 943,845	\$ -	\$ 109,000	\$ -
Charges for Services	79,657	129,206	124,495	94,600	100,000
Interest on Investments	167	1,312	500	1,500	1,500
Other Financing Sources	375,000	-	-	-	-
Interfund Loan	-	120,000	-	-	-
Miscellaneous	17,744	-	2,000	2,000	2,000
Total Revenues	476,427	1,194,363	126,995	207,100	103,500
Expenditures					
Materials and Services	97,911	84,459	105,934	105,934	111,532
Capital Outlay	192,274	1,170,267	-	8,348	-
Capital soft match	-	-	-	-	-
Debt Service	-	35,072	35,173	35,173	35,173
Interfund Loan	-	-	200,000	120,000	-
Operating Contingency	-	-	5,000	-	5,000
Total Expenditures	290,185	1,289,798	346,107	269,455	151,705
Excess (Deficiency) of Revenues over Expenditures	186,242	(95,435)	(219,112)	(62,355)	(48,205)
Working Capital Carryover	32,135	218,377	256,772	122,942	60,587
Ending Fund Balance	\$ 218,377	\$ 122,942	\$ 37,660	\$ 60,587	\$ 12,382
Fund Balance Policy Requirement	16,000	40,000	20,000	16,000	17,000
Excess (deficiency)	202,377	82,942	(32,000)	44,587	(4,618)

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 185,000	\$ -	\$ 185,000	\$ 1,425,000	\$ 185,000		
104,000	108,000	112,000	116,000	121,000		104.0%
1,500	1,500	1,500	1,500	1,500		104.0%
-	315,000	-	-	-	Refinance T-hangar Bank Loan in 2009	
-	-	-	-	-		
2,000	2,000	2,000	2,000	2,000	Flat	
292,500	426,500	300,500	1,544,500	309,500		
115,000	118,000	122,000	126,000	130,000		103.0%
185,000	-	185,000	1,500,000	185,000	Soft Match in Central Service Charges	100.0%
(15,000)	-	(15,000)	(75,000)	(15,000)		
35,072	315,000	36,000	36,000	36,000		
-	-	-	-	-		
5,000	5,000	5,000	5,000	5,000	Assumes contingency is not used	
325,072	438,000	333,000	1,592,000	341,000		
(32,572)	(11,500)	(32,500)	(47,500)	(31,500)		
17,382	(10,190)	(16,690)	(44,190)	(86,690)		
\$ (15,190)	\$ (21,690)	\$ (49,190)	\$ (91,690)	\$ (118,190)		
17,000	18,000	18,000	19,000	20,000		
(32,190)	(39,690)	(67,190)	(110,690)	(138,190)		

CIP Fund Narrative

This fund accounts for capital projects not includable in the enterprise funds. Primary revenues are internal charges, taxes and impact fees.

Prepared Food and Beverage Tax. In March of 1993 the citizens approved a prepared food and beverage tax. One percent (1/5 of the revenues) of the tax is dedicated to purchasing park and open space properties. The other 80% of the tax revenue dedicated to the Wastewater Treatment Plant upgrade and are shown in the Wastewater Fund. The tax sunsets in December 2010.

System Development Charges. The City revised System Development Charges for water and wastewater in 2006 and transportation, storm drain, and parks during the 1996-97 fiscal year. This budget includes only the Parks SDCs. Other SDCs are shown in the appropriate operating department funds.

Assessment Payments. These are payments made on Local Improvement Projects by property owners prior to the City permanently financing the project. After the project is financed the payments are made to the Debt Fund. Property owners pay for the improvements upon completion of the project either over time or in full.

Charges for Services. This year, the City revised the Facility use fee, to appropriately cover the cost of the Facilities Division of Public Works. Each department is charged the fee for the operations, which includes payments for utilities, personnel for maintaining the facilities, as well as replacement costs such as reroofing and long term maintenance of all City buildings.

Long-Term Assumptions

- Personal Services costs for Facilities employees, previously shown in the Central Service Fund, is now shown in this Fund. The figures for 2006 and prior do not reflect this change, only outgoing years.
- Included in the budget is a voter approved bond for the construction of Fire Station 2.
- Included in the FY 2007-08 budget is a bank loan for the construction of a records storage building.

Fund Balance

There is no fund balance policy for this fund.

CAPITAL IMPROVEMENTS FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 67,583	\$ 396,855	\$ 679,481	\$ 632,358
Taxes				
Franchises:				
Food and Beverage Tax	336,716	363,533	360,500	400,000
410 Total Taxes	336,716	363,533	360,500	400,000
Charges for Services				
Rent:	4,500	4,125	4,500	4,500
System Development Charges:	107,687	154,200	115,360	103,800
Use of Facilities Fee	57,800	149,975	137,840	1,100,561
440 Total Charges for Services	169,987	308,300	257,700	1,208,861
Interest on Investments				
Interest on Pooled Investments	1,964	12,400	9,643	25,800
470 Total Interest on Investments	1,964	12,400	9,643	25,800
Miscellaneous Revenues				
Donations:				
Loan Proceeds:	369,324	-	-	-
Miscellaneous Income	52,552	10,141	-	2,100
Notes Receivable Payments	7,250	7,250	7,250	-
480 Total Miscellaneous Revenues	429,126	17,391	7,250	2,100
Other Financing Sources				
Proceeds from Debt Issuance	-	-	3,500,000	4,500,000
Interfund Loan	-	-	530,000	-
490 Total Other Financing Sources	-	-	4,030,000	4,500,000
Total Capital Improvements Fund	\$ 1,005,376	\$ 1,098,479	\$ 5,344,574	\$ 6,769,119

capital improvements plan fund long-term

CAPITAL IMPROVEMENTS FUND #410	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 336,716	\$ 363,533	\$ 360,500	\$ 388,765	\$ 400,000
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	57,800	149,975	137,840	138,508	1,100,561
Open Space Rents	4,500	4,125	4,500	4,500	4,500
System Dev. Charges	107,687	154,200	115,360	98,841	103,800
Interest on Investments	1,964	12,400	9,643	25,000	25,800
Miscellaneous Revenues	59,802	17,390	7,250	2,082	2,100
Sale of Land	369,324	-	-	-	-
Other Financing Sources	-	-	3,500,000	-	4,500,000
Interfund Loan	-	-	530,000	530,000	-
Operating Transfers In	-	-	-	-	-
Total Revenues	937,793	701,623	4,665,093	1,187,696	6,136,761
Expenditures					
Facilities - Personal Services	-	-	-	-	152,407
Facilities - Materials and Services	43,283	-	-	-	394,750
Facilities - Capital Outlay	153,416	24,715	738,500	618,500	2,656,000
Parks SDC - Material and Services	5,384	7,710	-	6,000	-
Parks SDC - Capital Outlay	-	-	-	-	-
Parks Open Space - Materials and Services	-	-	30,052	23,563	-
Parks Open Space - Capital Outlay	95,437	-	645,000	510,000	400,000
Operating Transfers Out - SDC Debt	65,300	29,500	11,427	11,427	11,427
Operating Transfers Out - Open Space Debt	245,700	112,000	151,010	151,010	143,307
Operating Transfers Out - CIP Debt	-	-	159,392	159,392	180,700
Operating Transfers Out - AFN Debt	-	-	-	-	570,000
Interfund Loan	-	-	-	-	530,000
Operating Contingency	-	-	-	-	50,000
Total Expenditures	608,520	173,925	1,735,381	1,479,892	5,088,591
Excess (Deficiency) of Revenues over Expenditures	329,273	527,698	2,929,712	(292,196)	1,048,170
Working Capital Carryover	67,583	396,856	679,481	924,554	632,358
Ending Fund Balance	\$ 396,856	\$ 924,554	\$ 3,609,193	\$ 632,358	\$ 1,680,528
SDC Fund Balance	238,936	355,926	459,859	437,340	(287)
Open Space Fund Balance	220,717	437,232	506,170	675,924	537,117
CIP Operations Fund Balance	(62,797)	131,396	2,643,164	(480,906)	1,143,698
Total Fund Balance	396,856	924,554	3,609,193	632,358	1,680,528

capital improvements plan fund long-term

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 412,000	\$ 424,400	\$ 437,100	\$ 210,000	\$ -	Food & Beverage tax ends Dec 2010	103.0%
-	-	-	-	-		
1,133,600	1,167,600	1,202,600	1,238,700	1,275,900		103.0%
4,500	4,500	4,500	4,500	4,500		
109,000	114,500	120,200	126,200	132,500		105.0%
26,600	27,400	28,200	29,000	29,900		103.0%
2,100	2,100	2,100	2,100	2,100		100.0%
-	-	-	-	-		
2,000,000	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
3,687,800	1,740,500	1,794,700	1,610,500	1,444,900		
157,000	164,900	173,100	181,800	190,900		105.0%
406,600	418,800	431,400	444,300	457,600		103.0%
3,785,000	100,000	100,000	125,000	125,000	Flat CIP	
-	-	-	-	-		
200,000	-	-	200,000	-	Per CIP	100.0%
-	-	-	-	-		
-	200,000	200,000	-	200,000		
11,427	11,427	11,427	11,427	-		103.0%
114,046	86,819	86,819	11,488	-		
255,000	255,000	255,000	255,000	255,000		
-	-	-	-	-		
50,000	50,000	50,000	50,000	50,000	No Requirement	
4,979,073	1,286,946	1,307,746	1,279,015	1,278,500		
(1,291,273)	453,554	486,954	331,485	166,400		
1,730,528	489,255	992,809	1,529,763	1,911,248		
\$ 439,255	\$ 942,809	\$ 1,479,763	\$ 1,861,248	\$ 2,077,648		
(102,714)	359	109,132	23,905	156,405		
839,571	981,652	1,136,433	1,339,445	1,143,945		
(347,602)	(39,202)	234,198	497,898	777,298		
389,255	942,809	1,479,763	1,861,248	2,077,648		

Debt Service Fund Narrative

This fund accounts for most long-term indebtedness, both bonded and unbonded. All enterprise debt is found in the appropriate fund.

Property Taxes. Shown in this budget are the property taxes that support the flood and fire station debt. The property taxes levy is \$352,562.

Assessment Payments. Benefited property owners are eligible to pay for their assessments over a ten-year period at an interest rate ranging from 6.95 percent to 10.5 percent.

Operating Transfers In. This budget proposes a transfer of up to \$335,434 from Community Development/Public Works, open space monies and parks SDC for the notes on Community Development/Public Works building, the Siskiyou Mountain, Mountain Avenue, and Strawberry Lane Parks. The prepared food and beverage tax and parks System Development Charges are the resources for these land payments.

Fund Balance. The fund balance policy requires a balance of annual revenue as required by specific debt instruments. This balance is being met through out the long-term budget.

DEBT SERVICE FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Total Working Capital Carryover	\$ 282,293	\$ 433,278	\$ 610,940	\$ 174,776
Taxes				
Property Taxes:				
Current	394,832	384,738	110,000	648,562
Prior	18,696	15,884	14,000	-
410 Total Taxes	413,528	400,622	124,000	648,562
Charges for Services				
Rent:				
440 Total Charges for Services	287,489	271,060	290,000	40,000
Assessments				
Principle Assessments:				
Interest Assessments:				
460 Total Assessment Payments	22,778	4,040	200,000	2,000
Interest on Investments				
Interest on Pooled Investments				
470 Total Interest on Investments	4,567	11,589	18,000	5,000
Miscellaneous Revenues				
Miscellaneous Income				
480 Total Miscellaneous Revenues	29,302	8,326	29,300	29,300
Other Financing Sources				
Operating Transfers In:				
From Capital Improvements Fund				
490 Total Other Financing Sources	311,000	141,500	321,829	905,434
Total Debt Service Fund	\$ 1,350,957	\$ 1,270,415	\$ 1,594,069	\$ 1,805,072

debt service fund long-term plan

DEBT SERVICE FUND #530	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 413,528	\$ 400,622	\$ 124,000	\$ 169,916	\$ 648,562
Charges for Services	287,489	271,060	290,000	40,000	40,000
Assessment Payments	22,778	4,040	200,000	1,750	2,000
Interest on Investments	4,567	11,589	18,000	13,000	5,000
Miscellaneous Revenues	29,302	8,328	29,300	29,302	29,300
	-	-	-	-	-
Operating Transfers In - CIP					570,000
Operating Transfers In	311,000	141,500	321,829	321,829	335,434
Total Revenues	1,068,664	837,139	983,129	575,797	1,630,296
Expenditures					
Bancroft	-	-	200,000	-	-
General Obligation AFN Debt	381,144	372,906	373,601	373,601	352,562
Notes and Contracts	536,536	473,667	451,263	451,263	439,154
Debt Service	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Expenditures	917,680	846,573	1,024,864	824,864	1,656,170
Excess (Deficiency) of Revenues over Expenditures	150,984	(9,434)	(41,735)	(249,067)	(25,874)
Working Capital Carryover	282,293	433,277	610,940	423,843	174,776
Ending Fund Balance	\$ 433,277	\$ 423,843	\$ 569,205	\$ 174,776	\$ 148,902

debt service fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 582,475	\$ 598,435	\$ 602,250	\$ 605,375	\$ 610,750		
40,000	40,000	40,000	40,000	40,000		
2,000	2,000	2,000	2,000	2,000		
4,000	13,000	21,000	30,000	37,000		103.0%
29,300	29,300	29,300	29,300	29,300	OSF payment on parking structure	
1,055,849	1,298,303	1,431,379	1,428,744	1,427,666	AFN Debt - Property Tax	
					AFN Debt - Source CIP	
580,473	553,246	553,246	477,915	455,000	Open Space	103.0%
2,294,097	2,534,284	2,679,175	2,613,334	2,601,716		
200,000	200,000	200,000	200,000	200,000	Estimates per	
582,475	598,435	602,250	605,375	610,750	CIP and debt schedules	
1,055,849	1,298,303	1,431,379	1,428,744	1,427,666		
181,322	155,495	156,744	138,825	70,839		
2,019,646	2,252,233	2,390,373	2,372,944	2,309,255		
274,451	282,051	288,802	240,390	292,461		
148,902	423,353	705,404	994,206	1,234,596		
\$ 423,353	\$ 705,404	\$ 994,206	\$ 1,234,596	\$ 1,527,057		

Water Fund Narrative

This enterprise fund is used to account for the income and expense related to the supply, treatment and delivery of water to our customers.

Water Sales. This plans reflects an increase in water rates of 6% in FY 2006-07.

Long-Term Assumptions

- Water revenues are expected to increase by 6% annually based on rate increases and growth.
- Issue revenue bonds in 2007 and after as needed.

Fund Balance

The fund balance policy requires a balance of 20 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues or issuing bonds.

WATER FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 4,662,028	\$ 5,002,748	\$ 6,657,492	\$ 4,391,296
Taxes				
Property Taxes				
Current	174,107	74,551	103,793	-
Prior	5,195		3,150	-
410 Total Taxes	179,302	74,551	106,943	-
Intergovernmental Revenues				
Federal				
430 Total Intergovernmental	129,721	81,504	290,000	-
Charges for Services				
Public Works Services				
System Development Charges	574,539	662,911	551,250	600,000
Sales	3,520,169	3,454,292	3,885,000	4,255,000
440 Total Charges for Services	4,094,708	4,117,203	4,436,250	4,855,000
Interest on Investments				
Interest on Pooled Investments				
470 Total Interest on Investments	67,546	150,578	120,000	189,000
Miscellaneous Revenues				
Miscellaneous Income				
480 Total Miscellaneous Revenues	278,346	5,145	5,000	10,000
Other Financing Sources				
Interfund Loans				
Proceeds from Debt Issuance	1,950,000	2,275,000	200,000	-
490 Total Other Financing Sources	-	-	-	6,000,000
490 Total Other Financing Sources	1,950,000	2,275,000	200,000	6,000,000
Total Water Fund	\$ 11,361,651	\$ 11,706,730	\$ 11,815,685	\$ 15,445,296

water fund long-term plan

WATER FUND #670	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 179,302	\$ 74,551	\$ 106,943	\$ 84,015	
Intergovernmental Revenue	129,721	81,504	290,000	112,207	-
System Development Charges (SDC) - Reimbursement	367,706	424,263	352,800	271,526	168,000
System Development Charges - Improvement	206,834	238,648	198,450	152,733	432,000
Charges for Services	3,520,169	3,454,292	3,885,000	3,940,164	4,255,000
Interest on investments	67,546	150,578	120,000	183,890	189,000
Miscellaneous Revenues	278,346	5,145	5,000	9,322	10,000
Interfund Loan	1,950,000	2,275,000	200,000	120,000	-
Bond Issue	-	-	-	-	6,000,000
Total Revenues	6,699,624	6,703,981	5,158,193	4,873,857	11,054,000
Expenditures					
Conservation - Personal Services	109,889	110,799	106,700	101,000	99,360
Conservation - Materials & Services	51,660	39,440	55,736	49,606	72,645
Treatment - Personal Services	247,066	234,783	257,720	257,000	282,460
Treatment - Materials & Services	285,155	309,126	410,315	410,000	565,394
Treatment - Capital Outlay	79,681	71,838	455,000	75,000	40,000
Treatment - CIP	-	-	-	260,000	512,500
Treatment - Debt Service	190,697	168,050	165,764	165,764	165,242
Forest Interface - Personal Services	61,458	66,983	64,400	64,400	79,000
Forest Interface - Materials & Services	424,066	117,526	323,000	323,000	117,000
Supply - Materials & Services	183,607	130,010	240,556	225,000	285,879
Supply - Capital Outlay	111,926	1,167,140	1,283,500	933,500	-
Supply - CIP	-	-	-	-	2,735,000
Supply - Debt Service	45,905	52,878	53,123	53,123	53,050
Distribution - Personal Services	716,786	696,927	861,330	860,000	958,056
Distribution - Materials & Services	904,001	924,080	1,254,504	1,240,000	1,470,806
Distribution - Capital Outlay	112,488	169,243	861,000	125,000	97,000
Distribution - CIP	-	-	-	232,500	738,250
Distribution - Debt Service	370,084	330,172	327,576	327,576	326,165
SDC - Reimbursement	17,405	115,771	25,000	311,920	467,670
SDC - Improvements	44,757	297,698	1,602,250	802,080	702,580
SDC - Debt Service	127,272	126,037	124,323	124,323	123,932
Interfund Loan	2,275,000	120,000	1,000,000	-	-
Contingency	-	-	185,000	-	152,000
Total Expenditures	6,358,903	5,248,499	9,656,797	6,940,792	10,043,989
Excess (Deficiency) of Revenues over Expenditures	340,721	1,455,482	(4,498,604)	(2,066,935)	1,010,011
Working Capital Carryover	4,662,028	5,002,749	6,657,492	6,458,231	4,391,296
Ending Fund Balance	\$ 5,002,749	\$ 6,458,231	\$ 2,158,888	\$ 4,391,296	\$ 5,401,307
SDC Reimbursement Fund Balance	645,586	828,041	1,031,518	663,324	239,722
SDC Improvement Fund Balance	1,624,947	1,565,897	162,097	916,551	645,971
Water Bond Proceeds Balance	2,000,000	500,000	-	-	3,000,000
Water Operations Fund Balance	732,215	3,564,293	965,273	2,811,422	1,515,615
Total Fund Balance	5,002,748	6,458,231	2,158,888	4,391,296	5,401,307
Fund Balance Policy Requirement	950,000	886,000	992,000	951,000	1,011,000
Excess (deficiency)	(217,785)	2,678,293	(26,727)	1,860,422	504,615
Interfund Loan Receivable	2,275,000	120,000	1,000,000	-	-
Adjusted Excess (Deficiency)	2,057,215	2,798,293	973,273	1,860,422	504,615

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
-	-	-	-	-	Forest Interface Grant ends 2006	
173,000	178,000	183,000	188,000	194,000		103.0%
445,000	458,000	472,000	486,000	501,000		103.0%
4,595,000	4,963,000	5,360,000	5,789,000	6,252,000	6% increase each year + 2 % growth	108.0%
195,000	201,000	207,000	213,000	219,000		103.0%
21,220	21,860	22,520	22,520	22,520		103.0%
-	-	-	-	-		
-	1,000,000	-	1,500,000	-		
5,429,220	6,821,860	6,244,520	8,198,520	7,188,520		

104,700	110,000	116,000	122,000	128,000		105.0%
75,000	77,000	79,000	81,000	83,000		103.0%
295,900	311,000	327,000	343,000	360,000		105.0%
582,000	599,000	617,000	636,000	655,000		103.0%
40,000	40,000	40,000	40,000	40,000		100.0%
-	62,500	21,250	125,000	-	per CIP	
166,466	163,904	164,594	166,660	166,480		
83,000	87,000	91,000	96,000	101,000		105.0%
117,000	117,000	117,000	117,000	117,000		103.0%
294,000	303,000	312,000	321,000	331,000		103.0%
-	-	-	-	-		100.0%
625,000	-	-	-	625,000	per CIP	
453,120	452,764	522,860	523,147	673,122		
1,036,400	1,088,000	1,142,000	1,199,000	1,259,000		105.0%
1,515,000	1,560,000	1,607,000	1,655,000	1,705,000		103.0%
100,000	100,000	100,000	100,000	100,000		100.0%
1,755,000	562,500	384,750	660,000	-	per CIP	
325,918	322,150	325,864	330,190	327,051		
719,600	217,000	68,320	116,200	525,000	per CIP	103.0%
1,850,400	558,000	175,680	298,800	1,350,000	per CIP	100.0%
124,850	122,928	123,446	124,995	124,860		
-	-	-	-	-		
163,000	175,000	187,000	201,000	216,000		
10,426,354	7,028,746	6,521,764	7,255,992	8,886,513		

(4,997,134) (206,886) (277,244) 942,528 (1,697,993)

5,553,307	719,173	687,287	597,043	1,740,571	Assumes contingency is not used	
\$ 556,173	\$ 512,287	\$ 410,043	\$ 1,539,571	\$ 42,578		

-	-	-	-	-	SDC Applied to Projects	
-	-	-	-	-	SDC Applied to Projects	
-	500,000	-	750,000	-		
556,173	12,287	410,043	789,571	42,578		
556,173	512,287	410,043	1,539,571	42,578		

1,086,000	1,164,000	1,249,000	1,340,000	1,438,000		
(529,827)	(1,151,713)	(838,957)	(550,429)	(1,395,422)		
-	-	-	-	-		
(529,827)	(1,151,713)	(838,957)	(550,429)	(1,395,422)		

Wastewater Fund Narrative

This enterprise fund is used to account for wastewater charges, food and beverage taxes and related expenditures for personnel, materials and services, capital outlay, debt service and other expenditures.

Wastewater Sales. This plan reflects a 10% increase in rates in wastewater FY 2006-07 to cover operational reserves required by DEQ loan.

The residential wastewater rates are based on winter consumption, while commercial rates are based on year-round water consumption.

Long-Term Budget Assumptions

- A rate increase of 8% is planned for FY 2008-2010, and 3% thereafter due to the sunset of the Food and Beverage tax in December 2010.
- Food and Beverage taxes are expected to increase by 5% annually.

Fund Balance

The fund balance policy requires a balance of 15 % percent of revenues, but no less than required by the Wastewater Treatment Plant Upgrade loan. The Long-term budget shows that this balance cannot be maintained without additional revenues.

WASTEWATER FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 2,356,054	\$ 1,541,125	\$ 5,526,636	\$ 4,447,802
Taxes				
Food and Beverage Tax	1,346,864	1,454,132	1,439,322	1,600,000
410 Total Taxes	1,346,864	1,454,132	1,439,322	1,600,000
Charges for Services				
Public Works Services	12,000	12,000	12,360	-
System Development Charges:	432,273	513,489	484,100	250,000
Sales:	2,193,408	2,343,606	2,478,000	2,964,000
440 Total Charges for Services	2,637,681	2,869,095	2,974,460	3,214,000
Interest on Investments				
Interest on Pooled Investments	75,570	114,951	96,425	149,000
470 Total Interest on Investments	75,570	114,951	96,425	149,000
Miscellaneous Revenues				
Miscellaneous Income	4,977	119	-	-
480 Total Miscellaneous Revenues	4,977	119	-	-
Other Financing Sources				
Loan Proceeds:				
Interfund Loans	3,950,000	4,275,000	1,000,000	130,000
490 Total Other Financing Sources	3,950,000	4,275,000	1,000,000	130,000
Total Wastewater Fund	\$ 10,371,146	\$ 10,254,422	\$ 11,036,843	\$ 9,540,802

wastewater fund long-term plan

WASTEWATER FUND #675	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 1,346,864	\$ 1,454,132	\$ 1,439,322	\$ 1,555,061	\$ 1,600,000
System Development Charges (SDC) - Reimbursement	276,655	328,633	309,824	280,242	160,000
System Development Charges - Improvement	155,618	184,856	174,276	157,636	90,000
Charges for Services	2,205,408	2,355,606	2,490,360	2,694,450	2,964,000
Interest on Investments	75,570	114,951	96,425	148,890	149,000
Miscellaneous	4,977	119	-	-	-
Interfund Loan	3,950,000	4,275,000	1,000,000	270,000	130,000
Other Financing Resources	-	-	-	-	-
Interfund Transfers in	-	-	-	-	-
Total Revenues	8,015,092	8,713,297	5,510,207	5,106,279	5,093,000
Expenditures					
Collection - Personal Services	362,591	337,334	444,420	444,420	432,171
Collection - Materials & Services	775,549	752,935	935,667	935,000	1,023,411
Collection - Capital Outlay	222,330	108,090	894,450	655,450	118,575
Collection - CIP	-	-	-	239,000	666,500
Treatment - Personal Services	400,214	424,366	405,720	405,720	429,455
Treatment - Materials & Services	814,849	871,931	1,042,003	1,159,003	1,103,555
Treatment - Capital Outlay	19,977	2,372	298,750	255,000	8,000
Treatment - CIP	-	-	-	43,750	481,250
Treatment - Debt Service	1,807,219	1,802,670	1,798,065	1,798,065	1,793,196
WWTP Construction	83,189	-	-	-	-
SDC Reimbursements	44,227	13,146	6,250	164,640	192,160
SDC Improvements	24,877	7,395	481,550	92,610	108,090
Transfer Out	-	-	540,000	-	-
Interfund Loans	4,275,000	270,000	130,000	130,000	-
Contingency	-	-	160,000	-	149,000
Total Expenditures	8,830,022	4,590,240	7,136,875	6,322,658	6,505,363
Excess (Deficiency) of Revenues over Expenditures	(814,930)	4,123,057	(1,626,668)	(1,216,379)	(1,412,363)
Working Capital Carryover	2,356,054	1,541,124	5,526,636	5,664,181	4,447,802
Ending Fund Balance	\$ 1,541,124	\$ 5,664,181	\$ 3,899,968	\$ 4,447,802	\$ 3,035,439
SDC Reimbursement	739,282	1,054,769	1,358,343	1,170,371	945,015
SDC Improvements	418,409	595,870	288,596	660,896	642,806
Operations	383,433	4,013,542	2,253,029	2,616,535	1,447,618
Total Fund Balance	1,541,124	5,664,181	3,899,968	4,447,802	3,035,439
Fund Balance Policy Requirement	1,751,369	1,751,369	1,751,369	1,751,369	1,751,369
Excess (deficiency)	(1,367,936)	2,262,173	501,660	865,166	(303,751)
Interfund Loan	4,275,000	-	1,000,000	130,000	-
Excess (deficiency) after Interfund Loan	2,907,064	2,262,173	1,501,660	995,166	(303,751)

wastewater fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 1,680,000	\$ 1,764,000	\$ 1,852,000	\$ 800,000		Food & Beverage tax ends Dec 2010	105.0%
160,000	168,000	176,000	270,000	284,000		105.0%
90,000	93,000	96,000	150,000	155,000		103.0%
3,260,000	3,586,000	3,945,000	4,063,000	4,185,000	10% increase in 2007, 8% in 2008-10, 3% thereafter	110.0%
91,000	80,000	89,000	106,000	92,000	Assumes 3.0 %	100.0%
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
5,281,000	5,691,000	6,158,000	5,389,000	4,716,000		
391,600	411,000	432,000	454,000	477,000		105.0%
1,054,000	1,086,000	1,119,000	1,153,000	1,188,000		103.0%
125,000	131,000	138,000	145,000	152,000		105.0%
367,500	142,500	189,000	177,000	-		
451,100	474,000	498,000	523,000	549,000		105.0%
1,137,000	1,171,000	1,206,000	1,242,000	1,279,000		103.0%
8,400	8,820	9,261	9,724	10,210		105.0%
131,250	87,500	131,250	131,250	-		
1,788,060	1,782,849	1,777,457	1,771,879	1,766,109		
-	-	-	-	-	per CIP	
112,800	54,400	57,440	180,320	-	per CIP	
63,450	30,600	32,310	101,430	-	per CIP	
-	-	-	-	-		
-	-	-	-	-		
158,000	171,000	185,000	162,000	141,000		103.0%
5,788,160	5,550,669	5,774,718	6,050,603	5,562,319		
(507,160)	140,331	383,282	(661,603)	(846,319)		
3,184,439	2,835,279	3,146,610	3,714,892	3,215,289	Assumes contingency is not used	
\$ 2,677,279	\$ 2,975,610	\$ 3,529,892	\$ 3,053,289	\$ 2,368,970		
884,155	978,906	1,172,009	289,810		Assumes debt amount above tax paid by SDC	
669,356	731,756	795,446	844,016	999,016		
1,123,768	1,264,948	1,562,437	1,919,463	1,369,954		
2,677,279	2,975,610	3,529,892	3,053,289	2,368,970		
1,751,369	1,751,369	1,751,369	1,751,369	1,751,369	Minimum debt requirement	
(627,601)	(486,421)	(188,932)	168,094	(381,415)		
-	-	-	-	-		
(627,601)	(486,421)	(188,932)	168,094	(381,415)		

Electric Fund Narrative

This Enterprise Fund is used to account for the electric operations and electric conservation programs. Resources are primarily from charges for services.

Long-Term Assumptions

- Assumes an overall rate increase of 10% in July 2006.
- Assumes the elimination of the surcharge in July 2006.
- BPA power will be reviewed and adjusted annually based upon contractual requirements.

Fund Balance

The fund balance policy requires a balance of 12% of revenues.

ELECTRIC FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 1,497,827	\$ 1,539,766	\$ 2,525,808	\$ 2,128,492
Intergovernmental				
Federal	7,165	42,656	50,000	67,000
430 Total Intergovernmental	7,165	42,656	50,000	67,000
Charges for Services				
Sales	10,316,614	10,841,141	11,310,300	12,320,000
Surcharge	1,329,577	1,266,655	1,211,910	-
Miscellaneous Services	93,054	33,520	212,000	212,000
440 Total Charges for Services	11,739,245	12,141,315	12,734,210	12,532,000
Interest on Investments				
Interest on Pooled Investments	6,502	32,540	30,450	51,000
470 Total Interest on Investments	6,502	32,540	30,450	51,000
Miscellaneous Revenues				
Donations:	3,889	6,946	6,000	6,000
Loan Proceeds:	46,588	48,985	45,000	45,000
Miscellaneous Income	18,524	115,760	10,000	10,000
480 Total Miscellaneous Revenues	69,001	171,690	61,000	61,000
Other Financing Sources				
Other Financing Sources	-	-	-	500,000
Interfund Loans	-	375,000	-	-
490 Total Other Financing Sources	-	375,000	-	500,000
Total Electric Fund	\$ 13,319,740	\$ 14,302,968	\$ 15,401,468	\$ 15,339,492

electric fund long-term plan

ELECTRIC FUND #690	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Intergovernmental Revenue	\$ 7,165	\$ 42,656	\$ 50,000	\$ 48,000	\$ 67,000
Charges for Services	10,316,614	10,841,141	11,310,300	11,000,000	12,320,000
Fees	93,054	33,520	212,000	212,000	212,000
Surcharge	1,329,577	1,266,655	1,211,910	1,100,000	-
Interest on Investments	6,502	32,540	30,450	50,000	51,000
Miscellaneous Revenues	69,001	171,690	61,000	36,142	61,000
Other Financing Sources	-	-	-	-	500,000
Operating Transfers In	-	-	-	-	-
Interfund Loan Proceeds	-	375,000	-	-	-
Total Revenues	11,821,913	12,763,202	12,875,660	12,446,142	13,211,000
Expenditures					
Conservation - Personal Services	109,137	112,814	122,400	131,000	139,145
Conservation - Materials & Services	165,622	262,756	319,221	298,821	837,500
BPA power costs:					
Supply	5,506,320	5,899,475	6,095,000	5,675,000	6,200,000
Transmission	942,442	697,936	1,045,000	1,045,000	1,045,000
Supply - Materials & Services	242,861	238,900	321,741	300,000	357,504
Supply - Capital Outlay	13,241	7,222	-	-	-
Supply - Debt Service	22,337	-	-	-	-
Distribution - Personal Services	1,537,845	1,552,418	1,691,550	1,600,000	1,813,859
Distribution - Materials & Services	2,184,200	2,221,169	2,495,659	2,464,959	2,585,992
Distribution - Capital Outlay	675,938	580,749	556,000	530,000	790,000
Transmission - Material & Services	5,031	2,100	3,600	300	3,600
Operating Transfers Out	-	-	960,000	800,000	-
Interfund Loan	375,000	200,000	-	-	-
Operating Contingency	-	-	386,270	-	381,000
Total Expenditures	11,779,974	11,775,538	13,996,441	12,845,080	14,153,600
Excess (Deficiency) of Revenues over Expenditures	41,939	987,664	(1,120,781)	(398,938)	(942,600)
Working Capital Carryover	1,497,827	1,539,766	2,525,808	2,527,430	2,128,492
Ending Fund Balance	\$ 1,539,766	\$ 2,527,430	\$ 1,405,027	\$ 2,128,492	\$ 1,185,892
Fund Balance Policy Requirement	1,419,000	1,532,000	1,545,000	1,494,000	1,585,000
Fund Balance and Contingency	1,539,766	2,527,430	1,791,297	2,128,492	1,566,892
Excess (deficiency)	120,766	995,430	246,297	634,492	(18,108)

electric fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		100.0%
12,879,900	13,465,300	14,077,300	14,717,100	15,386,000	10% Increase in 2007 plus 2% growth	103.0%
218,400	225,000	231,800	238,800	246,000		103.0%
-	-	-	-	-		
52,000	53,000	54,100	55,200	56,300		102.0%
61,000	61,000	61,000	61,000	61,000		100.0%
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
13,261,300	13,854,300	14,474,200	15,122,100	15,799,300		
146,500	154,000	162,000	170,000	179,000		105.0%
363,000	374,000	385,000	397,000	409,000		103.0%
5,833,451	5,833,451	5,833,451	6,333,451	6,533,451	Flat	
1,149,500	1,149,500	1,149,500	1,349,500	1,549,500		110.0%
368,000	379,000	390,000	402,000	414,000		103.0%
-	-	-	-	-		100.0%
-	-	-	-	-		
2,109,200	2,215,000	2,326,000	2,442,000	2,564,000		105.0%
2,664,000	2,744,000	2,826,000	2,911,000	2,998,000		103.0%
585,000	600,000	610,000	620,000	425,000		100.0%
4,000	4,000	4,000	4,000	4,000	Calculated	103.0%
-	-	-	-	-		
-	-	-	-	-		
398,000	416,000	434,000	454,000	474,000		
13,620,651	13,868,951	14,119,951	15,082,951	15,549,951		
(359,351)	(14,651)	354,249	39,149	249,349		
1,566,892	1,605,541	2,006,890	2,795,139	3,288,288	Assumes contingency is not used	
\$ 1,207,541	\$ 1,590,890	\$ 2,361,139	\$ 2,834,288	\$ 3,537,637		
1,591,000	1,663,000	1,737,000	1,815,000	1,896,000		
1,605,541	2,006,890	2,795,139	3,288,288	4,011,637		
14,541	343,890	1,058,139	1,473,288	2,115,637		

Telecommunication Fund Narrative

The fund represents the telecommunication services provided by the City. The status of these services is under review by City Council causing difficulty in projecting reviews, revenues and expenses. The figures presented represent an updated status quo budget. The Other Revenue is the amount needed to balance or meet debt obligations.

TELECOMMUNICATION FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 388,018	\$ 62,636	\$ 963,017	\$ 323,454
Taxes				
Franchises:	121,328	87,451	86,182	18,000
410 Total Taxes	121,328	87,451	86,182	18,000
Charges for Services				
Sales:				
CATV	931,761	1,140,097	1,266,600	292,000
HighSpeed	268,688	217,417	220,000	246,000
Internet	950,645	1,113,216	1,200,000	1,200,000
Misc Services	23,743	23,435	23,400	-
440 Total Charges for Services	2,174,837	2,494,165	2,710,000	1,738,000
Interest on Investments				
Interest on Pooled Investments	2,173	10,331	11,138	2,000
470 Total Interest on Investments	2,173	10,331	11,138	2,000
Miscellaneous Revenues				
Miscellaneous Income	54,529	16,902	16,000	16,000
480 Total Miscellaneous Revenues	54,529	16,902	16,000	16,000
Other Financing Sources				
Other	-	-	-	-
Transfer in	-	200,000	1,500,000	-
Interfund Loans	6,925,000	-	-	-
Proceeds from Debt Issuance	-	15,500,000	-	-
490 Total Other Financing Sources	6,925,000	15,700,000	1,500,000	-
Total Telecommunications Fund	\$ 9,665,885	\$ 18,371,485	\$ 5,286,337	\$ 2,097,454

telecommunication fund long-term plan

TELECOMMUNICATION FUND #691	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 121,328	\$ 87,451	\$ 86,182	\$ 87,618	\$ 18,000
Charges for Services	2,174,837	2,494,165	2,710,000	2,685,653	1,738,000
Interest on Investments	2,173	10,331	11,138	1,203	2,000
Miscellaneous Revenues	54,529	16,902	16,000	33,488	16,000
Other Financing Sources	-	15,500,000	-	-	-
Other Sources	-	-	-	-	-
Interfund Loan	6,925,000	-	-	-	-
Operating Transfers In	-	200,000	1,500,000	800,000	-
Total Revenues	9,277,867	18,308,849	4,323,320	3,607,962	1,774,000
Expenditures					
Promotions - Personal Services	8,210	12,250	12,206	11,357	12,204
Promotions - Materials & Services	134,985	71,368	211,408	108,625	211,404
Cable Television - Personal Services	320,875	350,091	395,250	372,468	190,840
Cable Television - Materials & Services	1,145,215	1,494,973	1,201,437	1,319,975	287,906
Cable Television - Capital Outlay	154,146	64,311	60,000	164,710	-
Internet - Personal Services	305,343	269,274	341,476	338,213	372,669
Internet - Materials & Services	430,647	390,617	344,803	309,202	348,325
Internet - Capital Outlay	-	-	60,000	60,000	49,000
High Speed - Personal Services	31,767	42,493	38,400	49,823	115,350
High Speed - Materials & Services	159,147	166,640	136,922	173,138	171,145
High Speed - Capital Outlay	-	-	40,000	43,030	21,000
Debt service	6,912,915	14,610,720	1,234,248	1,232,716	-
Contingency	-	-	1,140,000	-	100,000
Total Expenditures	9,603,250	17,472,735	5,216,150	4,183,257	1,879,843
Excess (Deficiency) of Revenues over Expenditures	(325,383)	836,114	(892,830)	(575,295)	(105,843)
Working Capital Carryover	388,018	62,635	963,017	898,749	323,454
Ending Fund Balance	\$ 62,635	\$ 898,749	\$ 70,187	\$ 323,454	\$ 217,611

No fund balance policy established.

telecommunication fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ -	\$ -	\$ -	\$ -	\$ -		100.0%
1,458,300	1,531,215	1,607,776	1,688,165	1,772,573	3% plus 2% growth in 2008 in beyond	105.0%
4,400	4,400	4,400	4,400	4,400		100.0%
16,000	16,000	16,000	16,000	16,000		100.0%
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
1,478,700	1,551,615	1,628,176	1,708,565	1,792,973		
-	-	-	-	-		105.0%
120,000	124,000	128,000	132,000	136,000		103.0%
-	-	-	-	-		105.0%
-	-	-	-	-		110.0%
-	-	-	-	-		100.0%
404,639	425,000	446,000	468,000	491,000		105.0%
348,325	359,000	370,000	381,000	392,000		103.0%
350,000	200,000	200,000	200,000	200,000		100.0%
175,293	184,000	193,000	203,000	213,000		105.0%
171,145	176,000	181,000	186,000	192,000		103.0%
50,000	50,000	50,000	50,000	50,000		100.0%
-	-	-	-	-		
100,000	100,000	100,000	100,000	100,000		
1,719,402	1,618,000	1,668,000	1,720,000	1,774,000		
(240,702)	(66,385)	(39,824)	(11,435)	18,973		
317,611	176,909	210,524	270,700	359,264	Assumes contingency is not used	
\$ 76,909	\$ 110,524	\$ 170,700	\$ 259,264	\$ 378,237		

Central Services Fund Narrative

The Central Services Fund is an internal service fund. Under governmental fund accounting, an internal service fund is one that provides support for other departments, which in turn provide services to the public. The City of Ashland has three internal service funds: (1) the Central Services fund, (2) the Equipment Fund, and (3) the Insurance Fund. The Central Services Fund includes five departments: Administration, Administrative Services, City Recorder, Information Technology and Public Works. This is the first year that the Facilities Division of Public Works has moved from the Central Service Fund and now resides in the Capital Improvement Fund. The figures for 2006 and prior do not reflect this change, only outgoing years.

Revenues supporting Central Services are charged out monthly to departments based on benefits received. The department allocations are made during the budget process based on a matrix called the Central Services Allocation.

Central Services. This charge increased a net 2% in the FY 2007 after moving the facilities division to CIP. This fund had a large fund balance in the past which was used instead of increasing fees to departments. The fund balance is now at an acceptable level.

Long-Term Assumptions

- Charges for services will increase 6% in 2008 and 3% in 2009-2012.
- Expenditures are expected to increase between 3 to 5 % each year in the future.

Fund Balance

The fund balance policy calls for the fund balance to consist of a 3% contingency. This is met in all years.

CENTRAL SERVICE FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 947,953	\$ 569,013	\$ 274,946	\$ 222,167
Taxes				
Late and Penalty	-	6,668	-	15,000
410 Total Taxes	-	6,668	-	15,000
Charges for Services				
Finance Department Services	155,485	168,854	128,000	-
Lien Search	15,640	14,480	15,000	15,000
Public Works Services	417,995	469,095	530,200	571,032
Interdepartmental:	3,898,000	3,908,735	5,071,876	4,996,662
440 Total Charges for Services	4,487,120	4,561,164	5,745,076	5,582,694
Interest on Investments				
Interest on Pooled Investments	10,566	17,881	16,748	18,000
470 Total Interest on Investments	10,566	17,881	16,748	18,000
Miscellaneous Revenues				
Miscellaneous Income	108,595	79,255	92,700	85,000
480 Total Miscellaneous Revenues	108,595	79,255	92,700	85,000
Total Central Services Fund	\$ 5,554,234	\$ 5,233,981	\$ 6,129,470	\$ 5,922,861

central services fund long-term plan

CENTRAL SERVICES FUND #710	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ -	\$ 6,668	\$ -	\$ 13,907	\$ 15,000
Charges for Services	4,487,120	4,561,164	5,745,076	5,626,888	5,582,694
Interest on Investments	10,566	17,881	16,748	18,000	18,000
Miscellaneous Revenues	108,595	79,255	92,700	80,000	85,000
Operating Transfers In	-	-	-	-	-
Total Revenues	4,606,281	4,664,968	5,854,524	5,738,795	5,700,694
Expenditures					
Administration - Personal Services*	793,869	811,627	748,870	735,760	771,158
Administration - Materials & Services*	286,618	244,000	238,290	233,815	227,767
Administrative Services - Personal Services	1,027,527	1,026,073	1,410,665	1,315,764	1,386,470
Administrative Services - Materials & Services	352,125	371,220	558,890	552,496	518,054
Administrative Services - Capital Outlay	-	250	15,000	15,000	15,000
City Recorder - Personal Services	132,965	138,519	150,400	145,000	152,492
City Recorder - Materials & Services	26,281	27,268	32,290	28,290	117,276
Public Works - Personal Services	1,118,350	1,089,467	1,147,000	1,039,000	1,166,082
Public Works - Materials & Services	498,350	585,227	731,025	726,680	322,381
Public Works - Capital Outlay	-	-	6,000	6,000	-
Computer Services - Personal Services	368,925	522,082	627,080	600,000	668,270
Computer Services - Materials & Services	380,211	233,111	178,360	178,360	173,518
Computer Services - Capital Outlay	-	-	125,600	125,600	140,600
Transfers	-	-	-	-	-
Contingency	-	-	150,000	-	171,000
Total Expenditures	4,985,221	5,048,844	6,119,470	5,701,765	5,830,068
Excess (Deficiency) of Revenues over Expenditures	(378,940)	(383,876)	(264,946)	37,030	(129,374)
Working Capital Carryover	947,953	569,013	274,946	185,137	222,167
Ending Fund Balance	\$ 569,013	\$ 185,137	\$ 10,000	\$ 222,167	\$ 92,793
Fund Balance Policy Requirement	138,000	140,000	176,000	172,000	171,000
Fund Balance and Contingency	569,013	185,137	160,000	222,167	263,793
Excess (deficiency)	431,013	45,137	(16,000)	50,167	92,793

*Includes Human Resources in 2004 and 2005

central services fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
15,500	16,000	16,500	17,000	17,500		103.0%
5,893,000	6,070,000	6,252,000	6,440,000	6,633,000	2009-2012 Calculated at 3%	106.0%
7,500	7,500	7,500	7,500	7,500	Flat	100.0%
89,000	93,000	98,000	103,000	108,000		105.0%
-	-	-	-	-		
6,005,000	6,186,500	6,374,000	6,567,500	6,766,000		
823,000	864,200	907,400	952,800	1,000,400		105.0%
234,600	241,600	248,800	256,300	264,000		103.0%
1,506,710	1,582,000	1,661,100	1,744,200	1,831,400		105.0%
533,600	549,600	566,100	583,100	600,600		103.0%
15,000	15,000	15,000	15,000	15,000		100.0%
162,720	170,900	179,400	188,400	197,800		105.0%
120,800	124,400	128,100	131,900	135,900		103.0%
1,227,000	1,288,400	1,352,800	1,420,400	1,491,400		105.0%
332,100	342,100	352,400	363,000	373,900		103.0%
-	-	-	-	-		100.0%
706,400	741,700	778,800	817,700	858,600		105.0%
178,700	184,100	189,600	195,300	201,200		103.0%
140,600	140,600	140,600	140,600	140,600		100.0%
-	-	-	-	-		104.0%
180,000	186,000	191,000	197,000	203,000		
6,161,230	6,430,600	6,711,100	7,005,700	7,313,800		
(156,230)	(244,100)	(337,100)	(438,200)	(547,800)		
263,793	287,563	229,463	83,363	(157,837)	Assumes contingency is not used	
\$ 107,563	\$ 43,463	\$ (107,637)	\$ (354,837)	\$ (705,637)		
180,000	186,000	191,000	197,000	203,000		
287,563	229,463	83,363	(157,837)	(502,637)		
107,563	43,463	(107,637)	(354,837)	(705,637)		

Insurance Services Fund Narrative

The Insurance Services Fund is an internal service fund that accounts for insurance and risk management activities.

Long-Term Assumptions

Charges for services. Charges are estimated to increase at 3 % in the future years to pay for increased claims activity and higher premiums.

Personal Services. With the PERS increase of 46%, the departments are paying 20% and the remaining amount will be paid here. In FY 2004 monies from departments were set aside in an anticipation of a large increase from PERS.

Fund Balance

The fund balance is based on activity.

INSURANCE SERVICE FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 145,978	\$ 934,499	\$ 949,499	\$ 530,834
Charges for Services				
Interdepartmental:	676,023	564,431	566,500	617,485
Reimbursements (Hospital)	376,506	-	-	-
440 Total Charges for Services	1,052,529	564,431	566,500	617,485
Interest on Investments				
Interest on Pooled Investments	4,972	30,767	18,000	37,000
470 Total Interest on Investments	4,972	30,767	18,000	37,000
Miscellaneous Revenues				
Miscellaneous Income	529,137	3,130	1,000	-
480 Total Miscellaneous Revenues	529,137	3,130	1,000	-
Other Financing Sources				
Interfund Loans	-	-	-	400,000
490 Total Other Financing Sources	-	-	-	400,000
Total Insurance Services Fund	\$ 1,732,616	\$ 1,532,828	\$ 1,534,999	\$ 1,585,319

insurance services fund long-term plan

INSURANCE SERVICES FUND #720	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Charges for Services	\$ 1,052,529	\$ 564,429	\$ 566,500	\$ 566,500	\$ 617,485
Interest on Investments	4,972	30,767	18,000	37,194	37,000
Miscellaneous Revenues	529,137	3,130	1,000	811	-
Interfund Loan	-	-	-	-	400,000
Total Revenues	1,586,638	598,326	585,500	604,505	1,054,485
Expenditures					
Personal Services	-	-	-	-	400,000
Materials and Services	798,117	496,496	617,063	710,000	661,291
Transfers	-	-	-	-	-
Interfund Loan	-	-	400,000	400,000	-
Operating Contingency	-	-	100,000	-	32,000
Total Expenditures	798,117	496,496	1,117,063	1,110,000	1,093,291
Excess (Deficiency) of Revenues over Expenditures	788,521	101,830	(531,563)	(505,495)	(38,806)
Working Capital Carryover	145,978	934,499	949,499	1,036,329	530,834
Ending Fund Balance	\$ 934,499	\$ 1,036,329	\$ 417,936	\$ 530,834	\$ 492,028
Fund Balance Policy Requirement	458,000	467,160	469,450	481,000	495,000
Fund Balance and Contingency	934,499	1,036,329	417,936	530,834	524,028
Interfund Loan Receivable	-	-	400,000	-	-
Excess (deficiency)	476,499	569,169	348,486	49,834	29,028

insurance services fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 648,000	\$ 680,000	\$ 714,000	\$ 750,000	\$ 788,000		105.0%
13,000	16,000	16,000	16,000	16,000		100.0%
1,000	1,000	1,000	1,000	1,000		
-	-	-	-	-		
662,000	697,000	731,000	767,000	805,000		
-	-	-	-	-	PERS set aside pay out	
681,000	701,000	722,000	744,000	766,000	Estimated on claims projected/trended.	103.0%
-	-	-	-	-		
-	-	-	-	-		
20,000	21,000	22,000	23,000	24,000		
701,000	722,000	744,000	767,000	790,000		
(39,000)	(25,000)	(13,000)	-	15,000		
524,028	505,028	501,028	510,028	533,028	Assumes contingency is not used	
\$ 485,028	\$ 480,028	\$ 488,028	\$ 510,028	\$ 548,028		
510,000	525,000	541,000	557,000	574,000		103.0%
505,028	501,028	510,028	533,028	572,028		
-	-	-	-	-		
(4,972)	(23,972)	(30,972)	(23,972)	(1,972)		

Equipment Fund Narrative

This fund is an internal service fund that provides for the maintenance and replacement of most motorized equipment within the City.

Charges for Services. Represents the charges to departments for operating, maintaining, and replacement of vehicles. Budgets are estimated based on the estimated cost providing these services. All departments and divisions are billed monthly according to use.

Long-Term Assumptions

- Charges for services are expected to increase 5% per year.

Fund Balance

No minimum fund balance is required.

EQUIPMENT FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 1,121,598	\$ 1,224,311	\$ 1,435,976	\$ 1,450,069
Charges for Services				
Technology Fee	64,880	62,860	63,654	63,654
Maintenance Services	606,170	576,415	522,416	538,088
Equipment Replacement	557,170	565,740	658,486	658,486
Fuel Sales	43,737	48,392	35,200	57,932
Interdepartmental:				
440 Total Charges for Services	1,271,957	1,253,407	1,279,756	1,318,161
Interest on Investments				
Interest on Pooled Investments	9,776	29,345	28,000	44,000
470 Total Interest on Investments	9,776	29,345	28,000	44,000
Miscellaneous Revenues				
Miscellaneous Income	1,010	164,092	650	-
Sale of Equipment	117,296	-	56,000	50,000
480 Total Miscellaneous Revenues	118,306	164,092	56,650	50,000
Total Equipment Fund	\$ 2,521,637	\$ 2,671,155	\$ 2,800,382	\$ 2,862,230

equipment fund long-term plan

EQUIPMENT FUND #730	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Charges for Services	\$ 1,271,957	\$ 1,253,407	\$ 1,279,756	\$ 1,280,000	\$ 1,318,161
Interest on Investments	9,776	29,345	28,000	43,014	44,000
Miscellaneous Revenues	118,306	164,092	56,650	50,000	50,000
Interfund Loan	-	-	-	-	-
Total Revenues	1,400,039	1,446,844	1,364,406	1,373,014	1,412,161
Expenditures					
Personal Services	244,913	239,543	254,200	250,000	266,476
Materials and Services	423,413	421,100	492,683	490,000	519,955
Capital Outlay	629,000	521,457	1,022,000	672,000	1,415,000
Interfund Loan	-	-	-	-	-
Operating Contingency	-	-	175,000	-	42,000
Total Expenditures	1,297,326	1,182,100	1,943,883	1,412,000	2,243,431
Excess (Deficiency) of Revenues over Expenditures	102,713	264,744	(579,477)	(38,986)	(831,270)
Working Capital Carryover	1,121,598	1,224,311	1,435,976	1,489,055	1,450,069
Ending Fund Balance	\$ 1,224,311	\$ 1,489,055	\$ 856,499	\$ 1,450,069	\$ 618,799

equipment fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 1,384,000	\$ 1,453,000	\$ 1,526,000	\$ 1,602,000	\$ 1,682,000		105.0%
19,000	17,000	16,000	16,000	18,000		102.0%
50,000	50,000	50,000	50,000	50,000		100.0%
-	-	-	-	-		
1,453,000	1,520,000	1,592,000	1,668,000	1,750,000		
277,900	292,000	307,000	322,000	338,000		105.0%
536,000	552,000	569,000	586,000	604,000		103.0%
700,000	700,000	700,000	700,000	700,000		100.0%
-	-	-	-	-		
44,000	46,000	48,000	50,000	53,000		
1,557,900	1,590,000	1,624,000	1,658,000	1,695,000		
(104,900)	(70,000)	(32,000)	10,000	55,000		
660,799	599,899	575,899	591,899	651,899	Assumes contingency is not used	
\$ 555,899	\$ 529,899	\$ 543,899	\$ 601,899	\$ 706,899		

Cemetery Trust Fund Narrative

This fund accounts for trust monies derived from bequests and perpetual care given to the city for the maintenance and preservation of the cemeteries and mausoleums. By City Charter, only the interest earned on the trust may be used for the operation and maintenance of the cemeteries, and is transferred on a monthly basis to fund operations, while the principal continues to grow by an amount equal to the perpetual care revenues received.

Sales. The perpetual care portion of each cemetery sale of graves, niches, or crypts is accounted for here. This revenue is expected to remain stable for the near future.

Interest on Investments. Interest earnings are estimated to remain stable for the near future.

Operating Transfers In. By City Charter, the Cemetery operations is required to pay an amount not less than \$500 per year to assure the perpetual continuity of the trust.

Long-Term Assumptions

- This revenue is expected to remain stable.
- Rates are expected to increase from a review of the current rate structure.

Fund Balance

No minimum fund balance is required.

CEMETERY TRUST FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
400 Working Capital Carryover	\$ 679,646	\$ 684,476	\$ 691,976	\$ 716,912
Charges for Services				
Sales:	5,568	14,734	7,400	17,800
440 Total Charges for Services	5,568	14,734	7,400	17,800
Interest on Investments				
Interest on Pooled Investments	5,655	15,279	14,400	19,000
470 Total Interest on Investments	5,655	15,279	14,400	19,000
Other Financing Sources				
Operating Transfers In:				
From General Fund	500	500	500	500
490 Total Other Financing Sources	500	500	500	500
Total Cemetery Trust Fund	\$ 691,368	\$ 714,989	\$ 714,276	\$ 754,212

cemetery trust fund long-term plan

CEMETERY TRUST FUND #810	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Charges for Services	\$ 5,568	\$ 14,734	\$ 7,400	\$ 17,775	\$ 17,800
Interest on Investments	5,655	15,279	14,400	18,976	19,000
Interfund Loan	-	-	-	-	-
Operating Transfers In	500	500	500	-	500
Total Revenues	11,723	30,513	22,300	36,751	37,300
Expenditures					
Operating Transfers Out	6,893	12,360	14,400	22,468	19,000
Total Expenditures	6,893	12,360	14,400	22,468	19,000
Excess (Deficiency) of Revenues over Expenditures	4,830	18,153	7,900	14,283	18,300
Working Capital Carryover	679,646	684,476	691,976	702,629	716,912
Ending Fund Balance	\$ 684,476	\$ 702,629	\$ 699,876	\$ 716,912	\$ 735,212

cemetery trust fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 17,800	\$ 17,800	\$ 17,800	\$ 17,800	\$ 17,800		100.0%
19,000	19,000	19,000	19,000	19,000		100.0%
-	-	-	-	-		
500	500	500	500	500	Per charter	
37,300	37,300	37,300	37,300	37,300		
19,000	19,000	19,000	19,000	19,000	Interest earnings transfer to General Fund	
19,000	19,000	19,000	19,000	19,000		
18,300	18,300	18,300	18,300	18,300		
735,212	753,512	771,812	790,112	808,412		
\$ 753,512	\$ 771,812	\$ 790,112	\$ 808,412	\$ 826,712		

Parks and Recreation Fund Narrative

The Parks and Recreation fund includes the general activities of the Parks program. Revenues include taxes, grants, charges for services and donations.

Taxes. The tax rate remains the same as the prior year at \$2.09.

Intergovernmental Revenues. Grants for \$55,000 are anticipated for FY 2007.

Charges for Services. Contracted Services, rents and program fees account for \$817,820 in 2007 and are expected to remain constant in future years.

Long-Term Assumptions

- This revenue is expected to remain stable.
- Rates are expected to increase slightly at the same time as demand decreases.

Fund Balance

A minimum of 20% of operational revenues.

PARKS & RECREATION FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Working Capital Carryover	\$ 1,403,171	\$ 1,558,332	\$ 1,643,167	\$ 1,401,920
Taxes				
Property Taxes				
Current	3,009,290	3,123,803	3,369,600	3,538,560
Prior	139,596	120,398	132,900	130,400
Total Taxes	3,148,886	3,244,201	3,502,500	3,668,960
Intergovernmental Revenues				
FEMA	-	-	-	-
Grants	9,297	2,310	55,000	55,000
Total Intergovernmental	9,297	2,310	55,000	55,000
Charges for Service				
Community Center Rent	32,359	38,929	35,000	40,500
Contract Service Fees	-	313,708	259,000	217,820
Golf Course Fees	333,203	330,634	350,000	352,000
Park Fees	212,790	44,186	30,000	25,000
Recreation Program Fees	163,499	148,156	130,000	182,500
Total Charges for Services	741,851	875,613	804,000	817,820
Interest on Investments				
Interest on Pooled Investments	25,779	47,250	30,000	55,000
Total Interest on Investments	25,779	47,250	30,000	55,000
Miscellaneous				
Donations	17,382	27,249	30,000	30,000
Miscellaneous Income	-	-	-	30,000
Total Miscellaneous Income	17,382	27,249	30,000	60,000
Other Financing Sources				
Operating Transfers In				
From General Fund	-	43,333	-	-
From Central Service Fund	133,000	-	-	-
Total Other Financing Sources	133,000	43,333	-	-
Total Parks & Recreation	\$ 5,479,366	\$ 5,798,288	\$ 6,064,667	\$ 6,058,700

parks and recreation fund long-term plan

PARKS AND RECREATION FUND	2004	2005	2006	2006	2007
	Actual	Actual	Amended	Estimate	Adopted
Revenues					
Taxes	\$ 3,148,886	\$ 3,244,201	\$ 3,502,500	\$ 3,440,879	\$ 3,668,960
Intergovernmental Revenues	9,297	2,310	55,000	37,373	55,000
Charges for Service	741,851	875,613	804,000	787,296	817,820
Interest on Investments	25,779	47,250	30,000	54,296	55,000
Miscellaneous	17,382	27,249	30,000	39,077	60,000
Transfers In	133,000	43,333	-	-	-
Total Revenues	4,076,195	4,239,956	4,421,500	4,358,921	4,656,780
Expenditures					
Parks Division - Personal Services	1,825,135	2,037,861	2,025,000	1,927,021	2,114,500
Parks Division - Materials & Services	1,197,728	1,286,475	1,296,000	1,218,597	1,421,750
Parks Division - Capital Outlay	270,841	83,722	325,600	153,697	325,000
Parks Division - Debt Service	-	-	-	6,174	7,000
Recreation Division - Personal Services	151,236	226,595	602,000	507,548	699,500
Recreation Division - Materials & Services	56,593	132,504	260,400	289,174	259,200
Golf Division - Personal Services	155,633	159,962	185,000	166,293	191,000
Golf Division - Materials & Services	172,130	171,046	195,000	181,917	217,000
Golf Division - Capital Outlay	-	9,708	8,000	1,040	8,000
Debt Service	21,738	18,735	14,000	2,220	3,500
Transfers Out	70,000	50,000	125,000	125,000	110,000
Contingency	-	-	35,000	-	35,000
Total Expenditures	3,921,034	4,176,608	5,071,000	4,578,681	5,391,450
Excess (Deficiency) of Revenues over Expenditures	155,161	63,348	(649,500)	(219,760)	(734,670)
Working Capital Carryover	1,403,171	1,558,332	1,643,167	1,621,680	1,401,920
Ending Fund Balance	\$ 1,558,332	\$ 1,621,680	\$ 993,667	\$ 1,401,920	\$ 667,250
Budget Fund Balance Policy Requirement	693,000	743,000	884,000	802,000	944,000
Fund Balance and Contingency	1,558,332	1,621,680	1,028,667	1,401,920	702,250
Excess (deficiency)	865,332	878,680	144,667	599,920	(241,750)

parks and recreation fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 3,852,000	\$ 4,045,000	\$ 4,247,000	\$ 4,459,000	\$ 4,682,000		105.0%
-	-	-	-	-		100.0%
859,000	902,000	947,000	994,000	1,044,000		105.0%
57,000	59,000	61,000	63,000	65,000		103.0%
62,000	64,000	66,000	68,000	70,000		103.0%
-	-	-	-	-		
4,830,000	5,070,000	5,321,000	5,584,000	5,861,000		
2,220,000	2,331,000	2,448,000	2,570,000	2,699,000		105.0%
1,464,000	1,508,000	1,553,000	1,600,000	1,648,000		103.0%
150,000	150,000	150,000	150,000	150,000		100.0%
-	-	-	-	-		
734,000	771,000	810,000	851,000	894,000		105.0%
267,000	275,000	283,000	291,000	300,000		103.0%
201,000	211,000	222,000	233,000	245,000		105.0%
224,000	231,000	238,000	245,000	252,000		103.0%
8,000	8,000	8,000	8,000	8,000		100.0%
-	-	-	-	-	Calculated	
-	-	-	-	-	Flat	
35,000	35,000	35,000	35,000	35,000	Flat	
5,303,000	5,520,000	5,747,000	5,983,000	6,231,000		
(473,000)	(450,000)	(426,000)	(399,000)	(370,000)		
702,250	264,250	(150,750)	(541,750)	(905,750)		
\$ 229,250	\$ (185,750)	\$ (576,750)	\$ (940,750)	\$ (1,275,750)		
948,000	987,000	1,028,000	1,071,000	1,115,000		
264,250	(150,750)	(541,750)	(905,750)	(1,240,750)		
(683,750)	(1,137,750)	(1,569,750)	(1,976,750)	(2,355,750)		

Parks Capital Improvement Fund Narrative

This fund accounts for revenues from Interfund transfers and depreciation charges that are used for construction of parks and recreation facilities, for equipment acquisition and replacement, and other related purposes.

Transfers. Budgeted at \$110,000, less than the previous year.

Interest. Interest is budgeted consistent with the prior year.

Long-Term Assumptions

- Stable funding in the Long-term.
- Consistent expenditures in the Long-term.

Fund Balance

No minimum fund balance policy established.

PARKS CAPITAL IMPROVEMENTS FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Working Capital Carryover	\$ 367,733	\$ 300,331	\$ 207,069	\$ 163,866
Charges for Service				
Funded Depreciation	92,000	92,000	95,000	95,000
Total Charges for Service	92,000	92,000	95,000	95,000
Interest on Investments				
Interest on Investments	3,604	7,174	7,000	7,000
Total Interest on Investments	3,604	7,174	7,000	7,000
Transfers In				
From Parks & Recreation	70,000	50,000	125,000	110,000
Total Parks Capital Improvement	\$ 533,337	\$ 449,505	\$ 434,069	\$ 375,866

parks capital improvement fund long-term plan

PARKS CAPITAL IMPROVEMENTS FUND	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Charges for Service	\$ 92,000	\$ 92,000	\$ 95,000	\$ 95,000	\$ 95,000
Interest on Investments	3,604	7,174	7,000	6,113	7,000
Transfers In	70,000	50,000	125,000	125,000	110,000
Total Revenues	165,604	149,174	227,000	226,113	212,000
Expenditures					
Capital Outlay	233,006	242,130	321,500	269,622	331,000
Total Expenditures	233,006	242,130	321,500	269,622	331,000
Excess (Deficiency) of Revenues over Expenditures	(67,402)	(92,956)	(94,500)	(43,509)	(119,000)
Working Capital Carryover	367,733	300,331	207,069	207,375	163,866
Ending Fund Balance	\$ 300,331	\$ 207,375	\$ 112,569	\$ 163,866	\$ 44,866

parks capital improvement fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000		100.0%
7,000	7,000	7,000	7,000	7,000		100.0%
-	-	-	-	-	Flat	100.0%
102,000	102,000	102,000	102,000	102,000		
102,000	102,000	102,000	102,000	102,000	Flat	100.0%
102,000	102,000	102,000	102,000	102,000		
-	-	-	-	-		
44,866	44,866	44,866	44,866	44,866		
\$ 44,866						

Youth Activities Levy Fund Narrative

This fund accounts for the contractual agreement with the Ashland School District, providing monies for a wide variety of extra-curricular activities for students in the District's elementary, middle, and high schools.

Resources include property taxes authorized by the levy.

Taxes. The levy passed in 2003 and expires in 2008.

Long-Term Assumptions

- Activities will be consistent with revenues.

Fund Balance

No fund balance requirement.

YOUTH ACTIVITIES LEVY FUND

Description	2004 Actual	2005 Actual	2006 Amended	2007 Adopted
Working Capital Carryover	\$ 36,403	\$ 122,588	\$ 213,006	\$ 22,361
Taxes				
Property Taxes				
Current	1,969,517	1,998,432	2,222,400	2,332,800
Prior	89,164	77,713	75,900	76,200
Total Taxes	<u>2,058,681</u>	<u>2,076,145</u>	<u>2,298,300</u>	<u>2,409,000</u>
Total Youth Activities Levy	<u>\$ 2,095,084</u>	<u>\$ 2,198,733</u>	<u>\$ 2,511,306</u>	<u>\$ 2,431,361</u>

youth activities levy fund long-term plan

YOUTH ACTIVITIES LEVY FUND	2004 Actual	2005 Actual	2006 Amended	2006 Estimate	2007 Adopted
Revenues					
Taxes	\$ 2,058,681	\$ 2,076,145	\$ 2,298,300	\$ 2,304,628	\$ 2,409,000
Charges for Service	-	-	-	-	-
Interest on Investments	-	-	-	-	-
Total Revenues	2,058,681	2,076,145	2,298,300	2,304,628	2,409,000
Expenditures					
Personal Services	84,641	89,000	93,000	93,000	96,000
Materials and Services	1,887,855	2,006,000	2,293,000	2,293,000	2,335,361
Transfers Out	-	-	-	-	-
Total Expenditures	1,972,496	2,095,000	2,386,000	2,386,000	2,431,361
Excess (Deficiency) of Revenues over Expenditures	86,185	(18,855)	(87,700)	(81,372)	(22,361)
Working Capital Carryover	36,403	122,588	213,006	103,733	22,361
Ending Fund Balance	\$ 122,588	\$ 103,733	\$ 125,306	\$ 22,361	\$ -

youth activities levy fund long-term plan

2008 Budget	2009 Budget	2010 Budget	2011 Budget	2012 Budget	Assumptions	Percent
\$ 2,506,000	\$ -	\$ -	\$ -	\$ -	YAL expires in 2008	110.0%
-	-	-	-	-		
-	-	-	-	-		
<u>2,506,000</u>	-	-	-	-		
101,000	-	-	-	-		105.0%
2,405,000	-	-	-	-		103.0%
-	-	-	-	-		
<u>2,506,000</u>	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		



Appendix

History of Combined Property Tax Rates	A-2
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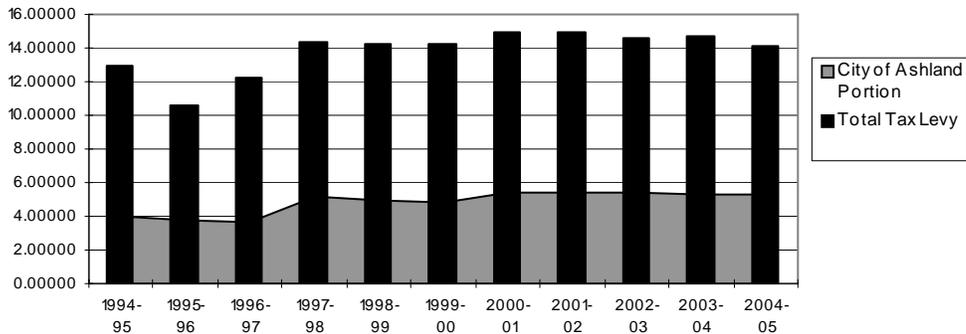
history of combined property tax rates

The table below shows combined city and county property tax rates per thousand dollars of assessed value.

HISTORY OF COMBINED PROPERTY TAX RATES

	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06
	Tax Rate						
City of Ashland	4.81387	5.48310	5.37730	5.38390	5.33990	5.25330	5.25530
County	2.25340	2.55500	2.65720	2.70170	2.79100	2.39900	2.20280
Vector	0.04270	0.04290	0.04290	0.04160	0.04170	0.04170	0.04170
RVTD	0.17720	0.00000	0.17720	0.16980	0.17090	0.17110	0.17120
Schools-ESD-Rogue	5.02530	5.02530	5.02530	4.99720	4.99920	5.00000	5.31250
School Debt	1.94560	1.83760	1.66620	1.36650	1.32980	1.28240	1.30380
Total Tax Rate	14.25807	14.94390	14.94610	14.66070	14.67250	14.14750	14.28730
Assessed Valuation	1,157,736,510	1,240,116,210	1,333,040,730	1,423,894,752	1,511,835,569	1,593,607,600	1,677,271,999

Combined Property Tax Rates



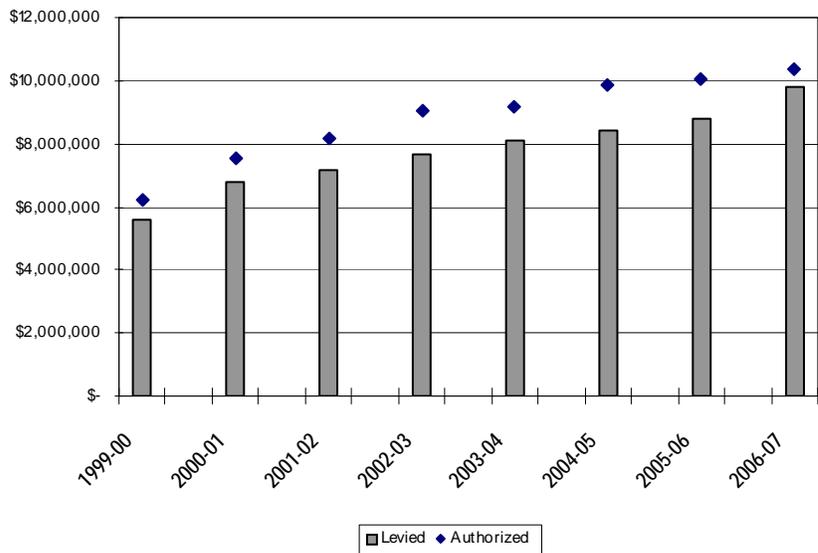
This chart shows the combined property tax rates per thousand dollars of assessed valuation from fiscal year 1994-95 through year 2005-2006.

The table below shows the total property taxes levied from 1999-00 fiscal year through the adopted 2006-07.

History of Property Tax Levies

	1999-00 Tax Levy	2000-01 Tax Levy	2001-02 Tax Levy	2002-03 Tax Levy	2003-04 Tax Levy	2004-05 Tax Levy	2005-06 Tax Levy	Adopted 2006-07 Tax Levy
General Fund	\$ 1,740,000	\$ 1,862,656	\$ 1,997,793	\$ 2,094,099	\$ 2,218,261	\$ 2,352,000	\$ 2,720,000	\$ 3,006,000
Debt Service Fund	-	-	-	-	-	-	-	308,000
Parks Continuing Levy	2,458,000	2,631,773	2,758,856	2,977,649	3,192,132	3,344,000	3,510,000	3,686,000
Ashland Youth Activity	1,100,000	1,712,104	1,841,695	1,970,420	2,094,699	2,205,000	2,315,000	2,430,000
1982 Water Bond Levy	53,000	83,000	83,000	83,000	84,046	83,000	-	-
1992 Water Bond Levy	100,000	100,000	100,000	100,000	101,455	-	-	-
1997 Flood Restoration Bonds	125,000	100,000	95,000	105,000	105,058	105,000	230,980	83,452
2000 Fire Station/ Flood Restoration Bonds	-	311,000	310,388	304,000	309,770	310,000	27,700	166,385
2005 GO Bonds - Refinanced								117,425
	\$ 5,576,000	\$ 6,800,533	\$ 7,186,732	\$ 7,634,168	\$ 8,105,421	\$ 8,399,000	\$ 8,803,680	\$ 9,797,262
Authorized	6,239,000	7,557,000	8,142,000	9,046,000	9,176,000	9,883,000	10,033,500	10,346,737

The graph to the right that while the City levies Ad-Valorum Taxes sufficient to meet it's economic requirements, during the period reflected in this chart and at no time previously has the authorized constitutional limit been reached.



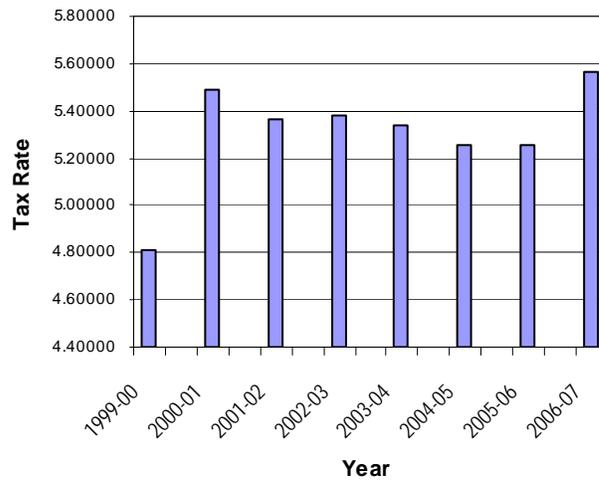
history of property tax rates

The table below shows the property tax rates per thousand dollars of assessed value from fiscal year 1999-00 through the adopted rates for 2006-07.

HISTORY OF PROPERTY TAX RATES

	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	Adopted 2006-07
	Tax Rate							
General Fund	1.50224	1.50200	1.47170	1.47170	1.47194	1.47190	1.62190	1.70690
Debt Service Fund	-	-	-	-	-	-	-	0.17500
Parks	2.12202	2.12220	2.09250	2.09250	2.09247	2.09280	2.09280	2.09280
Ashland Youth Activities Levy	0.94960	1.38000	1.38000	1.38000	1.38000	1.38000	1.38000	1.38000
1982 Water Bond Levy	0.04576	0.06760	0.06230	0.06310	0.05491	0.05190	-	-
1992 Water Bond Levy	0.08634	0.08150	0.07500	0.07610	0.06615	-	-	-
1997 Flood Restoration Bonds	0.10792	0.08150	0.07350	0.07230	0.06946	0.06570	0.14340	0.04740
2000 Flood Restoration Bonds	-	0.01300	-	-	-	-	-	-
2000 Flood and Fire Station Bonds	-	0.24050	0.20940	0.22820	0.20508	0.19400	0.01720	0.09450
2005 GO Bonds - Refinanced								0.06670
	4.81387	5.48830	5.36440	5.38390	5.34001	5.25630	5.25530	5.56330
Assessed Valuation	1,157,736,510	1,240,116,210	1,333,040,730	1,423,894,752	1,511,835,569	1,593,607,600	1,677,271,999	1,761,135,599

History of Property Taxes



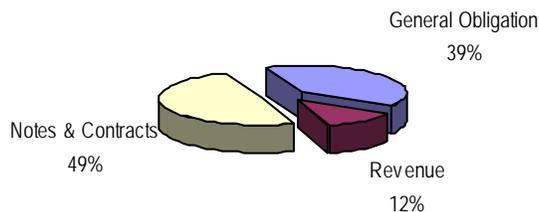
The table below shows the minimum requirements of Debt Service repayments. The current year budget contains provisions for additional payments on Bond and Notes with call features that allow for prepayment. The current budget also contains significant issues yet to be marketed, so future requirements are not known and, therefore, not included.

	Tax Supported		Revenue Supported		Joint Revenue & Tax Supported	
	*General Obligation		Revenue		Notes and Contracts Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2006-07	230,000	1,012,015	465,000	178,189	1,318,568	948,782
2007-08	415,000	998,324	505,000	165,354	1,336,692	892,762
2008-09	695,000	976,738	510,000	151,745	1,641,197	836,825
2009-10	865,000	943,628	505,000	131,764	1,391,273	767,928
2010-11	905,000	904,119	530,000	114,991	1,425,480	710,224
2011-12	950,000	863,416	545,000	96,513	1,409,411	652,536
2012-13	850,000	818,506	375,000	81,269	1,443,646	595,934
2013-14	930,000	774,326	385,000	69,628	1,320,468	537,247
2014-15	980,000	725,973	400,000	57,413	1,363,984	482,952
2015-16	1,030,000	672,507	155,000	48,694	1,380,264	428,314
2016-17	1,090,000	614,340	160,000	43,475	1,428,761	372,977
2017-18	1,155,000	551,425	165,000	37,929	1,478,977	315,683
2018-19	1,220,000	484,713	175,000	31,976	1,530,974	256,366
2019-20	1,285,000	414,308	180,000	25,585	1,584,816	194,947
2020-21	1,090,000	338,738	185,000	18,831	1,640,571	131,355
2021-22	1,160,000	270,990	190,000	11,681	1,698,300	65,514
2022-23	1,230,000	199,027	200,000	4,000	51,542	16,077
2023-24	1,305,000	122,698	-	-	54,418	13,201
2024-25	1,385,000	41,702	-	-	57,455	10,165
2025-26	-	-	-	-	60,661	6,959
2026-27	-	-	-	-	64,046	3,574
Totals	\$18,770,000	\$11,727,492	\$5,630,000	\$1,269,036	\$23,681,502	\$8,240,320

*The AFN Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland

**Amount shown above does not include future debt on assessments that have not been issued.

2006-2007
Debt Requirements



This graph shows principal debt by type of debt service as a percentage of total debt.

**City of Ashland
Economic and Cultural Development Grant History**

GENERAL FUND #110	FY 99-00 Actual	FY 00-01 Actual	FY 01-02 Actual	FY 02-03 Actual	FY 03-04 Actual	FY 04-05 Actual	FY 05-06 Adopted	FY 06-07 Adopted
Economic and Cultural Development Grants	\$ 275,000	\$ 386,600	\$ 384,000	\$ 387,000	\$ 406,800	\$ 445,600	\$ 458,970	\$ 504,650
Supported by Resolution No.	# 1998-23	# 1998-23	# 2000-25	# 2000-25	# 2000-25	# 2004-32	# 2004-32	# 2004-32
Agency and Program Name	Awarded	Proposed						
Artattack	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,500	\$ -	\$5,000*	\$ -
ArtNow	-	-	-	-	-	-	1,000	1,205
Arts Council of Southern Oregon	3,000	3,600	3,000	3,000	3,500	1,500	3,000	5,000
Ashland Community Theatre	-	3,400	4,000	4,000	4,000	-	-	-
Ashland Gallery Association	6,100	5,000	2,500	2,000	2,500	5,000	10,500	16,000
Ballet Rogue	7,500	7,800	5,000	-	4,500	4,500	5,000	6,000
Chautauqua Poets and Writers Board	-	-	-	-	-	-	-	5,000
Children's Musical Theatre of Ashland	-	-	-	-	-	-	-	-
Community Works	-	-	-	8,000	-	7,000	5,000	2,500
Dancing People Company	-	-	-	-	-	-	-	-
The Green Room	-	-	-	-	-	3,000	-	-
Horizon Institute	-	1,000	2,000	1,600	-	-	-	-
The Jefferson Center for Religion	-	-	-	-	-	-	-	-
Klamath Bird Observatory	-	-	-	-	-	-	-	-
Konaway Nika Tillicum	-	-	-	-	-	-	-	5,000
Kudos! Theatre for Youth	-	-	-	-	-	-	-	-
Lithia Arts Guild of Oregon	-	-	-	-	-	4,000	5,000	9,000
Lomakatsi	-	-	-	1,000	-	-	-	-
Multi Cultural Association	-	-	-	-	-	-	-	10,000
Nuwandart Gallery	-	-	2,000	-	-	-	-	1,500
Oregon Bed & Breakfast Guild	-	1,500	-	-	-	-	-	-
Oregon Stage Works	-	-	-	-	-	-	6,000	5,000
Peace House	-	-	-	-	-	-	-	-
Planned Parenthood - Teen Theater Program	-	-	-	-	1,500	-	-	-
Rogue Opera	2,500	2,600	3,250	2,500	3,000	6,000	6,500	7,000
Rogue Valley Symphony	3,500	4,200	4,000	3,500	4,000	6,000	7,000	8,000
ScienceWorks	-	-	-	4,500	7,500	12,000	15,000	16,000
Second Street Musicians	-	-	-	-	-	-	-	-
Siskiyou Institute	-	-	-	-	-	-	-	-
Siskiyou Singers	1,000	-	2,000	1,750	2,000	4,100	5,000	5,000
So. OR Economic Development Coalition(THRIVE)	-	-	-	-	3,714	6,500	6,745	11,000
So. OR Econ. Develop. Coalition - (Emigrant Lake Powwow)	-	-	3,000	2,000	-	-	-	-
SOU, Native American Studies Program	-	-	-	-	-	2,500	3,000	-
Southern Oregon Film & Video	1,000	-	-	-	-	-	-	-
Southern Oregon Film Society (Ashland Independent Film Festival)	-	5,000	5,000	3,000	3,000	8,500	14,000	16,000
Southern Oregon Historical Society	-	3,600	-	-	-	2,143	7,500	-
Southern Oregon Repertory Singers	-	1,000	-	-	-	-	-	2,500
SOWAC	5,000	7,400	7,000	4,710	5,714	8,500	9,000	8,000
St. Clair Productions	-	-	-	1,000	2,000	4,000	3,500	4,000
The Whole Cloth	-	-	-	-	-	-	-	-
Theater Ikcewicasa	-	-	-	1,000	-	-	-	-
Walk In Peace	-	-	-	-	-	-	-	-
Youth Symphony of Oregon	3,000	3,400	3,250	2,000	3,000	4,000	5,000	5,000
Subtotal	32,600	49,500	46,000	46,560	52,428	89,243	117,745	148,705
Ashland Chamber of Commerce	162,400	216,400	230,000	232,800	262,140	240,432	245,241	247,645
Pacific NW Museum of Natural History	-	-	-	-	-	-	-	-
Oregon Shakespeare Festival	76,000	100,700	107,335	108,640	122,332	110,000	112,200	113,300
Subtotal	238,400	317,100	337,335	341,440	384,472	350,432	357,441	360,945
Total	\$ 271,000	\$ 366,600	\$ 383,335	\$ 388,000	\$ 436,900	\$ 439,675	\$ 475,186	\$ 509,650

* No longer in business, not funded

**City of Ashland
Social Service Grant History**

GENERAL FUND #110	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07
	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Adopted
Social Service Grants	\$ 89,145	\$ 94,595	\$ 98,574	\$ 101,521	\$ 118,669	\$ 107,622	\$ 112,000	\$ 115,360

Supported by Resolution No. 1986-35

Agency and Program Name	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Proposed
ACCESS, Inc.	\$ 2,670	\$ 2,860	\$ 3,760	\$ 3,870	\$ 5,000	\$ 5,100	\$ 5,000	\$ 5,150
CASA of Jackson County, Inc.	-	-	-	-	3,000	2,550	2,500	2,575
Center For NonProfit Legal Services, Inc.	4,225	4,520	4,520	4,660	5,000	5,100	5,500	5,665
Childrens Dental Clinic of JC	1,250	1,350	1,500	1,550	1,750	1,785	3,000	3,090
Community Health Center	27,130	28,910	28,910	29,780	30,000	30,600	30,200	31,106
Community Works - Dunn House	17,075	18,190	18,190	18,740	19,000	19,380	15,000	15,450
Community Works - Help Line	8,203	8,740	8,740	9,000	8,000	8,160	7,000	7,210
Community Works - Parent Education	1,972	2,100	2,100	2,160	2,000	2,040	1,400	1,442
Community Works - Sexual Assault Victim Services	2,430	2,590	2,590	2,670	2,700	2,754	2,500	2,575
Community Works - The Grove	-	-	1,200	1,240	10,000*	-	-	-
Community Works- Personal Safety	1,972	2,100	2,100	2,160	1,300	1,326	-	-
Help Now! Advocacy Center	-	-	-	-	-	-	1,000	1,030
ICCA/CERVS	9,330	9,960	9,960	10,260	25,000	15,300	14,000	14,420
Jackson County Juvenile	912	990	-	-	-	-	-	-
JC Children's Advocacy Center	2,441	2,620	2,620	2,700	3,500	3,060	2,700	2,781
JC Community Justice - CASA	2,130	2,290	2,290	2,360	-	-	-	-
Jackson County SART	-	-	-	-	-	-	2,500	2,575
Mediation Works	4,260	4,560	4,560	4,700	2,900	2,448	2,000	2,060
Ontrack, Inc	-	-	1,200	1,240	2,000	2,040	2,000	2,060
Options for Southern Oregon, Inc.	-	-	-	-	-	-	2,000	2,060
Planned Parenthood of SW	-	-	-	-	2,750	1,785	2,000	2,060
RV Manor - Senior Volunteer	2,000	2,155	2,155	2,220	2,000	1,530	1,300	1,339
RV Manor -Foster Grandparent	1,000	1,065	1,065	1,100	1,000	1,020	1,000	1,030
Salvation Army, Medord Citadel	-	-	-	-	-	-	1,900	1,957
SDS RVCOG Food & Friends	-	-	-	-	1,500	1,530	-	-
SOASTC	-	-	-	-	-	-	1,000	1,030
So. Ore Child Study and Treatment Center	-	-	-	-	-	-	2,500	2,575
Southern Oregon Drug Awareness	-	-	865	890	-	-	1,000	1,030
Trinity Respite Center	-	-	-	-	-	-	1,000	1,030
Women's Tranistion Committee	-	-	-	-	2,000*	-	-	-
Subtotal	89,000	95,000	98,325	101,300	118,400	107,508	110,000	113,300
Travelers' Aid Fund - based on donations	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,060
Total	\$ 91,000	\$ 97,000	\$ 100,325	\$ 103,300	\$ 120,400	\$ 109,508	\$ 112,000	\$ 115,360
Variance In Amount : Positive or (Negative)	\$ 1,855	\$ 2,405	\$ 1,751	\$ 1,779	\$ 1,731	\$ 1,886	\$ -	\$ -

* No longer in business, not funded

Scope

The Financial Management Policies apply to fiscal activities of the City of Ashland.

Objectives

The objectives of Ashland's financial policies are as follows:

- To enhance the City Council's decision-making ability by providing accurate information on program and operating costs.
- To employ revenue policies that prevent undue or unbalanced reliance on any one source, distribute the cost of municipal services fairly, and provide adequate funds to operate desired programs.
- To provide and maintain essential public programs, services, facilities, utilities, infrastructure, and capital equipment.
- To protect and enhance the City's credit rating.
- To ensure the legal use of all City funds through efficient systems of financial security and internal control.

Investments

All City funds shall be invested to provide—in order of importance—safety of principal, a sufficient level of liquidity to meet cash flow needs, and the maximum yield possible. One hundred percent of all idle cash will be continuously invested.

Accounting

- The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Oregon Local Budget Law. The City will issue a Comprehensive Annual Financial Report (Audit report) each fiscal year. The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.
- An independent annual audit will be performed by a certified public accounting firm that will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
- Full disclosure will be provided in financial statements and bond representations.

- The accounting systems will be maintained to monitor expenditures and revenues on a monthly basis with thorough analysis and adjustment of the annual budget as appropriate.
- The accounting system will provide monthly information about cash position and investment performance.
- Annually, the City will submit documentation to obtain the Certificate of Achievement for Excellence in financial reporting from the Government Finance Officers Association (GFOA).

Operating Budgetary Policies

- The budget committee will be appointed in conformance with state statutes. The budget committee's chief purpose is to review the city administrator's proposed budget and approve a budget and maximum tax levy for city council consideration. The budget committee may consider and develop recommendations on other financial issues as delegated by the city council.
- The City will finance all current expenditures with current revenues. The City will avoid budgetary practices that balance current expenditures through the obligation of future resources.
- The City budget will support city council goals and priorities and the long-range needs of the community.
- In contrast to the line-item budget that focuses exclusively on items to be purchased (such as supplies and equipment), the City will use a *program/objectives* format that is designed to:
 - 1) Structure budget choices and information in terms of programs and their related work activities,
 - 2) Provide information on what each program is committed to accomplish in long-term goals and in short-term objectives, and
 - 3) Measure the degree of achievement of program objectives (performance measures).
- The City will include multi-year projections in the annual budget.
- To maintain fund integrity, the City will manage each fund as an independent entity in accordance with applicable statutes and with generally accepted accounting principles.

- The City will allocate direct and administrative costs to each fund based upon the cost of providing these services. The City will recalculate the cost of administrative services each year to identify the impact of inflation and other cost increases.
- The City will submit documentation annually to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association.

Fund Balance Policy

General Fund

The General Fund accounts for all financial resources not accounted for in other funds. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Department, Fire and Rescue Department, City Band, Cemeteries, and the Department of Community Development. This fund uses the modified accrual method of accounting.

- The General Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the General fund balance is restricted for specific uses.
- The General fund was pledged in the issuance of the 1996 Limited Tax Improvement Bonds. Bond and interest payments may be paid from this fund or an additional tax levy imposed, provided assessment payments were inadequate.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds account for transactions using the modified accrual method of accounting.

Community Development Block Grant Fund. This fund was established in 1994-95. The fund accounts for the Block Grant and related expenditures.

- A fund balance policy is not needed since this fund works on a reimbursement basis.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Street Fund. Revenues are from the state road tax, grants, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as the maintenance, repair and construction of storm drains.

- The Street Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The System Development Charges for Transportation and Storm Drains are included in the Street Fund balance. This portion of the Street Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The City will budget a contingency appropriation to provide for unanticipated expenditures of a non-recurring nature or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Airport Fund. Revenues are from airport leases, and fuel sales. Expenditures are for airport operations.

- The Airport Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 16 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Airport fund balance is restricted for specific uses.
- Many of the Airport assets have restrictions placed on them by the Federal Aviation Administration. None of the current revenues are pledged to outside lenders. Over the next 20 years, the Airport Fund is obligated to repay the Equipment Fund for the installation of fuel tanks through an equipment rental fee.

- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Capital Projects Funds

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds, Internal Service Funds, Special Assessment Funds, and Trust Funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, unbonded assessment payments, and other sources, and will account for the construction of special local improvements, usually streets, with revenues from short term borrowing and unbonded assessments. Expenditures are for construction, property and equipment acquisition and replacement, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

- The purpose is to accumulate funds prior to a large construction project; therefore, there is no minimum fund balance.
- The System Development Charges (SDCs) for Parks are included in the Capital Improvement fund balance. This portion of the Capital Improvements fund balance is legally restricted and shall not be used in determining the minimum fund balance. The city council has established other restrictions on this fund, such as affordable housing and office space needs.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Expenditures and revenues are accounted for using the modified accrual method of accounting. All bond issues and notes are separated in the accounting system.

- All of the monies within the Debt Service fund are restricted for Debt service until the specific debt is repaid in full. ORS prohibits cities from borrowing this money for any other purpose.
- The Debt Service Fund will maintain an unrestricted and undesignated balance of annual revenue as required by the specific debt instrument. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

Enterprise Funds

Enterprise funds account for the following operations: (a) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, and miscellaneous sources. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

- The Water Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 20 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Water System Development Charges and reserved debt service fund balances are included in the Water Fund balance. These portions of the Water Fund balance are restricted and shall not be used in determining the minimum fund balance.

- The net revenues of the Water Fund were pledged in the issuance of the 1994 Water Revenue Bonds used to finance the upgrade to the water treatment plant.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.
- No portion of the Electric Fund balance is restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

- The Wastewater Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 15 percent, but no less than required by the Wastewater Treatment Plant loan. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Wastewater System Development Charges are included in the Wastewater Fund balance. This portion of the Wastewater Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The net revenues of the Wastewater Fund that were pledged in the issuance of the 1998 Clean Water State Revolving Fund (CWSRF) Loan used to finance the upgrade to the treatment plant are included in this fund.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Electric Fund. The Electric Fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, franchise tax, and related purposes.

- The Electric Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 12 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

Telecommunications Fund. The Telecommunications Fund accounts for the revenues and expenditures of the Ashland Fiber Network.

- No fund balance policy has been established.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services Fund. This fund is divided into Administration, Computer Services, Finance, City Recorder, and Public Works Administration/Engineering, and Maintenance. Expenditures are for personnel, materials and services and capital outlay for these departments. These functions are supported by charges for services by all direct service departments and divisions.

- The Central Services Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 3 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Central Services Fund balance is restricted for specific purposes.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

- The Insurance Services Fund will maintain an unrestricted and undesignated balance of \$350,000 as recommended in the June 1993 Risk Financing Study. This balance will be increased annually by the Consumer Price Index (CPI) to account for inflation. This is the minimum needed to maintain the City's insurance programs and provide for uninsured exposures.
- No portion of the Insurance Services Fund balance is legally restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Equipment Fund. This fund is used to account for the maintenance and replacement of the City fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personnel, materials and services, and capital outlay. This fund is divided into two functions: equipment maintenance and equipment replacement. The purpose of the equipment replacement function is to accumulate adequate funds to replace equipment. This replacement schedule is updated annually.

- No minimum fund balance is recommended.
- No portion of the Equipment fund balance is legally restricted for specific uses. The City has a policy of renting equipment at rates that include the replacement cost of the specific piece of equipment.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of

accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the cemetery fund for operations.

- No minimum fund balance policy is recommended.

Discrete Components Unit

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from property taxes, charges for services, and miscellaneous sources. Expenditures are for parks, recreational, and golf course operations.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

Revenues

- The City will estimate its annual revenues by an objective, analytical process. Because most revenues are sensitive to conditions outside the City's control, estimates will be conservative.
- The City will make every effort to maintain a diversified and stable revenue base to protect its operation from short-term fluctuations in any one revenue source.
- With the exception of grants, charges for services, and earmarked donations, the City will not earmark revenue for specific purposes in the General Fund.
- The City will establish charges for enterprise funds that fully support the total cost of the enterprise. Utility rates will be reviewed annually. Rates will be adjusted as needed to account for major changes in consumption and cost increases.
- The City will charge user fees to the direct beneficiaries of City services to recover some or all of the full cost of providing that service. All user fees will be reviewed biannually to insure that direct and overhead costs are recovered in the percentage approved by City Council.
- To the extent practicable, new development shall pay necessary fees to meet all identified costs associated with that development.

- The City will work aggressively to collect all delinquent accounts receivable. When necessary, collection procedures will include termination of service, submission to collection agencies, foreclosure, and other available legal remedies.

Expenditures

- The City will provide employee compensation that is competitive with comparable public jurisdictions within the relative recruitment area.
- Estimated wage increases and changes in employee benefits will be included in the proposed budget under Personal Services.
- The City is committed to maintaining and improving the productivity of its staff by providing a proper working environment, adequate equipment and supplies, and appropriate training and supervision.
- A Social Service appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall General Fund revenues.
- An Economic and Cultural Development appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall Transient Occupancy Tax Revenues.

Purchasing

- The City will purchase materials, supplies, and equipment through a competitive process that provides the best product for the least cost.

Capital

- The City will provide for adequate maintenance of equipment and capital assets. The City will make regular contributions to the Equipment Replacement Fund and the City Future General Capital Improvements Account to ensure that monies will be available as needed to replace City vehicles and facilities.
- The City will update its five-year Capital Improvements Program biannually, identifying capital needs and potential capital funding sources. The Capital Improvements Program will reflect the priorities of

the City Council and the long-range needs of the community.

- Future operating costs associated with new capital improvements will be projected and included in the long-term budget forecast.
- The City will determine and use the most appropriate method for financing all new capital projects.
- Special accounts dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.
- The Capital Improvement Plan will encourage a level capital replacement schedule.

Debts

- The City will not use long-term borrowing to finance current operations.
- Capital projects, financed through bond proceeds, will be financed for a period not to exceed the useful life of the project.
- Whenever possible, enterprise debt will be self-supporting. Regardless of the type of debt issued, the City will establish a one-year reserve for all self-supporting debt.
- The City will seek to maintain and improve its bond rating to minimize borrowing costs and to ensure its access to credit markets.
- The City will keep the final maturity of general obligation bonds at or below 20 years, with the exception of water supply and land acquisition that will be limited to 30 years.
- The City will maintain good communications with bond rating agencies about its financial condition.
- The City will not issue general obligation debt, which combined with all other overlapping jurisdictions, will exceed the medium affordability index.

Risk Management

- The City will provide an active risk management program that reduces human suffering and protects City assets through loss prevention, insurance, and self-insurance.

Accounting Methods

General Fund

This fund accounts for all financial resources except those accounted for in another fund. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Division, Communications, Fire and Rescue Department, Community Development, Planning Division, and the Building Division. This fund uses the modified accrual method of accounting.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special revenue funds account for transactions on the modified accrual method of accounting.

Community Development Block Grant Fund.

This fund was created in 1994-95. The fund accounts for the Block Grant and related expenditures.

Street Fund. Revenues are from the state road tax, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as maintenance and construction of the storm water runoff infrastructure.

Airport Fund. Revenues are from airport leases. Expenditures are for maintenance of airport facilities.

Capital Projects Fund

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by enterprise funds, internal service funds, special assessment funds, and trust funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, nonbonded assessment payments, bond proceeds, and other

sources, and will account for the construction of special local improvements, usually streets, with revenues from short-term borrowing and non bonded assessments. Expenditures are for construction, property and equipment acquisition, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources to be used for payment of the debt incurred for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, and trust funds). Expenditures and revenues are accounted for on the modified accrual method of accounting.

Bancroft Bonds revenues are from Bancroft (Local Improvement District) bonded assessments. These are expended for the retirement of local improvement district bonded debt principal and interest until such debts have been fulfilled.

General Bonds revenues are from property taxes that are expended for the retirement of general obligation debt principal and interest.

Notes, Contracts, and Liens revenues derived from operating transfers from other funds are used to repay long-term contracts that are not bonded.

Enterprise Funds

Enterprise funds account for the following operations: (1) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, as well as property taxes dedicated to the retirement of general obligation bonds. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

Electric Fund. This fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, and franchise tax.

Telecommunications Fund. This fund accounts for telecommunications operations. Revenues are from cable TV, Internet connections, and high-speed data. Expenses are for operations maintenance, capital construction, and debt service.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services. This fund is divided into the following Divisions: Elected Officials, Administration, Administrative Services, Legal, Customer Services, Accounting, Purchasing, Public Works Administration, Engineering, Maintenance, Computer Services, and the City Recorder. These Divisions fall under the umbrellas of the Administration, Finance, Public Works, and the Electric Departments. These functions are supported by charges for services by all direct service divisions and departments.

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

Equipment Fund. This fund is used to account for the replacement and maintenance of the city's fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personal services, materials and services, and capital outlay.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the cemetery fund for operations.

Discrete Component Unit

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from the parks and recreation portion of the property tax levy, charges for services, and miscellaneous sources. Expenditures are for parks and recreational purposes as well as department operations.

Ashland Youth Activities Serial Levy Fund. (Special Revenue Fund) Revenues are from a three-year Ashland Youth Activities local option property tax levy. Expenditures are for community and youth activities and recreation.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

salary schedule

Effective July 1, 2006

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
<u>Elected and Appointed:</u>		
Mayor	500	500
Council	350	350
City Recorder/Treasurer	68,543	68,543
Municipal Judge	46,585	46,585
<u>Management and Confidential:</u>		
City Administrator	109,094	128,816
City Attorney	84,583	95,061
Administrative Services / Finance Director	84,573	95,074
Electric Director	84,573	95,074
Fire Chief	84,573	95,074
Police Chief	84,573	95,074
Public Works Director	84,573	95,074
Community Development Director	84,573	95,074
Electric Operations Superintendent	75,010	84,520
Deputy Police Chief	74,602	84,049
Fire Division Chief	69,759	78,409
Human Resources Director	69,759	78,409
Police Lieutenant	67,718	76,117
Planning Manager	67,409	76,221
Public Works Superintendent	67,409	76,221
Telecommunications Engineer	67,409	76,221
Engineering Services Manager	62,225	72,564
Wastewater & Water Reuse Supervisor	62,225	72,564
Water Plant Supervisor	62,225	72,564
Cable TV Manager	61,525	71,904
Database Administrator	61,525	69,143
Network Administrator	61,525	69,143
Management Analyst	61,525	69,142
Building Official	59,720	67,270
Senior Planner	59,720	67,270
Assistant City Attorney	59,720	67,270
Police Sergeant	58,434	65,818
Accounting Division Manager	57,416	64,672
Customer Service Division Manager	57,416	64,672
Fire Inspector	53,933	65,537
Associate Engineer	53,413	60,037
User Support Administrator	53,413	60,037
Maintenance Safety Supervisor	50,315	56,571
Projects & Court Manager	50,315	56,571
Street Supervisor	50,315	56,571
Water Quality Supervisor (Distribution)	50,315	56,571

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
<u>Management and Confidential:</u>		
Accreditation/Training Manager	50,297	56,565
Police Admin. Services Manager	50,297	56,565
Telecomm/Computer Technician	50,297	56,565
GIS Analyst	47,022	57,150
Legal Assistant/Claims Management	42,519	47,823
Executive Secretary	38,613	43,393
Senior Program Director	38,241	42,975
Personnel Assistant	35,511	39,906
Administrative Assistant	31,284	37,975
Legal Secretary	31,280	37,976
Administrative Secretary	29,100	35,313
Secretary	25,200	30,567
<u>General City Services Staff:</u>		
Engineering Tech III	47,491	57,722
Building Inspector	45,197	57,131
Staff Accountant	43,549	54,933
Project Coordinator	42,695	53,855
Associate Planner	41,455	51,164
Engineering Assistant	41,455	51,164
Housing Program Specialist	41,455	51,164
Account Representative	40,591	50,745
Engineering Tech II	38,890	49,253
GIS Specialist	38,890	49,253
Account Clerk II	35,855	44,021
Computer Technician	35,796	43,551
Assistant Planner	32,583	41,271
Conservation Analyst	32,537	50,195
Code Compliance Specialist	31,824	39,099
Engineering Tech I	31,274	39,623
Account Clerk I	28,788	36,273
Secretary (IBEW)	27,427	34,703
Clerk II	25,543	32,242
Clerk I	22,088	27,767
<u>Fire and Rescue Personnel:</u>		
Captain-EMT "P"	60,921	66,808
Captain-EMT "I"	58,863	64,786
Engineer-EMT "P"	54,826	59,395
Engineer-EMT "I"	52,636	57,167
Firefighter-EMT "I"	42,290	52,938

salary schedule

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
<u>Police Personnel:</u>		
Police Officer	40,348	51,245
Community Outreach Officer	37,760	47,685
Evidence & Property Technician	30,605	37,823
Community Services Officer	30,041	36,860
<u>General Labor:</u>		
Chief Mechanic	39,008	49,873
Cemetery Sexton	38,316	47,017
Utility Worker IV	38,316	47,017
Water Treatment Plant Operator III	38,192	46,869
Utility Worker III	36,363	45,139
Treatment Plant Operator WW	36,351	46,004
Mechanic	35,275	45,584
Water Treatment Plant Operator	34,830	44,422
Utility Worker II	31,382	40,961
Meter Reader/Repair	30,603	39,762
Utility Worker I	28,477	36,684
<u>Electric Staff:</u>		
Lead Working Line Installer	71,762	71,762
Meter Relay Technician	69,663	69,663
Electrician	66,344	66,344
Line Installer/Service Person	66,344	66,344
Tree Trimmer	55,864	55,864
Line Truck Driver	52,480	52,480
Head-Technician	49,234	55,349
Connect-Disconnect	47,555	47,555
Electrical Warehouse Worker	47,555	47,555
Lead Telecommunications Technician	46,925	46,925
Meter Reader	45,146	45,146
Telecommunications Technician	44,699	44,699
<u>Regular Part-time Employees:</u>		
Community Services Volunteer Coordinator	40,029	45,137
Band Director	3,555	3,555
Bailliff	3,554	3,554

<u>Department</u>	<u>2004 Actual</u>	<u>2005 Actual</u>	<u>2006 Amended</u>	<u>2007 Adopted</u>
Administration	13.25	10.25	6.50	6.50
Information Technology	10.00	15.50	15.65	15.15
Administrative Services	15.80	20.25	23.65	22.65
City Recorder	2.00	2.00	2.00	2.00
Police	37.30	39.80	39.80	39.80
Fire and Rescue	32.00	34.00	35.00	35.40
Public Works	55.80	57.80	58.80	59.80
Community Development	15.00	15.20	17.00	18.00
Electric	31.00	36.05	21.10	21.10
Subtotal	212.15	230.85	219.50	220.40
Parks and Recreation	36.40	46.90	48.45	48.45
Total Staffing Requirement	248.55	277.75	267.95	268.85

* 2005, 2006, 2007 Includes temporary employees

summary of union affiliation

	Non- represented	IBEW Clerical	IBEW Electrical	Laborers	Ashland Police Assoc.	Ashland Firefighters	Temps	Total
Administration Department	6.50							6.50
Information Technology	9.15	3.00	2.50				0.50	15.15
Administrative Services	7.50	15.00					0.15	22.65
City Recorder	2.00							2.00
Police Department	9.30	3.00			25.00		2.50	39.80
Fire and Rescue Department	7.40					27.00	1.00	35.40
Public Works Department	12.00	5.50		41.30			1.00	59.80
Community Development	7.00	11.00						18.00
Electric Department	2.85	3.50	14.25				0.50	21.10
Parks Department	41.75						6.70	48.45
	105.45	41.00	16.75	41.30	25.00	27.00	12.35	268.85
	By							
Contract Status	Resolution	Settled	Settled	Settled	Settled	Settled		
Termination Date	N/A	6/30/2009	6/30/2008	6/30/2008	6/30/2006*	6/30/2006*		

*In negotiations at time of publication



chart of accounts descriptions

The following descriptions include the types of expenses charged to each line item, regardless of which program they fall under. Consequently, each expenditure is charged not only to the appropriate program, but also to the correct line item for a complete accumulation of all costs. The title of each line item appears after each account number that is used for city accounting purposes.

PERSONAL SERVICES (500)

510 Salaries and Wages

All payments for employees including temporary employees are charged in this classification. Also included is overtime and stand by pay.

520 Fringe Benefits

Charges associated with employee's costs such as FICA, Medicare, Retirement Contributions, Group Health Care, Worker's comp and Unemployment costs.

MATERIALS & SERVICES (600)

The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay. Includes contractual and other services, materials, supplies and other charges.

601 Supplies

All supplies used by the City such as; office supplies, small tools under \$5,000, food and related items, and books and periodicals.

602 Rental, Repair, Maintenance

Any expense incurred to rent, repair or maintain equipment owned, operated or leased by the City, including all parts, services and fuel.

603 Communications

Charges for local and long distance telephone service, cellular service, pagers, radios, computers, fax, and postage that are incurred in service to the City.

604 Contractual Services

Monies paid to persons for services rendered to the City, who are not employees of the City and fit the legal guidelines for subcontractors.

605 Miscellaneous Charges and Fees

All internal charges are located here. Central Service Fees, Insurance Service Fees, Facilities Use Fees along with any licenses. An example is Financial Software licenses such as Microsoft Office Suite.

606 Other Purchased Services

Miscellaneous purchased services that do not fit appropriately into other materials and services categories.

607 Insurance

Expenditures for insurance premiums, self-insurance direct claims, and administration.

608 Commission

Expenditures relating to advisory committees and commissions created by council.

609 Grants

All Social Service, Economic and Cultural grants awarded by the City.

610 Programs

Programs are groups of activities to accomplish a major service or function for which the local government is responsible.

612 Franchise

General government tax assessed on city enterprise utility gross revenues.

CAPITAL OUTLAY (700)

Monies spent to purchase or construct land, buildings, internal and contracted improvement projects or equipment with a minimum value of \$5,000 as per the Fixed Asset Capitalization Policy, and buildings such as the Civic Center, Public Library, and the City Hall. Items, which generally have a useful life of two or more years, such as machinery, land, furniture, equipment or buildings.

701 Land

Land is categorized into three groups:

- 1) Land which constitutes all city owned property other than easements which are not capitalized.
- 2) Dedicated Park Land which constitutes property dedicated by the City Council as perpetual parkland and
- 3) Open Space Land, which constitutes property dedicated by the City Council as designated open space park.

702 Buildings

All city owned or occupied buildings. Buildings include fixtures and attachments permanently fixed to the structure such as light fixtures, wiring, plumbing, and HVAC.

703 Equipment

Equipment such as small equipment, heavy equipment, vehicles, computer network and software peripherals including hardware and printers, including parts and supplies that aren't otherwise categorized with a minimum value of \$5,000 as per the Fixed Assets Capitalization Policy.

704 Improvements Other than Buildings

Infrastructure improvements per the Fixed Assets Capitalization Policy.

DEBT SERVICE (800)

Payments of interest and principal related to long-term debt or loans made to the City including interest for land, buildings, internal and contracted improvement projects and equipment.

801 Principal

Payments retiring the current portion of the City's long-term debt.

802 Interest

Payment of interest on the City's long-term debt.

OTHER FINANCING USES (900)

All Interfund Loans, Operating Transfers, Contingency Appropriations and Unappropriated funds.

901 Interfund Loans

Loans made between funds.

902 Operating Transfers Out

An amount distributed from one fund to finance another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

chart of accounts descriptions

- 905 **Contingency**
An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations transfer by resolution.
- 909 **Unappropriated**
An amount set-aside in the budget to be used as a cash carryover to the next year's budget, to provide the local government with a needed cash flow until other money is received. This amount cannot be transferred by resolution or used through a supplemental budget during the fiscal year it is budgeted, unless there is a significant calamity or natural disaster.



A Accrual Basis: Method of accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not [ORS 294.311(1)]

ADA: Americans with Disabilities Act.

Adopted budget: Financial plan that forms the basis for appropriations. Adopted by the governing body (ORS 294.435).

AFN: Ashland Fiber Network is the state-of-the-art telecommunications infrastructure of fiber optic cable that weaves through the City's neighborhoods. AFN provides citizens of Ashland with three services: high-speed data, cable modem Internet access and cable television.

AMR: Automatic Meter Reading System.

Annexation: The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Annual Revenues: The sum of all sources of Estimated Revenues of a fund excluding Working Capital Carryover.

APD: Ashland Police Department.

Appropriation: Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311.(3)].

Appropriation Resolution: The legal document passed by the City Council authorizing expenditures.

Approved Budget: The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed Value: The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Audit: The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by

an accountant under contract or the Secretary of State (ORS 297.425).

Audit Report: A report in a form prescribed by the Secretary of State made by an auditor expressing an opinion about the propriety of a local government's financial statements, and compliance with requirements, orders and regulations.

B Baseline: Year two of the prior budget year's long-term plan. The beginning point for the budget preparation, comparison and justification in the ensuing year.

Bioswale: Long narrow trenches dug next to impervious surfaces like parking lots. Water runs off these impervious surfaces into the trench where it is "cleaned" of oily substances and other pollutants prior to reaching the storm drain system. A variety of grasses, shrubs and ground covers are planted in the trenches.

Bonded Debt Levy: Property tax levy dedicated to repayment of General Obligation Bonds authorized by more than 50 percent of the community's registered voters. The levy cannot exceed the term of the bonds.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

BPA: Bonneville Power Administration. This federal agency is the major wholesaler of Northwest electric energy.

Budget: A financial operating plan with estimated expenditures and expected revenues for a given period.

Budget Committee: A panel composed of the City Council and an equal number of citizens responsible for the review and recommendation of the annual budget (ORS 294.336).

Budget Message: A message prepared by the City Administrator and the Budget Officer explaining the annual proposed budget, articulating the strategies and budgets to achieve the City's goals, and identifying budget impacts and changes (ORS 294.391).

Budget Officer: The person appointed by the City Council to be responsible for assembling the budget. For the City of Ashland, the Finance Director serves this role (ORS 294.331).

Budget Period: A 24-month period beginning July 1 of the first fiscal year and ending June 30 of the second fiscal year.

Budget Transfers: Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

- C CAP:** Central Area Patrol (Police and Parks Fund)
CAP: Civil Area Patrol (Airport Fund)

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$5,000 [ORS 294.352(6)].

Capital Project Funds: A fund type used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

CDBG: Community Development Block Grant are funds from the Department of Housing and Urban Development used to assist low and moderate income neighborhoods and households.

Central Service Charge: Reimbursement for services that are paid for out of one fund, but benefit the programs in another fund.

CERVS: Community Resource and Vital Services is a non-profit program that ICCA is part of. (See ICCA.)

CIP: Capital Improvement Plan.

CIP Fund: Capital Improvement Fund.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations.

CWSRF: Clean Water State Revolving Fund.

- D Debt Service:** Payment of interest and principal related to long term debt.

Debt Service Funds: A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

Depreciation: A system of accounting which aims to distribute the cost or other basic value of tangible capital assets, less salvage (if any), over the estimated

useful life of the unit in a systematic and rational manner. It is a process of allocation, not of valuation. Depreciation is not budgeted by the City, in accordance with Oregon Local Budget Law.

DEQ: The Oregon Department of Environmental Quality works to restore, enhance, and maintain the quality of Oregon's air, water and land.

- E Encumbrance:** An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

EMS: Emergency Medical Services.

EMT: Emergency Medical Technician.

Enterprise Funds: Records the resources and expenses of acquiring, operating and maintaining a self-supporting facility or service.

EOC: The Emergency Operations Center is the coordinating and support organization headquarters for emergency operations within the City. The purpose of the EOC is to support Incident Command operations.

EPA: Environmental Protection Agency.

Expenditures: The money spent by the City for the programs and projects included within the approved budget.

- F Fiscal Year:** Twelve-month period from July 1 to June 30 for which the annual budget of the City is prepared and adopted. Example: FY, FY 06, FY 2006.

Fixed Assets: Assets of a long-term character such as land, buildings, furniture, and other equipment.

Food and Beverage Tax: Five-percent tax assessed on prepared food and beverage providers gross receipts from prepared food items excluding alcohol. The tax was enacted July 1, 1993 and authorization ends December 31, 2010.

Franchise: A privilege fee for using the ROW (Right of Way).

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

G GAAP: Generally accepted accounting principals as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: Records needed to run the daily operations of the local government such as wages, rent, and utilities. It also shows the money that is necessary to pay for these general needs.

I IBEW: International Brotherhood of Electrical Workers

ICCA: Interfaith Care Community of Ashland is an organization that is under the auspices of CERVS. It is a coalition of faith groups and community volunteers committed to providing a coordinated program of emergency services to families and individuals in need. Also known as ICCA/CERVS.

Interfund Loans: Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

Internal Service Fund: Accounts for internally supported activities where the government is the primary reciprocate of the services provided by the fund.

IS: Information Services or Electronic Data Processing.

ISTEA: Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

L LCDC: Land Conservation Development Commission.

Line Item: An expenditure description at the most detailed level. Objects of expenditure are grouped into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the City of Ashland to finance improvements to neighborhoods (e.g., sidewalks) over a 10-year period.

Local Option Levy: Voter-approved property tax levies for a period of two to five years above the permanent tax rate.

M Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Measure 47: In November 1996, voters passed a tax limitation initiative that was referred to as Measure 47. The measure's provisions included: a tax roll back for property taxes; a cap of 3 percent on assessed value increases in future years; a requirement that special elections for property tax increase measures must be approved by 50 percent of all registered voters, as opposed to a simple majority in general elections. Because of several complexities regarding implementation, the legislature instead proposed Measure 50 in May 1997.

Measure 50: In May 1997, voters replaced Measure 47 with Measure 50. The measure fundamentally changed the structure of property taxes in Oregon, moving from the tax base system to a permanent tax rate. Measure 50 has the same financial impact as Measure 47, with the benefit of simplified implementation.

Modified Accrual: Revenues are recorded in the accounting period in which they become available and measurable, and expenditures are recorded in the accounting period in which the fund liability is incurred.

O Ordinance: The method by which the appropriation of the budget is enacted into law by the city council per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the city government charged with carrying on one or more specific functions.

P PEG: Public Education and Government access fee relative to the Cable TV Franchise.

Permanent Tax Rate: The rate per thousand dollars of Assessed Value that is the maximum that can be levied for government operations. The assessed valuation is capped and can only increase by three percent per year.

Personal Services: Employee wages, health insurance costs, workers' compensation charges, and any other employee benefits.

Program: Some departments are divided into programs for better management and tracking of resources.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

R Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenues: Monies received or anticipated by a local government from both tax and non-tax sources.

S SBA: Small Business Administration, established in 1953, is a federal agency that provides financial, technical, and management assistance to help Americans start, run and grow their businesses.

SCADA: Supervisory Control and Data Acquisition

SDC: System Development Charges are assessed on new construction to cover the demands placed on City services. Charges collected cover water, sewer, transportation, storm drains, and parks and recreation costs.

SOU: Southern Oregon University located in Ashland, Oregon.

SOWAC: Southern Oregon Women's Access to Credit is an organization that is a recipient of an Economic and Cultural Development grant.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.

T TAP Intertie: Talent Ashland Phoenix Intertie is the connecting of all three Cities into one water system.

Tax Levy: Total amount of dollars raised in property taxes imposed by the City, permanent tax rate, local option levies, and Bonded Debt levies.

TID: Talent Irrigation District.

TPAC: Transportation Plan Advisory Committee.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy Tax (Hotel/Motel Tax): Seven-percent tax assessed on lodging providers gross receipts from rental of guest accommodations.

U Unappropriated Ending Fund Balance: An amount set aside to be used as cash carryover for the next fiscal year's budget.

W Working Capital Carryover: The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.

WWTP: Wastewater Treatment Plant.

Y YAL: Youth Activities Levy.

A	ACCESS- Aging Community Coordinated Enterprise and Supportive Services		EMT B- Emergency Medical Technician Basic
	ADA- Americans with Disabilities Act		EMT I- Emergency Medical Technician Intermediate
	AFN- Ashland Fiber Network		EMT P- Emergency Medical Technician Paramedic
	AMR- Automatic Meter Reading System		EOC- Emergency Operations Center
	APD- Ashland Police Department		EOFY- End of Fiscal Year
	ASA- Ambulance Service Area		EOY- End of Year
	AWTA- Ashland Woodland Trails Association		EPA- Environmental Protection Agency
B	BPA- Bonneville Power Administration		ESD- Educational Service District
C	CAFR- Comprehensive Annual Financial Report	F	F&B- Food and Beverage
	CAP: Central Area Patrol (Police and Parks Fund)		FAA- Federal Aviation Administration
	CAP: Civil Area Patrol (Airport Fund)		FAM- Federal Aid Money to Municipalities
	CATV- Cable Television		FBO- Fixed Base Operator
	CDBG- Community Development Block Grant		FEMA- Federal Emergency Management Agency
	CERT- Community Emergency Response Team		FFY- Federal Fiscal Year
	CERVS- Community Resource and Vital Services		FTE- Full Time Employee
	CIP- Capital Improvement Plan		FY- Fiscal Year. Example: FY 2005-2006, FY 2005-06, FY 2006
	CMOM- Capacity, Management, Operation, and Maintenance	G	GAAP- Generally Accepted Accounting Principals
	CPI- Consumer Price Index		GASB- Government Accounting Standards Board
	CSO- Community Service Officer		GIS- Geographic Information Systems
	CSV- Community Service Volunteer		HIPAA- Health Insurance Portability and Accountability Act
	CUFR- Component Unit Financial Report	H	HR- Human Resources
	CWSRF- Clean Water State Revolving Fund		HUD- Housing and Urban Development
D	DARE- Drug Awareness Resistance Education		IBEW- International Brotherhood of Electrical Workers
	DEQ- Department of Environmental Quality		
E	EMS- Emergency Medical Services		
	EMT- Emergency Medical Technician	I	ICCA- Interfaith Care Community of Ashland

	IS- Information Services		SCADA- Supervisory Control and Data Acquisition
	ISP- Internet Service Provider		SDC- System Development Charges
	ISTEA- Intermodal Surface Transportation Efficiency Act		SOU- Southern Oregon University
J	JJTC- Jackson/Josephine Transportation Committee		SOWAC- Southern Oregon Women’s Access to Credit
L	LCDC- Land Conservation Development Commission		SRO- School Resource Officer
	LID- Local Improvement District	T	TAP- Talent Ashland Phoenix
	LLC- Limited Liability Company		TID- Talent Irrigation District
M	MS4- Municipal Storm Drain System		TOT- Transient Occupancy Tax
N	NPDES- National Pollutant Discharge Elimination System		TPAC- Transportation Plan Advisory Committee
O	OCI- Overall Condition Index		TTPC- Transportation Transit Parking Committee
	ODA- Oregon Department of Agriculture	U	UB- Utility Billing
	ODOT- Oregon Department of Transportation		USFS- United States Forest Service
	ORS- Oregon Revised Statute	W	WW- Wastewater
	OSF- Oregon Shakespeare Festival		WWTP- Wastewater Treatment Plant
	OSHA- Occupational Safety and Health Administration	Y	YAL- Youth Activities Levy
P	PEG- Public Education and Government		YDO- Youth Diversion Officer
	PERS- Public Employee Retirement System		
	PMS- Pavement Management System		
	PUC- Public Utility Commission		
	PW- Public Works		
R	RVACT- Rogue Valley Area Commission on Transportation		
	RVTD- Rogue Valley Transit District		
	RVTV- Rogue Valley Television		
S	SBA- Small Business Administration		

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**Budget Calendar
FY 2006-07**

- 2/22/06** **BUDGET COMMITTEE - Introduction**
Council Chambers 7:00pm
- 4/5-4/6/06** **BUDGET SUBCOMMITTEE**
Economic & Cultural Development Grant Presentations
Council Chambers 7:00pm
- 4/20/06** **FULL BUDGET COMMITTEE MEETING - Budget Message**
Administration, Legal, City Recorder
Council Chambers 7:00pm
- 4/24/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Administrative Services, Human Resources, Non Departmental
Council Chambers 7:00pm
- 4/27/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Police, Fire
Council Chambers 7:00pm
- 5/4/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Electric and Conservation Presentations
Council Chambers 7:00pm
- 5/10/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Community Development, CDBG and Parks Presentations
Council Chambers 7:00pm
- 5/18/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Information Technology : Computers and AFN Presentations
Council Chambers 7:00pm
- 5/22/06** **DEPARTMENTAL BUDGET PRESENTATIONS**
Public Works CIP, Airport, Street, Water, Wastewater, Administration,
Engineering, Cemetery and Equipment. Council Chambers 7:00pm
- 5/24/06** **FULL BUDGET COMMITTEE MEETING/WRAP-UP/APPROVAL**
Public Works Continued, Set Tax Rate, WRAP-UP APPROVAL
Council Chambers 7:00pm
- 6/6/06** **PUBLIC HEARING**
First Reading of Ordinance
Resolution on appropriations
Resolution to qualify for state subventions
Resolution to receive state revenues
Resolution declaring to receive state revenues
- 6/20/06** **SECOND READING OF ORDINANCE**

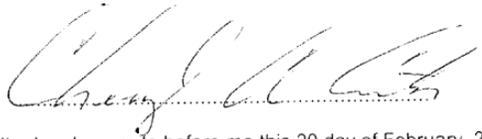
Affidavit of Publication

State of Oregon,)
) ss.
County of Jackson)

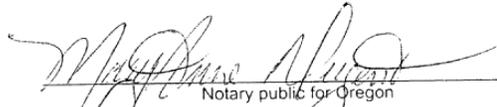
I, Cheryl A. Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

Notice Of Budget Committee Meeting

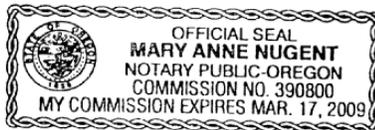
A printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
February 17, 2006



Subscribed and sworn to before me this 20 day of February, 2006.


Notary public for Oregon

My Commission expires 17th day of March 2009.





**CITY OF
ASHLAND
NOTICE OF BUDGET
COMMITTEE MEETING**

An introductory meeting of the Budget Committee for the City of Ashland to discuss the budget for the fiscal year July 1, 2006, to June 30, 2007, will be held in the Council Chambers at the Ashland Civic Center, 1175 East Main Street. This meeting will take place on February 22, 2006 at 7:00 p.m. The purpose of this meeting is to discuss the budget calendar and budget assumptions.

The schedule for the Budget Committee and Subcommittee meetings to receive questions and comments from the public will be published when determined by the Committee.

These are public meetings where deliberation of the Budget Committee takes place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee or a Subcommittee.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

02/17/2006
#423943

Affidavit of Publication

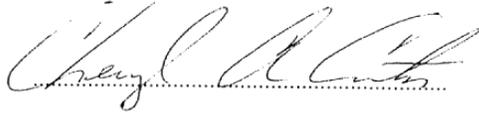
State of Oregon,)
) ss.
County of Jackson)

I, Cheryl A. Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

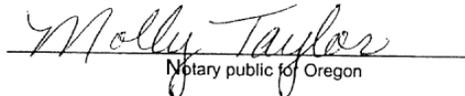
Budget Calendar

FY 2006-07

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 Insertions in the following issues:
April 8,13,2006



Subscribed and sworn to before me this 17 day of April, 2006.


Notary public for Oregon

My Commission expires 13th day of March 2010.



**Budget Calendar
FY 2006-07**

4/20/06 FULL BUDGET COMMITTEE MEETING

Budget Message

Administration and Legal Presentations
Council Chambers 7:00pm

**4/24/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

City Recorder, Human Resources, Administrative Services, (Municipal Court, Administration, Accounting, Customer Service, Human Resources, Purchasing and Non Operating) Council Chambers 7:00pm

**4/27/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

Police and Fire Presentations
Council Chambers 7:00pm

**5/3/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

Information Technology : Computers and AFN Presentations
Council Chambers 7:00pm

**5/4/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

Electric and Conservation Presentations
Council Chambers 7:00pm

**5/10/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

Community Development, CDBG and Parks Presentations
Council Chambers 7:00pm

**5/18/06 DEPARTMENTAL BUDGET
PRESENTATIONS**

Public Works CIP, Airport, Street, Water, Wastewater, Administration, Engineering, Cemetery and Equipment. Council Chambers 7:00pm

**5/22/06 FULL BUDGET COMMITTEE MEETING/
WRAP-UP/APPROVAL**

Public Works Continued, Set Tax Rate, WRAP-UP APPROVAL
Council Chambers 7:00pm

6/6/06 PUBLIC HEARING

First Reading of Ordinance
Resolution on appropriations
Resolution to qualify for state subventions
Resolution to receive state revenues

6/20/06 SECOND READING OF ORDINANCE

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

04/08, 04/13, 2006
#436309

Affidavit of Publication

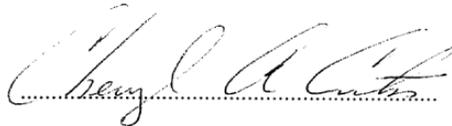
State of Oregon,)
) ss.
County of Jackson)

I, Cheryl A. Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

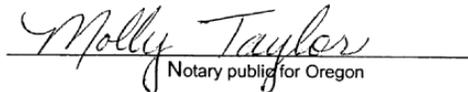
City Of Ashland

Budget Calendar

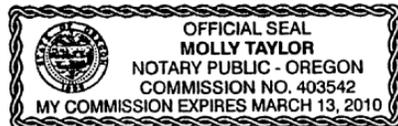
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
May 8, 2006



Subscribed and sworn to before me this 24 day of May, 2006.


Notary public for Oregon

My Commission expires 13th day of March 2010.





**CITY OF
ASHLAND**
Budget Calendar
FY 2006-07

- 4/20/06 FULL BUDGET COMMITTEE MEETING - Budget Message**
Administration and Legal Presentations
Council Chambers 7:00pm
- 4/24/06 DEPARTMENTAL BUDGET PRESENTATIONS**
City Recorder, Human Resources, Administrative Services, (Municipal Court, Administration, Accounting, Customer Service, Human Resources, Purchasing and Non Operating) Council Chambers 7:00pm
- 4/27/06 DEPARTMENTAL BUDGET PRESENTATIONS**
Police and Fire Presentations
Council Chambers 7:00pm
- 5/4/06 DEPARTMENTAL BUDGET PRESENTATIONS**
Electric and Conservation Presentations
Council Chambers 7:00pm
- 5/10/06 DEPARTMENTAL BUDGET PRESENTATIONS**
Community Development, CDBG and Parks Presentations
Council Chambers 7:00pm
- 5/18/06 DEPARTMENTAL BUDGET PRESENTATIONS**
Information Technology : Computers and AFN Presentations
Council Chambers 7:00pm
- 5/22/06 DEPARTMENTAL BUDGET PRESENTATIONS**
Public Works CIP, Airport, Street, Water, Wastewater, Administration, Engineering, Cemetery and Equipment.
Council Chambers 7:00pm
- 5/24/06 FULL BUDGET COMMITTEE MEETING/ WRAP-UP/APPROVAL**
Public Works Continued, Set Tax Rate, WRAP-UP APPROVAL
Council Chambers 7:00pm
- 6/6/06 PUBLIC HEARING**
First Reading of Ordinance
Resolution on appropriations
Resolution to qualify for state subventions
Resolution to receive state revenues
Resolution declaring to receive state revenues
- 6/20/06 SECOND READING OF ORDINANCE**
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR35.102-35.104 ADA Title I).

May 8, 2006

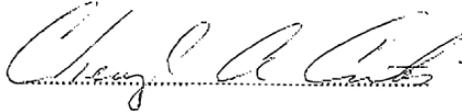
Affidavit of Publication

State of Oregon,)
) ss.
County of Jackson)

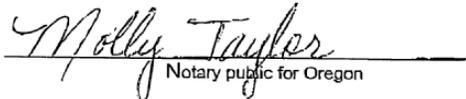
I, Cheryl A. Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

City Of Ashland Budget

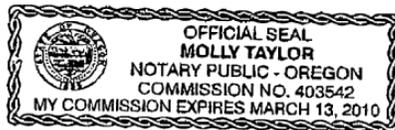
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
June 1, 2006



Subscribed and sworn to before me this 12 day of June, 2006.


Notary public for Oregon

My Commission expires 13th day of March 2010.



RESOLUTION 2006- 10

RESOLUTION CERTIFYING CITY PROVIDES SUFFICIENT MUNICIPAL SERVICES TO QUALIFY FOR STATE SUBVENTIONS

RECITALS:

A. ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing fund to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1. Police Protection
2. Fire Protection
3. Street construction, maintenance, lighting
4. Sanitary Sewer
5. Storm Sewer
6. Planning, zoning and subdivision control
7. One or more utility services

B. City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with 221.760.

Be it resolved, the City of Ashland hereby certifies that it provides the following municipal services enumerated in ORS 221.760(1):

1. Police Protection
2. Fire Protection
3. Street construction, maintenance, lighting
4. Sanitary Sewer
5. Storm Sewer
6. Planning
7. Electric Distribution
8. Water

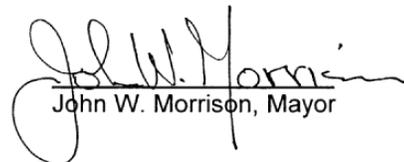
This resolution takes effect upon signing by the Mayor.

This resolution was read by title only in accordance with Ashland Municipal Code §2.04.090 and duly PASSED and ADOPTED this 6 day of June, 2006.

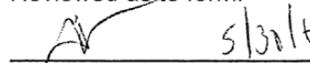


Barbara Christensen, City Recorder

SIGNED AND APPROVED this 7 day of June, 2006.


John W. Morrison, Mayor

Reviewed as to form:


Beth A. Lori, Assistant City Attorney

RESOLUTION 2006- 12

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

RECITALS:

The City must annually adopt a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

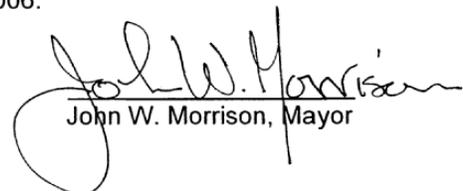
Pursuant to ORS 221.770, the City elects to receive state revenues for fiscal year 2006-2007.

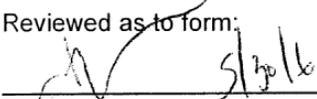
This resolution takes effect upon signing by the Mayor.

This resolution was read by title only in accordance with Ashland Municipal Code §2.04.090 and duly PASSED and ADOPTED this 6 day of June, 2006.


Barbara Christensen, City Recorder

SIGNED AND APPROVED this 7 day of June, 2006.


John W. Morrison, Mayor

Reviewed as to form:

Beth A. Lori, Assistant City Attorney

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

I certify that a public hearing before the Budget Committee was held on May 24, 2006 and a public hearing before the City Council was held on June 6, 2006, giving citizens an opportunity to comment on use of State Revenue Sharing.



Barbara Christensen, City Recorder

RESOLUTION NO. 2006- 11

A RESOLUTION ADOPTING THE ANNUAL BUDGET AND MAKING APPROPRIATIONS

The City of Ashland resolves that the 2006-2007 Fiscal Year Budget, now on file in the office of the City Recorder is adopted. The amounts for the fiscal year beginning July 1, 2006, and for the purposes shown below are hereby appropriated as follows:

SECTION 1.

GENERAL FUND	
Administration Department	\$ 253,780
Administrative Services - Municipal Court	395,035
Administrative Services - Social Services Grants	115,360
Administrative Services - Economic & Cultural Grants	504,650
Administrative Services - Miscellaneous	7,000
Administrative Services - Band	61,554
Police Department	5,325,774
Fire and Rescue Department	5,262,372
Public Works - Cemetery Division	355,375
Community Development - Planning Division	2,313,591
Community Development - Building Division	801,756
Transfers	500
Contingency	400,000
TOTAL GENERAL FUND	<u>15,796,747</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Personal Services	35,485
Materials and Services	385,765
Other Financing Uses (Interfund Loans)	215,000
TOTAL CDBG FUND	<u>636,250</u>
STREET FUND	
Public Works - Street Operations	4,060,268
Public Works - Storm Water Operations	739,870
Public Works - Transportation SDC's	274,850
Public Works - Storm Water SDC's	47,500
Public Works - Local Improvement Districts	343,498
Contingency	153,000
TOTAL STREET FUND	<u>5,618,986</u>
AIRPORT FUND	
Materials and Services	111,532
Debt Service	35,173
Contingency	5,000
TOTAL AIRPORT FUND	<u>151,705</u>
CAPITAL IMPROVEMENTS FUND	
Personal Services	152,407
Materials and Services	394,750
Capital Outlay	3,056,000
Transfers	905,434
Other Financing Uses (Interfund Loans)	530,000
Contingency	50,000
TOTAL CAPITAL IMPROVEMENTS	<u>5,088,591</u>
DEBT SERVICE FUND	
Debt Service	1,656,170
TOTAL DEBT SERVICE FUND	<u>1,656,170</u>

WATER FUND	
Electric - Conservation Division	172,005
Public Works - Forest Lands Management Division	196,000
Public Works - Water Supply	3,020,879
Public Works - Water Treatment	1,400,354
Public Works - Water Distribution	3,264,112
Public Works - Reimbursement SDC's	467,670
Public Works - Improvement SDC's	702,580
Public Works - Debt SDC's	123,932
Debt Services	544,457
Contingency	152,000
TOTAL WATER FUND	10,043,989
WASTEWATER FUND	
Public Works - Wastewater Collection	2,240,657
Public Works - Wastewater Treatment	2,022,260
Public Works - Reimbursement SDC's	192,160
Public Works - Improvement SDC's	108,090
Debt Services	1,793,196
Contingency	149,000
TOTAL WASTEWATER FUND	6,505,363
ELECTRIC FUND	
Electric - Conservation Division	976,645
Electric - Supply	6,557,504
Electric - Distribution	5,189,851
Electric - Transmission	1,048,600
Contingency	381,000
TOTAL ELECTRIC FUND	14,153,600
TELECOMMUNICATIONS FUND	
IT - Customer Relations\Promotions	223,608
IT - Cable Television	478,746
IT - Internet	776,310
IT - High Speed	301,179
Contingency	100,000
TOTAL TELECOMMUNICATIONS FUND	1,879,843
CENTRAL SERVICES FUND	
Administration Department	998,925
Administrative Services Department	1,919,524
IT - Computer Services Division	982,388
City Recorder Division	269,768
Public Works - Administration and Engineering	1,488,463
Contingency	171,000
TOTAL CENTRAL SERVICES FUND	5,830,068

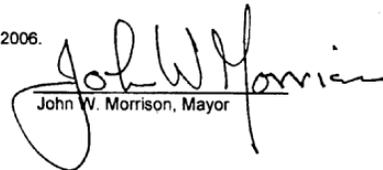
INSURANCE SERVICES FUND	
Personal Services	400,000
Materials and Services	661,291
Contingency	32,000
TOTAL INSURANCE SERVICES FUND	<u>1,093,291</u>
EQUIPMENT FUND	
Personal Services	266,476
Materials and Services	519,955
Capital Outlay	1,415,000
Contingency	42,000
TOTAL EQUIPMENT FUND	<u>2,243,431</u>
CEMETERY TRUST FUND	
Transfers	19,000
TOTAL CEMETERY TRUST FUND	<u>19,000</u>
PARKS AND RECREATION FUND	
Parks Division	3,868,250
Recreation Division	962,200
Golf Division	416,000
Transfers	110,000
Contingency	35,000
TOTAL PARKS AND RECREATION FUND	<u>5,391,450</u>
YOUTH ACTIVITIES LEVY FUND	
Personal Services	96,000
Materials and Services	2,335,361
TOTAL YOUTH ACTIVITIES LEVY FUND	<u>2,431,361</u>
PARKS CAPITAL IMPROVEMENTS FUND	
Capital Outlay	331,000
TOTAL PARKS CAPITAL IMP. FUND	<u>331,000</u>
TOTAL APPROPRIATIONS	<u><u>\$ 78,870,845</u></u>

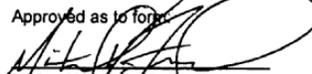
SECTION 2. This Resolution takes effect upon signing by the Mayor.

This resolution was read by title only in accordance with Ashland Municipal Code § 2.04.010 and duly PASSED and ADOPTED this 6 day of June, 2006.


Barbara Christensen, City Recorder

Signed and Approved on this 7 day of June, 2006.


John W. Morrison, Mayor

Approved as to form:

Michael W. Frapeil, City Attorney

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

**FORM LB-50
2006-2007**

To assessor of Jackson County

- File no later than JULY 15.
- Be sure to read instructions in the 2006-2007 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The City of Ashland has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

20 East Main Street Ashland OR 97520 June 21,2006
Mailing Address of District City State Zip Date

Darlow L. Tuneberg Admin Services/Finance Director (541) 488-5300 tuneberl@ashland.or.us
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1	3.9747		
2. Local option operating tax	2	1.38		
3. Local option capital project tax	3			
4. Levy for "Gap Bonds"	4			Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5			
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		367,262	
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b			
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		367,262	

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	4.2865
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than three taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters
Youth Activities Levy	May 20, 2003	2003	2008	1.38

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

ORDINANCE NO. 2927

AN ORDINANCE LEVYING TAXES FOR THE PERIOD OF JULY 1, 2006 TO AND INCLUDING JUNE 30, 2007, SUCH TAXES IN THE SUM OF \$9,797,262 UPON ALL THE REAL AND PERSONAL PROPERTY SUBJECT TO ASSESSMENT AND LEVY WITHIN THE CORPORATE LIMITS OF THE CITY OF ASHLAND, JACKSON COUNTY, OREGON

THE PEOPLE OF THE CITY OF ASHLAND ORDAIN AS FOLLOWS:

Section 1. That the City Council of the City of Ashland hereby levies the taxes provided for in the adopted budget in the permanent rate of \$3.9747 per thousand an amount estimated to be \$7,000,000, voter authorized Local Option in the rate of \$1.3800 per thousand an amount estimated to be \$2,430,000, as well as \$367,262 authorized for the repayment of General Obligation Debt and that these taxes are hereby levied upon the assessed value for the fiscal year starting July 1, 2006, on all taxable property within the City.

Section 2. That the City Council hereby declares that the taxes so levied are applicable to the following funds:

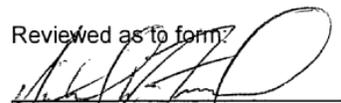
	Subject to General Government Limitation		Excluded from General Government Limitation	Rate
	Permanent Rate	Local Option	Bonded Debt	Per \$ 1,000
General Fund	\$ 3,006,000			1.7069
Debt Service Fund	308,000			0.1750
Parks and Recreation Fund	3,686,000			2.0928
Youth Activities Levy		\$ 2,430,000		1.3800
1997 Flood Restoration Bond Levy			83,452	
2000 Flood and Fire Station Bonds			166,385	
2005 Refinancing			117,425	
	<u>\$ 7,000,000</u>	<u>\$ 2,430,000</u>	<u>\$ 367,262</u>	

The foregoing ordinance was first READ on the 6th day of June, 2006 and duly PASSED and ADOPTED this 20 day of June, 2006.


Barbara Christensen, City Recorder

SIGNED and APPROVED this 21 day of June, 2006.


Alex Amaratoc, Council Chair

Reviewed as to form?

Mike Franell, City Attorney

This report is intended to promote the best possible management of public resources.

You are welcome to keep this copy, however, if you no longer need it, please return it to:

Administrative Services Department
City of Ashland
20 East Main Street
Ashland, OR 97520

The Administrative Services Department maintains a file of past documents. Your cooperation will help us save copying costs.