

CITY OF ASHLAND



Oregon

Adopted 2008–2009 Budget

CITIZENS' BUDGET COMMITTEE

ELECTED MEMBERS:

John Morrison, Mayor
David Chapman, Councilor
Alice Hardesty, Councilor
Cate Hartzell, Councilor
Kate Jackson, Councilor
Eric Navickas, Councilor
Russ Silbiger, Councilor

APPOINTED MEMBERS:

Allen Douma, Vice Chair
Dee Anne Everson
Arlen Gregorio
William Heimann
Dennis Slattery
Roberta Stebbins
Lynn Thompson, Chair

ADMINISTRATIVE STAFF

Martha Bennett, City Administrator
Lee Tuneberg, Administrative Services/Finance Director
Don Robertson, Parks and Recreation Director



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Presentation to the City of Ashland for its annual budget for the fiscal year beginning July 1, 2007.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements. We are submitting it to GFOA to determine its eligibility for another award.

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Budget in Brief:

The City of Ashland strives to deliver services essential to the community and that enhance quality of life. This document provides information to the Ashland community about where the money to finance the city comes from and how that money is spent.

Ashland revenue is primarily collected from fees paid for services. Two-year comparisons of budgeted resources and uses follow.

What do I get for my money?

Below are major revenue sources that citizens and visitors often ask about.

Property Tax generates approximately \$8.5 million for the City and Parks. It is used to pay for expenses found in the General Fund such as police and fire, for some of the City's principal and interest on debt and for expenses in providing parks and recreation. Voter approved levies have been used for youth activities and a levy is proposed to operate the library on an interim basis. Property owners within the Ashland city limits pay \$4.4179 per \$1000 of assessed value.

Transient Occupancy Tax (TOT) also referred to as the hotel/motel tax generates approximately \$1.9 million and is used for three purposes: Economic and Cultural Development, tourism development and the remainder for general expenses in the General Fund such as police and fire. The Hotels and Motels rate in Ashland is currently 7% and will increase to 9% on October 1, 2008 and the revenue has been adjusted to show the increase on October 1, 2008. The hotel or motel keeps 5% of the money collected as payment for processing.

Prepared Food and Beverage Tax (F&B) also referred to as the meals tax generates approximately \$2.1 million and 80% of the revenue goes toward annual debt service on the wastewater treatment plant completed in 2003 and 20% is used for purchasing open space for parks. The tax rate is 5% on most meals and non-alcohol beverages served or catered. In effect, the proceeds help keep sewer rates low and funds park expansion. This tax ends in December 2010.

Electric Utility Users Tax generates approximately \$2.8 million and is used to pay for expenses associated with the General Fund, such as police and fire. Utility bills include this tax which is approximates 25% of the total electric charges on the bill.

Charges for Services generates approximately \$21.4 million and pays for the Water, Wastewater, Electric and high speed data services provided to residential, commercial and governmental properties. In general, the revenue generated is based upon the base cost to provide the service and normally includes a charge that represents level of service used.

Utility Fees generates approximately \$1.8 million and are used to pay for operational and construction needs for Transportation (streets, sidewalks, bicycle lanes, handicap access, etc.) and for Storm Drain (line maintenance, open ditches, sediment pond cleaning, etc.).

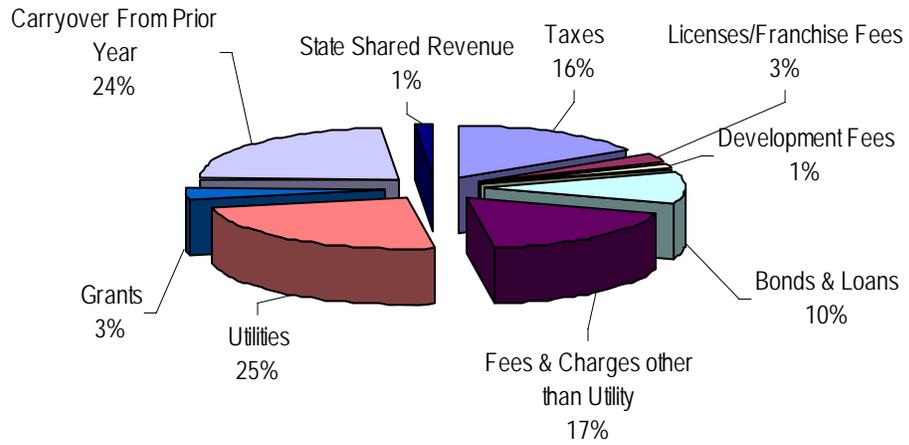
Miscellaneous Licenses, Permits and other Fees and Charges (excluding interest earnings, transfers & internal payments) generates approximately \$9.0 million and are used to pay for the cost of non-utility services provided such as ambulance transport, building inspections, recreation, construction services, parking, cemetery services, etc. across funds.

Examples of service levels and outcomes can be found throughout the Capital Improvement and Departmental sections of this document.

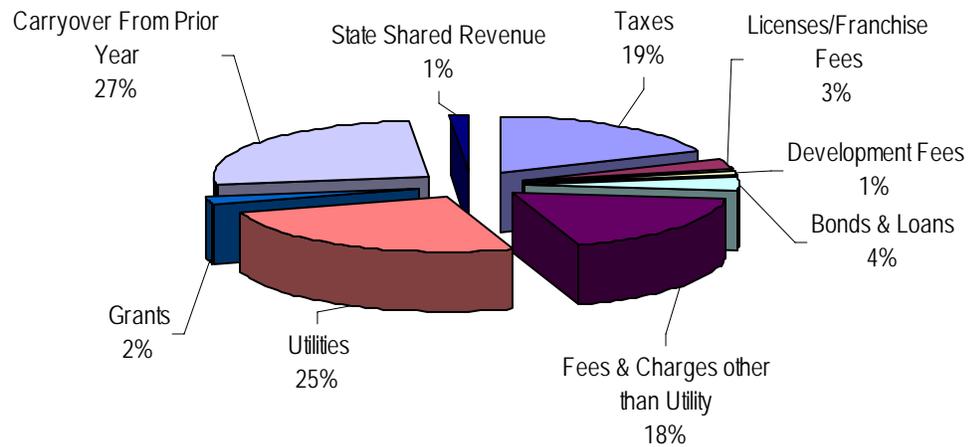
Where the Money Comes From

	2008 Adopted	2009 Adopted
Taxes		
Property (Current)	\$ 10,597,111	\$ 7,926,535
Property (Prior)	310,000	595,865
Food & Beverage	2,032,000	2,109,600
Hotel/Motel	1,575,000	1,723,000
Utility Users Tax	2,600,000	2,776,525
	<u>17,114,111</u>	<u>15,131,525</u>
Licenses/Franchise Fees		
License	185,600	193,500
Franchises	2,692,100	2,764,300
	<u>2,877,700</u>	<u>2,957,800</u>
Development Fees		
Permits	900,000	1,132,000
	<u>900,000</u>	<u>1,132,000</u>
Bonds & Loans		
Capital Improvement Projects	3,800,000	5,376,000
Street Improvement Bonds	-	4,263,400
Interfund Loan	-	-
	<u>3,800,000</u>	<u>9,639,400</u>
Fees & Charges other than Utility		
Finance	27,000	92,600
Police	162,000	160,230
Court	350,200	320,200
Fire & Rescue	822,300	906,500
City Recorder	30,100	38,100
Cemetery	58,000	46,000
Planning & Building	92,780	130,000
Public Works	382,000	785,000
Electric	212,000	214,100
Parks & Recreation	905,000	853,805
Technology Payment	1,119,000	1,119,000
Rents	260,850	110,000
Internal Service	8,022,654	7,862,900
SDC's	930,000	930,000
Interest on Investments	787,950	794,600
Fines	180,000	160,000
Special Assessment Payments	102,427	100,000
Miscellaneous Income	1,426,300	1,390,701
Transfers	638,073	573,746
	<u>16,508,634</u>	<u>16,587,482</u>
Utilities		
Wastewater	2,900,000	2,700,000
Storm Water	625,000	535,000
Street	1,175,000	1,235,000
Electric	12,479,800	12,481,700
Ashland Fiber Network	1,680,874	1,708,389
Water	4,300,000	4,300,000
	<u>23,160,674</u>	<u>22,960,089</u>
Grants		
Federal Grants	1,228,500	1,624,536
State Grants	800,000	1,587,325
	<u>2,028,500</u>	<u>3,211,861</u>
Carryover From Prior Year	23,927,048	22,335,358
	<u>23,927,048</u>	<u>22,335,358</u>
State Shared Revenue		
Cigarette Tax	38,000	35,600
Liquor Tax	220,000	268,500
Gas Tax	1,100,000	947,000
	<u>1,358,000</u>	<u>1,251,100</u>
Total Resources	<u>\$ 91,674,667</u>	<u>\$ 95,206,615</u>

2008-09 Adopted



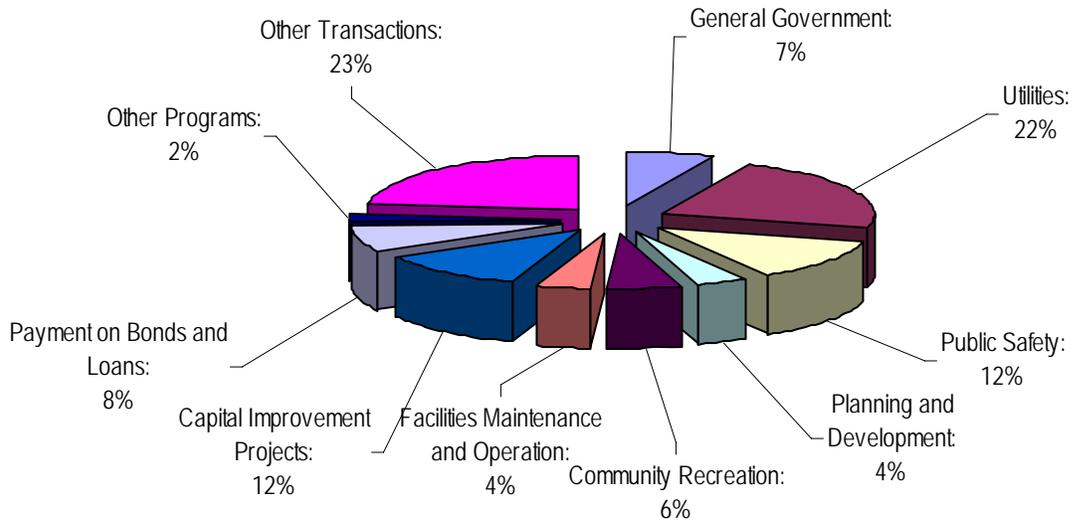
2007-08 Adopted



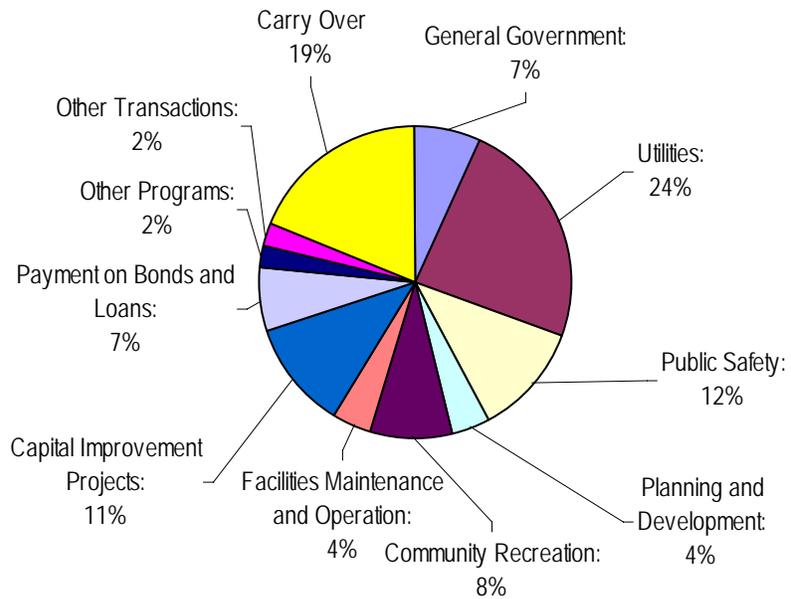
Where the Money Goes

	2008 Adopted	2009 Adopted
General Government:		
Mayor, Council, City Recorder Administration	\$ 482,844	\$ 441,692
Legal Services	967,586	1,148,560
Human Resources	479,115	456,004
Finance & Accounting	339,291	374,660
Insurance Services	1,560,533	1,741,830
Computer Services	785,000	765,327
	<u>1,135,588</u>	<u>1,196,824</u>
	<u>5,749,957</u>	<u>6,124,897</u>
Utilities:		
Electric	11,820,775	11,471,574
Water	4,279,392	3,785,795
Wastewater	3,206,484	3,230,804
AFN	1,731,840	1,916,120
Storm water Collection	672,457	545,521
	<u>21,710,948</u>	<u>20,949,814</u>
Public Safety:		
Police Protection	5,458,209	5,595,065
Fire Protection	2,808,066	2,906,526
Ambulance Services	2,151,109	2,361,556
Municipal Court	427,360	442,180
	<u>10,844,744</u>	<u>11,305,327</u>
Planning and Development:		
Planning	1,411,548	1,325,414
Building Inspections	833,991	786,690
Engineering Services	1,387,186	1,467,692
	<u>3,632,725</u>	<u>3,579,796</u>
Community Recreation:		
Parks Operation & Maintenance	3,623,077	3,592,671
Recreation Programs & City Band	1,112,236	1,170,213
School Support	2,577,000	457,671
Golf Course	411,018	412,211
	<u>7,723,331</u>	<u>5,632,766</u>
Facilities Maintenance and Operation:		
Roadways & Bikeways	1,704,317	1,834,030
Equipment Maintenance	771,923	845,804
Buildings, Grounds, Airport	959,923	833,956
Cemeteries	317,165	316,630
	<u>3,753,328</u>	<u>3,830,420</u>
Capital Improvement Projects:		
Construction and Internal Projects	8,201,606	9,778,600
Equipment	2,050,500	993,300
	<u>10,252,106</u>	<u>10,771,900</u>
Payment on Bonds and Loans:		
Infrastructure Improvements	4,974,703	5,871,522
Land Acquisition	1,200,000	1,200,000
	<u>6,174,703</u>	<u>7,071,522</u>
Other Programs:		
Economic and Cultural Development Grants	527,519	508,333
Social Services Grants	121,000	124,570
Community Development Grants	227,300	438,087
Conservation	1,120,187	737,395
	<u>1,996,006</u>	<u>1,808,385</u>
Other Transactions:		
Interfund Loans	-	-
Operating Transfers to Other Funds	638,073	573,746
Contingencies	1,658,000	1,768,000
	<u>2,296,073</u>	<u>2,341,746</u>
Carry Over	17,540,746	21,790,043
	<u>17,540,746</u>	<u>21,790,043</u>
Total Requirements	<u>\$ 91,674,667</u>	<u>\$ 95,206,615</u>

2008-09 Adopted



2007-08 Adopted



Quick Reference Guide

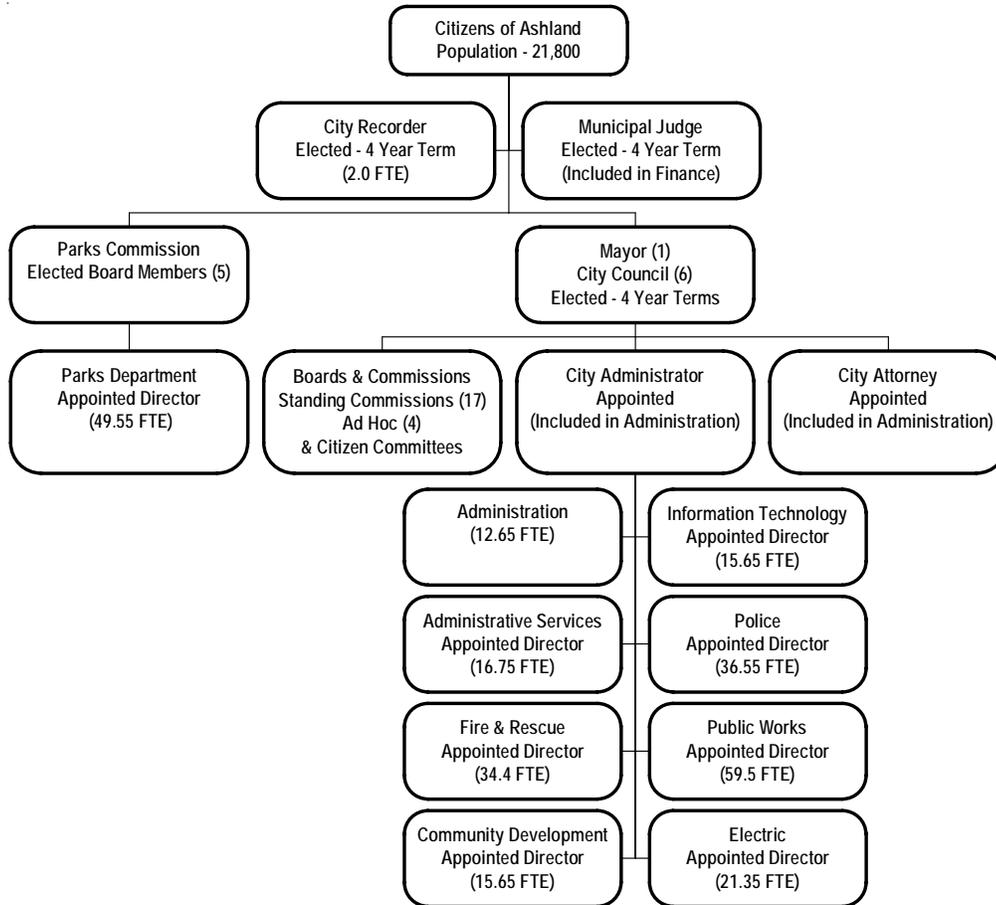
This section is intended to help the reader quickly find important information. On this page are references to other areas of the budget document based upon frequently asked questions and other important detail to help gain a “sense” of the City of Ashland, its operations and finances. A comparative Budget in Brief follows to facilitate an overview perspective of this year’s and last year’s Adopted budgets.

<u>If you have this Question:</u>	<u>Refer to Section:</u>	<u>Page(s)</u>
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City of Ashland

264.05 FTE

Adopted



The City of Ashland is a municipal corporation first organized in 1874. The Ashland City Council is elected to serve as the governing body for Ashland's 21,800 citizens. The Mayor, who presides at the City Council meetings, is elected at-large for a four-year term. Six council members are elected at-large for four-year staggered terms. Other elected officials are the City Recorder, Municipal Judge, and the five-member Parks and Recreation Commission.

The Mayor, with confirmation of the City Council, appoints a City Administrator. The City Administrator has responsibility for all City functions with the exception of the Parks Department. The Mayor, with confirmation of the City Council, also appoints the Department Heads, the City Attorney, and the Band Board.

The City Administrator recommends the appointment or dismissal of the Administrative Services and Finance Director, Community Development Director, Electric Director, Fire Chief, Information Technology Director, Police Chief, and Public Works Director.

In addition to the help they receive from their appointed staff and employees, 21 advisory boards and commissions assist the City Council. Over 135 Ashland citizens serve on these boards and commissions and make a valuable contribution to the City of Ashland.

The City of Ashland is located in the southwestern part of the state, which is rated as one of the major tourist areas within Oregon. The economic base of Ashland is primarily dependent on tourism and higher education, with a small manufacturing sector based on high technology. The City of Ashland was incorporated in 1874 and operates under the provisions of its own charter and applicable State law. The City of Ashland provides a full range of municipal services including police and fire protection, parks and recreation facilities/activities, streets, airports, planning, zoning, senior program, and general administration services. The City also operates the water, wastewater, and electrical utility systems.

Date of Incorporation	1874
Form of Government	Council, Administrator
Area in Square Miles	6.52
Elevation in Feet	1,900
Annual Precipitation	18

Police

Stations	1
Patrol Units	8
Sworn Officers	27
Physical Arrests, Juvenile and Adult (non traffic)	2,748
Traffic Violations	3,036

Fire

Stations	2
Fire Fighters	31
Fire Alarm Responses	527
Emergency Medical Responses	2960
Non-emergency Public Service Responses	28
False Alarms	41
Total Calls For Service	3556
Total Ambulance Patient Transports	1660
Fire Protection Plans Review	559

Streets

Miles of Paved Streets	104
Miles of Gravel Streets	10
Miles of Storm Sewers	85

Water

Miles of Water Mains	124
Hydrants	1,115
Service Connections	8,281
Daily Average Consumption in Millions of Gallons	4
Maximum Daily Capacity of Plant in Million Gallons	8

Sewer

Miles of Sanitary Sewers	110
Treatment Plant	1
Service Connections	8,129
Daily Average Treatment in Million Gallons	2
Maximum Daily Capacity in Million Gallons	4

Electric

Service Connections	11,780
Street Lights	1,802
Electrical Transformers	1,982
Poles	2,551
Substations	3

Telecommunications

Miles of Fiber	27
Miles of Coax	110
Cable Modem	3,988
Potential Station Capacity	424

Parks and Recreation

Community Centers	3
Parks	19
Park Acreage	640
Golf Courses	1
Swimming Pools	1
Ice Skating Rinks	1
Skateboard Parks	1
Tennis Courts	12
Trails (miles)	29

Health Care

Hospital	1
Hospital Beds	60

Education

Elementary Schools	3
Elementary School Instructors	59
Secondary Schools	2
Secondary School Instructors	106
State Universities	1

Ten Year Statistics

Year	Assessed Valuation	Population	School Enrollment
1998-99	1,088,136,230	19,220	3,309
1999-00	1,157,736,510	19,490	3,258
2000-01	1,240,116,210	19,610	3,411
2001-02	1,333,040,730	19,770	3,393
2002-03	1,423,894,752	20,130	3,321
2003-04	1,511,835,569	20,430	3,138
2004-05	1,593,607,600	20,590	2,920
2005-06	1,677,271,999	20,880	2,777
2006-07	1,761,135,599	21,430	3,000
2007-08	1,853,307,500	21,800	3,000

Petty Cash

Oregon Revised Statute 294.465 requires that each petty cash account and the amount thereof be listed in the budget document. The City of Ashland has the following cash accounts:

City Recorder	1,000
Community Development Till	150
Electric	100
Finance - Accounting	300
Finance - Purchasing	400
Fire and Rescue Department	200
Hargadine Parking Structure	50
Municipal Court Till	100
Park and Recreation	200
Park and Recreation Till	550
Police Department	150
Police Till	50
Utilities Till	260
	<u><u>\$ 3,510</u></u>

Major Employers in the City of Ashland

<u>Employer</u>	<u>Industry</u>	<u>Employment</u>	<u>Status</u>
Southern Oregon University	Higher Education	750	Exempt
Ashland Community Hospital	Health Care	410	501c3
Oregon Shakespeare Festival	Entertainment	398	501c3
Ashland Public Schools	Public Education	350	Exempt
City of Ashland	Municipal Government	229	Exempt
Butler Ford	Automotive	160	Close Corp.
Pathway Enterprises	Health Care	140	Close Corp.
Ashland Food Cooperative	RetailGrocery	130	Public Corp.
Professional Tool Mfg. LLC	Manufacturing	100	Close Corp.
Prestige Care (dba Linda Vista)	Health Care	75	Close Corp.



CITY OF ASHLAND



DATE: April 17, 2008

TO: Ashland Budget Committee

FROM: Martha Bennett, City Administrator
Lee Tuneberg, Budget Officer

RE: Fiscal Year 2008-2009 Budget Message

OVERVIEW

We are pleased to submit the proposed budget for the City of Ashland for Fiscal Year 2008-2009. This budget represents the efforts of dozens of staff members to present a balanced budget and includes long term planning for the next six years.

Developing a balanced budget for FY 2008-2009 was challenging, and as outlined in this budget message, staff expects the challenge of expenditures growing at a faster rate than revenues to continue, even as we strive to increase our control over certain costs, such as health care. We also believe that the gap between revenues and expenditures is exacerbated, but not caused, by a weak economy.

Although challenging, the proposed budget maintains quality services for the people who live, work, and visit in Ashland. We are committed to working with the Budget Committee, Council, and Parks and Recreation commission to addressing key needs in the upcoming fiscal year and to develop a strategy to continue Ashland's tradition of high quality public services into the future.

FY 2008-2009 BUDGET

As we have noted in several previous messages, Ashland has benefited from having a greater diversity of revenues than most Oregon cities. While we are constrained by Oregon's constitutional limitations on property taxes and other taxes, Ashland has experienced a more gradual transition than many local governments in Oregon.

Staff used assumptions approved by the Budget Committee in February 2008 to prepare the budget. In following these instructions, staff sought to maintain required fund balances and, wherever possible, ensure that proposed annual expenses did not exceed expected revenues. This was not possible in several funds, particularly the General Fund and the Central Services Fund.

In developing the budget, staff first attempted to balance the budget without increasing fees, rates, or charges. We were successful in balancing the Parks and Recreation Fund without an increase in property tax rates and in balancing the Electric Fund without an increase in utility rates. We also balanced the Central Service Fund without increasing charges to the General Fund, the Parks and Recreation Fund, and the City's other minor funds.

Before proposing revenue increases in *any* fund, staff reduced expenditures. As outlined in the assumptions approved in February 2008, we focused on reductions that increased efficiency or did not result in reduced access to services by citizens. Staff made reductions all funds, but there are noteworthy reductions in all departments that are in the General Fund, Central Service Fund, and Parks and Recreation Fund. Some of the reductions we made administratively include

eliminating the funding for several vacant positions, implementing a preferred provider health care plan for non-bargaining employees, reducing salary increases for non-bargaining employees, delay of several capital projects, and reducing expenditures on contractual services, travel, and training in most departments.

Even after implementation of these expenditure reductions, staff is proposing revenue increases to balance the remaining funds. In summary, these increases include:

- **General Fund.** The proposed budget includes an increase in the property tax rate for the General Fund of 29 cents, which is estimated to generate \$520,000. Staff also recommends that the franchise fees to both the water fund and the wastewater fund be increased from 7% to 10%, and that the revenue generated from the increased franchise fees be directed to the General Fund. Even with these revenue increases, the proposed ending fund balance for the General Fund that is approximately \$518,000 less than the fund balance policy of 10% when you consider all amounts restricted or earmarked for specific uses. This property tax increase represents an impact to the median house in Ashland of approximately \$65 per year, or \$5.42 per month.
- **Library Levy.** The proposed budget includes an decrease in the amount proposed to be levied for library services under the voter approved library levy from 20 cents per thousand to 19 cents per thousand. The estimated effect on the median house in Ashland of this change is 18 cents per month.
- **Utility Rate Increases.** The proposed budget includes 3-5 percent rate increase for four of the City's utilities – water, wastewater, storm, and transportation. The cumulative impact of these rate increases on the average household in Ashland is calculated at approximately \$2.25 per month, or \$26.40 per year.

The cumulative effect of the rate increases proposed in this budget on the median house is estimated at \$100 per year or \$8.35 per month.

Unlike previous years, several fund balances in FY 2007-2008 are not projected to be significantly greater than what was budgeted. As we outlined last year, as vacant positions were filled and capital projects are completed rather than deferred, the larger-than-budgeted fund balances that we have experienced in the last few budgets are ending.

No new positions were included in the budget. Because of the financial constraints on all City funds, the only increases in staff that were submitted are those needed to implement Council goals. These positions are not included in the Budget, and are identified in the "Add" packages. Council Goal implementation is discussed below. Because we have eliminated funding for vacant positions wherever possible, the total FTE proposed for FY 2008-2009 is less than FY 2007-2008.

Health costs continue to rise. Staff budgeted for a 10% increase. Because future budgets will likely continue to show double digit increases unless major health-care reform stabilizes the health insurance market, the City formed a labor-management group to look at options for reducing these costs. This budget reflects moving the City's non-bargaining employees to a new preferred provider product that provides a reduction in premiums of approximately 9% for next year. We will be working with our five bargaining groups, especially the unions with open contracts, to implement this option citywide. Even with this change, the City and its unions will need to continue to collaborate to ensure that the City provides attractive benefits at a manageable cost.

GENERAL FUND

As it was in FY 2007-2008 budget, the General Fund represents the biggest challenge in balancing the FY 2008-2009 budget. In this fund, budgeted revenues are flat or growing at a slower than budgeted rate. We project at the end of FY 2007-2008, the City's overall tax collections, including property taxes, electric users' taxes, franchise fees, and transient occupancy taxes, will be \$800,000 less than budget. Some of these reductions are due to changes in the local economy, such as the partial closure of the Windmill Inn, and some appear to be related to larger economic forces. For example, while the City has often collected 94% of the property tax levy in the past, the County has indicated that some agencies are budgeting to receive 92% and that mandated refunds combined with routine discounts (such as for prepayment) can cause collection rates to fall below the average 94% seen in the recent past, especially in the year the tax is levied.

the budget message

Revenues related to physical development are projected to be slightly above budgeted levels in FY 2007-2008, partially because several of the major construction projects funded by the November 2006 General Obligation Bond for the Ashland Public Schools are either in the permitting process or under construction. Because it looks likely that construction activities will not decline in FY 2008-2009, we have made only minor reductions in the Community Development Department budgets for FY 2008-2009. We are not, however, able to restore the services that were reduced in FY 2007-2008.

As was true for FY 2007 -2008, fees for ambulance services appear at best to be flat while calls for emergency medical services continue to grow. Ambulance revenues for FY 2007-2008 are projected to be higher than budgeted, but the amount collected for each ambulance trip will continue to decline as Federal Medicare and Medicaid reimbursement rates continue to decline. We have budgeted for a new fee for ambulance services that was discussed with the City Council in January 2008. We have budgeted \$50,000 in revenue from an "Emergency Medical Response Fee" of \$250. This fee increase will need to be approved both by the City Council and by Jackson County before it can be implemented.

Also worth noting, the proposed budget transfers costs for ½ of the Central Area Patrol officer and another ½ of the Police Department's Community Service Officer from the Parks and Recreation Fund to the General Fund.

This proposed budget contains reductions in most General Fund Departments. Wherever possible, City staff focused on eliminating projects that had not yet started, eliminating vacant positions, and increasing efficiencies. Some of the reductions included in the proposed budget include:

- Implementation of a Preferred Provider Health Insurance Plan for all non-bargaining employees
- Reduction of the Annual Cost of Living Increase (COLA) for non-bargaining employees to the equivalent of 2.5% instead of 4% (some of this may be paid in salary, and the remainder may be paid in a Health Reimbursement Account)
- Elimination of the funding for one vacant police officer position.
- Continued elimination of the funding for the vacant division chief (operations) position in the fire department
- Reduction of a clerk position in the Building Inspection division from full time to ½ time. This position is currently filled, but the employee has voluntarily offered to reduce hours.
- Reduction in contractual services for long-range planning projects in Planning Division. Planning has also reduced the pay grade for a vacant secretary position.

Even with these reductions in operations, at current revenue levels, the General Fund is at less than 1/3 of the target fund balance policy requirement. We include in this proposed budget an increase in the property tax levy of 29 cents per thousand, which is budgeted to generate \$520,000. We also have increased franchise fees from the Water and Wastewater funds from 7% to 10%, and committed all of the increase to the General Fund, which generates approximately \$157,000. Even with these additional revenues, the General Fund will not meet the target fund balance policy requirement for ending fund balance and contingency in FY 2008-2009, and operating expenses will exceed budgeted revenues by approximately \$591,000.

As required by the budget message, we have identified the services that would be cut should the Budget Committee opt not to increase property taxes.

Service	Impact of Reduction	Amount of reduction (Net Impact)
Eliminate funding for Fire Inspector Position	Reduction in fire prevention activities, delay in reviewing plans, delay in follow up on citizen inquiries and complaints, reduction in code compliance services.	\$107,000
Eliminate CERT Program, which includes loss of 1.63 FTE. This is a net amount since some grants will be lost	Degradation of volunteer-based CERT program. Loss of volunteers, and loss of ability to use volunteers to assist City in variety of situations, including emergencies.	\$83,000
Eliminate funding for Code Enforcement Specialist	Code enforcement would have to be absorbed by other staff. Number of code enforcement cases handled will decrease. Coordination will worsen, and there will be delays in responding to complaints.	\$50,000
Eliminate funding for two additional Police Officer positions	Eliminated one officer and one detective. Will slow implementation of community policing. Elimination of detective position will transfer investigation of certain cases to patrol, which will likely mean fewer cases are cleared. Police Department sees increase in identity fraud cases, but will not be able to investigate.	\$265,000
TOTAL AMOUNT OF ADDITIONAL REDUCTIONS		\$505,000

CENTRAL SERVICES FUND

As we noted last year, the Central Services Fund had an unusually large fund balance at the end of FY 2007 due to significant staff turnover. As those vacant positions have been filled, the central service departments have spent down that fund balance as part of normal operations. To balance this fund, the proposed budget contains several significant changes from FY 2007-2008:

- A vacant .5 FTE legal secretary position is eliminated. This work will be absorbed by the City's paralegal, leaving less time for research and support for the City Attorney and Assistant City Attorney.
- Total FTE for clerical support will be reduced by 1 FTE. Two departments will share an existing staff person to eliminate a vacant position.
- Computer Services capital purchases, travel, and training has been significantly reduced.
- The Wi-Max project in the Ashland Fiber Network budget has been eliminated to allow AFN to increase its contribution to Central Services. AFN's contribution was decreased several years ago to allow AFN to stabilize.
- Charges to the Electric Fund have been increased.
- Charges to the Street, Water, and Wastewater funds have been increased to pay for the increased costs of Public Works Administration and Engineering.
- As with all funds, the non-bargaining employees will transfer to a Preferred Provider Plan and will receive the equivalent of a 2.5% salary increase (combination of salary and Health Reimbursement Account)
- Departments have reduced their materials and services costs by 3% and have significantly reduced their travel and training budgets.

Even with these reductions, the Central Service Fund does not meet the target for the Ending Fund Balance set by policy. In fact, the proposed Ending Fund Balance is only 6 % of target. We have held charges to the General Fund, Parks and Recreation Fund, and the smaller funds flat, but in future years, charges for these services will need to increase.

PARKS AND RECREATION FUND

As with the General Fund, the total property tax collections for the Parks and Recreation Fund in FY 2007-2008 are projected to be less than budgeted. Additionally, the Youth Activities Levy expires at the end of this fiscal year. Although the Ashland Public Schools will pay for some of the activities that were previously funded by the YAL, the Parks Department will not replace all of the revenue lost with the expiration of the levy. Last but by no means least, the Parks and Recreation Department is seeking to increase its ending fund balance to ensure that they have sufficient cash in the summer months because they are heavily dependent on property taxes, which are not received until November.

The proposed budget includes the following reductions for the Parks and Recreation Fund:

- Elimination or Reduction of a variety of recreation programs including the Summer Garfield Park Summer Playground Program, men's softball, rafting, "Movies on the Range," and delay in opening Daniel Meyer Pool.
- Reduction in Parks and Recreation's support or funding for the Central Area Patrol officer (from funding 1 FTE to funding ½ FTE) and for the Community Services Officer (from ½ FTE to 0). Parks and Recreation also has cut its Park Patrol program by 50%.
- Transferring all temporary employees to a temporary agency.
- Implementing a preferred provider health plan and making other adjustments in employee health care coverage.
- Reducing a variety of park maintenance programs such as non-native vegetation reduction, fuels reduction, tree pruning.
- Eliminating a vacant custodian position
- Reducing capital expenses for golf, parks projects, and equipment.

TELECOMMUNICATIONS FUND

The last significant issue in the proposed budget for FY 2008-2009 is that the Telecommunications fund reflects a higher-than-anticipated contribution from this fund to the telecommunications debt service. The AFN business plan projected that the fund could contribute approximately \$200,000 to this debt in FY 2008-2009, but a higher ending fund balance allows AFN to contribute \$356,000, the same amount as last year. Coupled with the Council direction to use the repayment from the Bonneville Power Administration for Residential Exchange towards debt, this proposed budget keeps the charges to the other funds for telecommunications debt at the same level as last year.

LONG TERM CHALLENGES

As with previous years, the proposed budget contains a six-year forecast of revenues and expenditures. Staff has modeled the long-term forecast with assumptions that are as realistic and consistent as possible. However, since the long-term shows trends based on what we know today, and it should be used as a planning rather than as a predictive tool.

As we noted last year, audits from the past few years and the proposed budget show the departments spending a higher percentage of their budgets than in the past. The clearest example of this phenomenon is the Fire Department, which we project to spend 99.2% of their budget in FY 2008. This higher spending rate results less “room” left in their budget at year’s end, and a decrease in our ability to rely on fund balances to offset future expenditures. This trend is occurring because:

- Many of the costs of service are growing faster than inflation (such as health care costs, overall construction costs, and some salary levels; and
- Demands for services growing faster than revenue streams. Emergency medical service is the best example.

Funds with sizeable capital budgets (Airport, Streets, CIP, Water and Wastewater) show significant cost increases in the long term that outpace revenue streams. A good example is the Street Fund, which includes transportation and storm drain operational and capital costs. This fund faces rising operational costs (like fuel) and growing peripheral expenses for bus service and boulevard maintenance.

In modeling the “long term” budgets for the capital-intensive funds, staff has included any borrowing and rate increases that will be needed to finance this borrowing. This is based on the Capital Improvement Program as adopted by the City Council in March.

Lastly, in modeling the General Fund, the long-term forecast shows that expenditures will continue to exceed revenues by roughly \$1 million with the current anticipated revenues and the current bundle of services.

ADDITIONAL RECOMMENDATIONS FOR FY 2008-2009 AND THE LONG TERM

We reluctantly conclude that the budget challenges we face both this upcoming year and in the long term are neither temporary nor easy. We believe that we must continue as a City to seek ways to better manage costs (e.g., health care) and we believe that some revenues will begin to grow again at a faster rate when the economy recovers.

In addition to the other decisions that you have to make for FY 2008-2009, we recommend that the Ashland City Council and Budget Committee consider the following:

- The Budget Committee should consider appropriating the entire 34 cents per thousand that is currently unlevied under the City’s property tax authority. As part of this proposed budget, we recommend that at a minimum, the Budget Committee levy 29 cents per thousand of additional taxes for General Fund services. We have not recommended the entire 34 cents because the City cannot meet the fund balance requirement regardless of whether that last 5 cents is levied or not. However, staff believes that in FY 2009-2010 the City will need to levy the full tax amount, barring some significant change in revenues. We recommend that the Committee consider levying the remaining 5 cents and placing it into a reserve account for use either in an emergency or in FY 2009-2010.
- We urge the City Council and Parks and Recreation Commission to form a task force early in FY 2008-2009 to look at new funding sources for existing services. We believe that we are reaching the “end point” for our ability to trim costs that allow the City and Parks and Recreation to offer the same basic bundle of services with existing revenues. We believe that the City Council and Parks and Recreation Commission should ask the community for help in deciding whether certain services should be either cut or should be tied to a specific, new revenue, such as a local option property tax levy. While we both have severe reservations about our ability to staff such an endeavor, we also believe that this “transition” budget represents the end of an era of relative financial stability for the City of Ashland and for the Parks and Recreation Department.

- We also recommend that the Council schedule a discussion of the Food and Beverage Tax and its possible renewal for sometime early in calendar year 2009. This tax expires December 31, 2010 and is currently split between funding purchases of Parks property and payment of the sewage treatment plant debt.

COUNCIL GOALS

In July 2007, the Ashland City Council adopted six projects as “givens” and eleven projects as new or on-going goals that they would work on through January 2009.

Given	Status in FY 2008-2009 Proposed Budget
Implement Community Policing	This project is integrated into the Police Department budget. While some activities may be specific to this goal, for the most part it is fully funded in the proposed budget
Complete Planning Process for Croman Mill Site	This project will be mostly complete (2/3rds) in FY 2008. Some funds are included in FY 2009 budget in contractual services for completion of this goal. It is in the budget, not listed as an add package.
Complete the Arts Master Plan	The Arts Master Plan was completed in 2008. Two actions need to follow. The first is adoption of policies by ordinance, which is expected to be complete in FY 2008. The second is a separate funding discussion. Funds are not included in the proposed budget for public art.
Provide timely response to the AFR w/in the USFS schedule	Staff expects that much of that work will be complete in FY 2008, pending release of a Draft Environmental Impact Statement (DEIS) by the Forest Service. Any City work to implement AFR would be in addition to this goal.
Work regionally to resolve funding for library	This project will be handled by Mayor and Council, Citizen's Ad-Hoc Library Committee, and Administration staff. The staff time for this project is included in the proposed budget, although no funds are included for any needed research or any potential election.
Adoption of Riparian Ordinance	This project should be mostly complete during FY 2008.
Goals	Status in FY 2008-2009 Proposed Budget
Develop a City-led Comprehensive Economic Development Strategy with an Emphasis on Local Economy, Diverse Population, Risks of Over-Reliance on Single-Industry, and Living Wage	This project is reflected in an Add Package that is tied to a potential increase in Transient Occupancy Tax. It will be presented by Administration.
Develop City-Employee Continuity Strategy/ Implement Program to Provide Workforce Housing for City Employees	This project is reflected in an Add Package with no funding identified. It will be presented by Administration.
Develop a City-Wide Transportation Strategy	This project does not have a separate Add Package. Several elements of this project are underway, and refinement of the goal is needed before additional funding or staffing are proposed.
Complete a City-wide Visioning Plan	This project is reflected in an Add Package that is tied to a potential increase in Transient Occupancy Tax. It will be presented by Administration.
Develop plan to establish fiscal stability, manage costs, prioritize services, and insure key revenue streams	This project is reflected in an Add Package with no funding identified. It will be presented by Administrative Services/Finance
Generate Net Increase in Affordable/Workforce Housing by a Minimum of 200 Units by 2010	This project has a number of significant elements, some of which are in the budget and some of which are not. There is no specific Add Package identified. Staff expects refinement of the funding needed as specific projects (e.g., housing trust fund) are identified by Council.
Increase Effectiveness in Conservation programs and Identify Specific targets in Energy and Resource Consumption	This project is reflected in an Add Package. Funding options and the Add Package will be presented by Conservation.
Develop a Long-Term Plan for all City Facilities and Properties	This project is underway in FY 2008. Recommendations have not been identified and are not incorporated into the budget or CIP
Develop a Strategy for the Railroad Property	This project is not specifically identified in an Add Package. Because funding was identified by the Budget Committee in FY 2007-2008, funds for contractual services for this project were included in the Community Development Department budget for FY 2008-2009.
Complete Downtown Planning Process	This project is shown on the work plan for Council Goals as not beginning until FY 2009-2010, so no add package was developed.

PROCESS

To prepare the proposed budget, staff:

1. Evaluated current year revenues and expenses to better project end-of-year fund balances.
2. Estimated revenue and expense growth for the proposed year in light of the preliminary assumptions and the cap on charges for service to the public proposed by staff and accepted by Council.
3. Prioritized programs and staff.
4. Identified short falls or gaps between revenues and expenses and
 - a) identified potential related additional revenues or
 - b) reduced lesser priority expenses where possible to better align to targets.
5. Modeled long-term budgetary impacts

An overview of the complete budget process set forth by the State of Oregon and adhered to by Ashland can be seen on Page 1-29.

The document is structured with three perspectives – by operations and capital on a city-wide basis, by department and by fund. Summary, overview and major category information is found in the budget message. The departmental budget section contains a comprehensive outline of the activities and operations of each department and division. Staff has attempted to better associate departmental appropriations with major program or category of expense in the long-term plan for an extended perspective by fund. The long-term projections help identify future issues.

BUDGET FORMAT

The budget format is consistent with the prior year. The expenditure portion of the document is organized by departments, not by fund. Both a capital improvement plan section and a long-term budget section are included.

As this document and its major components are used, the city will refine the information and how it is presented to benefit the reader and staff. **The budget document is meant to be a financial plan, a communication device, a management tool and an operational guide.** Developing performance goals and measures will change as the needs warrant and their presentation in the budget will grow and change accordingly.

Summary information by fund, department, division and revenue source follows this message.

POLICIES & METHODS

The policies and practices employed by the city in developing our budget and compliance can be found in the appendix on page A-8 Financial Management Policies and A-14 Accounting Methods. Expenditure groupings are listed on page A-22 Chart of Accounts Descriptions to help the reader in understanding what kinds of things are normally expended from each line item.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds and fiduciary fund financial statements. Revenues are recorded when earned and expenses are reported when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The budgetary basis of accounting is the same as Generally Accepted Accounting Principles. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the payment is due.

BUDGET SUMMARY

The total for all funds for the 2008-2009 budget is \$95,166,815 which is \$3.3 million or 3.6 % more than last year's amended budget. It includes \$409,013 more in staffing costs, \$2.3 million less materials & services, \$512,073 more in debt service and \$641,194 more in capital costs. The \$95.2 million includes all appropriations, transfers, contingencies and unappropriated fund balances. Included in the proposed budget are:

- a. Social services grants
- b. Economic and cultural grants
- c. Capital improvements
- d. Debt service
- e. Status quo services
- f. Changes to revenues to meet city needs

Below is a total budget comparison by fund. Significant dollar changes can be seen in all of the funds that include capital projects and related financing. Increases by fund are primarily due to personnel costs, new or held-over projects and related borrowing. Decreases come from a reduction in total capital projects, financing and fund balances but the largest decrease is \$2.3 million in Parks with the Youth Activity Levy going away.

The Parks line below is summary information. Its totals include all Parks & Recreation funds.

Proposed 2008-2009 Budget Comparison				
Fund	2007-2008 Amended	2008-2009 Proposed	Dollar Difference	Percent Difference
General	17,390,182	17,797,863	407,681	2.3%
CDBG	227,300	449,886	222,586	97.9%
Street	7,122,415	10,727,769	3,605,354	50.6%
Airport	382,751	453,067	70,316	18.4%
Capital Improvements	2,125,286	2,984,843	859,557	40.4%
Debt	2,617,906	3,382,661	764,755	29.2%
Water	10,416,075	11,076,265	660,190	6.3%
Wastewater	12,234,457	11,228,341	-1,006,116	-8.2%
Electric	15,712,907	15,356,269	-356,638	-2.3%
Telecommunications	2,515,556	2,537,918	22,362	0.9%
Central Services	6,162,440	6,213,830	51,390	0.8%
Insurance Services	1,793,274	1,868,130	74,856	4.2%
Equipment	2,761,280	2,918,702	157,422	5.7%
Cemetery Trust	799,453	850,918	51,465	6.4%
Total by Fund	82,261,282	87,846,464	5,585,180	6.8%
Parks Total	9,603,385	7,320,351	-2,283,034	-23.8%
Total Requirements	\$91,864,667	\$95,166,815	\$3,302,146	3.6%

the budget message

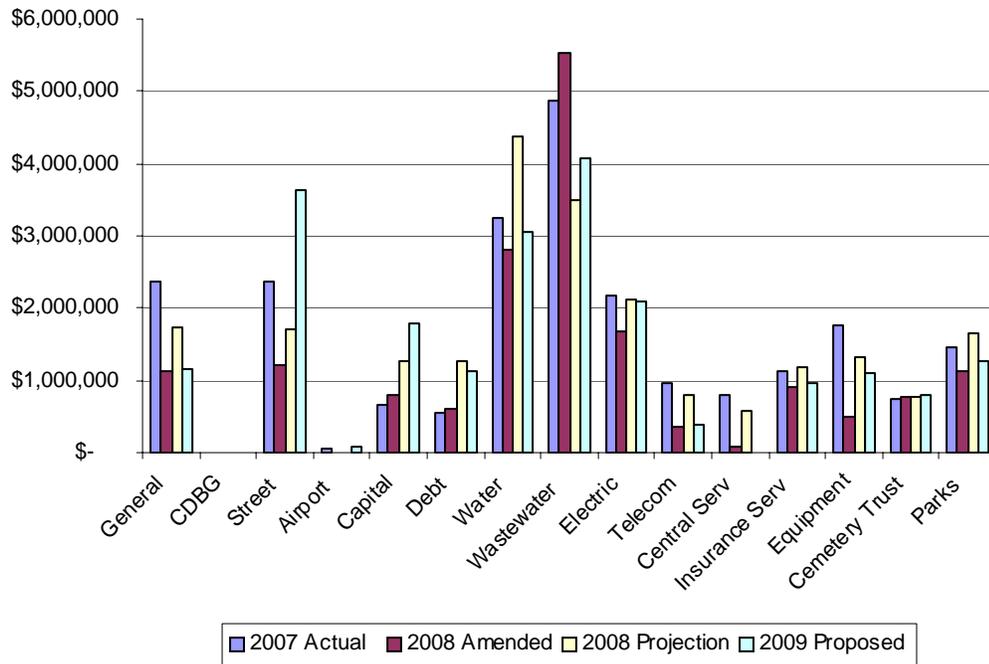
Budget Assumptions

In the past, assumptions were agreed upon as to the rate of inflation, population growth, tax revenue and other revenue stream changes between years. The following assumptions represent what was considered by Council and similar to what has been employed as guidelines in the past.

- General growth in revenue streams affected by growth is 1%.
- Property tax assessed valuation growth will be 3% under Measure 50 and new construction will be 1-2% each year.
- General inflation impacting costs is 3%, Personnel costs increase annually about 6% and debt service changes per schedule and is not based upon an inflation factor.
- Population growth will be 1.0%.
- Staff will ensure efficient and effective operations prior to recommending tax level increases.
- Health care premiums will increase 10%, some will be offset by changes in coverage.
- User fees will continue to support enterprise operations.
- System development charges (SDCs) will be updated where applicable.
- Existing physical assets of the City will be maintained at current levels.
- The city will comply with Federal and State requirements.

Ending Fund Balance Comparison *				
Fund	2007 Actual	2008 Amended	2008 Projection	2009 Proposed
General	\$ 2,367,714	\$ 1,127,521	\$ 1,746,683	\$ 1,155,253
CDBG	12,033	-	10,000	11,456
Street	2,377,220	1,223,240	1,715,119	3,636,919
Airport	55,339	2,942	5,567	70,027
Capital	656,315	807,222	1,271,243	1,787,411
Debt	559,263	601,085	1,271,315	1,130,258
Water	3,241,590	2,804,328	4,381,265	3,060,592
Wastewater	4,862,001	5,539,312	3,502,341	4,085,592
Electric	2,178,995	1,677,245	2,127,569	2,083,723
Telecom	963,896	362,716	799,529	389,225
Central Serv	788,106	82,987	580,130	10,074
Insurance Serv	1,125,430	908,275	1,173,130	976,432
Equipment	1,750,852	508,357	1,334,702	1,091,337
Cemetery Trust	749,918	774,453	770,418	790,918
Parks	1,448,973	1,121,064	1,646,346	1,255,004
Total	\$ 23,137,645	\$ 17,540,747	\$ 22,335,357	\$ 21,534,221

Ending Fund Balance Comparison



REVENUES

Ashland’s revenue is primarily fee based as shown on the revenue summary page. Revenues are summarized by fund in the Long-term section of the budget document.

TAXES - The tax category makes up 29% of the total revenues, 2% less of the total revenue figure for the prior year due to growth in other revenues and “flattening” of some tax projections. Taxes include property taxes, Electric Utility Users tax, Food & Beverage taxes, Hotel/Motel taxes and franchise fees.

PROPERTY TAXES - Property taxes are distributed to the General Fund and Parks Fund. No tax will be levied in FY 2008-2009 for the Ashland Youth Activity Fund (YAL) in Parks. Taxes are levied for the Debt Service Fund for payment of bonded indebtedness. The estimated tax rate for 2009 is \$4.6329 or approximately \$1.0921 less than the prior year’s \$5.72500 (which included the YAL rate of \$1.38). Excluding the YAL rate the change between years is \$0.2879. Several things contribute to this increase. They are:

- A proposed increase of \$0.29 for General Fund operations.
- Approved debt service supported by taxes increase from \$0.2003 to \$0.2082.

Tax rate comparisons by categories can be seen on pages 1-35 and A-4.

CHARGES FOR SERVICE - Charges for services account for 56% of Ashland’s revenues. Some of the charges are for ambulance patient services, transportation utility fees, storm drain utility fees, airport rental fees, water services, wastewater services, electric service and telecommunications services, system development charges and internal service charges.

Each year the city must evaluate the appropriate level of its fees and charges. Staff attempts to stagger such adjustments for the benefit of the customer and to allow adequate time for evaluation since not all systems can be addressed in a single year.

the budget message

The following chart shows the estimated fee changes in the next several years. These estimates are necessary to meet projected operational and capital costs and to provide for long-term financial stability. These are only estimates. Ashland's history in rate changes indicates that adjustments are based upon need identified during rate hearings before Council and often result in smaller increases than modeled in the long-term budget.

Actual, Proposed & Projected Increases	2006-2007 Actual	2007-2008 Actual	2008-2009 Budgeted	2009-2010 Projected
Transportation Utility Fee	0.0%	15.0%	3.0%	3.0%
Storm Drain Utility Fee	0.0%	50.0%	5.0%	3.0%
Airport Fees	CPI	CPI	To Be Determined	To Be Determined
Water Fees	0.0%	6.0%	5.0%	3.0%
Wastewater Fees	0.0%	10.0%	3.0%	3.0%
Electric Rate Increase *	0.0%	8.7%	0.0%	3.0%
Electric Surcharge Elimination in 2007-2008 *	0.0%	-16.6%	N/A	N/A

* Average impact on customer is estimated at a 0% increase.

SYSTEM DEVELOPMENT CHARGES - It is important for the City to re-evaluate each system development charge (SDC) on a regular basis. As part of our long-term plan, staff has identified needed changes in certain other SDCs to better match their contribution to the type of project being constructed or expenditure being made. Based upon internal financial planning and a Transportation Funding Task Force review, an evaluation of transportation SDC fees is in process. A review of Storm Water SDCs is included in the current process. The City has planned to do an annual review and report to the SDC committee. Potential reviews and changes for the coming years are presented below.

Systems Development Charges	2007-2008	2008-2009	2009-2010
	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
Water SDC	(40%)	Annual Review	Annual Review
Wastewater SDC	42%	Annual Review	Annual Review
Parks SDC		To Be Reviewed	
Stormwater SDC	In Process	Annual Review	Annual Review
Transportation SDC	In process	Annual Review	Annual Review

OPERATIONAL EXPENSES

Comparing total budget between years is inevitable but not always telling. A better view of cost components and trending comes from looking at the elements comprising the operational budget total. The annual budget assumptions normally use 3% as the default inflation factor but other rates better represent industry specific costs changes, staffing and debt service. In most cases items like purchased electricity, health care, retirement and others vary greatly and may even be negative, as did wholesale power for 2008 and 2009. A comparison of operational budgets including personal services, materials & services (excluding capital expenditures) and debt service is as follows:

Proposed Operational Budget Comparison				
Category	2007-2008 Amended Budget	2008-2009 Proposed Budget	Dollar Difference	Percent Difference
Personal Services	23,583,545	23,992,558	409,013	1.7%
Materials and Services	31,421,389	29,131,609	-2,289,780	-7.3%
Debt Service	5,161,206	5,673,279	512,073	9.9%
Total	\$60,166,140	\$58,797,446	(\$1,368,694)	-2.3%

EXPENDITURES

PERSONAL SERVICES - Personal services costs represent 25% of the total proposed budget and 41% of the operational budget. The increase of 1.7% is primarily general compensation and some benefits with approximately \$152,000 cost savings in health care premiums from three employee groups going to a preferred provider plan offsetting an estimated \$436,000 increase in premiums. City-wide retirement costs remained about the same despite a reduction of 4.21 FTE due to some of the employee changes not materially affecting overall contributions.

The table below provides the incremental costs causing the growth between the two years and a second table is provided to show departmental staff changes between the years.

Proposed Personal Services 2008-2009 Budget		
Increases in Proposed Budget *	Amount	Increase
Net increase in compensation & other benefits	194,000	0.8%
Net Increase - 10% rise in Health Care	436,000	1.8%
Net Decrease - Health Care Preferred Provider **	(152,000)	-0.6%
Net Decrease - Parks Health Care Changes	(69,000)	-0.3%
*Percentage calculated on Prior Year total of \$23,583,545		
**Preferred Provider option calculated for Non-represented & IBEW unions		
Personal Services difference	\$ 409,000	1.7%

Department	2007-2008 (FTE)	Change	2008-2009 (FTE)
Administration	9.56	3.09	12.65
Information Technology	15.15	0.50	15.65
Administrative Services	19.90	-4.15	15.75
City Recorder	2.00		2.00
Police	39.30	-1.75	37.55
Fire	35.00	0.40	35.40
Public Works	59.80	-0.30	59.50
Community Development	16.40	-0.75	15.65
Electric	21.10	0.25	21.35
City Subtotal	218.21	-2.71	215.50
Parks	50.55	-1.00	49.55
Total FTE	268.76	-3.71	265.05

The above table presents a city-wide net reduction of 4.21 FTE. The table identifies the many changes between departments that resulted in the net amount. The largest change is Municipal Court moving 4.15 FTE to Administration from Administrative Services but with no change in total FTE. Significant changes include the Police Department reducing total staff by 1.75 FTE and Park's reducing 2.0 FTE, both attributable to budget tightening.

MATERIALS AND SERVICES - This category represents 30.6% of the total budget and is budgeted to decrease \$2.3 million or 7.3% despite larger projected increases in petroleum based products like fuel and asphalt increases, paying technology debt through departments and general inflation. The key change is the Youth Activity Levy budget reducing a like amount as the levy goes away and an estimated amount representing collection of prior year taxes is budgeted to be paid for qualifying expenses. This is only an estimate and is wholly based upon what is actually received from the County.

All departments and funds have held costs where possible to balance the budget. Reductions in wholesale power and reimbursement for elevated payments made in prior years has assisted with the overall Materials & Services category and specifically in the Electric fund, easing pressures to raise electric rates for other operational costs increases.

Also, Central Services costs (accounting, computers, legal assistance, executive management, etc.) and insurance coverage and, facilities charges were increased only on a limited basis to balance the budget, partially enabled by larger carry forward amounts in those funds. This approach may not be possible in 2010.

CAPITAL OUTLAY – Total Capital Outlay (including equipment and furniture) and project costs are increasing from \$11.9 million to \$12.5 million. Included in that range are capital projects totaling \$10.3 million which is 15.7% more than the \$8.9 million amount budgeted in the prior year. The majority of capital equipment budgeted can be found in the Equipment Fund and an overview of each capital project can be found in the Capital Improvement section of this budget. Total CIP projected for 2008 and over the following six years is \$82.9 million and represents significant financing challenges for the city. The anticipated timing of projects will change based upon the priority of need, the City's ability to take on all proposed projects and the community's ability to pay for improvements.

Below is a summary by category of the projects included in the Capital Improvement Plan for the proposed budget year.

Capital Improvement Projects Category Totals	Cost
Transportation Projects	\$ 2,119,000
Local Improvement District Projects	970,000
Storm Drain Projects	625,000
Airport Projects	25,000
Water Projects	2,675,000
Wastewater Projects	2,025,000
Administration Projects	200,000
Electric Projects	565,000
Telecommunications Projects	163,000
Information Technology	225,000
Parks Projects	750,000
Total	\$ 10,342,000

DEBT SERVICE - The proposed budget includes the payment of all current debt obligations of the city. The amount budgeted is approximately 9.9% more than the prior year including an increase of \$242,000 for principal and interest on the AFN bonds, \$200,000 in Bancroft bonds if the local improvement projects are done and assessed property owners elect financing, debt service for new revenue bonds if capital projects and related financing is approved by Council.

The City has scheduled several external financing efforts in FY 2008-2009, and after, as required for infrastructure and approved by Council and citizens. A review of the Capital Improvement and Long-term sections of this document will assist the reader in understanding the identified improvements and related financing for transportation-related projects, local improvement district financing and municipal buildings through tax-based bonds (general obligation bonds) and revenue-backed bonds for enterprise projects. The City will have to consider capital project timing and ability to pay as it looks to future issues of bonds or loans for construction.

ACKNOWLEDGEMENTS

We want to acknowledge the creative energy of staff and their dedication to the City of Ashland. Special thanks to the finance staff and others for who have helped prepare this document. We look forward to your ongoing input and participation as we work toward continual improvement of the budget process.

SUMMARY AND CONCLUSION

In summary, this document represents the expertise, creativity, ingenuity and resourcefulness of the Department Heads, Finance Department, Division Managers, Supervisors and Staff.

It is our hope and belief that this budget protects the capacity of the City of Ashland to meet ongoing service needs, prepares for the potential of a slowing economy, and positions the city to improve core service levels when determined necessary. We look forward to the opportunity to discuss this budget with the Budget Committee.

Respectfully submitted,

Martha Bennett
City Administrator

Lee Tuneberg
Budget Officer

CITY OF ASHLAND

DATE: June 3, 2008
TO: Mayor and Council
FROM: Lee Tuneberg, Budget Officer
RE: FY 2008-2009 Budget Process - Summary of Changes

During this year's process we invested over 35 hours reviewing budgets, projections and issues. Although the changes net to a \$35,000 decrease between total proposed as compared to total approved, there were many changes increasing or decreasing appropriations including adjustments for better information (reductions in health care costs and changes in equipment purchases), reductions to arrive at an acceptable total property tax rate and some additions for needed activities such as Council goals.

The Proposed Budget had already been reduced by internal review to arrive at the \$95,166,815 amount that was submitted. The final amount approved is \$95,131,815.

Below is a summary of adjustments made at various stages of the process:

1. Preliminary revisions to the Proposed Budget from staff:
 - a. Reductions in city-wide Personal Service appropriations due to reduced health care premiums totaling \$339,422. The impact is reduced appropriations and larger ending fund balances.
 - b. A reduction of \$158,000 was taken in the Equipment Fund, Capital Outlay category, because a street sweeper on order will actually be delivered in FY 2008. The impact is less carry forward from FY 2008, less appropriations in FY 2009 but the ending fund balance for FY 2009 is as was proposed.
 - c. A reduction of \$22,000 was taken from General Fund, Community Development – Building Division for a position reduced to part-time.
2. Committee revisions finalized at the May 15, 2008, meeting:
 - a. A reduction of \$150,000 in the General Fund Police Department to reduce total property taxes levied.
 - b. A reduction of \$107,000 in the General Fund Fire Department to reduce total property taxes levied.
 - c. A reduction of \$58,000 in the General Fund Community Development Department to reduce total property taxes levied.
 - d. An increase of \$198,000 in the General Fund Administration Department for visioning and economic development contingent upon increased revenues from the Transient Occupancy Tax rate increase.

- e. An increase of \$36,000 in the General Fund Administration Department for support to the Central Service Fund Administrative Services staffing to work on the fiscal stability goal resulting in an increase in property tax.
 - f. Increases in the Street, Water, Wastewater and Electric funds for support to the Central Service Fund Administration and Administrative Services departments to work on the Employee Continuity study and staffing to support the fiscal stability goal and rate model work which will affect utility rate increases.
 - g. An increase of \$70,000 in the Central Service Fund Administration Department to work on the Employee Continuity project approved by Council. The project is funded by internal service charges.
 - h. Increase in Central Service Fund Administrative Services Department of \$84,000 to add staff to work on the fiscal stability goal and rate models which will affect utility rate increases. The position is funded by property taxes in the General Fund and internal service charges to the city enterprise funds.
3. Revisions recommended to Council by Staff:
- a. A Central Service Charge in the Airport Fund of \$38,300 is proposed to recognize support from the other departments and to provide “soft match” to proposed projects funded by federal grants.
 - b. An increase of \$36,500 in the Capital Improvements Fund Transfers to correctly reflect the amount of transfer needed to fund actual debt service budgeted in the Debt Service Fund. This adjustment will remove any negative impact on the Debt Service Ending Fund Balance.
 - c. An increase of \$4,400 in the Electric Fund Debt Service to more accurately reflect the anticipated annual payment for the clean renewable energy bonds being negotiated at his time. The impact is a reduction to Ending Fund Balance.
 - d. An increase of \$33,200 in Central Service Fund Administration Department to correct for a reduction in staff taken twice in the prior revisions. There would be an equivalent reduction to Ending Fund Balance but it was offset by the increased payment from the Airport for a net increase of \$5,100.

The result of these changes is a total budget of \$95,206,615 and a proposed permanent property tax rate of \$4.0797 for all funds plus local option levies and debt service for a total of \$4.4179.

A resolution incorporating all changes has been submitted. Mayor and Council can approve the resolution as submitted or make adjustments to appropriations within the guidelines established by Oregon Budget law that allows adjustments to any fund of up to \$5,000 or 10%, whichever is larger.

budget committee recommendations and council action

**City of Ashland
Fiscal Year 2008-2009 Summary of Changes**

	2009 Proposed	2009 Revisions	2009 Approved	Revisions Recommended to Council	2009 Adopted
GENERAL FUND					
Administration Department	100,000	234,000	334,000		334,000
Administration Department - Library	334,746	-	334,746		334,746
Administration Department- Municipal Court	446,315	(4,135)	442,180		442,180
Administrative Services - Social Services Grants	124,570	-	124,570		124,570
Administrative Services - Economic & Cultural Grants	508,333	-	508,333		508,333
Administrative Services - Miscellaneous	9,000	-	9,000		9,000
Administrative Services - Band	60,619	-	60,619		60,619
Police Department	5,803,230	(208,165)	5,595,065		5,595,065
Fire and Rescue Department	5,231,602	(147,955)	5,083,647		5,083,647
Public Works - Cemetery Division	332,585	(955)	331,630		331,630
Community Development - Planning Division	2,395,369	(69,955)	2,325,414		2,325,414
Community Development - Building Division	813,741	(27,051)	786,690		786,690
Transfers	500	-	500		500
Contingency	482,000	-	482,000		482,000
Ending Fund Balance	1,155,253	35,216	1,190,469		1,190,469
TOTAL GENERAL FUND	17,797,863	(189,000)	17,608,863	-	17,608,863
COMMUNITY DEVELOPMENT BLOCK GRANT FUND					
Personal Services	23,960	(343)	23,617		23,617
Materials and Services	414,470	-	414,470		414,470
Ending Fund Balance	11,456	343	11,799		11,799
TOTAL CDBG FUND	449,886	-	449,886	-	449,886
STREET FUND					
Public Works - Street Operations	3,919,131	6,046	3,925,177		3,925,177
Public Works - Storm Water Operations	975,821	(3,300)	972,521		972,521
Public Works - Transportation SDC's	381,310	-	381,310		381,310
Public Works - Storm Water SDC's	308,000	-	308,000		308,000
Public Works - Local Improvement Districts	813,588	-	813,588		813,588
New Debt	400,000	-	400,000		400,000
Transfers	200,000	-	200,000		200,000
Contingency	93,000	-	93,000		93,000
Ending Fund Balance	3,636,919	(2,746)	3,634,173		3,634,173
TOTAL STREET FUND	10,727,769	-	10,727,769	-	10,727,769
AIRPORT FUND					
Materials and Services	38,260	-	38,260	38,300	76,560
Capital Outlay	25,000	-	25,000		25,000
Debt Service	314,780	-	314,780		314,780
Contingency	5,000	-	5,000		5,000
Ending Fund Balance	70,027	-	70,027	(38,300)	31,727
TOTAL AIRPORT FUND	453,067	-	453,067	-	453,067
CAPITAL IMPROVEMENTS FUND					
Personal Services	181,361	(2,795)	178,566		178,566
Materials and Services	389,325	-	389,325		389,325
Capital Outlay	300,000	-	300,000		300,000
Transfers	276,746	-	276,746	36,500	313,246
Contingency	50,000	-	50,000		50,000
Ending Fund Balance	1,787,411	2,795	1,790,206	(36,500)	1,753,706
TOTAL CAPITAL IMPROVEMENTS	2,984,843	-	2,984,843	-	2,984,843

budget committee recommendations and council action

	2009 Proposed	2009 Revisions	2009 Approved	Revisions Recommended to Council	2009 Adopted
DEBT SERVICE FUND					
Debt Service	2,252,403	-	2,252,403		2,252,403
Ending Fund Balance	1,130,258	-	1,130,258	36,500	1,166,758
TOTAL DEBT SERVICE FUND	3,382,661	-	3,382,661	36,500	3,419,161
WATER FUND					
Public Works - Forest Lands Management Division	190,435	-	190,435		190,435
Public Works - Water Supply	644,819	13,750	658,569		658,569
Public Works - Water Treatment	1,068,394	9,050	1,077,444		1,077,444
Public Works - Water Distribution	4,037,883	(1,851)	4,036,032		4,036,032
Public Works - Reimbursement SDC's	237,750	-	237,750		237,750
Public Works - Improvement SDC's	611,100	-	611,100		611,100
Public Works - Debt SDC's	122,928	-	122,928		122,928
Electric- Conservation Division	190,345	(1,700)	188,645		188,645
Debt Services	779,019	-	779,019		779,019
Contingency	133,000	-	133,000		133,000
Ending Fund Balance	3,060,592	(19,249)	3,041,343		3,041,343
TOTAL WATER FUND	11,076,265	-	11,076,265	-	11,076,265
WASTEWATER FUND					
Public Works - Wastewater Collection	2,142,530	7,250	2,149,780		2,149,780
Public Works - Wastewater Treatment	2,821,270	8,754	2,830,024		2,830,024
Public Works - Reimbursement SDC's	127,890	-	127,890		127,890
Public Works - Improvement SDC's	133,110	-	133,110		133,110
Debt Services	1,782,949	-	1,782,949		1,782,949
Contingency	135,000	-	135,000		135,000
Ending Fund Balance	4,085,592	(16,004)	4,069,588		4,069,588
TOTAL WASTEWATER FUND	11,228,341	-	11,228,341	-	11,228,341
ELECTRIC FUND					
Electric - Conservation Division	529,950	(2,400)	527,550		527,550
Electric - Supply	5,842,504	17,700	5,860,204		5,860,204
Electric - Distribution	5,578,292	(3,522)	5,574,770		5,574,770
Electric - Transmission	903,600	-	903,600		903,600
Debt Services	21,200	-	21,200	4,400	25,600
Contingency	397,000	-	397,000		397,000
Ending Fund Balance	2,083,723	(11,778)	2,071,945	(4,400)	2,067,545
TOTAL ELECTRIC FUND	15,356,269	-	15,356,269	-	15,356,269
TELECOMMUNICATIONS FUND					
IT - Internet	1,607,898	(6,400)	1,601,498		1,601,498
IT - High Speed	440,795	(873)	439,922		439,922
Contingency	100,000	-	100,000		100,000
Ending Fund Balance	389,225	7,273	396,498		396,498
TOTAL TELECOMMUNICATIONS FUND	2,537,918	-	2,537,918	-	2,537,918
CENTRAL SERVICES FUND					
Administration Department	1,394,813	20,820	1,415,633	33,200	1,448,833
Administrative Services Department	1,666,400	66,430	1,732,830		1,732,830
IT - Computer Services Division	1,204,824	(8,000)	1,196,824		1,196,824
City Recorder Division	305,627	(2,290)	303,337		303,337
Public Works - Administration and Engineering	1,482,092	(14,400)	1,467,692		1,467,692
Contingency	150,000	-	150,000		150,000
Ending Fund Balance	10,074	91,440	101,514	5,100	106,614
TOTAL CENTRAL SERVICES FUND	6,213,830	154,000	6,367,830	38,300	6,406,130

budget committee recommendations and council action

	2009 Proposed	2009 Revisions	2009 Approved	Revisions Recommended to Council	2009 Adopted
INSURANCE SERVICES FUND					
Personal Services	85,895	(1,371)	84,524		84,524
Materials and Services	680,803	-	680,803		680,803
Contingency	125,000	-	125,000		125,000
Ending Fund Balance	976,432	1,371	977,803		977,803
TOTAL INSURANCE SERVICES FUND	1,868,130	-	1,868,130	-	1,868,130
EQUIPMENT FUND					
Personal Services	287,243	(3,561)	283,682		283,682
Materials and Services	562,122	-	562,122		562,122
Capital Outlay	930,000	(158,000)	772,000		772,000
Contingency	48,000	-	48,000		48,000
Ending Fund Balance	1,091,337	161,561	1,252,898		1,252,898
TOTAL EQUIPMENT FUND	2,918,702	-	2,918,702	-	2,918,702
CEMETERY TRUST FUND					
Transfers	60,000	-	60,000		60,000
Ending Fund Balance	790,918	-	790,918		790,918
TOTAL CEMETERY TRUST FUND	850,918	-	850,918	-	850,918
PARKS AND RECREATION FUND					
Parks Division	3,623,971	(31,300)	3,592,671		3,592,671
Recreation Division	1,119,094	(9,500)	1,109,594		1,109,594
Golf Division	414,611	(2,400)	412,211		412,211
Contingency	50,000	-	50,000		50,000
Ending Fund Balance	1,147,414	43,200	1,190,614		1,190,614
TOTAL PARKS AND RECREATION FUND	6,355,090	-	6,355,090	-	6,355,090
YOUTH ACTIVITIES LEVY FUND					
Materials and Services	457,671	-	457,671		457,671
Ending Fund Balance	-	-	-		-
TOTAL YOUTH ACTIVITIES LEVY FUND	457,671	-	457,671	-	457,671
PARKS CAPITAL IMPROVEMENTS FUND					
Capital Outlay	400,000	-	400,000		400,000
Ending Fund Balance	107,590	-	107,590		107,590
TOTAL PARKS CAPITAL IMP. FUND	507,590	-	507,590	-	507,590
TOTAL BUDGET	95,166,815	(35,000)	95,131,815	74,800	95,206,615
Less Ending Fund Balance	21,534,221	293,422	21,827,643	(37,600)	21,790,043
Total Appropriations	73,632,594	(328,422)	73,304,172	112,400	73,416,572



COMMUNITY VALUES STATEMENT

“The citizens of Ashland value a city government that helps create an environment within which they are able to live happy and productive lives. This includes a healthy and sustainable environment; an opportunity to acquire the basic necessities of life; a sound infrastructure that meets our common needs for transportation, energy, information and communications, health care, water and waste management; and a variety of social, recreational, business and cultural opportunities.

The citizens want their government to respect our diverse people, natural environment, and rich heritage and culture; and to promote citizen involvement, initiative, innovation, and a strong sense of community.”

2007-2008
Council Goals of the City of Ashland

Projects Identified as Givens

- Implement Community Policing
- Complete Planning Process for Croman Mill Site
- Complete the Arts Master Plan
- Provide timely response to the AFR within the USFS schedule
- Work regionally to resolve funding for the library
- Adoption of Riparian Ordinance

Projects Identified as New and High Priority

- Develop a City-led Comprehensive Economic Development Strategy with an Emphasis on Local Economy, Diverse Population, Risks of Over-Reliance on Single-Industry, and Living Wage
- Develop City-Employee Continuity Strategy
- Develop a City-Wide Transportation Strategy
- Complete a City-Wide Visioning Plan
- Develop plan to establish fiscal stability, manage costs, prioritize services, and insure key revenue streams
- Generate Net Increase in Affordable/Workforce Housing by a Minimum of 200 units by 2010
- Increase Effectiveness in Conservation programs and identify Specific targets in Energy and Resource Consumption
- Implement Program to Provide Workforce Housing for City Employees
- Develop a Long-Term Plan for all City Facilities and Properties
- Develop a Strategy for the Railroad Property
- Complete Downtown Planning Process

The Budget Process

According to Oregon Law (ORS 294), the City of Ashland must prepare and adopt a balanced budget annually.

In December, meetings are held with department heads, the Mayor, and City Council to set goals and priorities for the upcoming year. In April, a preliminary budget is prepared and presented to the Budget Committee, which, by law, comprises the Mayor, City Councilors, and seven citizen members.

A summary of the recommended budget is published in the local newspaper. The City Council holds a public hearing prior to July 1, which may result in further changes. If a change will increase property taxes or increase expenditures within a fund by more than ten percent or \$5,000, whichever is greater, the budget must be referred back to the Budget Committee. The City Council adopts the budget and levies taxes prior to June 30 each year. The adopted budget is filed with the county clerk and State of Oregon, and the Property Tax Levy is certified to the County Assessor by July 15 each year.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the City budget for reasons unforeseen at the time of adoption. The City Council may adopt resolution changes that decrease one existing appropriation and increase another. Certain changes of ten percent or less to any fund require a supplemental budget. Changes over ten percent to any fund require a supplemental budget process similar to the annual budget requiring a public hearing. Further detail may be found in (ORS 294).

The Budget Committee

The Budget Committee is composed of the Mayor, City Councilors, and seven citizen members appointed by the governing board.

The appointed members:

- ◆ Must live in the City of Ashland,

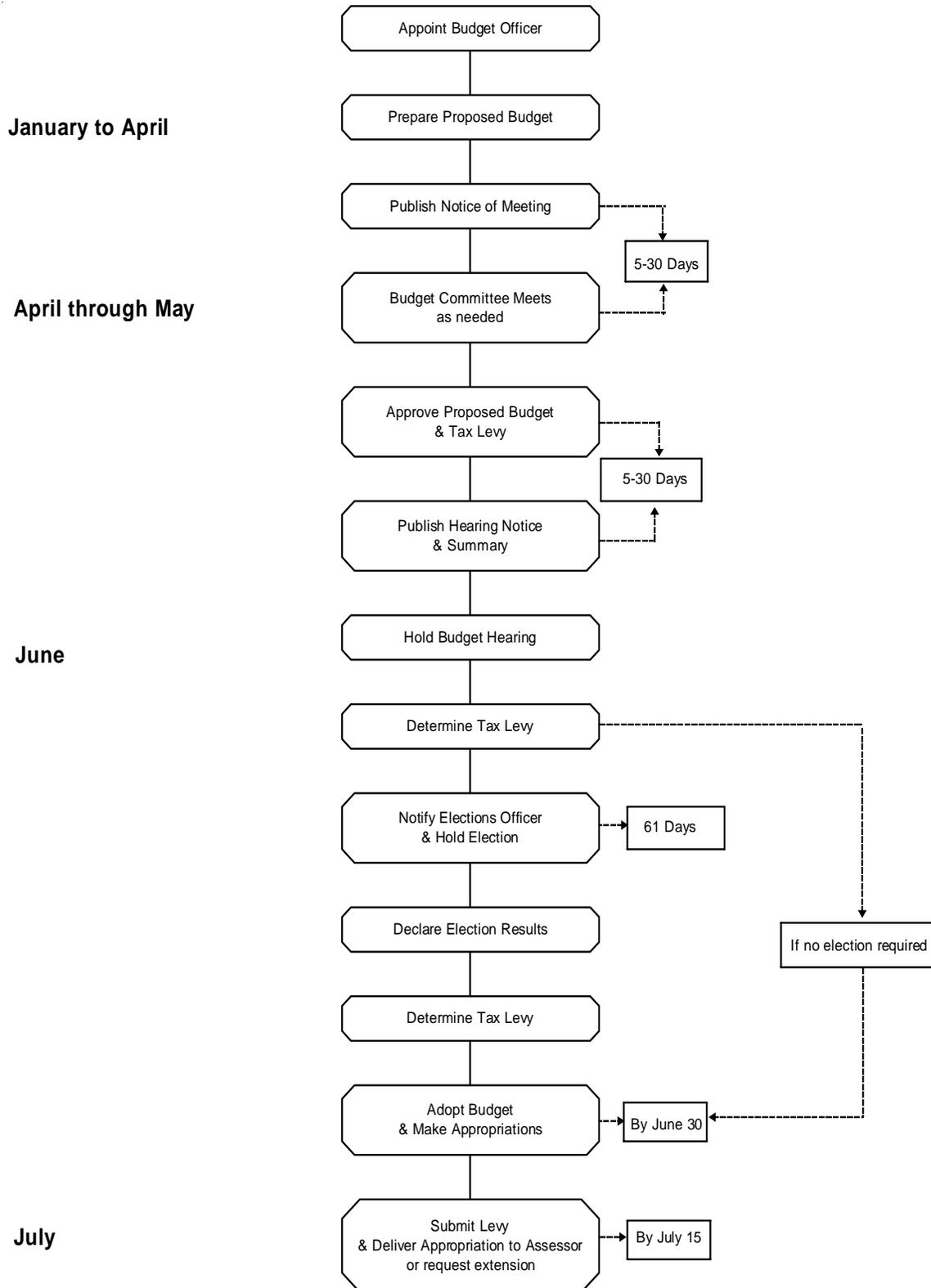
- ◆ Cannot be officers, agents, or employees of the local government,
- ◆ Serve three-year terms that are staggered so that approximately one-third of the terms end each year, and
- ◆ Can be spouses of officers, agents, or employees of the Municipality.

The Budget Basis

Governmental fund financial statements and enterprise funds are reported (budgetarily) using the current financial resources measurement focus and the modified accrual basis of accounting. The budgetary basis of accounting is the same as Generally Accepted Accounting Principles for governmental funds. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the payment is due. For financial reporting purposes the enterprise funds are converted from the modified accrual basis to the accrual basis of accounting, but the budgetary enterprise statements are reported with the modified accrual basis of accounting.

The City of Ashland manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and state law. Monthly budget comparisons are distributed to management. Quarterly financial reports, prepared on the budgetary basis of accounting, are distributed to the Budget Committee, the Audit Committee, and the general public. Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The City of Ashland publishes an annual financial report that documents the City's budgetary performance and the financial health of the City. This report compares budgeted to actual revenues and expenditures, thus documenting the City's budgetary compliance.

The Budget Process

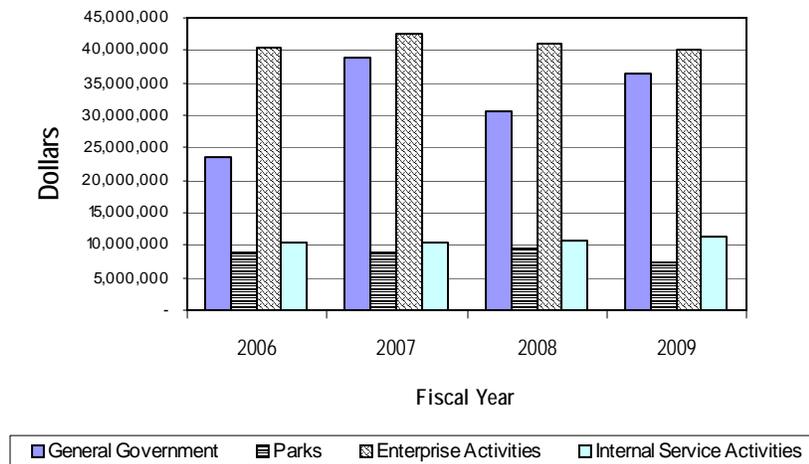


Overview

The 2009 budget Summary by Fund is on the following page. The City portion increased 6.5% or \$5,624,982 while the Parks portion decreased 24% or \$2,283,034.

The Long-Term budget includes a summary by fund from 2004 through 2014.

Total Budget By Activity

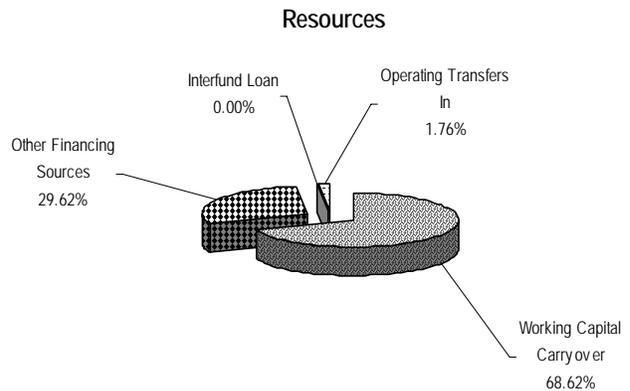
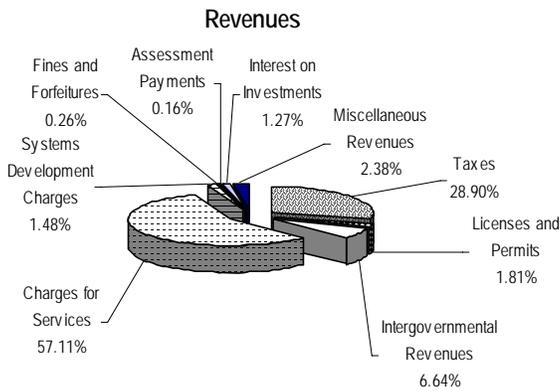


REQUIREMENTS BY FUND	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
City Component				
General Fund	\$ 14,746,318	\$ 16,843,770	\$ 17,390,182	\$ 17,608,863
Community Development Block Grant Fund	133,008	636,250	227,300	449,886
Street Fund	4,771,566	11,927,752	7,122,414	10,727,769
Airport Fund	230,330	164,087	382,751	453,067
Capital Improvements Fund	1,720,311	6,769,119	2,125,286	2,984,843
Debt Service Fund	1,244,541	1,805,072	2,617,906	3,419,161
Water Fund	11,029,733	15,445,296	10,416,075	11,076,265
Wastewater Fund	10,376,352	9,540,802	12,234,457	11,228,341
Electric Fund	14,667,411	15,339,492	15,712,907	15,356,269
Telecommunications Fund	4,236,493	2,097,454	2,515,556	2,537,918
Central Services Fund	5,855,967	5,922,861	6,162,440	6,406,130
Insurance Services Fund	1,658,323	1,585,319	1,793,274	1,868,130
Equipment Fund	2,853,811	2,862,230	2,761,280	2,918,702
Cemetery Trust Fund	744,880	754,212	799,453	850,918
Total City Component	74,269,045	91,693,717	82,261,282	87,886,264
Parks Component				
Parks and Recreation Fund	6,047,964	6,058,700	6,451,566	6,355,090
Ashland Youth Activities Levy Fund	2,377,501	2,431,361	2,793,893	457,671
Parks Capital Imp Fund	438,786	375,866	357,926	507,590
Total Parks Component	8,864,251	8,865,927	9,603,385	7,320,351
Total Budget	\$ 83,133,296	\$ 100,559,644	\$ 91,864,667	\$ 95,206,615

resources summary by classification

RESOURCE SUMMARY

	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Revenues:				
Taxes	\$ 16,814,824	\$ 18,110,493	\$ 19,991,811	\$ 18,109,325
Licenses and Permits	1,106,317	847,665	900,000	1,132,000
Intergovernmental Revenues	2,282,072	2,794,689	3,386,500	4,158,861
Charges for Services	32,499,061	32,913,167	35,604,558	35,783,294
Systems Development Charges	1,344,063	911,704	930,000	930,000
Fines and Forfeitures	137,460	169,558	180,000	160,000
Assessment Payments	360,860	108,864	102,427	100,000
Interest on Investments	782,272	1,168,861	787,950	794,600
Miscellaneous Revenues	828,597	1,499,832	1,616,300	1,490,030
Total Revenues	56,155,526	58,524,832	63,499,546	62,658,110
Budgetary Resources:				
Working Capital Carryover	25,694,990	24,665,985	23,927,048	22,335,359
Other Financing Sources	-	-	3,800,000	9,639,400
Interfund Loan	310,000	214,877	-	-
Operating Transfers In	972,780	1,016,934	638,073	573,746
Total Budgetary Resources	26,977,770	25,897,796	28,365,121	32,548,505
Total Resources	\$ 83,133,296	\$ 84,422,629	\$ 91,864,667	\$ 95,206,615



Charges for Services are 57.1% of Revenues. They primarily consist of Electric, Water, Wastewater, Telecommunications and other charges for services provided. The second largest category is Taxes or 28.9% of total revenues.

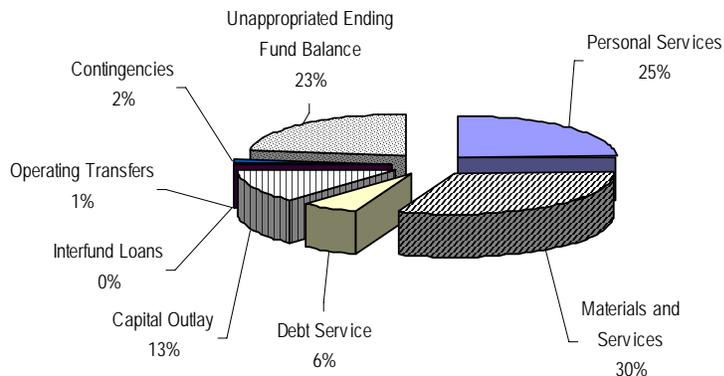
Budgetary Resources consist of Carryover, Loans and Transfers between funds, and Borrowings from outside sources. These categories account for \$32.5 million or 34.2% of \$95.2 million budget. Working Capital Carryover (the beginning equity of the City) accounts for 68.7% of Budgetary Resources, while borrowings accounted for most of the remainder.

requirements summary by classification

REQUIREMENTS BY CLASSIFICATION	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Operating Expenditures				
Personal Services	\$ 20,043,913	\$ 21,191,339	\$ 23,583,545	\$ 23,480,058
Materials and Services	27,560,996	28,119,673	31,421,389	29,545,187
Debt Service	4,462,708	4,088,128	5,161,206	5,677,679
Total Operating Expenditures	52,067,617	53,399,140	60,166,141	58,702,924
Capital Construction				
Capital Outlay	5,116,915	6,528,975	11,888,706	12,371,900
Budgetary Requirements				
Interfund Loans	310,000	339,936	-	-
Operating Transfers	972,780	1,016,934	638,073	573,746
Contingencies	-	-	1,631,000	1,768,000
Unappropriated Ending Fund Balance	24,665,985	23,137,644	17,540,747	21,790,043
Total Budgetary Requirements	25,948,765	24,494,514	19,809,820	24,131,789
Total Requirements by Classification	\$ 83,133,296	\$ 84,422,629	\$ 91,864,667	\$ 95,206,615

Adopted Budget

Personal Services decreased .05% and Materials and Services decreased 6% in the FY 2009 Adopted budget. Capital Outlay increased 4% from the Amended 2008 budget.



Overview

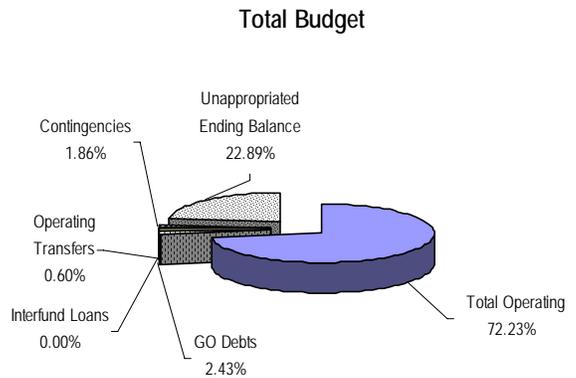
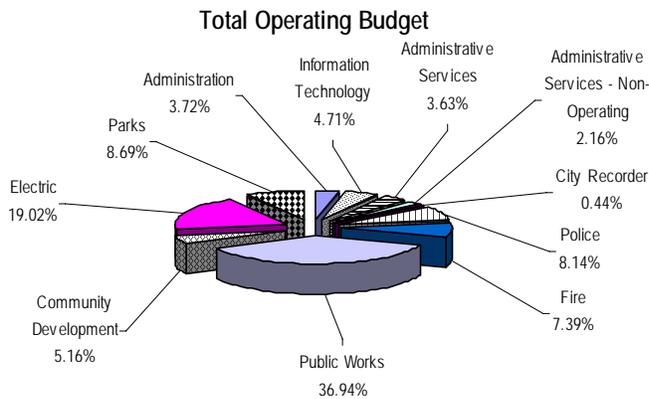
The total budget of \$95.2 million is a \$3.3 million increase over last year's total amended budget of \$91.9 million.

The Requirements Summary by Department totals \$95.2 million on the following page. Contributing to the increase from the previous year, are increased Debt Service and Capital Outlay costs.

Fund related requirements totaling \$26 million are segregated at the bottom of the presentation.

requirements summary by department

REQUIREMENTS BY DEPARTMENT	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Administration	982,777	1,093,919	1,997,266	2,559,759
Information Technology	3,328,663	2,579,789	3,218,428	3,238,244
Administrative Services	2,791,979	2,893,576	2,787,891	2,498,157
Administrative Services - Non-Operating	1,724,792	1,429,313	1,513,524	1,483,185
City Recorder	177,249	270,596	298,569	303,337
Police	4,606,336	4,671,440	5,648,208	5,595,065
Fire	4,632,526	5,176,972	4,997,175	5,083,647
Public Works	16,252,105	18,682,440	23,892,339	25,398,983
Community Development	1,901,545	2,253,155	3,472,839	3,550,191
Electric	12,194,073	12,604,652	13,837,961	13,080,369
Subtotal	48,592,045	51,655,852	61,664,201	62,790,937
Parks	7,031,183	7,123,773	8,337,321	5,972,147
Total Operating	55,623,228	58,779,625	70,001,522	68,763,084
GO Debts	1,561,304	1,148,490	2,053,325	2,311,740
Interfund Loans	310,000	339,936	-	-
Operating Transfers	972,780	1,016,934	638,073	573,746
Contingencies	-	-	1,631,000	1,768,000
Unappropriated Ending Balance	24,665,985	23,137,644	17,540,747	21,790,043
Total Non-departmental	27,510,069	25,643,004	21,863,145	26,443,529
Total Requirements by Department	\$ 83,133,296	\$ 84,422,629	\$ 91,864,667	\$ 95,206,615



Overview

The adopted budget includes the payment of all current debt obligations of the City.

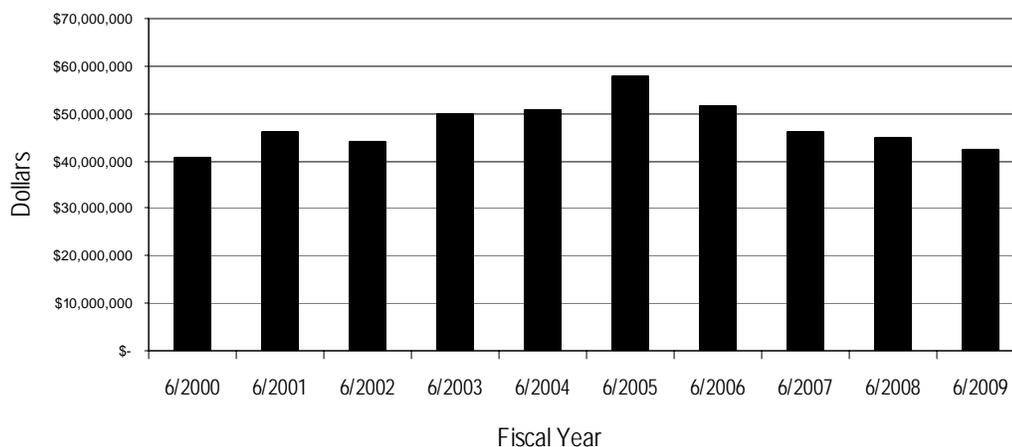
The total debt limitation as mandated by the State of Oregon revised statute (ORS 287.004) is 3 percent of the true cash value of all taxable property. The limitation excludes issues for most utilities as well as Special Assessment Debt. With a true cash value estimated at \$3,788,568,503 on June 30, 2007, this computes to a limit of \$113,657,055. The City has \$95,082,055 of available Legal Debt Margin.

DEBT SUMMARY

Fund	Debt Instrument	June 30, 2008	Retirements	New Debt	June 30, 2009
City Component					
Street Fund	New Debt	\$ -	\$ -	\$ 400,000	\$ 400,000
Airport Fund	Hanger construction capital loan	300,844	300,844		-
Debt Service Fund	1997 Flood Restoration Bonds	655,000	150,000		505,000
Debt Service Fund	2000 Flood & Fire Station Bonds	295,000	145,000		150,000
Debt Service Fund	Open Space Land Notes	441,081	106,699		334,381
Debt Service Fund	Hospital Land Notes	198,324	20,985		177,339
Debt Service Fund	OSF Parking Structure	779,912	24,100		755,812
Debt Service Fund	Hillah Financing	807,226	150,717		656,509
Debt Service Fund	2005 Refunding Series	2,560,000	100,000		2,460,000
Water Fund	1977 Water Revenue Bonds	25,000	25,000		-
Water Fund	1997 Water Refunding Bond	655,000	150,000		505,000
Water Fund	2003 Water Revenue Bonds	3,980,000	335,000		3,645,000
Water Fund	New Debt	-	-	240,000	240,000
Wastewater Fund	State Revolving Fund	18,687,249	1,060,081		17,627,168
Telecommunications Fund	1994 Revenue Bonds*	15,305,000	450,000		14,855,000
Total Budget		\$ 44,689,635	\$ 3,018,426	\$ 640,000	\$ 42,311,209

*These Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland

Budgeted Indebtedness



debt summary by type

<u>Summary by Type</u>	<u>June 30, 2008</u>	<u>Retirements</u>	<u>New Debt</u>	<u>June 30, 2009</u>
External Obligations:				
General Obligation Bonds	\$ 18,840,000	\$ 870,000	\$ 640,000	\$ 18,610,000
Revenue Bonds, Loans and Notes	24,430,319	1,996,642	-	22,433,677
Notes Payable	1,419,316	151,784		1,267,532
	<u>44,689,635</u>	<u>3,018,426</u>	<u>640,000</u>	<u>42,311,209</u>
Total Obligations	<u>\$ 44,689,635</u>	<u>\$ 3,018,426</u>	<u>\$ 640,000</u>	<u>\$ 42,311,209</u>



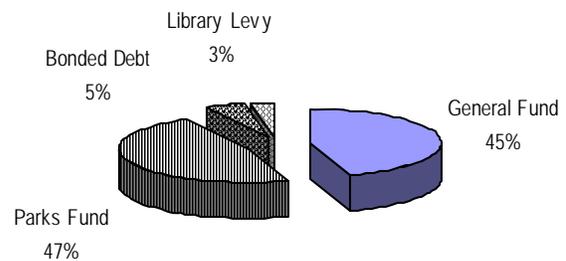
Overview

Property taxes are distributed to the General Fund, Parks Fund, and Debt Service Funds for payment of bonded indebtedness. The estimated tax rate for FY 2008-09 is \$4.4179, which is a decrease from the prior year's rate of \$5.7250.

The City of Ashland levies property taxes for the funds and activities in the amounts shown in the table below.

	Amount Authorized 2008-09	Unused Authority	Adopted Levy 2008-09	Estimated Uncollectible	Estimated Current Year Taxes	Estimated Tax Rate 2008-09
Permanent:						
General Fund- Operations	\$ 3,846,000	\$ 313,000	\$ 3,533,000	\$ 282,640	\$ 3,250,360	1.8119
General Fund- Technology Fee	-	-	341,000	27,280	313,720	0.1750
Parks Fund	4,514,000	432,000	4,082,000	326,560	3,755,440	2.0928
	<u>8,360,000</u>	<u>745,000</u>	<u>7,956,000</u>	<u>636,480</u>	<u>7,319,520</u>	<u>4.0797</u>
Local Option Levies:						
Ashland Library	254,000	-	254,000	20,320	233,680	0.1300
Bonded Debt:						
2000 Flood & Fire Station Bonds	177,400	-	177,400	16,690	160,710	0.0910
2005 GO Bonds	228,600	-	228,600	15,875	212,725	0.1172
	<u>406,000</u>	<u>-</u>	<u>406,000</u>	<u>32,565</u>	<u>373,435</u>	<u>0.2082</u>
Total	<u><u>\$ 9,020,000</u></u>	<u><u>\$ 745,000</u></u>	<u><u>\$ 8,616,000</u></u>	<u><u>\$ 689,365</u></u>	<u><u>\$ 7,926,635</u></u>	<u><u>4.4179</u></u>

Distribution of 2008-09
Property Tax



The City of Ashland levies property taxes for the funds and activities in the amounts shown in the table above. The city has assumed an uncollectible rate of 8% for budgetary purposes. The chart to the right shows the distribution of property taxes as a percentage of total taxes levied.



Capital Improvement Program (CIP)

Overview

The Public Works Department maintains and manages the City's Capital Improvement Program (CIP). Each department or enterprise fund manager develops their specific portion of the CIP with a rolling 6 year funding outlook based on need due to the current and future capacity requirements, the condition of existing systems vs. the expected life of the system, and future growth anticipations. Master planning, completed through consultants or staff expertise, will evaluate the maintenance records, actual expenses and service calls and the ability of the system components to endure at reasonable expectation levels from the community. Many of the City's systems are aging well and can go another year, but many are beyond expected service life and must be replaced or upsized to meet new expectations. That balancing is included in the CIP. Major capital projects are taken to Council during the development stage and often at the funding stage if there are grants or other funding sources requiring Council action. Many projects are grant funding dependent and if grants are not authorized, the project will not be constructed.

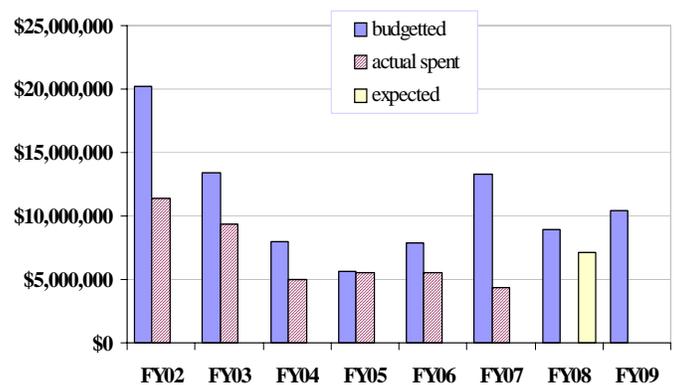
The FY09 CIP is proposed at \$11,052,000. This is just slightly less than the figure proposed during the FY08 Budget for the FY09 program. Staff has taken a detailed look at revised master plans completed over the last year, some creative and increased maintenance to help extend the life of certain future projects, execution rates and expectations, fees and rate increases as well as other grant opportunities. The result is a CIP for FY09 and into the future that should remain a little more stable and fundable.

The long term program for the entire FY09-14 budget years is proposed for concept planning purposes. With the exception of the facilities decisions that will be made by Council once the Facilities Master Plan is completed later in 2008, the long term CIP will be used for future budget planning.

Significant Budget Changes

- ✚ Historic Execution Rates: Many factors impact the ability to fully execute a CIP program. The FY08 CIP will meet most expectations and is programmed to be near 80% execution rate, with the exceptions being Local Improvement Districts (LIDs) and Parks Department's new parks.
- ✚ Current Year Highlights: Projects that were in design in FY07 are now in construction and the majority of the projects will be completed in FY08 as planned. Although the LID program was below expectations in FY08, several now have Council approval and should be started by FY08 year end. Delays in starting the Water Treatment Plant Process Improvements pushed a couple of projects originally scheduled for FY08 into the FY09 program. The electric department gained Council approval for the Mountain Avenue Substation work that was moved up from FY10 to FY08.
- ✚ FY09 will continue to see a large program for Transportation and Water, and will increase capital expenditures to the Wastewater Fund with the anticipation of the temperature reduction requirements. Specifics are described in each department's budget and project specifics are shown on the attached CIP Program document.

CIP Execution Rates over Time

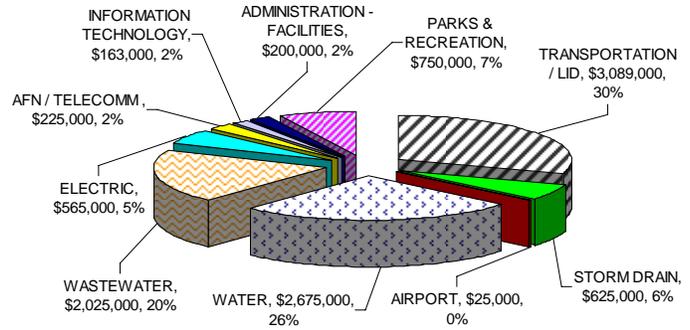


Program Goals

- Provide quality management of the CIP and fiscally responsible decisions for the Council.
 - ✓ Provide updates at least twice a year to the Council on the program implementation.
 - ✓ Ensure timely information is provided to Finance and to the Council for cost differences.
 - ✓ Provide timely project starts and completions.

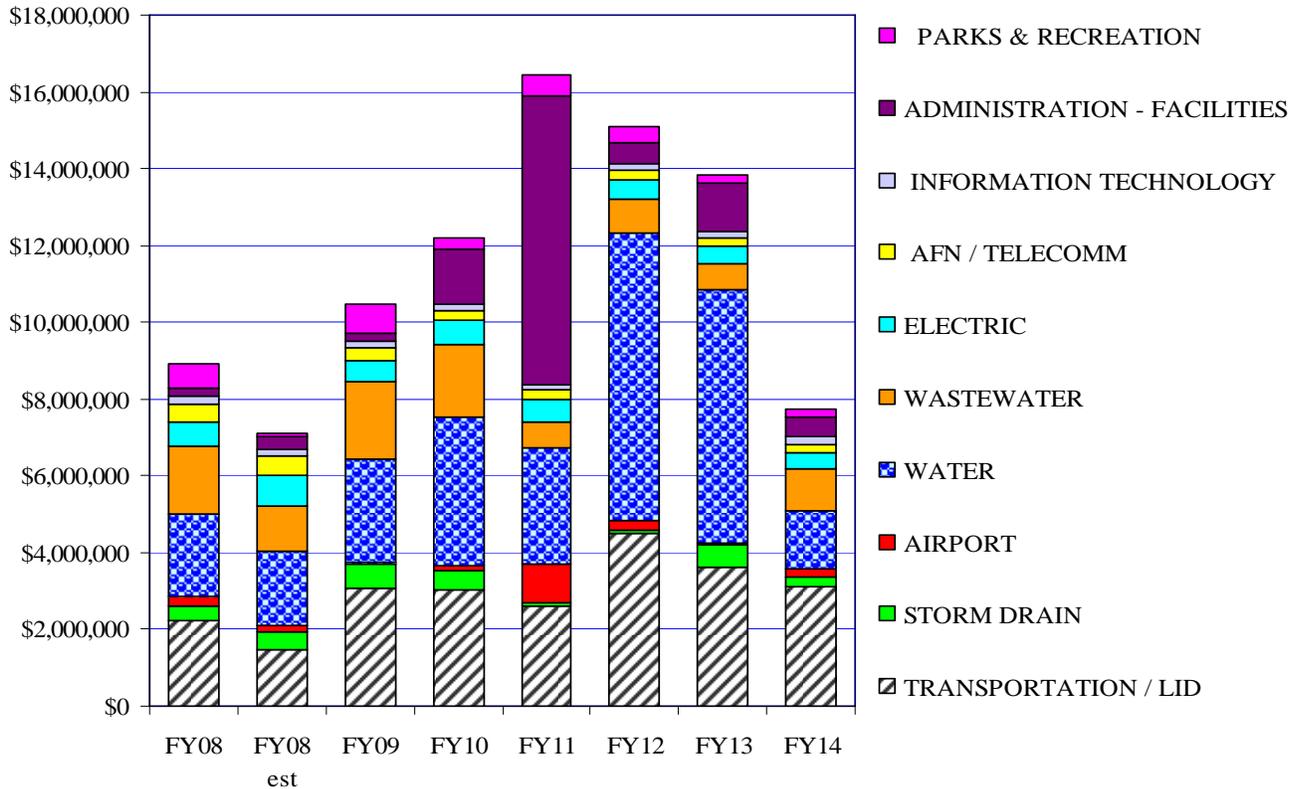
FY09 Program Summary

	FY09
Transportation / LID	\$3,089,000
Storm Drain	\$625,000
Airport	\$25,000
Water	\$2,675,000
Wastewater	\$2,025,000
Electric	\$565,000
AFN / Telecomm	\$225,000
Information Technology	\$163,000
Administration - Facilities	\$200,000
Parks & Recreation	\$750,000
	\$10,342,000



FY07 – FY14 CIP Summary by Department

* Admin-Facilities will be adjusted by Council in the future



FY09 CIP PROGRAM LIST AND PROJECT SUMMARY

CIP Projects are divided into corresponding City Departments and then often sub-divided into their respective Divisions. Project details are described on the project sheets as shown on the table of contents on page 0-1. A summary of the overall CIP program follows.

Transportation

Located within the Street Fund, the City's transportation program encompasses streets, sidewalks, bike paths, railroad crossings, transit, and "Grounds Maintenance" for costs associated with the Parks Department agreement to fund the landscaping maintenance for the medians, entry ways and downtown landscaped areas. The fund also supports the Traffic Safety Commission, Bicycle and Pedestrian Commission, Transportation System Plan Update and other specific transportation studies, a portion of the Rogue Valley Council of Governments dues for the Metropolitan Planning Organization (MPO) and other ancillary transportation related program elements.

Street Fund Revenue sources include

- ⇒ Oregon State gasoline taxes that may be used on roadway pavement and maintenance projects,
- ⇒ City franchise fees paid by other City enterprise funds such as water, wastewater and others for use of the transportation system,
- ⇒ City transportation systems development charges (SDCs which were updated in FY08) to pay for future growth needs of the system,
- ⇒ City transportation user/utility fees assessed to all property owners,
- ⇒ City Local Improvement District charges for specific projects assessed through a benefiting district, and
- ⇒ state and federal grants including
 - TE – Federal Transportation Enhancement projects for sidewalks, bikepaths, etc.
 - STP – State Transportation Program funds for major improvements and system upgrades to the City's system
 - STIP – State Transportation Improvement Plan funds for urban upgrades on state facilities
 - CMAQ – Federal Congestion Mitigation and Air Quality grant funds for projects that help reduce emissions (Diesel Retrofit and Sweeper purchases) and dust (paving projects)
 - OECD SPWF – Oregon Economic Commission Development Division Special Public Works Funds for projects that relate to the creation of new jobs
 - Other safety and specific transportation funding program opportunities

The City's Transportation System Plan is in the final process of being updated and will be complete by June 2008. The focus of the Update is to identify missing links in the transportation system and to identify future growth related transportation deficiencies in the road, sidewalk, transit and transportation safety areas. The Update reviewed and validated the City's Preventive Maintenance Program (PMS) used to evaluate the overall condition index for the street pavement which helps to target maintenance funding.

The FY09 CIP Program includes over \$2M for major street paving projects (B Street and Granite Street), design funding for FY10's pavement projects (Harrison Street and N. Mountain Avenue), sidewalk projects for Hersey Street and the "Beaver Slide" loop between Lithia Way and Water Street, and a significant LID Program which includes Sheridan / Monte Vista, Liberty Street, Upper Beach, Laurel Street Sidewalks (targeting grant funding not an LID) and Plaza Avenue (likely CMAQ funded). Grants associated with the FY09 CIP have already been obtained with the exception of the Laurel Street Sidewalk improvement project. Grants are still in progress for the FY10 program. The FY09 standard transportation projects are roughly split 32% street utility fees, 12.5% transportation SDCs, 30% federal

and state grants and 25% other loans. The LID projects are roughly split 42% in LID charges to residents, 24% transportation and storm drain SDCs and 34% transportation utility fees.

Storm Drain / Water Quality

The City's Storm Water and Drainage Master Plan originally completed in 2000, is in the final stages of being updated and will be completed by June 2008. The master plan looks at all drainage basins within the City for drainage capacity, needed improvements and specific water quality improvements that are needed for regulatory compliance. Improvements will include pipe capacity upgrades to ensure that the drainage from rain events will be safely transported to stream channels, as well as water quality projects to better control the waters that flow into the creeks and stream beds. Major improvements to the Beach and Mountain Creek systems are being proposed for the next several years. This was identified in the 2000 Master Plan as one large "need" but has since been revised into several smaller specific projects that will better adjust to the development in the area. In addition, the water quality projects will be specifically defined to meet the Department of Environmental Quality's (DEQ) National Pollution Discharge Elimination System Non-Point Source permitting requirements, the DEQ Total Maximum Daily Load (TMDL) for bacteria and temperature, and the City's new riparian protection ordinance.

The Storm Water program is still within the overall Street Fund but in its own division to specifically account for the program funding. Revenue sources are from the Storm Drain utility fee which is calculated based on the impervious area for commercial customers and a flat fee for residential users. Because of the regulatory requirements for removing sediment and improving water quality, it is anticipated that the street sweeping function will be funded in the Storm Drain program in the future. There are small matching grants available from DEQ for water quality improvement projects. The systems development charges (SDCs) will be updated with the Master Plan update by June 2008.

Projects in the FY09 program include completion of the Iowa Street 24 inch storm drain capacity improvements, installation of a bypass line for the Hersey Wetlands to prevent further road degradation and several projects for the Beach / Mountain Creek system. In general 35% of these projects are funded by SDCs and the remaining 65% through fees. There are no grants in the FY09 program.

Airport

The Ashland Municipal Airport is generally self sufficient through revenues generated from the hangar leases and flight operations on the field. Revenues are not where they need to be for the long term, but there are plans for continued improvements and growth at the airport to further generate revenues to better maintain the airport. In addition to the standard fees and charges at the airport, there are several grant opportunities for airport maintenance through state and federal resources.

The Airport Layout & Master Plan was updated in October 2005 and describes the direction for 2005-2024. The FY09 program only includes the Federal Aide to Municipalities (FAM) grant and will be used to trim trees within the flight path. The FY10 program shows the next entitlement grant and the FY11 CIP identifies the anticipated Federal Aviation Administration (FAA) Airport Improvement Program (AIP) project for the runway overlay.

Water Fund

The Water Fund is further divided into four divisions; supply, treatment and distribution, and the improvement and reimbursement SDC portions. The Water program has had several master planning projects to ensure that all federal and state drinking water standards are fully met, the distribution system is fully functional, and that planning is completed to ensure long term water viability for the community as it continues to grow. This enterprise fund is healthy through water rates for services provided, SDCs for the growth allocation and larger projects have been funded through Revenue Bonds in the past (latest bonds were funded in 2003) which are then repaid through debt services.

The supply division focuses on the raw water sources that are then treated to drinking water standards then distributed to our community. There are three sources of water that are managed in the Supply division; water from the Mount Ashland watershed that is held in Reeder Reservoir prior to treatment, water from the Talent Irrigation District that is primarily used untreated as irrigation water, but in drought years it is pumped to the treatment plant and treated for potable water consumption, and finally water rights in Lost Creek Lake have been purchased from the US Army Corps of Engineers for future consumption through the Medford Water District's treatment system and transported through the Talent-Ashland-Phoenix (TAP) water transmission line straight into the City's distribution system. The TAP pipeline is shown under final design in the FY09 program and will be constructed sometime after 2012. Adequate water supply is a must for all communities. Staff will continue to focus on the "Right Water for the Right Use" and will incorporate conservation and irrigation practices to increase the availability of potable water well into the future. The FY09 Water Supply CIP includes improvements to the water quality in Reeder Reservoir, the west fork bridge for access and water quality improvements to the west fork of Ashland Creek, the first phase of final design of the TAP Pipeline, and elements for Right Water Right Use and additional TID water rights.

The treatment plant is a separate division that accounts for all of the costs associated with receiving raw water and treating it to meet the state and federal standards. The current FY09 program shows only one project being completed for the Process Improvements that have consumed a significant portion of the CIP in prior years.

The distribution division includes all of the costs associated for piping and pumping to get treated potable water to each customer. The FY09 Water Distribution program is fairly significant with the replacement of the water line in Granite Street and B Street (both postponed for two years), the design of the Crowson II reservoir to increase fire flow demands and live storage requirements, and projects for the increased capacity of lines around the hospital, improvements to the Loop Road reservoir system, and pump station replacement for South Mountain / Park Estates zones. The Lithia Water system is also included in this section of the budget.

Overall in the water fund, fees account for 70% of the FY09 projects and SDCs the remaining 30%. This proportion changes considerably to nearly a 50/50 split over the next five years as the City completes the TAP project, purchases new water and constructs new sections of filters in the water treatment plant, all of which are significantly apportioned to future growth.

Wastewater

The Wastewater Fund is just slightly less complicated with only three divisions; collection of wastewater, treatment and disposal of the final effluent and biosolids, and the improvement and reimbursement SDC portions. Overall this enterprise program is funded through a combination of service fees, SDCs, food and beverage tax collected specifically for the repayment of the construction of the wastewater treatment plant (1998-2003 construction at a cost of over \$33M).

The Wastewater Treatment Plant Facilities Plan was originally completed and adopted in 1998. As a part of the required permit renewal that is due in December 2008, the Facilities Plan will be updated. The FY09 program includes the anticipated costs for Temperature Reductions that are required as a part of the Department of Environmental Quality's (DEQ) Total Maximum Daily Loads (TMDL) for the Bear Creek basin. The TMDL has a maximum increase in thermal loading allowance for human use that does not enable the treatment plant effluent, although treated to tertiary levels in the summer, to be discharged directly to the creek. Plans for the thermal reductions are in process and will be completed as a part of the permit renewal by December 2008. As such, there is a \$1M placeholder in the FY09 CIP to address construction of a cooling tower or other improvement for the temperature requirements. Also within the next several years, the membrane filters will likely need to be replaced. The FY09 CIP addresses a long-

term replacement plan by setting aside and reserving \$300,000 a year for this future anticipated need. Staff will also be addressing options for higher treatment of the biosolids so that the City does not continue with the practice of overloading landfills with a potential resource. As of yet, this has not been brought to Council.

The Collection System Master Plan was completed in 2005 and had very few major projects defined for future needs. Staff has identified maintenance concerns and the FY09 program includes two wastewater line replacements in Oak Street and for the Ashland Creek Mainline, and a large project to replace and resize the Grandview Pump Station.

The FY09 program is primarily funded through rates which account for 87% of the projects and SDCs only 13%. Over the next five years the proportion stabilizes at 78% rates and 22% SDCs as the Bear Creek Interceptor project is completed.

Electric

The majority of the Electric Fund's CIP program is in annual anticipated new installs (\$425,000). The remaining capital items are focused on improving the existing system with undergrounding utilities lines, upgrading the SCADA system and upgrades to the Mountain Avenue substation. Work at the substation is required at the request of Pacific Power to remove and relocate some of that load from the old Pacific Power Substation at Nevada Street to the City's substation at Mountain Avenue. Three new feeders will be added over the next several years. Undergrounding electric facilities will also continue through the current CIP future for utilities that currently have aging overhead electric lines.

AFN/Telecommunications

The Ashland Fiber Network system has over 17 miles of fiber optic cable and more than 90 miles of coaxial hardline cable serving 40 optical nodes. The CIP includes elements that were presented in the Business Plan to Council in 2007. The majority of the projects in the FY09 program are anticipated annual requirements to improve the network, provide fiber to the premise, and underground some of the overhead connections. A new Community website portal is shown in the FY09 program.

Technology

The technology budget provides for all planned computer and printer replacements for the City's internal systems. This also includes other hardware purchases (servers) and major software upgrades / purchases.

Administration – City Facilities

This portion of the CIP includes all of the City's facilities that are not separately accounted for in enterprise funds. Funding for this program is typically through general obligation bonds, other borrowings, property tax and a "City Facility Use Fee" to other departments. Currently the City is completing a Facilities Master Plan which will evaluate all of the City facilities, their current use, best potential use and identify needs for improvements and reconstruction requirements, Council has requested that no new planning be identified for FY09 project until the Master Plan is completed which has been anticipated for June 2008.

Parks and Recreation

The City funds approximately \$200,000 annually from the food and beverage funds for Parks Open Space. In addition, the Parks CIP shows new park development for the Vogel Property which is now known as the Ashland Creek Park and the N. Main and Scenic Park. In addition, the CIP anticipates the replacement and upgrades to the Ice Rink and irrigation projects at the Oak Knoll Golf Course.

**Capital Improvements Plan
2009-2014 Construction Years**

Project Description	est spend 2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	FY07-14 TOTAL Cost
Transportation	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Repave/Rebuild A Street - Oak to 1st Street per PMS STP/MPO	\$443,000							\$443,000
TSP Update	\$159,000							\$159,000
Pave/rebuild - C & Eureka; (CMAQ-Congestion Mitigation Air Quality)	\$50,000	\$30,000						\$80,000
Jefferson Street Extension Project (Brummo - OECDD)	\$200,000	\$600,000						\$800,000
Park and Ride Creation	\$0	\$30,000						\$30,000
Hersey Street Pedestrian/Safety Improvements	\$150,000	\$100,000						\$250,000
Repave/Rebuild B Street - Oak to 5th Street per PMS STP/MPO	\$47,000	\$407,000						\$454,000
Repave/rebuild Granite Street - Nutley to Pioneer Street per PMS	\$23,000	\$402,000						\$425,000
Railroad Crossing Imp; E. Main (07/08)	\$147,000							\$147,000
Railroad Crossing Imp; Hersey & Laurel (08/09)	\$60,000	\$190,000	\$300,000	\$200,000				\$750,000
Railroad Crossing Imp; Walker (08/09)	\$35,000		\$100,000	\$400,000				\$535,000
Railroad Crossing Imp; Oak (11)	\$35,000							\$35,000
Miscellaneous Concrete Safety Repairs	\$75,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$675,000
Misc New Sidewalk Improvements (based on prioritized list in TSP)		\$80,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$830,000
Beaver Slide Pedestrian Improvements		\$70,000						\$70,000
Reconstruct Harrison St (Siskiyou to Iowa to Euclid) PMS / STP / MPO		\$60,000	\$540,000					\$600,000
Rebuild/Pave N Mountain; E.Main to Hersey PMS / STP / MPO??		\$50,000	\$450,000					\$500,000
Rebuild/Pave E. Main; N Mountain to RR tracks PMS			\$380,000					\$380,000
Repave/Rebuild Oak Street - Lithia Way to RR Tracks STP / MPO??				\$300,000				\$300,000
Repave Taylor Street PMS				\$150,000				\$150,000
Repave/Rebuild Normal Ave - Ashland St to Siskiyou Blvd PMS				\$200,000				\$200,000
Bike path Improvement on N Main section				\$50,000	\$200,000	\$400,000		\$650,000
North Ashland Bikeway Ph II; Central Ashland Bikeway				\$250,000	\$750,000			\$1,000,000
Signal Installation at Tolman Creek Road & Siskiyou Boulevard					\$350,000			\$350,000
Repave Iowa Street; Liberty to Idaho PMS					\$650,000			\$650,000
N. Main Street & Wimer Street Intersection Safety Improvements					\$350,000	\$735,000	\$400,000	\$1,485,000
Nevada Street Extension & Bridge Const, Bear Creek to Mountain Ave					\$1,430,000	\$970,000	\$400,000	\$2,800,000
Repave/Rebuild Hargadine Street PMS						\$250,000		\$250,000
Downtown Plan Phase II - ODOT STIP						\$750,000	\$750,000	\$1,500,000
Repave/Rebuild Allison Street per PMS STP/MPO						\$45,000	\$360,000	\$405,000
Signal Installation at Oak Street & Hersey Street							\$300,000	\$300,000
Street Improvements/pavement per PMS (goal is \$350,000/year)							\$250,000	\$250,000
Subtotal Transportation	\$1,424,000	\$2,119,000	\$2,020,000	\$1,800,000	\$3,980,000	\$3,400,000	\$2,710,000	\$17,453,000
Local Improvement Districts								
Note: Costs shown are total project costs, City portion varies (avg. 60%)	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Pavement plus; Sheridan Street & Schofield Street Local Improvement District	\$20,000	\$367,000						\$387,000
Pavement plus; Liberty Street Local Improvement District	\$10,000	\$230,000						\$240,000
Pavement plus; Alley btwn Harrison and Morton	\$10,000	\$51,000						\$61,000
Pavement plus; Upper Beach Street	\$0	\$150,000	\$200,000					\$350,000
Sidewalk - Laurel Street; Hersey to Randy	\$0	\$100,000	\$490,000					\$590,000
Pavement plus; Plaza Avenue Local Improvement District	\$0	\$72,000	\$328,000	\$300,000				\$700,000
Pavement plus; Clay Street Local Improvement District				\$500,000	\$500,000			\$1,000,000
Miscellaneous Local Improvement Districts						\$200,000		\$200,000
Pavement plus; Waterline Road Local Improvement District							\$400,000	\$400,000
Subtotal Local Improvement Districts	\$40,000	\$970,000	\$1,018,000	\$800,000	\$500,000	\$200,000	\$400,000	\$3,928,000
TRANSPORTATION / LID	\$1,464,000	\$3,089,000	\$3,038,000	\$2,600,000	\$4,480,000	\$3,600,000	\$3,110,000	\$21,381,000
Storm Drains	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Water Quality Improvements - Basins/Riparian Areas	\$35,000		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000
Alley - E. Main St to Blaine Storm Drain Line Replacement	\$155,500							\$155,500
Storm Water Master Plan Update	\$65,000							\$65,000
Iowa Street - Sherman to Gresham Storm Drain Line Installation	\$90,000	\$75,000						\$165,000
Hersey Wetlands 18" high flow bypass	\$20,000	\$100,000						\$120,000
Beach / Mountain Creek; N. Mountain Ave from C to RR Tracks	\$100,000	\$65,000	\$150,000					\$315,000
Beach / Mountain Creek; Idaho from Iowa to Holly		\$175,000						\$175,000
Beach / Mountain Creek; Hersey/Starflower		\$50,000						\$50,000
Mountain Creek Water Quality Improvements - B St Yard outfall		\$35,000						\$35,000
Beach / Mountain Creek; C Street / Alleys			\$160,000					\$160,000
Beach / Mountain Creek; Energy / Velocity Disipator						\$150,000		\$150,000
Open Drainage Improvements; O&M Plan; Cemetery Ck, Clay Ck, RR Park		\$75,000	\$60,000	\$60,000	\$60,000	\$60,000		\$315,000
2nd Street Storm Drain south of E. Main		\$50,000						\$50,000
Liberty Street - Iowa to Pracht Street Storm Drain Line Installation			\$80,000					\$80,000
Hersey Street Bridge Bottom replacement						\$375,000		\$375,000
Storm Drain Line Replacement / Upsize, etc per SWMP							\$200,000	\$200,000
Clay Creek Culvert @ E Main (JaCo)								\$0
Cemetery Creek Culvert @ E Main Street (JaCo)								\$0
Lithia Way Culvert (ODOT)								\$0
STORM DRAIN	\$465,500	\$625,000	\$485,000	\$95,000	\$95,000	\$620,000	\$235,000	\$2,620,500
Airport	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Entitlement Grants; FAA/ODA; Federal Aid to Municipalities (FAM)	\$194,000	\$25,000	\$150,000		\$25,000	\$25,000	\$250,000	\$919,000
Airport Improvements (AIP) FAA Grant				\$1,000,000				\$1,000,000
AIRPORT	\$194,000	\$25,000	\$150,000	\$1,025,000	\$250,000	\$25,000	\$250,000	\$1,919,000

capital improvements plan

Capital Improvements Plan
2009-2014 Construction Years

Project Description	est spend 2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	FY07 14 TOTAL Cost
WATER	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Water Supply								
Hosler Dam Transmission Line Replacement - Reeder to Water Plant	\$259,000							\$259,000
Hosler Dam - Stability Analysis - Geotech	\$50,000							\$50,000
FERC Part 12 Hosler Dam Safety Analysis	\$110,000							\$110,000
Reeder Res / Improvements (Solar Bees) & Silt Removal E/W Forks	\$100,000	\$250,000	\$70,000	\$65,000	\$25,000	\$55,000	\$25,000	\$590,000
Ashland Creek West Fork Bridge Construction		\$100,000						\$100,000
Talent, Ashland, Phoenix Pipeline & PS; Talent to Ashland	\$50,000	\$250,000	\$580,000		\$6,200,000	\$4,000,000		\$11,080,000
Right Water for the Right Use Program	\$0	\$90,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$590,000
Additional Water Rights (TID/BOR system, etc)	\$30,000	\$60,000	\$420,000					\$510,000
Additional Lost Creek Water Rights					\$500,000			\$500,000
Subtotal Supply	\$599,000	\$750,000	\$1,170,000	\$165,000	\$6,825,000	\$4,155,000	\$125,000	\$13,789,000
Water Plant								
Hosler Dam Security & Telemetry	\$50,000							\$50,000
Sludge Lagoon and Waste Line Improvements	\$190,000							\$190,000
Chlorine/Hypochlorite Requirement Review	\$377,000							\$377,000
Plant Process Improv (chem feed, soda ash, instrumentation, flocculator)	\$500,000	\$200,000						\$700,000
Water Treatment Plant - Construct New Filters 7 & 8			\$85,000	\$500,000	\$500,000			\$1,085,000
Water Plant Facilities Plan and Capacity Update						\$175,000		\$175,000
Ozone / UV analysis and installation						\$750,000	\$1,000,000	\$1,750,000
Subtotal Plant	\$1,117,000	\$200,000	\$85,000	\$500,000	\$500,000	\$925,000	\$1,000,000	\$4,327,000
Water Distribution								
Granite Street Waterline Replacement - Nutley to Strawberry to Pioneer	\$15,000	\$300,000						\$315,000
Loop Road Reservoir (Proj 12)	\$40,000	\$130,000						\$170,000
New "Crowson II" Reservoir (Proj 12)		\$600,000	\$1,800,000	\$1,500,000				\$3,900,000
Lithia Water Fountain replacement (Plaza)	\$35,000							\$35,000
Waterline Replacement - Ditch RD; Strawberry PS to Grandview Dr	\$75,000	\$75,000	\$75,000	\$75,000				\$300,000
Waterline Replacement - B Street	\$10,000	\$250,000						\$260,000
S. Mountain & Park Estates PS Improvements (Proj 7/8)		\$300,000						\$300,000
Waterline Upsizing - Hospital Zone: Maple Street main line (Proj 1B)		\$60,000	\$200,000					\$260,000
Waterline Upsizing - Hospital Zone: Chestnut Street & loop (Proj 1A)						\$340,000	\$340,000	\$680,000
Terrace Street Waterline Replacement - Iowa to TID Ditch			\$350,000					\$350,000
Waterline Upsizing - AHS Iowa Street; S. Mt to Wightman (Proj 2B)			\$140,000	\$500,000				\$640,000
Waterline Replacement - Euclid Avenue, Holly St & Morton (Proj 3,4,5)				\$275,000	\$125,000			\$400,000
Siskiyou Boulevard Waterline Replacement - Terra to Mistletoe						\$800,000		\$800,000
Park Estates, Ivy Lane - Loop Rd Connector (Proj 6)						\$320,000		\$320,000
Lithia Water Line Repairs / Replacements			\$35,000		\$35,000		\$35,000	\$105,000
Water Modeling and Master Plan Updates	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$75,000	\$10,000	\$135,000
Subtotal Distribution	\$185,000	\$1,725,000	\$2,610,000	\$2,360,000	\$170,000	\$1,535,000	\$385,000	\$8,970,000
WATER	\$1,901,000	\$2,675,000	\$3,865,000	\$3,025,000	\$7,495,000	\$6,615,000	\$1,510,000	\$27,086,000
WASTEWATER								
Wastewater Treatment Plant	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Treatment Plant Permit Evaluation and Renewal	\$100,000							\$100,000
Treatment Plant - Thermal Improvements (DEQ - TMDL)	\$100,000	\$1,000,000	\$900,000					\$2,000,000
Wastewater Treatment Plant Membrane Sections Replacement Planning		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,800,000
Wastewater Treatment Plant Process Improvements			\$100,000		\$150,000		\$150,000	\$400,000
Treatment Plant Capacity Evaluation							\$250,000	\$250,000
Subtotal Plant	\$200,000	\$1,300,000	\$1,300,000	\$300,000	\$450,000	\$300,000	\$700,000	\$4,550,000
Wastewater Collection System								
Wastewater Line Replacement; A Street - Oak Street to 1st Street	\$200,000							\$200,000
N. Main Pump Station Replacement	\$370,000							\$370,000
Wastewater Line Replacement; Alley - E. Main Street to Blaine Street	\$86,500							\$86,500
Wastewater Line Realignment; I-5 overpass Bear Creek Trunk	\$112,000							\$112,000
Wastewater Line Replacement; Oak Street - Lithia Way to B Street	\$25,000	\$125,000						\$150,000
Wastewater Line Replacement; Ashland Creek Main Line	\$25,000	\$100,000	\$150,000					\$275,000
Wastewater Line Replacement; Miscellaneous In-House	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$875,000
Grandview Pump Station Replacement	\$45,000	\$350,000						\$395,000
Wastewater Line Realignment; N. Mountain Ave - Hersey to Bear Creek Trunk		\$25,000	\$175,000					\$200,000
Abandon Nevada St PS and realign line			\$100,000					\$100,000
Bear Creek Interceptor Trunk Line Upsizing Wightman to Tolman Creek Road			\$50,000	\$200,000	\$200,000			\$450,000
Wastewater Line Realignment - Hersey Street; Patterson to Water St				\$25,000	\$100,000	\$100,000		\$225,000
Collection System upgrades/improvements (per master plan)						\$125,000	\$125,000	\$250,000
Collection System Master Plan Update							\$110,000	\$110,000
	\$988,500	\$725,000	\$600,000	\$350,000	\$425,000	\$350,000	\$360,000	\$3,798,500
WASTEWATER	\$1,188,500	\$2,025,000	\$1,900,000	\$650,000	\$875,000	\$650,000	\$1,060,000	\$8,348,500

**Capital Improvements Plan
2009-2014 Construction Years**

Project Description	approved 2007-08	est spend 2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	FY07-14 TOTAL Cost
ELECTRIC	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Install New Services & New Infrastructure	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$325,000	\$2,275,000
Electric Utility Line Installation; In-house Various Locations	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$700,000
Underground Utility Lines - Oak Knoll Subdivision	\$35,000	\$0							\$0
Enclose Open Equipment Bldg at Service Center		\$220,000							\$220,000
Install Underground Feeder Line to Water Treatment Plant / Hosler Dam	\$45,000	\$40,000							\$40,000
Upgrade Business District Feeder Line - Helman Street	\$10,000	\$0	\$20,000						\$20,000
Upgrade Mountain Avenue Substation Low Side Distribution	\$30,000	\$135,000	\$70,000	\$40,000					\$245,000
Underground Utility Lines - Greenmeadows Subdivision	\$25,000	\$0	\$25,000	\$35,000	\$40,000				\$100,000
SCADA System			\$25,000	\$75,000	\$45,000				\$145,000
Upgrade Feeder Line - Morton Street	\$30,000	\$0		\$35,000	\$30,000	\$30,000			\$95,000
Underground Utility Lines - Quiet Village Subdivision					\$50,000	\$50,000			\$100,000
Underground Oak Street Lines						\$30,000	\$30,000		\$60,000
ELECTRIC	\$600,000	\$820,000	\$565,000	\$610,000	\$590,000	\$535,000	\$455,000	\$425,000	\$4,000,000
AFN / TELECOMMUNICATIONS	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
802.11b Wireless Buildout	\$15,000	\$15,000							\$15,000
Cable Modem Termination System (CMTS)	\$125,000	\$125,000							\$125,000
Routers	\$20,000	\$20,000							\$20,000
Optical Time Domain Reflectometer (OTDR)	\$11,000	\$11,000							\$11,000
Underground Machine	\$23,000	\$0	\$23,000						\$23,000
Community Website Portal			\$22,000						\$22,000
Distribution and Cable Equipment Installation	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$840,000
Network Refresh	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000
Fiber to the Premise (FTTP)	\$50,000	\$50,000	\$25,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$450,000
Underground Telecommunication Lines Installation - Various Locations	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000
WiMax Deployment	\$100,000	\$100,000	\$0	\$135,000	\$10,000	\$10,000	\$10,000	\$10,000	\$275,000
AFN / TELECOMM	\$499,000	\$476,000	\$225,000	\$365,000	\$240,000	\$240,000	\$240,000	\$240,000	\$2,026,000
INFORMATION TECHNOLOGY	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Desktop and Laptop Planned Replacement (25% Annually)	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$525,000
Printer Planned Replacement	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$175,000
Server Planned Replacement	\$10,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$91,000
GIS Spatial Database Engine	\$5,000	\$5,000	\$50,000		\$50,000		\$50,000		\$155,000
Major Software Purchases	\$60,000	\$60,000		\$60,000		\$60,000		\$60,000	\$240,000
INFORMATION TECHNOLOGY	\$175,000	\$178,000	\$163,000	\$173,000	\$163,000	\$173,000	\$163,000	\$173,000	\$1,186,000
ADMINISTRATION - City Facilities	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
City Facility Upgrades & Maintenance	\$100,000	\$145,000	\$100,000	\$100,000	\$125,000	\$125,000	\$125,000	\$130,000	\$850,000
Facilities Planning, Space Needs Analysis and Funding Options	\$110,000	\$50,000							\$50,000
Equipment / Shop - Diesel Retrofit			\$100,000						\$100,000
Police Parking Lot Expansion		\$60,000	\$85,000						\$60,000
Police Department Building Improvements		\$75,100	\$200,000	\$550,000					\$625,100
Fire Station No. 2 Reconstruction			\$100,000	\$400,000	\$5,000,000				\$5,400,000
Council Chamber's improvements				\$300,000					\$300,000
Archive Building Construction				\$100,000	\$1,400,000				\$1,500,000
Long Term Facilities Replacement					\$1,000,000		\$750,000		\$1,750,000
City Facilities Upgrades - based on a Facilities Plan						\$400,000	\$400,000	\$400,000	\$1,200,000
ADMINISTRATION - FACILITIES	\$210,000	\$330,100	\$200,000	\$1,450,000	\$7,525,000	\$525,000	\$1,275,000	\$530,000	\$11,835,100
PARKS & RECREATION	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	Project Totals
Open Space Acquisition / Park Development	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
N. Main and Scenic Park Development	\$75,000	\$100,000	\$100,000						\$200,000
Ice Rink Cover Replacements and Improvements	\$200,000	\$0	\$300,000						\$300,000
Calle Guanajuato Improvements	\$75,000	\$0	\$75,000						\$75,000
Vogel Park Development	\$100,000	\$0	\$75,000	\$75,000	\$75,000				\$225,000
Oak Knoll Irrigation Replacement					\$250,000	\$250,000			\$500,000
PARKS & RECREATION	\$650,000	\$100,000	\$750,000	\$275,000	\$525,000	\$450,000	\$200,000	\$200,000	\$2,500,000
TOTAL CIP OVER TIME	\$8,916,000	\$7,117,100	\$10,342,000	\$12,311,000	\$16,438,000	\$15,118,000	\$13,843,000	\$7,733,000	\$82,902,100
	FY08	FY08 est	FY09	FY10	FY11	FY12	FY13	FY14	FY07-13 totals

on hold pending completion of Facilities Master Plan - per Council meeting 3/4/08



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**TITLE: PAVE / REBUILD – C & EUREKA
(CMAQ - CONGESTION MITIGATION AIR QUALITY)**

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFTEY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <p><u>\$80,000</u> SDC Street Fees \$80,000</p>	<p>Project Description:</p> <p>C Street and Emerick Street are currently unimproved dirt roads. Paving unpaved streets will reduce the amount of granite material in our storm drain system and helps to reduce dust and air pollution. This project will construct roadway improvements including re-grading, asphalt paving and pavement overlay, curb and gutter, sidewalks, driveway improvements, and related storm drain system improvements. A Congestion Mitigation Air Quality grant for \$597,000 has been acquired to fund the majority of the construction. The City will reimburse ODOT for the City’s share of the \$100,000.</p>																	
<p>Project Cost by Budget Year: [City Portion Only]</p> <table> <tr> <td>Prior Years:</td> <td>\$50,000</td> </tr> <tr> <td>2009</td> <td>\$30,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$80,000</td> </tr> </table>		Prior Years:	\$50,000	2009	\$30,000	2010		2011		2012		2013		2014		<hr/>		Total
Prior Years:	\$50,000																	
2009	\$30,000																	
2010																		
2011																		
2012																		
2013																		
2014																		
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Total	\$80,000																	



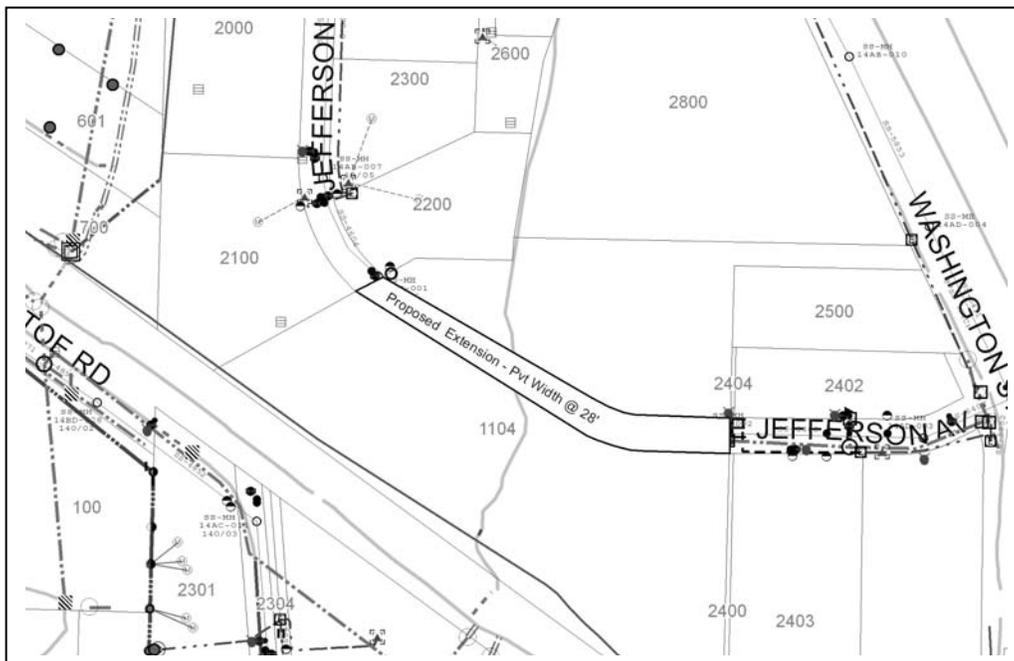
TITLE: JEFFERSON STREET EXTENSION PROJECT (BRAMMO OECD)

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$360,000</td> <td>OECD Grant</td> </tr> <tr> <td>\$440,000</td> <td>Other</td> </tr> <tr> <td><u>\$800,000</u></td> <td></td> </tr> </table>	\$360,000	OECD Grant	\$440,000	Other	<u>\$800,000</u>		<p>Project Description:</p> <p>Jefferson Street was bisected by a parcel of land within Jackson County jurisdiction surrounded by City incorporated land zoned for light industrial businesses. Brammo Motorsports successfully completed the annexation process incorporating this parcel into the City limits. Brammo Motors has submitted an application for the construction of three 4,800 square foot buildings. As a condition of the planning action requirements the connection of Jefferson Street must be completed by Brammo Motors. To facilitate the completion of Jefferson Street, the City Council approved an application to the Oregon Economic and Community</p>										
\$360,000	OECD Grant																
\$440,000	Other																
<u>\$800,000</u>																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$200,000</td> </tr> <tr> <td>2009</td> <td>\$600,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td><u>Total</u></td> <td><u>\$800,000</u></td> </tr> </table>	Prior Years:	\$200,000	2009	\$600,000	2010		2011		2012		2013		2014		<u>Total</u>	<u>\$800,000</u>	
Prior Years:	\$200,000																
2009	\$600,000																
2010																	
2011																	
2012																	
2013																	
2014																	
<u>Total</u>	<u>\$800,000</u>																

Development Department for financial assistance in funding the road improvements. The City received a grant for \$400,000 and a loan of \$500,000 to complete the infrastructure. Brammo Motorsports has agreed to reimburse the City all costs for the construction of Jefferson Street. Construction of the road has slipped a year but will begin by summer 2008.



TITLE: PARK AND RIDE CREATION

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFTEY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$30,000</u></td> <td style="text-align: left;">Fees & Rates</td> </tr> <tr> <td style="text-align: right;">\$30,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year: [City Portion Only] Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$30,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td></td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$30,000</td> </tr> </table>	<u>\$30,000</u>	Fees & Rates	\$30,000		2009	\$30,000	2010		2011		2012		2013		2014		<hr/>		Total	\$30,000	<p>Project Description:</p> <p>The City of Ashland, in cooperation with RVTD, ODOT and Jackson County intends to develop approximately eighty parking spaces for a “park and ride” lot located on Hwy 99 north of Valley View Road. The “park and ride” location will be adjacent to a local bus stop enabling easy access into downtown and to major employers.</p> <p>The city’s primary employers, Southern Oregon University, City of Ashland, Ashland Community Hospital and the Ashland School District are located in densely populated areas with a limited supply of parking.</p> <p>A park and ride program is identified in the City’s TTPC as one component of improved transit for the community. This project helps ease the parking challenges of our employees who commute to Ashland and reduces auto use and congestion in Ashland. City portion of the match is estimated at approximately \$30,000.</p>
<u>\$30,000</u>	Fees & Rates																				
\$30,000																					
2009	\$30,000																				
2010																					
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2014																					
<hr/>																					
Total	\$30,000																				



the City’s TTPC as one component of improved transit for the community. This project helps ease the parking challenges of our employees who commute to Ashland and reduces auto use and congestion in Ashland. City portion of the match is estimated at approximately \$30,000.

TITLE: HERSEY STREET PEDESTRIAN / SAFETY IMPROVEMENTS

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 37,500</td> <td>SDC Street Fees</td> </tr> <tr> <td><u>\$212,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$250,000</td> <td></td> </tr> </table>	\$ 37,500	SDC Street Fees	<u>\$212,500</u>	Fees and Rates	\$250,000		<p>Project Description:</p> <p>This project will construct sidewalks, driveway improvements, related minor storm drain improvements and potentially traffic calming features on Hersey Street from Ann Street to Oak Street.</p> <p>The sidewalks on this portion of Hersey Street are non-standard width of only three feet wide with trees impacting the ease of movement. Large tree roots have uplifted many sections of the sidewalk creating severe trip hazards. The repair and replacement of this sidewalk will increase the safety for pedestrian users for this section and make the section accessible for wheelchair and motorized scooter use.</p>												
\$ 37,500	SDC Street Fees																		
<u>\$212,500</u>	Fees and Rates																		
\$250,000																			
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$150,000</td> </tr> <tr> <td>2009</td> <td>\$100,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$250,000</td> </tr> </table>	Prior Years:	\$150,000	2009	\$100,000	2010		2011		2012		2013		2014		<hr/>		Total	\$250,000	
Prior Years:	\$150,000																		
2009	\$100,000																		
2010																			
2011																			
2012																			
2013																			
2014																			
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Total	\$250,000																		

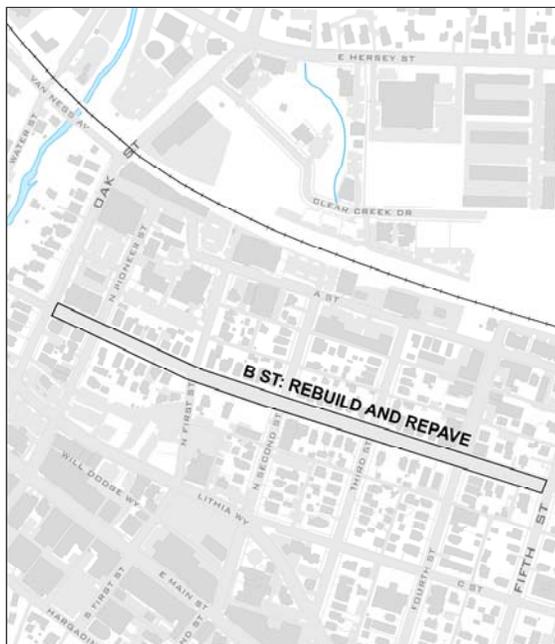


TITLE: REPAVE / REBUILD B STREET – OAK TO 5TH STREET PER PMS STP / MPO

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 45,400</td> <td>SDC Street Fees</td> </tr> <tr> <td>\$273,677</td> <td>Grants</td> </tr> <tr> <td><u>\$134,923</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$454,000</td> <td></td> </tr> </table>	\$ 45,400	SDC Street Fees	\$273,677	Grants	<u>\$134,923</u>	Fees and Rates	\$454,000		<p>Project Description:</p> <p>The City’s pavement management system (PMS) includes an overall assessment by staff every two years. The most recent assessment along with the update to the Transportation System Plan validated the need to rebuild portions and repave entirely the section of ‘B’ Street from Oak Street to 5th Street due to the decline in the overall condition index. This street was deferred for a year due to funding limitations and will be completed in FY09 along with the replacement to the water main line and sections of the City’s sewer line. Design was completed in FY08.</p> <p>This project will rebuild portions and repave the entire section of ‘B’ Street from Oak Street to 5th Street and include ancillary storm drain improvements.</p>								
\$ 45,400	SDC Street Fees																
\$273,677	Grants																
<u>\$134,923</u>	Fees and Rates																
\$454,000																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$47,000</td> </tr> <tr> <td>2009</td> <td>\$407,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$454,000</td> </tr> </table>	Prior Years:	\$47,000	2009	\$407,000	2010		2011		2012		2013		2014		Total	\$454,000	
Prior Years:	\$47,000																
2009	\$407,000																
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Total	\$454,000																

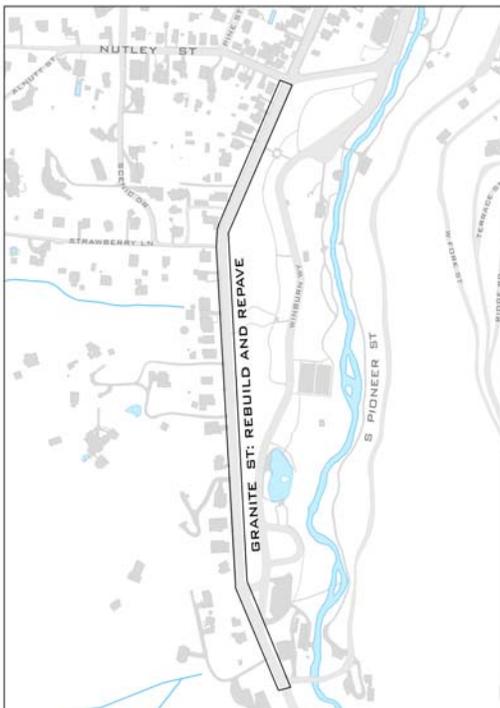


**TITLE: REPAVE / REBUILD GRANITE STREET – NUTLEY TO PIONEER STREET
PER PMS**

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFTEY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 63,750</td> <td>SDC Street Fees</td> </tr> <tr> <td><u>\$361,250</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$425,000</td> <td></td> </tr> </table>	\$ 63,750	SDC Street Fees	<u>\$361,250</u>	Fees and Rates	\$425,000		<p>Project Description:</p> <p>The City’s pavement management system (PMS) includes an overall assessment by staff every two years. The most recent assessment along with the update to the Transportation System Plan validated the need to rebuild and repave entirely the section of Granite Street from Nutley to Pioneer Street due to the complete decline in the overall condition index. This is one of Ashland’s “dead” streets and all work on this section has been deferred for several years.</p> <p>This project will totally rebuild and repave the entire section of Granite Street from Nutley to Pioneer Street and include ancillary storm drain improvements.</p>									
\$ 63,750	SDC Street Fees															
<u>\$361,250</u>	Fees and Rates															
\$425,000																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$ 23,000</td> </tr> <tr> <td>2009</td> <td>\$402,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$425,000</td> </tr> </table>	Prior Years:	\$ 23,000	2009	\$402,000	2010		2011		2012		2013		2014		Total	\$425,000
Prior Years:	\$ 23,000															
2009	\$402,000															
2010																
2011																
2012																
2013																
2014																
Total	\$425,000															



TITLE: RAILROAD CROSSING IMPROVEMENTS AT HERSEY & LAUREL STREETS

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$112,500</td> <td>SDC Street Fees</td> </tr> <tr> <td>\$500,000</td> <td>Grants</td> </tr> <tr> <td>\$100,000</td> <td>Grants</td> </tr> <tr> <td><u>\$ 37,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$750,000</td> <td></td> </tr> </table>	\$112,500	SDC Street Fees	\$500,000	Grants	\$100,000	Grants	<u>\$ 37,500</u>	Fees and Rates	\$750,000		<p>Project Description:</p> <p>A safety evaluation conducted by HDR Engineering helped to prioritize each railroad crossing. This project has been tied to the improvements or potential closure of the Glenn Street crossing. Staff applied for ODOT Rail permits and will continue to look for funding opportunities. This project includes the installation of automatic crossing gates at the Laurel Street and Hersey Street crossing. The angle of railroad crossing through the center of a four way street intersection makes the Laurel/Hersey crossing unusual and in need of additional safety measures.</p> <p>Prior year funding was expended for design of several Railroad crossings.</p>					
\$112,500	SDC Street Fees															
\$500,000	Grants															
\$100,000	Grants															
<u>\$ 37,500</u>	Fees and Rates															
\$750,000																
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$60,000</td> </tr> <tr> <td>2009</td> <td>\$190,000</td> </tr> <tr> <td>2010</td> <td>\$300,000</td> </tr> <tr> <td>2011</td> <td>\$200,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$750,000</td> </tr> </table>	Prior Years:	\$60,000	2009	\$190,000	2010	\$300,000	2011	\$200,000	2012		2013		2014		Total	\$750,000
Prior Years:	\$60,000															
2009	\$190,000															
2010	\$300,000															
2011	\$200,000															
2012																
2013																
2014																
Total	\$750,000															



TITLE: MISCELLANEOUS CONCRETE SAFETY REPAIRS

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <p><u>\$675,000</u> Fees and Rates \$675,000</p>	<p>Project Description:</p> <p>In conjunction with the Pavement Management System (PMS), sidewalks and curbs within the City’s jurisdiction are evaluated for necessary repair of deteriorating and unsafe curbs, sidewalks, construction of sidewalk ramps and other related safety items.</p> <p>Projects will be identified annually with \$100,000 set aside each year. Residents and community members are encouraged to correct their own safety hazards along their homes or businesses, but to also inform the City if there are significant sidewalk or curb repairs needed.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: \$ 75,000</p> <p>2009 \$100,000 2010 \$100,000 2011 \$100,000 2012 \$100,000 2013 \$100,000 2014 \$100,000</p> <hr/> <p>Total \$675,000</p>	

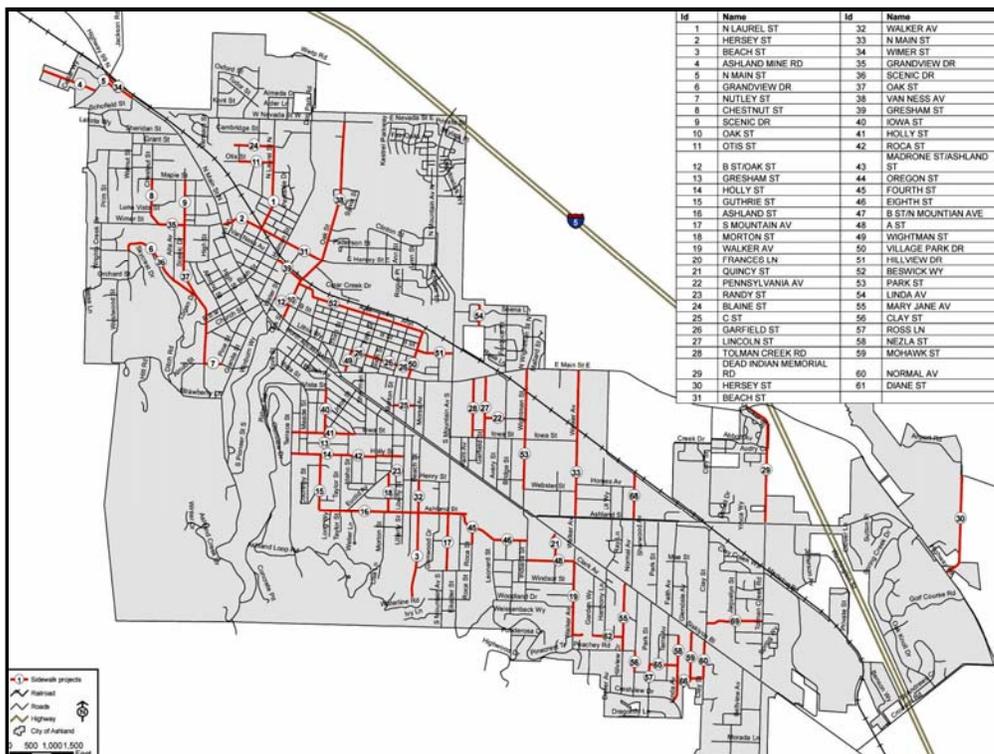


**TITLE: MISCELLANEOUS NEW SIDEWALK IMPROVEMENTS
(BASED ON PRIORITIZED LIST IN TSP)**

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$124,500	SDC Street Fees	
<u>\$705,500</u>	Fees and Rates	
Project Cost by Budget Year:		<p>The City’s Updated Transportation System Plan includes new sidewalk improvements for missing sidewalk connections in built out neighborhoods, or in other highly utilized transportation corridors within the City. Council has prioritized school sidewalk connections first, then sidewalks that make the connection to transit corridors and businesses or other significant gathering places.</p> <p>As a part of insuring these important connections are completed, \$150,000 a year is budgeted. Each year City staff will propose sidewalk projects separately or as a part of the miscellaneous concrete safety improvements to maximize the ability to complete new sidewalk projects.</p>
Prior Years:		
2009	\$ 80,000	
2010	\$150,000	
2011	\$150,000	
2012	\$150,000	
2013	\$150,000	
2014	\$150,000	
<hr/>		
Total	\$830,000	



TITLE: BEAVER SLIDE PEDESTRIAN IMPROVEMENTS

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$10,500</td> <td>SDC Street Fees</td> </tr> <tr> <td><u>\$59,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$70,000</td> <td></td> </tr> </table>	\$10,500	SDC Street Fees	<u>\$59,500</u>	Fees and Rates	\$70,000		<p>Project Description:</p> <p>The steep connection from Lithia Way to Water Street has long been a “short cut” for pedestrian access as well as a busy vehicle travel way. This project will improve the sidewalk to full width to allow a safer pedestrian access way.</p>								
\$10,500	SDC Street Fees														
<u>\$59,500</u>	Fees and Rates														
\$70,000															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$70,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> </table> <hr/> <table> <tr> <td>Total</td> <td>\$70,000</td> </tr> </table>	2009	\$70,000	2010		2011		2012		2013		2014		Total	\$70,000	
2009	\$70,000														
2010															
2011															
2012															
2013															
2014															
Total	\$70,000														

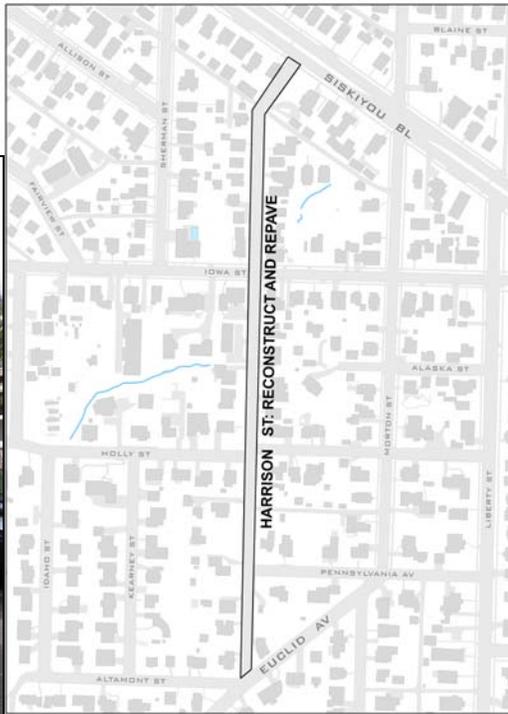


TITLE: RECONSTRUCT HARRISON STREET BETWEEN SISKIYOU AND EUCLID STREET (PMS / STP / MPO)

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 60,000</td> <td>SDC Street Fees</td> </tr> <tr> <td>\$118,000</td> <td>Grants</td> </tr> <tr> <td><u>\$422,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$600,000</td> <td></td> </tr> </table>	\$ 60,000	SDC Street Fees	\$118,000	Grants	<u>\$422,000</u>	Fees and Rates	\$600,000		<p>Project Description:</p> <p>The City’s pavement management system (PMS) includes an overall assessment by staff every two years. The most recent assessment along with the update to the Transportation System Plan re-prioritized Harrison Street due to its decline in the overall condition index.</p> <p>This project will reconstruct portions of the street section and repave the entire section of Harrison Street between Siskiyou and Iowa / Euclid Street intersection and include ancillary storm drain improvements.</p>								
\$ 60,000	SDC Street Fees																
\$118,000	Grants																
<u>\$422,000</u>	Fees and Rates																
\$600,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 60,000</td> </tr> <tr> <td>2010</td> <td>\$540,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$600,000</td> </tr> </table>	2009	\$ 60,000	2010	\$540,000	2011		2012		2013		2014		<hr/>		Total	\$600,000	
2009	\$ 60,000																
2010	\$540,000																
2011																	
2012																	
2013																	
2014																	
<hr/>																	
Total	\$600,000																



**TITLE: REBUILD / PAVE NORTH MOUNTAIN; EAST MAIN TO HERSEY
PMS / STP / MPO**

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$125,000	SDC Street Fees	
<u>\$375,000</u>	Fees and Rates	
\$500,000		<p>The City’s pavement management system (PMS) includes an overall assessment by staff every two years. The most recent assessment along with the update to the Transportation System Plan acknowledged the repairs and minor improvements completed along North Mountain between E. Main and Hersey Streets, but also acknowledged the overall degradation of the street section due to severe water damage. The end result is a severe decline on the overall condition index and a need to rebuild and repave this section to avoid severe deterioration to this important collector street.</p> <p>This project will repave the entire section of North Mountain between E. Main and Hersey Streets and include dig outs in areas needing subsurface repairs.</p>
Project Cost by Budget Year:		
Prior Years:		
2009	\$ 50,000	
2010	\$450,000	
2011		
2012		
2013		
2014		
<u>Total</u>	<u>\$500,000</u>	

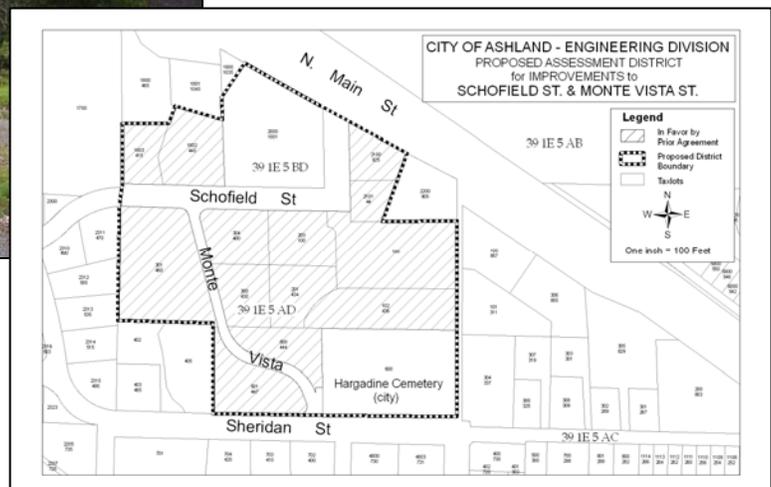


TITLE: PAVEMENT PLUS; SCHOFIELD & MONTE VISTA STREETS LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description: The portion of Schofield Street from North Main to Sheridan Street is currently unimproved. A Local Improvement District will be formed between North Main and Sheridan to improve Schofield and Monte Vista Streets. This project will construct a new street section including paving curb and gutter, sidewalks, driveway improvements and related storm drain systems to help reduce dust and air pollution and significantly improve safety concerns.
\$ 69,660	SDC Street Fees	
\$145,000	LID	
<u>\$172,340</u>	Fees & Rates	
\$387,000		
Project Cost by Budget Year:		
Prior Years:	\$20,000	
2009	\$367,000	
2010		
2011		
2012		
2013		
2014		
<hr/>		
Total	\$387,000	



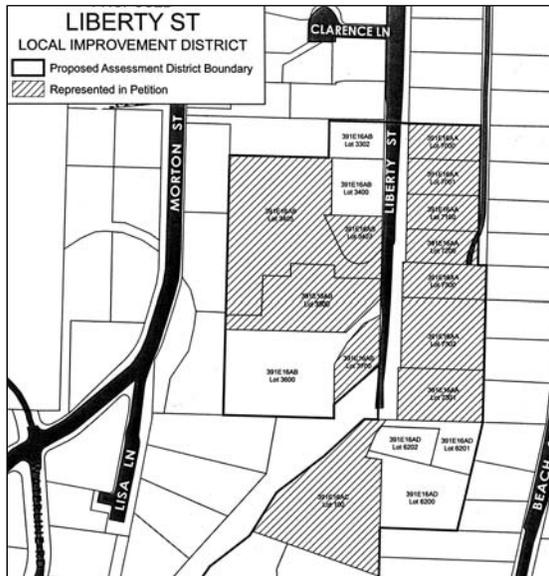
TITLE: PAVEMENT PLUS; LIBERTY STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description: The formation of this LID has been previously attempted several times and was recently approved by Council in November 2007. The assessment district is composed of lots that have actual frontage on Liberty Street as well as those lots which take sole access from the section of street to be improved. There are sixteen lots with street frontage and four lots that have sole access from the street including a parcel owned by the City of Ashland as parks open space and has trail access along the irrigation ditch and a maintenance easement through tax lot 100 to Liberty Street. The improved portion of Liberty Street consists of curb and gutter and paving
\$ 48,200	SDC Street Fees	
\$105,500	LID	
<u>\$ 86,300</u>	Fees and Rates	
\$240,000		
Project Cost by Budget Year:		
Prior Years:	\$10,000	
2009	\$230,000	
2010		
2011		
2012		
2013		
2014		
Total	\$240,000	

with a width of 34 feet. The section of street south of Ashland Street has no sidewalks and ends approximately 290 feet from the actual southerly end of the right of way. The proposed improvement project would continue the street at a lesser of 22 feet to the end of the right of way. Sidewalks could be installed on one side of the street for slightly over half of the total length. The southerly 290 feet of right of way is severely constrained with multiple mature trees, steep cut and fill slopes and drainage issues and as such will be reduced to an 18 foot width without sidewalks.



TITLE: PAVEMENT PLUS; ALLEY BETWEEN HARRISON AND MORTON

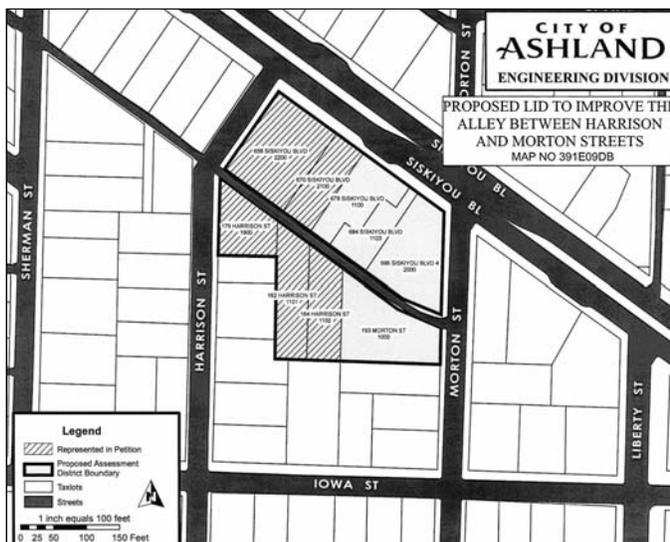
PROJECT TYPE: TRANSPORTATION / PUBLIC SAFTEY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 9,150</td> <td>SDC Street Fees</td> </tr> <tr> <td>\$37,800</td> <td>LID</td> </tr> <tr> <td><u>\$14,050</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$61,000</td> <td></td> </tr> </table>	\$ 9,150	SDC Street Fees	\$37,800	LID	<u>\$14,050</u>	Fees and Rates	\$61,000		<p>Project Description:</p> <p>This proposed improvement consists of grading and paving the existing alley surface between Harrison and Morton Street (south of Siskiyou Boulevard). The pavement would be eleven feet wide and would be constructed with an inverted crown to control drainage. No curbs or sidewalks would be constructed on the alley since the right of way is only 16 feet wide.</p> <p>The alley is located along the rear lot lines of five lots that front on the south side of Siskiyou Boulevard, between Harrison and Morton Streets. Each of these has vehicular access onto the alley rather than onto Siskiyou. Most of the lots have rear yard garages. Four additional lots front on the</p>								
\$ 9,150	SDC Street Fees																
\$37,800	LID																
<u>\$14,050</u>	Fees and Rates																
\$61,000																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$10,000</td> </tr> <tr> <td>2009</td> <td>\$51,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$61,000</td> </tr> </table>		Prior Years:	\$10,000	2009	\$51,000	2010		2011		2012		2013		2014		Total	\$61,000
Prior Years:	\$10,000																
2009	\$51,000																
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2014																	
Total	\$61,000																

south side of the alley with the center two lots taking sole access from the alley. These lots would make up the alley assessment district.

The estimated improvement costs for the alley, including repair and maintenance work on Harrison Street is just over \$60,000.

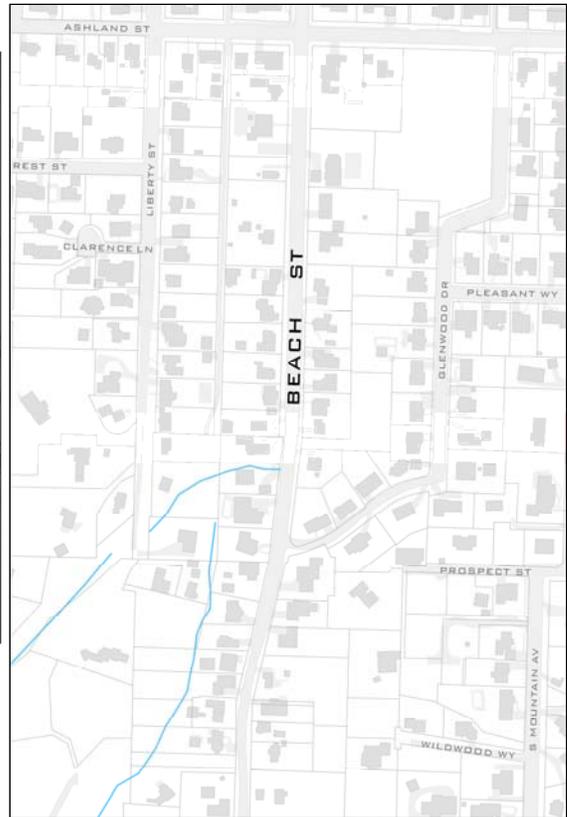


TITLE: UPPER BEACH STREET LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 63,000</td> <td>SDC Street Fees</td> </tr> <tr> <td>\$140,000</td> <td>LID</td> </tr> <tr> <td><u>\$147,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$350,000</td> <td></td> </tr> </table>	\$ 63,000	SDC Street Fees	\$140,000	LID	<u>\$147,000</u>	Fees and Rates	\$350,000		<p>Project Description:</p> <p>Upper Beach Street has been a priority for Local Development District funding for many years. Residents have petitioned the City for either LID or Congestion Mitigation and Air Quality funding. As costs continued to escalate with federal CMAQ requirements, local residents requested the project be approved as a LID.</p> <p>The project will be developed and designed in 2009. Construction should begin in late FY09 and be completed in 2010. The project will include pavements, curbs, gutter, sidewalks and associated storm drain work.</p>								
\$ 63,000	SDC Street Fees																
\$140,000	LID																
<u>\$147,000</u>	Fees and Rates																
\$350,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$150,000</td> </tr> <tr> <td>2010</td> <td>\$200,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$350,000</td> </tr> </table>	2009	\$150,000	2010	\$200,000	2011		2012		2013		2014		<hr/>		Total	\$350,000	
2009	\$150,000																
2010	\$200,000																
2011																	
2012																	
2013																	
2014																	
<hr/>																	
Total	\$350,000																

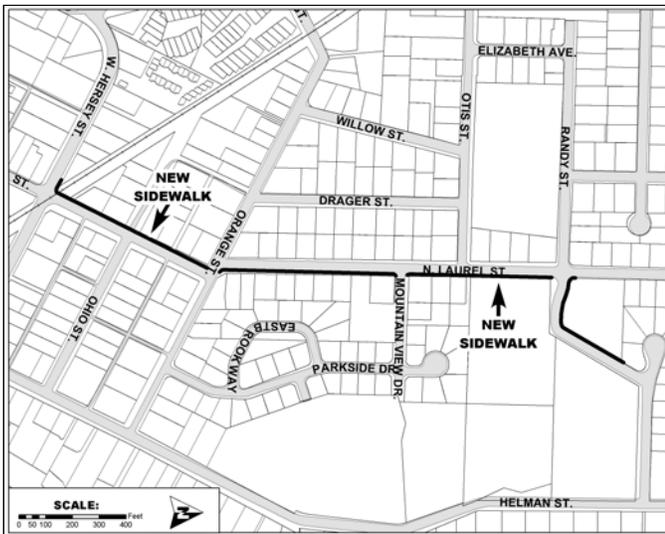


TITLE: SIDEWALK - LAUREL STREET SIDEWALK INSTALLATION – HERSEY TO RANDY STREETS

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFETY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description: Laurel Street is a 37 foot wide neighborhood collector in the Quiet Village subdivision. There are several missing sidewalk connections along this important collector and local street network to reach Helman School. This will also serve as a connection to the City's Dog Park and Greenway bicycle trail system and to Downtown. Council has prioritized sidewalk connections to schools and has made Laurel Street sidewalk its top priority. Staff is researching grant opportunities and failing that option will bring this project to Council as a Local Improvement District. This project will construct sidewalks, driveway improvements, related minor storm drain improvements and traffic calming features on Laurel Street from Nevada Street to Hersey Street.
\$ 88,500	SDC Street Fees	
\$250,000	Grants	
\$ 56,000	LID	
<u>\$195,500</u>	Fees and rates	
\$590,000		
Project Cost by Budget Year:		
Prior Years:		
2009	\$100,000	
2010	\$490,000	
2011		
2012		
2013		
2014		
Total	\$590,000	

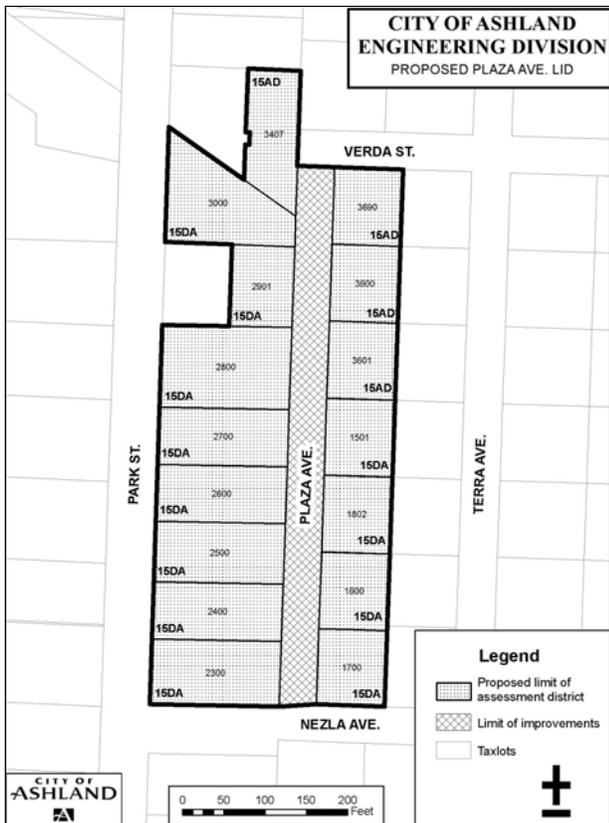


TITLE: PAVEMENT PLUS; PLAZA AVENUE LOCAL IMPROVEMENT DISTRICT

PROJECT TYPE: TRANSPORTATION / PUBLIC SAFTEY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 72,000</td> <td>SDC Street Fees</td> </tr> <tr> <td><u>\$628,000</u></td> <td>Grants</td> </tr> <tr> <td>\$700,000</td> <td></td> </tr> </table>	\$ 72,000	SDC Street Fees	<u>\$628,000</u>	Grants	\$700,000		<p>Project Description:</p> <p>As nearly all of the “easy” LIDs have been completed there are still those important paving projects which have had strong opposition voiced by the adjacent ownership or lots that have frontage on multiple streets. Approximately half of the lots on the west side of Plaza have a front yard on Park Street and rear frontage on Plaza Avenue. Most of the residents with rear yard frontage have little interest in improving Plaza Avenue while those on the east side of the street have tried for years to form the Plaza Avenue LID. After numerous failed attempts for an LID, staff proposes that this project be improved with federal grant funds as a Congestion Mitigation and Air Quality (CMAQ) project. Project costs will increase, and the City’s portion will be just over 10%.</p>								
\$ 72,000	SDC Street Fees														
<u>\$628,000</u>	Grants														
\$700,000															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 72,000</td> </tr> <tr> <td>2010</td> <td>\$328,000</td> </tr> <tr> <td>2011</td> <td>\$300,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> </table> <hr/> <table> <tr> <td>Total</td> <td>\$700,000</td> </tr> </table>		2009	\$ 72,000	2010	\$328,000	2011	\$300,000	2012		2013		2014		Total	\$700,000
2009	\$ 72,000														
2010	\$328,000														
2011	\$300,000														
2012															
2013															
2014															
Total	\$700,000														

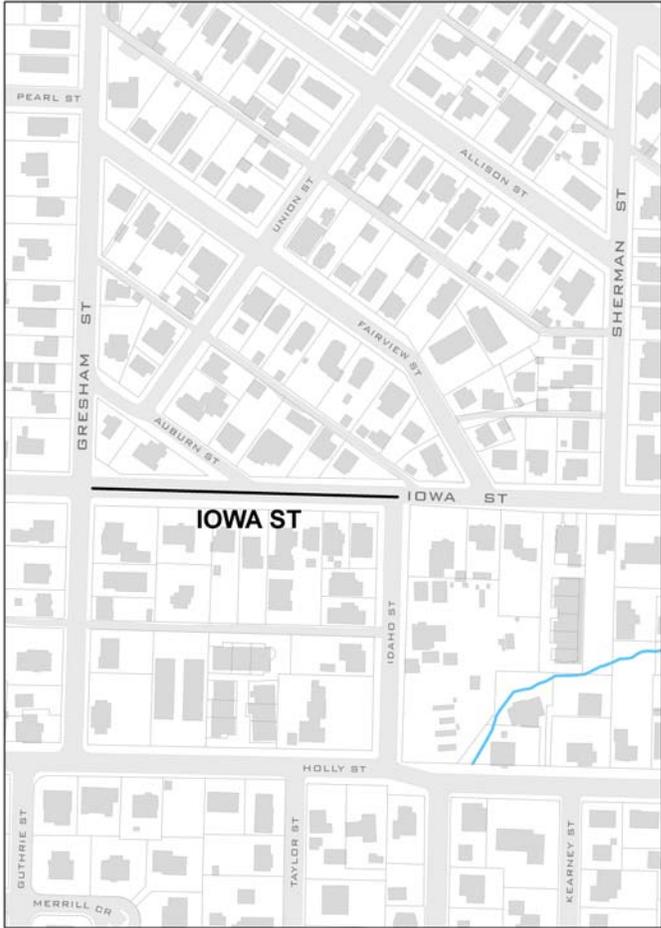


TITLE: IOWA STREET – IDAHO STREET TO GRESHAM STREET STORM DRAIN LINE REPLACEMENT

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 33,000	SDC Storm Fees	
<u>\$132,000</u>	Fees and Rates	
\$165,000		<p>This project was included in the 2000 Storm Water Master Plan as part of alternative #5 for the Beach and Mountain Creek basins. This segment will be constructed by City Crews. This project consists of 650 LF of 12” Storm Drainage Pipe, Manholes, Inlets, and resurfacing.</p>
Project Cost by Budget Year:		
Prior Years:	\$90,000	
2009	\$75,000	
2010		
2011		
2012		
2013		
2014		
<hr/>		
Total	\$165,000	



TITLE: HERSEY WETLANDS 18" HIGH FLOW BYPASS

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">\$ 48,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$ 72,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$120,000</td> <td></td> </tr> </table>	\$ 48,000	SDC Storm Fees	<u>\$ 72,000</u>	Fees and Rates	\$120,000		<p>Project Description:</p> <p>Early on in the Storm Drainage Master Planning update process, the Hersey Street Wetlands were identified as a potential source of excess runoff and groundwater. This is likely to cause flood damage to the area adjacent to Clear Creek, downstream of the Wetlands during large storms as well as accelerate degradation of the Hersey Street roadway. Two different alignments are being considered for a high flow bypass to send excess flows to either Ashland Creek near Hersey Street, or to Bear Creek downstream of the Riverwalk Subdivision through a combination of existing and new piping.</p>												
\$ 48,000	SDC Storm Fees																		
<u>\$ 72,000</u>	Fees and Rates																		
\$120,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Prior Years:</td> <td style="text-align: right;">\$20,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$120,000</td> </tr> </table>	Prior Years:	\$20,000	2009	\$100,000	2010		2011		2012		2013		2014		<hr/>		Total	\$120,000	
Prior Years:	\$20,000																		
2009	\$100,000																		
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2014																			
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Total	\$120,000																		

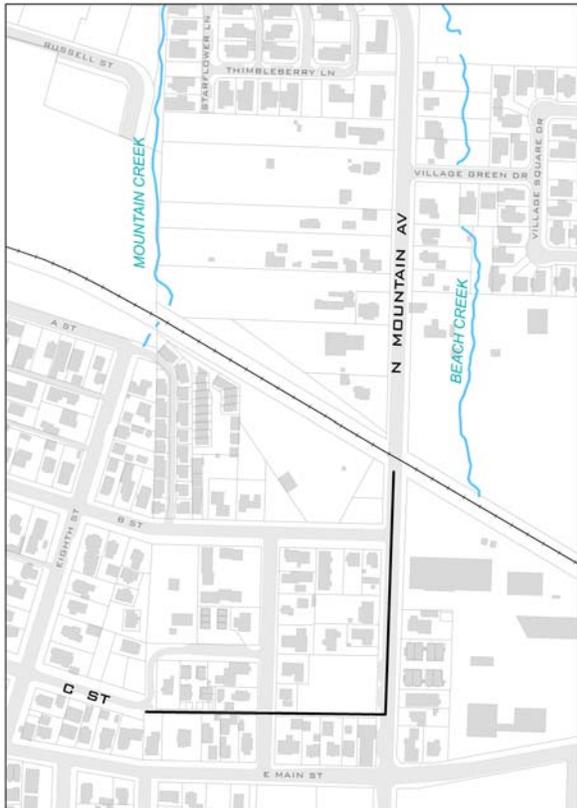


TITLE: BEACH / MOUNTAIN CREEK; NORTH MOUNTAIN AVENUE FROM CREEK TO RAILROAD TRACKS

PROJECT TYPE: STORM DRAINS

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$126,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$189,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$315,000</td> <td></td> </tr> </table>	\$126,000	SDC Storm Fees	<u>\$189,000</u>	Fees and Rates	\$315,000		<p>Project Description:</p> <p>This project was initiated in the 2000 Storm Water Master Plan as alternative #5 for the Beach and Mountain Creek basins. The total cost was estimated to be \$3.96 million, but over the last several years, parts of the project have been combined with other projects like the Blaine Alley Sewer Replacement, the C & Eureka CMAQ Paving Project and others. This approach has yielded significant cost savings. This segment is to be constructed in conjunction with several private development projects that are proposed for 2008 thru 2010. This project consists of 1700 LF of Storm Drainage Pipes, Manholes, and associated resurfacing.</p>										
\$126,000	SDC Storm Fees																
<u>\$189,000</u>	Fees and Rates																
\$315,000																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$100,000</td> </tr> <tr> <td>2009</td> <td>\$ 65,000</td> </tr> <tr> <td>2010</td> <td>\$150,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$315,000</td> </tr> </table>	Prior Years:	\$100,000	2009	\$ 65,000	2010	\$150,000	2011		2012		2013		2014		Total	\$315,000	
Prior Years:	\$100,000																
2009	\$ 65,000																
2010	\$150,000																
2011																	
2012																	
2013																	
2014																	
Total	\$315,000																

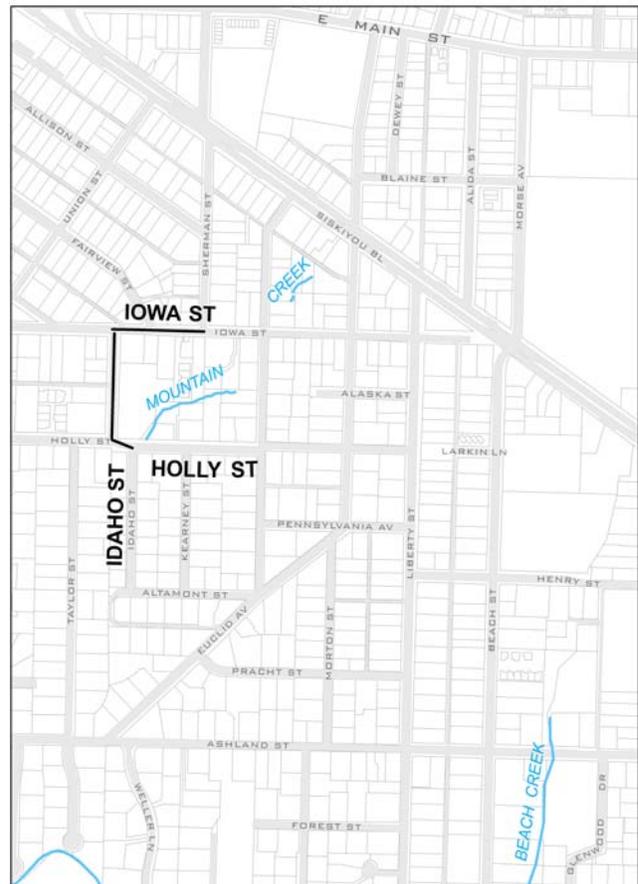


TITLE: BEACH / MOUNTAIN CREEK; IDAHO FROM IOWA TO HOLLY

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 20%;">\$ 70,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$105,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$175,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="width: 20%;">2009</td> <td>\$175,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td><u>2014</u></td> <td></td> </tr> <tr> <td>Total</td> <td>\$175,000</td> </tr> </table>	\$ 70,000	SDC Storm Fees	<u>\$105,000</u>	Fees and Rates	\$175,000		2009	\$175,000	2010		2011		2012		2013		<u>2014</u>		Total	\$175,000	<p>Project Description:</p> <p>This project was not in the 2000 Storm Water Master Plan, but it became clear during recent storms that it was needed to relieve pressure on the backyard open drainage way that extends between Idaho, Harrison, Iowa, and Holly. This project consists of 1000 LF of 24” Storm Drainage Pipe, Manholes, Inlets, and associated resurfacing.</p>
\$ 70,000	SDC Storm Fees																				
<u>\$105,000</u>	Fees and Rates																				
\$175,000																					
2009	\$175,000																				
2010																					
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2012																					
2013																					
<u>2014</u>																					
Total	\$175,000																				

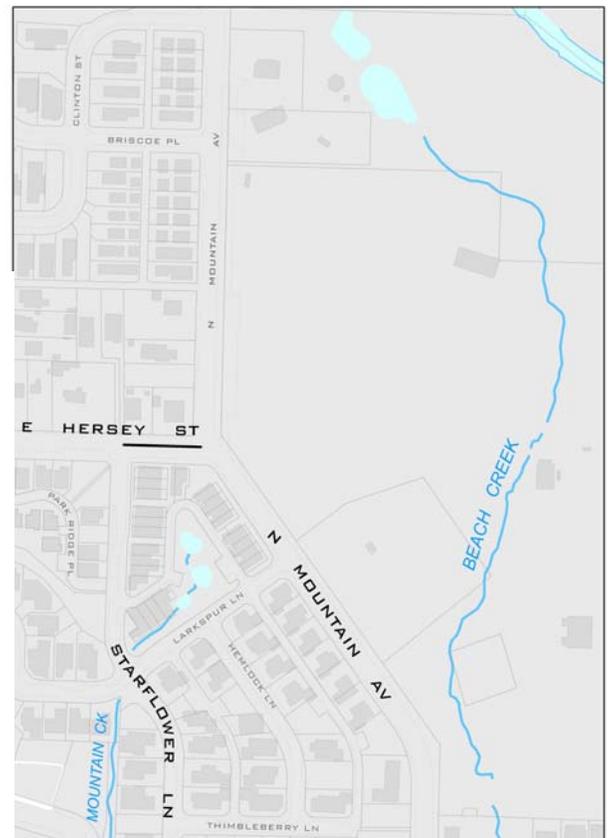


TITLE: BEACH / MOUNTAIN CREEK; HERSEY / STARFLOWER

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">\$20,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$30,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$50,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">2009</td> <td>\$50,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$50,000</td> </tr> </table>	\$20,000	SDC Storm Fees	<u>\$30,000</u>	Fees and Rates	\$50,000		2009	\$50,000	2010		2011		2012		2013		2014		<hr/>		Total	\$50,000	<p>Project Description:</p> <p>This project was not in the 2000 Storm Water Master Plan, but became important after a high flow bypass was constructed by the developer of the Falcon Heights Subdivision to bypass high flows around the Ashland Creek Estates Ponds and Wetlands on Larkspur. The existing line in Hersey Street was not capable of carrying greater flows and needs to be upsized. This project consists of 200 LF of Storm Drainage Pipe and associated resurfacing.</p>
\$20,000	SDC Storm Fees																						
<u>\$30,000</u>	Fees and Rates																						
\$50,000																							
2009	\$50,000																						
2010																							
2011																							
2012																							
2013																							
2014																							
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Total	\$50,000																						

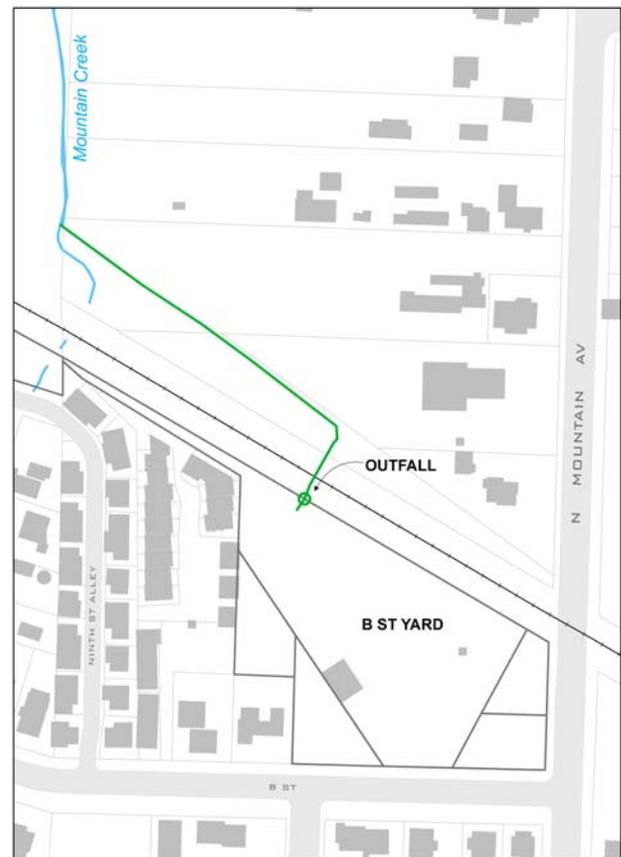


TITLE: MOUNTAIN CREEK WATER QUALITY IMPROVEMENTS – B STREET YARD OUTFALL

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 20%;">\$17,500</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$17,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$35,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="width: 20%;">2009</td> <td style="text-align: right;">\$35,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$35,000</td> </tr> </table>	\$17,500	SDC Storm Fees	<u>\$17,500</u>	Fees and Rates	\$35,000		2009	\$35,000	2010		2011		2012		2013		2014		<hr/>		Total	\$35,000	<p>Project Description:</p> <p>In order to meet current standards for maintenance yard storm drainage that is receiving greater attention from DEQ as a result of new NPDES Phase II permitting, a pollution control facility and line are being constructed downstream of the Yard. Monitoring of flows leaving the site will initially be done to include as required by DEQ.</p>
\$17,500	SDC Storm Fees																						
<u>\$17,500</u>	Fees and Rates																						
\$35,000																							
2009	\$35,000																						
2010																							
2011																							
2012																							
2013																							
2014																							
<hr/>																							
Total	\$35,000																						



**TITLE: OPEN DRAINAGE IMPROVEMENTS; O AND M PLAN; CEMETERY CK,
CLAY CK, RAILROAD PARK**

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 63,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$252,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$315,000</td> <td></td> </tr> </table>	\$ 63,000	SDC Storm Fees	<u>\$252,000</u>	Fees and Rates	\$315,000		<p>Project Description:</p> <p>These projects consist of several urban creek riparian restoration projects that were proposed in the 2000 Storm Drainage Master Plan but not included in the proposed CIP project list at the time. Since then, their importance has risen because NPDES Phase II permitting imperatives highlight the potential for erosion that flooding would bring unless improvements are made to their drainage capacity. Prioritization of the location listed is currently underway as part of the Storm Water Master Plan update.</p>							
\$ 63,000	SDC Storm Fees													
<u>\$252,000</u>	Fees and Rates													
\$315,000														
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$75,000</td> </tr> <tr> <td>2010</td> <td>\$60,000</td> </tr> <tr> <td>2011</td> <td>\$60,000</td> </tr> <tr> <td>2012</td> <td>\$60,000</td> </tr> <tr> <td>2013</td> <td>\$60,000</td> </tr> <tr> <td>2014</td> <td></td> </tr> </table> <hr/> <table> <tr> <td>Total</td> <td>\$315,000</td> </tr> </table>	2009	\$75,000	2010	\$60,000	2011	\$60,000	2012	\$60,000	2013	\$60,000	2014		Total	\$315,000
2009	\$75,000													
2010	\$60,000													
2011	\$60,000													
2012	\$60,000													
2013	\$60,000													
2014														
Total	\$315,000													



TITLE: 2ND STREET STORM DRAIN NORTH OF EAST MAIN STREET

PROJECT TYPE: STORM DRAIN

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$15,000</td> <td>SDC Storm Fees</td> </tr> <tr> <td><u>\$35,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$50,000</td> <td></td> </tr> </table>	\$15,000	SDC Storm Fees	<u>\$35,000</u>	Fees and Rates	\$50,000		<p>Project Description:</p> <p>In order to eliminate standing water in the crosswalk at 2nd Street and East Main that was aggravated by the repaving of E Main Street a few years ago, a small scale drainage modification was made that created a maintenance issue and potential trip hazard. Two alternative solutions are now being compared. If an existing currently inaccessible storm drain line in East Main Street can be verified to have adequate capacity; the existing “bubbler” basin can be tied into that line. If not, a new line will need to be installed in 2nd Street from East Main to Lithia Way.</p>								
\$15,000	SDC Storm Fees														
<u>\$35,000</u>	Fees and Rates														
\$50,000															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$50,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td><u>2014</u></td> <td></td> </tr> <tr> <td>Total</td> <td>\$50,000</td> </tr> </table>	2009	\$50,000	2010		2011		2012		2013		<u>2014</u>		Total	\$50,000	
2009	\$50,000														
2010															
2011															
2012															
2013															
<u>2014</u>															
Total	\$50,000														



TITLE: ENTITLEMENT GRANTS; FAA / ODA; FEDERAL AID TO MUNICIPALITIES (FAM) GRANT

PROJECT TYPE: AIRPORT

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">\$873,050</td> <td>Grants</td> </tr> <tr> <td style="text-align: right;"><u>\$ 45,950</u></td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$919,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$194,000 plus</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$150,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$250,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$250,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$919,000</td> </tr> </table>	\$873,050	Grants	<u>\$ 45,950</u>	Fees and Rates	\$919,000		Prior Years:	\$194,000 plus	2009	\$ 25,000	2010	\$150,000	2011	\$ 25,000	2012	\$250,000	2013	\$ 25,000	2014	\$250,000	Total	\$919,000	<p>Project Description:</p> <p>This years Federal Aid to Municipalities (FAM) Grant for \$25,000 will be used for tree trimming along the edges of the flight path to remove some of the inherent visual obstacles. FAM Grants are authorized without any City match.</p>
\$873,050	Grants																						
<u>\$ 45,950</u>	Fees and Rates																						
\$919,000																							
Prior Years:	\$194,000 plus																						
2009	\$ 25,000																						
2010	\$150,000																						
2011	\$ 25,000																						
2012	\$250,000																						
2013	\$ 25,000																						
2014	\$250,000																						
Total	\$919,000																						

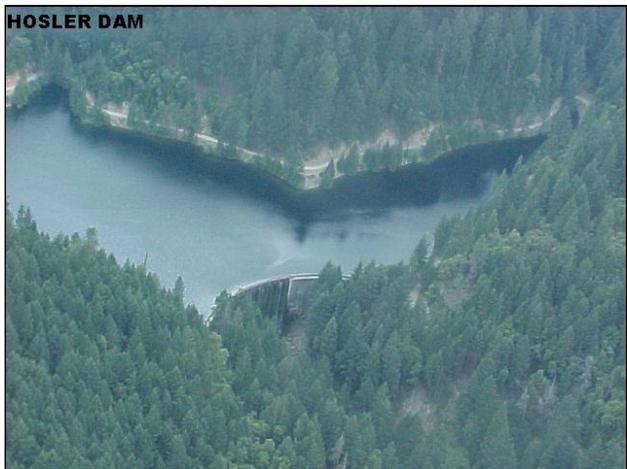
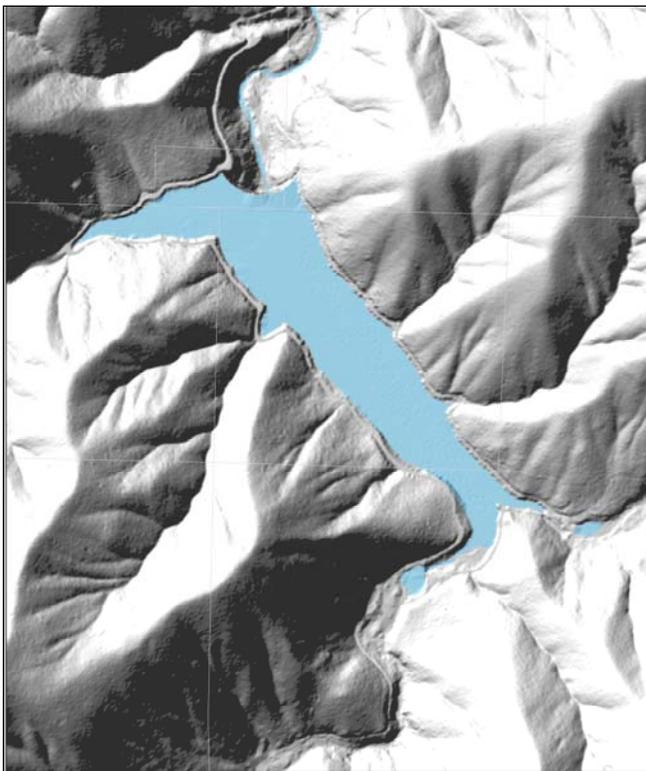


TITLE: REEDER RESERVOIR / IMPROVEMENTS (SOLAR BEES) & SILT REMOVAL E / W FORKS

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
<u>\$590,000</u>	Fees and Rates	
\$590,000		<p>The recently completed Reeder Reservoir Study highlighted the City’s need to protect and monitor the water quality more closely at its source. Over the next five years, Solar Bee mechanical circulators will be installed to reduce algae growth, a water quality sampling station will be constructed, valves will be added to the east and west fork diversions, sediment will be removed, and several different types of monitoring will be initiated and analyzed.</p>
Project Cost by Budget Year:		
Prior Years:	\$100,000 plus	
2009	\$250,000	
2010	\$ 70,000	
2011	\$ 65,000	
2012	\$ 25,000	
2013	\$ 55,000	
2014	\$ 25,000	
<hr/>		
Total	\$590,000	



TITLE: ASHLAND CREEK WEST FORK BRIDGE CONSTRUCTION

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$100,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$100,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td></td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$100,000</td> </tr> </table>	<u>\$100,000</u>	Fees and Rates	\$100,000		2009	\$100,000	2010		2011		2012		2013		2014		<hr/>		Total	\$100,000	<p>Project Description:</p> <p>Access to Reeder Reservoir has in the past been severely limited by high water or water that has washed out the road bed. This project will construct a new bridge over the west fork to ensure access and help to reduce erosion into Reeder Reservoir.</p>
<u>\$100,000</u>	Fees and Rates																				
\$100,000																					
2009	\$100,000																				
2010																					
2011																					
2012																					
2013																					
2014																					
<hr/>																					
Total	\$100,000																				



TITLE: TALENT, ASHLAND, PHOENIX, PIPELINE & PS; TALENT TO ASHLAND

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

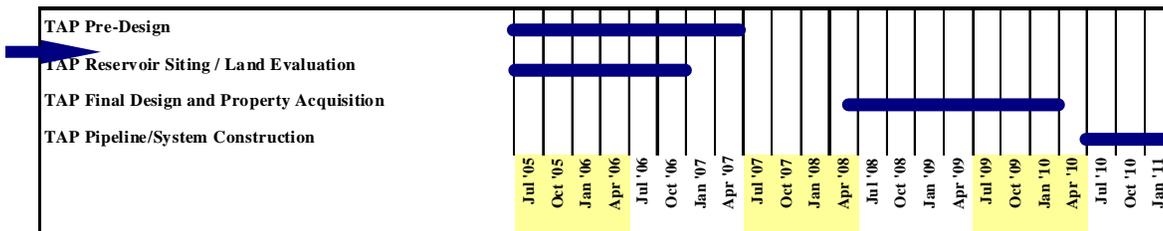
<p>Funding Sources:</p> <p>\$ 8,310,000 SDC Water Fees</p> <p>\$ 2,770,000 Fees and Rates</p> <hr/> <p>\$11,080,000</p>	<p>Project Description:</p> <p>Based on the Council’s December 1998 decision, the City participated with the cities of Talent and Phoenix and with the Medford Water Commission for the design and construction of the 24-inch TAP water pipeline construction to the City of Talent.</p> <p>Carollo Engineers has completed the “TAP Preliminary Engineering Technical Memorandum No. 4.” Two alternative routes were identified for the portion of the pipeline route through the City of Talent; along Highway 99 or along Talent Avenue. The City will also move forward to acquire a property for the booster pump station.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: \$ 50,000 plus</p> <p>2009 \$ 250,000</p> <p>2010 \$ 580,000</p> <p>2011</p> <p>2012 \$6,200,000</p> <p>2013 \$4,000,000</p> <p>2014</p> <hr/> <p>Total \$11,080,000</p>	

The TAP Pipeline will enter the City’s system and will utilize the Granite Street reservoir for operational storage and system integration. As such, there is no need for a separate TAP Pipeline reservoir or clear well.

Final design of the TAP Pipeline will begin in late FY08 and take approximately 2 years to complete. Construction start could begin as early as July 2010 (FY11 and FY12 construction years), but will be dependant upon final council approvals.



Figure 1
TAP Pipeline Alternatives - Plan View
TAP Pipeline Preliminary Study
City of Ashland



TITLE: RIGHT WATER FOR RIGHT USE PROGRAM

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border-bottom: 1px solid black;">\$590,000</td> <td style="width: 80%;">SDC Water Fees</td> </tr> <tr> <td>\$590,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;">2009</td><td style="width: 80%;">\$ 90,000</td></tr> <tr><td>2010</td><td>\$100,000</td></tr> <tr><td>2011</td><td>\$100,000</td></tr> <tr><td>2012</td><td>\$100,000</td></tr> <tr><td>2013</td><td>\$100,000</td></tr> <tr><td>2014</td><td>\$100,000</td></tr> <tr style="border-top: 1px solid black;"><td>Total</td><td>\$590,000</td></tr> </table>	\$590,000	SDC Water Fees	\$590,000		2009	\$ 90,000	2010	\$100,000	2011	\$100,000	2012	\$100,000	2013	\$100,000	2014	\$100,000	Total	\$590,000	<p>Project Description:</p> <p>Staff’s analysis of the best water source for each type of water use is strongly and deeply rooted in preserving this precious natural resource, and in enhancing livability and the environmental stewardship in Ashland. This project continues to formally explore Ashland’s <i>Right Water for the Right Use</i>.</p> <p>In 1998, the Water Advisory Group looked at a variety of options to meet future water demand estimates. At that time, the TAP option was selected to meet the immediate future needs for the City of Ashland and provide an emergency water source should</p>
\$590,000	SDC Water Fees																		
\$590,000																			
2009	\$ 90,000																		
2010	\$100,000																		
2011	\$100,000																		
2012	\$100,000																		
2013	\$100,000																		
2014	\$100,000																		
Total	\$590,000																		

the need arise. However, even with TAP as an ultimate resource, there is a need to explore the right water source for the right use. Community water use increases from roughly 2.0 mgd in the winter, to a peak daily use of over 7.5 mgd in the summer – a 375% increase! Irrigation water sources are routinely available in the Rogue Valley. Ashland has water rights from the TID system for 769 acre feet. Fully utilizing all of the TID water available to the City of Ashland would enable over 2.5 months of irrigation use. That does not take into account current use of the back yard TID users in the City, but illustrates one of the possibilities for the right water for the right use. In addition, the City now treats its effluent to level IV which is suitable for irrigation. This enables another 2.2 million gallons per day for irrigation water use. Combined, these water sources provide a partial solution to Ashland’s irrigation and summer uses. There may be other sources of water to help meet Ashland’s summer irrigation uses. Conservation, along with alternative landscaping options, definitely plays a role to sustainable Ashland. Finding a way to make this happen in a cost efficient and timely manner is the next step.



TITLE: ADDITIONAL WATER RIGHTS (TID / BOR SYSTEM, ETC)

PROJECT TYPE: WATER SUPPLY

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$510,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$510,000</td> <td></td> </tr> </table>	<u>\$510,000</u>	Fees and Rates	\$510,000		<p>Project Description:</p> <p>Additional water rights are necessary for use during low water years when Reeder Reservoir is depleted. The BOR and TID system has provided additional water resources to supplement existing water to meet peak periods of summer use. Staff continues negotiations with the Bureau of Reclamation for additional Talent Irrigation water.</p> <p>As an interim solution temporary water rights have been provided annually in FY06/FY07 and FY08. Staff anticipates long term needs will be met in 2010.</p>														
<u>\$510,000</u>	Fees and Rates																		
\$510,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">Prior Years:</td> <td style="text-align: right;">\$ 30,000</td> </tr> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$ 60,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td style="text-align: right;">\$420,000</td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$510,000</td> </tr> </table>	Prior Years:	\$ 30,000	2009	\$ 60,000	2010	\$420,000	2011		2012		2013		2014		<hr/>		Total	\$510,000	
Prior Years:	\$ 30,000																		
2009	\$ 60,000																		
2010	\$420,000																		
2011																			
2012																			
2013																			
2014																			
<hr/>																			
Total	\$510,000																		



TITLE: WATER TREATMENT PLANT PROCESS IMPROVEMENTS (CHEM FEED, SODA ASH, INSTRUMENTATION, FLOCCULATOR)

PROJECT TYPE: WATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources: \$525,000 SDC Water Fees <u>\$175,000</u> Fees and Rates \$700,000	Project Description: The City’s last major Water Treatment Plant upgrade was completed in 1995. The design capacity of the plant was increased to 12 million gallons per day (MGD). As the plant begins to see peaks as high as 8 MGD, there are several process improvements projects that are necessary. This final project will complete the process improvements scheduled for this first series and will include better flocculators and instrumentation improvements.
Project Cost by Budget Year: Prior Years: \$500,000 2009 \$200,000 2010 2011 2012 2013 2014 <hr/> Total \$700,000	

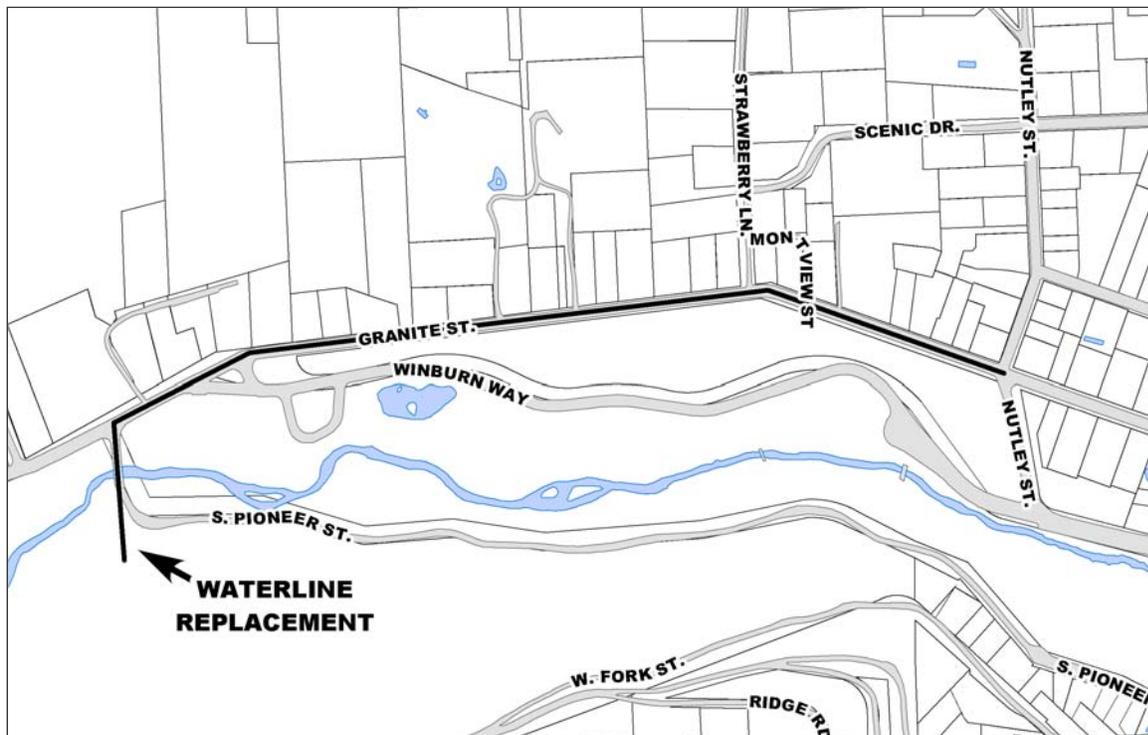


TITLE: GRANITE STREET WATERLINE REPLACEMENT – NUTLEY ROAD TO STRAWBERRY LANE & STRAWBERRY LANE TO PIONEER STREET

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
&110,250	SDC Water Fees	
<u>\$204,750</u>	Fees and Rates	<p>This project would replace the aging 10 to 12 inch steel water line in Granite Street. A new 12 inch ductile iron water line will be constructed from Nutley Street southerly to the Granite Street reservoir. This project will be completed in conjunction with the street repaving project.</p>
\$315,000		
Project Cost by Budget Year:		
Prior Years:	\$ 15,000	
2009	\$300,000	
2010		
2011		
2012		
2013		
2014		
<hr/> Total	<hr/> \$315,000	

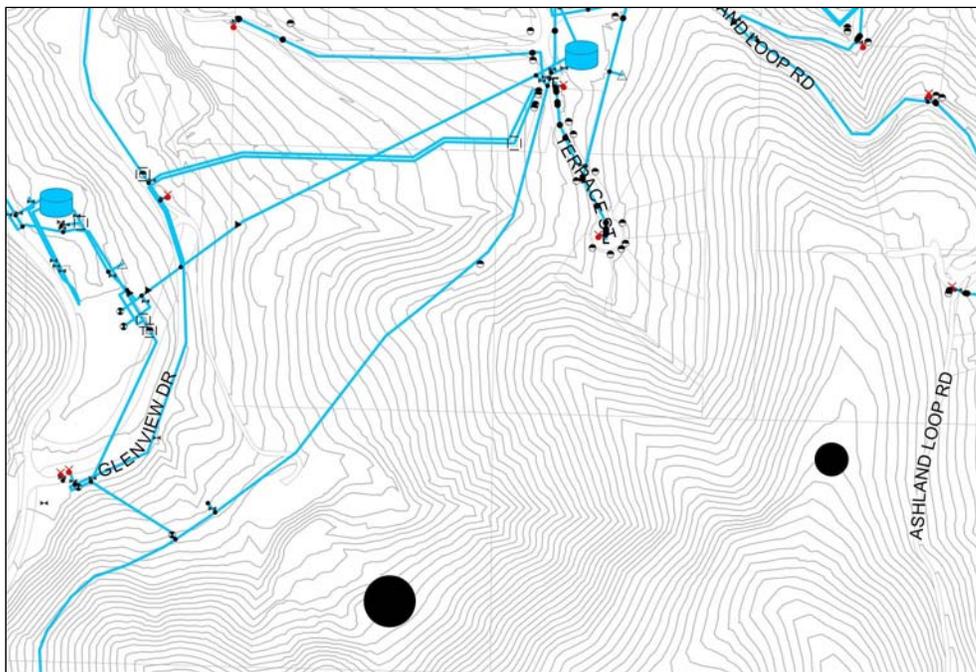


TITLE: LOOP ROAD RESERVOIR (PROJ 12)

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 42,500</td> <td>SDC Water Fees</td> </tr> <tr> <td><u>\$127,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$170,000</td> <td></td> </tr> </table>	\$ 42,500	SDC Water Fees	<u>\$127,500</u>	Fees and Rates	\$170,000		<p>Project Description:</p> <p>Two areas in the southern sections of the City are served by operational pumps with multiple pump staging to meet fire flow demands. To better meet fire flow more efficiently, a 150,000 gallon reservoir is proposed near Loop Road. This project will further evaluate the pumping needs vs separate reservoir requirements and provide the optimal solution for residential fire flows.</p>											
\$ 42,500	SDC Water Fees																	
<u>\$127,500</u>	Fees and Rates																	
\$170,000																		
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$ 40,000</td> </tr> <tr> <td>2009</td> <td>\$130,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$170,000</td> </tr> </table>	Prior Years:	\$ 40,000	2009	\$130,000	2010		2011		2012		2013		2014		<hr/>		Total	\$170,000
Prior Years:	\$ 40,000																	
2009	\$130,000																	
2010																		
2011																		
2012																		
2013																		
2014																		
<hr/>																		
Total	\$170,000																	



TITLE: NEW “CROWSON II” RESERVOIR (PROJ 12)

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">\$1,170,000</td> <td>SDC Water Fees</td> </tr> <tr> <td><u>\$2,730,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$3,900,000</td> <td></td> </tr> </table>	\$1,170,000	SDC Water Fees	<u>\$2,730,000</u>	Fees and Rates	\$3,900,000		<p>Project Description:</p> <p>The need for a second Crowson Reservoir was evaluated relative to reservoir operational level fluctuations during peak day conditions. The existing system configuration sends the majority of the treated water from the WTP through Crowson Reservoir. Under the existing system configuration, Crowson reservoir turnover is approximately 160 percent every day at peak day demands. A second Crowson Reservoir decreases turnover from 160 percent per day at peak day demand to 80 percent turnover per day (for both reservoirs). The addition of a 2.1 million gallon “Crowson II” Reservoir will achieve the desired increase in operational flexibility for both Crowson Reservoirs and provide the required level of storage capacity needed for the distribution system.</p>										
\$1,170,000	SDC Water Fees																
<u>\$2,730,000</u>	Fees and Rates																
\$3,900,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">2009</td> <td>\$ 600,000</td> </tr> <tr> <td>2010</td> <td>\$1,800,000</td> </tr> <tr> <td>2011</td> <td>\$1,500,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$3,900,000</td> </tr> </table>	2009	\$ 600,000	2010	\$1,800,000	2011	\$1,500,000	2012		2013		2014		<hr/>		Total	\$3,900,000	
2009	\$ 600,000																
2010	\$1,800,000																
2011	\$1,500,000																
2012																	
2013																	
2014																	
<hr/>																	
Total	\$3,900,000																

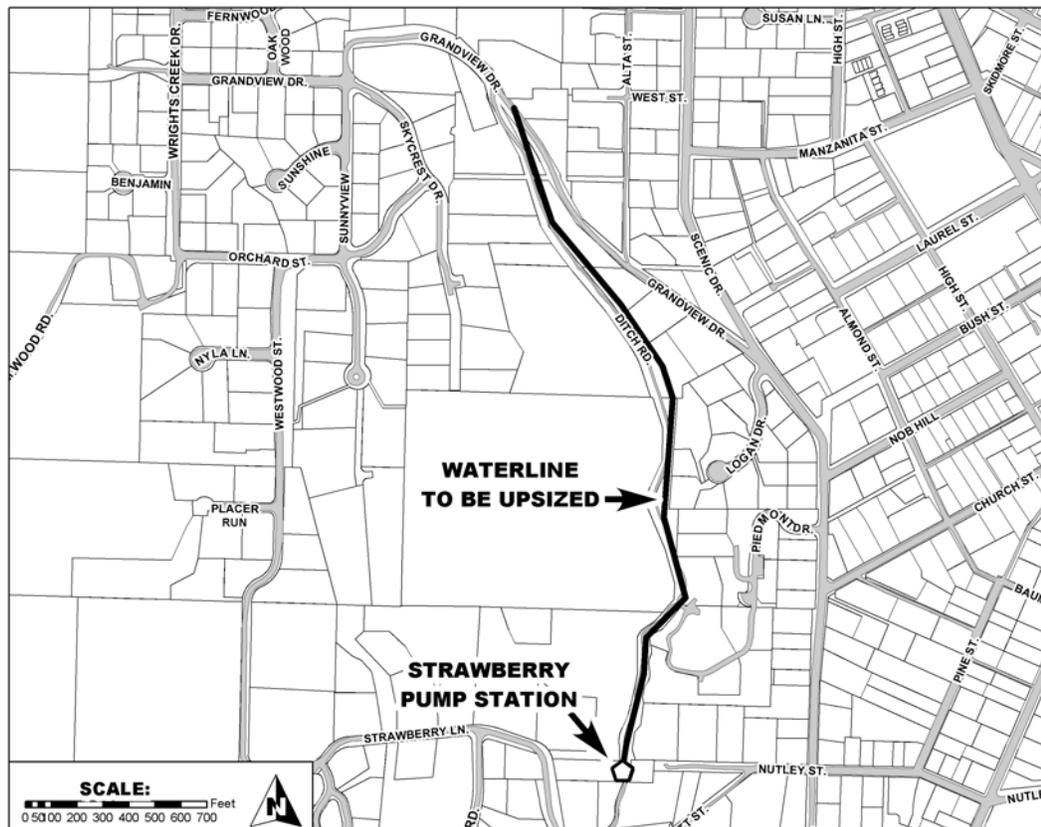


TITLE: WATERLINE REPLACEMENT – DITCH ROAD – STRAWBERRY PUMP STATION TO GRANDVIEW DRIVE

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 15,000	SDC Water Fees	
<u>\$285,000</u>	Fees and Rates	<p>The updated Water Distribution plan prioritized pipe replacements based on inadequate size and disrepair. The section from the Strawberry Lane Pump Station to Grandview Drive replaces 2,950 feet of 16 inch deteriorating steel pipe with ductile iron is a proactive step to increase flow rates through the water lines. The obsolete steel pipes are no longer maintainable they are corroded and pitted inhibiting water flow and causing leakages. The steel lines will be systematically replaced throughout the City.</p>
\$300,000		
Project Cost by Budget Year:		
Prior Years:	\$75,000	
2009	\$75,000	
2010	\$75,000	
2011	\$75,000	
2012		
2013		
2014		
Total	\$300,000	

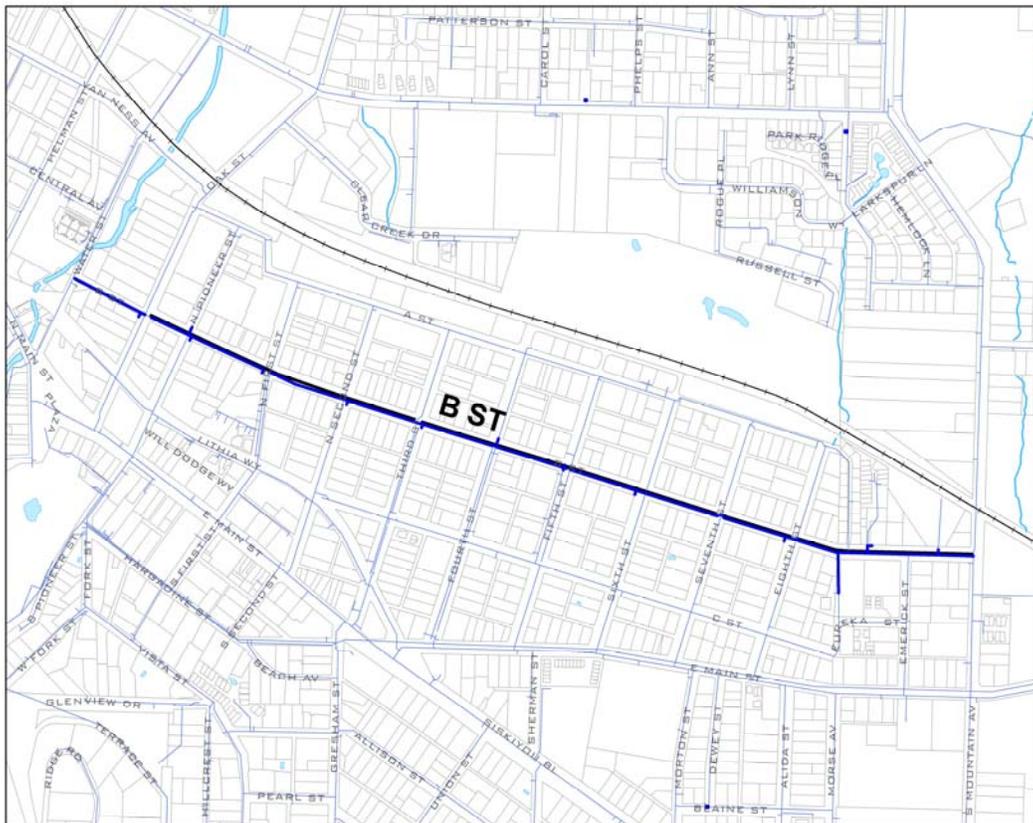


TITLE: WATERLINE REPLACEMENT – B STREET; OAK TO 5TH STREET

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 26,000</td> <td>SDC Water Fees</td> </tr> <tr> <td><u>\$234,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$260,000</td> <td></td> </tr> </table>	\$ 26,000	SDC Water Fees	<u>\$234,000</u>	Fees and Rates	\$260,000		<p>Project Description:</p> <p>In conjunction with the street project, the waterline in ‘B’ Street will be replaced. This 1800 foot section is an old steel line that is pitted and in need of replacement to insure the integrity of the system. There have been several repairs over time.</p>										
\$ 26,000	SDC Water Fees																
<u>\$234,000</u>	Fees and Rates																
\$260,000																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$ 10,000</td> </tr> <tr> <td>2009</td> <td>\$250,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$260,000</td> </tr> </table>	Prior Years:	\$ 10,000	2009	\$250,000	2010		2011		2012		2013		2014		Total	\$260,000	
Prior Years:	\$ 10,000																
2009	\$250,000																
2010																	
2011																	
2012																	
2013																	
2014																	
Total	\$260,000																

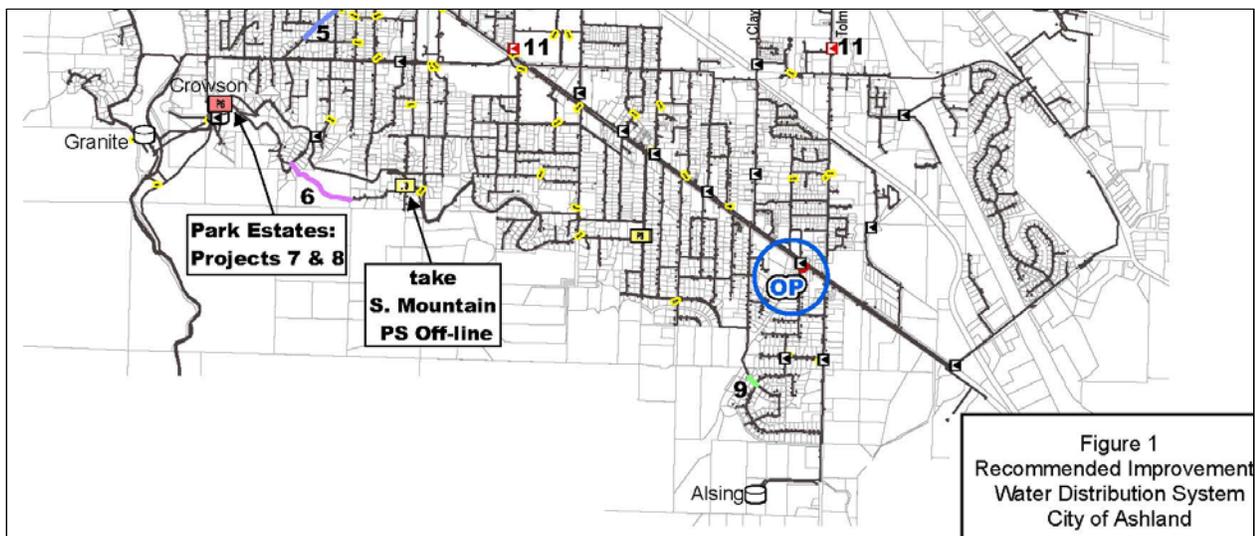


TITLE: SOUTH MOUNTAIN & PARK ESTATES PUMP STATION IMPROVEMENTS

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$300,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$300,000</td> <td></td> </tr> </table>	<u>\$300,000</u>	Fees and Rates	\$300,000		<p>Project Description:</p> <p>Options were explored for eliminating the South Mountain Pump Station (PS) by serving both Crowson Zone 4 and Crowson Zone 8 via the Park Estates PS. Two alternatives were evaluated for their ability to provide fire flows of 1,500 gpm without exceeding pipeline velocities of 10 fps while maintaining residual pressures of at least 20 psi.</p> <p>It was determined that it would be possible to connect the water treatment plant (WTP) clearwell directly to the Park Estates PS, rather than going through Crowson Reservoir. The piping network is in place</p>												
<u>\$300,000</u>	Fees and Rates																
\$300,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td></td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$300,000</td> </tr> </table>	2009	\$300,000	2010		2011		2012		2013		2014		<hr/>		Total	\$300,000	<p>to do this and valves would need to be adjusted to isolate the direct connection. This change would require replacement of the pumps at the Park Estates PS to suit the new suction head requirements.</p>
2009	\$300,000																
2010																	
2011																	
2012																	
2013																	
2014																	
<hr/>																	
Total	\$300,000																

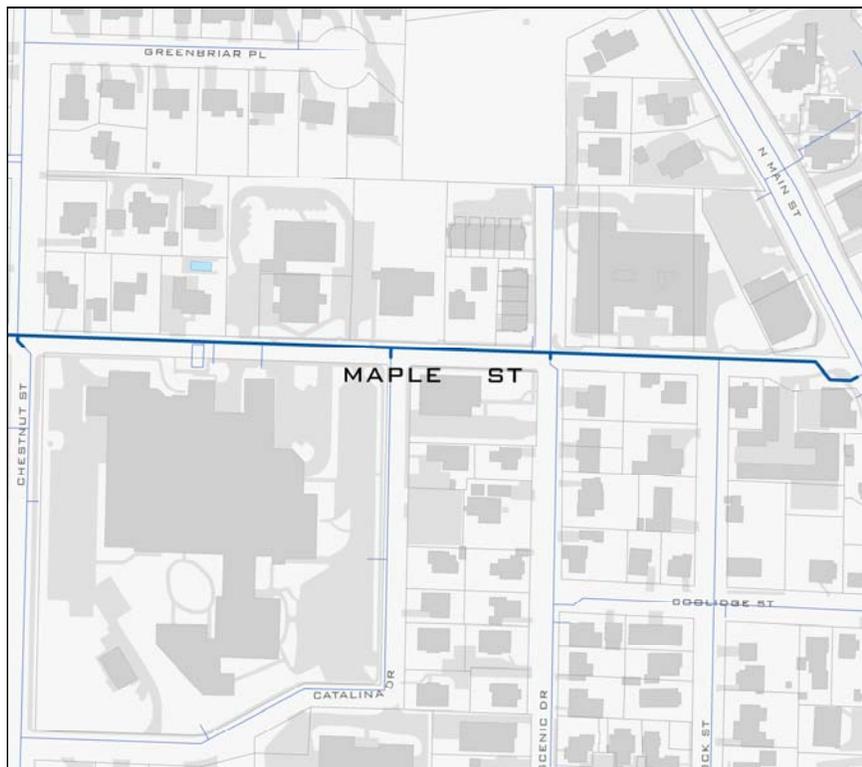


TITLE: WATERLINE UPSIZING – HOSPITAL ZONE: MAPLE STREET MAIN LINE (PROJ B)

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 65,000</td> <td>SDC Water Fees</td> </tr> <tr> <td><u>\$195,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$260,000</td> <td></td> </tr> </table>	\$ 65,000	SDC Water Fees	<u>\$195,000</u>	Fees and Rates	\$260,000		<p>Project Description:</p> <p>The commercial area fire flow criteria is to deliver a flow of 4,000 gallons per minute (gpm) for 4 hours, with a maximum pipeline velocity of 10 feet per second (fps) and minimum residual pressure of 20 psi. In general, to meet commercial fire flow criteria, a 14-inch diameter water main is required or a looped 10-inch diameter main is required in the vicinity of commercial property to maintain velocities below 10 fps. A fire flow of 4,000 gpm is required at the Ashland Community Hospital. To meet fire flow criteria, this first project will upgrade 730 LF of existing 6-inch and 8-inch diameter mains to 12-inch diameter mains along Maple Street from Siskiyou Blvd. to the hospital.</p>									
\$ 65,000	SDC Water Fees															
<u>\$195,000</u>	Fees and Rates															
\$260,000																
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 60,000</td> </tr> <tr> <td>2010</td> <td>\$200,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$260,000</td> </tr> </table>	2009	\$ 60,000	2010	\$200,000	2011		2012		2013		2014		<hr/>		Total	\$260,000
2009	\$ 60,000															
2010	\$200,000															
2011																
2012																
2013																
2014																
<hr/>																
Total	\$260,000															

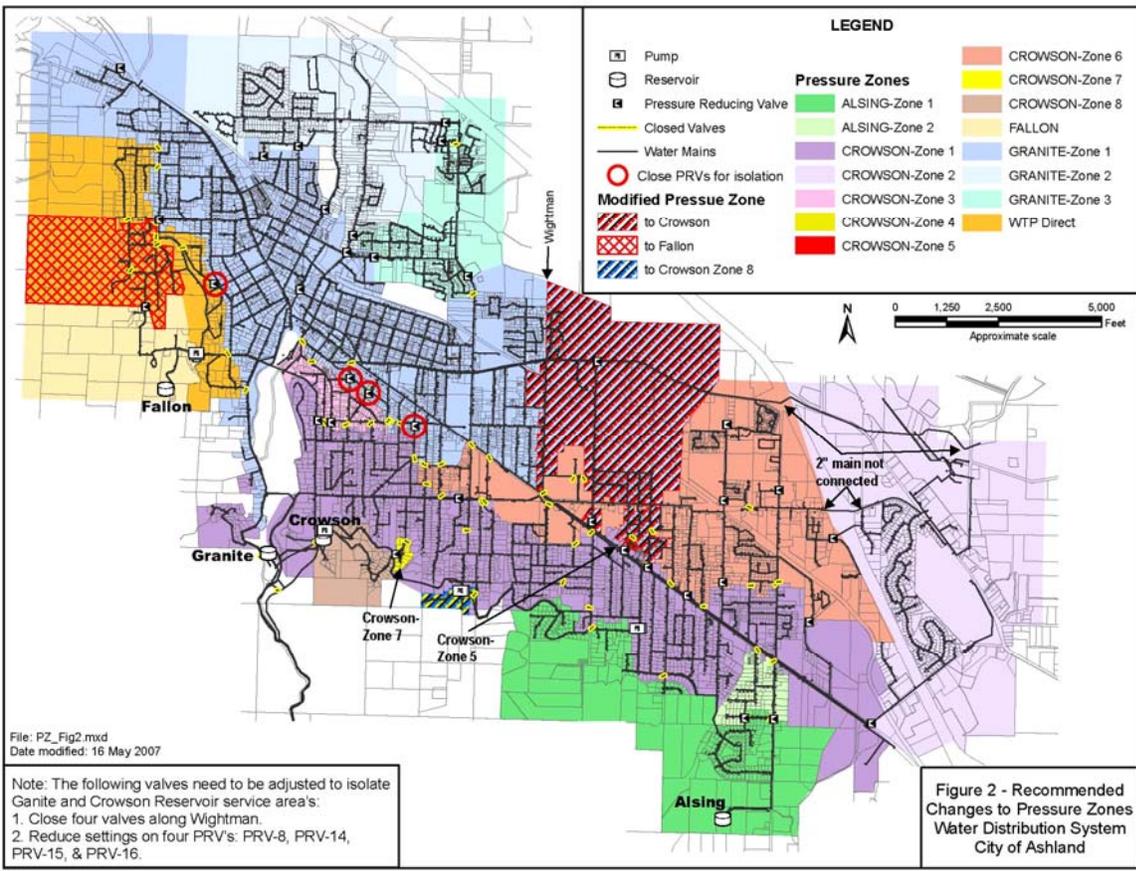


TITLE: WATER MODELING AND MASTER PLAN UPDATES

PROJECT TYPE: WATER DISTRIBUTION

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 81,000	SDC Water Fees	
\$ 54,000	Fees and Rates	
<hr/>		<p>Water Modeling and Master Plans have been utilized to prioritize water line replacements based on inadequate size and disrepair. Within the next few years the plan will need to be updated to include new construction and to reflect the changes completed since the last plan was adopted. An updated plan is recommended every ten years. The new plan will identify deficiencies still existing in the system that will be used to schedule budgetary needs.</p> <p>In addition, the City’s Water Model will be used as needed with consultant assistance to validate major and new projects, sub-divisions, and flow and pressure adequacy.</p>
\$135,000		
Project Cost by Budget Year:		
Prior Years:	\$10,000 plus	
2009	\$10,000	
2010	\$10,000	
2011	\$10,000	
2012	\$10,000	
2013	\$75,000	
2014	\$10,000	
<hr/>		
Total	\$135,000	



TITLE: TREATMENT PLANT – THERMAL IMPROVEMENTS (DEQ – TMDL)

PROJECT TYPE: WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 250,000</td> <td>SDC Sewer Fees</td> </tr> <tr> <td><u>\$1,750,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$2,000,000</td> <td></td> </tr> </table>	\$ 250,000	SDC Sewer Fees	<u>\$1,750,000</u>	Fees and Rates	\$2,000,000		<p>Project Description:</p> <p>With the Department of Environmental Quality (DEQ) recent issuance of the final Bear Creek Watershed Total Maximum Daily Loads (TMDL) and Water Quality Management Plan (WQMP), the City anticipates the need to fully meet the TMDL based Waste Load Allocation (WLA) limitations, specifically temperature, with the renewal of the wastewater permit (DEQ National Pollution Discharge Elimination System – NPDES #101609, May 2004) to receive, treat and discharge highly treated effluent.</p> <p>The City of Ashland must find a</p>											
\$ 250,000	SDC Sewer Fees																	
<u>\$1,750,000</u>	Fees and Rates																	
\$2,000,000																		
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$ 100,000</td> </tr> <tr> <td>2009</td> <td>\$1,000,000</td> </tr> <tr> <td>2010</td> <td>\$ 900,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$2,000,000</td> </tr> </table>	Prior Years:	\$ 100,000	2009	\$1,000,000	2010	\$ 900,000	2011		2012		2013		2014		<hr/>		Total	\$2,000,000
Prior Years:	\$ 100,000																	
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2010	\$ 900,000																	
2011																		
2012																		
2013																		
2014																		
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Total	\$2,000,000																	

dependable short term solution to reduce the thermal load from the WWTP, but wishes to also continue discussions to find a series of reliable long term coordinated options to change or modify existing treatment plant thermal loads to meet the TMDL based WLA including thermal load/water quality trading alternatives with the Talent Irrigation District (TID) or others, and the potential for recycled water use within the City. This project will also include a public education component about recycled water use and specifically the water quality of Ashland’s highly treated effluent.



TITLE: WASTEWATER TREATMENT PLANT MEMBRANE SECTIONS REPLACEMENT PLANNING

PROJECT TYPE: WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources: <u>\$1,800,000</u> Fees and Rates \$1,800,000	Project Description: The City’s Wastewater Treatment Plant Tertiary Membrane Facility was completed in 2003. The membranes are made by Zenon Zeeweed technology and have a life expectancy of at least 7-10 years. Staff has been pleased with the wear on the membranes, but is planning for future replacement sections. This item ensures the capital costs for replacement are budgeted and set aside annually.
Project Cost by Budget Year: Prior Years: 2009 \$ 300,000 2010 \$ 300,000 2011 \$ 300,000 2012 \$ 300,000 2013 \$ 300,000 2014 \$ 300,000 <hr/> Total \$1,800,000	



TITLE: OAK STREET – LITHIA WAY TO B STREET WASTEWATER LINE REPLACEMENT

PROJECT TYPE: WASTEWATER COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 45,000</td> <td>SDC Sewer Fees</td> </tr> <tr> <td><u>\$ 105,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$ 150,000</td> <td></td> </tr> </table>	\$ 45,000	SDC Sewer Fees	<u>\$ 105,000</u>	Fees and Rates	\$ 150,000		<p>Project Description:</p> <p>This project upgrades approximately 400 feet of deteriorated six-inch clay sanitary sewer pipe to an eight-inch PVC pipe. This project has constraints due to easement acquisition and the current sewer line runs through backyards and will likely be replaced in a different location. Construction was delayed to provide better alignment and will likely begin early FY09.</p>										
\$ 45,000	SDC Sewer Fees																
<u>\$ 105,000</u>	Fees and Rates																
\$ 150,000																	
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td>\$ 25,000</td> </tr> <tr> <td>2009</td> <td>\$ 125,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td>Total</td> <td>\$ 150,000</td> </tr> </table>	Prior Years:	\$ 25,000	2009	\$ 125,000	2010		2011		2012		2013		2014		Total	\$ 150,000	
Prior Years:	\$ 25,000																
2009	\$ 125,000																
2010																	
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2012																	
2013																	
2014																	
Total	\$ 150,000																

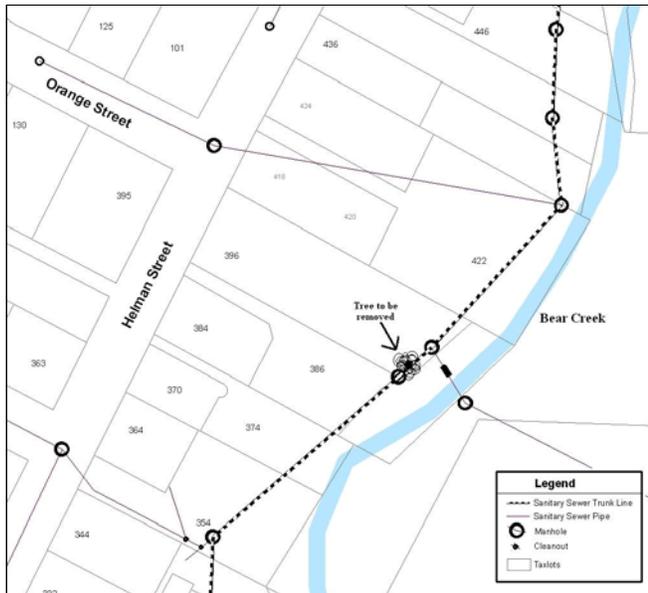


**TITLE: ASHLAND CREEK MAIN LINE – HELMAN STREET TO ORANGE STREET
WASTEWATER LINE REPLACEMENT**

PROJECT TYPE: WASTEWATER COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 68,750	SDC Sewer Fees	
<u>\$ 206,250</u>	Fees and Rates	
\$ 275,000		
Project Cost by Budget Year:		<p>The Ashland Creek main line is a 21 inch mainline from Helman Street to Water Street. An emergency repair to the line near the intersection of Helman and Orange Streets revealed a large tree root incursion to the pipe. The potential leakage from this line would drain into Ashland Creek. Immediate repairs were made at the beginning of FY08, to ensure no sewage spills from the deteriorated line into Ashland Creek.</p> <p>Long term repairs must be made and may include either a full relocation of the line or slip lining and pipe bursting the existing line.</p>
Prior Years:	\$ 25,000	
2009	\$ 100,000	
2010	\$ 150,000	
2011		
2012		
2013		
2014		
Total	\$ 275,000	

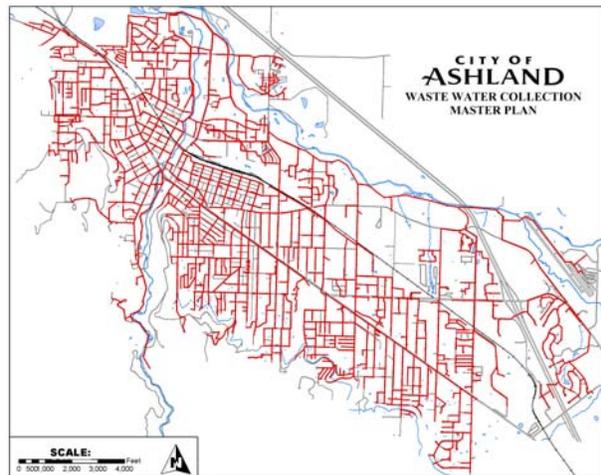


TITLE: MISCELLANEOUS IN-HOUSE WASTEWATER LINE REPLACEMENTS

PROJECT TYPE: WASTEWATER COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 131,250	SDC Sewer Fees	
\$ 743,750	Fees and Rates	
<hr/>		<p>The Sanitary Sewer Collection System Master Plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. Each year the City will rehabilitate and replace the smaller 4 to 6-inch collection system pipes and replace with 8-inch diameter and larger pipelines. Public Works wastewater crews are primarily responsible for this work.</p>
Project Cost by Budget Year:		
Prior Years:	\$ 125,000	
2009	\$ 125,000	
2010	\$ 125,000	
2011	\$ 125,000	
2012	\$ 125,000	
2013	\$ 125,000	
2014	\$ 125,000	
<hr/>		
Total	\$ 875,000	

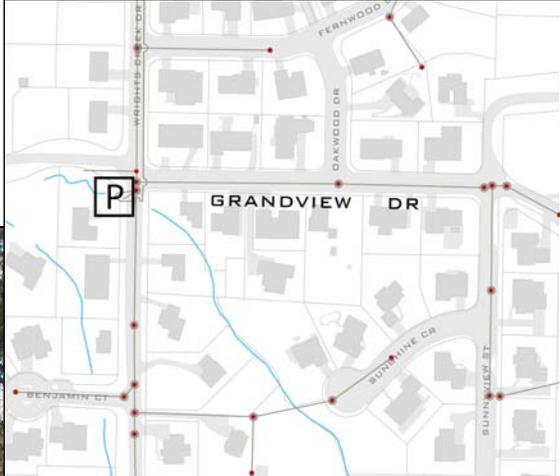


TITLE: GRANDVIEW SANITARY SEWER PUMP STATION REPLACEMENT

PROJECT TYPE: WASTEWATER COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

Funding Sources:		Project Description:
\$ 59,250	SDC Sewer Fees	
<u>\$ 335,750</u>	Fees and Rates	
Project Cost by Budget Year:		<p>The Grandview Pump Station is in need of replacement. The wet / dry sanitary sewer station has reached an age of obsolescence. The controls no longer function accurately and the system is inundated with rust and corrosion. This project will rebuild the pump station to the right size and replace the controllers and enable SCADA control.</p>
Prior Years:	\$ 45,000	
2009	\$ 350,000	
2010		
2011		
2012		
2013		
2014		
<hr/>		
Total	\$ 395,000	



TITLE: WASTEWATER LINE REALIGNMENT; NORTH MOUNTAIN AVENUE – HERSEY TO BEAR CREEK TRUNK

PROJECT TYPE: WASTEWATER COLLECTION SYSTEM

RESPONSIBLE DEPARTMENT: Public Works Department / Engineering Division

<p>Funding Sources:</p> <table> <tr> <td>\$ 100,000</td> <td>SDC Sewer Fees</td> </tr> <tr> <td>\$ 100,000</td> <td>Fees and Rates</td> </tr> <tr> <td><u>\$ 200,000</u></td> <td></td> </tr> </table>	\$ 100,000	SDC Sewer Fees	\$ 100,000	Fees and Rates	<u>\$ 200,000</u>		<p>Project Description:</p> <p>The Sanitary Sewer Collection System Master Plan identified several Capital Improvement Projects which focus on alleviating the collection system capacity deficiencies. This project replaces 620 feet of inadequate capacity line in North Mountain Avenue and reroutes that new 12 inch line to the Bear Creek trunk line to gain adequate fall for the line.</p>								
\$ 100,000	SDC Sewer Fees														
\$ 100,000	Fees and Rates														
<u>\$ 200,000</u>															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 25,000</td> </tr> <tr> <td>2010</td> <td>\$ 175,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td><u>Total</u></td> <td><u>\$ 200,000</u></td> </tr> </table>	2009	\$ 25,000	2010	\$ 175,000	2011		2012		2013		2014		<u>Total</u>	<u>\$ 200,000</u>	
2009	\$ 25,000														
2010	\$ 175,000														
2011															
2012															
2013															
2014															
<u>Total</u>	<u>\$ 200,000</u>														



TITLE: INSTALL NEW SERVICES & NEW INFRASTRUCTURE

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 2,275,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 2,275,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 325,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 2,275,000</td> </tr> </table>	<u>\$ 2,275,000</u>	Fees and Rates	\$ 2,275,000		Prior Years:	\$ 325,000	2009	\$ 325,000	2010	\$ 325,000	2011	\$ 325,000	2012	\$ 325,000	2013	\$ 325,000	2014	\$ 325,000	<hr/>		Total	\$ 2,275,000	<p>Project Description:</p> <p>This project line represents all of the annual expenses related to the installation of new services and transformers needed for new developments throughout the City. Much of these costs are returned as direct revenues, others as fees. This system includes costs to install underground conductors and devices to replace overhead lines.</p>
<u>\$ 2,275,000</u>	Fees and Rates																						
\$ 2,275,000																							
Prior Years:	\$ 325,000																						
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2013	\$ 325,000																						
2014	\$ 325,000																						
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Total	\$ 2,275,000																						

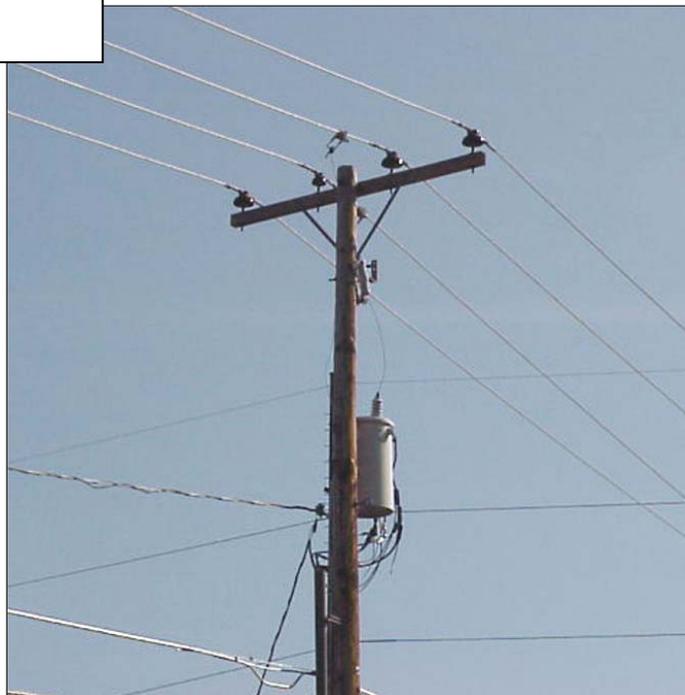


TITLE: ELECTRIC UTILITY LINE INSTALLATION; IN-HOUSE VARIOUS LOCATIONS

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 700,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 700,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 700,000</td> </tr> </table>	<u>\$ 700,000</u>	Fees and Rates	\$ 700,000		Prior Years:	\$ 100,000	2009	\$ 100,000	2010	\$ 100,000	2011	\$ 100,000	2012	\$ 100,000	2013	\$ 100,000	2014	\$ 100,000	<hr/>		Total	\$ 700,000	<p>Project Description:</p> <p>This annual item includes all capitalized line replacement, service upgrades and other electric utility connections and loops. The work is primarily completed by in house electric crews.</p>
<u>\$ 700,000</u>	Fees and Rates																						
\$ 700,000																							
Prior Years:	\$ 100,000																						
2009	\$ 100,000																						
2010	\$ 100,000																						
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2014	\$ 100,000																						
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Total	\$ 700,000																						

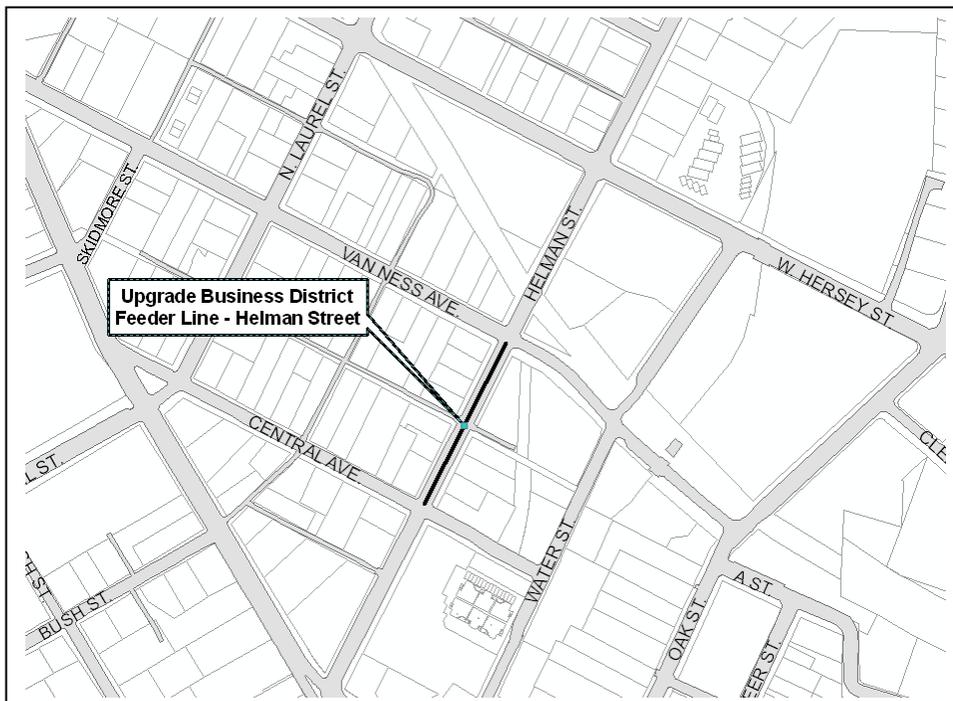


TITLE: UPGRADE BUSINESS DISTRICT FEEDER LINE – HELMAN STREET

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 20,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 20,000</td> <td></td> </tr> </table>	<u>\$ 20,000</u>	Fees and Rates	\$ 20,000		<p>Project Description:</p> <p>These projects will upgrade line voltage capacity levels to meet current and future electrical needs.</p> <ul style="list-style-type: none"> • Helman Street replacement of 320 feet of #4 copper line to 4/0 AAC between Van Ness Avenue and Central Avenue. Approximate cost for this replacement is \$4,750 scheduled for installation in FY07. • Helman Street and Central Avenue intersection replacement of 75 feet of #6 copper line to 1/0 or 4/0 AAC. Approximate cost for this replacement us \$1,250 scheduled for installation in FY07. 												
<u>\$ 20,000</u>	Fees and Rates																
\$ 20,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td></td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 20,000</td> </tr> </table>	2009	\$ 20,000	2010		2011		2012		2013		2014		<hr/>		Total	\$ 20,000	
2009	\$ 20,000																
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2013																	
2014																	
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Total	\$ 20,000																



TITLE: UPGRADE MOUNTAIN AVENUE SUBSTATION LOW SIDE DISTRIBUTION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>\$ 245,000</u></td> <td style="width: 50%;">Fees and Rates</td> </tr> <tr> <td>\$ 245,000</td> <td></td> </tr> </table>	<u>\$ 245,000</u>	Fees and Rates	\$ 245,000		<p>Project Description:</p> <p>The Mountain Avenue substation serves as a relief to the Ashland substation. The Mountain Avenue substation requires expansion of the low side distribution by adding three more circuits to further accommodate the loads from the Ashland substation.</p>														
<u>\$ 245,000</u>	Fees and Rates																		
\$ 245,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Prior Years:</td> <td style="width: 50%;">\$ 135,000</td> </tr> <tr> <td>2009</td> <td>\$ 70,000</td> </tr> <tr> <td>2010</td> <td>\$ 40,000</td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 245,000</td> </tr> </table>	Prior Years:	\$ 135,000	2009	\$ 70,000	2010	\$ 40,000	2011		2012		2013		2014		<hr/>		Total	\$ 245,000	
Prior Years:	\$ 135,000																		
2009	\$ 70,000																		
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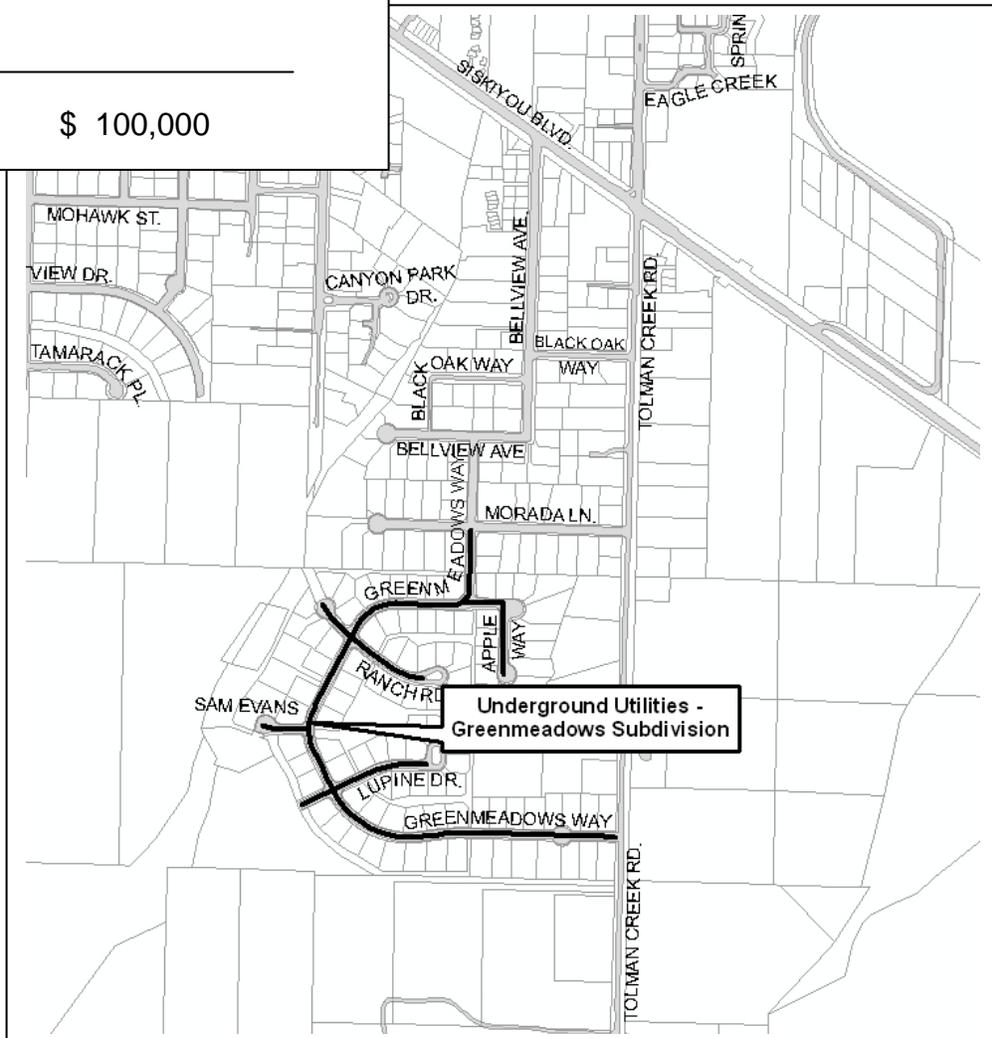


TITLE: UNDERGROUND UTILITY LINES – GREENMEADOWS SUBDIVISION

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>\$ 100,000</u></td> <td style="width: 50%;">Fees and Rates</td> </tr> <tr> <td>\$ 100,000</td> <td></td> </tr> </table>	<u>\$ 100,000</u>	Fees and Rates	\$ 100,000		<p>Project Description:</p> <p>The existing underground primary in the Greenmeadows Subdivision is due for replacement to meet current and future electrical demands. This project will upgrade the existing underground primary along Greenmeadows Way from Morada Lane to Tolman Creek Road and will include lateral streets along Greenmeadows Way. The upgrade will include replacing the existing #2 primary to 1/0 primary.</p>										
<u>\$ 100,000</u>	Fees and Rates														
\$ 100,000															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">2009</td> <td style="width: 50%;">\$ 25,000</td> </tr> <tr> <td>2010</td> <td>\$ 35,000</td> </tr> <tr> <td>2011</td> <td>\$ 40,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> </table> <hr/> <table style="width: 100%;"> <tr> <td style="width: 50%;">Total</td> <td style="width: 50%;">\$ 100,000</td> </tr> </table>	2009	\$ 25,000	2010	\$ 35,000	2011	\$ 40,000	2012		2013		2014		Total	\$ 100,000	
2009	\$ 25,000														
2010	\$ 35,000														
2011	\$ 40,000														
2012															
2013															
2014															
Total	\$ 100,000														

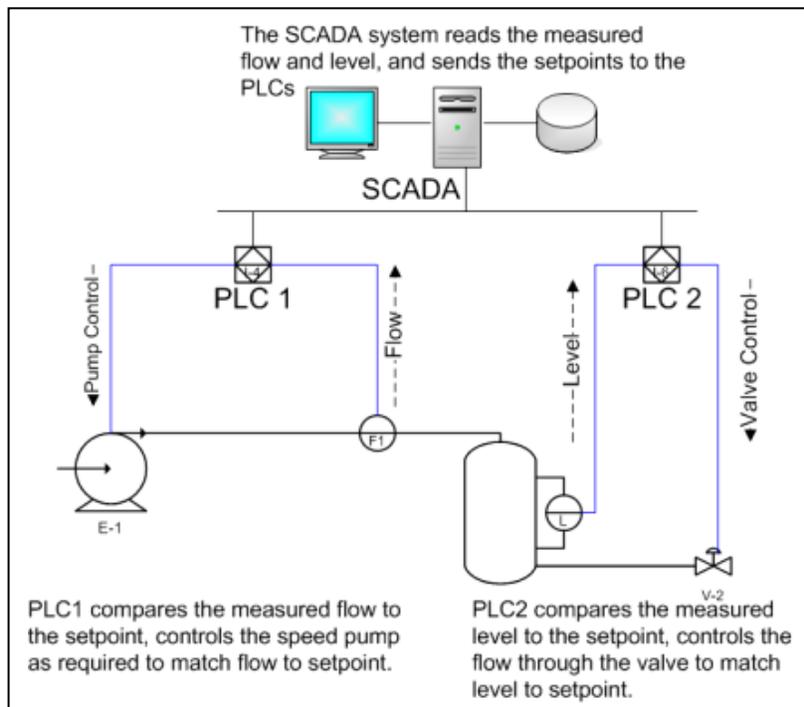


TITLE: SCADA SYSTEM

PROJECT TYPE: ELECTRIC UTILITY UPGRADE

RESPONSIBLE DEPARTMENT: City of Ashland Electric Utilities

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">\$ 145,000</td> <td>Fees and Rates</td> </tr> <tr> <td style="border-top: 1px solid black; text-align: right;">\$ 145,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td style="text-align: right;">2011</td> <td style="text-align: right;">\$ 45,000</td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 145,000</td> </tr> </table>	\$ 145,000	Fees and Rates	\$ 145,000		2009	\$ 25,000	2010	\$ 75,000	2011	\$ 45,000	2012		2013		2014		Total			\$ 145,000	<p>Project Description:</p> <p>SCADA, Supervisory Control and Data Acquisition, refers to a system that collects real time data from various sensors at remote locations and then sends this data to a central computer which then manages and controls the data. This budget item provides hardware and computer data upgrades to improve remote sensing capabilities for feeder and substation information.</p>
\$ 145,000	Fees and Rates																				
\$ 145,000																					
2009	\$ 25,000																				
2010	\$ 75,000																				
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Total																					
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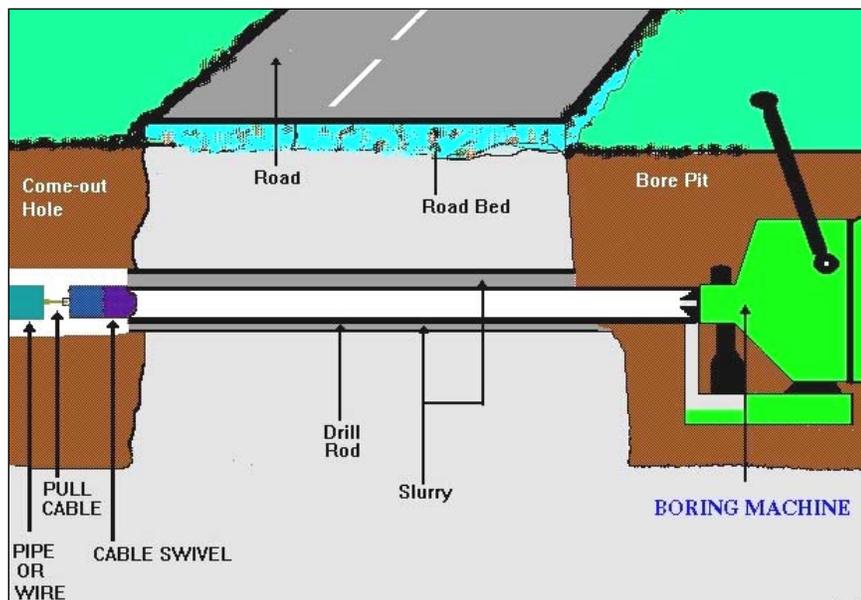


TITLE: UNDERGROUND MACHINE ACQUISITION

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <p><u>\$ 23,000</u> Fees and Rates \$ 23,000</p>	<p>Project Description:</p> <p>Currently, the installation of new “curb-to-home” AFN services for premises which are exclusively serviced with underground utilities that didn’t have prior AFN service requires crews to manually dig a trench for the conduit and fiber. The purchase of an underground machine with a vibrating plow and boring capacity will allow crews to install underground facilities with little to no disruption to the above surface such as private landscaping or sidewalks and street surfaces. Labor and expenses are greatly reduced and this less invasive procedure offers a more friendly installation process and lessens restoration efforts.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <p>2009 \$ 23,000</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>2013</p> <p>2014</p> <hr/> <p>Total \$ 23,000</p>	

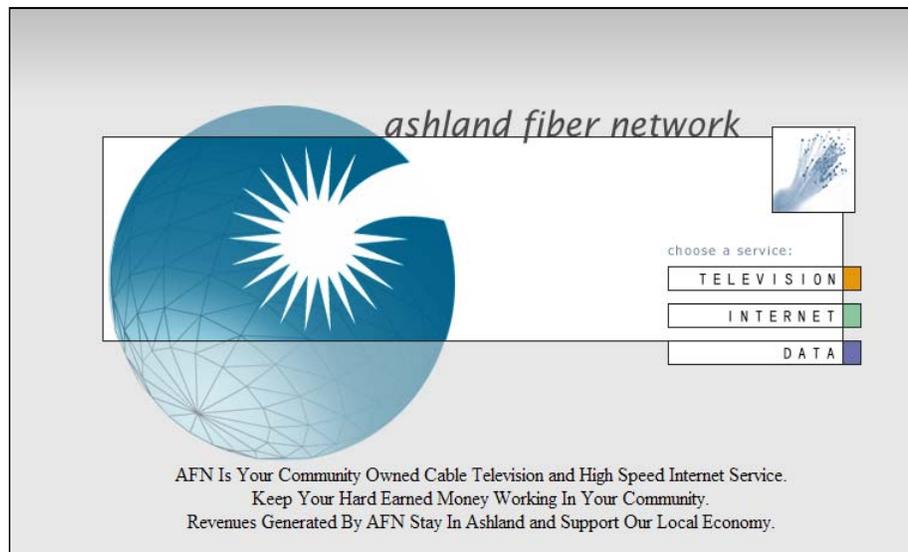


TITLE: COMMUNITY WEBSITE PORTAL

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><u>\$ 22,000</u></td> <td style="width: 85%;">Fees and Rates</td> </tr> <tr> <td>\$ 22,000</td> <td></td> </tr> </table>	<u>\$ 22,000</u>	Fees and Rates	\$ 22,000		<p>Project Description:</p> <p>This project will provide a web portal site that will enable residents of Ashland to use as their starting point to access information on the Internet as well as our regional Intranet. The portal enables centralized access to integrated community information from diverse sources such as government, education, business, and non-profit organizations to other applications within the City. Online users will have the capability to use a single access point to visit all of these entities over the Internet. The navigating tools will be in the form of easy to use graphic interface icons and will be centralized for ease of administering all the applications. The result should be better communication between various types of users since all the applications share information through the portal and will increase the efficiencies of all participating entities utilizing the Community Portal functionalities.</p>												
<u>\$ 22,000</u>	Fees and Rates																
\$ 22,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">2009</td> <td style="width: 85%;">\$ 22,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 22,000</td> </tr> </table>	2009	\$ 22,000	2010		2011		2012		2013		2014		<hr/>		Total	\$ 22,000	
2009	\$ 22,000																
2010																	
2011																	
2012																	
2013																	
2014																	
<hr/>																	
Total	\$ 22,000																

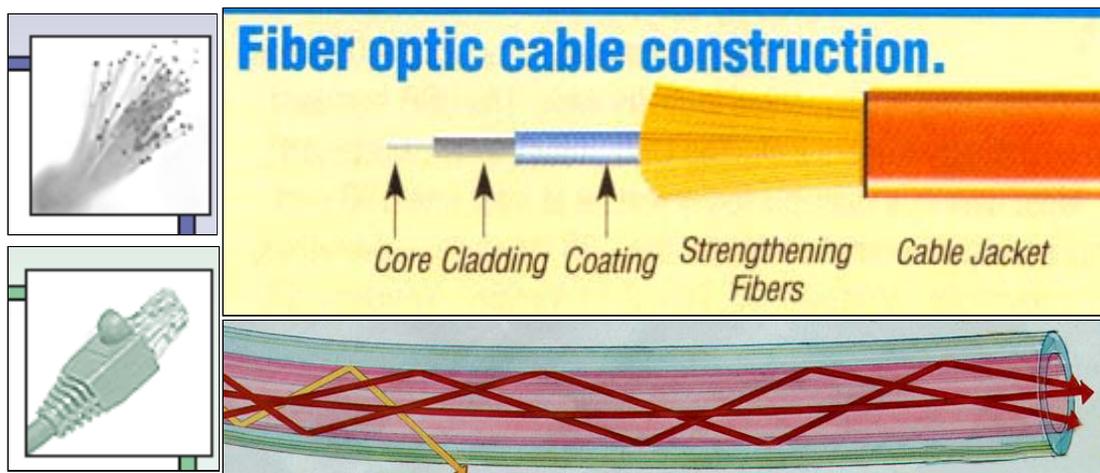


TITLE: DISTRIBUTION & CABLE EQUIPMENT INSTALLATION

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

Funding Sources: <u>\$ 840,000</u> Fees and Rates \$ 840,000	Project Description: This is an existing and ongoing project which provides for the installation, maintenance and repair of coaxial and fiber telecommunication facilities throughout the City's extended system.
Project Cost by Budget Year: Prior Years: \$ 120,000 2009 \$ 120,000 2010 \$ 120,000 2011 \$ 120,000 2012 \$ 120,000 2013 \$ 120,000 2014 \$ 120,000 <hr/> Total \$ 840,000	

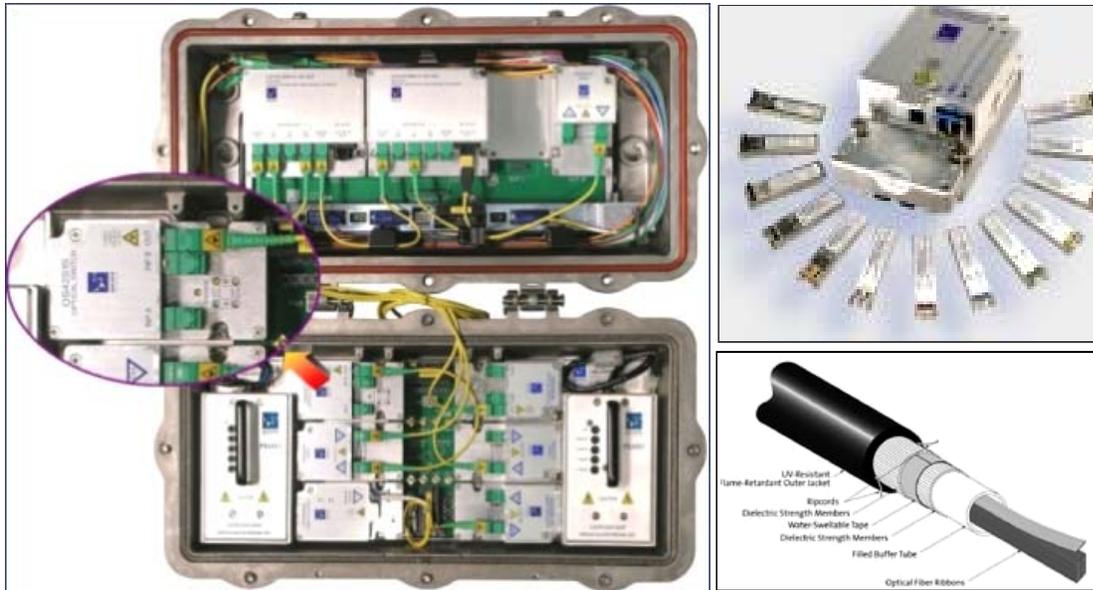


TITLE: NETWORK REFRESH

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 70,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 70,000</td> <td></td> </tr> </table> <p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 70,000</td> </tr> </table>	<u>\$ 70,000</u>	Fees and Rates	\$ 70,000		Prior Years:	\$ 10,000	2009	\$ 10,000	2010	\$ 10,000	2011	\$ 10,000	2012	\$ 10,000	2013	\$ 10,000	2014	\$ 10,000	<hr/>		Total	\$ 70,000	<p>Project Description:</p> <p>To attain IT Department division goals, operational updates and scheduled maintenance is an established expenditure in the annual budget. The network refresh reflects the costs to maintain a reliable and efficient infrastructure for the hybrid fiber coaxial network. The budget includes costs for power supplies, optical nodes, mini-bridgers and other equipment as needed. This is an ongoing annual capital expense.</p>
<u>\$ 70,000</u>	Fees and Rates																						
\$ 70,000																							
Prior Years:	\$ 10,000																						
2009	\$ 10,000																						
2010	\$ 10,000																						
2011	\$ 10,000																						
2012	\$ 10,000																						
2013	\$ 10,000																						
2014	\$ 10,000																						
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Total	\$ 70,000																						

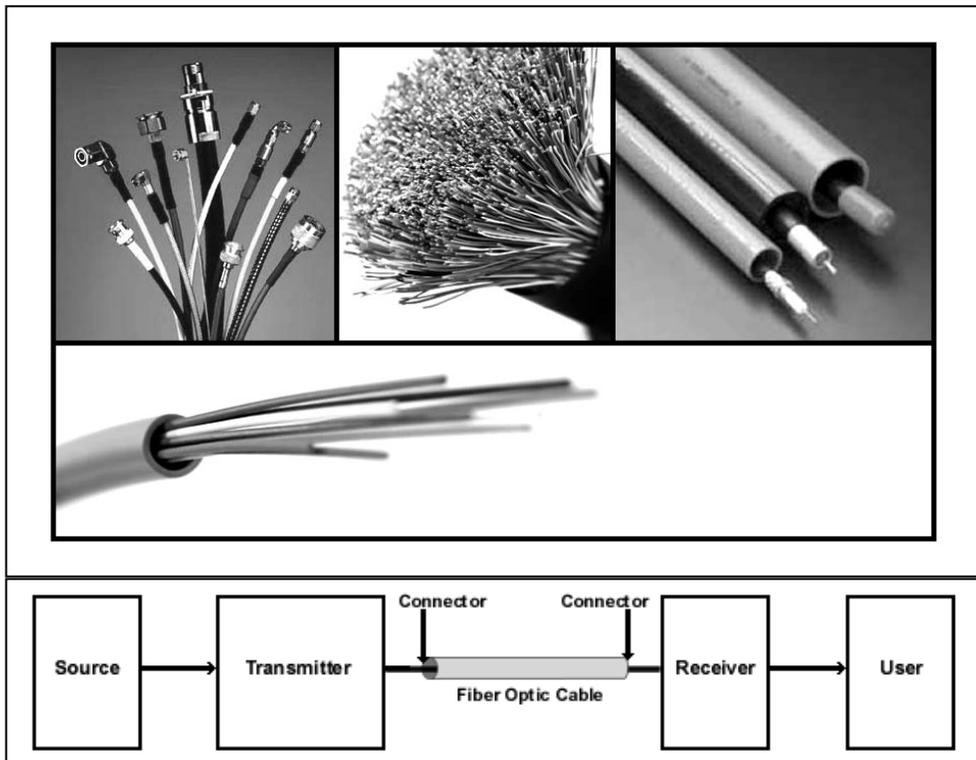


TITLE: FIBER TO THE PREMISES (FTTP)

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table> <tr> <td style="text-align: right;"><u>\$ 450,000</u></td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 450,000</td> <td></td> </tr> </table>	<u>\$ 450,000</u>	Fees and Rates	\$ 450,000		<p>Project Description:</p> <p>In response to customer demand for increased bandwidth to their businesses and homes, AFN continues to install Fiber To The Premises (FTTP) facilities to further grow its customer base. FTTP costs associated with the installation of the fiber to new customers are represented in this budget item. The expectation of a growing customer base remains fairly steady through the next two budget years. This project is an ongoing annual capital expense.</p>													
<u>\$ 450,000</u>	Fees and Rates																	
\$ 450,000																		
<p>Project Cost by Budget Year:</p> <table> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 50,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 75,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 450,000</td> </tr> </table>	Prior Years:	\$ 50,000	2009	\$ 25,000	2010	\$ 75,000	2011	\$ 75,000	2012	\$ 75,000	2013	\$ 75,000	2014	\$ 75,000	<hr/>		Total	\$ 450,000
Prior Years:	\$ 50,000																	
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2010	\$ 75,000																	
2011	\$ 75,000																	
2012	\$ 75,000																	
2013	\$ 75,000																	
2014	\$ 75,000																	
<hr/>																		
Total	\$ 450,000																	



TITLE: UNDERGROUND TELECOMMUNICATION LINE INSTALLATION IN VARIOUS LOCATIONS

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">\$ 175,000</td> <td style="width: 50%;">Fees and Rates</td> </tr> <tr> <td>\$ 175,000</td> <td></td> </tr> </table>	\$ 175,000	Fees and Rates	\$ 175,000		<p>Project Description:</p> <p>This project incorporates the conversion of Ashland Fiber Network from overhead aerial lines into underground utility easements. Relocating utility lines to underground protective conduits frees visual clutter and extends the life cycle of the lines. The electric department has adopted the practice of installing new services and undergrounding existing aerial services as common practice where applicable, and whenever possible, AFN simultaneously relocates their facilities underground in concert with the electric department.</p>														
\$ 175,000	Fees and Rates																		
\$ 175,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Prior Years:</td> <td style="width: 50%;">\$ 25,000</td> </tr> <tr> <td>2009</td> <td>\$ 25,000</td> </tr> <tr> <td>2010</td> <td>\$ 25,000</td> </tr> <tr> <td>2011</td> <td>\$ 25,000</td> </tr> <tr> <td>2012</td> <td>\$ 25,000</td> </tr> <tr> <td>2013</td> <td>\$ 25,000</td> </tr> <tr> <td>2014</td> <td>\$ 25,000</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;">Total</td> </tr> <tr> <td></td> <td>\$ 175,000</td> </tr> </table>	Prior Years:	\$ 25,000	2009	\$ 25,000	2010	\$ 25,000	2011	\$ 25,000	2012	\$ 25,000	2013	\$ 25,000	2014	\$ 25,000	Total			\$ 175,000	
Prior Years:	\$ 25,000																		
2009	\$ 25,000																		
2010	\$ 25,000																		
2011	\$ 25,000																		
2012	\$ 25,000																		
2013	\$ 25,000																		
2014	\$ 25,000																		
Total																			
	\$ 175,000																		



TITLE: WIMAX DEPLOYMENTS

PROJECT TYPE: AFN / TELECOMMUNICATIONS

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 275,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 275,000</td> <td></td> </tr> </table>	<u>\$ 275,000</u>	Fees and Rates	\$ 275,000		<p>Project Description:</p> <p>WiMax is the new wireless broadband technology standard that does not require line-of-sight between end-to-end users to transport data. Unlike WiFi technology, WiMax can deliver wireless data over longer distances using point-to-multipoint architecture. The purchase and deployment of a new WiMax solution will vastly improve the speed, reliability, and further extend the reach of the AFN anywhere wireless service network. The build out for the WiMax system is anticipated to be a two year phased project. The application of new technology continues to enhance service to the AFN customers keeping the AFN division profitable.</p>												
<u>\$ 275,000</u>	Fees and Rates																
\$ 275,000																	
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="text-align: left;">Prior Years:</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td style="text-align: left;">2009</td> <td style="text-align: right;">\$ 0</td> </tr> <tr> <td style="text-align: left;">2010</td> <td style="text-align: right;">\$ 135,000</td> </tr> <tr> <td style="text-align: left;">2011</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td style="text-align: left;">2012</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td style="text-align: left;">2013</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td style="text-align: left;">2014</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td style="text-align: left;"><hr/>Total</td> <td style="text-align: right;"><hr/>\$ 275,000</td> </tr> </table>	Prior Years:	\$ 100,000	2009	\$ 0	2010	\$ 135,000	2011	\$ 10,000	2012	\$ 10,000	2013	\$ 10,000	2014	\$ 10,000	<hr/> Total	<hr/> \$ 275,000	
Prior Years:	\$ 100,000																
2009	\$ 0																
2010	\$ 135,000																
2011	\$ 10,000																
2012	\$ 10,000																
2013	\$ 10,000																
2014	\$ 10,000																
<hr/> Total	<hr/> \$ 275,000																

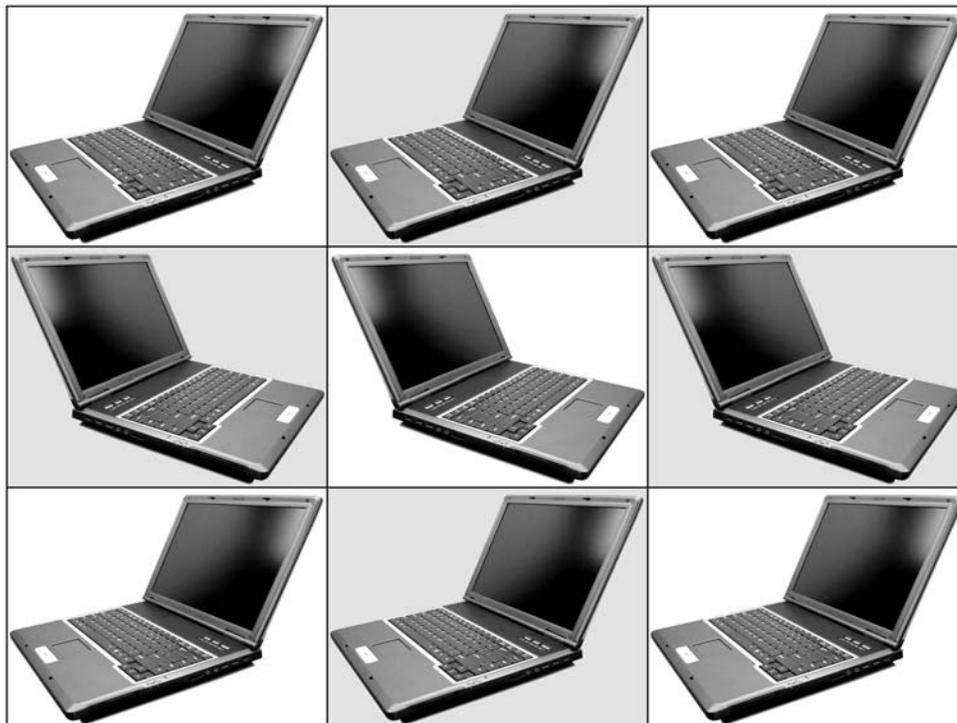


TITLE: DESKTOP & LAPTOP PLANNED REPLACEMENT

PROJECT TYPE: TECHNOLOGY

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>\$ 525,000</u></td> <td style="width: 50%;">Fees and Rates</td> </tr> <tr> <td>\$ 525,000</td> <td></td> </tr> </table>	<u>\$ 525,000</u>	Fees and Rates	\$ 525,000		<p>Project Description:</p> <p>As part of an adopted maintenance and upgrade schedule, City equipment is required to be replaced to accommodate software upgrades, built in obsolescence and equipment failure. A city-wide program exists, which tracks usage and age of desktop and laptop computers used by City staff. The budget item captures the annual cost of planned replacement of a portion of the computer inventory.</p>														
<u>\$ 525,000</u>	Fees and Rates																		
\$ 525,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Prior Years:</td> <td style="width: 50%;">\$ 75,000</td> </tr> <tr> <td>2009</td> <td>\$ 75,000</td> </tr> <tr> <td>2010</td> <td>\$ 75,000</td> </tr> <tr> <td>2011</td> <td>\$ 75,000</td> </tr> <tr> <td>2012</td> <td>\$ 75,000</td> </tr> <tr> <td>2013</td> <td>\$ 75,000</td> </tr> <tr> <td>2014</td> <td>\$ 75,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 525,000</td> </tr> </table>	Prior Years:	\$ 75,000	2009	\$ 75,000	2010	\$ 75,000	2011	\$ 75,000	2012	\$ 75,000	2013	\$ 75,000	2014	\$ 75,000	<hr/>		Total	\$ 525,000	
Prior Years:	\$ 75,000																		
2009	\$ 75,000																		
2010	\$ 75,000																		
2011	\$ 75,000																		
2012	\$ 75,000																		
2013	\$ 75,000																		
2014	\$ 75,000																		
<hr/>																			
Total	\$ 525,000																		

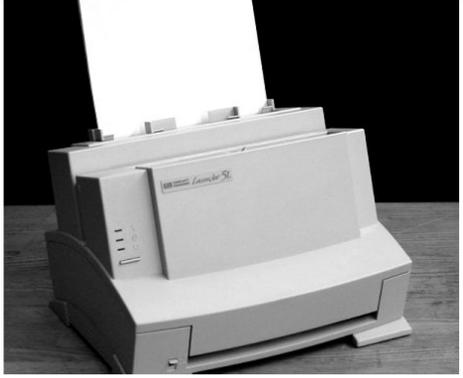


TITLE: PRINTER PLANNED REPLACEMENT

PROJECT TYPE: TECHNOLOGY

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 175,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 175,000</td> <td></td> </tr> </table>	<u>\$ 175,000</u>	Fees and Rates	\$ 175,000		<p>Project Description:</p> <p>As part of an adopted maintenance and upgrade schedule, City equipment is required to be replaced to accommodate software upgrades, built in obsolescence and equipment failure.</p>														
<u>\$ 175,000</u>	Fees and Rates																		
\$ 175,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 175,000</td> </tr> </table>	Prior Years:	\$ 25,000	2009	\$ 25,000	2010	\$ 25,000	2011	\$ 25,000	2012	\$ 25,000	2013	\$ 25,000	2014	\$ 25,000	<hr/>		Total	\$ 175,000	<p>Replacement of the City used printers ensures that environmentally friendly and multi-functional machines are available to staff. The efficiency of printers are working on reproduction and archiving of City documents.</p>
Prior Years:	\$ 25,000																		
2009	\$ 25,000																		
2010	\$ 25,000																		
2011	\$ 25,000																		
2012	\$ 25,000																		
2013	\$ 25,000																		
2014	\$ 25,000																		
<hr/>																			
Total	\$ 175,000																		

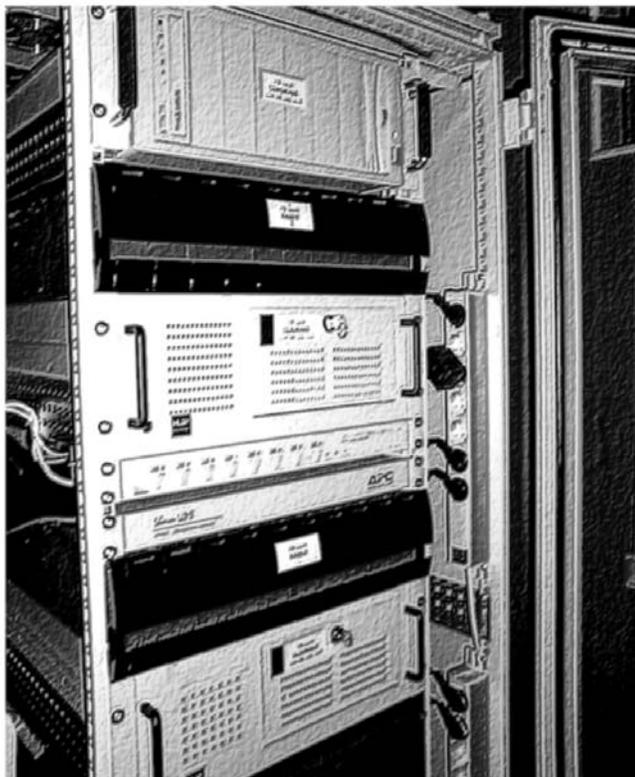


TITLE: SERVER PLANNED REPLACEMENT

PROJECT TYPE: TECHNOLOGY

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 15%;"><u>\$ 91,000</u></td> <td style="width: 35%;">Fees and Rates</td> <td style="width: 50%;"></td> </tr> <tr> <td>\$ 91,000</td> <td></td> <td></td> </tr> </table>	<u>\$ 91,000</u>	Fees and Rates		\$ 91,000			<p>Project Description:</p> <p>As part of an adopted maintenance and upgrade schedule, City equipment is required to be replaced to accommodate software upgrades, built in obsolescence and equipment failure.</p> <p>All City work is accessed through and saved to the City servers. It is of vital importance that this equipment is kept in proper running order. Server capability must constantly adjust to handle the increased memory needs brought on by larger and more complex software deployment.</p>																					
<u>\$ 91,000</u>	Fees and Rates																											
\$ 91,000																												
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="width: 15%;">Prior Years:</td> <td style="width: 15%;">\$</td> <td style="width: 70%;">13,000</td> </tr> <tr> <td>2009</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td>2010</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td>2011</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td>2012</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td>2013</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td>2014</td> <td>\$</td> <td>13,000</td> </tr> <tr> <td colspan="3"><hr/></td> </tr> <tr> <td>Total</td> <td>\$</td> <td>91,000</td> </tr> </table>	Prior Years:	\$	13,000	2009	\$	13,000	2010	\$	13,000	2011	\$	13,000	2012	\$	13,000	2013	\$	13,000	2014	\$	13,000	<hr/>			Total	\$	91,000	
Prior Years:	\$	13,000																										
2009	\$	13,000																										
2010	\$	13,000																										
2011	\$	13,000																										
2012	\$	13,000																										
2013	\$	13,000																										
2014	\$	13,000																										
<hr/>																												
Total	\$	91,000																										

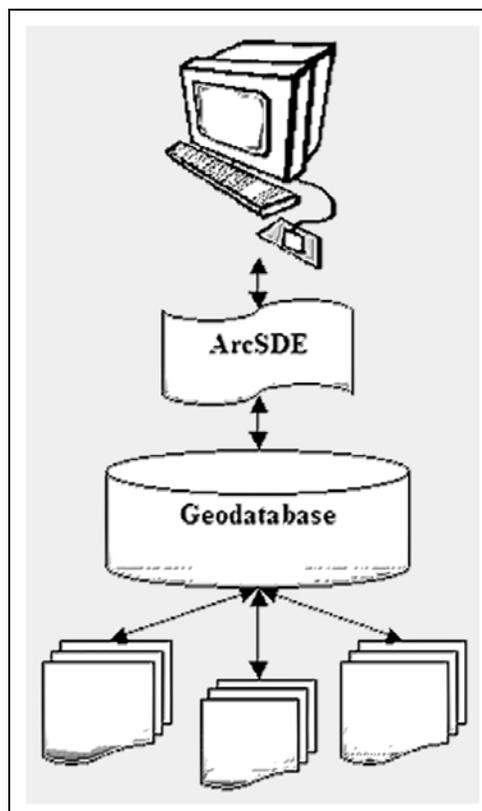


TITLE: GIS SPATIAL DATABASE ENGINE

PROJECT TYPE: TECHNOLOGY

RESPONSIBLE DEPARTMENT: City of Ashland Information Technology

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;"><u>\$ 155,000</u></td> <td style="width: 50%;">Fees and Rates</td> </tr> <tr> <td>\$ 155,000</td> <td></td> </tr> </table>	<u>\$ 155,000</u>	Fees and Rates	\$ 155,000		<p>Project Description:</p> <p>As part of the adopted maintenance and upgrade schedule, City equipment is required to be replaced to accommodate software upgrades, built in obsolescence and equipment failure.</p>														
<u>\$ 155,000</u>	Fees and Rates																		
\$ 155,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Prior Years:</td> <td style="width: 50%;">\$ 5,000</td> </tr> <tr> <td>2009</td> <td>\$ 50,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td>\$ 50,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td>\$ 50,000</td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 155,000</td> </tr> </table>	Prior Years:	\$ 5,000	2009	\$ 50,000	2010		2011	\$ 50,000	2012		2013	\$ 50,000	2014		<hr/>		Total	\$ 155,000	<p>The Geographical Information System operates at a higher level of memory and speed than the typical desktop user. The GIS personnel use versions of mapping software that tends to require a higher need of space, speed and graphic ability. The GIS Spatial database engine is kept at a higher than normal operating level and requires annual updating to keep the software requirements met.</p>
Prior Years:	\$ 5,000																		
2009	\$ 50,000																		
2010																			
2011	\$ 50,000																		
2012																			
2013	\$ 50,000																		
2014																			
<hr/>																			
Total	\$ 155,000																		



TITLE: CITY FACILITY UPGRADES & MAINTENANCE

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 850,000</u></td> <td style="text-align: left;">Fees and Rates</td> </tr> <tr> <td style="text-align: right;">\$ 850,000</td> <td></td> </tr> </table>	<u>\$ 850,000</u>	Fees and Rates	\$ 850,000		<p>Project Description:</p> <p>The City owns and maintains over 50 occupied and unoccupied facilities; staff is in the process of evaluating the condition and maintenance requirements of each facility.</p> <p>These annual capitalized maintenance and repair requirements would include anything from roof repairs, window replacement, HVAC upkeep, electrical upgrades, carpet replacement, painting and office moves to accommodate staffing changes.</p> <p>Staff is predicting the need to increase the annual costs over time.</p>														
<u>\$ 850,000</u>	Fees and Rates																		
\$ 850,000																			
<p>Project Cost by Budget Year:</p> <table style="width: 100%;"> <tr> <td>Prior Years:</td> <td style="text-align: right;">\$ 145,000 plus</td> </tr> <tr> <td>2009</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2010</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td>2011</td> <td style="text-align: right;">\$ 125,000</td> </tr> <tr> <td>2012</td> <td style="text-align: right;">\$ 125,000</td> </tr> <tr> <td>2013</td> <td style="text-align: right;">\$ 125,000</td> </tr> <tr> <td>2014</td> <td style="text-align: right;">\$ 130,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 850,000</td> </tr> </table>	Prior Years:	\$ 145,000 plus	2009	\$ 100,000	2010	\$ 100,000	2011	\$ 125,000	2012	\$ 125,000	2013	\$ 125,000	2014	\$ 130,000	<hr/>		Total	\$ 850,000	
Prior Years:	\$ 145,000 plus																		
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2010	\$ 100,000																		
2011	\$ 125,000																		
2012	\$ 125,000																		
2013	\$ 125,000																		
2014	\$ 130,000																		
<hr/>																			
Total	\$ 850,000																		

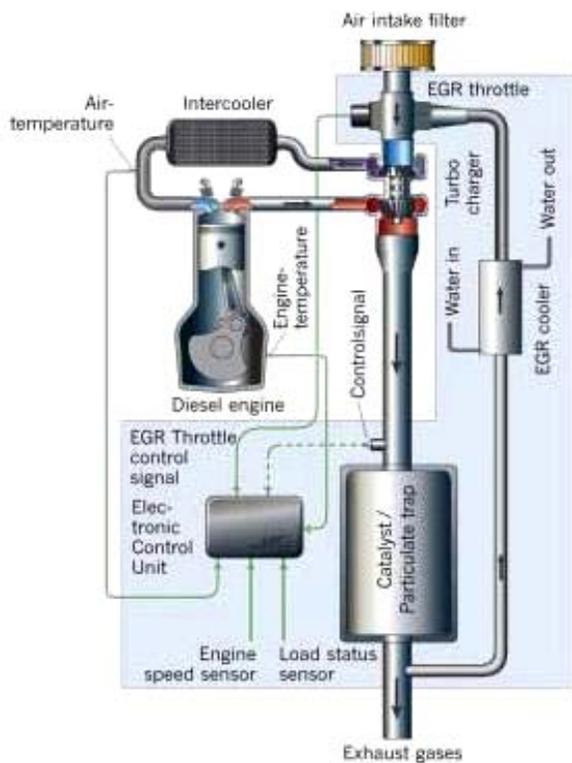


TITLE: EQUIPMENT / SHOP – DIESEL RETROFIT

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">\$ 91,000</td> <td>Grants</td> </tr> <tr> <td style="text-align: right;">\$ 9,000</td> <td>Fees and Rates</td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">\$ 100,000</td> <td></td> </tr> </table>	\$ 91,000	Grants	\$ 9,000	Fees and Rates	\$ 100,000		<p>Project Description:</p> <p>The purpose of a diesel retrofit program is to reduce the harmful emissions produced by a diesel powered fleet. Until recently, emissions control devices were not required on diesel powered vehicles. The retrofit program will add emissions control technology to vehicles not previously equipped with these devices. Several control devices can be used to reduce emissions, some of these devices include, diesel particulate filters, NOx catalysts, diesel oxidation catalysts and exhaust gas recirculation systems. These devices can reduce some harmful emissions by as much as 90% by converting harmful emissions such as carbon monoxide and hydrocarbons (CO and HC), to non harmful carbon dioxide and water (CO₂ and H₂O). Our retrofit program will reduce the emissions from 15 of our most used, non-emissions controlled diesel vehicles, including dump trucks, back hoes, and pickups. These programs are verified and proven effective by both the U.S. Environmental Protection Agency (EPA) and the California Air Resources Board (CARB).</p>								
\$ 91,000	Grants														
\$ 9,000	Fees and Rates														
\$ 100,000															
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$ 100,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td></td> </tr> <tr> <td style="text-align: right;">2011</td> <td></td> </tr> <tr> <td style="text-align: right;">2012</td> <td></td> </tr> <tr> <td style="text-align: right;">2013</td> <td></td> </tr> <tr> <td style="text-align: right;">2014</td> <td></td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$ 100,000</td> </tr> </table>	2009	\$ 100,000	2010		2011		2012		2013		2014		Total	\$ 100,000	
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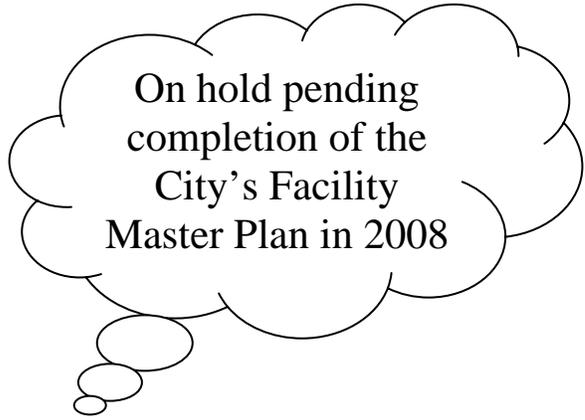


TITLE: POLICE PARKING LOT EXPANSION

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 20%;"><u>\$ 145,000</u></td> <td style="width: 80%;">Fees and Rates</td> </tr> <tr> <td>\$ 145,000</td> <td></td> </tr> </table>	<u>\$ 145,000</u>	Fees and Rates	\$ 145,000		<p>Project Description:</p>																							
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Total	\$	145,000																										



TITLE: POLICE DEPARTMENT BUILDING IMPROVEMENTS

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

Funding Sources: <u>\$ 825,100</u> Fees and Rates \$ 825,100	Project Description:
Project Cost by Budget Year: Prior Years: \$ 75,100 2009 \$ 200,000 2010 \$ 550,000 2011 2012 2013 2014 <hr/> Total \$ 825,100	

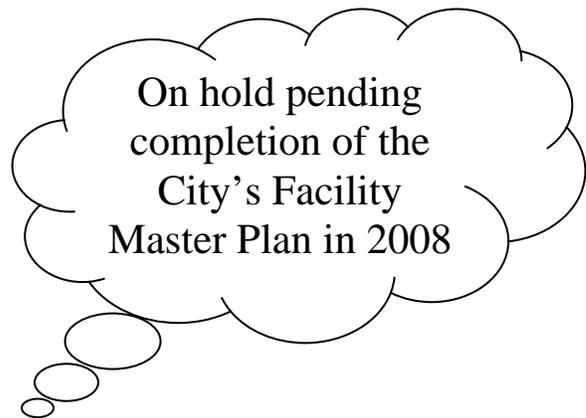


TITLE: FIRE STATION #2 RECONSTRUCTION

PROJECT TYPE: ADMINISTRATION

RESPONSIBLE DEPARTMENT: Public Works Department

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="width: 60%;"><u>\$ 5,500,000</u></td> <td style="width: 40%;">Other</td> </tr> <tr> <td>\$ 5,500,000</td> <td></td> </tr> </table>	<u>\$ 5,500,000</u>	Other	\$ 5,500,000		<p>Project Description:</p>																				
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Total	\$	5,500,000																							



TITLE: OPEN SPACE ACQUISITION

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;"><u>\$ 1,200,000</u></td> <td style="text-align: left;">Food / Beverage</td> </tr> <tr> <td style="text-align: right;">\$ 1,200,000</td> <td></td> </tr> </table>	<u>\$ 1,200,000</u>	Food / Beverage	\$ 1,200,000		<p>Project Description:</p> <p>The City of Ashland, in conjunction with the Ashland Parks & Recreation Department adopted an Open Space Plan in 1989. The plan identifies five types of parks: neighborhood parks, community parks, open space, natural parks and pocket parks. In the ten years since its adoption, over 380 acres of land has been purchased. This portion of the Park’s budget is devoted to land acquisition for new park space.</p> <p>A continued commitment to provide open space within a quarter-mile of every Ashland resident is funded by this line item. Park’s SDC portions will fund the design, permitting and the construction of several parks over the next three years.</p> <p>Specific property acquisition is dependent on market factors. The Open Space Plan and corresponding maps provide further detail on the types and location of land that has been identified as vital for Ashland’s future.</p>												
<u>\$ 1,200,000</u>	Food / Beverage																
\$ 1,200,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">2009</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td style="text-align: right;">2010</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td style="text-align: right;">2011</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td style="text-align: right;">2012</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td style="text-align: right;">2013</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td style="text-align: right;">2014</td> <td style="text-align: right;">\$ 200,000</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 1,200,000</td> </tr> </table>	2009	\$ 200,000	2010	\$ 200,000	2011	\$ 200,000	2012	\$ 200,000	2013	\$ 200,000	2014	\$ 200,000	<hr/>		Total	\$ 1,200,000	
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Total	\$ 1,200,000																



TITLE: NORTH MAIN & SCENIC PARK DEVELOPMENT

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources:</p> <p><u>\$ 200,000</u> SDC Fees \$ 200,000</p>	<p>Project Description:</p> <p>The North Main / Scenic Park will serve as a neighborhood park. Lango Hansen Landscape Architects were contracted to conduct a public charette to develop a master plan for the Scenic Park site. Construction is phased over the next several years. The adopted park design offers a community garden area, play area, and walkways.</p>
<p>Project Cost by Budget Year:</p> <p>Prior Years: \$ 100,000</p> <p>2009 \$ 100,000</p> <p>2010</p> <p>2011</p> <p>2012</p> <p>2013</p> <p>2014</p> <hr/> <p>Total \$ 200,000</p>	



TITLE: ICE RINK COVER REPLACEMENT & IMPROVEMENTS

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources:</p> <table> <tr> <td>\$ 150,000</td> <td>Grants</td> </tr> <tr> <td>\$ 100,000</td> <td>Other</td> </tr> <tr> <td><u>\$ 50,000</u></td> <td>Fees & Rates</td> </tr> <tr> <td>\$ 300,000</td> <td></td> </tr> </table>	\$ 150,000	Grants	\$ 100,000	Other	<u>\$ 50,000</u>	Fees & Rates	\$ 300,000		<p>Project Description:</p> <p>The Darex Family Ice Skating Rink is erect every year in a parking lot adjacent to Lithia Park by the Parks Department. The Skating Rink offers an outdoor experience during the winter for many families. The infrastructure of the rink requires updating and repair. A winter storm wrecked havoc on many large trees throughout the area. The trees above the ice skating rink were among the victims of the heavy snow collapsing onto the roof structure of the rink. After many discussions and a decision to retain the current location, the Parks Department plans to rebuild the cover structure, make improvements to the coils and reopen the ice skating rink.</p>								
\$ 150,000	Grants																
\$ 100,000	Other																
<u>\$ 50,000</u>	Fees & Rates																
\$ 300,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 300,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 300,000</td> </tr> </table>	2009	\$ 300,000	2010		2011		2012		2013		2014		<hr/>		Total	\$ 300,000	
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Total	\$ 300,000																



TITLE: CALLE GUANAJUATO IMPROVEMENTS

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources:</p> <table> <tr> <td>\$ 25,000</td> <td>Grants</td> </tr> <tr> <td>\$ 25,000</td> <td>Other</td> </tr> <tr> <td><u>\$ 25,000</u></td> <td>Fees & Rates</td> </tr> <tr> <td>\$ 75,000</td> <td></td> </tr> </table>	\$ 25,000	Grants	\$ 25,000	Other	<u>\$ 25,000</u>	Fees & Rates	\$ 75,000		<p>Project Description:</p> <p>One of the busiest pedestrian areas within the City is the Calle Guanajuato area behind the downtown Plaza and is a peaceful walkway along Ashland Creek in the downtown corridor. The area supports outdoor seating to many restaurants. It is also home to the Saturday Marketplace with live music and craft booths. Over the past decade the concrete walkway has been excavated for utility connections and repairs crating trip hazards and uneven, unmatched surfaces. The existing condition is unacceptable for safety and maintenance standpoints. This project plans to resurface of the area and provide other ancillary improvements.</p>								
\$ 25,000	Grants																
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<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 75,000</td> </tr> <tr> <td>2010</td> <td></td> </tr> <tr> <td>2011</td> <td></td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 75,000</td> </tr> </table>		2009	\$ 75,000	2010		2011		2012		2013		2014		<hr/>		Total	\$ 75,000
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Total	\$ 75,000																



TITLE: ASHLAND CREEK PARK / VOGEL PROPERTY DEVELOPMENT

PROJECT TYPE: PARKS & RECREATION

RESPONSIBLE DEPARTMENT: Parks & Recreation Department

<p>Funding Sources:</p> <table> <tr> <td>\$ 112,500</td> <td>SDC Fees</td> </tr> <tr> <td><u>\$ 112,500</u></td> <td>Fees and Rates</td> </tr> <tr> <td>\$ 225,000</td> <td></td> </tr> </table>	\$ 112,500	SDC Fees	<u>\$ 112,500</u>	Fees and Rates	\$ 225,000		<p>Project Description:</p> <p>The Parks Department completed the master planning on the Vogel property as the future site of Ashland Creek Park. The Parks Commission has been assisted by David Lewis, Landscape Architect, in the development of the master plan for this site. Public participation has emphasized the need to promote the serene creek side area for meditation and a trail system. The community area within the park will include a children’s play area, basketball court, community garden and restroom facilities. There is a desire for a multi-use facility with an outdoor classroom. Design and phased construction continue over the next several years.</p>										
\$ 112,500	SDC Fees																
<u>\$ 112,500</u>	Fees and Rates																
\$ 225,000																	
<p>Project Cost by Budget Year:</p> <p>Prior Years:</p> <table> <tr> <td>2009</td> <td>\$ 75,000</td> </tr> <tr> <td>2010</td> <td>\$ 75,000</td> </tr> <tr> <td>2011</td> <td>\$ 75,000</td> </tr> <tr> <td>2012</td> <td></td> </tr> <tr> <td>2013</td> <td></td> </tr> <tr> <td>2014</td> <td></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td>Total</td> <td>\$ 225,000</td> </tr> </table>	2009	\$ 75,000	2010	\$ 75,000	2011	\$ 75,000	2012		2013		2014		<hr/>		Total	\$ 225,000	
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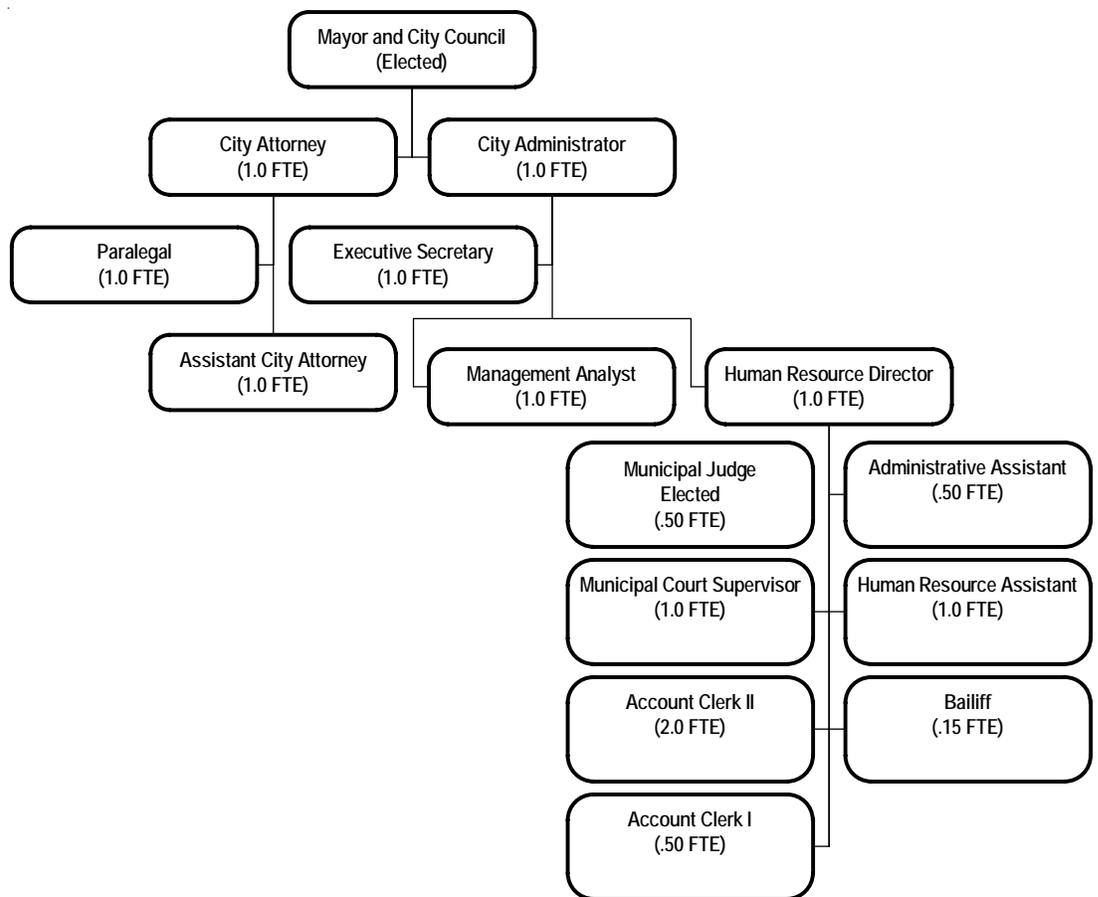


Departments

Administration Department	3-3
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Electric Department	3-119
Parks and Recreation Department	3-129
Non-Departmental Activities	3-146



administration department 12.65 FTE



Overview

The Administration Department consists of four divisions: Mayor and Council, Administration, Human Resources and Legal. Each division in Administration is responsible for advising and supporting internal operations and ensuring that the public has a voice in their City government.

ADMINISTRATION DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 676,378	\$ 727,819	\$ 1,109,330	\$ 1,336,680
600 Materials and Services	306,399	366,101	887,936	1,223,079
	<u>\$ 982,777</u>	<u>\$ 1,093,920</u>	<u>\$ 1,997,266</u>	<u>\$ 2,559,759</u>
Department Total By Fund				
110 General Fund	104,838	117,366	494,686	1,110,926
710 Central Services Fund	877,939	976,554	1,502,580	1,448,833
	<u>\$ 982,777</u>	<u>\$ 1,093,920</u>	<u>\$ 1,997,266</u>	<u>\$ 2,559,759</u>

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Administrator	1.00	1.00	1.00	1.00
Human Resources Director	-	-	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00
Paralegal	-	1.00	1.00	1.00
Legal Assistant/Claims Manager	1.00	-	-	-
Legal Secretary	0.50	0.50	0.50	-
Management Analyst	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Human Resource Assistant	-	-	1.00	1.00
Administrative Assistant	-	-	1.00	0.50
Adult and Teen Reference Librarian	-	-	0.03	-
Children's Library Assistant	-	-	0.03	-
Municipal Judge	-	-	-	0.50
Municipal Court Supervisor	-	-	-	1.00
Account Clerk II	-	-	-	2.00
Account Clerk I	-	-	-	0.50
Bailiff	-	-	-	0.15
	<u>6.50</u>	<u>6.50</u>	<u>9.56</u>	<u>12.65</u>

Mayor & Council

The Mayor and City Councilors are elected officials responsible for setting city policy. Policies set the framework for city operations and establish priorities for all departments. The Mayor and Council budget includes expenditures directly related to those responsibilities.

Division Goals

- Provide leadership and direction.
- Foster public input and participation in city programs and services.

Significant Budget Changes

- The FY 2008-2009 Budget for City Council travel and training has been reduced by approximately 17%.

administration department - mayor and council

CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
MAYOR AND COUNCIL DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 3,096	\$ 2,104	\$ 2,600	\$ 2,600
520 Fringe Benefits	41,079	56,708	114,490	79,755
Total Personal Services	44,175	58,812	117,090	82,355
Materials and Services				
601 Supplies	2,831	4,774	1,350	1,000
603 Communications	597	583	370	600
604 Contractual Services	480	7,159	8,000	7,500
606 Other Purchased Services	43,399	45,088	54,565	44,000
608 Commissions	1,686	2,893	2,900	2,900
Total Materials and Services	48,992	60,496	67,185	56,000
	\$ 93,167	\$ 119,309	\$ 184,275	\$ 138,355

Administration

The City Administrator is responsible for coordinating all city departments (with the exception of the Parks and Recreation Department) and administering council and internal policies.

Administration handles numerous special projects, and tracks state and federal legislative issues. Administration is the primary liaison with community organizations and other agencies. Administration oversees broad interdepartmental and intergovernmental projects and communications in accordance with city or state laws and policies. The department develops and implements the city's overall communication outreach and provides staff assistance to the Public Arts Commission and other ad hoc committees.

Division Goals

- Implement policies established by the City Council
- Advocate city interests at state and federal levels
- Assist other departments with communications both internally and externally
- Facilitate citizen participation
- Facilitate the implementation of Council Goals. Administration has direct responsibility for the Council Goals for Visioning/Strategic Planning, Economic Development, and permanent library services.
- Support City Council ad hoc committees and Public Arts Commission

Significant Budget Changes

- Administration has reduced funds available for special projects and for travel and training.

administration department - administration division

GENERAL FUND
ADMINISTRATION DEPARTMENT
ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Materials and Services				
604 Contractual Services	\$ 104,838	\$ 114,283	\$ 119,780	\$ 334,000
608 Commissions	*	\$ 2,677 **	1,271	-
Total Materials and Services	\$ 104,838	\$ 116,960	\$ 121,051	\$ 334,000

**Public Art Commission moved to Administration in 2006. Public Arts funds are donated.

CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 234,883	\$ 256,155	\$ 264,440	\$ 271,100
520 Fringe Benefits	95,446	97,768	119,570	108,690
Total Personal Services	330,328	353,924	384,010	379,790
Materials and Services				
601 Supplies	12,641	12,182	17,830	18,200
602 Rental, Repair, Maintenance		2,593	2,200	2,200
603 Communications	6,487	2,606	3,980	4,150
604 Contractual Services	44,553	19,019	25,000	25,000
605 Misc. Charges and Fees	7,000	11,909	11,909	11,909
606 Other Purchased Services	26,935	18,076	28,905	20,000
608 Commissions	889	105	1,840	1,340
610 Programs	12,961	14,382	24,225	17,225
Total Materials and Services	111,467	80,872	115,889	100,024
	\$ 441,795	\$ 434,796	\$ 499,899	\$ 479,814

Human Resources

The Human Resource Division provides leadership and expertise to all city departments in recruiting and retaining a diverse workforce that is committed to providing quality service to our community. Through policy direction and constant training efforts, the Human Resource Division helps reduce the risk of employment-related legal claims and work-related injuries. The Human Resource Division promotes positive labor-management relations through collaboration, open communication, and fair and inclusive employment practices. Human Resources provides a range of internal support services to City employees such as administration of all benefit plans, compensation plan, job classification, and maintenance of confidential employee data.

Division Goals

- Negotiate successor contracts for three collective bargaining units (Ashland Firefighters, Ashland Police Association and IBEW Clerical/Technical), prior to contract expiration June 2009.
- Utilize a Labor-Management Committee to formulate alternatives to our current health benefit package which will result in future cost containment.
- Work with City departments to ensure employee continuity through succession planning and cross-training staff. Explore new ways Human Resources can assist departments in motivating and developing staff.

- Provide support for the City Council's Employee Continuity Strategy and City Workforce Housing goals. Work with City Council and departments to address employee recruitment and retention efforts through implementation of a compensation and classification study, potential and workforce housing incentives.
- Continue to focus on fostering a positive work environment and organizational culture that will reduce turnover and increase employee satisfaction.

Significant Budget Changes

- Staff reduction of .5 FTE.
- Integration of Municipal Court as a Division under Human Resources.

**CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
HUMAN RESOURCE DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 113,542		\$ 166,540	\$ 151,960
520 Fringe Benefits	57,135		79,440	72,120
Total Personal Services	170,677	-	245,980	224,080
Materials and Services				
601 Supplies	10,010		16,800	8,880
603 Communications	12,110		4,700	4,700
604 Contractual Services	73,073		40,000	110,000
605 Miscellaneous Charges and Fees	9,879		4,311	9,000
606 Other Purchased Services	17,208		27,500	18,000
Total Materials and Services	122,280	-	93,311	150,580
	\$ 292,957	\$ -	\$ 339,291	\$ 374,660

*Human Resources Division resided in Administrative Services Department in 2006 and 2007 and the expenses are included in the Administrative Services Department summary. In 2008 and 2009, it resides in Administration.

Municipal Court Division

The Municipal Court Division provides the Community with a unique opportunity to have their cases heard by a local judge elected by the citizens. The Municipal Court is a community court, interested in understanding Ashland's issues and becoming familiar with citizens, their values and daily concerns.

Ashland Municipal Court hears three types of cases when they occur within the City limits: traffic violations, violations of the Ashland Municipal Code, and most misdemeanors (crimes).

The Municipal Court Division is responsible for collecting payments, balancing and posting deposits to the general ledger, sending monthly payments to the State and County from assessments collected, entering all cases from the police department, entering convictions and suspensions on driver licenses and criminal records, lifting suspensions, preparing the court docket for arraignments, juvenile pre-courts and pre-trial conferences with Attorney's and/or defendants, compiling jury lists, arraigning jury and court trials, filing and monitoring diversions, deferred sentencing, and probations, letters, continuances, entering and issuing warrants, sending cases to collections, reports for our department and others. The Municipal Court Division works cooperatively with Police, legal, accounting and a variety of other City departments to provide excellent customer service to the Citizens of Ashland.

Division Goals

- The Ashland Municipal Court strives to educate and rehabilitate individuals who appear in Court.
- Each defendant should leave the Court with a thorough understanding of (1) the nature of the charges they face, (2) what their choices and possible consequences are, and (3) how to avoid future problems.

Significant Budget Changes

- The Court continues to pay off a technology debt incurred for a large software purchase linking the Municipal Court with the City's General Ledger software system.
- Revenues have been trending down for the past few years. A variety of factors have lead to the decline, but many of the cases being heard by the Court are not revenue-generating cases, and an increasing number of defendants are unable to pay the fines or fees assessed by the court.

**GENERAL FUND
ADMINISTRATION DEPARTMENT
MUNICIPAL COURT DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 182,206	\$ 189,924	\$ 208,460	\$ 219,760
520 Fringe Benefits	85,998	87,795	110,410	111,330
Total Personal Services	268,204	277,719	318,870	331,090
Materials and Services				
601 Supplies	4,583	4,411	5,300	3,900
602 Rental, Repair, Maintenance	5,312	5,200	5,300	5,300
603 Communications	243	51	500	200
604 Contractual Services	7,171	11,574	10,000	12,100
605 Misc. Charges and Fees	65,523	78,922	84,890	87,490
606 Other Purchased Services	1,740	887	2,500	2,100
Total Materials and Services	84,572	101,046	108,490	111,090
	\$ 352,776	\$ 378,765	\$ 427,360	\$ 442,180

*Municipal Court Division resided in Administrative Services Department in 2006, 2007, and 2008 and the expenses are included in the Administrative Services Department summary. In 2009, it resides in Administration.

Legal

The City Attorney's office provides legal advice to City elected officials, city officers and employees as well as city commissions and committees. The role of the City Attorney's office is to ensure that City decision makers are well informed as to alternative courses of action. The Legal Department supports other Departments and the City as a whole by working to prevent legal challenges by ensuring that City decisions are defensible. When the City makes a decision, the role of the City Attorney's office is to vigorously defend that decision.

One independent function of the City Attorney's office is to prosecute misdemeanors, traffic offenses and City code violations in municipal court and circuit court. The Legal Department also prosecutes and defends the city in civil litigation and administrative forums, (e.g. Land Use Board of Appeals). The Department prepares ordinances, resolutions, contracts and other legal documents. This Department also assists in property purchases, employee grievances and union negotiations, and local, county and regional land use matters. The Department works with risk management concerning tort claims, assists in collection efforts in support of the Finance Department, and strives to keep City officers and employees apprised of changes in the law, whether it be case law or statutory changes.

Division Goals

- Prevent challenges to City decisions and to ensure success when challenges are made against the City. Use of outside legal counsel is at times necessary when specialized legal knowledge is needed or when other projects prevent in-house attorneys from representing the City.
- Provide timely, accurate, and thorough advice to the City Council, City advisory bodies such as the Planning Commission, and City Departments. The Department had a 100% turnover in staff in calendar year 2007, which required delay in some work and resulted in hiring outside counsel in others. The Legal Department will improve its workload management and communication about major projects in FY 2009.

Significant Budget Changes

- The Legal Department budget includes \$95,000 for outside counsel, which is a reduction from the actual expenditures for outside counsel in FY 2008. These funds are necessary both to complete existing cases and to allow the City access to specialists in certain areas of law. There also is a .5 FTE reduction for the elimination of the Legal Secretary position.

CENTRAL SERVICE FUND
ADMINISTRATION DEPARTMENT
LEGAL DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 209,360	\$ 229,957	\$ 231,890	\$ 222,860
520 Fringe Benefits	92,515	84,720	112,560	96,505
Total Personal Services	301,874	314,677	344,450	319,365
Materials and Services				
601 Supplies	10,955	8,088	10,900	10,900
603 Communications	877	347	3,715	3,715
604 Contractual Services	5,158	79,522	93,800	95,774
605 Misc. Charges and Fees	12,000	12,000	12,000	12,000
606 Other Purchased Services	12,112	7,816	14,250	14,250
Total Materials and Services	41,102	107,773	134,665	136,639
	\$ 342,976	\$ 422,449	\$ 479,115	\$ 456,004

Library

In FY08, the Budget Committee approved a local option tax levy of up to \$.58 per \$1000 of valuation for interim library funding to be referred to the voters in September of 2007. Ashland citizens voted in favor of the tax levy for libraries.

The tax needed to provide library services beyond those provided by the County was less than originally anticipated and the Council voted to collect only \$.20 per \$1,000 assessed for FY08 and \$.25 per \$1,000 for FY09. The adopted budget anticipates levying only 13 cents of the 25 cents that the Council authorized. This lower amount is possible because of the lower than anticipated costs for the contract for services.

The funds are used to provide for additional library hours, professional staff and outreach services to seniors and youth.

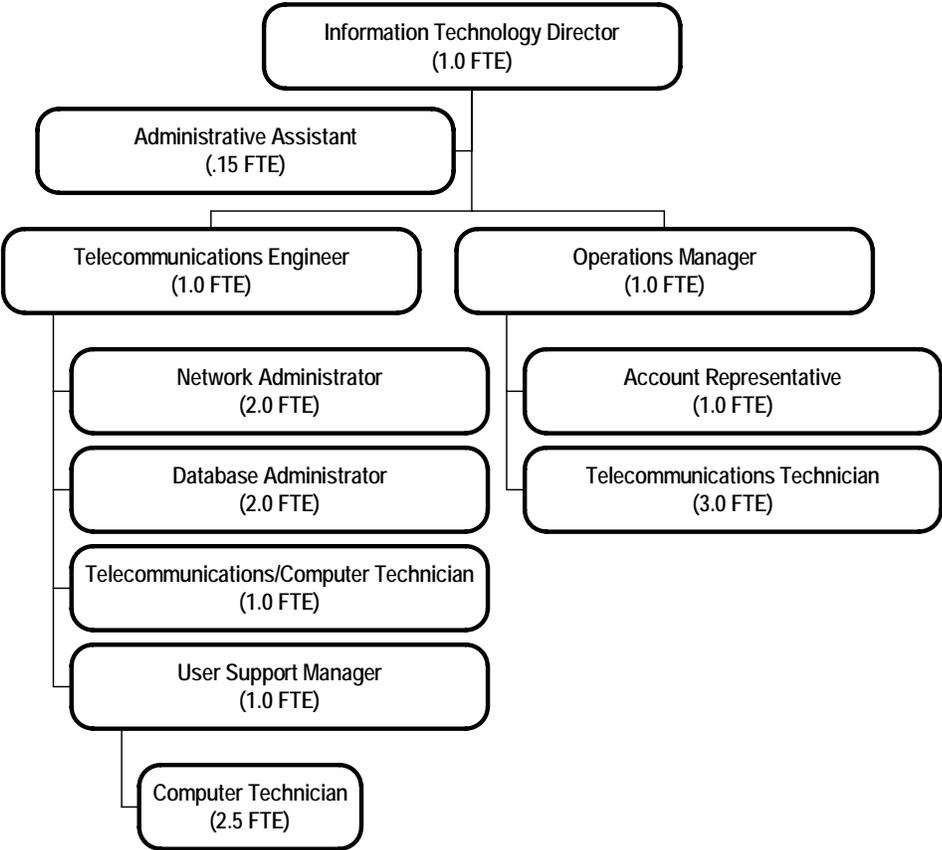
GENERAL FUND
ADMINISTRATION DEPARTMENT
LIBRARY PROGRAM

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
510 Salaries and Wages	\$ -	\$ 376	\$ 14,500	
520 Fringe Benefits	-	30	3,300	
Total Personal Services	-	406	17,800	-
Materials and Services				
604 Contractual Services	-	-	355,835	334,746
Total Materials and Services	-	-	355,835	334,746
	\$ -	\$ 406	\$ 373,635	\$ 334,746



information technology department

15.65 FTE



Overview

The Information Technology Department consists of two divisions: the Telecommunications Division and the Computer Services Division. The director reports to the City Administrator.

Strategic Department Goals

- Continued Integration of City Database Sources
- Continued Support of Police & Fire in the Design and Implementation of an Integrated Public Safety Data Network

Significant Budget Changes

- Postponed WiMax Deployment
- Postponed Microsoft Licensing (Vista Deployment)
- Deleted all travel and training monies from Computer Services
- Moved 0.5 FTE Computer Support Technician from Police budget to Computer Services

INFORMATION TECHNOLOGY DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 1,262,935	\$ 1,389,551	\$ 1,438,609	\$ 1,489,493
600 Materials and Services	1,951,561	1,149,717	1,428,819	1,580,451
700 Capital Outlay	114,168	40,521	351,000	168,300
	\$ 3,328,663	\$ 2,579,789	\$ 3,218,428	\$ 3,238,244

Department Total By Fund				
691 Telecommunications Fund	2,484,240	1,689,377	2,052,840	2,041,420
710 Computer Services	844,423	890,412	1,165,588	1,196,824
	\$ 3,328,663	\$ 2,579,789	\$ 3,218,428	\$ 3,238,244

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Information Technology Director	1.00	1.00	1.00	1.00
Administrative Secretary	0.15	0.15	-	-
Administrative Assistant	-	-	0.15	0.15
Telecommunications Engineer	1.00	1.00	1.00	1.00
City Network Administrator	1.00	1.00	1.00	1.00
AFN Network Administrator	1.00	1.00	1.00	1.00
Database Administrator	2.00	2.00	2.00	2.00
Telecommunications/Computer Technician	1.00	1.00	1.00	1.00
User Support Manager	1.00	1.00	1.00	1.00
Computer Technician	2.00	2.00	2.00	2.00
Operations Manager	-	1.00	1.00	1.00
CATV Manager	1.00	-	-	-
Head End Technician	1.00	-	-	-
Telecommunications Technician	2.00	2.00	3.00	3.00
Account Representative	1.00	1.00	1.00	1.00
Computer Technician - Temp	-	-	-	0.50
Telecommunications Technician-Temp	0.50	0.50	-	-
	15.65	14.65	15.15	15.65

Telecommunications Division

The Telecommunications Division is responsible for managing the hybrid fiber optic coaxial network infrastructure known as the Ashland Fiber Network. This high speed network interconnects other governmental, municipal, educational and health care institutions and enables the Division to provide an enhanced portfolio of products and services to the citizens of Ashland and the surrounding area. Responsibilities include; installation of all services, management of the relationship with the City's retail partners, maintenance of the physical hybrid fiber coaxial plant (27 miles of fiber and 110 miles of coaxial cable), marketing, and customer relations management.

Division Goals

- Regain and then maintain infrastructure health and reliability
- Grow the customer base
- Operate at a profit
- Staff will implement these goals while operating under the philosophy of being a positive community partner. This includes three areas of focus; business and economic development, education, and the arts.

Significant Budget Changes

- Postponed WiMax Deployment. The AFN business plan includes deployment of a WiMax (next generation) wireless internet network in FY 2009. There are more than 1300 addresses in Ashland that cannot currently access the internet via AFN. Postponement of this project will prevent residents in unserviceable addresses from using AFN. Additionally, City staff who rely on mobile data connections will continue to have to use a third party provider.

**TELECOMMUNICATIONS FUND
INFORMATION TECHNOLOGY DEPARTMENT
INTERNET**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 204,416	\$ 313,694	\$ 386,509	\$ 372,480
520 Fringe Benefits	88,815	130,742	158,100	183,757
Total Personal Services	293,231	444,436	544,609	556,237
Materials and Services				
601 Supplies	94,690	96,600	126,313	127,490
602 Rental, Repair, Maintenance	27,721	42,763	21,476	78,036
603 Communications	1,181	4,201	11,758	11,758
604 Contractual Services	245	4,129	-	-
605 Misc. Charges and Fees	185,624	133,304	592,127	689,127
606 Other Purchased Services	9,435	2,538	95,250	81,850
Total Materials and Services	318,895	283,533	846,924	988,261
Capital Outlay				
703 Equipment	-	16,948	177,700	47,000
704 Improvements Other Than Bldgs.	-	12,459	15,000	10,000
Total Capital Outlay	-	29,407	192,700	57,000
	\$ 612,126	\$ 757,376	\$ 1,584,233	\$ 1,601,498

information technology department - telecommunications division

TELECOMMUNICATIONS FUND
INFORMATION TECHNOLOGY DEPARTMENT
HIGH SPEED

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 41,686	\$ 96,061	\$ 63,000	\$ 64,300
520 Fringe Benefits	13,372	34,149	31,100	28,420
Total Personal Services	55,058	130,210	94,100	92,720
Materials and Services				
601 Supplies	36,266	63,294	60,150	60,650
602 Rental, Repair, Maintenance	11,662	9,527	13,695	33,695
603 Communications	1,155	1,306	489	4,839
604 Contractual Services	38,178	15,996	400	400
605 Misc. Charges and Fees	54,135	73,476	157,123	168,868
606 Other Purchased Services	1,973	2,344	14,350	10,450
Total Materials and Services	143,368	165,942	246,207	278,902
Capital Outlay				
703 Equipment	3,911	4,150	23,300	23,300
704 Improvements Other Than Bldgs.	-	89	105,000	45,000
Total Capital Outlay	3,911	4,238	128,300	68,300
	\$ 202,337	\$ 300,391	\$ 468,607	\$ 439,922

information technology department - telecommunications division

TELECOMMUNICATIONS FUND
 INFORMATION TECHNOLOGY DEPARTMENT
 CABLE TELEVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 209,477	\$ 121,085	\$ -	
520 Fringe Benefits	83,784	47,814	-	
Total Personal Services	293,261	168,899	-	
Materials and Services				
601 Supplies	8,825	835	-	
602 Rental, Repair, Maintenance	71,901	33,703	-	
603 Communications	9,606	8,646	-	
604 Contractual Services	51,079	18,363	-	
605 Misc. Charges and Fees	265,018	71,196	-	
606 Other Purchased Services	704,625	233,911	-	
612 Franchises	90,037	31,135	-	
Total Materials and Services	1,201,093	397,790	-	
Capital Outlay				
703 Equipment	-	1,171	-	
704 Improvements Other Than Bldgs.	82,773	4,378	-	
Total Capital Outlay	82,773	5,548	-	
	\$ 1,577,127	\$ 572,237	\$ -	

TELECOMMUNICATIONS FUND
 INFORMATION TECHNOLOGY DEPARTMENT
 CUSTOMER RELATIONS/PROMOTIONS

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 691				
Personal Services				
510 Salaries and Wages	\$ 5,210	\$ 340	\$ -	
520 Fringe Benefits	522	35	-	
Total Personal Services	5,732	375	-	
Materials and Services				
603 Communications	700	686	-	
604 Contractual Services	8,569	2,510	-	
605 Misc. Charges and Fees	9,408	22,193	-	
606 Other Purchased Services	68,242	33,609	-	
Total Materials and Services	86,918	58,998	-	
	\$ 92,650	\$ 59,373	\$ -	

Computer Services Division

The Computer Services Division provides all of the technology support required for City operations including; support of all City desktop and laptop computers, support of all City software applications, support of all City servers, and support of the City telephone system.

Division Goals

- Enhance City operational efficiencies through the appropriate application of technology.

Significant Budget Changes

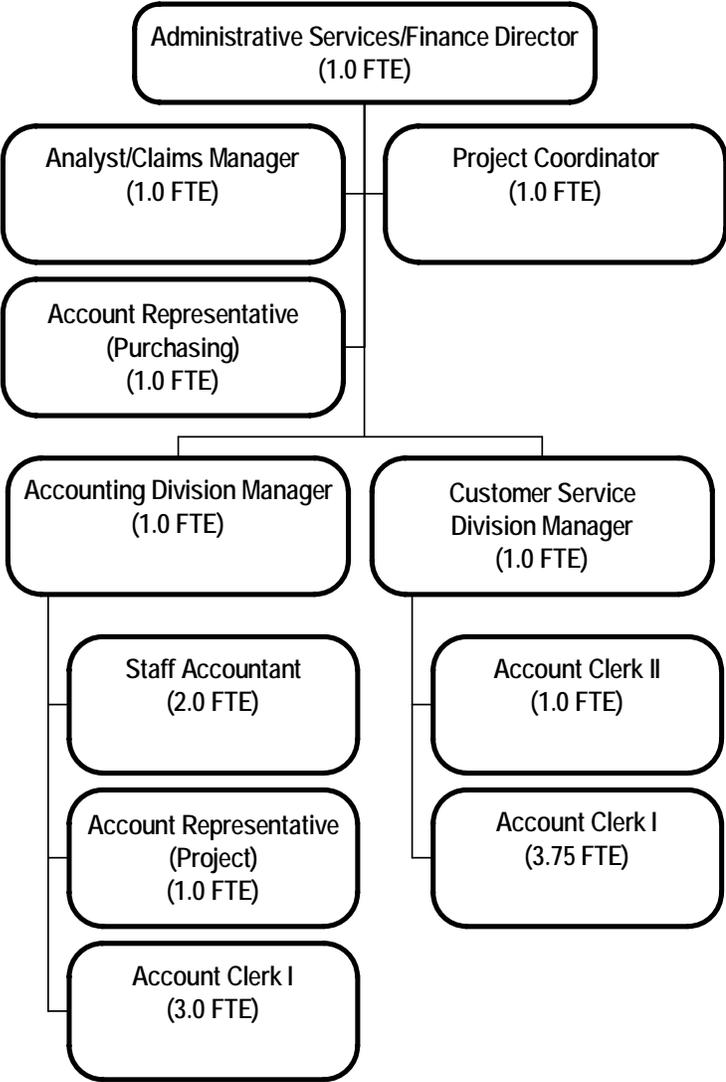
- Postponed Microsoft Licensing (Vista Deployment). We will eventually have to migrate to Microsoft Vista as XP will soon no longer be supported.
- Deleted all travel and training monies from Computer Services. This will make it difficult for IT Staff to remain up to date on existing and emerging technologies. Also, this includes money for travel for the IT Director. This will impact his continued ability to participate on state and national committees.
- Moved 0.5 FTE Computer Support Technician from Police budget to Computer Services.

CENTRAL SERVICE FUND
INFORMATION TECHNOLOGY DEPARTMENT
COMPUTER SERVICES DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 430,293	\$ 456,107	\$ 549,400	\$ 585,100
520 Fringe Benefits	185,360	189,524	250,500	255,436
Total Personal Services	615,653	645,631	799,900	840,536
Materials and Services				
601 Supplies	1,930	13,797	14,400	15,100
602 Rental, Repair, Maintenance	2,984	1,372	2,500	3,000
603 Communications	122,848	173,680	188,910	193,910
604 Contractual Services	215	206	15,000	15,000
605 Misc. Charges and Fees	62,781	51,911	104,378	85,778
606 Other Purchased Services	10,528	2,487	10,500	500
Total Materials and Services	201,286	243,454	335,688	313,288
Capital Outlay				
703 Equipment	27,484	1,327	30,000	43,000
Total Capital Outlay	27,484	1,327	30,000	43,000
	\$ 844,423	\$ 890,412	\$ 1,165,588	\$ 1,196,824



administrative services department
16.75 FTE



Overview

Vision Statement: *The Administrative Services Department is one of the significant ties that bind City departments and activities. Key measures of the department's effectiveness are how well the assets accounted for by ASD are protected and used throughout the City and the feedback received from recipients of the department's output.*

Mission Statement: *To provide optimum service to external and internal customers through the effective allocation of Administrative Services Department resources based upon responsibilities, priorities and need.*

The Administrative Services Department (ASD) is a key support department primarily located in the Central Services and Insurance Services fund budgets and providing services directly to the public and to all other departments and funds within the City of Ashland including Ashland Parks and Recreation Commission (APRC). Like no other department, ASD serves and interacts with every fund and department, often down to the employee level, with services like budgeting, financial reporting, payroll and benefit payment processing and accounting for services provided. All departments benefit from ASD's many other activities including purchasing of goods and services, accounts payable processing and internal service cost tracking and allocation; enterprise funds also benefit from utility billing and collection activities; governmental type funds are supported through tax collection and general license and fee processing; and APRC benefits from ASD performing accounting and financial reporting functions for the Commission.

The department plays the lead role in the annual budget process. Coordinating information from the other departments, public meetings, deliberations, economic and social grant allocations, distribution of information and the final budget document for legal compliance are some of the major activities for this process. At the end of the budget year, ASD coordinates the annual municipal audits required by the State of Oregon for the City and Parks Commission. This department prepares the Comprehensive Annual Financial Report for the City and APRC, the City's component unit. This department is the primary party responsible for the budget and both annual reports, all recognized for many years with national awards for superior work.

FY 2006-2007 Administrative Services Metrics

	City	Parks
Pay Checks Processed	6,413	1,941
Percentage as Direct Deposit	70%	49%
Payables Checks Processed	7,830	2623
Electronic Fund Transfers	227	108
Percentage electronically	3%	4%
Accounts Receivables Billed	452	126
Collection Rate	97%	86%

In prior years this department has provided direct support to Administration, Legal, Municipal Court, Human Resources, Information Technology and Public Works during transitional stages for these departments and their staff. Consequently, the staffing for ASD has fluctuated dramatically as identified in the chart below:

**Administrative Services (Finance) Department Staffing Changes
in Full time equivalents**

	2001 Actual	2002 Actual	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Adopterd	2009 Adopted
Total Administration Division	2.50	2.00	3.00	3.00	3.00	4.00	3.00	2.00	4.00
Total Accounting Division	3.75	5.00	3.80	5.80	6.00	6.00	6.00	7.00	7.00
Total Customer Serv Division	6.25	6.00	6.00	6.00	6.50	6.50	5.50	5.75	5.75
Total Purchasing Division	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Total Municipal Court Division	-	-	-	-	3.75	4.15	4.15	4.15	-
Total Human Resource Division	-	-	-	-	-	2.00	3.00	-	-
Total Administrative Services/Finance	13.50	14.00	13.80	15.80	20.25	23.65	22.65	19.90	16.75

- > Parking Enforcement Transferred from Police
- > Secretary increased to full time
- > Parks Accounting Acquired
- > Municipal Court Transferred from Administration
- > Human Resources Transferred In
- > Hired IT Director, moved out of Finance
- > Human Resources moved to Admin
- > Risk Management Acquired

Strategic Departmental Goals

- **Council goal:** Develop a plan to establish fiscal stability, manage costs, prioritize services, and ensure key revenue streams.
- Annually evaluate and update: the long-term operating projections for all funds during the budget process, rate models in keeping with industry demands, cost allocation models on a three-year rotating basis with Insurance fund scheduled for 2009.
- Develop a performance measures program for all city departments.
- Provide comprehensive information to the community on city budget and financial issues to promote a more thorough understanding of how the City receives its funding, how it's spent and what services are provided.

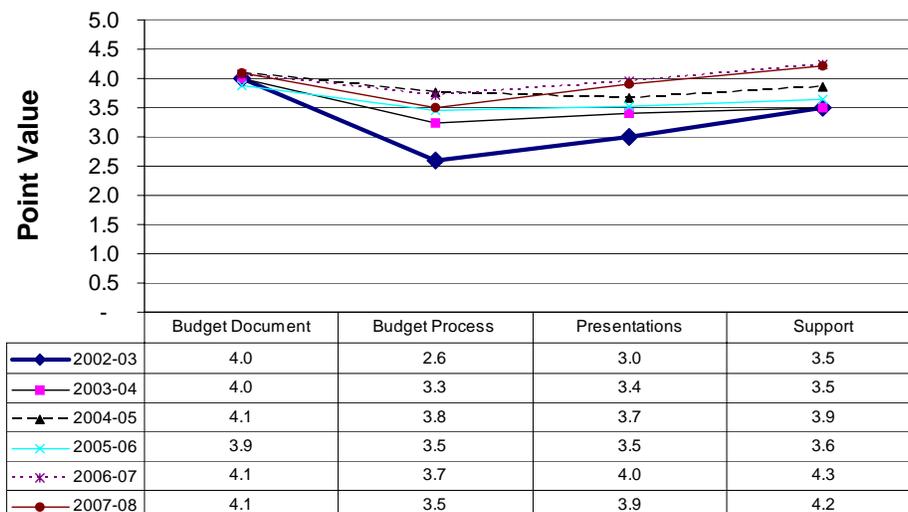
The ongoing strategic goal of an open budget process that helps the public understand the workings of its city including costs of the service provided and the benefit derived actually incorporates all four items identified above. Effectiveness of these elements can be found in the budget process. The City's receipt of the Government Finance Officers Association (GFOA) Budget Award any given year is one measure that comes from professionals outside the community. They evaluate the annual process and resultant budget document on four levels—A policy manual, a fiscal plan, an operations guide and a communication device. For many consecutive years the City has meet these criteria and received the award.

For many years the department has also surveyed the fourteen member budget committee for its evaluation of the budget process, the budget document, presentations by administrative staff and departmental personnel and support from the Administrative Services/Finance department during the thirty hours of deliberation. Many elected officials (half of the committee is the made up of the Mayor and Council) choose to not participate in the survey to lend greater weight to any comments made by the seven members appointed from the public. The appointed-member comments are thought to represent the community's views in the categories rated. When coupled with scores from a similar survey taken of the department leaders, ASD has good feedback on this area of performance.

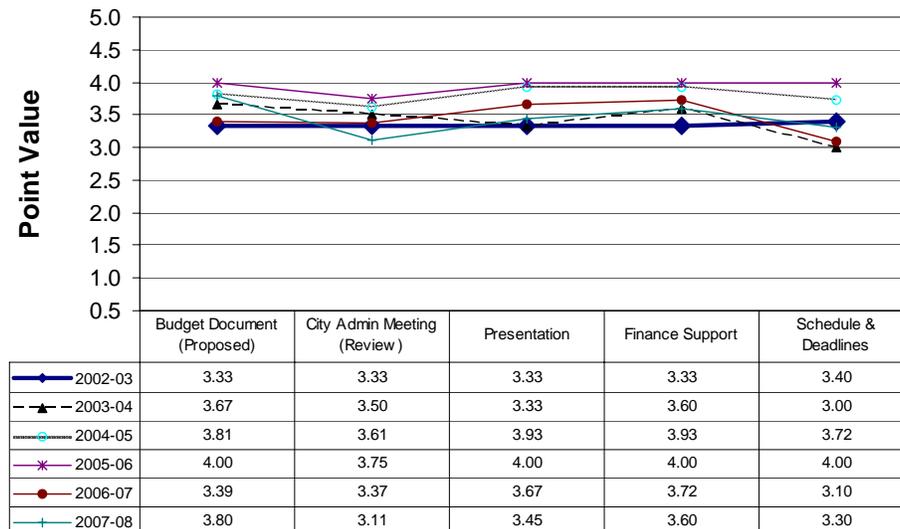
Significant Budget Changes

- The Municipal Court Division, including 4.15 FTE, moved back into the Administration department in FY 2009.
- The Purchasing Division incorporated within the Administration Division budget.
- Increase of 1.0 FTE, in the Administration Division, approved by the Budget Committee to assist in the Council goal of Fiscal Stability, Utility rate models, cost allocation plans, and other accounting projects.

Budget Committee Survey Results



Department Head Budget Survey Results



administrative services department

ADMINISTRATIVE SERVICES DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 1,603,794	\$ 1,732,730	\$ 1,524,591	\$ 1,348,102
600 Materials and Services	1,848,748	1,818,593	1,958,328	1,847,577
700 Capital Outlay	606,521	332,716	215,000	205,000
800 Debt Service	457,708	438,850	603,496	580,663
	<u>\$ 4,516,770</u>	<u>\$ 4,322,889</u>	<u>\$ 4,301,415</u>	<u>\$ 3,981,342</u>
Department Total By Division:				
Operating Divisions				
110 Courts	\$ 352,776	\$ 378,765	\$ 427,360	\$ -
710 Administration	492,847	515,402	367,254	493,787
710 Accounting	530,274	513,439	670,430	701,014
710 Customer Services	525,591	467,811	537,847	538,029
710 Human Resources	292,957	349,262	-	-
720 Insurance	597,533	668,898	785,000	765,327
	<u>\$ 2,791,979</u>	<u>\$ 2,893,576</u>	<u>\$ 2,787,891</u>	<u>\$ 2,498,157</u>
Non-operating Divisions				
110 Social Services	\$ 110,090	\$ 113,350	\$ 121,000	\$ 124,570
110 Economic and Cultural	474,186	504,414	527,519	508,333
110 Band	50,049	47,946	60,509	60,619
110 Miscellaneous	37,448	6,870	1,000	9,000
410 S.D.C. - Parks Open Space	514,734	317,883	200,000	200,000
410 Municipal Buildings	80,577	-	-	-
530 Bancroft Debt	-	-	200,000	200,000
530 Notes and Contracts Debt	457,708	438,850	403,496	380,663
	<u>\$ 1,724,792</u>	<u>\$ 1,429,313</u>	<u>\$ 1,513,524</u>	<u>\$ 1,483,185</u>
Position Profile				
Administrative Services/Finance Director	1.00	1.00	1.00	1.00
Project Coordinator	1.00	-	-	1.00
Administrative Secretary/Assistant	1.00	-	-	-
Account Representative (Purchasing)	1.00	1.00	1.00	1.00
Analyst/Claims Manager	-	1.00	1.00	1.00
Municipal Judge*	0.50	0.50	0.50	-
Account Clerk II - Lead*	1.00	1.00	1.00	-
Account Clerk II*	1.00	1.00	1.00	-
Account Clerk I*	1.50	1.50	1.50	-
Bailiff*	0.15	0.15	0.15	-
Accounting Division Manager	1.00	1.00	1.00	1.00
Staff Accountant	2.00	1.00	2.00	2.00
Account Representative (Projects)	1.00	1.00	1.00	1.00
Account Clerk II	-	1.00	-	-
Account Clerk I	3.00	3.00	3.00	3.00
Customer Service Division Manager	1.00	1.00	1.00	1.00
Account Representative (Utilities)	1.00	-	-	-
Account Clerk II	1.00	1.00	1.00	1.00
Account Clerk I	3.50	3.50	3.75	3.75
Human Resources Director*	1.00	1.00	-	-
Personnel Assistant*	1.00	1.00	-	-
Administrative Assistant*	-	1.00	-	-
	<u>23.65</u>	<u>22.65</u>	<u>19.90</u>	<u>16.75</u>

* 2005 Courts moved into Finance. 2006 Human Resources moved into Administrative Services, 2008 moved back to Administration.

Administration Division

The Finance Administration Division manages department-wide and city-wide financial activities. All of the Administrative Service/Finance Director's time is accounted for here along with 100% of the Analyst/Claims Manager's and Purchasing Coordinator's time. Administrative costs related to financial management and reporting, budget preparation, utility billing, enterprise rate modeling and cost allocation systems, parking enforcement, purchasing, tax collections, debt management, and risk management reside here. The Division assists other Administrative Services divisions and departments in accounting, financial planning, project accounting, procurement, debt administration, grant management, fixed asset and safety/risk management services in addition to those listed above. Stewardship of city funds is the primary focus.

Division Goals

- Evaluate and provide capital project financing where necessary.
- Manage rate models and related databases or data-gathering systems internally or externally where necessary or beneficial to the City.
- Manage parking enforcement services in the downtown business core including a review of the Hargadine parking structure operations and revenue.
- Work with other departments and divisions to create and implement meaningful performance measures that can be presented in financial and budgetary reports.
- Review and update or develop and implement Risk Management programs and coverage to ensure appropriateness and adequacy.
- Develop or update finance administrative policies and procedures.

Purchasing

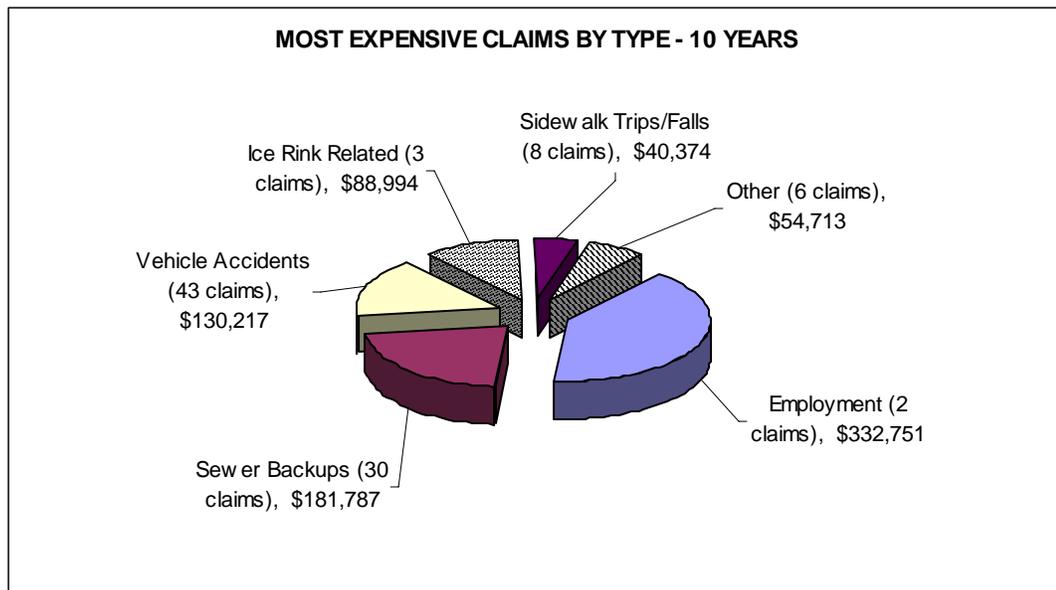
The Administration Division – Purchasing program is responsible for coordinating departmental and city-wide purchases and assisting other departments with managing inventories. The Division uses the various bid processes where appropriate in accordance with adopted city policies and procedures. Internal customer service is the primary focus.

Program Goals

- Improve system for maintaining the contract database for purchase orders issued and insurance certificate compliance.
- Update process and train staff on current purchasing rules and guidelines adopted by council.

Risk Management

The Administrative Services Division - Risk Management program is responsible for handling all property and liability claims involving the city. This includes claims made by others against the city as well as claims made against those individuals that damage city property. Claims are analyzed by cost, type, number, and department/division.



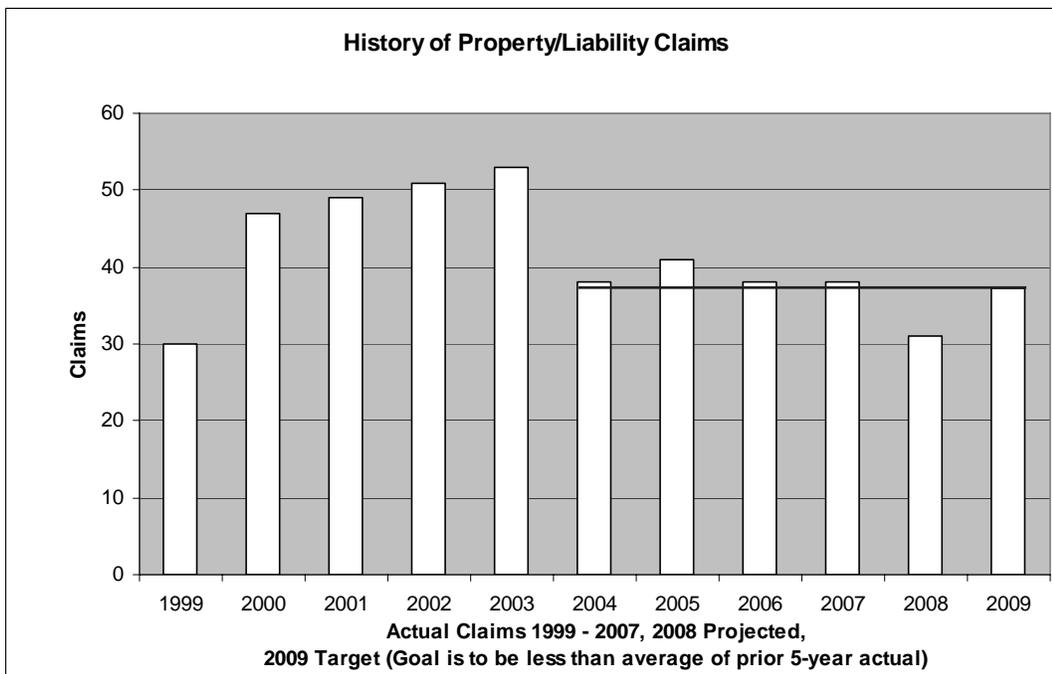
Quarterly claims reports are prepared for all departments/divisions and are presented at the City-wide Safety Committee meetings. Detailed monthly reports are prepared for both Administration and Legal.

Presentations on claims are given to the City managers and mid-managers with trainings scheduled in the areas costing the city the most in claims – those areas currently being employment (39% of cost), sewer backups (22% of cost), vehicle accidents (16% of cost) and other claims (23% of cost) including those at the seasonal ice rink and trips/falls in public areas. Best Practices are implemented when possible to help bring down the cost of claims and insurance.

Risk Management works closely with CIS, the city's insurance pool, on claims and also on insurance coverage for the city's properties, vehicles, and mobile equipment. This division also assists in obtaining insurance coverage through other companies for Excess Workers Compensation, airport insurance, flood insurance, and other insurances as needed. Certificates of insurance are prepared by this division.

Program Goals

- Analyze insurance coverage for appropriate levels in all categories.
- Review levels of self insurance and deductibles for cost-saving measures.
- Continue to review and update property and vehicle schedules.
- Train departments on contract policies and procedures.
- Provide appropriate risk management training opportunities for staff.
- Be a resource for departments to utilize in tracking and reducing claims.
- Continue to provide detailed analysis of claims activity through statistics and reports.



administrative services department - administration division

CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 248,285	\$ 236,977	\$ 139,760	\$ 226,670
520 Fringe Benefits	120,672	112,347	56,630	94,185
Total Personal Services	368,957	349,324	196,390	320,855
Materials and Services				
601 Supplies	9,432	8,534	5,750	5,550
602 Rental, Repair, Maintenance	2,462	2,651	6,221	9,046
603 Communications	2,250	6,219	1,100	1,000
604 Contractual Services	73,069	87,961	90,000	110,335
605 Misc. Charges and Fees	7,000	27,710	27,710	19,301
606 Other Purchased Services	17,729	18,170	25,083	22,700
Total Materials and Services	111,941	151,245	155,864	167,932
Capital Outlay				
703 Equipment	11,949	14,833	15,000	5,000
Total Capital Outlay	11,949	14,833	15,000	5,000
	\$ 492,847	\$ 515,402	\$ 367,254	\$ 493,787

INSURANCE SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 720				
Personal Services				
510 Salaries and Wages	\$ -	\$ -	\$ 53,000	\$ 54,630
520 Fringe Benefits	-	145,561	32,000	29,894
Total Personal Services	-	145,561	85,000	84,524
Materials and Services				
604 Contractual Services	41,205	26,361	-	35,000
605 Misc. Charges and Fees	60,503	-	-	2,803
606 Other Purchased Services	65	-	-	15,000
607 Premiums, Claims & Judgments	495,760	496,977	700,000	603,000
610 Programs	-	-	-	25,000
Total Materials and Services	597,533	523,337	700,000	680,803
	\$ 597,533	\$ 668,898	\$ 785,000	\$ 765,327

Accounting Division

The Accounting Division manages and performs accounting activities necessary for the annual budget, audits, accounts payable, accounts receivable, payroll, monthly reports, internal controls and annual financial reports. Parks and Recreation accounting functions are included in this division. Accounting manages the annual audit contract and process and takes a lead role in creating both the City and Park's Comprehensive Annual Financial Reports and the annual budget document common to both agencies. All three documents are long-term national award winners. The Division assists other administrative services divisions and departments in their accounting procedures, costing, rate modeling, fixed asset management, training, and use of the Eden financial software. Stewardship of city funds is the primary focus.

Division Goals

- Develop a system to monitor and evaluate timeliness and accuracy of monthly financial reporting.
- Continue implementation and advanced use of Eden Systems accounting applications.
- Complete improvements and documentation on fixed asset tracking on Eden and integration with the Risk Management program.
- Develop a system of internal reviews within accounting applications to ensure accuracy of data.
- Improve end-of-year closing and audit process to expedite financial reporting.
- Respond to audit requirements identified by the municipal auditor and state or national oversight entities.

administrative services department - accounting division

CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ACCOUNTING DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 248,931	\$ 246,464	\$ 319,390	\$ 332,470
520 Fringe Benefits	119,110	119,441	195,370	199,880
Total Personal Services	368,041	365,905	514,760	532,350
Materials and Services				
601 Supplies	8,824	11,245	10,000	13,000
602 Rental, Repair, Maintenance	1,667	1,028	1,750	1,708
603 Communications	38,550	23,107	41,700	41,600
604 Contractual Services	66,427	53,173	39,000	41,130
605 Misc. Charges and Fees	45,131	55,159	57,220	65,826
606 Other Purchased Services	1,633	3,822	6,000	5,400
Total Materials and Services	162,233	147,534	155,670	168,664
	\$ 530,274	\$ 513,439	\$ 670,430	\$ 701,014

Comprehensive Annual Financial Report (CAFR)

	FY 05 Actual	FY 06 Actual	FY 07 Actual	FY 08 Estimate	FY 09 Projected
On site audit complete within 75 days of end of fiscal year	No	No	Yes	Yes	Yes
Audit Committee acceptance of the Financial Report within 120 days after year end	No	No	Yes	Yes	Yes
City Council acceptance of the Financial Report within 150 days after year end	No	No	Yes	Yes	Yes
State requirement of the Financial Report six months after year end	Yes	Yes	Yes	Yes	Yes
Award Grading:					
Award received	Yes	Yes	Yes	Yes	Yes
Number of Comments	10	14	10	7	7
Comments cleared the following year	8	10	14	10	7

Customer Services Division (Utility Billing)

This division's primary responsibility is to provide day-to-day customer service, billing and information support to the public for electric, water, wastewater, storm drain, transportation, and utility fees, and to monitor taxes and other regulated activities. This division also schedules appointments for AFN internet service. While other departments provide and document use of services, Customer Services does the billing and processing of payments for these services based upon those metrics; the money collected funds the services provided. Over 10,000 bills are prepared each month with most of them including charges for multiple systems including electricity, water, wastewater, telecommunications, transportation or storm water services; these services generate over \$21 million in receipts each year. Approximately 30% of all payments received are done through automated processing (credit cards or automated bank account transfer). This percentage of automated processing is expected to grow considerably when the software is online enabling customers to access personal utility information and authorize payment without the need for staff assistance.

Several Customer Service employees manage the various taxes collected through the utility bills and other specific billing systems. This division is responsible for business licenses, tobacco licensing, transient occupancy taxes (hotel/motel), food & beverage taxes, and the electric user tax. Over \$8.5 million in these governmental revenues are processed each year.

Customer Service employees also plays a key role coordinating with the Parks' Senior Program (and other local service organizations) to manage the senior and disabled discount program and the Electric Fund low income energy assistance program. In the prior fiscal year, 370 customers were assisted with either an ongoing commitment due to age or disability or short-term support to pay winter heating bills.

External customer service is the primary focus of this division.

Division Goals

- Finalize implementation of the internally created customer service (utility billing) software, test the integrity of the system and through-put, and develop additional automated payment options.
- Continue to analyze division processes for effectiveness and develop priorities for ongoing tasks.
- Update, as necessary, divisional procedures manuals.

administrative services department - customer services division

CENTRAL SERVICES FUND
ADMINISTRATIVE SERVICES DEPARTMENT
CUSTOMER SERVICES DIVISION

<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 279,824	\$ 249,031	\$ 261,720	\$ 258,020
520 Fringe Benefits	144,435	127,518	143,700	148,092
Total Personal Services	<u>424,259</u>	<u>376,549</u>	<u>405,420</u>	<u>406,112</u>
 Materials and Services				
601 Supplies	19,126	21,687	30,650	25,620
602 Rental, Repair, Maintenance	446	65	1,000	1,000
603 Communications	58,551	33,657	65,500	68,300
604 Contractual Services	3,366	13,144	11,675	15,720
605 Miscellaneous Charges and Fees	17,000	19,627	19,627	19,627
606 Other Purchased Services	2,844	3,082	3,975	1,650
Total Materials and Services	<u>101,333</u>	<u>91,262</u>	<u>132,427</u>	<u>131,917</u>
	<u>\$ 525,591</u>	<u>\$ 467,811</u>	<u>\$ 537,847</u>	<u>\$ 538,029</u>

administrative services department - non operating

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
BAND DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 3,350	\$ 3,350	\$ 3,696	\$ 3,806
520 Fringe Benefits	307	308	455	455
Total Personal Services	3,657	3,658	4,151	4,261
Materials and Services				
601 Supplies	2,388	300	3,000	3,000
602 Rental, Repair, Maintenance	4,619	4,590	8,000	8,000
604 Contractual Services	32,207	32,218	38,000	38,000
605 Misc. Charges and Fees	6,554	6,658	6,658	6,658
606 Other Purchased Services	624	521	700	700
Total Materials and Services	46,392	44,288	56,358	56,358
	\$ 50,049	\$ 47,946	\$ 60,509	\$ 60,619

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
SOCIAL SERVICES DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Materials and Services				
609 Grants	\$ 110,090	\$ 113,350	\$ 121,000	\$ 124,570
Total Materials and Services	\$ 110,090	\$ 113,350	\$ 121,000	\$ 124,570

administrative services department - non operating

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
ECONOMIC AND CULTURAL SERVICES DIVISION

<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 110				
Materials and Services				
609 Grants	\$ 474,186	\$ 504,414	\$ 527,519	\$ 508,333
Total Materials and Services	<u>\$ 474,186</u>	<u>\$ 504,414</u>	<u>\$ 527,519</u>	<u>\$ 508,333</u>

GENERAL FUND
ADMINISTRATIVE SERVICES DEPARTMENT
MISCELLANEOUS

<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 110				
Materials and Services				
605 Misc. Charges and Fees	\$ 37,448	\$ 6,870	\$ 1,000	\$ 9,000
Total Materials and Services	<u>\$ 37,448</u>	<u>\$ 6,870</u>	<u>\$ 1,000</u>	<u>\$ 9,000</u>

administrative services department - non operating

CAPITAL IMPROVEMENTS FUND
 ADMINISTRATIVE SERVICES DEPARTMENT
 S.D.C. & PARKS OPEN SPACE DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 410				
Materials and Services				
604 Contractual Services	\$ 369	\$ -	\$ -	
605 Misc. Charges and Fees	370	-	-	
Total Materials and Services	739	-	-	
Capital Outlay				
701 Land	513,995	317,883	200,000	200,000
Total Capital Outlay	513,995	317,883	200,000	200,000
	\$ 514,734	\$ 317,883	\$ 200,000	\$ 200,000

CAPITAL IMPROVEMENTS FUND
 ADMINISTRATIVE SERVICES DEPARTMENT
 MUNICIPAL BUILDINGS DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 410				
Capital Outlay				
702 Buildings	\$ 80,577	\$ -	\$ -	
Total Capital Outlay	\$ 80,577	\$ -	\$ -	

administrative services department - non operating

DEBT SERVICE FUND
ADMINISTRATIVE SERVICES DEPARTMENT
BANCROFT DEBT DIVISION

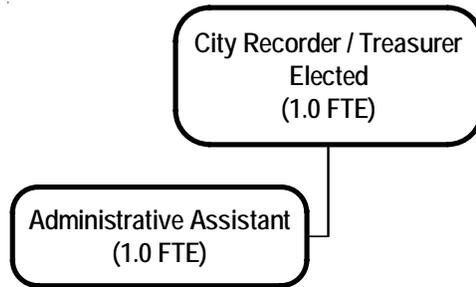
<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 530				
Debt Service				
801 Debt Service - Principal	\$ -	\$ -	\$ 125,000	\$ 125,000
802 Debt Service - Interest	-	-	75,000	75,000
Total Debt Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>

DEBT SERVICE FUND
ADMINISTRATIVE SERVICES DEPARTMENT
NOTES AND CONTRACTS DEBT DIVISION

<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 530				
Debt Service				
801 Debt Service - Principal	\$ 310,283	\$ 309,269	\$ 290,272	\$ 281,519
802 Debt Service - Interest	147,424	129,581	113,224	99,144
Total Debt Service	<u>\$ 457,708</u>	<u>\$ 438,850</u>	<u>\$ 403,496</u>	<u>\$ 380,663</u>



city recorder / treasurer
2.0 FTE



Overview

The City Recorder/Treasurer is an elected official who, by direction of the City Charter, is to maintain public relations between citizens and the City. The Recorder/Treasurer serves as the City's official Election Officer and is a member of the Audit Committee.

The City Recorder/Treasurer is designated as the Investment Officer for the City and is responsible for investment decisions and activities. Duties of the City Recorder/Treasurer position also include all daily banking activities, attending and recording all City Council meetings, records management for all departments, retention of official records for the City, accounting for Local Improvement District liens through monthly billing and noticing, and placement of liens on such properties.

Major Goals

- Continue implementing City Records Management Retention program for all departments, which includes future site for records storage.
- Continue with Imaging System Project and provide training to city departments
- Implement new program through Eden Systems Accounts Receivable for monthly Assessment Billing.

CITY RECORDER DEPARTMENT
CENTRAL SERVICE FUND

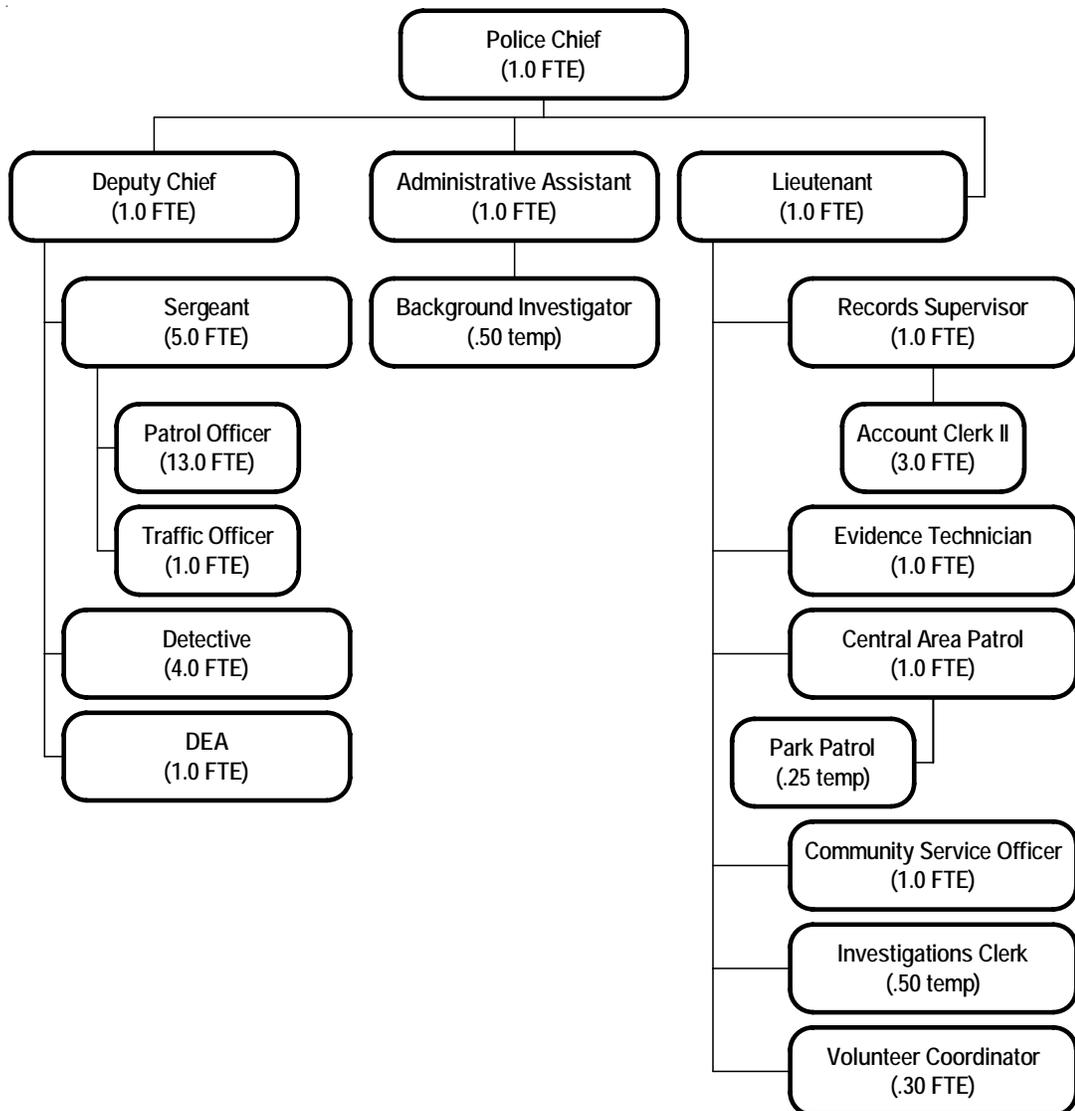
Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 99,509	\$ 104,902	\$ 122,570	\$ 116,553
520 Fringe Benefits	50,147	50,771	59,100	58,705
Total Personal Services	149,656	155,673	181,670	175,258
Materials and Services				
601 Supplies	11,032	9,099	9,920	12,700
603 Communications	545	648	700	700
604 Contractual Services	426	3,222	1,000	4,800
605 Misc. Charges and Fees	5,936	93,754	93,779	93,779
606 Other Purchased Services	9,654	8,200	11,500	9,100
Total Materials & Services	27,593	114,923	116,899	121,079
Capital Outlay				
703 Equipment	-	-	-	7,000
Total Capital Outlay	-	-	-	7,000
Department Total By Fund				
710 Central Services Fund	\$ 177,249	\$ 270,596	\$ 298,569	\$ 303,337

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
City Recorder /Treasurer	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00



police department

36.55 FTE



Overview

The Police Departments performance is based on the standard of providing professional, courteous and compassionate service to the community. In FY 2009 it is composed of the Administration, Operations and Support divisions. The Department mission, goals, projects and programs are intended to maintain or improve the quality of life for the people that live, work or visit the City of Ashland.

Significant Budget Changes

One police officer position is left unfunded in this year's budget. In addition the park patrol program was significantly reduced. While the loss of an officer position and the reduction in park patrol will reduce our staffing levels this budget does leave us the ability to continue to implement and institutionalize community policing.

POLICE DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 3,226,179	\$ 3,148,708	\$ 3,770,425	\$ 3,706,780
600 Materials and Services	1,380,157	1,522,732	1,748,183	1,888,285
700 Capital Outlay	-	-	129,600	-
	<u>\$ 4,606,336</u>	<u>\$ 4,671,440</u>	<u>\$ 5,648,208</u>	<u>\$ 5,595,065</u>
Department Total By Fund				
110 General Fund	<u>\$ 4,606,336</u>	<u>\$ 4,671,440</u>	<u>\$ 5,648,208</u>	<u>\$ 5,595,065</u>

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Police Chief	1.00	1.00	1.00	1.00
Deputy Chief	1.00	1.00	1.00	1.00
Police Lieutenant	-	-	1.00	1.00
Master Sergeants	1.00	1.00	-	-
Police Sergeants	5.00	5.00	4.00	5.00
Police Corporal	-	-	4.00	-
Admin. Services Manager temp	0.50	-	-	-
Administrative Assistant	-	1.00	1.00	1.00
Police Officers*	22.00	22.00	19.00	20.00
Community Outreach Officer	1.00	1.00	-	-
Evidence Technician	1.00	1.00	1.00	1.00
Community Services Officer	1.00	1.00	1.00	1.00
Accreditation/Training Manager	1.00	-	-	-
Records Supervisor	-	1.00	1.00	1.00
Account Clerk II	3.00	3.00	2.00	3.00
Account Clerk I	-	-	1.00	-
Coordinator	0.30	0.30	0.30	0.30
Account Clerk I - Temp	0.50	0.50	0.50	0.50
Computer Technician - Temp	0.50	0.50	0.50	-
Background Investigator - Temp	0.50	0.50	0.50	0.50
Park Patrol Cadets - Temp	0.50	0.50	0.50	0.25
	<u>39.80</u>	<u>40.30</u>	<u>39.30</u>	<u>36.55</u>

*One Police Officer position is shown on the org chart and profile however is unfunded in FY 2009.

Administration Division

The Administration Division consists of the Chief of Police, the Administrative Assistant and one part-time background investigator. The cost of maintaining and administrating all contracts is included in this division. In addition all costs related to the hiring process is contained in the administration division budget. The Administration Division is also responsible for purchasing, payroll and Accreditation.

Department Goals

- Institutionalize Community Policing philosophy
- Finalize the implementation of the PERF Report
- Enhance the department training program to support community policing
- Reduce response times to priority one calls
- Enhance our ability to work with youth in the community
- Complete installation of video systems in all patrol vehicles
- Complete updating of all departmental policies and procedures

Significant Budget Changes

The cost of the dispatch contract with the City of Medford increased by \$103,000, this accounted for the majority increase in cost in the administrative division.

GENERAL FUND
POLICE DEPARTMENT
ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ -	\$ -	\$ 190,500	\$ 166,780
520 Fringe Benefits	-	-	79,110	76,171
Total Personal Services	-	-	269,610	242,951
Materials and Services				
601 Supplies	-	-	7,550	1,550
603 Communications	-	-	300	-
604 Contractual Services	-	-	595,840	704,215
605 Misc. Charges and Fees	-	-	38,374	38,374
606 Other Purchased Services	-	-	22,000	15,928
Total Materials and Services	-	-	664,064	760,067
	\$ -	\$ -	\$ 933,674	\$ 1,003,018

Support Division

The Ashland Police Department Support Division includes central area patrol officer, park patrol, school resource officer, property/evidence technician, community service officer, records, account clerks, volunteer coordinator, and computer technician. The Support Division is responsible for administrative functions such as budget preparation, tracking of expenditures, technological support and communications liaison with Rogue Valley Central Communications of Medford. The Support Division oversees department training, Police Training Officer program (PTO), internal affairs investigations, policy and procedures, and coordinates the Citizen Volunteer In Policing Services Program.

Division Goals

- Implement department Training Plan
- Conduct a Citizen's Academy
- Complete a Volunteer in Policing Services manual and orientation plan for citizen volunteers.
- Finalize the Tiburon system and implement into all the patrol cars to enhance productivity.
- Implement a School Resource Officer to enhance our ability to connect with school age kids in a manner to keep them safe and provide a positive image.
- Complete transition to the new Police Training Officer program for new officers.

Significant Budget Changes

As part of our reorganization the detective unit was moved from the Support Division to Operations. The SRO and CAP officers were moved from Operations to support along with the evidence technician and CSO. Through the budget process, the SRO position was eliminated. The SRO would have worked in the High School and Middle School during the school year and in the downtown and parks during the summer. The SRO is responsible for safety education, intervention and preventions programs for children and teenagers. The reduction in park patrol will reduce our ability to deal with issues in the parks.

GENERAL FUND
POLICE DEPARTMENT
SUPPORT DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 737,497	\$ 785,467	\$ 625,276	\$ 472,958
520 Fringe Benefits	345,169	329,989	450,438	204,057
Total Personal Services	1,082,667	1,115,457	1,075,714	677,015
Materials and Services				
601 Supplies	37,155	40,654	24,508	42,565
602 Rental, Repair, Maintenance	51,421	38,799	10,950	18,440
603 Communications	30,187	40,565	32,800	25,400
604 Contractual Services	573,425	490,453	-	-
605 Misc. Charges and Fees	64,976	128,755	141,464	141,464
606 Other Purchased Services	20,026	26,059	23,925	14,223
Total Materials and Services	777,190	765,284	233,647	242,092
	\$ 1,859,857	\$ 1,880,741	\$ 1,309,361	\$ 919,107

Operations Division

The Ashland Police Department Operations division is responsible for providing most of the “field services” such as patrol and traffic. It includes the investigation unit which is comprised of detectives and the Drug Enforcement Agency officer.

Division Goals

- Start a one year program to develop future detectives
- Increase police presence in the downtown area with the addition of the police contact station.
- Reduce drug activity in the downtown area
- Improve traffic safety city wide
- Fully implement the Area Commander Program for community based policing
- Improve our ability to effectively investigate fraud and identity theft case

Significant Budget Changes

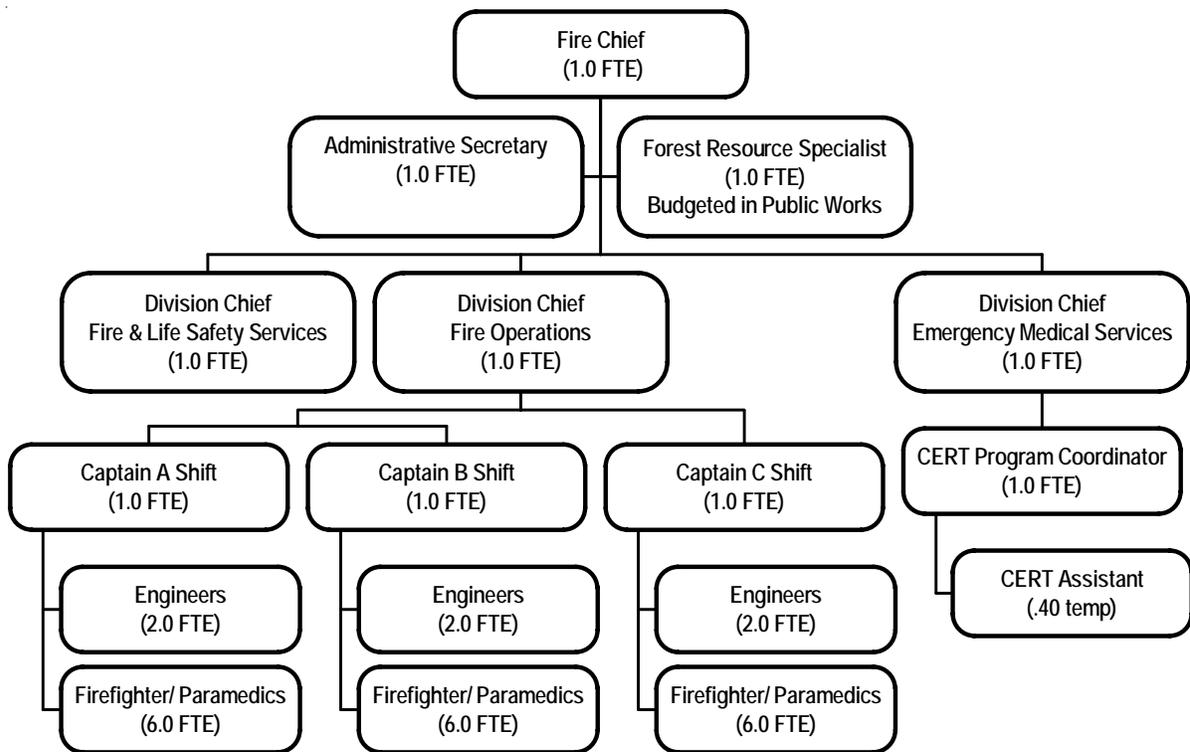
The unfunded police officer position will be a patrol officer assigned to the operations division. Loss of a patrol officer is likely to increase the amount of time the department functions with minimum staffing levels which will make it more difficult to reduce response times and increase proactive activities. We also have reduced the overtime in the operations budget. If we do not have any officer injuries and are able to fill our vacancies in a timely manner we will be able to function with the money presently budgeted for operations overtime. In the likely event that we have officers off duty due to an on duty injury or have unfilled positions we will use salary savings from those positions to fund overtime cost related to the injury or vacancy.

GENERAL FUND
POLICE DEPARTMENT
OPERATIONS DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 1,460,820	\$ 1,394,746	\$ 1,554,652	\$ 1,903,570
520 Fringe Benefits	682,693	638,505	870,449	883,244
Total Personal Services	2,143,512	2,033,251	2,425,101	2,786,814
Materials and Services				
601 Supplies	37,913	73,154	105,936	71,664
602 Rental, Repair, Maintenance	210,767	251,855	135,820	226,770
603 Communications	19,586	27,131	63,418	54,620
604 Contractual Services	3,539	3,190	5,000	-
605 Misc. Charges and Fees	311,895	390,465	451,279	479,279
606 Other Purchased Services	19,268	11,654	89,018	53,792
Total Materials and Services	602,967	757,448	850,471	886,125
Capital Outlay				
703 Equipment	-	-	15,500	-
704 Improvements Other Than Buildings	-	-	114,100	-
Total Capital Outlay	-	-	129,600	-
	\$ 2,746,479	\$ 2,790,699	\$ 3,405,173	\$ 3,672,939



fire and rescue department 34.4 FTE



Overview

Ashland Fire & Rescue is committed to the protection of life, property, and the environment through education, prevention and emergency response to fire, emergency medical, and hazardous conditions. The fire department is comprised of three principal divisions: Fire Operations, Emergency Medical Services and Fire & Life Safety Services. The primary purposes of these divisions are to provide fire and life safety services to the community, to provide public education for the prevention of fire and medical emergencies, to mitigate the impact of emergencies that occur, and to promote community emergency preparedness.

Department Goals

- Participation in City Facilities Master Planning Process (Fire Sta. No. 2 reconstruction)
- Continue efforts to assist private property owners with wildfire fuel reduction efforts and consultation on fire protection mitigations.
- Meet or exceed department performance measurement standards.
- Maintain community-wide attention to emergency preparedness activities.
- Support the development of the Ashland Forest Resiliency Project with City resources, as available.

FIRE & RESCUE DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 3,154,778	\$ 3,426,832	\$ 3,622,673	\$ 3,657,205
600 Materials and Services	1,186,753	1,356,028	1,374,502	1,420,442
700 Capital Outlay	290,995	394,112	-	6,000
	<u>\$ 4,632,526</u>	<u>\$ 5,176,972</u>	<u>\$ 4,997,175</u>	<u>\$ 5,083,647</u>
Department Total By Fund				
110 General Fund	<u>\$ 4,632,526</u>	<u>\$ 5,176,972</u>	<u>\$ 4,997,175</u>	<u>\$ 5,083,647</u>

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fire Chief	1.00	1.00	1.00	1.00
Division Chief/Fire Operations Division**	1.00	1.00	1.00	1.00
Division Chief/E.M.S. Division	1.00	1.00	1.00	1.00
Division Chief/Fire & Life Safety	1.00	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00	
Administrative Secretary	1.00	1.00	1.00	1.00
Captain/Paramedic	3.00	3.00	3.00	3.00
Engineer/Paramedic	6.00	6.00	6.00	6.00
Firefighter/Paramedic	18.00	18.00	18.00	18.00
Forest Resource Specialist*	-	1.00	1.00	1.00
Wild Fire Fuels Program Coordinator - Temp*	1.00	-	-	-
CERT Coordinator	-	1.00	1.00	1.00
CERT Assistant- temp	1.00	0.40	0.40	0.40
	<u>35.00</u>	<u>35.40</u>	<u>35.40</u>	<u>34.40</u>

* Budgeted in Public Works, Forest Interface Division

** This position is shown on the org chart and profile however is unfunded in FY 2008 and 2009.

Fire Operations Division

The Fire Operations Division provides fire and rescue, hazardous materials and technical rescue response, public education, and emergency management services to the community.

Division Goals

- Study potential improvements in firefighter training program delivery system within budget constraints.
- Continue to perform pre-incident planning for key facilities within the City of Ashland.
- Continue efforts to achieve OSHA compliance program with the 2007 edition of NFPA 1971: *Standard On Protective Ensembles For Structural Firefighting*
- Continue to pursue Assistance To Firefighters DHS/FEMA Grants

Significant Budget Changes

- None

Fire Suppression

Goal

- To provide prompt efficient fire suppression services in a safe and effective manner.

Objective

- Provide fire suppression services for all city fire incidents within 5 minutes of fire department notification, 80% of the time.

Performance Measure

- Percent of fire suppression services provided within 5 minutes of fire department notification.

Human Resource Development

Goal

- To develop and maintain a well-trained and competent work force which will provide effective services to the public.

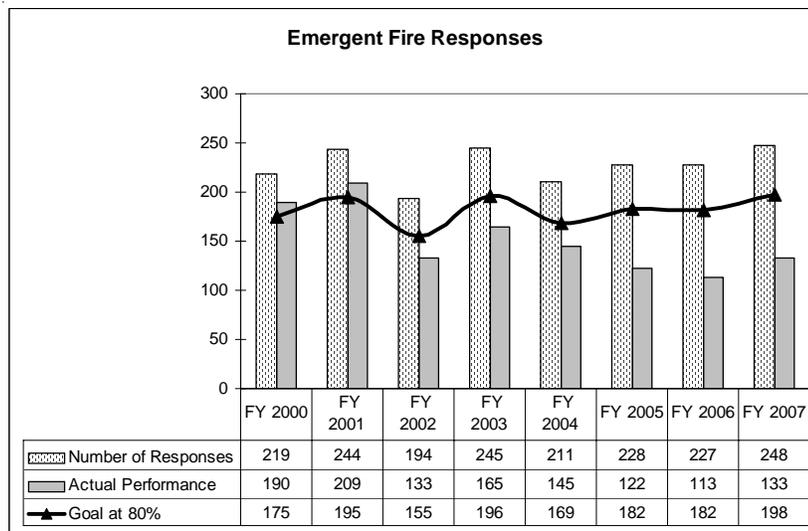
Objective

- Ensure that 100% of employees meet the required continuing education for their level of certification annually. Provide a minimum of 20 hours of training per employee per month for a total of 6480 hours, and ensure that each employee attends 80% of training provided in the future.

Performance Measure

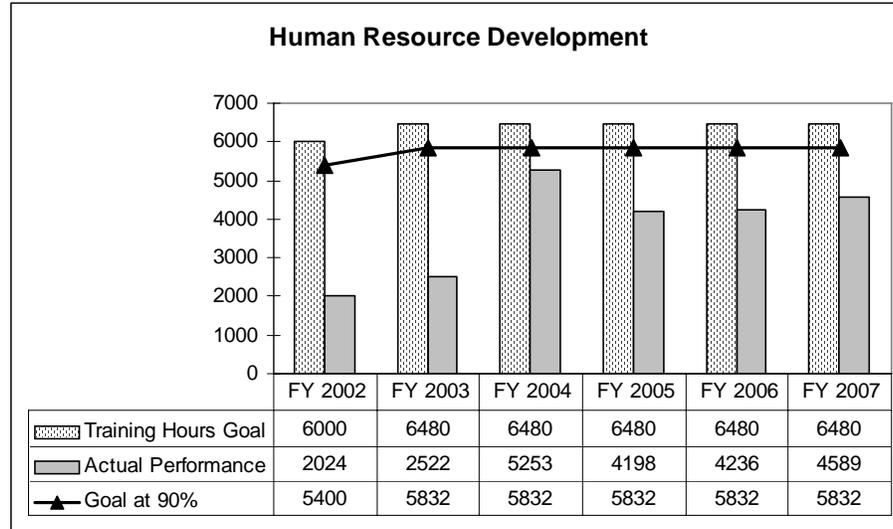
- Percentage of employees meeting required continuing education for level of certification annually and total number of employee training hours provided per month.

Goal: Arrive at incident scene within 5 minutes of notification 80% of the time.



An emergent fire response is a "Code 3" emergency response to a fire incident as determined at the time of receipt by 9-1-1.

Goal: The department will provide 20 hours of training per employee per month for a total of 6,480 hours with 90% participation by each employee. This performance goal for future years will be to achieve 80% participation by each employee and reflects the trend in authorized employee leaves.



Raising of training hours target in 2003 reflected the addition of 2 employees

**GENERAL FUND
FIRE & RESCUE DEPARTMENT
OPERATIONS DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 1,161,579	\$ 1,192,494	\$ 1,255,954	\$ 1,256,460
520 Fringe Benefits	572,029	546,765	610,490	614,275
Total Personal Services	1,733,608	1,739,259	1,866,444	1,870,735
Materials and Services				
601 Supplies	46,442	61,143	22,355	22,375
602 Rental, Repair, Maintenance	258,784	298,356	272,994	272,494
603 Communications	15,610	26,150	28,950	29,050
604 Contractual Services	11,765	18,726	21,815	23,233
605 Misc. Charges and Fees	259,525	271,029	341,029	341,029
606 Other Purchased Services	27,053	34,654	15,610	15,200
610 Programs	7,692	3,293	1,084	1,500
Total Materials and Services	626,871	713,351	703,837	704,881
Capital Outlay				
703 Equipment	91,927	391,592	-	2,000
Total Capital Outlay	91,927	391,592	-	2,000
	\$ 2,452,406	\$ 2,844,202	\$ 2,570,281	\$ 2,577,616

Emergency Medical Services Division

The Emergency Medical Services Division provides ambulance service throughout a 650 square mile geographical area within the Jackson County Ambulance Service Area Plan known as Ambulance Service Area No. 3. Both emergency and non-emergency ambulance services are provided to a population of over 29,000 people.

Division Goals

- Provide in-house technical training on “best practices” for all EMS personnel and meet State of Oregon recertification requirements.
- Provide emergency medical response services to all patients within Ambulance Service Area (ASA) response time standards.
- Comply with all Federal, State and Municipal ambulance service licensing requirements.
- Maintain CERT volunteer base and conduct two community volunteer classes annually.

Significant Budget Changes

- Child Safety Seat Program installation and inspection service has been eliminated from the budget. (\$7,000).
- CERT training for the public-classes reduced from 5 to 3, then 3 to 2 from FY 2007-08 to 2008-09 (\$6,300).

Emergency Medical Services Goal

- Provide high quality, prompt and efficient emergency medical services.

Objective

- Provide emergency medical services to 90% of patients within ASA response time standards: Urban – 8 minutes, Suburban – 15 minutes, Semi-Rural – 20 minutes, Rural – 45 minutes, Frontier – 2 hours, and Search & Rescue – 4 hours.

Performance Measure

- Percent of emergency medical service responses which meet or exceed ASA response time standards.

Community Emergency Preparedness Goal

- To prepare the citizens of Ashland to respond to community-wide emergencies and to mitigate the effects of those that occur.

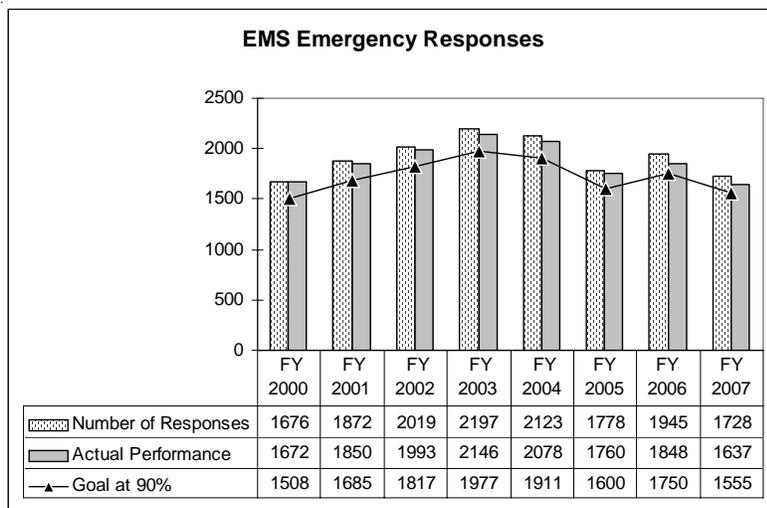
Objective

- Provide C.E.R.T. training classes to 50 citizens annually with 90% of students meeting graduation competencies.

Performance Measure

- Percentage of students completing C.E.R.T. graduation.

Goal: Arrive within ASA Response Time Standards for 90% of all responses.

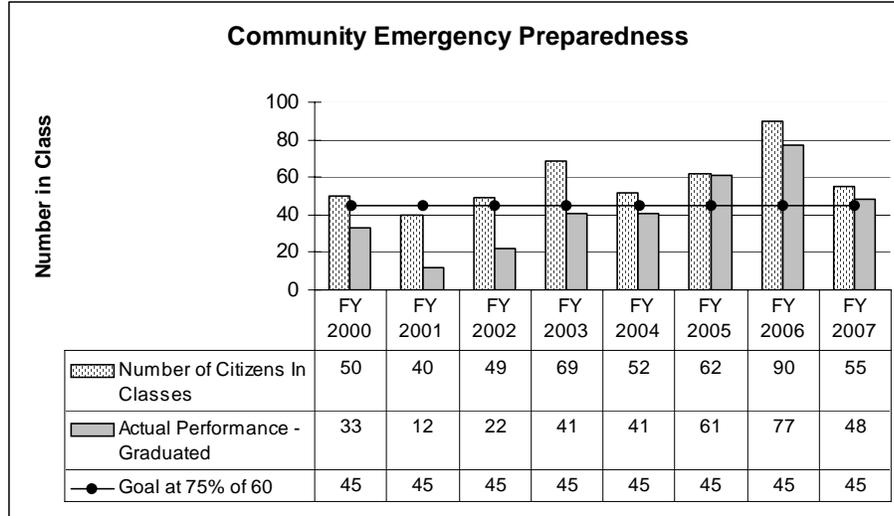


ASA Response Standards:

Urban	8 Minutes
Suburban	15 Minutes
Semi-Rural	20 Minutes
Rural	45 Minutes
Frontier	2 Hours
Search & Rescue	4 Hours

fire and rescue department - emergency medical services division

Goal: FY 2000-2007 performance goal was to provide C.E.R.T. training to a minimum of 60 citizens annually with 75% meeting graduation competencies. This performance goal for future years is to train 50 citizens per year with a minimum of 90% graduating which reflects a reduction in overall program funding levels.



Due to budget reductions, the number of annual training classes in 07/08 were reduced from 5 to 3.

Due to budget reductions, the number of annual training classes in 08/09 were reduced from 3 to 2.

**GENERAL FUND
FIRE & RESCUE DEPARTMENT
EMERGENCY SERVICES DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 898,029	\$ 1,018,243	\$ 1,015,857	\$ 1,103,505
520 Fringe Benefits	424,933	475,883	523,972	561,875
Total Personal Services	1,322,962	1,494,125	1,539,829	1,665,380
Materials and Services				
601 Supplies	8,767	5,216	9,430	12,030
602 Rental, Repair, Maintenance	113,529	107,276	133,025	107,825
603 Communications	23,736	36,058	36,200	36,600
604 Contractual Services	80,872	116,121	136,080	147,170
605 Misc. Charges and Fees	234,220	286,714	277,595	307,595
606 Other Purchased Services	77,070	56,333	56,950	57,090
610 Programs	16,558	14,376	-	25,866
Total Materials and Services	554,751	622,093	649,280	694,176
Capital Outlay				
703 Equipment	199,068	2,520	-	2,000
Total Capital Outlay	199,068	2,520	-	2,000
	\$ 2,076,782	\$ 2,118,739	\$ 2,189,109	\$ 2,361,556

Fire & Life Safety Services Division

The Fire & Life Safety Services Division (F&LS) provides fire plans review services, building and wildland fire inspections, fire code research, fire safety education, fire code compliance and consultation services to the community, and conducts fire investigations for cause determination. The F&LS Division also manages and provides training to staff regarding Oregon Fire Code and Ashland Municipal Code provisions including outdoor burning, fireworks use and other code requirements.

Division Goals

- Provide fire protection plans review services within five working days of receipt of plans.
- Continue to develop a Domestic Vegetation Management Ordinance.
- Continue to provide fire safety inspections in businesses within the city.
- Improve customer service by refining code compliance processes within plans review and fire inspections.

Significant Budget Changes

- Reduction of Fire Inspector which will reduce fire prevention activities, delay in reviewing plans, delay in follow up on citizen inquiries and complaints, and reduction of code compliance services.

Code Enforcement

Goal

- To promote community fire safety through regular inspection, investigation and plans examination.

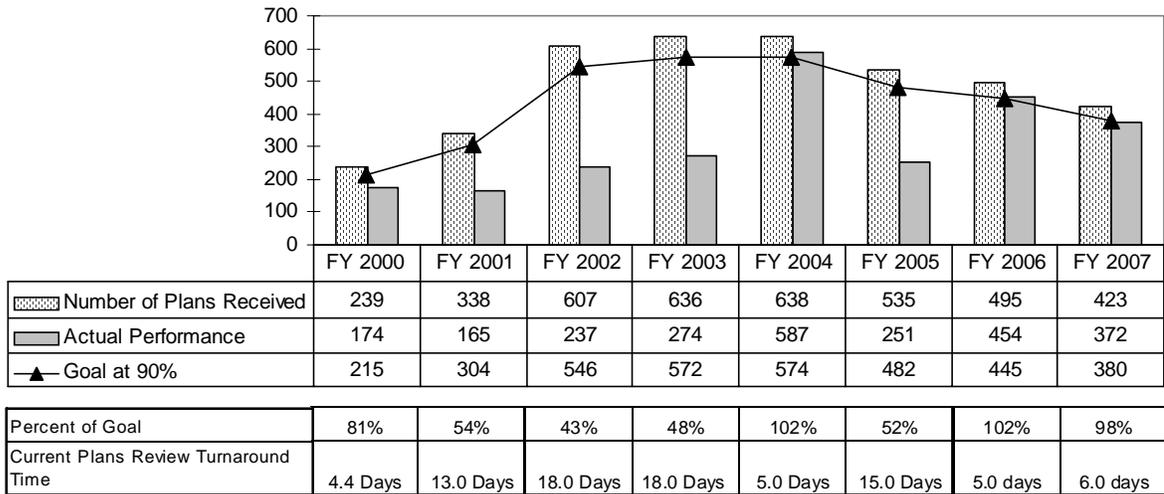
Objective

- Complete a five “working day” fire and life safety plans review “turn-a-round” on 90% of plans received by the fire department.

Performance Measure

- Percent of fire and life safety plans reviews completed within seven working days.

Fire & Life Safety Plans Review



Goal: Complete fire protection plans reviews within 5 working days of receipt for 90% of all plans received.

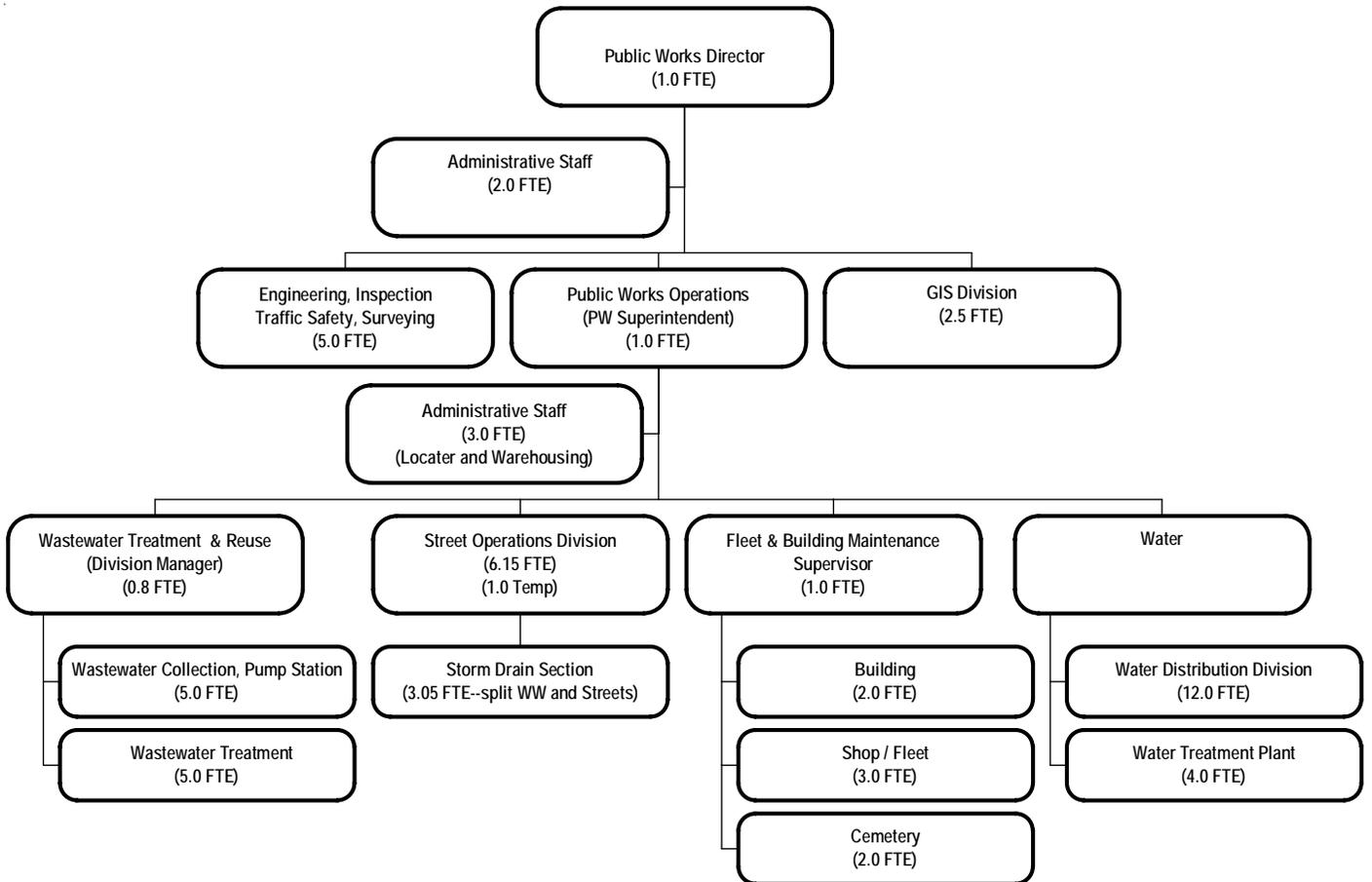
**GENERAL FUND
FIRE & RESCUE DEPARTMENT
FIRE AND LIFE SAFETY DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 71,446	\$ 134,873	\$ 144,000	\$ 84,300
520 Fringe Benefits	26,762	58,574	72,400	36,790
Total Personal Services	98,208	193,447	216,400	121,090
Materials and Services				
601 Supplies	2,639	2,476	2,750	2,750
602 Rental, Repair, Maintenance	42	7,844	6,250	6,250
603 Communications	210	7,740	500	500
604 Contractual Services	331	-	-	-
605 Misc. Charges and Fees	-	-	1,785	1,785
606 Other Purchased Services	1,873	2,482	3,100	3,100
610 Programs	36	42	7,000	7,000
Total Materials and Services	5,130	20,584	21,385	21,385
Capital Outlay				
703 Equipment	-	-	-	2,000
Total Capital Outlay	-	-	-	2,000
	\$ 103,338	\$ 214,032	\$ 237,785	\$ 144,475



public works department

59.5 FTE



Overview

The Public Works Department is one of the largest Departments within the City with 59.5 FTE. The Department has operational and “staff” functions. The operational divisions are all managed by the Public Works Superintendent and consist of water, wastewater, streets and storm drains, cemeteries, fleet and facilities maintenance. The “non-operational divisions” consist of engineering and support administration, focusing on program development, traffic, transit and transportation, engineering, surveying, and long-range public works planning functions for the enterprise programs. This group also supports the administration of the Ashland Municipal Airport.

Council Goals

- Enhance water supply and conservation to meet targets
 - ✓ Develop citywide focus “the right water for the right use”.
 - ✓ Explore and potentially develop 3-year plan to improve and extend our current TID system.
 - ✓ Negotiate for other water supply options.
 - ✓ Support effluent reuse option for WWTP effluent.
 - ✓ Complete pre-design plan for future extension of TAP water line, including priority for conservation.
 - ✓ Pursue water quality and temperature improvements.
- Establish stronger, formalized role for City in stewardship of entire Ashland Watershed
 - ✓ Improve the overall management of the Ashland Watershed by working with the Forest Service
 - ✓ Lobby for funding
 - ✓ Collect water quality/quantity source data
 - ✓ Review relationship with Mt. Ashland/Ski Ashland QA/QC
- Improve pedestrian and traffic safety
- Increase the safety at Wimer / North Main / Hersey Street intersection
- Increase safety at rail crossing (bike/pedestrian)
- Develop a comprehensive public transportation, traffic, and parking plan to reduce pollution and congestion, and to improve Ashland’s quality of life
 - ✓ Secure expanded bus service in Ashland in evenings and/or weekends.
 - ✓ Evaluate TTPC Plan and develop action plan for items adopted.
- Identify and acquire land for transit station
- Complete and implement the City’s Facilities Master Plan and Space Needs Analysis.
 - ✓ Evaluate and create plan for remodel/replacement of City Council Chamber (seating, sound, design, web access).

Departmental Goals

- The Water division will continue to complete a very robust construction program to improve the delivery of water and to enhance the water storage and treatment processes.
- The GIS program continues to establish valuable infrastructure data for all City departments and provide various comprehensive data layers.
- Initiate final engineering design for the future extension of the TAP pipeline from Talent to the City.
- Implement the City-wide Facilities Master Plan according to Council direction.
- Implement recommendations from the approved Transportation System Plan update and continue to explore funding alternatives to improve the safety and operation at the Wimer / Hersey / North Main Street intersection, overall transportation system and safety improvements at railroad crossings.
- Explore transit options and participate in regional transit planning opportunities with RVTD.
- Complete the FY09 capital construction program.

Performance Measures

Public Works performance measures are included in each division’s narratives. In general, it is our intent to improve the perception and customer satisfaction of our services and to keep overall costs to a minimum without compromising safety and quality. We strive for excellence in our professions and will continue to improve our abilities and encourage sound environmental solutions.

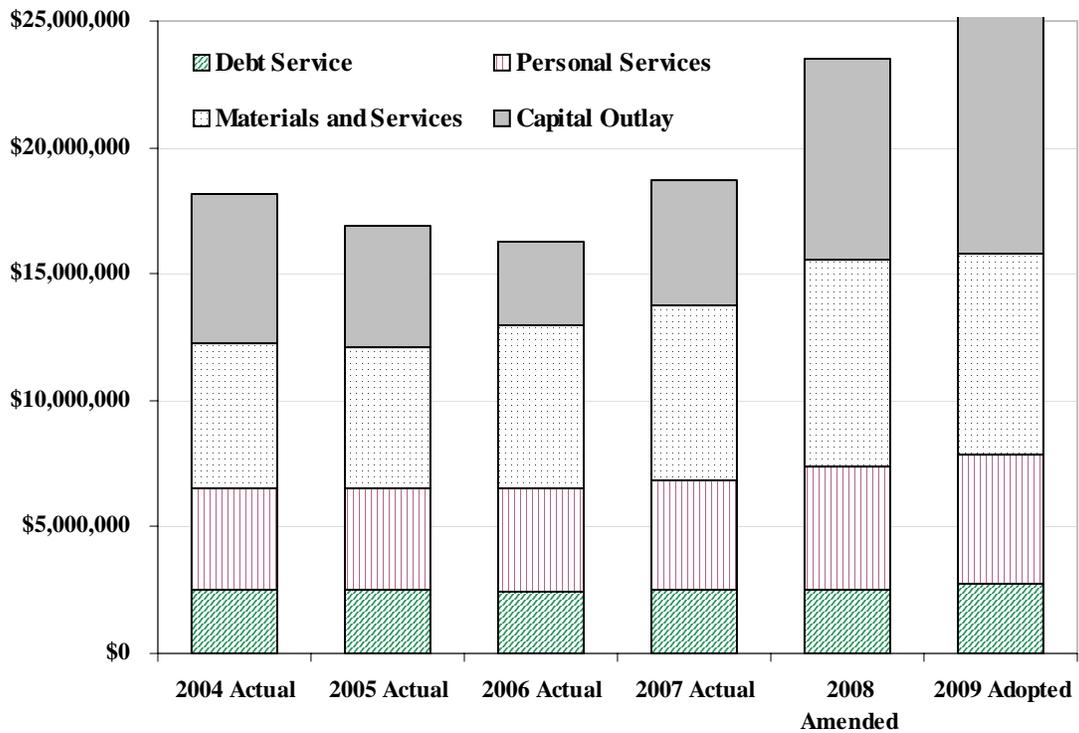
Mission Statement

Provide reliable, quality infrastructure services for the citizens of Ashland in the most professional, efficient and fiscally responsible manner. Listen to and communicate with the citizenry in determining immediate and long range needs while implementing the policy and guidelines of the Council. Work with other City Departments and be responsible environmental stewards.

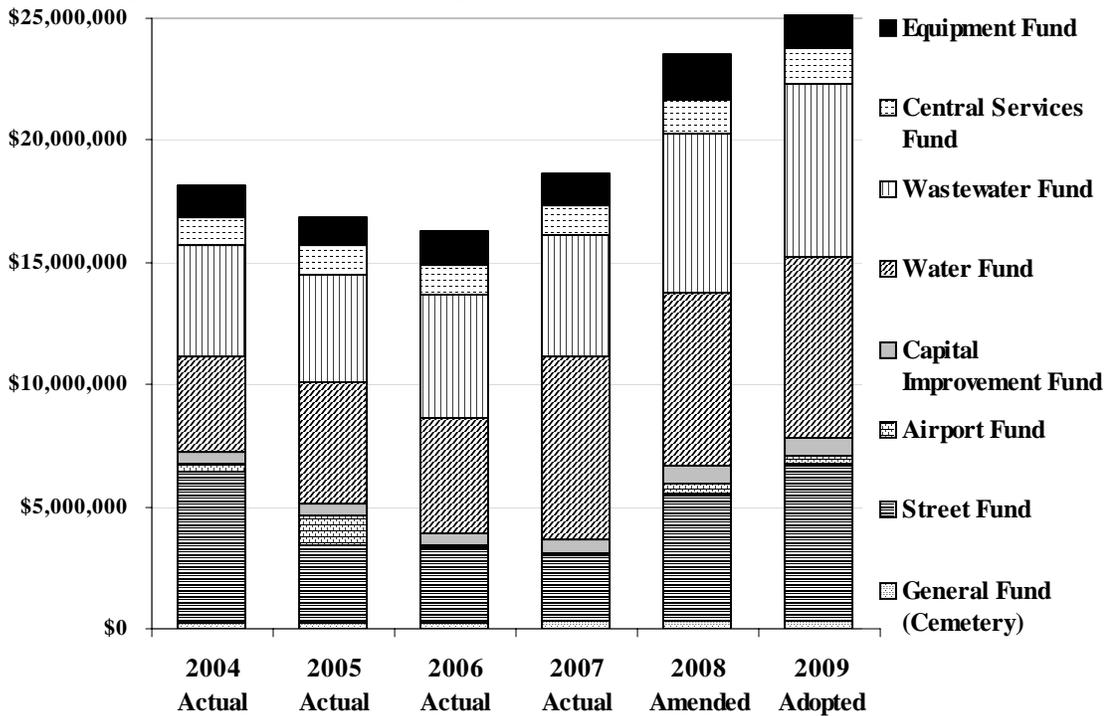
Significant Budget Changes

- Completion of various system master plans helped to redefine priorities for the Capital Improvement Plan (CIP). The projects in the Street Fund and Water Fund continue to be the largest CIP programs.
- The majority of the budgets see little changes from the FY08 program with the exception of the CIP. PW service level fees were all increased in FY07 and were not increased in FY08. This is being evaluated in FY09 as costs continue to rise for the capital and operating programs.

PW Department Annual Expenses by Category



PW Department Annual Expenses by Fund



PUBLIC WORKS DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 4,129,099	\$ 4,357,349	\$ 4,926,176	\$ 5,070,953
600 Materials and Services	6,446,492	6,924,155	8,185,172	7,979,754
700 Capital Outlay	3,245,102	4,908,287	8,287,106	9,588,600
800 Debt Service	2,431,411	2,492,650	2,493,886	2,759,676
	\$ 16,252,105	\$ 18,682,440	\$ 23,892,339	\$ 25,398,983

Department Total By Fund				
110 General Fund	\$ 277,497	\$ 314,390	\$ 339,165	\$ 331,630
260 Street Fund	3,037,522	2,675,758	5,210,174	6,400,596
280 Airport Fund	135,456	118,496	374,809	416,340
410 Capital Improvement Fund	480,340	593,629	765,491	667,891
670 Water Fund	4,707,557	7,426,455	7,050,447	7,473,277
675 Wastewater Fund	5,074,754	4,988,581	6,555,145	7,023,753
710 Central Services Fund	1,195,338	1,260,241	1,387,186	1,467,692
730 Equipment Fund	1,343,641	1,304,889	2,209,923	1,617,804
	\$ 16,252,105	\$ 18,682,440	\$ 23,892,339	\$ 25,398,983

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Public Works Director	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00	1.00
Engineering Services Manager	1.00	1.00	1.00	1.00
Supervisors	5.00	5.00	5.00	5.00
Public Works Management Assistant	-	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	-	-	-
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	0.50	1.00
GIS Specialist	1.50	1.50	1.50	1.50
Engineering Tech II	2.00	2.00	2.00	2.00
Account Clerk I	1.00	1.00	1.00	1.00
Cemetery Sexton	1.00	1.00	1.00	1.00
Treatment Plant Operator	6.00	7.00	7.00	7.00
Utility Worker IV	2.00	2.00	4.00	4.00
Utility Worker III	16.00	16.00	16.00	14.00
Utility Worker II	5.00	5.00	4.00	6.00
Utility Worker I	5.50	5.50	5.00	5.00
Meter Reader/Repair	1.80	1.80	1.80	1.80
Mechanic	3.00	3.00	3.00	3.00
Utility Worker - Temp	1.00	1.00	0.70	0.20
	58.80	59.80	59.50	59.50



Airport Fund

Established in 1965, oversight for the Ashland Municipal Airport lies within the Public Works Administrative Support Division. The airport has 34 hangars, 120 tie-down spaces and supports an average of 78 aircraft, a Civil Air Patrol unit and other activities. Routine maintenance is completed through cooperative support from Facilities Maintenance Division, Electric Department and Parks Department.

Management decisions for the Airport and related facilities receive oversight through the Airport Commission. Daily operations and responsibilities for overall administration of the Airport facilities including radio control, fuel facility, aircraft maintenance, hangar rental collection, flight training and facility maintenance is through Robert Skinner, Skinner Aviation, as the contract Fixed Base Operator (FBO) since 1993.

In July 2006, Council adopted the Airport Layout Master Plan. This plan outlines development opportunities consistent with the Federal Aviation Administration guidelines and the City's policies. In addition, the Airport Commission developed a strategic plan which included a marketing plan, an updated Economic Impact Study, and an analysis of technological advances to increase airport safety. The Commission continues to market available land to suitable tenants to encourage business opportunities, additional T-hangars and long-term airport sustainability. The FY08 Entitlement Project included the installation of a Super AWOS system to increase activity by offering pilot actuated weather and directional information.

Significant Budget Changes

- The FY09 budget reflects a routine Capital Improvement Project for \$25,000 for tree trimming within the flight pattern.
- The original loan for the 2004 T-hangars will be refinanced this year which is represented in the significant increase in debt service.
- Deferred maintenance and relatively low rental income continues to be budgetary issues and will be addressed over time.

Performance Measures

- Manage revenues and expenses to overcome maintenance shortfalls and pursue increases in fees and obtaining other funding sources to ensure long term self-sufficiency.
- Focus on effective hangar rates to improve revenue shortfalls.

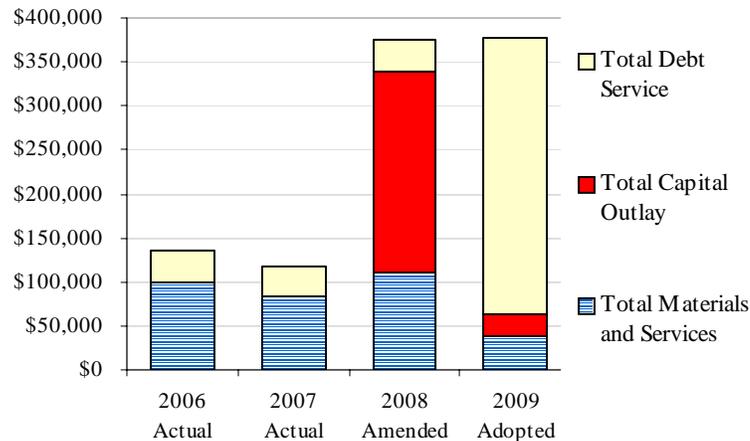
Airport Goals

- Accomplish Airport Commission Goals to:
 - Implement the marketing plan and provide information on available airport expansion opportunities.
 - Bring educational opportunities and community awareness to the airport.
 - Continue to secure AIP and FAM Grants: increase airport infrastructure, build perimeter fencing, taxiway access, etc.
 - Identify and enhance revenue sources through appropriate fee increases, new T-hangars, new independent hangars, and aviation related business construction.
- Market the airport to interested aviation related businesses through effective communication with private, regional and State organizations.
- Ensure the airport is maintained to meet long-term self-sufficiency.

AIRPORT FUND
PUBLIC WORKS DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 280				
Materials and Services				
602 Rental, Repair, Maintenance	36,461	25,124	52,900	35,060
604 Contractual Services	10,750	475	-	-
605 Misc. Charges and Fees	53,051	57,825	57,282	40,950
606 Other Purchased Services	22	-	550	350
608 Commissions	100	-	300	200
Total Materials and Services	100,384	83,424	111,032	76,560
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	240,000	25,000
Capital Softmatch	-	-	(11,395)	-
Total Capital Outlay	-	-	228,605	25,000
Debt Service				
801 Debt Service - Principal	18,486	19,361	20,278	300,845
802 Debt Service - Interest	16,586	15,711	14,894	13,935
Total Debt Service	35,072	35,072	35,172	314,780
	\$ 135,456	\$ 118,496	\$ 374,809	\$ 416,340

Airport Fund Totals over Time



Street Division

Within the Street Fund, there are four separate functions; the Street Division has two of these with the Operations which includes the bus service charges and the Capital portions that also include the Systems Development Charges (SDC) and Local Improvement Districts (LID) both managed through Engineering; the Grounds Maintenance portion of the fund reflects the agreement with the Parks Department to maintain the boulevards, downtown planters and trees, and finally the Storm Drain program which is further divided into Operations and Capital elements managed in the engineering department.

The Street Division concentrates on maintenance and minor construction for City streets including patching, paving, crack sealing, painting and markings, signs and crossings, street sweeping, bike lane / bike path maintenance, drainage ditch cleaning, street grading and routine storm drain pipeline construction. City street crews are also responsible for assistance in cases of emergencies including flooding, snow removal, removing downed trees or limbs, and cleanup after accidents.

The street crew focuses on street maintenance and strives to improve the quality and timeliness of street patching, slurry seals and crack sealing programs to extend the life of the City's street network. The division staffing remains unchanged with 9.0 full time equivalent employees (FTEs) and 1 FTE temporary position in the summer that assists with street markings and painting traffic delineations, bike path designations and symbols, railroad crossing symbols, crosswalk, thermoplastic markings and curb markings for required parking restrictions.

The Street Division maintains 102 miles of paved streets; approximately 194 street lane miles, 10.5 miles of unpaved streets and alleys, over 22,000 signs, and over 12 miles of open ditch drainage.

Council Goals

- Improve pedestrian and traffic safety
- Increase the safety at Wimer Street/North Main/Hersey Street intersection
- Increase safety at rail crossing (bike/pedestrian)
- Develop a comprehensive public transportation, traffic, and parking plan to reduce pollution and congestion, and to improve Ashland's quality of life
 - ✓ Secure expanded bus service in Ashland in evenings and/or weekends.
 - ✓ Evaluate TTPC Plan and develop action plan for items adopted.
- Identify and acquire land for transit station

Division Goals

- Update the pavement management system every two years. Validate the 5-year requirements and implement maintenance and reconstruction recommendations outlined in the pavement management system.
- Maintain a safe, convenient transportation system network that allows for all modes of transportation use for all community members.
- Take action on street complaints and safety concerns in a responsive and efficient manner.
- Cooperate with other agencies such as Jackson County and Oregon Department of Transportation on road improvement within our system.
- Continue to systematically evaluate street operations, efficiencies, service needs, and community expectations to better respond to the community's service needs.
- Continue to capture our street sign inventory and inspection program as required by MUTCD through the computer maintenance management program.

Significant Budget Changes

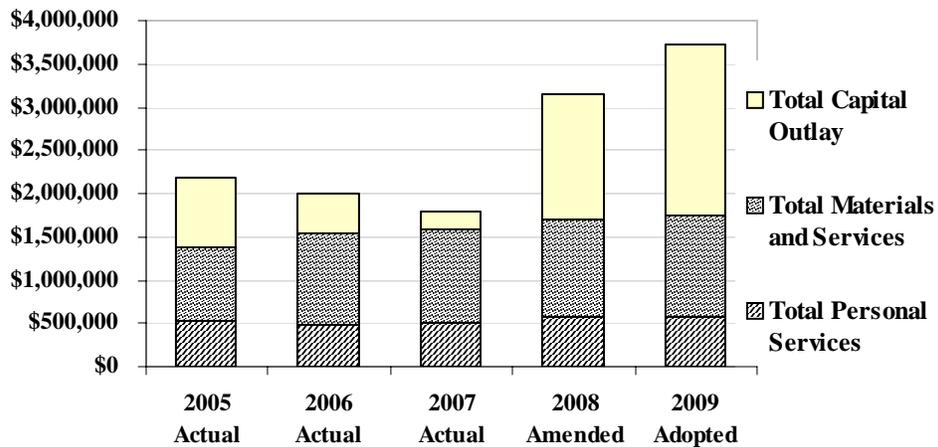
- FY09 will be an aggressive year for transportation projects.
 - There are two complete rebuilds with B Street and granite Street that include water and sewer line improvements.
 - There are several LID projects that have been on hold that are planned to be in construction and design this year.
 - A grant has been sought again for the Laurel Street Sidewalk project.
 - Several projects will be in design for a second aggressive year in FY10.

Performance Measures

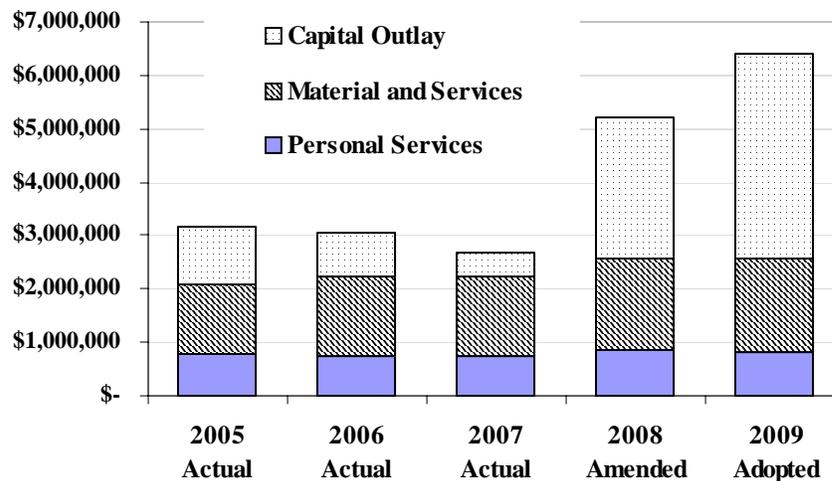
- With the support of the 2007 Ad Hoc Street Financing Task Force and community input, service level expectations were adjusted based on street classification and function. Staff will continue to maintain a 5-year maintenance plan to meet the targeted OCI and then validate the OCI and costs (spent and projected) every 2 years.
- Based on the recommendations of the Street Financing Task Force, staff will continue to evaluate and collect adequate user fees for long term street maintenance and continue to strive to leverage state, federal and other recommended funding strategies to reduce direct impact on the community.

- Continue the development of the sweeping program consistent with the overall water quality improvements as a part of the Non-Point Source Discharge Elimination System (NPDES) permit requirements. Evaluate disposal options to hauling all sweeper materials to the landfill.
- Continue tracking the number of street miles graded and man-hours expended.
- Continue our active pothole maintenance program.
- Coordinate with the Wastewater Department in developing a plan to optimize equipment and manpower during storm events and storm water construction activities.

Street Operations Costs over Time



Total Street Fund by Category

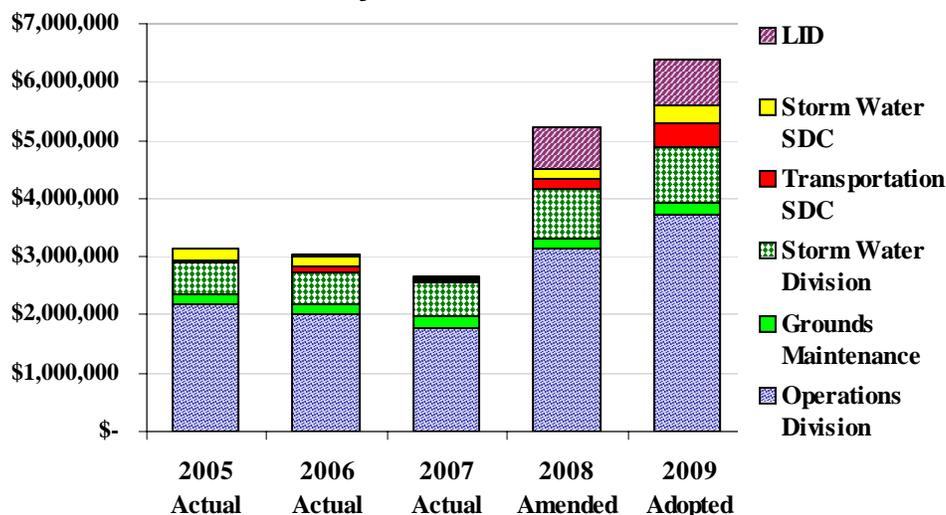


public works department - street division

STREET FUND
PUBLIC WORKS DEPARTMENT
OPERATIONS DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 260				
Personal Services				
510 Salaries and Wages	\$ 303,718	\$ 329,032	\$ 355,770	\$ 358,770
520 Fringe Benefits	168,144	183,790	213,469	208,157
Total Personal Services	471,861	512,822	569,239	566,927
Materials and Services				
601 Supplies	18,273	14,445	18,650	25,400
602 Rental, Repair, Maintenance	315,923	402,042	344,670	367,045
603 Communications	3,949	2,938	6,950	6,250
604 Contractual Services	296,716	198,835	301,000	305,000
605 Misc. Charges and Fees	417,158	441,667	441,580	468,330
606 Other Purchased Services	1,893	809	8,230	6,580
608 Commissions	4,260	3,127	6,500	6,000
Total Materials and Services	1,058,171	1,063,863	1,127,580	1,184,605
Capital Outlay				
703 Equipment	2,925	3,380	2,000	-
704 Improvements Other Than Bldgs.	464,993	203,208	1,445,700	1,984,100
Total Capital Outlay	467,918	206,588	1,447,700	1,984,100
	\$ 1,997,951	\$ 1,783,273	\$ 3,144,519	\$ 3,735,632

Total Street Fund by Division



STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - TRANSPORTATION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 260				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 109,746	\$ 57,384	\$ 188,800	\$ 381,310
Total Capital Outlay	\$ 109,746	\$ 57,384	\$ 188,800	\$ 381,310

STREET FUND
PUBLIC WORKS DEPARTMENT
L.I.D.'S AND TRANSPORTATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 260				
Materials and Services				
605 Misc. Charges and Fees	\$ 7,100	\$ 7,498	\$ 7,498	\$ 7,498
Total Materials and Services	7,100	7,498	7,498	7,498
Capital Outlay				
704 Improvements Other Than Bldgs.	38,170	29,681	678,500	806,090
Total Capital Outlay	38,170	29,681	678,500	806,090
	\$ 45,270	\$ 37,179	\$ 685,998	\$ 813,588

Grounds Maintenance

Public Works Administration oversees this account within the Street Fund to finance the cost of contracting with the Parks Department to maintain the medians along Siskiyou Boulevard, Ashland Street, Main Street, North Mountain, as well as maintaining the Library grounds and public parking lots. Work includes flowerbed replacement, soil maintenance; grass cutting and maintenance, general tree maintenance and trimming, sprinkler adjustments and watering, as well as other typical grounds care requirements. This account will include an occasional augment to include things such as the purchase of tree grates to replace all of the brick and wood tree barriers along the downtown, replace dead or diseased trees along the City's boulevards and downtown, conduct major tree trimming or other similar activities.

Fund Goals

- Enhance the livability and attraction of Ashland.
- Ensure that our downtown and boulevard streets are well-maintained and continually enhanced with attractive flowerbeds and landscaping treatments.
- Implement cost efficient measures for long-term restoration and maintenance guidelines, with an appropriate historic perspective for the downtown and boulevards.
- Identify areas where “right water for the right use” can be implemented in the landscape maintenance.
- Identify reasonable expectations for maintenance and beautification objectives through an intergovernmental agreement with Parks the Department.

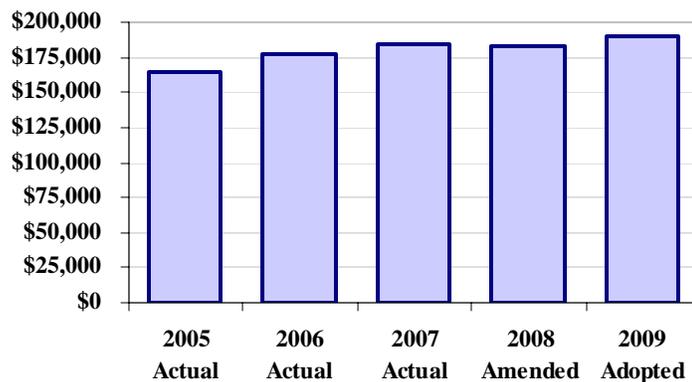
Significant Budget Changes

- Minimal 3% increase due to personnel and material costs within the Parks agreement.

Performance Measures

- Ensure grounds care and maintenance activities are cost effective and meet the “right water for the right use” goals. Encourage effective water conservation practices.
- Capture the positive public perceptions of the aesthetic value of landscaping in the City's annual attitude survey.

**Grounds Maintenance
Costs over Time**



public works department - street division - grounds maintenance

STREET FUND
PUBLIC WORKS DEPARTMENT
GROUNDS MAINTENANCE

<u>Description</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Fund# 260				
Materials and Services				
602 Rental, Repair, Maintenance	\$ 46,984	\$ 48,799	\$ 48,400	\$ 18,400
604 Contractual Services	130,800	135,000	135,000	171,145
Total Materials and Services	<u>177,784</u>	<u>183,799</u>	<u>183,400</u>	<u>189,545</u>
	<u>\$ 177,784</u>	<u>\$ 183,799</u>	<u>\$ 183,400</u>	<u>\$ 189,545</u>

Storm Water Program

The Storm Water program includes all of the rain and storm water runoff as well as protecting stream flows within City limits. Contained in the Public Works Department, the Street and Wastewater Division crews share the operational workload for storm water lines and open drainage ditches and are responsible for the City's storm water line maintenance, new line construction, and both open ditch and sediment pond cleaning. Crews also use closed circuit tv cameras to monitor the lines and insure there are no illicit connections.

The City is included in the Phase II National Pollution Discharge Elimination System (NPDES) permit program and continues to adopt more stringent storm water and water quality protection standards. The updated Storm Water and Drainage Master Plan identifies capital improvement projects and water quality management objectives. Erosion and Sediment Control Ordinances have been developed and will soon be adopted. A post-construction storm water management program must also be created as part of the NPDES requirements.

The Department of Environmental Quality adopted Total Maximum Daily Load (TMDL) requirements within the Bear Creek Watershed. The TMDL will dovetail with the NPDES program as the TMDL regulates bacteria in Ashland and Bear Creeks and sediment in Reeder Reservoir. These water quality regulations will ensure continual improvement to the City's best management practices for storm water maintenance programs. The TMDL also addresses temperature concerns with waters flowing into Ashland and Bear Creeks. Improvements to sections of the open drainage ways help to improve water quality and lower water temperatures.

The Division maintains nearly 77 miles of piped storm water collection lines, 1700 catch basins, 1400 inlet structures, 720 manholes, and approximately 11 miles of open storm water drainage ditches. Crews also maintains bioswales, detention basins and wetlands facilities.

Council Priorities

- Pursue water quality and temperature improvements.

Division Goals

- Water quality is a primary component of the storm water program. Implementation of the new NPDES requirements includes development and adoption of City wide ordinances to protect water quality. The Public Works Engineering standards stress erosion and sediment control, as well as detention and water quality improvements for new developments. These projects come with both capital and long-range maintenance costs.
- Continue to systematically look at storm water maintenance operations, efficiencies, service needs and community expectations. Shift work priorities and functions to better respond to the community's service needs.
- Develop and implement annual maintenance standards for public and private storm drain ditches that will result in deterring flooding through heavily vegetated areas.
- Develop consistent internal goals for storm line cleaning by coordinating with wastewater crews and equipment.

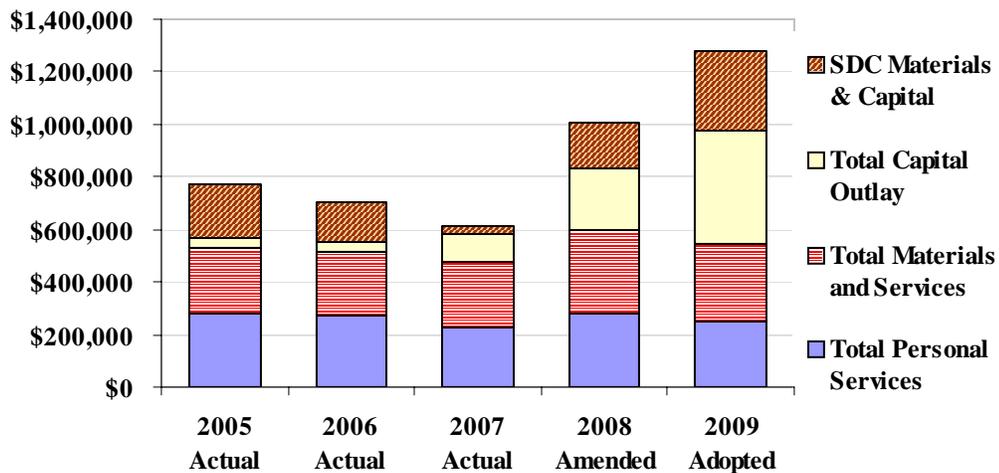
Significant Budget Changes

With the completion of the Storm Water Master Plan Update, there are expected increases with the construction program which are reflected in the growth in the Capital program. The FY09 budget includes several improvements to the Beach – Mountain Creek system as well as a new Hersey Wetlands high water bypass which should help correct failing pavement due to the increased runoff from the ponds, and a new line on 2nd Street to reduce winter flows and icy conditions.

Performance Measures

- Continue implementation of the NPDES and Storm Water Management Plan:
 - Implement the design standards for 25 year storm events.
 - Continue to improve construction and development standards for new water quality improvement facilities that demonstrate water quality objectives.
 - Evaluate the effectiveness of new water quality improvements; retention facilities, bioswales, wetlands ponds, etc. and document the amount of material removed by these facilities and the resulting improvements to water quality.
- Collect adequate fees for annual maintenance and improvements.
- Document both storm drain pipe cleaning and open ditch cleaning schedules and man-hours expended.
- Develop and coordinate a maintenance response team with the wastewater division to systematically identify and routinely correct storm water line plugs within two days of notification.
- Participate with the wastewater division in developing a plan to optimize equipment use by sharing equipment, downsizing the fleet when appropriate and encouraging safe use of alternative technologies.

Storm Water Program Totals



public works department - street division - storm water

STREET FUND
PUBLIC WORKS DEPARTMENT
STORM WATER DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 260				
Personal Services				
510 Salaries and Wages	\$ 169,944	\$ 144,875	\$ 176,300	\$ 159,600
520 Fringe Benefits	101,085	80,968	106,152	87,791
Total Personal Services	271,029	225,843	282,452	247,391
Materials and Services				
601 Supplies	4,397	6,988	16,650	12,150
602 Rental, Repair, Maintenance	76,674	68,068	124,125	115,300
603 Communications	-	80	300	250
604 Contractual Services	330	-	3,500	1,500
605 Misc. Charges and Fees	158,672	168,935	168,430	168,430
606 Other Purchased Services	6,187	7,714	2,000	500
Total Materials and Services	246,259	251,784	315,005	298,130
Capital Outlay				
704 Improvements Other Than Bldgs.	36,126	103,084	237,500	427,000
Total Capital Outlay	36,126	103,084	237,500	427,000
	\$ 553,415	\$ 580,711	\$ 834,957	\$ 972,521

STREET FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - STORM WATER

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 260				
Capital Outlay				
604 Contractual Services	-	-	75,000	75,000
Total Materials and Services	-	-	75,000	75,000
704 Improvements Other Than Bldgs.	153,357	33,412	97,500	233,000
Total Capital Outlay	153,357	33,412	97,500	233,000
	\$ 153,357	\$ 33,412	\$ 172,500	\$ 308,000



Water Division

The Water Division, with 17 personnel, has responsibility for the City's drinking water source supply, treatment to insure quality consumption, and distribution to our community's residents and businesses.

The City's drinking water distribution system includes four distribution reservoirs for 6.76 million gallons of total storage, over 130 miles of water lines, 6 pump stations, 53 pressure reducing devices, 1156 fire hydrants, and over 8237 individual services and meters. In addition, there are 334 separate irrigation meters utilizing potable water, 187 irrigation accounts for the City's portion of the Talent Irrigation District (TID) water, and three service points for historic Lithia water. Division personnel are responsible for new service installations, main line construction, and maintenance and repair of the existing system.

With primary raw water supply from Mount Ashland, and a secondary supply from the TID system, the Water Treatment Plant treats up to 7.5+ million gallons of water per day (mgd) in the summer and averages 2.0 mgd in the winter months. Division personnel are responsible for ensuring the water is treated to meet or in most cases provide much better water than the required State Health Division's drinking water standards.

The supply side includes any work required to retain the water held in Reeder Reservoir before it is treated at the water treatment plant, Hosler Dam maintenance, safety and security, TID water purchase agreements, long-term water rights acquisition, and the Talent-Ashland-Phoenix (TAP) Water Intertie project.

Council Goals

- Enhance water supply and conservation to meet targets
 - ✓ Develop citywide focus "the right water for the right use"
 - ✓ Explore and potentially develop 3-year plan to improve and extend our current TID system
 - ✓ Negotiate for other water supply options
 - ✓ Support effluent reuse option for WWTP effluent
 - ✓ Complete pre-design plan for future extension of TAP water line, including priority for conservation.
 - ✓ Pursue water quality and temperature improvements.

- Establish stronger, formalized role for City in stewardship of entire Ashland Watershed
 - ✓ Improve the overall management of the Ashland Watershed by working with the Forest Service
 - ✓ Lobby for funding
 - ✓ Collect water quality/quantity source data
 - ✓ Review relationship with Mt. Ashland/Ski Ashland QA/QC

Division Goals

- Provide high-quality, clean, safe drinking water to each customer at the tap and continue to publish the annual Consumer Confidence Reports (CCR).
- Evaluate the water chemistry and treatment process to implement relevant changes for overall water quality improvements.
- Operate the water treatment and distribution system in an efficient and fiscally responsible manner.
- Promote the "Right Water for the Right Use" to provide an adequate supply of drinking water and maximize the use of appropriate conservation efforts. Continue to evaluate long-term water rights and options for additional water rights or agreements.
- Conduct twice a year audible alarm tests of the early warning system for Hosler Dam and continue public education on the flood inundation zone.

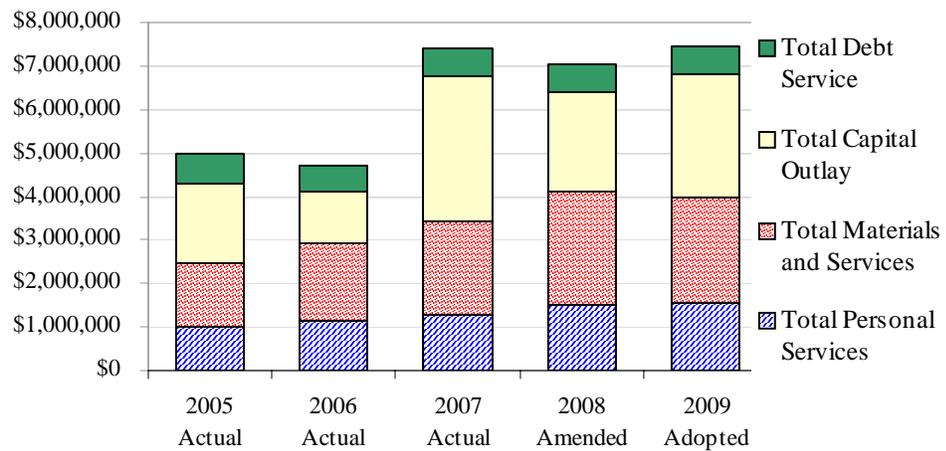
Significant Budget Changes

- This year's Water Capital budget continues to be a significant portion of the City's CIP and will be for the next several years. FY09 projects include:
 - ✓ Begin the two year process for the final design for the TAP Project.
 - ✓ Complete the next phase of the Treatment Plant Process Improvements and source water quality improvements in Reeder Reservoir
 - ✓ Improvements to the Loop Road Reservoir / Park Estates Pump Station improvements and design for the new "Crowson II" distribution reservoir will begin in FY09.
 - ✓ Construction for waterline replacements includes Granite Street, B Street and a portion of the Ditch Road Waterline.
 - ✓ Consulting for "Right Water for the Right Use" will continue to be a priority.
- In addition to the increases in capital, the budget reflects a modest and anticipated 5% increase in personnel costs and a significant 8% decrease in the materials and services.

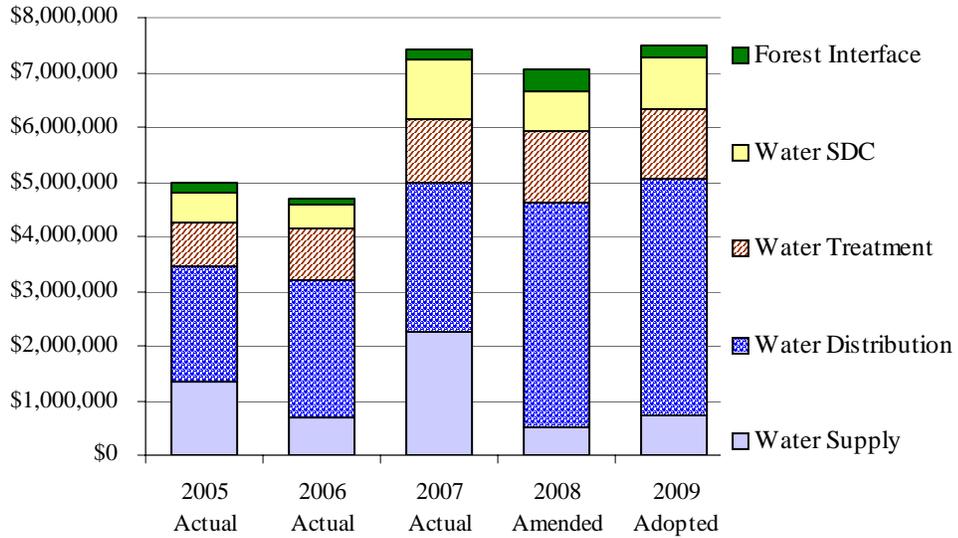
Performance Measures

- Water quality, have no action limit violations, and no other health risk concerns.
- Water quantity; maintain water treatment capacity above 25% of maximum daily capacity (ratio of capacity 10 mgd to maximum day 8 mgd).
- Continued focus to improve water conservation. The lowest winter day continues to stay at 2.0 mgd. Summer averages continue to drop slightly even in the past two “normal” years.

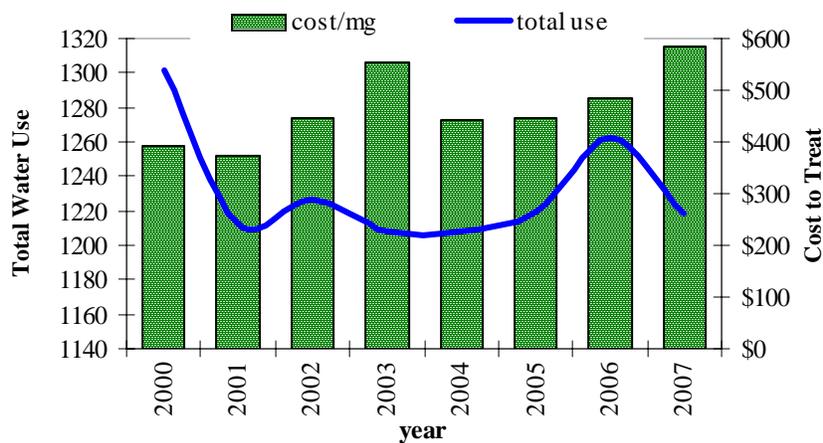
Water Fund Totals by Category



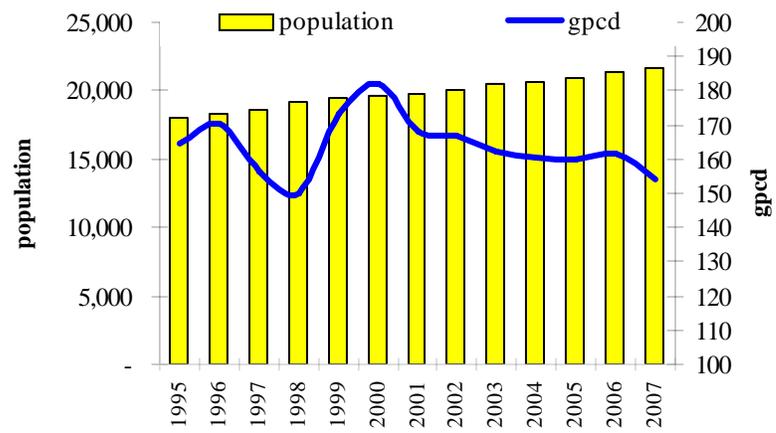
Water Fund Totals by Division



Water Use vs Cost to Treat per Million Gallons



Population vs Water Use per Capita



public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
SUPPLY DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Materials and Services				
604 Contractual Services	\$ 5,409	\$ 63,683	\$ 74,500	\$ 74,500
605 Misc. Charges and Fees	85,476	99,835	125,819	110,569
606 Other Purchased Services	57,672	53,706	61,000	61,000
Total Materials and Services	148,557	217,224	261,319	246,069
Capital Outlay				
704 Improvements Other Than Bldgs.	496,726	2,005,063	187,500	412,500
Total Capital Outlay	496,726	2,005,063	187,500	412,500
Debt Service				
801 Debt Service - Principal	37,375	41,250	41,750	41,750
802 Debt Service - Interest	5,241	8,722	11,470	11,115
Total Debt Service	42,616	49,972	53,220	52,865
	\$ 687,899	\$ 2,272,259	\$ 502,039	\$ 711,434

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - REIMBURSEMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ -	\$ 39,623	\$ -	\$ 237,750
Total Capital Outlay	\$ -	\$ 39,623	\$ -	\$ 237,750

public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
DISTRIBUTION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 536,290	\$ 585,908	\$ 660,960	\$ 672,660
520 Fringe Benefits	303,781	334,058	390,430	383,496
Total Personal Services	840,071	919,967	1,051,390	1,056,156
Materials and Services				
601 Supplies	24,832	25,182	37,650	37,350
602 Rental, Repair, Maintenance	264,468	250,140	286,350	293,300
603 Communications	8,350	3,414	8,500	7,050
604 Contractual Services	63,227	28,932	26,000	11,500
605 Misc. Charges and Fees	534,807	701,586	774,847	793,596
606 Other Purchased Services	8,655	6,160	10,900	11,400
610 Programs		-	500	500
612 Franchises	276,540	288,291	311,430	311,430
Total Materials and Services	1,180,880	1,303,705	1,456,177	1,466,126
Capital Outlay				
703 Equipment	27,172	11,120	33,500	15,000
704 Improvements Other Than Bldgs.	142,854	163,358	1,261,750	1,498,750
Total Capital Outlay	170,026	174,478	1,295,250	1,513,750
Debt Service				
801 Debt Service - Principal	237,400	244,000	252,200	257,200
802 Debt Service - Interest	71,506	81,850	73,818	65,050
Total Debt Service	308,906	325,850	326,018	322,250
	\$ 2,499,883	\$ 2,723,999	\$ 4,128,834	\$ 4,358,282

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - IMPROVEMENTS

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 313,313	\$ 938,772	\$ 605,250	\$ 611,100
Total Capital Outlay	\$ 313,313	\$ 938,772	\$ 605,250	\$ 611,100

public works department - water division

WATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 172,659	\$ 201,455	\$ 233,600	\$ 254,200
520 Fringe Benefits	84,981	101,348	124,024	129,830
Total Personal Services	257,641	302,803	357,624	384,030
Materials and Services				
601 Supplies	106,635	95,164	107,800	138,300
602 Rental, Repair, Maintenance	77,787	88,703	106,150	101,500
603 Communications	11,485	9,277	14,100	11,600
604 Contractual Services	2,929	20,864	17,280	15,280
605 Misc. Charges and Fees	133,374	270,321	299,434	318,184
606 Other Purchased Services	23,225	23,464	34,950	48,550
Total Materials and Services	355,435	507,792	579,714	633,414
Capital Outlay				
704 Improvements Other Than Bldgs.	206,442	158,492	200,000	60,000
Total Capital Outlay	206,442	158,492	200,000	60,000
Debt Service				
801 Debt Service - Principal	115,200	117,000	120,600	120,600
802 Debt Service - Interest	25,858	47,948	45,866	43,304
Total Debt Service	141,058	164,948	166,466	163,904
	\$ 960,576	\$ 1,134,036	\$ 1,303,804	\$ 1,241,348

WATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - DEBT SERVICE

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Debt Service				
801 Debt Service - Principal	\$ 86,400	\$ 87,750	\$ 90,450	\$ 90,450
802 Debt Service - Interest	19,394	35,961	34,400	32,478
Total Debt Service	105,794	123,711	124,850	122,928
	\$ 105,794	\$ 123,711	\$ 124,850	\$ 122,928

Forest Interface Division

The Forest Interface Division, funded through the Public Works Water Fund budget, and managed by the Fire Department, provides noxious vegetation program management and wildfire fuels reduction project coordination, extends community education on wildfire prevention and mitigation, conducts wildfire tactical response planning and vegetation mapping, and related grant-writing and administration for watershed projects.

Division Goals

- Oversee wildfire fuels reduction projects and related planning in wildland-urban interface
- Manage City watershed interpretive signage program
- Support implementation of Ashland Forest Resiliency Program / CWPP
- Provide public education on City watershed ecology
- Provide ongoing supervision of noxious vegetation management program

Significant Budget Changes

- Less Federal Grants in FY 2009

**WATER FUND
PUBLIC WORKS DEPARTMENT
FOREST INTERFACE DIVISION**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 31,482	\$ 49,822	\$ 54,900	\$ 58,900
520 Fringe Benefits	17,043	26,821	32,400	33,935
Total Personal Services	48,525	76,643	87,300	92,835
Materials and Services				
604 Contractual Services	91,378	114,876	295,370	94,100
605 Misc. Charges and Fees	-	-	-	-
606 Other Purchased Services	188	2,434	2,000	2,500
608 Commissions	-	102	1,000	1,000
Total Materials and Services	91,567	117,412	298,370	97,600
	\$ 140,092	\$ 194,055	\$ 385,670	\$ 190,435

The FTE for this division is included in the Fire Department Organizational Chart

Wastewater Division

The Wastewater Division is responsible for collecting wastewater in the pipe system, cleaning this wastewater at the treatment plant, and the ultimate proper reuse of the highly treated effluent which now is used by the creek and disposal of biosolids currently at the landfill for all of the sewage produced in the City. The wastewater collection system includes over 108 miles of sanitary sewer lines in a 6.5 square mile service area that serves over 8100 customers. The pipes were first installed in the 1900s and range in size from 4 to 30 inches and in addition to the piping, there are 2012 manholes, 523 cleanouts, and 7 lift stations. Division personnel continually replace old sewer lines due to failures or capacity limitations and install new service connections for new homes and businesses. Inspection and maintenance of both the sanitary sewer and storm water lines is accomplished with specialized equipment.

The Wastewater Treatment Plant (WWTP) was completely upgraded and rebuilt between 1998 and 2003. The WWTP is one of the most advanced wastewater treatment plants in Oregon designed specifically to improve water quality and the health of Bear and Ashland Creeks. The WWTP operation is completed through two carousel oxidation ditches and aeration basins, secondary clarifiers, UV disinfection and from May through November there is further treatment polishing through the membrane filtration system. The plant treats an average of 2.29 million gallons of wastewater per day. Plant staff is responsible for ensuring that the treated effluent meets strict discharge and reuse standards and that the biosolids are stabilized through a centrifuge dewatering system prior to landfill disposal.

The Wastewater Division employs 12 full time employees with staff split between the plant and the collection system. Division personnel will continue training to balance plant operations and collection system needs, as well as assist with storm drain pipe cleaning. All division personnel are located at the WWTP facilities to make more efficient use of shared equipment and training facilities.

Council Goals

- Develop citywide focus “the right water for the right use”
- Support effluent reuse option for WWTP effluent
- Pursue water quality and temperature improvements.

Division Goals

- Produce a highly treated wastewater effluent and biosolids product that meets or is consistently better than required by State permit regulatory requirements.
- Continue to coordinate with DEQ on the newly adopted temperature management rules and effectively utilize our high quality effluent as a resource. Evaluate the ability to augment creek flows through appropriate water trading.
- Continue the Optimization of the collection and maintenance operations to minimize service disruptions and claims against the City.
- When practical, reduce overall chemical use, while effectively using foaming agents in sewer lines to kill roots that damage sewer lines and cause blockages.
- Continue to eliminate illegal cross-connections, typically storm water lines, from the sewer system.
- Continue the implementation of our Fats, Oils and Grease (FOG) Program for food service establishments within the City of Ashland through various educational activities.

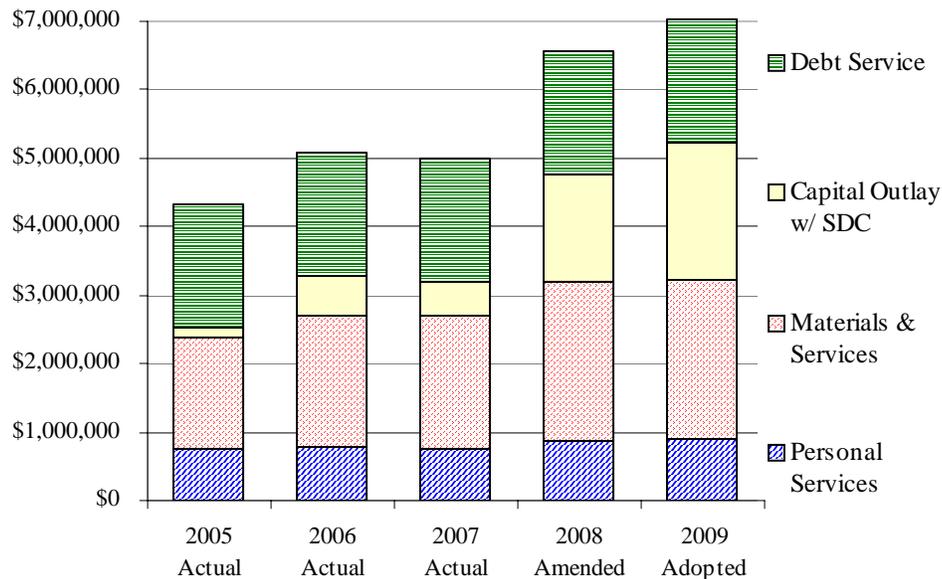
Significant Budget Issues

- The FY09 capital improvement projects totaling just over \$2 million represent an aggressive program that includes the initial start on the temperature solution at the wastewater treatment plant, several sewer line replacements and two pump station replacements.
- Overall debt service continues to decline as the DEQ loan for the wastewater treatment plant is paid back. Budgeting and financing must meet DEQ loan requirements and is projected to increase in anticipation of food and beverage tax revenues ending December 2010.

Performance Measures

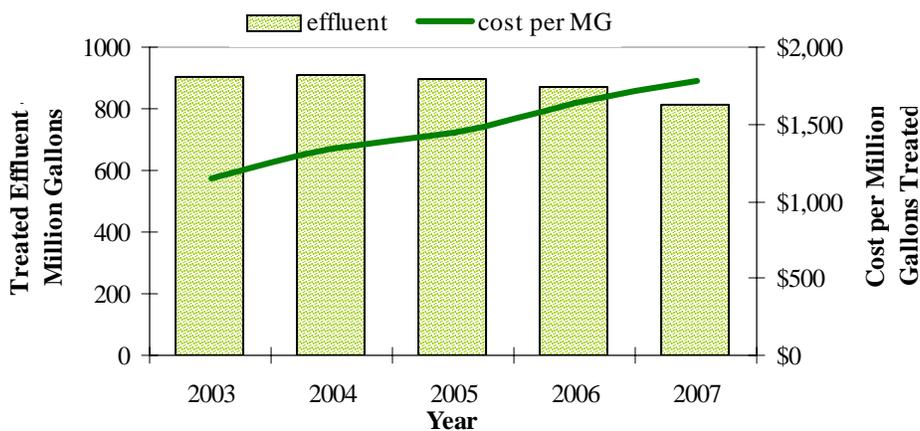
- Wastewater quality; fully meet DEQ NPDES permit requirements with no violations and continue to evaluate the impacts of temperature standards on effluent reuse and creek impacts.
- System efficiency; evaluate the cost to collect and treat sewage per 1000 gallons and take appropriate measures to favorably compare to industry standards for our tertiary level plant.
- Reduce the amount of inflow and infiltration so that the system treats only effluent and not intrusive storm flows (will show as a reduction in overall treated effluent).
- Reduce the costs of sewer claims due to controllable backups (roots, grease, etc). Increases in cleaning, inspection, foaming have decreased the number of responses for main line blockages.

Wastewater Fund Totals



Wastewater Collection Line Activity Log	2003	2004	2005	2006	2007
Feet of sewer system cleaned with jet rodder	241,665	327,764	175,460	475,547	536,152
Feet of sewer system inspected with TV camera	35,805	69,894	42,139	34,416	65,397
Feet of sewer system smoke testing	0	25,954	0	0	23,382
Feet of sanitary sewer lines foamed (roots)	13,236	0	14,571	10,242	13,649
Number of sanitary sewer system repairs	33	55	24	55	50
Feet of main line replacements (in house)	60	2,060	3,960	1,820	1,320
Feet of new sub-division mains & trunk lines (contract)	7,680	8,040	5,018	8,703	926
Feet of main line replacements (contract)	0	0	0	2,955	601
New manholes installed	7	12	13	85	25
Manholes replaced	0	2	16	8	8
Service installs	34	35	35	25	16
Responded to main line blockages	11	20	9	8	6

Wastewater Cost per Treated Million Gallons





public works department - wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
COLLECTION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 675				
Personal Services				
510 Salaries and Wages	\$ 233,659	\$ 223,856	\$ 258,300	\$ 295,480
520 Fringe Benefits	144,067	113,692	144,485	165,044
Total Personal Services	377,726	337,548	402,785	460,524
Materials and Services				
601 Supplies	59,865	43,425	72,850	75,050
602 Rental, Repair, Maintenance	179,668	174,258	186,625	206,700
603 Communications	3,273	3,230	7,200	5,200
604 Contractual Services	1,768	749	12,000	9,000
605 Misc. Charges and Fees	487,794	517,769	578,126	599,376
606 Other Purchased Services	1,301	2,665	7,010	6,620
610 Programs	581	-	400	400
612 Franchises	181,819	186,986	217,910	217,910
Total Materials and Services	916,069	929,083	1,082,121	1,120,256
Capital Outlay				
703 Equipment	749	3,990	-	-
704 Improvements Other Than Bldgs.	285,843	180,115	994,800	569,000
Total Capital Outlay	286,592	184,105	994,800	569,000
	\$ 1,580,387	\$ 1,450,736	\$ 2,479,706	\$ 2,149,780

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - REIMBURSEMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 1,976	\$ -	\$ 239,403	\$ 127,890
Total Capital Outlay	\$ 1,976	\$ -	\$ 239,403	\$ 127,890

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - IMPROVEMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ -	\$ -	\$ 121,423	\$ 133,110
Total Capital Outlay	\$ -	\$ -	\$ 121,423	\$ 133,110

public works department - wastewater division

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
TREATMENT DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 675				
Personal Services				
510 Salaries and Wages	\$ 264,453	\$ 278,703	\$ 296,550	\$ 297,150
520 Fringe Benefits	141,092	145,127	159,363	151,959
Total Personal Services	405,545	423,830	455,913	449,109
Materials and Services				
601 Supplies	155,421	143,497	145,700	157,400
602 Rental, Repair, Maintenance	431,588	449,230	494,400	491,300
603 Communications	1,664	1,089	4,400	3,200
604 Contractual Services	61,728	15,993	141,500	47,500
605 Misc. Charges and Fees	322,677	378,034	433,915	455,265
606 Other Purchased Services	42,830	29,151	45,250	45,950
610 Programs	311	392	500	300
Total Materials and Services	1,016,220	1,017,386	1,265,665	1,200,915
Capital Outlay				
704 Improvements Other Than Bldgs.	565	283,451	204,875	1,180,000
Total Capital Outlay	565	283,451	204,875	1,180,000
Debt Service				
801 Debt Service - Principal	957,257	990,373	1,024,634	1,060,081
802 Debt Service - Interest	840,708	802,723	763,526	722,868
Total Debt Service	1,797,965	1,793,096	1,788,160	1,782,949
	\$ 3,220,295	\$ 3,517,763	\$ 3,714,613	\$ 4,612,973

WASTEWATER FUND
PUBLIC WORKS DEPARTMENT
S.D.C. - COLLECTION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 675				
Capital Outlay				
704 Improvements Other Than Bldgs.	\$ 272,096	\$ 20,083	\$ -	\$ -
Total Capital Outlay	272,096	20,083	-	-

Administration & Engineering

The Public Works Director / City Engineer is responsible for providing inclusive public works coordination, administration, manages the Capital Improvements Program and ensures a viable long range infrastructure.

Administration

The PW Administration division includes the Director, Superintendent, administrative staff, some shared functions, and the Geographic Information Systems (GIS) group to provide operational oversight and general administrative functions to support the Public Works Department. The Director provides guidance and assistance to various commissions, long range operational programs, master planning projects and a variety of construction projects within the City. FY09 will be a year of transition with a new management team. The focus will be on water; new treatment plant process and reservoir improvements, and well as long term sustainability with the Right Water for the Right Use. The transportation program continues to have a significant portion of the budget and will also demand attention in FY09.

The GIS team develops maps and maintains the City's utility infrastructure data as well as several other unique data layers to assist with planning and analysis not only within Public Works but also in coordination with other departments. The GIS Division also maintains and updates rights-of-way and easement locations; boundary surveys; land divisions; maps updates, road and property addresses; traffic volumes, accident data and traffic speed analysis. GIS develops data layers that support and enable all departments and residents to access information regarding properties, utilities, environmental constraints and influences. Interdepartmental coordination has ensured more efficient and reliable public utility data.

Engineering Division

PW Engineering includes the City Engineer function, design, engineering and subdivision reviews, project inspection services, traffic safety, surveying services, and technical support to the Ashland community and all city departments. Staff provides coordination with consulting engineers, surveyors and developers within the City for infrastructure designs to meet City construction standards. Staff is also responsible for managing projects, timeframes, design, specifications, survey and construction of all public works projects. The formation of Local Improvement Districts is also overseen by the Engineering Division.

PW Administration and Engineering division staffs support the City Council, Traffic Safety, Airport and Forest Commissions. Staff also provides various liaison functions for the Jackson/Josephine Transportation Committee (JJTC), Rogue Valley Area Commission on Transportation (RVACT), Metropolitan Planning Organization (RVMPO), TAP Waterline Intertie Committee, Bear Creek Watershed Council, Storm Water Advisory Team and others.

Council Goals

- Develop a comprehensive public transportation, traffic, and parking plan to reduce pollution and congestion, and to improve Ashland's quality of life
 - ✓ Secure expanded bus service in Ashland in evenings and/or weekends.
 - ✓ Evaluate TTPC Plan and develop action plan for items adopted.
 - ✓ Identify and acquire land for transit station
- Improve pedestrian and traffic safety
 - ✓ Increase the safety at Wimer Street/North Main/Hersey Street intersection
 - ✓ Increase safety at rail crossing (bike/pedestrian)
- Develop a five-year plan to identify, fund and fully integrate all information technology functions within the organization; includes GIS.
- Establish stronger, formalized role for City in stewardship of entire Ashland Watershed (with the Fire Department)
 - ✓ Improve the overall management of the Ashland Watershed by working with the Forest Service and continue efforts to reduce the wildfire threat in the watershed:
 - ✓ Identify Funding Opportunities
 - ✓ Collect water quality/quantity source data
 - ✓ Review relationship with Mt. Ashland/Ski Ashland in regard to QA/QC

Division Goals

- Manage the City's Capital Improvements Plan (CIP) within budget and timeframes.
- Continue to add and integrate system analysis management tools within the GIS program.
- Provide effective review and inspection services on all public works projects.
- Evaluate new sustainability options with water and LEED construction techniques.
- Enhance storm water NPDES permitting functions.

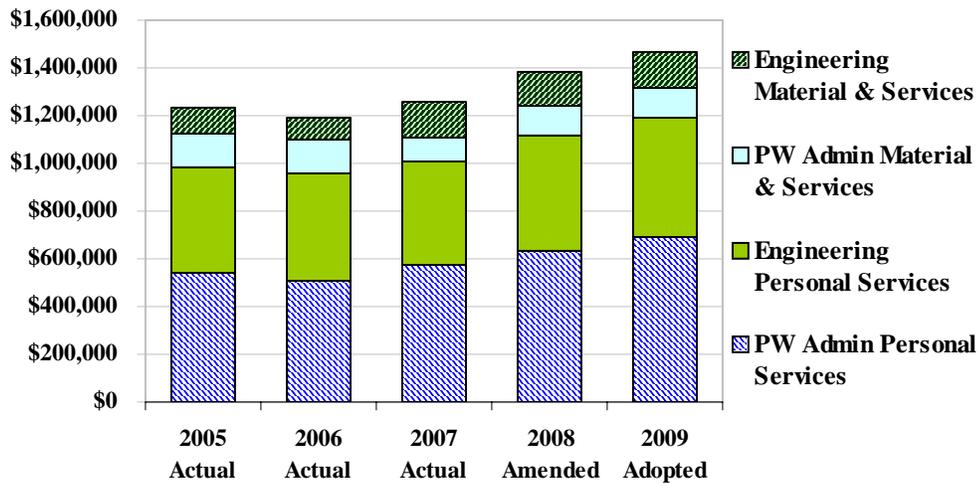
Significant Budget Changes

- none

Performance Measures

- Maintain construction budgets and track the number of projects completed within budget and within 5% contingency.
- Leverage grant and other revenue opportunities; ODOT, DEQ, FAA, etc.

PW Admin & Engineering Costs over Time



public works department - administration & engineering

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
SUPPORT AND ADMINISTRATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 334,744	\$ 395,767	\$ 427,900	\$ 466,000
520 Fringe Benefits	169,506	181,851	201,681	223,298
Total Personal Services	504,250	577,618	629,581	689,298
Materials and Services				
601 Supplies	5,448	13,304	25,350	23,350
602 Rental, Repair, Maintenance	15,825	15,214	13,460	13,560
603 Communications	7,539	4,681	6,700	6,700
604 Contractual Services	69,284	5,281	10,500	10,500
605 Misc. Charges and Fees	34,200	63,013	63,013	63,013
606 Other Purchased Services	7,078	3,048	10,100	8,100
Total Materials and Services	139,374	104,541	129,123	125,223
	\$ 643,624	\$ 682,159	\$ 758,704	\$ 814,521

CENTRAL SERVICES FUND
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 710				
Personal Services				
510 Salaries and Wages	\$ 304,480	\$ 288,052	\$ 326,900	\$ 333,600
520 Fringe Benefits	151,145	141,038	159,179	171,423
Total Personal Services	455,625	429,090	486,079	505,023
Materials and Services				
601 Supplies	20,984	19,517	18,350	16,350
602 Rental, Repair, Maintenance	14,798	16,521	13,690	23,890
603 Communications	2,857	2,917	5,100	5,100
604 Contractual Services	11,861	30,937	30,000	30,000
605 Misc. Charges and Fees	35,591	63,328	63,013	63,013
606 Other Purchased Services	9,997	15,772	12,250	9,795
Total Materials and Services	96,089	148,992	142,403	148,148
	\$ 551,714	\$ 578,082	\$ 628,482	\$ 653,171



Facilities Maintenance Division

The majority of the City's nearly 100 buildings and other facilities are maintained by the Facilities Maintenance Division; including City Hall, Community Development and Engineering Services, Police Station, Council Chambers, Pioneer Hall, The Grove, Senior Center, Band Shell, Airport facilities and the information kiosk. The enterprise funds that have their own facilities (water and sewer), the Fire Station facilities and the Parks Department facilities are managed within their respective funds. The Facilities Maintenance Division has 2 employees under the direction of the Fleet and Facilities Supervisor that coordinate utility services, janitorial services, improvements and all repairs to the buildings and their related systems.

Council Goals

- Complete and implement the City's Facilities Master Plan and Space Needs Analysis. Evaluate and create plan for remodel/replacement of City Council Chamber (seating, sound, design, web access). Initial improvements were completed in January 2008.

Division Goals

- Implement the final adopted Facilities Master Plan.
- Develop a city wide maintenance plan to better anticipate necessary facility requirements including an appropriate annual budget for facility repairs. FY09 will continue with the minor maintenance budget of \$88,000 and \$100,000 budgeted for facility repairs (roof, HVAC, doors, safety and security items, etc).
- Improve our facilities to ensure that the community and employees have safe, efficient, clean and contemporary city facilities.
- Address facility concerns in a timely manner, with computerized tracking of all requests. Prioritize safety needs, then consider issues that can lead to further damage, and routine maintenance will follow when other issues have been resolved.
- Ensure that all maintenance and repairs keep water and electrical conservation a priority.
- Make recycling options for employees and visitors to City buildings easily accessible.
- Coordinate with the City's Safety Committee to ensure OSHA regulations and code violations are addressed in a timely manner.

Significant Budget Changes

- The FY09 budget is over 16% less than FY08, due in large part to the completion of the Facilities Master Plan.
- Replacements and major repairs/improvements will be shown in the Capital Improvement budget and will not be in the Facilities Maintenance fund.
- All of the facilities maintenance costs are in this budget with the exception of non-maintenance items or specialty items used at the Airport, Fire Station, Water Treatment Plant and the Wastewater Treatment Plant.
- Most of the utility costs (water, sewer, electric, gas) are included in this budget for each facility with exception of the Water Treatment, the Wastewater Treatment Plants and the Community Development/Engineering Services Building, which accounts separately for natural gas use.

Performance Measures

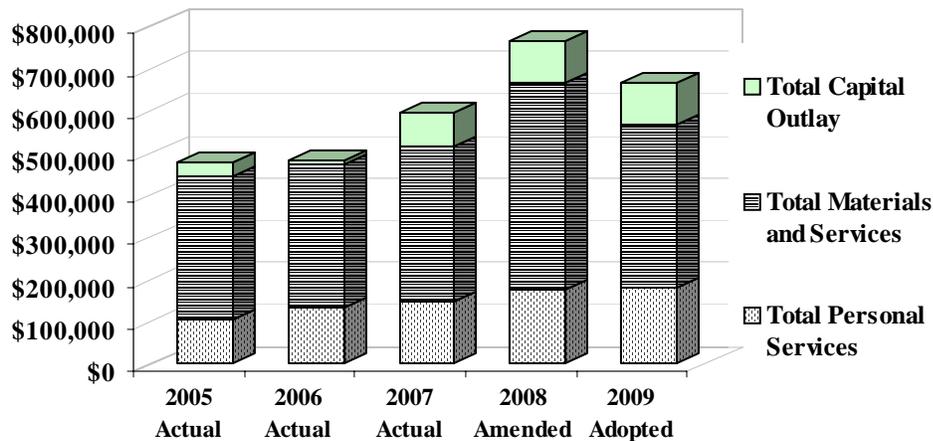
- Determine industry standards for the cost of facilities maintenance on a square foot basis for like facilities and attain similar or lower costs with the same high standard.
- With limited personnel, scheduling and time efficiency will become a priority.

public works department - facilities maintenance & cemeteries

CAPITAL IMPROVEMENT FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - PROPERTY DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 410				
Personal Services				
510 Salaries and Wages	\$ 85,215	\$ 97,033	\$ 108,500	\$ 112,400
520 Fringe Benefits	46,983	50,088	67,716	66,166
Total Personal Services	132,198	147,120	176,216	178,566
Materials and Services				
601 Supplies	1,475	5,959	7,000	7,000
602 Rental, Repair, Maintenance	307,331	328,618	329,875	334,375
603 Communications	2,814	2,074	3,350	3,300
604 Contractual Services	274	4,824	115,280	10,280
605 Misc. Charges and Fees	4,405	1,311	1,720	2,120
606 Other Purchased Services	1,208	2,439	3,050	3,250
610 Programs	24,625	21,408	29,000	29,000
Total Materials and Services	342,132	366,633	489,275	389,325
Capital Outlay				
703 Equipment	6,010	33,099	-	-
704 Improvements Other Than Bldgs.	-	46,777	100,000	100,000
Total Capital Outlay	6,010	79,876	100,000	100,000
	\$ 480,340	\$ 593,629	\$ 765,491	\$ 667,891

Facilities Maintenance Division



Cemetery Maintenance

The PW Facilities Maintenance Division manages the City's cemeteries. All three of the City's cemeteries are listed in the National Registry of Historic Places: Ashland Cemetery established in 1880; Mountain View Cemetery established 1904 and Hargadine Cemetery established in 1868. The cemeteries total approximately 20 acres with over 11,500 plots. The two person staff maintains cemetery grounds, sells plots and headstones, conducts interments and provides other services as needed. The watering and a portion of the tree care is coordinated with the Parks Department.

Division Goals

- Continue maintenance and preservation to all headstones and markers including all that are considered historic.
- Implement a computer based cemetery tracking system including mapping to better manage historic records. Investigate a longer term possibility of offering records online for genealogy research using the new tracking system.
- Continue successful coordination with the Parks Department for routine tree trimming, pruning, sprinkler maintenance and other grounds care issues within the cemeteries and further insure sprinkler application rates are consistent with the needs of the grass, trees and conservation goals.
- Upgrade the aging irrigation system to reduce water waste caused by leaks and inefficient sprinkler layout. Identify areas where "right water for the right use" can be implemented in the landscape maintenance.

Significant Budget Changes

- Overall the fund shows a 2% decrease from FY08.
- The division has operationalized the two person crew and was able to eliminate the use of temporary employees. The fund still maintains the use of Jackson County work release crews for twice annual maintenance along the adjacent bike paths and hand labor maintenance in and around the cemetery headstones.

Performance Measures

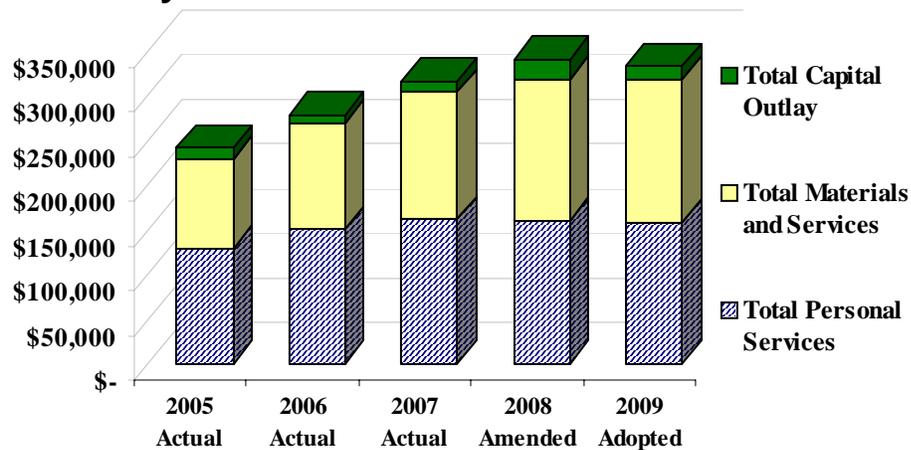
- Ensure the cemeteries are efficiently maintained, water wise and cost effective.

public works department - facilities maintenance & cemeteries

GENERAL FUND
PUBLIC WORKS DEPARTMENT
CEMETERY DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 102,185	\$ 108,616	\$ 108,000	\$ 106,900
520 Fringe Benefits	47,159	51,949	50,897	50,512
Total Personal Services	149,344	160,566	158,897	157,412
Materials and Services				
601 Supplies	10,393	25,390	23,160	23,660
602 Rental, Repair, Maintenance	61,309	66,982	78,115	78,365
603 Communications	1,026	1,000	1,550	1,550
604 Contractual Services	528	226	400	400
605 Misc. Charges and Fees	43,663	45,473	51,943	51,943
606 Other Purchased Services	1,371	2,525	3,100	3,300
Total Materials and Services	118,289	141,595	158,268	159,218
Capital Outlay				
703 Equipment	9,863	12,229	12,000	-
704 Improvements Other Than Bldgs.	-	-	10,000	15,000
Total Capital Outlay	9,863	12,229	22,000	15,000
	\$ 277,497	\$ 314,390	\$ 339,165	\$ 331,630

Cemetery Costs over Time



Fleet Maintenance & Acquisition Division

The Fleet Maintenance & Acquisition Division is responsible for the acquisition of new or replacement vehicles / equipment and maintaining all City equipment. The City maintains a fleet of 129 vehicles; 71 light duty vehicles; 46 heavy duty or special use vehicles; and 23 pieces of heavy equipment.

On the Acquisition side, staff is responsible for evaluating the City's overall fleet purchasing strategy and recommends new vehicles or replacement vehicles based on use, age, and safety requirements. Vehicles and equipment are initially purchased by the operating department. Once the initial purchase is made, the vehicle is then "leased" back to that department through a "replacement" fund established for future vehicle / equipment replacement purchases. Major computer purchases that are capitalized through the Information technology (IT) Department or Geographic Information System (GIS) division are now charged back to the various departments through central services "technology debt" that is also in the acquisition fund.

The equipment shop/fleet maintenance function provides for staff time to perform routine and preventive maintenance, and both major and minor repairs for city vehicles, pumps, equipment and other rolling stock. Those charges are also expensed back to the different vehicle and equipment users through the vehicle maintenance line item on each department's budget.

Division Goals

- Integrate a computerized fleet maintenance and replacement program to better evaluate our fleet vehicles and replacement needs.
- Continue the implementation of the "Green Fleet" strategy.
 - ✓ Evaluate and recommend effective alternative fuel vehicles, hybrids, electric vehicles and vehicle alternatives such as bicycles and segways.
 - ✓ Pool and share the City's heavy equipment and look for ways to decrease the number of vehicles and equipment. "Right size" the fleet by going to a smaller sized vehicle when practical.
 - ✓ Improve our inter-department billing to allow other departments to benefit for their maintenance money. Develop and implement a system that will reduce the yearly fluctuation in maintenance costs.

- Provide adequate training opportunities for service mechanics and equipment users on the new equipment and technology available for diagnostics, safe operation, fuel efficiency measures, emissions control measures and operational standards.

Significant Budget Changes

- The FY09 budget includes receiving and paying for one piece of equipment in the FY09 budget year that was initiated in FY08 but not yet delivered.
- There are 8 vehicles scheduled for replacements within the City's current fleet.

Performance Measures

- Develop a concerted effort on ensuring our replacement policy and maintenance service meets or exceeds industry standards to ensure that user departments are getting the most for their maintenance money. Factor in all variables including down time, shuttling costs and vendor rates vs. internal rates.
- Improve conditions of the shop facilities and maintenance yard to improve internal customer service.

Equipment Acquisition List

Reprogrammed from FY08

#133 Fire department ambulance	\$170,000
Total Reprogrammed	\$170,000

Budgeted for FY09 Replacements for Existing Equipment

Police Department:

#511 Patrol car to replace Ford Crown Victoria	\$24,000
*Replacement equipment for #511	\$10,000
#512 Patrol SUV to replace Ford Crown Victoria	\$24,000
*Replacement equipment for #512	\$10,000
#428 Hybrid SUV crime scene unit vehicle	\$24,000
*Replacement equipment for #428	\$5,000
*Replacement equipment for new patrol cars includes lighting, radio and striping as needed.	

Electric Department:

#301 Bucket truck	\$220,000
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Public Works:

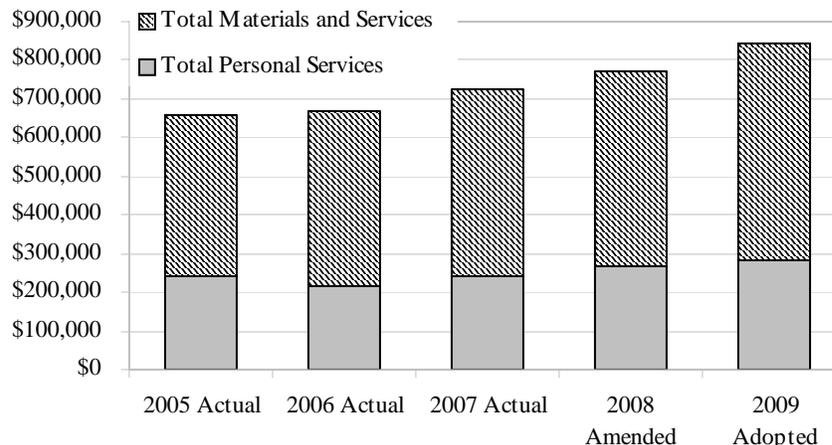
#cem Cemetery Division, riding mower	\$15,000
#plw Street Division, snow plow attachment (1980)	\$9,000
#386 Street Division, small pickup or hybrid SUV	\$28,000
#431 Locator, mid size pickup	\$26,000
#16 PW Superintendent, hybrid or standard SUV	\$28,000

Total Replacement \$423,000

Diesel Retrofit- \$91,000 CMAQ grant funds \$100,000

Total Equipment Acquisition \$693,000

PW Fleet / Shop Expenses



public works department - fleet maintenance division

EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
PURCHASING AND ACQUISITION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 730				
Capital Outlay				
703 Equipment	\$ 644,131	\$ 572,995	\$ 1,413,000	\$ 747,000
704 Improvements Other Than Bldgs.	32,044	8,971	25,000	25,000
Total Capital Outlay	676,176	581,967	1,438,000	772,000
	\$ 676,176	\$ 581,967	\$ 1,438,000	\$ 772,000

EQUIPMENT FUND
PUBLIC WORKS DEPARTMENT
MAINTENANCE - EQUIPMENT DIVISION

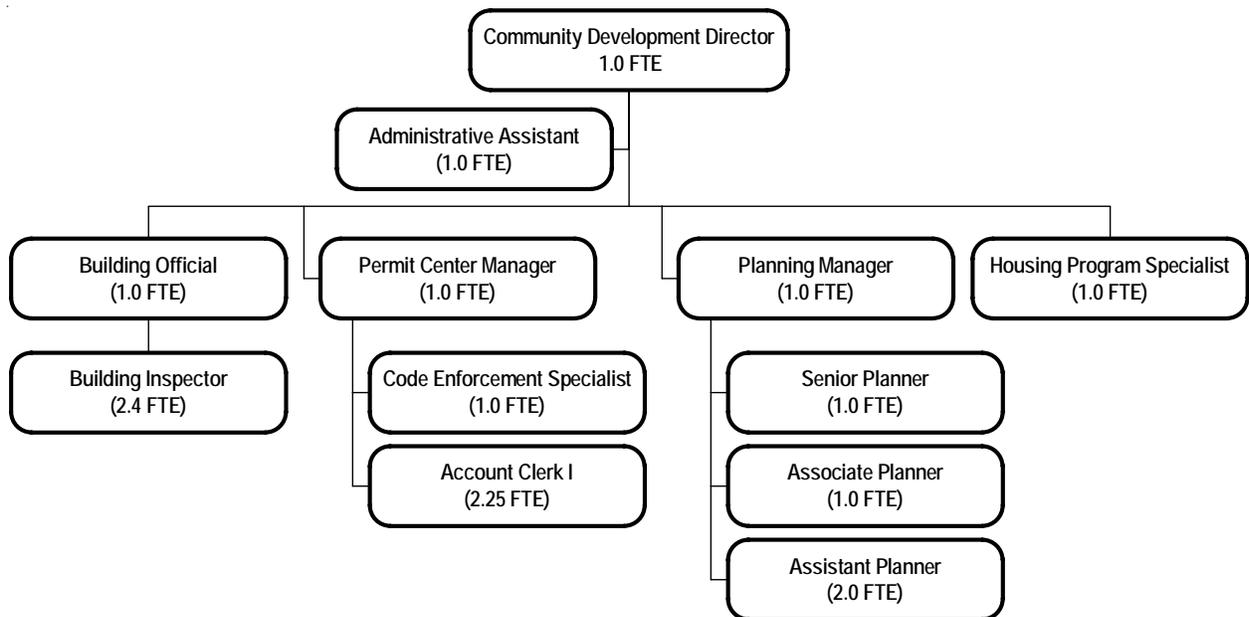
Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 730				
Personal Services				
510 Salaries and Wages	\$ 152,043	\$ 162,680	\$ 176,100	\$ 185,800
520 Fringe Benefits	63,241	80,819	92,601	97,882
Total Personal Services	215,284	243,499	268,701	283,682
Materials and Services				
601 Supplies	41,831	34,608	44,450	41,450
602 Rental, Repair, Maintenance	204,747	223,990	231,250	292,900
603 Communications	2,276	3,449	6,350	6,350
604 Contractual Services	457	42	420	420
605 Misc. Charges and Fees	201,605	214,834	214,752	215,002
606 Other Purchased Services	1,265	2,500	6,000	6,000
Total Materials and Services	452,181	479,423	503,222	562,122
	\$ 667,465	\$ 722,922	\$ 771,923	\$ 845,804





community development department

15.65 FTE



Overview

The Community Development Department is comprised of two divisions: Planning and Building Safety. The Planning Division is responsible for maintaining the Community's vision for land use planning as articulated in the goals and policies described within Ashland's Comprehensive Plan. To this end, Planning Division staff develops new programs and assembles implementing ordinances to ensure that city-wide land use is in accordance with the adopted Plan and other official policy documents. Administration of Ashland's Housing Program is a major priority for the department. The Housing Program is involved in all aspects of planning, organizing and directing affordable housing related projects and activities within the City. Lastly, the Building Safety Division provides comprehensive building inspection and fire/life safety plan review services including code interpretation and enforcement for all adopted codes in the development community. The breadth of service, understanding and application of state codes allows the Building Safety Division to routinely coordinate public outreach efforts aimed at providing education to contractors, design professionals and inspectors for required code change continuing credit in all disciplines.

Community Development Mission Statement

Community Development can substantively affect the patterns of life. Community Development should work to facilitate a shared community vision, implemented through meaningful and effective policies, land use and building safety programs and strategies.

COMMUNITY DEVELOPMENT DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 1,105,131	\$ 1,239,748	\$ 1,404,880	\$ 1,324,967
600 Materials and Services	796,414	1,013,407	1,067,959	1,225,224
700 Capital Improvements	-	-	1,000,000	1,000,000
	<u>\$ 1,901,545</u>	<u>\$ 2,253,155</u>	<u>\$ 3,472,839</u>	<u>\$ 3,550,191</u>
Department Total By Fund				
110 General Fund	\$ 1,773,135	\$ 1,887,295	\$ 3,245,539	\$ 3,112,104
250 CD Block Fund	128,409	365,860	227,300	438,087
	<u>\$ 1,901,545</u>	<u>\$ 2,253,155</u>	<u>\$ 3,472,839</u>	<u>\$ 3,550,191</u>

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Community Development Director	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	-
Administrative Assistant	-	-	-	1.00
Associate Planner	1.00	2.00	1.00	1.00
Building Inspector	3.00	2.80	2.40	2.40
Permit Center Manager	-	1.00	1.00	1.00
Development Services Manager	1.00	-	-	-
Assistant Planner	2.00	2.00	2.00	2.00
Code Compliance Specialist	1.00	1.00	1.00	1.00
Housing Program Specialist	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	-
Account Clerk I	2.00	2.00	2.00	2.25
	<u>17.00</u>	<u>17.80</u>	<u>16.40</u>	<u>15.65</u>

Planning Division

The act of planning will continue to have a powerful effect on the future of Ashland, Jackson County and the Rogue Valley. Past planning efforts have shaped the city we live and work in, and the patterns of everyday life in Ashland. Ashland's Planning Division through an active citizenry has helped create a community of lasting value, and continues to assist in developing a shared community vision implemented through successful goals, policies and implementing plans and actions.

The Planning Division reviews current development applications to ensure compliance with the city's land use ordinance. These development proposals include a wide range of activities, such as small and large divisions of residential and commercially zoned property, the design and layout of multi-family and commercial buildings and sites, as well as the installation of a neighborhood fence, construction of minor and major home additions and the erection of new business signs. The standards included in the land use ordinance set basic limitations for building height, setbacks, lot coverage, sign size and placement, etc. The land use ordinance also addresses more complex issues, including regulation of structures and placement of fill in floodplains, identifying opportunities for the preservation of significant natural areas and creation of open spaces in new neighborhoods, evaluating the need for multiple transportation choices through the design of local street networks, and concerns of neighborhood compatibility within the city's four nationally recognized historic districts. Land use ordinance requirements are intended to influence where and how things are built and where and how land is preserved based on the goals of the community identified in the Ashland's long range plans. For Ashland citizens, the tangible outcome from these regulations is the shaping of the built and natural environment within the city limits – the buildings, parks and scenic natural areas, city streets, public spaces, etc.

The Planning Division's Long Range section assists the community in evaluating trends and developing innovative plans that reflect the values of its citizens as well as anticipate changes that may affect the future of the City. This work includes updating the primary long-range planning document for the city, the Comprehensive Plan, and crafting sub-area or neighborhood plans such as the North Mountain Neighborhood Plan, Railroad Master Plan and the Croman Mill Site Redevelopment Plan. In addition, the Planning Division manages and prepares technical studies that augment and enhance the Comprehensive Plan and neighborhood plans. Recent examples include the Housing Rental Needs Analysis and the Economic Opportunities Analysis.

Ultimately, ordinances are drafted and put into practice to actively implement the recommendations described in adopted city plans and policy documents. Some recent examples of land use regulations include the Maximum Permitted Floor Area for properties in the historic districts, the Condominium Conversion requirements and a comprehensive set of revisions to the Ashland Land Use Ordinance (ALUO).

Ashland has a history of a high level of community involvement in civic issues, and this is a key component in the Planning Division's overall workload. Good customer service and continuous availability for walk-in questions and calls concerning general planning issues is a long-standing expectation of the community. Staff is available to address a variety of inquiries as well as to research and provide information to an enthusiastic citizenry on a diverse assortment of development proposals and code provisions. Long range planning projects often involve an assortment of public involvement measures such as one on one communication, informal community meetings, the formation of citizen-based ad hoc and steering committees, media publicity, web page information and community surveys. Finally, the Planning Division staffs the Planning Commission and four advisory commissions including Bicycle and Pedestrian Commission, Historic Commission, Housing Commission and Tree Commission.

Existing Goals Carried Over and Strategic Projects

- Implementation of changes to the Ashland Land Use Ordinance, and specifically to the planning permit program in order to create efficiencies within the development review process to allow greater opportunities for long range planning activities.
- Adoption of Wetland and Riparian ordinance revisions, including completion and distribution of educational materials
- Complete master planning process for the Croman Mill area, including adoption of the Croman Mill Redevelopment Plan with associated plan amendments and design standards for new buildings, transportation facilities, greenways, and public spaces, etc.
- Development and adopt an implementation strategy for the Railroad Property Neighborhood planning area including corresponding plan and code amendments.
- Complete a comprehensive analysis of Ashland's historic preservation program in order to improve effectiveness and efficiency of preservation activities.
- Implementation strategy, Plan and code amendments related to Ashland's Transportation System Plan (TSP) update, Storm Water Master Plan update and adoption of Oregon Department of Transportation's Interstate Area Management Plan

Housing Program

The Housing Program is involved in all aspects of planning, organizing, coordinating, and directing housing related projects, programs, functions, and activities of the City. With a specific focus on affordable housing activities, administration of this program includes working closely with the Community Development Director, the Housing Commission, the Planning Commission and the City Council to accomplish the goals outlined by the City Council.

To increase the City of Ashland's affordable housing stock the City has offered a number of incentives to housing providers including the waiving of System Development Charges, waiving of Community Development and Engineering Fees, direct subsidy in the form of Community Development Block Grants or City property, Density Bonuses in residential development, as well as providing technical support to housing providers in their ongoing efforts to seeking additional funding.

One of four ½ acre city-owned lots at the intersection of Strawberry Lane and Westwood Street was sold in 2007-2008 for \$460,000. Through the proceeds of the land sale, \$215,000 was used to repay indebtedness on the "Grove" Building and \$125,000 was applied to the purchase of property at the end of Chitwood Lane for the future development of affordable housing. The remaining \$120,000 and the future revenues projected from the sale of the other city-owned parcels could be used to purchase land, or provide leverage, for the development of additional affordable housing should the opportunity arise.

Code Compliance Program

The City's Code Compliance program is administered through the Community Development Department. The Code Compliance program includes enforcement of conditions of approval for all Planning Actions, follow-up on Building Code violations, weed abatement, nuisances, vision clearance, sign permits and other sections of the Ashland Municipal Code. Ongoing program development and coordination include:

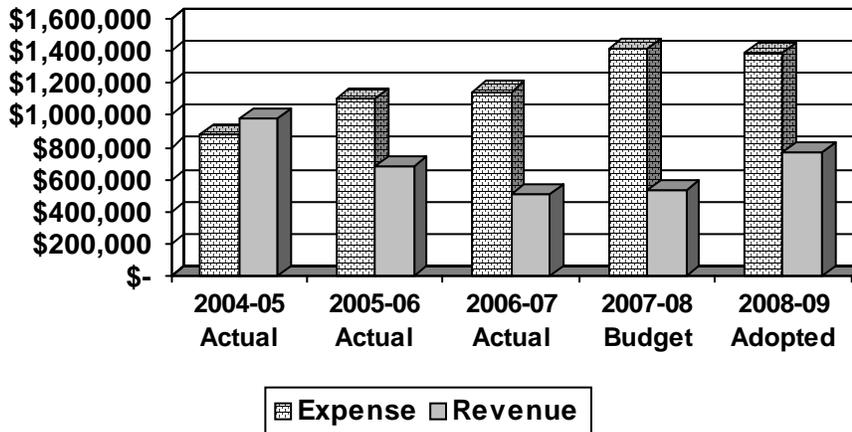
- Implement citywide compliance task force to formalize coordination/distribution of compliance issues between City departments
- Further development of online resources for the public, as well as for internal staff communication

To promote the development of new affordable housing projects and to ensure that existing affordable housing units comply with program requirements the City will undertake the following activities in the coming year:

- Research and analysis for the development of a Housing Trust Fund
- Assist the Rogue Valley Community Development Corporation in the development of five affordable town homes at the end of Chitwood Lane.
- Continued evaluation of various properties for possible acquisition and creation of partnerships that lead to the development of affordable housing units.
- Implementation of ordinance changes to encourage and protect affordable housing through incentives and the removal of barriers (annexation ordinance)
- Administration of the CDBG program and the monitoring of CDBG funded activities.
- Development and Review of Contracts, Covenants, Deed restrictions and Liens.
- Verification of household income and assets to qualify potential residents of designated affordable housing. Monitoring of covered units to ensure rents, sales price, and occupant households remain compliant with the City programs.

Planning Division Activity				
	1/2 Year			
	2004-05	2005-06	2006-07	2007-08
Zoning Permit	96	146	130	69
Pre-App	78	43	86	35
Staff Permit	26	18	22	20
Type I	49	18	28	16
Type II	10	10	5	1
Type III	4	1	0	5

Revenue vs Expense



community development department - planning division

GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 451,181	\$ 502,068	\$ 591,200	\$ 587,200
520 Fringe Benefits	205,621	239,630	299,600	261,701
Total Personal Services	656,802	741,698	890,800	848,901
Materials and Services				
601 Supplies	23,064	18,679	21,200	24,750
602 Rental, Repair, Maintenance	9,579	8,165	8,728	15,578
603 Communications	3,940	7,020	8,050	6,600
604 Contractual Services	146,908	70,621	123,300	72,000
605 Misc. Charges and Fees	237,759	270,620	303,770	303,135
606 Other Purchased Services	18,673	21,928	27,650	28,700
608 Commissions	2,831	3,442	3,750	3,750
610 Programs	4,916	2,516	24,300	22,000
Total Materials and Services	447,670	402,992	520,748	476,513
Capital Outlay				
704 Land	-	-	1,000,000	1,000,000
Total Capital Outlay	-	-	1,000,000	1,000,000
	\$ 1,104,472	\$ 1,144,690	\$ 2,411,548	\$ 2,325,414

Building Safety Division

The Building Safety Division provides comprehensive building inspection and fire/life safety plan review services including code interpretation and enforcement for all adopted codes in the development community.

Citizens of Ashland have been able to rely on the division for information and practical assistance on building sites and in their homes and businesses when building permits are required. The Building Safety Division is responsible for regulation all specialty codes including Building, Fire, Electrical, Mechanical, Plumbing, Manufactured Dwellings, Prefabricated Construction, and locally adopted Existing Building Codes, Demolition, and Energy Codes. On the horizon are Green Building Codes which will help our community become more sustainable in its construction practices.

As Ashland continues to grow and additional demands are placed on the Building Safety Division, the need to address council goals regarding sustainability has become apparent. Many division programs already incorporate **Valdez Principles** including; *sustainable use of natural resources, reduction and disposal of waste, wise use of energy, risk reduction and safe products and services*. In 2008, the building division will request council direction and funding to provide:

1. A level of service for green building consistent with council goals for sustainability to include appropriate revisions to AMC Chapter 15.
2. Revision of expected revenue to expense allocation targets (for the division) to accomplish this goal.

The division will participate in the city of Portland Sustainable Building Code Amendment process to develop a 'Green Building' ordinance with full support of the Oregon Building Codes Division. The result of this process will be a template (model ordinance) for adoption (optional) by local jurisdictions in 2008. Current proposals include a carbon fee, and a citizen based green building commission to develop requirements compelled by local ordinance. Existing ordinances for solar access, demolition (debris diversion) and green incentives would be collected under a single ordinance when adopted.

The recently expanded Master Permit Program for electrical maintenance now includes other related work. The new Facilities Master Permit Program includes both routine maintenance and major alterations to existing buildings and systems (plumbing, HVAC, structural, and electrical).

Applicants receive on-site review of plans, expanded inspection and consultation services and faster permit issuance in many cases. The program has increased division revenue in this category and has reduced administrative staff time.

The 'Doing Business with the City of Ashland' program continues to provide education to contractors and inspectors for required code change credit in all disciplines. State inspectors make routine visits to Ashland. They work with the division to provide an educational format in Southern Oregon. This popular program has evolved into a forum to discuss common code questions, inspection programs, and interact with the design community. A continuing education class held in February attracted more than forty participants. For citizens of Ashland, the forum promotes application of the common goals of Building Fire /Life safety and uniformity of regulation.

Ashland provides membership on the Oregon Electrical and Elevator Board and its policy committee. Membership is also provided on the Oregon Building Codes Structural Interpretation Committee. The division provides staff support to the Ashland Appeals Board and Demolition Review Committee. These activities have allowed the City of Ashland to have direct input on new statewide regulations and codes which affect the Electric Utility, Fire Department, Building Division and some land use initiatives.

For citizens of Ashland, this means our facilities and construction laws are consistent with state rule and law providing a more efficient and less costly process with little or no overlap causing additional expense meeting standards twice.

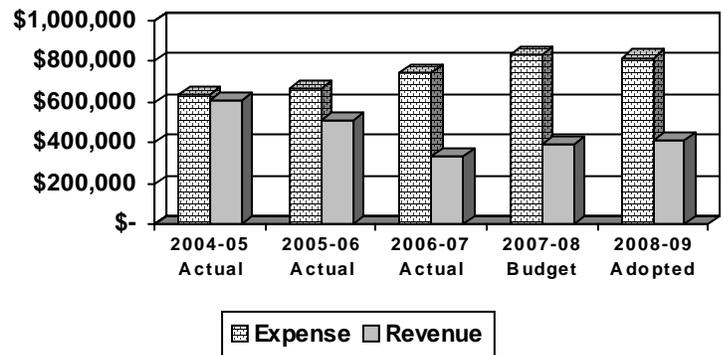
Significant Budget Changes – Building Safety Division

- 2008 is a code change year for the Oregon Residential Specialty and Electrical Specialty Codes which will be reflected in Chapter 15 of the Ashland Municipal Code. This increases the travel and training component of the division budget.
- Municipal code adoption of additional components of the new IBC family of codes (excavation and existing buildings) has provided the authority for the division to inspect these installations in cooperation with other departments and serving utilities. Fees for electrical, mechanical, plumbing, and structural are imposed for review and inspection under the excavation master permit.

➤ Continuing education for code change years (electrical and residential codes) will require additional classes in those disciplines for certified inspectors. Travel and attendance to these classes reduces the number of inspectors available to provide required inspections at a given time. Budgeted part time positions for inspection and plan review will continue to provide support during required continuing education and vacations. As a result, our customers may rely on timely inspections at any point during training cycles for inspectors. An expansion of intergovernmental agreements with other regional jurisdictions and the Oregon Building Codes Division also support this need and have provided an additional revenue stream in the previous year. Ashland has two fire/life safety certified plans examiners providing all required review and inspection for building and fire code installations requiring permit.

Key Building Permit Types				
	1/2 Year			
	2004-05	2005-06	2006-07	2007-08
Single Family	123	75	58	18
Multi Family	16	23	8	3
Commercial	29	19	26	8
Tenant Improvement	13	21	27	14
Over the Counter	777	736	643	341

Revenue vs. Expense



GENERAL FUND
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION

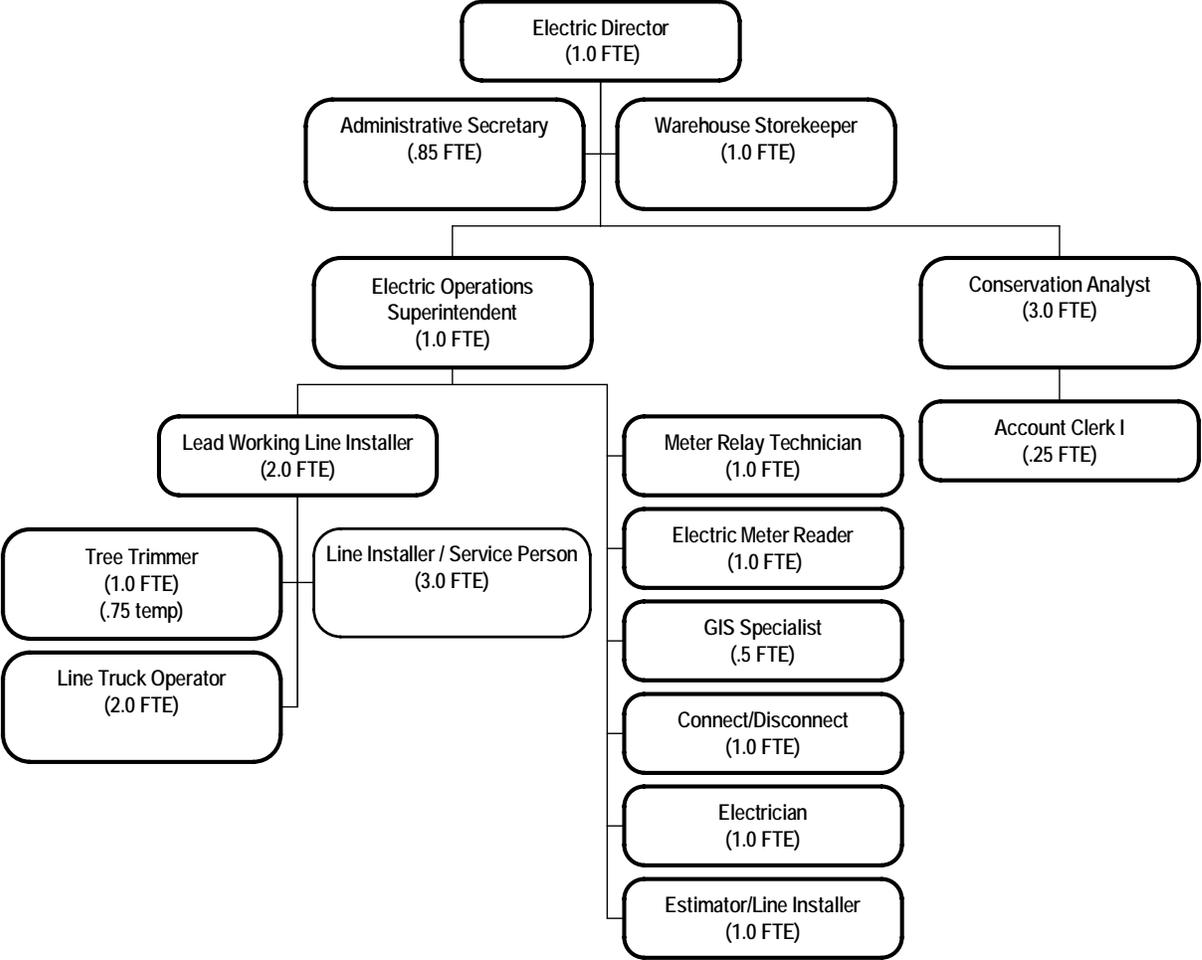
Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 110				
Personal Services				
510 Salaries and Wages	\$ 282,620	\$ 316,111	\$ 341,280	\$ 309,300
520 Fringe Benefits	132,109	146,454	149,200	143,149
Total Personal Services	414,729	462,565	490,480	452,449
Materials and Services				
601 Supplies	8,761	7,568	10,770	9,150
602 Rental, Repair, Maintenance	41,498	34,920	39,838	43,238
603 Communications	4,356	2,910	5,550	5,550
604 Contractual Services	530	679	36,050	25,000
605 Misc. Charges and Fees	192,193	229,939	243,068	243,068
606 Other Purchased Services	6,595	4,023	8,235	8,235
Total Materials and Services	253,934	280,041	343,511	334,241
	\$ 668,663	\$ 742,606	\$ 833,991	\$ 786,690

COMMUNITY DEVELOPMENT BLOCK GRANT FUND
 COMMUNITY DEVELOPMENT DEPARTMENT
 COMMUNITY DEVELOPMENT BLOCK GRANT DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 250				
Personal Services				
510 Salaries and Wages	\$ 20,353	\$ 22,619	\$ 15,200	\$ 15,200
520 Fringe Benefits	13,247	12,865	8,400	8,417
Total Personal Services	33,600	35,485	23,600	23,617
Materials and Services				
601 Supplies	-	-	1,000	1,000
604 Contractual Services	-	-	15,550	12,000
606 Other Purchased Services	810	1,575	2,550	2,550
609 Grants	94,000	328,800	184,600	398,920
Total Materials and Services	94,810	330,375	203,700	414,470
	\$ 128,409	\$ 365,860	\$ 227,300	\$ 438,087

electric department

21.35 FTE



Electric Overview

The Electric Departments is composed of two divisions:
Electric and Conservation.

Each division works cooperatively to support each other and provide good customer service to both the citizens of Ashland and other City Departments. Each division tries to efficiently manage and share resources to the maximum extent possible to ensure that Department and Division goals are achieved.

ELECTRIC DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Total By Function				
500 Personal Services	\$ 1,959,411	\$ 2,032,189	\$ 2,215,220	\$ 2,276,344
600 Materials and Services	9,698,777	9,924,492	10,380,741	9,911,425
700 Capital Outlay	535,884	647,970	1,242,000	867,000
800 Debt Service	-	-	-	25,600
	<u>\$ 12,194,073</u>	<u>\$ 12,604,652</u>	<u>\$ 13,837,961</u>	<u>\$ 13,080,369</u>
Department Total By Fund				
670 Water Fund	\$ 142,930	\$ 162,323	\$ 177,300	\$ 188,645
690 Electric Fund	12,051,142	12,442,328	13,660,662	12,891,724
	<u>\$ 12,194,073</u>	<u>\$ 12,604,652</u>	<u>\$ 13,837,961</u>	<u>\$ 13,080,369</u>

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Electric Director	1.00	1.00	1.00	1.00
Electric Op. Superintendent	1.00	1.00	1.00	1.00
Administrative Secretary	0.85	0.85	0.85	0.85
Conservation Analyst	3.00	3.00	3.00	3.00
GIS Specialist	0.50	0.50	0.50	0.50
Account Clerk I	-	-	-	0.25
Leadworking Line Installer	2.00	2.00	2.00	2.00
Line Installer/Service Person	3.00	3.00	3.00	3.00
Line Truck Driver	2.00	2.00	2.00	2.00
Meter Repair/Relay Technician	1.00	1.00	1.00	1.00
Electric Meter Reader	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00
Connect/Disconnect	1.00	1.00	1.00	1.00
Warehouse/Storekeeper	1.00	1.00	1.00	1.00
Estimator/Line Installer	1.00	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00	1.00
Tree Trimmer/ Line Installer - Temp	0.75	0.75	0.75	0.75
	<u>21.10</u>	<u>21.10</u>	<u>21.10</u>	<u>21.35</u>

Electric Division

The Electric Division is a public electrical utility with the responsibility of serving the public's needs for power, a responsibility the City has held since 1908. Power for the City of Ashland is purchased from the Bonneville Power Administration and the City-owned Hydro Plant, metered at distribution substations and dispersed through city-owned feeder and distribution lines, transformers and meters, for each customer. The Division is responsible for the engineering, construction and maintenance of the system for distribution of electrical energy. The Operations section of the Division works together with other city departments to provide additional services.

Some of those additional services are:

- Processing both electric and water connects and disconnects.
- Installing electrical facilities within areas of the Wastewater Treatment Plant, Water Treatment Plant, water pump stations, and other City facilities.
- Provide and maintain back-up generation systems for facilities within city-owned buildings that are sensitive to outages.

The Division designs, constructs and maintains electrical transformers, overhead and underground power lines and meters for power and water consumption. Operations annually trims trees along 65 miles of overhead power lines to minimize outages during wind storms and maintains approximately 1,800 city-owned street lights. The Division also provides community services such as providing funding support for installing and removing holiday decorations, hanging banners and providing educational services.

The Electric Division operates the Reeder Gulch Hydro generator. This generator offsets our wholesale purchases from BPA by approximately \$190,000 a year.

Division Goals

- Continue to work on implementation of the Electric System Study and integrate these improvements into the City's Capital Improvement Program.
- Continue to work on the PUC (Public Utility Commission) utility line inspection and correction program.
- Continue to upgrade and improve the City's GIS mapping process for Electric facilities.
- Work to upgrade the Electronic Controls at the City's Hydro generator.
- Begin implementation of a Supervisory Control and Data Acquisition System (SCADA) for the City's Electric Utility.
- Continue working on moving some electric load from the Pacific Power Substation on Nevada Street to the BPA Substation on Mountain Ave.
- Complete the enclosure of the Electric Warehouse building at 90 N. Mountain Ave.
- Complete the Solar Electric Project (Solar Pioneer 2) at 90 N Mountain Ave.
- Execute a new 20 year power sale contract with the Bonneville Power Administration.

Significant Budget Changes

- Increased salary and benefit costs.
- Increased material costs for electrical supplies
- Maintain stable electric rates for FY08-09.

ELECTRIC FUND
ELECTRIC DEPARTMENT
SUPPLY DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 690				
Materials and Services				
602 Rental, Repair, Maintenance	\$ 204	\$ 411	\$ 45,000	\$ 45,000
604 Contractual Services	85	-	-	-
605 Misc. Charges and Fees	295,761	312,506	312,504	355,204
606 Other Purchased Services	5,917,046	5,769,848	5,400,000	5,260,000
Total Materials and Services	6,213,096	6,082,764	5,757,504	5,660,204
Capital Outlay				
704 Improvements Other Than Bldgs.	-	-	345,000	200,000
Total Capital Outlay	-	-	345,000	200,000
	\$ 6,213,096	\$ 6,082,764	\$ 6,102,504	\$ 5,860,204

ELECTRIC FUND
ELECTRIC DEPARTMENT
TRANSMISSION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 690				
Materials and Services				
602 Rental, Repair, Maintenance	\$ 300	\$ 3,000	\$ 3,600	\$ 3,600
606 Other Purchased Services	785,408	886,288	900,000	900,000
Total Materials and Services	785,708	889,288	903,600	903,600
	\$ 785,708	\$ 889,288	\$ 903,600	\$ 903,600

electric department - electric division

ELECTRIC FUND
ELECTRIC DEPARTMENT
DISTRIBUTION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 690				
Personal Services				
510 Salaries and Wages	\$ 1,171,340	\$ 1,218,911	\$ 1,329,100	\$ 1,370,500
520 Fringe Benefits	555,837	570,250	634,929	630,644
Total Personal Services	1,727,177	1,789,161	1,964,029	2,001,144
Materials and Services				
601 Supplies	38,562	39,577	47,700	48,700
602 Rental, Repair, Maintenance	252,819	354,230	341,066	345,850
603 Communications	8,096	7,398	14,500	15,500
604 Contractual Services	15,340	76,839	55,000	60,000
605 Misc. Charges and Fees	864,737	907,584	1,171,376	1,214,076
606 Other Purchased Services	95,857	67,718	90,000	91,500
610 Programs	1,965	3,085	4,000	4,000
612 Franchises	1,109,303	1,117,462	1,127,000	1,127,000
Total Materials and Services	2,386,680	2,573,892	2,850,642	2,906,626
Capital Outlay				
704 Improvements Other Than Bldgs.	535,884	647,970	897,000	667,000
Total Capital Outlay	535,884	647,970	897,000	667,000
	\$ 4,649,741	\$ 5,011,023	\$ 5,711,671	\$ 5,574,770



Conservation Division

The Conservation Division is responsible for operating the City's Air, Water, Recycling, and Energy Conservation Programs. The City's Water Conservation Program provides a free water audit consisting of free installation of low-flow showerheads and sink aerators, a review of irrigation and landscaping, and rebates for efficient toilets, dishwashers and washing machines. The Division works with the Ashland School District, Southern Oregon University, and Ashland businesses to increase the efficiency of their water usage. This division provides staff support for the City's Conservation Commission. The Electric Conservation programs include Residential Weatherization, Earth Advantage, Energy Smart Design, Appliance Efficiency, Wood Stove Rebate, Heat Pump Retrofit, the Renewable Energy Programs for Solar Water and Electric, and The Green Tag Program.

Department Goals

- Continue to implement the City's new "Earth Advantage" program.
- Complete the installation and the sale of Solar output shares of the Community Solar System at 90 North Mountain Street.
- Serve as the lead Department in implementing the Council Goal of Increasing the Effectiveness of the City's Conservation Programs.

Significant Budget Changes

- Increased Salary & benefit costs

electric department - conservation division

WATER FUND
ELECTRIC DEPARTMENT
CONSERVATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 670				
Personal Services				
510 Salaries and Wages	\$ 62,016	\$ 65,119	\$ 66,400	\$ 73,400
520 Fringe Benefits	33,579	36,667	38,255	42,600
Total Personal Services	95,594	101,786	104,655	116,000
601 Supplies	291	605	800	800
602 Rental, Repair, Maintenance	5,790	5,790	5,790	5,790
603 Communications	265	126	500	500
605 Misc. Charges and Fees	24,416	40,955	40,955	40,955
606 Other Purchased Services	2,539	3,677	4,400	4,400
610 Programs	14,035	9,384	20,200	20,200
Total Materials and Services	47,336	60,537	72,645	72,645
	\$ 142,930	\$ 162,323	\$ 177,300	\$ 188,645

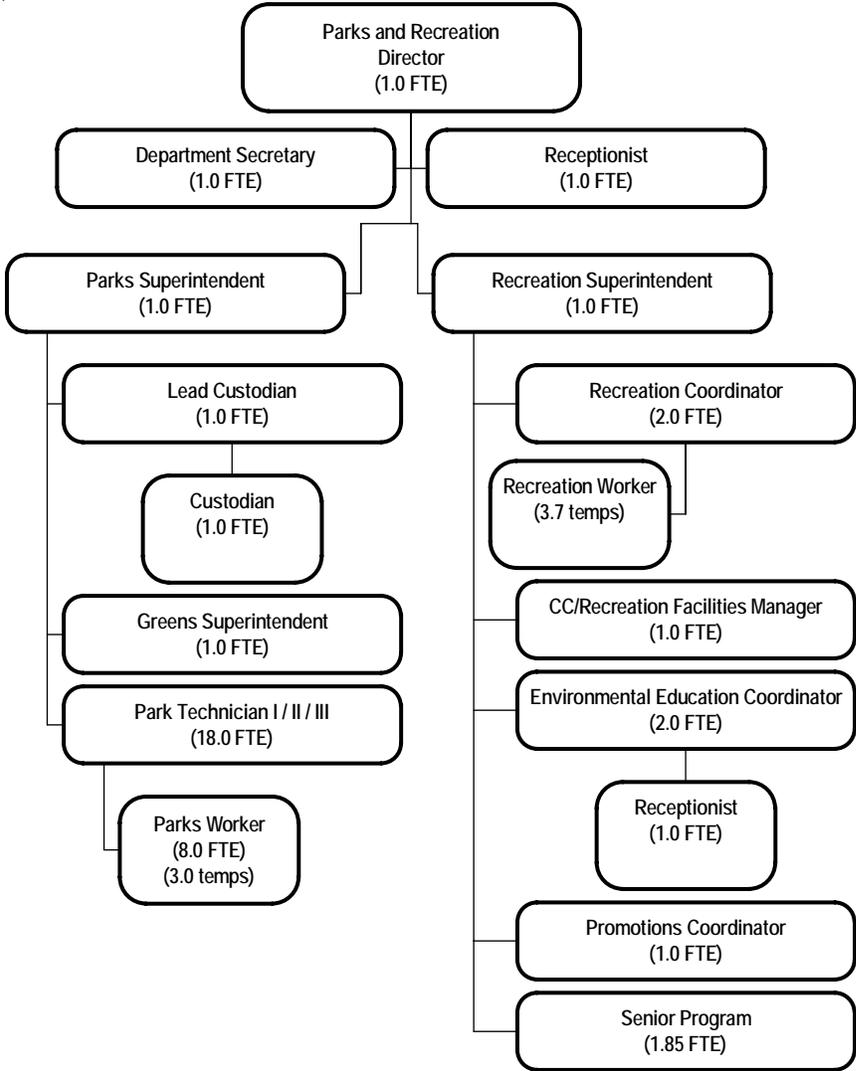
ELECTRIC FUND
ELECTRIC DEPARTMENT
CONSERVATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Fund# 690				
Personal Services				
510 Salaries and Wages	\$ 86,109	\$ 90,235	\$ 93,100	\$ 101,000
520 Fringe Benefits	50,531	51,007	53,437	58,200
Total Personal Services	136,640	141,242	146,537	159,200
Materials and Services				
601 Supplies	2,423	591	2,000	2,000
602 Rental, Repair, Maintenance	6,778	7,116	6,695	6,695
603 Communications	1,002	988	1,800	1,800
605 Misc. Charges and Fees	43,766	62,816	61,405	61,405
606 Other Purchased Services	6,425	54,967	20,350	20,350
608 Commissions	3,555	3,651	3,850	3,850
610 Programs	202,009	187,882	700,250	272,250
Total Materials and Services	265,957	318,011	796,350	368,350
Debt Service				
801 Debt Service - Principal	-	-	-	22,775
802 Debt Service - Interest	-	-	-	2,825
Total Debt Service	-	-	-	25,600
	\$ 402,597	\$ 459,253	\$ 942,887	\$ 553,150



parcs and recreation department

49.55 FTE



Overview

Ashland's Parks and Recreation system is comprised of 785 acres of parkland and a variety of recreational facilities. The Parks and Recreation Department is comprised of three divisions: the Parks Division, the Recreation Division, and the Golf Division. The Department's budgets are accounted for in three funds: the Parks and Recreation Fund, the Youth Activities Levy Fund, and the Parks Capital Improvement Fund.

In preparing the budget, the department examines its current goals and forecasts new goals each year. Decisions are based on the current goals, reducing costs where possible and improving efficiency. The budget outlines the resources and expenditures that will be needed to accomplish these goals.

Parks and Recreation Mission Statement

The mission of the Ashland Parks and Recreation Department is to provide and promote recreational opportunities and to preserve and maintain public lands.

Departmental Goals

- Provide a high quality, efficient service level.
- Maintain and expand parks and recreational opportunities to meet the current and future needs of the community.
- Provide a positive experience to park guests and recreation participants.
- Provide opportunities for the community to participate in the decision making process concerning its parks and recreation system.

Budget Assumptions

- The YAL will not provide funding .
- Budget will implement goals set by the Parks and Recreation Commission.
- The same level of service will be maintained related to performance measures.
- Tax revenue distribution between the City and Parks will be consistent with prior years.
- User fees will be used to help offset the cost of certain services provided.

- The Department will comply with all federal and state requirements.
- The Department will maintain school ground per contract.

Ashland Park Commission Goals for 2009

- Construction of N. Main/Scenic Park
- Clean upper duck pond.
- Rehabilitation of the ice rink
- Continue meeting improvements to the Oak Knoll Golf Course
- Develop community garden sites at N. Main/Scenic and Clay Street Park.
- Continue removal of non-native plants
- Complete construction documents for Ashland Creek Park
- Complete Energy/Greenhouse Gas/Environmental Audit
- Develop Recreation Master Plan
- Revamp Goal Setting/Tracking process
- Strengthen relationships with the Chamber of Commerce and the City of Ashland

PARKS & RECREATION DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Department Totals by Function				
500 Personal Services	\$ 2,776,552	\$ 2,980,742	\$ 3,389,971	\$ 3,094,276
600 Materials and Services	3,918,102	3,929,523	4,272,850	2,347,871
700 Capital Outlay	324,244	205,369	664,000	530,000
800 Debt Service	12,285	8,139	10,500	-
	\$ 7,031,183	\$ 7,123,773	\$ 8,337,321	\$ 5,972,147
Department Total by Fund				
Parks and Recreation Fund	\$ 4,415,596	\$ 4,694,972	\$ 5,429,321	\$ 5,114,476
Youth Activities Levy Fund	2,342,127	2,273,920	2,577,000	457,671
Parks Capital Improvements Fund	273,460	154,881	331,000	400,000
	\$ 7,031,183	\$ 7,123,773	\$ 8,337,321	\$ 5,972,147

Position Profile	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Director	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00
Greens Superintendent	1.00	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
CC/Recreation Facilities Manager	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	2.00	2.00
Environmental Education Coordinator	2.00	2.00	2.00	2.00
Promotions Coordinator	-	-	1.00	1.00
Senior Program Director	0.80	0.80	0.80	0.80
Senior Center Specialist	0.70	0.70	0.70	0.70
Senior Center Info/Ref Specialist	0.25	0.25	0.35	0.35
Receptionist	1.00	1.00	2.00	2.00
Environmental Ed Assistant	1.00	1.00	-	-
Department Secretary	1.00	1.00	1.00	1.00
Lead Custodian	1.00	1.00	1.00	1.00
Custodian	2.00	2.00	2.00	1.00
Park Worker	8.00	8.00	8.00	8.00
Park Technician I	5.00	5.00	6.00	6.00
Park Technician II	8.00	8.00	7.00	7.00
Park Technician III	5.00	5.00	5.00	5.00
Temps	6.70	6.70	6.70	6.70
	48.45	48.45	50.55	49.55

Parks Division

The Parks Division operates, maintains, constructs, and plans for park and recreational facilities within the system, including developing new parks and administering open space areas.

Significant Budget Changes

- Per contract, the Parks Division will continue maintenance of school grounds.

Future Budget Considerations

None.

Park Police / Patrol Section

PERSONNEL: .5 FTE / 1.5 Seasonal Positions

DESIRED OUTCOME To provide a safe environment for people using the parks and recreation system.

RESOURCES PROVIDED

Labor, equipment, and supplies necessary to provide for policing and patrolling of the parks and recreation system.

INPUTS

- Number of citations
- Incidents of vandalism

PERFORMANCE MEASURES

- Public comments
- Number of compliments. Receive numerous compliments about the way the Park Patrol provides a safe environment for park users.
- Compliance with laws and regulations.

EFFICIENCY BUDGET – IMPACT

- 2003 – 2.0 FTE / 3.0 Seasonal Positions
- 2004 – 1.5 FTE / 3.0 Seasonal Positions
- 2005 – 1.5 FTE / 3.0 Seasonal Positions
- 2006 – 1.5 FTE / 3.0 Seasonal Positions
- 2007 – 1.5 FTE / 3.0 Seasonal Positions
- 2008 – .5 FTE / 1.5 Seasonal Positions

PROGRAM / DIVISION SUMMARY

Key performance indicators are expected to remain constant for budget year 2008-2009. Currently, performance standards are being met. Due to budget constraints, positions have been reduced and this trend may continue in future years.

parks and recreation department - parks division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
PARKS DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Personal Services				
510 Salaries and Wages	\$ 1,248,259	\$ 1,311,555	\$ 1,354,000	\$ 1,409,267
520 Fringe Benefits	707,652	763,208	840,825	759,104
Total Personal Services	1,955,911	2,074,763	2,194,825	2,168,371
Materials and Services				
601 Supplies	40,859	48,339	69,500	71,500
602 Rental, Repair, Maintenance	587,109	652,363	660,900	613,050
603 Communications	25,774	22,365	18,600	20,000
604 Contractual Services	327,334	188,050	244,000	154,500
605 Misc. Charges and Fees	192,129	393,552	397,000	397,000
606 Other Purchased Services	23,280	20,910	38,250	38,250
Total Materials and Services	1,196,485	1,325,579	1,428,250	1,294,300
Capital Outlay				
702 Buildings	16,267	75	-	-
703 Equipment	-	-	50,000	100,000
704 Improvements	33,477	45,936	275,000	30,000
Total Capital Outlay	49,744	46,011	325,000	130,000
Debt Service				
801 Debt Service - Principal	5,210	4,698	6,000	-
802 Debt Service - Interest	4,855	3,440	1,000	-
Total Debt Service	10,065	8,139	7,000	-
	\$ 3,212,205	\$ 3,454,492	\$ 3,955,075	\$ 3,592,671

Forestry, Trails, and Natural Resources

DESIRED OUTCOMES

- Manage for biological diversity of native plants and animals (mix of plant and animal vs. one single community) and control of non-native problematic species.
- Preserve / improve wildlife habitat.
- Manage for environmental values (air and water quality, soil health).
- Provide for and manage recreational use.
- Continue to progress in reducing fire danger on parks-managed forest lands in cooperation with Ashland Fire Department, USFS, and other agencies.
- Continue to encourage and maintain a healthy ecosystem while incorporating multiple values of ecosystem health.
- Continue to expand trails opportunities by working with the Planning Department, AWT, USFS, and others.
- Continue to improve trails for safety, access, water erosion mitigation, and ADA possibilities.
- Continue to provide and create functional and effective natural areas, and to obtain all necessary permits.
- Continue to provide services that will produce high levels of public satisfaction.

RESOURCES PROVIDED

Labor, equipment, and supplies to accomplish the goals, objectives, and desired outcomes of the division.

DIVISION PERFORMANCE MEASURES

	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Targeted 2007	Actual 2007	Targeted 2008	Actual 2008	Targeted 2009
Acres treated/retreated for fuel reduction	33.5	40	45	45	45	38	38	38	38
Number of piles burned	1,100+	1,100+	1100+ 700	1000	1000	750	50	200	300
Piles chipped *								550	700
Miles of trail maintained	10+	10+	20	25	25	25	25	25	25
Number of reported injuries	0	0	1	0	0	0	0	0	0
Noxious weeds treated in acres	10	10	12	12	12	40	20	20	10
Weed abatement program in acres	0	0	0	17	17	17	17	17	10

*Chipping piles have replaced burning when it's a viable option

INPUTS

- Acres of forest land managed by department: 448+15=463
- Miles of trails maintained by department: 25

DIVISION PERFORMANCE MEASURES

Acreage of new trail construction:

- 2001 – Addition to trail links
- 2002 – Addition to trail links
- 2003 – Addition to trail links
- 2004 – Addition to trail links
- Response time to problems – within 48 hours
- Customer satisfaction – Received positive feedback with many compliments and very few complaints

EFFICIENCY BUDGET – IMPACT

2001 – 3.5 FTE
 2002 – 3.5 FTE
 2003 – 3.5 FTE
 2004 – 3.5 FTE and over 500 hours of volunteer labor
 2005 – 3.5 FTE and over 500 hours of volunteer labor
 2006 – 3.5 FTE and over 500 hours of volunteer labor
 2007 – 3.5 FTE and over 500 hours of volunteer labor
 2008 – 3.5 FTE and over 500 hours of volunteer labor

DIVISION SUMMARY

Key performance indicators will focus on reduction of fire danger within the forestry interface while maintaining treated areas, and on the development of new trails while maintaining current trail system. Current performance standards are being met. In future years, a reduction in funding or the addition of future trails or forest interface lands added to the system without additional resources would create an inability to maintain the current level of services provided. Funding has been reduced in this area. Work will continue but at a reduced rate.

Horticulture

PERSONNEL: 2.0 FTE

Urban Forestry

DESIRED OUTCOMES

- To maintain trees within the urban setting in order that they will be functional, aesthetically pleasing, and safe to park users.
- To remove trees that become hazardous to park users.
- To provide parks which, though well-canopied with trees, are relatively safe for park users.

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Number of urban trees maintained
- Contracted pruning and removal
- In-house pruning and removal
- Number of new trees planted

Environmental Horticulture

DESIRED OUTCOMES

- To keep existing natural areas from degradation
- To plant appropriate species in order to enhance the effectiveness of natural area
- To control erosion
- To manage native species
- To control problematic non-native species
- To provide healthy, diverse, and functionally effective natural areas (including riparian corridors and swales), which not only provide habitat for wildlife and control erosion, but serve as environments where park users realize aesthetic and educational values.

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- New plants
- Restored areas

Turf – Athletic and Park

DESIRED OUTCOMES

- To implement appropriate turf management principles and schedules for maintaining turf areas.
- To maintain vigorous and healthy stands of turf that are safe and appropriate for park users.
- To mow in such a manner as to ensure healthy and safe turf areas.

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS

- Regularly scheduled maintenance
- Mowing
- Inspections

Ornamental Horticulture

DESIRED OUTCOMES

- To enhance the users' appreciation of the parks environment
- To be historically sensitive regarding kinds and types of plants to use in our historic parks
- To integrate aspects of Environmental Horticulture with Ornamental Horticulture – e.g., to use plants (ornamental) that are used by wildlife

EFFICIENCY BUDGET – IMPACT

2003 – 2.0 FTE
 2004 – 2.0 FTE
 2005 – 2.0 FTE
 2006 – 2.0 FTE
 2007 – 2.0 FTE
 2008 – 2.0 FTE

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Current performance standards are being met.

INPUTS

- Number of beds maintained
- Number of plants planted

DIVISION PERFORMANCE MEASURES:

	2003	2004	2005	2006	2007	2008
Trees Maintained	5000	5000	5000	5000	5000	5000
Contract Pruning and Removal	50	50	100	100	100	100
In-House Pruning and Removal	50	50	50	50	50	50
Number of New Trees Planted	100	100	100	100	100	100
Ornamental Beds Maintained	40	40	50	50	50	50
Number of Plants Planted	15000	15000	15000	15000	15000	15000
Acres Mowed-Athletic Areas	44	44	46	46	46	46

** Note: Above numbers are approximate **

- Inspections / Assessments
- Routine Maintenance Scheduling
- Customer Satisfaction:
- Positive feedback, many compliments, few complaints



Recreation Division

The Recreation Division provides a variety of recreational and educational opportunities for all ages including aquatics, health and fitness classes, senior services and programs, environmental education programs and lifetime activities. The department also assists in coordinating such events as the Rogue Valley Earth Day Celebration, The Ashland Community Bike Swap, Migratory Bird Day and the Salmon Festival.

Significant Budget Changes

No significant budget changes.

PERSONNEL: 10.15 FTE

DESIRED OUTCOMES

- Provide high quality recreation programs for the community at an affordable cost.
- Expand opportunities for recreational and educational activities.
- Establish appropriate fees based on direct cost of activities.
- Promote lifetime activities.

Recreation Division Volunteers

Volunteers continue to play a pivotal role in the success of the programs and services offered throughout the department. Volunteers have logged over 5000 hours during the 2007 year in the following programs:

- N. Mountain Park Nature Center
- Ashland Senior Center
- Special Events-Ashland Community Bike Swap, Earth Day event, Migratory Bird Day and the Salmon Festival

Parks and Recreation Facility Rentals

PERSONNEL: 1.0 FTE

PROGRAM: Community Center Facilities

DESIRED OUTCOMES/OBJECTIVES

- Provide facilities for community use that are clean and attractive
- Provide excellent customer service

RESOURCES PROVIDED

Labor, equipment, and supplies needed to accomplish the goals, objectives, and desired outcomes of the program.

INPUTS:

- Building usage (Community Center, Pioneer Hall, The Grove, Senior Center)
- Picnic areas (Hillside, Butler Bandshell, Sycamore Grove, lawn areas, Cotton Memorial, Madrone, Brinkworth, Root Memorial)
- An extensive cost of service study was completed, resulting in increases in several rental fees for facilities. Rates were adjusted again and will be implemented beginning July 1, 2008.
- The numbers below represent unduplicated users.

PERFORMANCE MEASURES:

	2004/05	2005/06 (actual)	2006/07 (actual)
Community Center Rentals	97	100	110
Pioneer Hall Rentals	113	118	120
Hunter Park Rentals	17	16	18
Lithia Park Reservations	101	105	110
The Grove Rentals	41	47	50

PROGRAM SUMMARY:

Key performance indicators are expected to remain consistent over the next several budget years. Currently, performance standards are being met.

parks and recreation department - recreation division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
RECREATION DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Personal Services				
510 Salaries and Wages	\$ 365,986	\$ 447,138	\$ 524,900	\$ 492,494
520 Fringe Benefits	199,762	221,789	280,227	235,000
Total Personal Services	565,747	668,927	805,127	727,494
Materials and Services				
601 Supplies	28,138	50,481	55,500	59,100
602 Rental, Repair, Maintenance	40,784	31,384	39,000	34,500
603 Communications	1,289	1,117	9,500	9,400
604 Contractual Services	130,709	85,871	64,500	205,000
605 Misc. Charges and Fees	4,069	5,096	8,500	7,000
606 Other Purchased Services	82,331	39,954	69,600	67,100
Total Materials and Services	287,320	213,903	246,600	382,100
	\$ 853,067	\$ 882,830	\$ 1,051,727	\$ 1,109,594

Aquatics Facilities

PERSONNEL: 15 Seasonal

DESIRED OUTCOMES

- To teach children to swim
- To provide a form of exercise that is safe and fun
- To provide the number of lifeguards required to meet safety standards
- To reduce or eliminate accidents
- To provide a clean and attractive facility
- To provide high level of customer satisfaction
- To achieve a passage rate of 70% or better for swim lessons

RESOURCES PROVIDED

Labor and supplies needed to accomplish goals, objectives, and desired outcomes.

INPUTS

- 25-yard outdoor swimming pool
- Open water swimming reservoir

PERFORMANCE MEASURES

- Number of recreational swimmers
- Number of lesson participants
- Percentage of passing swim lessons
- Accidents per season
- Compliments per season

Pool	Actual 2005	Actual 2006	Actual 2007
Recreational Swimmers	12,150	12,100	12,105
Lesson Participants	642	576	600
% Passing Lessons	56%	56%	68%
Accidents per Season	0	0	0

PROGRAM / DIVISION SUMMARY:

The key performance indicators for the program are expected to remain constant over the next several budget years. Currently we are meeting the standards, but a reduction in resources would reduce the ability for the program to maintain its standard, resulting in lower customer satisfaction and a potential for an unsafe aquatic environment.

NOTE:

SOU indoor pool closed to the public in the 07/08 Fiscal Year. The Parks and Recreation department has made a significant effort in working with SOU and the aquatic community to participate in discussions related to the future of aquatics in Ashland. We will continue to be involved in the process.

Ice Rink Facilities

PERSONNEL: 12 Seasonal

DESIRED OUTCOMES

- To provide a clean and attractive facility
- To reduce or eliminate accidents
- To provide a high level of customer satisfaction
- To provide a form of exercise that is safe and fun during the winter season
- To provide the appropriate number of rink guards to ensure patron safety

RESOURCES PROVIDED

Labor and supplies needed to accomplish goals, objectives, and desired outcomes.

Rink	2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007
# of Admissions	15,685	12,389	12,069	12,299	12,200	12,000
Accidents per Season	4	1	0	0	0	1
# of Seasonal Employees	6	6	8	8	12	12

INPUTS

- 65' x 120' outdoor skating rink

PERFORMANCE MEASURES

- Number of admissions
- Accidents per season
- User feedback as measured by comment card

PROGRAM / DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Standards are currently being met. A reduction in resources would reduce the ability for the program to maintain its standards, resulting in lower customer satisfaction and a potential for an unsafe recreational facility. The ice rink operated without a cover for the 2007/2008 due to loss of cover the previous year.

Golf Division

The Golf Division operates, maintains, and constructs facilities and provides professional services for Oak Knoll Golf Course.

Significant Budget Changes

Resources need to be invested in the course to meet performance standards. Investments will include:

- Reconstructed sand trays and tee boxes.
- Increased level of ongoing maintenance.

PERSONNEL: 2.7 FTE

DESIRED OUTCOMES

- Increase the overall use of the golf facility.
- Make needed course improvements.
- Increase customer satisfaction.

RESOURCES PROVIDED

Labor, equipment, and supplies are provided to meet the goals and desired outcomes/objectives for the division.

Golf	2003	2004	2005	Actual 2006	Actual 2007	Estimate 2008
Total Rounds of Golf	22,375	22,757	18,392	20,253	19,603	19,000

INPUTS

- Rounds played
- Course revenues

PERFORMANCE MEASURES

- Increase/decrease in rounds played.
- Increase/decrease in revenues.
- Customer satisfaction. Numerous complaints about the condition of tee boxes and sand traps.

EFFICIENCY BUDGET – IMPACT

- 2003 – 2.0 FTE
- 2004 – 2.0 FTE
- 2005 – 2.0 FTE
- 2006 – 2.0 FTE
- 2007 – 2.0 FTE
- 2008 – 2.7 FTE
- 2009 – 2.7 FTE

DIVISION SUMMARY

Key performance indicators are expected to remain constant over the next several budget years. Historically, the division is not meeting performance standards in the areas of course maintenance and improvements. Reorganization of maintenance staff has increased the number of labor hours available. Capital projects have included the reconstruction of three tee boxes and traps. Adopted 2008-2009 budget will include reconstruction of more tee boxes and traps. Improved maintenance and implementation of advertising should result in more rounds played.

parks and recreation department - golf division

PARKS & RECREATION FUND
PARKS & RECREATION DEPARTMENT
GOLF DIVISION

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Personal Services				
510 Salaries and Wages	\$ 111,092	\$ 102,709	\$ 121,300	\$ 129,269
520 Fringe Benefits	50,801	41,875	72,719	69,142
Total Personal Services	161,893	144,583	194,019	198,411
Materials and Services				
601 Supplies	668	987	9,900	8,000
602 Rental, Repair, Maintenance	79,413	105,451	100,100	98,500
603 Communications	524	869	700	1,000
604 Contractual Services	81,800	83,349	89,000	89,000
605 Misc. Charges and Fees	5,724	2,036	6,300	6,300
606 Other Purchased Services	17,041	15,898	11,000	11,000
Total Materials and Services	185,171	208,590	217,000	213,800
Capital Outlay				
Improvements	1,040	4,477	8,000	-
Total Capital Outlay	1,040	4,477	8,000	-
Debt Service				
801 Debt Service - Principal	2,145	-	2,500	-
802 Debt Service - Interest	75	-	1,000	-
Total Debt Service	2,220	-	3,500	-
	\$ 350,324	\$ 357,650	\$ 422,519	\$ 412,211

Youth Activities Levy Fund

The 2007/2008 budget year is the end of the former YAL. This results in a loss of \$135,000 of funds used for recreation programs including swim lessons, field trips, free summer parks program, nature center school programs and special events.

Significant Budget Changes

- In May 2004, voters approved a five-year levy generating an estimated \$2.1 million per year.

YOUTH ACTIVITIES LEVY FUND
PARKS & RECREATION DEPARTMENT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Personal Services				
510 Salaries and Wages	\$ 78,000	\$ 78,469	\$ 182,000	\$ -
520 Fringe Benefits	15,000	14,000	14,000	-
Total Personal Services	93,000	92,469	196,000	-
Materials and Services				
604 Contractual Services	2,249,127	2,181,451	2,381,000	457,671
Total Materials and Services	2,249,127	2,181,451	2,381,000	457,671
	<u>\$ 2,342,127</u>	<u>\$ 2,273,920</u>	<u>\$ 2,577,000</u>	<u>\$ 457,671</u>

Parks Capital Improvement Fund

This fund accounts for revenues from Interfund transfers and depreciation charges that are used for construction of parks and recreation facilities, for equipment acquisition and replacement, and other related purposes.

Significant Budget Changes

- \$200,000 of the Capital Improvement Fund will be funded by a grant from Oregon State Parks to be used for improvements of the Darex Family Ice Rink. Grant approval will happen in June-July 2008 and if we are unsuccessful with obtaining the grant, the funds will not be spent.

**PARKS CAPITAL IMPROVEMENTS FUND
PARKS & RECREATION DEPARTMENT**

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Capital Outlay				
Equipment	\$ 111,689	\$ 154,881	\$ 156,000	\$ -
Improvements	161,772	-	175,000	400,000
Total Capital Outlay	273,460	154,881	331,000	400,000
	\$ 273,460	\$ 154,881	\$ 331,000	\$ 400,000

Debt Service

The State of Oregon, Department of Revenue requires that due dates and amounts of Debt Service for General Obligation Bonds be listed in the budget document. The following table represents the General Obligation Debt for the City of Ashland, including the 2004 Revenue Bond that is backed by the Full Faith and Credit of the City of Ashland.

non-departmental activities

DEBT SERVICE

City Component	Date Due	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Street Fund					
New Debt		\$ -	\$ -	\$ 400,000	\$ 400,000
Debt Service Fund					
1997 Flood Restoration Bonds - Principal Payment	December 1	70,000	75,000	80,000	-
1997 Flood Restoration Bonds - Interest Payment	December 1	3,436	3,466	1,760	-
1997 Flood Restoration Bonds - Interest Payment	June 1	1,760	1,789	-	-
2000 Flood & Fire Station Bonds - Principal Payment	June 1	125,000	130,000	140,000	145,000
2000 Flood & Fire Station Bonds - Interest Payment	December 1	18,211	14,843	11,495	7,855
2000 Flood & Fire Station Bonds - Interest Payment	June 1	18,211	14,843	11,495	7,855
2005 Refunding Series - Principal Payment		-	-	-	100,000
2005 Refunding Series - Interest Payment	December 1	45,560	22,049	56,363	56,362
2005 Refunding Series - Interest Payment	June 1	45,560	22,049	56,363	56,363
2004 Revenue Bonds - Principal Payment*	July 15	-	-	195,000	450,000
2004 Revenue Bonds - Interest Payment*	July 15	802,021	432,227	432,227	424,153
2004 Revenue Bonds - Interest Payment*	January 15	431,545	432,227	428,623	424,152
Water Fund					
New Debt		-	-	240,000	240,000
Total General Obligation Debt Service		\$ 1,561,304	\$ 1,148,490	\$ 2,053,325	\$ 2,311,740

Note: All new debt is pending approval of the City Council and is specific to projects and financing.

*These Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland and in FY 2005-06, the principal and interest payment for these bonds were paid out of the Telecommunications Fund.

Interfund Loans

All interfund operating loans, which are not paid back by the end of the fiscal year, are budgeted in the following fiscal year. There are not any interfund loans adopted for FY 2009.

INTERFUND LOANS

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Other Financing Uses				
901				
CDBG	\$ -	\$ 214,877	\$ -	\$ -
Street	270,000	-	-	-
Airport	40,000	-	-	-
Capital Improvement Fund	-	125,059	-	-
Total City	\$ 310,000	\$ 339,936	\$ -	\$ -

Operating Transfer Out

Transfers from one fund to another are shown on this page as expenditures and also in each fund as revenues.

OPERATING TRANSFERS OUT

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Other Financing Uses				
902 General Fund	\$ 500	\$ 500	\$ 500	\$ 500
Street Fund	-	-	200,000	200,000
Capital Improvements Fund:	321,829	905,434	-	-
S.D.C. - Parks	-	-	302,573	134,746
CIP	-	-	-	178,500
Electric Fund	500,000	-	-	-
Cemetery Trust Fund	25,451	31,000	25,000	60,000
Total City	847,780	936,934	528,073	573,746
Parks and Recreation Funds:				
Parks Division	125,000	80,000	110,000	-
Total Parks	125,000	80,000	110,000	-
	\$ 972,780	\$ 1,016,934	\$ 638,073	\$ 573,746

Operating Contingencies

In general, operating contingencies meet policy requirements. Total contingencies have increased \$137,000 from the FY 2008 Amended budget. During 2006 and 2007 no monies are shown as being spent from the contingencies. Instead, a transfer of appropriations by resolution moves the contingency to the appropriation category where actual expenditures are incurred.

OPERATING CONTINGENCIES

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
905 General Fund	\$ -		\$ 400,000	\$ 482,000
Street Fund	-		89,000	93,000
Airport Fund	-		5,000	5,000
Capital Improvements Fund	-		50,000	50,000
Water Fund	-		144,000	133,000
Wastewater Fund	-		140,000	135,000
Electric Fund	-		375,000	397,000
Telecommunications Fund	-		100,000	100,000
Central Services Fund	-		150,000	150,000
Insurance Services Fund	-		100,000	125,000
Equipment Fund	-		43,000	48,000
Total City	-	-	1,596,000	1,718,000
Parks and Recreation Fund	-	-	35,000	50,000
Total Parks	-	-	35,000	50,000
Total	\$ -	\$ -	\$ 1,631,000	\$ 1,768,000

Unappropriated Ending Fund Balance

Budgeted Unappropriated Ending Fund Balance is up \$4,249,296 or 20%. The City will continue the trend toward lower unappropriated fund balances while maintaining the fund balance policy requirements.

UNAPPROPRIATED ENDING FUND BALANCE

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
909 General Fund	\$ 2,326,936	\$ 2,367,714	\$ 1,127,521	\$ 906,269
Forfeiture funds	-	-	-	164,200
Tax proceeds	-	-	-	120,000
Community Block Grant Fund	4,599	12,033	-	11,799
Street Fund:				
S.D.C. - Storm Drain	92,880	(360,499)	92,880	(775,499)
S.D.C. - Transportation	834,476	2,127,900	834,476	1,921,590
Bond Proceeds	-	-	-	1,979,785
General Operations/Other	536,688	609,819	295,884	508,297
Airport Fund	54,874	55,339	2,942	31,727
Capital Improvements Fund:				
S.D.C. Parks	448,953	514,926	545,099	602,072
Open Space	201,594	278,491	215,135	676,726
General Operations/Other	152,625	(137,102)	46,988	474,908
Debt Service Fund	459,095	559,263	601,085	1,166,758
Water Fund:				
S.D.C. - Reimbursements	647,984	(253,653)	649,202	(513,181)
S.D.C. - Improvements	1,550,720	1,718,090	90,070	1,081,990
Bond Proceeds	1,000,000	-	-	2,000,000
General Operations/Other	2,980,542	1,777,153	2,065,056	472,534
Wastewater Fund:				
S.D.C. - Reimbursements	1,317,751	1,435,237	1,512,051	1,269,267
S.D.C. - Improvements	469,726	540,711	160,400	466,181
Bond Proceeds	-	-	1,500,000	1,400,000
General Operations/Other	3,514,121	2,886,053	2,366,861	934,140
Electric Fund	2,116,269	2,178,995	1,677,245	2,067,545
Telecommunications Fund	518,687	963,896	362,716	396,498
Central Services Fund	439,010	788,106	82,987	106,614
Insurance Services Fund	1,060,790	1,125,430	908,275	977,803
Equipment Fund	1,510,170	1,750,852	508,357	1,252,898
Cemetery Trust Fund	719,429	749,918	774,453	790,918
Total City	22,957,919	21,688,672	16,419,683	20,491,839
Parks & Recreation Fund	1,507,367	1,180,912	877,245	1,190,614
Ashland Youth Activities Fund	35,374	72,671	216,893	-
Parks Capital Improvement Fund	165,326	195,390	26,926	107,590
Total Parks and Recreation Funds	1,708,067	1,448,973	1,121,064	1,298,204
	\$ 24,665,986	\$ 23,137,645	\$ 17,540,747	\$ 21,790,043
Reserved or Restricted	\$ 8,807,997	\$ 8,447,847	\$ 7,883,126	\$ 13,340,409
Operating	15,857,989	14,689,798	9,657,621	8,449,634
	\$ 24,665,986	\$ 23,137,645	\$ 17,540,747	\$ 21,790,043



Resources and Long-Term Plan

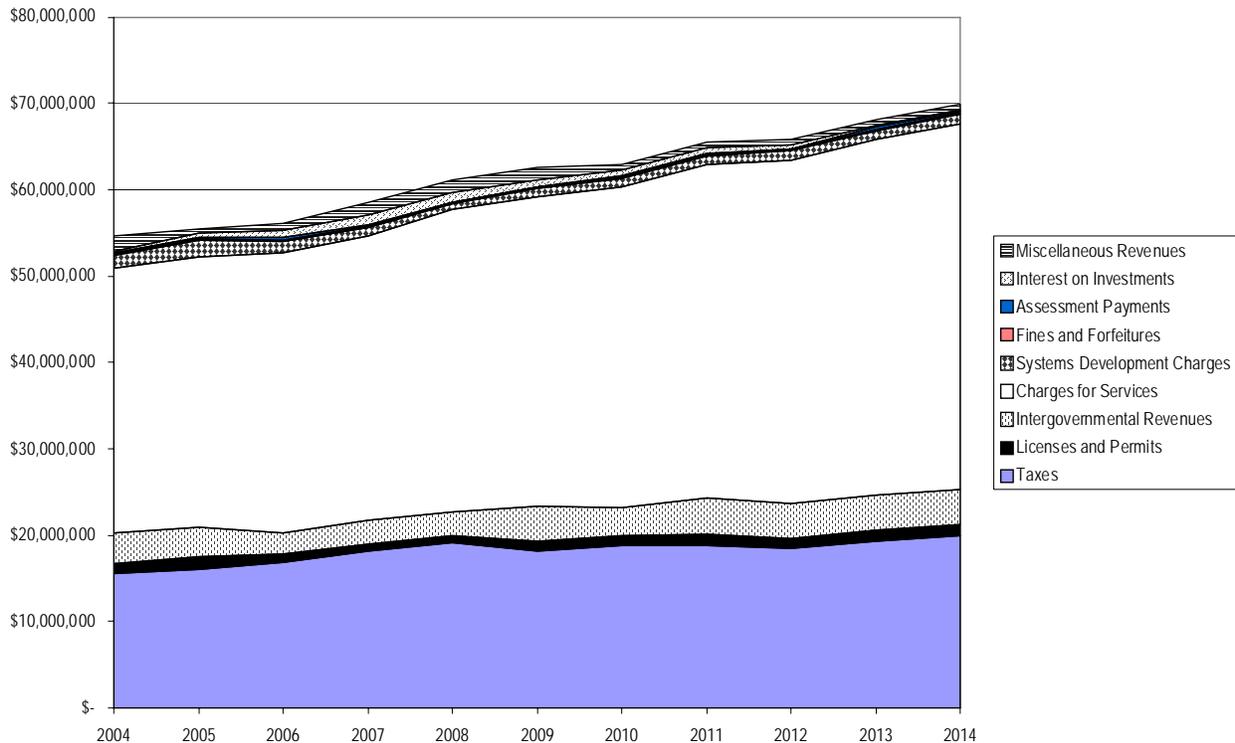
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resources and long-term plan

RESOURCE SUMMARY

	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Amended Budget	2008 Estimate for the Year	2009 Adopted
Revenues:							
Taxes	\$ 15,569,073	\$ 16,001,016	\$ 16,814,824	\$ 18,110,493	\$ 19,991,811	\$ 19,083,550	\$ 18,109,325
Licenses and Permits	1,156,285	1,489,379	1,106,317	847,665	900,000	920,500	1,132,000
Intergovernmental Revenues	3,495,985	3,378,974	2,282,072	2,794,689	3,386,500	2,737,033	4,158,861
Charges for Services	30,635,346	31,411,906	32,499,061	32,913,167	35,604,558	34,942,240	35,783,294
Systems Development Charges	1,491,451	1,839,774	1,344,063	911,704	930,000	715,000	930,000
Fines and Forfeitures	120,749	133,170	137,460	169,558	180,000	133,700	160,000
Assessment Payments	170,860	222,408	360,860	108,864	102,427	55,000	100,000
Interest on Investments	258,452	553,348	782,272	1,168,861	787,950	1,080,280	794,600
Miscellaneous Revenues	1,759,740	412,626	828,597	1,499,832	1,616,300	1,517,067	1,490,030
Total Revenues	54,657,941	55,442,602	56,155,526	58,524,833	63,499,546	61,184,370	62,658,110
Budgetary Resources:							
Working Capital Carryover	18,199,957	16,692,342	25,694,989	24,665,985	23,927,048	23,137,644	22,335,359
Other Financing Sources:							
Bond & Bank Loan Proceeds	375,000	15,500,000	-	-	3,800,000	3,294,000	9,639,400
Interfund Loan	12,825,000	7,529,877	310,000	214,877	-	-	-
Operating Transfers In	388,393	447,693	972,780	1,016,934	638,073	458,073	573,746
Total Budgetary Resources	31,788,350	40,169,912	26,977,769	25,897,796	28,365,121	26,889,717	32,548,505
Total Resources	\$ 86,446,291	\$ 95,612,514	\$ 83,133,295	\$ 84,422,629	\$ 91,864,667	\$ 88,074,087	\$ 95,206,615

City Wide Revenue Trend

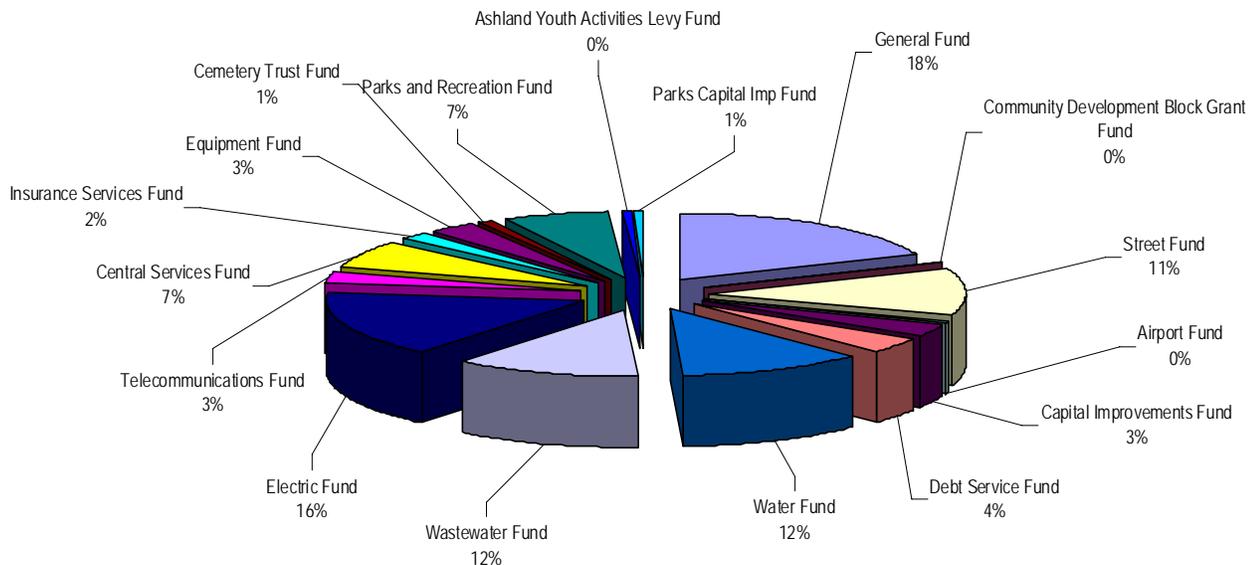


	2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection
\$	18,807,550	\$ 18,843,775	\$ 18,453,750	\$ 19,268,550	\$ 19,987,550
	1,166,000	1,201,000	1,237,000	1,274,000	1,312,000
	3,284,720	4,249,170	3,912,300	4,109,050	3,997,133
	37,034,251	38,644,722	39,843,583	41,167,666	42,343,666
	957,500	985,500	1,012,200	1,042,500	1,072,500
	165,000	170,000	175,000	180,000	185,000
	185,000	185,000	80,000	160,000	160,000
	641,000	530,900	375,400	291,800	177,000
	623,600	634,900	639,900	651,200	656,300
	62,864,621	65,444,967	65,729,133	68,144,766	69,891,149
	23,558,045	23,368,183	10,792,130	247,855	(13,194,432)
	11,066,500	3,392,250	6,382,750	3,060,317	1,259,000
	25,600	21,900	21,600	21,400	21,200
	532,100	524,700	516,900	503,800	505,800
	35,182,245	27,307,033	17,713,380	3,833,372	(11,408,432)
\$	98,046,866	\$ 92,752,000	\$ 83,442,513	\$ 71,978,138	\$ 58,482,717

long-term plan fund totals

FUND TOTALS	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
General Fund	\$ 12,976,865	\$ 13,662,129	\$ 14,746,318	\$ 15,587,023	\$ 17,390,182	\$ 15,977,704	\$ 17,608,863
Community Development Block Grant Fund	769,147	597,623	133,008	592,770	227,300	57,683	449,886
Street Fund	6,509,317	4,336,047	4,771,566	5,052,977	7,122,415	6,186,219	10,727,769
Airport Fund	508,562	1,412,740	230,330	173,835	382,751	339,739	453,067
Capital Improvements Fund	1,005,375	1,098,479	1,720,311	2,598,321	2,125,286	2,339,316	2,984,843
Debt Service Fund	1,350,958	1,270,415	1,244,541	2,146,603	2,617,906	3,088,136	3,419,161
Water Fund	11,361,651	11,706,729	11,029,733	10,830,368	10,416,075	11,007,590	11,076,265
Wastewater Fund	10,371,147	10,254,422	10,376,352	9,850,583	12,234,457	9,474,001	11,228,341
Electric Fund	13,319,740	14,302,968	14,667,411	14,621,322	15,712,907	15,362,875	15,356,269
Telecommunications Fund	9,665,886	18,371,485	4,236,493	2,653,272	2,515,556	2,736,786	2,537,918
Central Services Fund	5,554,234	5,233,981	5,855,967	6,031,821	6,162,440	6,313,814	6,406,130
Insurance Services Fund	1,732,616	1,532,827	1,658,323	1,794,328	1,793,274	1,821,130	1,868,130
Equipment Fund	2,521,637	2,671,155	2,853,811	3,055,741	2,761,280	3,245,702	2,918,702
Cemetery Trust Fund	691,369	714,989	744,880	780,918	799,453	815,418	850,918
Total by Fund	78,338,504	87,165,989	74,269,044	75,769,883	82,261,282	78,766,114	87,886,264
Parks and Recreation Fund	5,479,366	5,798,287	6,047,964	5,955,884	6,451,566	6,238,912	6,355,090
Ashland Youth Activities Levy Fund	2,095,084	2,198,733	2,377,501	2,346,591	2,793,893	2,657,671	457,671
Parks Capital Imp Fund	533,337	449,505	438,786	350,271	357,926	411,390	507,590
Total Parks	8,107,787	8,446,525	8,864,251	8,652,746	9,603,385	9,307,973	7,320,351
Grand total	\$ 86,446,291	\$ 95,612,514	\$ 83,133,295	\$ 84,422,629	\$ 91,864,667	\$ 88,074,087	\$ 95,206,615

2009 Adopted Budget by Fund



2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection
\$ 17,176,969	\$ 17,928,269	\$ 18,525,369	\$ 18,957,069	\$ 19,192,569
225,299	213,500	213,500	213,500	213,500
8,509,993	8,879,743	8,126,653	7,273,620	4,732,253
302,727	1,131,477	397,727	191,477	412,727
12,530,906	11,450,960	6,380,645	6,101,445	5,127,145
3,286,708	3,894,805	3,875,658	3,983,373	4,039,920
10,235,843	6,327,879	6,919,281	(725,832)	(6,538,920)
9,104,588	6,833,631	3,877,002	2,013,383	(873,505)
15,656,845	15,570,145	15,173,945	14,385,245	13,450,745
2,371,349	2,267,252	2,157,494	2,042,719	1,845,644
6,297,414	6,105,014	5,827,514	5,453,914	4,976,214
1,789,103	1,701,403	1,625,703	1,562,403	1,511,903
2,814,698	2,689,598	2,685,598	2,569,898	2,525,198
873,218	895,618	918,018	940,518	963,018
91,175,662	85,889,296	76,704,109	64,962,734	51,578,413
6,471,214	6,430,114	6,365,614	6,569,814	6,468,314
100,000	50,000	-	-	-
299,990	382,590	372,790	445,590	435,990
6,871,204	6,862,704	6,738,404	7,015,404	6,904,304
\$ 98,046,866	\$ 92,752,000	\$ 83,442,513	\$ 71,978,138	\$ 58,482,717



General Fund Narrative

Ashland's diverse tax revenues are emphasized in this General Fund budget with five classifications of taxes, none bearing more than 38 percent of total taxes. Taxes represent 71 percent of the adopted resources, with current property taxes and electrical utility users tax comprising 27 and 17 percent, respectively, of the total. Highlighted below are significant resource items.

Current Property Taxes. This is the City portion of the City of Ashland's permanent tax rate as defined by Measure 50. The permanent tax rate is shared between the General and the Parks and Recreation fund.

Electric Utility Users Tax. The Electric Utility Users Tax is equal to 25 percent of the electric bill.

Cable TV Franchise. The 5 percent franchise tax on cable TV is split, with 70 percent going to the General Fund and the balance to the Street Fund. Fifty-seven percent of the General Fund tax is dedicated to support the public access TV channel with Southern Oregon University. The City has negotiated a 75-cent per account Public Education and Government (PEG) access fee. This fee is dedicated to the public access channel.

Electric Franchise. The electric franchise fee is equal to 10 percent of electric revenues.

Natural Gas Franchise. The total franchise fee as shown in this budget is 5 percent of the gas utility's gross receipts. The fee is projected to increase with growth.

Telephone Franchise. This line item is expected to stabilize in the following years after an audit of and settlement with Qwest.

Water and Wastewater Franchise. Recently increased from 7% to 10%, 80% is dedicated to the General Fund and the remaining balance goes to the Street Fund.

Hotel-Motel Tax. Included in this document is a 3.3% decrease in the total Hotel-Motel Tax over the present budget. The decrease is due to the projection of less revenue for a large establishment that has closed during the year and the economic slow down

Planning and Zoning Fees. The adopted budget includes increased planning fees over the next three years to better balance the costs associated with development with those planning costs that should be paid for by users other than the general property tax payer. The staff recommends that planning fees be increased again in the future.

State Liquor Tax, Cigarette Tax, and State Revenue Sharing. Estimates are based on per capita information compiled by the League of Oregon Cities. Total Inter-State Liquor Tax, Cigarette Tax, and State Revenue Sharing. Estimates are based on per capita information compiled by the League of Oregon Cities. Total Inter-governmental Revenues have leveled off and are trended to increase proportionately with population growth.

Ambulance Revenues. Ambulance revenues are based on transports consistent with prior years.

Long-Term Assumptions

- Property assessed valuation growth will be 3% plus new construction of 2%.
- Property tax rate will not exceed \$2.1419 City, \$2.09 Parks, \$4.2347 combined. (Total authorized is \$4.29).
- Electric Utility Users Tax and Utility Franchise revenue will increase an average of 2% in addition to applicable rate increases.
- Natural gas franchise revenue will increase 2% on average.
- Telephone Franchise revenue will increase 5% on average.
- Water franchise revenue will increase 2% on average.
- Wastewater franchise revenue will increase 2% on average.
- Transient occupancy revenue will remain flat.
- Intergovernmental revenues will grow at 5% on average.
- Court fees will remain flat.
- Ambulance revenues will grow each year per transports but may be limited by federal restrictions.
- The City will comply with Federal and State requirements.

general fund resources

GENERAL FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 2,093,388	\$ 2,326,936	\$ 2,245,116	\$ 1,746,683
Taxes				
Property Taxes				
Current	2,554,260	2,800,401	3,753,236	3,797,100
Prior	85,901	92,234	100,000	125,000
Electric Utility User Tax	2,329,930	2,345,323	2,600,000	2,776,525
Franchises	1,945,477	2,442,920	2,437,100	2,554,300
License	187,241	134,345	185,600	193,500
Hotel/Motel Tax	1,414,219	1,559,062	1,575,000	1,723,000
410 Total Taxes	8,517,028	9,374,285	10,650,936	11,169,425
Licenses and Permits				
Planning and Zoning Fees	609,298	471,731	479,500	688,000
Building Permits	497,019	327,958	360,500	404,000
Fire Permits	-	47,976	60,000	40,000
420 Total Licenses and Permits	1,106,317	847,665	900,000	1,132,000
Intergovernmental Revenues				
Federal	296,325	338,629	30,000	36,400
State	514,583	522,967	528,000	587,325
430 Total Intergovernmental	810,908	861,596	558,000	623,725
Charges for Services				
Police	147,626	144,487	162,000	162,500
Court	324,292	335,409	350,200	320,200
Fire and Rescue	918,023	903,108	822,300	906,500
Cemetery	26,606	33,497	38,000	26,000
Planning Division Services	72,729	40,211	60,000	80,000
Building Division Services	14,749	8,830	32,780	50,000
Rent	849	262	850	100
440 Total Charges for Services	1,504,874	1,465,804	1,466,130	1,545,300
Fines				
Court Fines	137,460	169,558	180,000	160,000
450 Total Fines	137,460	169,558	180,000	160,000
Interest on Investments				
Interest on Pooled Investments	75,021	130,971	75,000	100,000
470 Total Interest on Investments	75,021	130,971	75,000	100,000

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Miscellaneous Revenues				
Sale of Land	-	-	1,187,020	1,000,000
Donations	232,780	174,461	92,980	61,730
Miscellaneous Income	243,091	(10,130)	10,000	10,000
Notes Receivable Payments	-	-	-	-
480 Total Miscellaneous Revenues	475,871	164,331	1,290,000	1,071,730
Other Financing Sources				
Interfund Loan	-	-	-	-
Operating Transfers In:				
From Capital Improvements	-	-	-	-
From CDBG		214,877	-	-
From Debt Service Fund				
From Cemetery Trust	25,451	31,000	25,000	60,000
490 Total Other Financing Sources	25,451	245,877	25,000	60,000
Total General Fund	\$ 14,746,318	\$ 15,587,022	\$ 17,390,182	\$ 17,608,863

general fund long-term plan

GENERAL FUND	2004	2005	2006	2007	2008	2008	2009
#110	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Taxes	\$ 7,729,273	\$ 8,069,463	\$ 8,517,028	\$ 9,374,285	10,650,936	\$ 9,982,300	11,169,425
Licenses and Permits	1,156,285	1,489,379	1,106,317	847,665	900,000	920,500	1,132,000
Intergovernmental Revenue	552,211	467,227	810,908	861,596	558,000	627,340	623,725
Charges for Services	1,590,162	1,650,211	1,504,874	1,465,804	1,466,130	1,531,300	1,545,300
Fines and Forfeitures	120,749	133,170	137,460	169,558	180,000	133,700	160,000
Interest on Pooled Investments	18,655	50,929	75,021	130,971	75,000	120,000	100,000
Miscellaneous Revenues	87,417	34,247	475,871	164,331	1,290,000	249,850	1,071,730
Interfund Loan	-	-	-	214,877	-	-	-
Operating Transfers In	6,893	12,360	25,451	31,000	25,000	45,000	60,000
Total Revenues	11,261,645	11,906,986	12,652,930	13,260,087	15,145,066	13,609,990	15,862,180
<i>Actual % of Final Budget</i>	<i>94.14%</i>	<i>97.40%</i>	<i>96.00%</i>	<i>85.00%</i>		<i>89.86%</i>	
Expenditures							
Administration	93,781	98,208	104,838	116,960	121,051	101,200	334,000
Administration - Library				406	373,635	219,438	334,746
Administration - Senior Program	116,178	114,634	-	-	-	-	-
Administration - Municipal Court - Personal Services	214,756	237,464	268,204	277,719	318,870	325,800	331,090
Administration - Municipal Court - Materials & Services	70,890	59,635	84,572	101,046	108,490	111,190	111,090
Admin. Services - Social Services Grant	118,669	107,622	110,090	113,350	121,000	119,000	124,570
Admin. Services - Economic and Cultural Grants	406,800	445,600	474,186	504,414	527,519	527,519	508,333
Admin. Services - Miscellaneous	3,746	13,756	37,448	6,870	1,000	7,000	9,000
Admin. Services - Band - Personal Services	3,662	3,657	3,657	3,658	4,151	4,050	4,261
Admin. Services - Band - Materials & Services	39,756	42,339	46,392	44,288	56,358	52,908	56,358
Police - Personal Services	2,903,252	3,055,478	3,226,179	3,148,708	3,770,425	3,500,425	3,706,780
Police - Materials & Services	1,160,572	1,178,046	1,380,158	1,522,732	1,748,183	1,745,832	1,888,285
Police - Capital Outlay	14,652	331	-	-	129,600	129,600	-
Fire and Rescue - Personal Services	2,984,383	2,995,158	3,154,778	3,426,832	3,622,673	3,635,730	3,657,205
Fire and Rescue - Materials & Services	1,134,441	1,104,978	1,186,752	1,356,028	1,374,502	1,321,179	1,420,442
Fire and Rescue - Capital Outlay	-	130,483	290,996	394,112	-	-	6,000
Public Works - Cemetery - Personal Services	145,103	128,369	149,344	160,566	158,897	160,000	157,412
Public Works - Cemetery - Materials & Services	117,719	100,354	118,290	141,595	158,268	145,000	159,218
Public Works - Cemetery - Capital Outlay	10,657	11,556	9,863	12,229	22,000	15,000	15,000
Community Dev. - Planning - Personal Services	561,803	605,492	656,801	741,698	890,800	855,000	848,901
Community Dev. - Planning - Materials & Services	301,069	272,178	447,671	402,992	520,748	432,650	476,513
Community Dev. - Planning - Capital Outlay	-	-	-	-	1,000,000	-	1,000,000
Community Dev. - Building - Personal Services	454,656	392,489	414,729	462,565	490,480	510,000	452,449
Community Dev. - Building - Materials & Services	231,677	212,204	253,934	280,041	343,511	312,000	334,241
Interfund Loan	-	214,877	-	-	-	-	-
Operating Transfers Out	133,500	43,833	500	500	500	500	500
Operating Contingency	-	-	-	-	400,000	-	482,000
Total Expenditures	11,221,722	11,568,741	12,419,382	13,219,309	16,262,661	14,231,021	16,418,394
<i>Actual % of Final Budget</i>	<i>90.17%</i>	<i>90.80%</i>	<i>92.20%</i>	<i>83.70%</i>		<i>87.51%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>92.70%</i>	<i>91.10%</i>	<i>93.40%</i>	<i>85.60%</i>		<i>89.71%</i>	
Revenues Over (Under) Expenditures	39,923	338,245	233,548	40,778	(1,117,595)	(621,031)	(556,214)
Working Capital Carryover	1,715,220	1,755,143	2,093,388	2,326,936	2,245,116	2,367,714	1,746,683
Ending Fund Balance	\$ 1,755,143	\$ 2,093,388	\$ 2,326,936	\$ 2,367,714	\$ 1,127,521	\$ 1,746,683	\$ 1,190,469

Ending Fund Balance Reconciliation	1,755,143	2,093,388	2,326,936	2,367,714	1,127,521	1,746,683	1,190,469
Plus Unused Contingency	0	0	0	0	400,000	0	482,000
Minus restricted forfeiture funds						144,000	164,200
Minus carry over tax proceeds - Library						128,000	120,000
Minus funds earmarked for affordable housing						120,383	120,383
Minus funds earmarked for parking district purposes						134,000	146,000
Adjusted Ending Fund Balance	1,755,143	2,093,388	2,326,936	2,367,714	1,527,521	1,220,300	1,121,886
Fund Balance Policy Requirement	1,196,040	1,221,433	1,151,417	1,553,000	1,515,000	1,361,000	1,586,000
Excess (deficiency)	559,103	871,955	1,175,519	814,714	12,521	(140,700)	(464,114)

general fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
11,616,000	12,081,000	12,564,000	13,067,000	13,590,000		104.0%
1,166,000	1,201,000	1,237,000	1,274,000	1,312,000		103.0%
642,000	661,000	681,000	701,000	722,000		103.0%
1,592,000	1,640,000	1,689,000	1,740,000	1,792,000		103.0%
165,000	170,000	175,000	180,000	185,000		103.0%
61,700	44,100	46,000	48,600	45,400		103.0%
200,000	206,000	206,000	212,000	212,000		103.0%
-	-	-	-	-		
61,800	63,700	65,600	67,600	69,600		103.0%
15,504,500	16,066,800	16,663,600	17,290,200	17,928,000		

344,000	354,000	365,000	376,000	387,000		103.0%
-	-	-	-	-		
351,000	372,000	394,000	418,000	443,000		106.0%
114,000	117,000	121,000	125,000	129,000		103.0%
128,000	132,000	136,000	140,000	144,000		103.0%
524,000	540,000	556,000	573,000	590,000		103.0%
10,000	11,000	12,000	13,000	14,000		106.0%
5,000	5,000	5,000	5,000	5,000		106.0%
58,000	60,000	62,000	64,000	66,000		103.0%
3,929,000	4,165,000	4,415,000	4,680,000	4,961,000		106.0%
1,945,000	2,003,000	2,063,000	2,125,000	2,189,000		103.0%
-	-	-	-	-		100.0%
3,877,000	4,110,000	4,357,000	4,618,000	4,895,000		106.0%
1,463,000	1,507,000	1,552,000	1,599,000	1,647,000		103.0%
6,000	6,000	6,000	6,000	6,000		100.0%
167,000	177,000	188,000	199,000	211,000		106.0%
164,000	169,000	174,000	179,000	184,000		103.0%
15,000	15,000	15,000	15,000	15,000		100.0%
900,000	954,000	1,011,000	1,072,000	1,136,000		106.0%
491,000	506,000	521,000	537,000	553,000		103.0%
-	-	-	-	-		100.0%
480,000	509,000	540,000	572,000	606,000		106.0%
344,000	354,000	365,000	376,000	387,000		103.0%
-	-	-	-	-		
500	500	500	500	500	\$500 to Trust per Charter	
465,000	482,000	500,000	519,000	538,000	Contingency is 3% of Operating Revenue	
15,780,500	16,548,500	17,358,500	18,211,500	19,106,500	Average use in recent history is 46%	

(276,000)	(481,700)	(694,900)	(921,300)	(1,178,500)
1,672,469	1,861,469	1,861,769	1,666,869	1,264,569
\$ 1,396,469	\$ 1,379,769	\$ 1,166,869	\$ 745,569	\$ 86,069

1,396,469	1,379,769	1,166,869	745,569	86,069	
465,000	482,000	500,000	519,000	538,000	
1,861,469	1,861,769	1,666,869	1,264,569	624,069	
1,550,000	1,607,000	1,666,000	1,729,000	1,793,000	Policy is 10% of Annual Revenues
311,469	254,769	869	(464,431)	(1,168,931)	

CDBG Narrative

The City of Ashland is an entitlement city for Community Development Block Grant funds from the Department of Housing and Urban Development (HUD). This will be the thirteenth year the City has received these funds that must be used to assist low and moderate income neighborhoods and households.

The City of Ashland anticipates an annual allocation of \$204,831 in Community Development Block Grant funds for Program Year 2008 (July 1, 2008-June 30,2009) by the Department of Housing and Urban Development (HUD). Additionally in the coming program year the City will utilize \$235,035 in prior year carry over funds that were not expended as originally expected. From this cumulative amount of \$439,866 the City Council awarded \$10,000 to the Fair Housing Council of Oregon (FHCO) of the competitive 2008 CDBG award in support of Fair Housing education, outreach and enforcement on April 1st, 2008. The remainder of funds is to be applied to administration of the program and an activity that will provide low-moderate income housing in keeping with the priority goals set forth in the 2005-2009 Consolidated Plan for Use of CDBG funds.

In recent years CDBG funds have been applied to numerous affordable housing projects in Ashland. The Rogue Valley Community Development Corporation utilized 2004 and 2005 CDBG funds to purchase the land for a 9 unit development that was completed in 2007 and for a 6 unit development which is currently under construction on Siskiyou. The Ashland Community Land Trust utilized Ashland's 2006 CDBG award to purchase an existing Duplex on Bridge Street and they are currently in the process of designing two additional units to be located on the rear of the property. In 2007 no major award was made which constitutes the majority of the carryover we have accumulated and expect to expend in FY2009.

Long-Term Assumptions

The Community Development Block Grant is expected to remain constant.

Fund Balance

There is no fund balance policy.

community development block grant fund resources

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ (8,492)	\$ 4,599	\$ 13,800	\$ 10,000
Intergovernmental Revenues				
Federal:	141,500	371,501	213,500	439,886
430 Total Intergovernmental	141,500	371,501	213,500	439,886
Other Resources				
Misc	-	216,670		
Interfund Loan	-	-	-	-
470 Total Other	-	216,670	-	-
Total Community Development Block Grant Fund	\$ 133,008	\$ 592,770	\$ 227,300	\$ 449,886

community development block grant long-term plan

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

#250	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Intergovernmental Revenue	\$ 801,580	\$ 349,605	\$ 141,500	\$ 371,501	\$ 213,500	\$ 40,693	\$ 439,886
Miscellaneous	-	123	-	216,670	-	4,957	-
Interfund Loan	-	214,877	-	-	-	-	-
Total Revenues	801,580	564,605	141,500	588,171	213,500	45,650	439,886
<i>Actual % of Final Budget</i>	<i>93.50%</i>	<i>76.60%</i>	<i>24.74%</i>	<i>81.70%</i>		<i>21.38%</i>	
Expenditures							
Personal Services	45,151	29,271	33,600	35,485	23,600	23,600	23,617
Materials and Services	690,978	576,844	94,809	330,375	203,700	24,083	414,470
Capital Outlay	-	-	-	-	-	-	-
Interfund Loan	-	-	-	214,877	-	-	-
Contingency	-	-	-	-	-	-	-
Total Expenditures	736,129	606,115	128,409	580,737	227,300	47,683	438,087
<i>Actual % of Final Budget</i>	<i>85.90%</i>	<i>82.20%</i>	<i>22.30%</i>	<i>91.30%</i>		<i>20.98%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>85.90%</i>	<i>82.20%</i>	<i>22.30%</i>	<i>91.30%</i>		<i>20.98%</i>	
Revenues Over (Under) Expenditures	65,451	(41,510)	13,091	7,434	(13,800)	(2,033)	1,799
Working Capital Carryover	(32,433)	33,018	(8,492)	4,599	13,800	12,033	10,000
Ending Fund Balance	\$ 33,018	\$ (8,492)	\$ 4,599	\$ 12,033	\$ -	\$ 10,000	\$ 11,799

No Fund Balance Policy

community development block grant long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 213,500	\$ 213,500	\$ 213,500	\$ 213,500	\$ 213,500	Assumed flat	
-	-	-	-	-		
-	-	-	-	-		
213,500	213,500	213,500	213,500	213,500		
23,617	23,617	23,617	23,617	23,617		
201,682	189,883	189,883	189,883	189,883		
-	-	-	-	-		
-	-	-	-	-	None Required.	
225,299	213,500	213,500	213,500	213,500		
(11,799)	-	-	-	-		
11,799	-	-	-	-		
\$ -	None Required.					

Street Fund Narrative

This special fund accounts for street and storm water operations and related capital projects. Major revenue sources are gas tax, utility fees and grants.

Taxes-Cable TV Franchise. The 5 percent cable TV franchise fee is split, with 30 percent placed in the Street Fund and the balance in the General Fund. It is expected to be stable.

Taxes- Franchise. Of the 10% Water and Sewer Franchise Fees, 20% goes to the Street Fund for street maintenance.

Intergovernmental Revenues. The primary source of Intergovernmental Revenue, the State Gasoline Tax is budgeted at approximately \$43.44 per capita, a decrease of \$7.78 over the prior year.

Charges for Service-Storm Drain Utility Fee. This fee is calculated on the impervious area for commercial customers. Residential customers pay a flat fee per month. The City updated the storm drain data and adopted a rate design in 1994.

Charges for services-Transportation Utility Fee. All fees collected are for the purposes of providing adequate operations, administration and maintenance of the local transportation network including streets, pedestrian facilities, handicapped access and bicycle facilities.

Long-Term Assumptions

- Requires debt financing on current and future large projects.

Fund Balance

The fund balance policy requires a balance of 10 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues or program cuts.

STREET FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 1,186,028	\$ 1,464,044	\$ 2,712,415	\$ 1,715,119
Taxes				
Franchises:	264,072	215,198	225,000	210,000
410 Total Taxes	264,072	215,198	225,000	210,000
Intergovernmental Revenues				
Federal:				
Grants	-			627,250
State:				
Grants	-		400,000	300,000
Gas Tax	1,006,267	989,809	1,100,000	947,000
Jurisdictional Exchange	202,982	366,549		
County and Other:	-		500,000	500,000
430 Total Intergovernmental	1,209,249	1,356,358	2,000,000	2,374,250
Charges for Services				
RVTD Services	1,450	4,881	5,000	5,000
Public Works Services	-	5,734	5,000	5,000
Sales:				
Storm Drain Utility Fee	325,063	342,095	625,000	535,000
Transportation Utility Fee	972,051	1,023,913	1,175,000	1,235,000
440 Total Charges for Services	1,298,564	1,376,622	1,810,000	1,780,000
System Development Charges	388,654	269,338	200,000	200,000
Assessments and Consortiums				
UnBonded Assessments	-		-	
UnAssessed Principal	359,810	108,864	100,000	100,000
Developer Co-involvement	-		-	
460 Total Assessments and Consortiums	359,810	108,864	100,000	100,000
Interest on Investments				
Interest on Pooled Investments	50,259	103,283	50,000	75,000
470 Total Interest on Investments	50,259	103,283	50,000	75,000
Miscellaneous Revenues				
Miscellaneous Income	14,930	159,272	25,000	10,000
480 Total Miscellaneous Revenues	14,930	159,272	25,000	10,000
Other Financing Sources				
Interfund Loan	-		-	
Loan Proceeds	-			4,263,400
Operating Transfers In	-		-	
490 Total Other Financing Sources	-	-	-	4,263,400
Total Street Fund	\$ 4,771,566	\$ 5,052,979	\$ 7,122,415	\$ 10,727,769

street fund long-term plan

STREET FUND - SUMMARY					2008	2008	
#260	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 234,496	\$ 224,250	\$ 264,072	\$ 215,198	\$ 225,000	\$ 205,000	\$ 210,000
Intergovernmental Revenue	1,992,152	1,491,827	1,209,249	1,356,358	2,000,000	1,555,000	2,374,250
Charges for Services	1,207,528	1,282,977	1,298,564	1,376,622	1,810,000	1,693,000	1,780,000
Systems Development Charges (SDC)	376,951	509,174	388,654	269,338	200,000	175,000	200,000
Assessment Revenues	148,082	218,368	359,810	108,864	100,000	55,000	100,000
Interest on Investments	20,959	21,022	50,259	103,282	50,000	125,000	75,000
Miscellaneous Revenues	399	2,582	14,930	159,272	25,000	1,000	10,000
Interfund Loan	-	270,000	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	4,263,400
Operating Transfers In	-	-	-	-	-	-	-
Total Revenues	3,980,567	4,020,201	3,585,538	3,588,934	4,410,000	3,809,000	9,012,650
<i>Actual % of Final Budget</i>	<i>91.50%</i>	<i>93.20%</i>	<i>77.70%</i>	<i>65.50%</i>		<i>86.37%</i>	
Expenditures							
Street Operations - Personal Services	462,776	519,392	471,861	512,822	569,239	565,000	566,927
Street Operations - Materials & Services	839,097	860,089	1,058,171	1,063,863	1,127,580	1,100,000	1,184,605
Street Operations - Capital Outlay	2,475,435	796,191	467,918	206,588	1,447,700	1,445,000	1,984,100
Grounds Maintenance	92,388	164,754	177,784	183,799	183,400	183,400	189,545
Storm Water Operations - Personal Services	230,784	278,366	271,029	225,843	282,452	277,700	247,391
Storm Water Operations - Materials & Services	271,759	250,999	246,260	251,784	315,005	260,000	298,130
Storm Water Operations - Capital Outlay	281,717	38,557	36,126	103,084	237,500	293,000	427,000
SDC Projects	792,258	234,334	263,103	90,796	361,300	307,000	689,310
Local Improvement District - Projects	747,257	7,337	45,270	37,179	685,998	40,000	813,588
New Debt Service	-	-	-	-	400,000	-	400,000
Interfund Loan	-	-	270,000	-	-	-	-
Operating Transfers Out	-	-	-	-	200,000	-	200,000
Contingency	-	-	-	-	89,000	-	93,000
Total Expenditures	6,193,471	3,150,019	3,307,522	2,675,758	5,899,174	4,471,100	7,093,596
<i>Actual % of Final Budget</i>	<i>99.70%</i>	<i>73.30%</i>	<i>76.10%</i>	<i>47.60%</i>		<i>75.79%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>99.70%</i>	<i>76.40%</i>	<i>76.20%</i>	<i>48.90%</i>		<i>76.95%</i>	
Revenues Over (Under) Expenditures	(2,212,904)	870,182	278,016	913,176	(1,489,174)	(662,100)	1,919,054
Working Capital Carryover	2,528,750	315,846	1,186,028	1,464,044	2,712,415	2,377,219	1,715,119
Ending Fund Balance	\$ 315,846	\$ 1,186,028	\$ 1,464,044	\$ 2,377,219	\$ 1,223,241	\$ 1,715,119	\$ 3,634,173
Ending Fund Balance Reconciliation							
Storm Drain Balance	(442,266)	86,052	92,880	92,880	92,880		92,880
Transportation Balance	460,378	1,783,694	834,476	834,476	834,476		834,476
Other	297,734	(683,718)	536,688	1,449,863	295,885	1,715,119	2,706,817
Total Fund Balance	315,846	1,186,028	1,464,044	2,377,219	1,223,241	1,715,119	3,634,173
Fund Balance Policy Requirement	360,000	324,000	284,000	454,000	411,000	358,000	445,000
Excess (deficiency)	(44,154)	862,028	1,180,044	1,923,219	812,241	1,357,119	3,189,173

MORE DETAIL ON FOLLOWING PAGES

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 216,300	\$ 222,800	\$ 229,500	\$ 236,400	\$ 243,500		
1,976,720	2,084,920	2,458,300	2,841,800	2,488,133		
1,868,600	1,961,500	2,059,100	2,161,600	2,269,200		
206,000	212,100	218,500	225,000	231,800		
185,000	185,000	80,000	160,000	160,000	Calculated for projects	
80,200	81,100	66,600	37,300	(17,500)		
10,000	10,000	10,000	10,000	10,000		
-	-	-	-	-		
240,000	2,348,500	240,000	1,774,067	240,000		
-	-	-	-	-		
4,782,820	7,105,920	5,362,000	7,446,167	5,625,133		
600,900	637,000	675,200	715,700	758,600	Calculated for projects	
1,320,100	1,459,700	1,603,500	1,751,600	1,904,100	Includes Bus Service	
1,736,000	1,642,500	2,448,000	2,252,750	1,987,750		
195,200	201,100	207,100	213,300	219,700		
262,200	277,900	294,600	312,300	331,000		
307,100	316,300	325,800	335,600	345,700		
343,500	93,500	93,500	371,000	185,500		
596,685	333,495	1,677,125	1,460,250	871,750	Calculated for projects	
874,485	653,595	384,375	164,000	328,000	Calculated for projects	
300,000	300,000	390,000	390,000	515,000		
-	-	-	-	-		
200,000	200,000	200,000	200,000	200,000	Bancroft Debt	
92,000	96,000	100,000	104,000	108,000	Contingency is 3% of Operating Revenue Average use in recent history is 58.3%.	
6,828,170	6,211,090	8,399,200	8,270,500	7,755,100		
(2,045,350)	894,830	(3,037,200)	(824,333)	(2,129,967)		
3,727,173	1,773,823	2,764,653	(172,547)	(892,880)		
\$ 1,681,823	\$ 2,668,653	\$ (272,547)	\$ (996,880)	\$ (3,022,847)		
92,880	92,880	92,880	92,880	92,880		
834,476	834,476	834,476	834,476	834,476		
754,467	1,741,297	(1,199,903)	(1,924,236)	(3,950,203)		
1,681,823	2,668,653	(272,547)	(996,880)	(3,022,847)		
415,000	436,000	482,000	529,000	499,000	Policy is 10% of Annual Revenues	
1,266,823	2,232,653	(754,547)	(1,525,880)	(3,521,847)		

street fund long-term plan-continued

STREET FUND - Operational Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#260	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 234,496	\$ 224,250	\$ 264,072	\$ 215,198	225,000	205,000	210,000
Intergovernmental Revenue	916,554	1,028,132	1,006,267	989,809	1,100,000	935,000	947,000
Intergovernmental Grants	-	-	-	-	-	-	100,000
Jurisdictional exchange	-	-	-	-	-	-	-
Storm Drain Fees	291,325	311,193	326,992	342,095	625,000	500,000	535,000
Transportation Fees	873,886	933,641	970,123	1,023,913	1,175,000	1,185,000	1,235,000
Miscellaneous Service	42,317	38,143	1,449	10,615	10,000	8,000	10,000
Interest on Investments	20,959	21,022	50,259	103,282	25,000	100,000	50,000
Miscellaneous Revenues	399	2,582	14,930	159,272	25,000	1,000	10,000
Interfund Loan	-	270,000	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-
Total Revenues	2,379,936	2,828,963	2,634,092	2,844,183	3,185,000	2,934,000	3,097,000
<i>Actual % of Final Budget</i>	<i>91.50%</i>	<i>93.20%</i>	<i>77.70%</i>	<i>65.50%</i>		<i>92.12%</i>	
Expenditures							
Street Operations - Personal Services	462,776	519,392	471,861	512,822	569,239	565,000	566,927
Street Operations - Materials & Services	839,097	860,089	1,058,171	1,063,863	1,127,580	1,100,000	1,184,605
Street Operations - Capital Outlay	-	-	2,925	3,380	2,000	-	75,000
Grounds Maintenance	92,388	164,754	177,784	183,799	183,400	183,400	189,545
Storm Water Operations - Personal Services	230,784	278,366	271,029	225,843	282,452	277,700	247,391
Storm Water Operations - Materials & Services	271,759	250,999	246,260	251,784	315,005	260,000	298,130
Storm Water Operations - Capital Outlay	-	38,557	36,126	103,084	-	-	28,000
New Debt Service	-	-	-	-	400,000	-	400,000
Interfund Loan	-	-	270,000	-	-	-	-
Operating Transfers Out	-	-	-	-	200,000	-	200,000
Contingency	-	-	-	-	89,000	-	93,000
Total Expenditures	1,896,804	2,112,157	2,534,156	2,344,575	3,168,676	2,386,100	3,282,598
<i>Actual % of Final Budget</i>	<i>99.70%</i>	<i>73.30%</i>	<i>76.10%</i>	<i>47.60%</i>		<i>75.30%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>99.70%</i>	<i>76.40%</i>	<i>76.20%</i>	<i>48.90%</i>		<i>77.48%</i>	
Revenues Over (Under) Expenditures	483,132	716,806	99,936	499,608	16,324	547,900	(185,598)
Working Capital Carryover	(1,653,487)	(1,170,355)	(453,549)	(353,613)	693,895	145,995	693,895
Ending Fund Balance	\$ (1,170,355)	\$ (453,549)	\$ (353,613)	\$ 145,995	\$ 710,219	\$ 693,895	\$ 508,297
Operations Reconciliation							
Storm Drain Balance	(293,399)	(313,777)	(540,200)	(778,816)	(788,973)	(816,516)	(855,037)
Transportation Balance	(876,956)	(197,836)	128,523	866,748	1,441,129	1,452,348	1,305,271
Other	-	58,064	58,064	58,064	58,064	58,064	58,064
Total Fund Balance	(1,170,355)	(453,549)	(353,613)	145,995	710,219	693,895	508,297
Fund Balance Policy Requirement	360,000	324,000	416,000	310,000	319,000	293,000	310,000
Excess (deficiency)	(1,530,355)	(777,549)	(769,613)	(164,005)	391,219	400,895	198,297

street fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
216,300	222,800	229,500	236,400	243,500		103.0%
957,000	985,700	1,015,300	1,045,800	1,077,200		103.0%
-	-	-	-	-		
561,800	589,900	619,400	650,400	682,900	2009: 4% operations, 1% debt + growth	103.0%
1,296,800	1,361,600	1,429,700	1,501,200	1,576,300	2009: 2% operations, 1% debt + growth	103.0%
10,000	10,000	10,000	10,000	10,000	flat	100.0%
18,000	14,500	8,900	(600)	(14,000)		3.0%
10,000	10,000	10,000	10,000	10,000		102.0%
-	-	-	-	-		
-	-	-	-	-		
3,069,900	3,194,500	3,322,800	3,453,200	3,585,900		
600,900	637,000	675,200	715,700	758,600		106.0%
1,320,100	1,459,700	1,603,500	1,751,600	1,904,100	Includes Bus Service	103.0%
						100.0%
195,200	201,100	207,100	213,300	219,700		103.0%
262,200	277,900	294,600	312,300	331,000		106.0%
307,100	316,300	325,800	335,600	345,700		103.0%
28,000	28,000	28,000	28,000	28,000		100.0%
300,000	300,000	390,000	390,000	515,000		
-	-	-	-	-		
200,000	200,000	200,000	200,000	200,000	Bancroft Debt	
92,000	96,000	100,000	104,000	108,000	Contingency is 3% of Operating Revenue Average use in recent history is 58.3%.	
3,305,500	3,516,000	3,824,200	4,050,500	4,410,100		
(235,600)	(321,500)	(501,400)	(597,300)	(824,200)		
601,297	457,697	232,197	(169,203)	(662,503)		
\$ 365,697	\$ 136,197	\$ (269,203)	\$ (766,503)	\$ (1,486,703)		
(890,537)	(922,837)	(951,837)	(977,337)	(999,137)		
1,105,171	815,971	343,571	(228,229)	(1,030,629)		
151,064	243,064	339,064	439,064	543,064		
365,697	136,197	(269,203)	(766,503)	(1,486,703)		
307,000	319,000	332,000	345,000	359,000	Policy is 10% of Annual Revenues	
58,697	(182,803)	(601,203)	(1,111,503)	(1,845,703)		

street fund long-term plan-continued

STREET FUND - Capital Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#260	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Intergovernmental Revenue	1,075,598	463,695	202,982	366,549	-	220,000	827,250
Other					900,000	400,000	500,000
Sys. Dev. Charges-Storm Water	63,767	62,815	56,365	61,940	50,000	35,000	50,000
Sys. Dev. Charges-Transportation	313,184	446,360	332,289	207,398	150,000	140,000	150,000
Assessment Revenues	148,082	218,368	359,810	108,864	100,000	55,000	100,000
Bond Proceeds - Storm Water Rev Bonds	-	-	-	-	-	-	1,007,500
Bond Proceeds - Transportation Rev Bonds							2,680,700
LID Bond Reimbursement	-	-	-	-			575,200
Interest on Investments					25,000	25,000	25,000
Total Revenues	1,600,631	1,191,239	951,446	744,750	1,225,000	875,000	5,915,650
<i>Actual % of Final Budget</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>			71.43%	
Expenditures							
Street Operations - CIP	2,475,435	796,191	464,993	203,208	1,445,700	1,445,000	1,909,100
Storm Water Operations - CIP	281,717	-	-	-	237,500	293,000	399,000
Storm Water - SDC	610,883	205,983	153,357	33,412	172,500	192,000	308,000
Transportation - SDC	181,375	28,351	109,746	57,384	188,800	115,000	381,310
Transportation - LID - Materials & Services	5,400	5,550	7,100	7,499	7,498	7,000	7,498
Transportation - LID - Capital Outlay					288,800	9,000	322,435
Transportation - LID - Capital Outlay - City Fees	741,857	1,787	38,170	29,681	389,700	24,000	483,655
	-	-				-	
Total Expenditures	4,296,667	1,037,862	773,366	331,184	2,730,498	2,085,000	3,810,998
<i>Actual % of Final Budget</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		76.36%	
<i>Actual % of Final Budget minus Contingency</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>			
Revenues Over (Under) Expenditures	(2,696,036)	153,377	178,080	413,566	(1,505,498)	(1,210,000)	2,104,652
Working Capital Carryover	4,182,237	1,486,201	1,639,578	1,817,658	1,021,224	2,231,224	1,021,224
Ending Fund Balance	\$ 1,486,201	\$ 1,639,578	\$ 1,817,658	\$ 2,231,224	\$ (484,274)	\$ 1,021,224	\$ 3,125,876
Capital Reconciliation							
SDC Storm Balance	(148,867)	(292,035)	(389,027)	(360,499)	(639,999)	(517,499)	(775,499)
SDC Transportation Balance	1,337,334	1,755,343	1,977,886	2,127,900	2,114,100	2,152,900	1,921,590
Storm Project Balance					(530,500)	(293,000)	315,500
Transportation Project Balance	297,734				(997,500)	(825,000)	1,273,850
Other - LID & Misc.	-	176,269	228,798	463,823	(430,375)	503,823	390,435
Total Fund Balance	1,486,201	1,639,578	1,817,658	2,231,224	(484,274)	1,021,224	3,125,876

street fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
1,019,720	1,099,220	1,443,000	1,796,000	1,410,933		
51,500	53,000	54,600	56,200	57,900		103.0%
154,500	159,100	163,900	168,800	173,900		103.0%
185,000	185,000	80,000	160,000	160,000	Calculated for projects	100.0%
-	131,000	-	500,500	-		
	1,817,500		1,033,567			
240,000	400,000	240,000	240,000	240,000	Calculated for projects	
62,200	66,600	57,700	37,900	(3,500)		3.0%
1,712,920	3,911,420	2,039,200	3,992,967	2,039,233		
1,736,000	1,642,500	2,448,000	2,252,750	1,987,750	Calculated for projects	100.0%
315,500	65,500	65,500	343,000	157,500	Calculated for projects	
169,500	29,500	29,500	277,000	77,500	Calculated for projects	
427,185	303,995	1,647,625	1,183,250	794,250	Calculated for projects	
126,480	185,000	185,000	80,000	160,000	Calculated for projects	103.0%
748,005	468,595	199,375	84,000	168,000	Calculated for projects	
3,522,670	2,695,090	4,575,000	4,220,000	3,345,000		
(1,809,750)	1,216,330	(2,535,800)	(227,033)	(1,305,767)		
3,125,876	1,316,126	2,532,456	(3,344)	(230,377)		
\$ 1,316,126	\$ 2,532,456	\$ (3,344)	\$ (230,377)	\$ (1,536,144)		
(893,499)	(869,999)	(844,899)	(1,065,699)	(1,085,299)		
1,648,905	1,504,010	20,285	(994,165)	(1,614,515)		
-	65,500	-	157,500	-		
557,570	1,831,790	826,790	1,403,607	826,790		
3,150	1,155	(5,520)	268,380	336,880		
1,316,126	2,532,456	(3,344)	(230,377)	(1,536,144)		

Airport Fund Narrative

This special fund is used to account for Airport operations and revenues from service charges, rental, and lease fees.

Intergovernmental Revenues. This budget shows no FAA grants for improvements to the airport. One project that will be completed at the airport will be tree removal for the air impact area.

Rental Income. Deferred maintenance and relatively low rental income continues to be budgetary issues.

Long-Term Assumptions

- Operational expenses will increase at 3% per year.

Fund Balance

The fund balance policy requires a balance of 16 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues.

AIRPORT FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 122,942	\$ 54,874	\$ 34,251	\$ 5,567
Intergovernmental Revenues				
Federal:	7,216	17,377	240,000	19,000
430 Total Intergovernmental	7,216	17,377	240,000	19,000
Charges for Services				
Rent:	98,280	98,779	105,000	110,000
440 Total Charges for Services	98,280	98,779	105,000	110,000
Interest on Investments				
Interest on Pooled Investments	1,317	2,805	1,500	1,500
470 Total Interest on Investments	1,317	2,805	1,500	1,500
Miscellaneous Revenues				
Miscellaneous Income	576	-	2,000	2,000
480 Total Miscellaneous Revenues	576	-	2,000	2,000
Other Financing Sources				
Loan Proceeds	-	-	-	315,000
Interfund Loan	-	-	-	-
490 Total Other Financing Sources	-	-	-	315,000
Total Airport Fund	\$ 230,331	\$ 173,835	\$ 382,751	\$ 453,067

airport fund long-term plan

AIRPORT FUND

#280	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Intergovernmental Revenue	\$ 3,859	\$ 943,845	\$ 7,216	\$ 17,377	\$ 240,000	\$ 190,000	\$ 19,000
Charges for Services	79,657	129,206	98,280	98,779	105,000	92,000	110,000
Interest on Investments	167	1,312	1,317	2,805	1,500	2,400	1,500
Other Financing Sources	375,000	-	-	-	-	-	315,000
Interfund Loan	-	120,000	-	-	-	-	-
Miscellaneous	17,744	-	575	-	2,000	-	2,000
Total Revenues	476,427	1,194,363	107,388	118,961	348,500	284,400	447,500
<i>Actual % of Final Budget</i>	<i>57.30%</i>	<i>95.00%</i>	<i>84.50%</i>	<i>81.10%</i>		<i>81.61%</i>	
Expenditures							
Materials and Services	97,911	84,459	100,384	83,424	111,032	105,000	76,560
Capital Outlay	192,274	1,170,267	-	-	240,000	200,000	25,000
Capital soft match	-	-	-	-	(11,395)	(6,000)	-
Debt Service	-	35,072	35,072	35,072	35,172	35,172	314,780
Interfund Loan	-	-	40,000	-	-	-	-
Operating Contingency	-	-	-	-	5,000	-	5,000
Total Expenditures	290,185	1,289,798	175,456	118,496	379,809	334,172	421,340
<i>Actual % of Final Budget</i>	<i>34.50%</i>	<i>101.50%</i>	<i>50.60%</i>	<i>78.10%</i>		<i>87.98%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>34.70%</i>	<i>101.50%</i>	<i>51.40%</i>	<i>80.80%</i>		<i>89.16%</i>	
Revenues Over (Under) Expenditures	186,242	(95,435)	(68,068)	465	(31,309)	(49,772)	26,160
Working Capital Carryover	32,135	218,377	122,942	54,874	34,251	55,339	5,567
Ending Fund Balance	\$ 218,377	\$ 122,942	\$ 54,874	\$ 55,339	\$ 2,942	\$ 5,567	\$ 31,727
Fund Balance Policy Requirement	16,000	40,000	16,000	16,000	17,000	15,000	18,000
Excess (deficiency)	202,377	82,942	38,874	39,339	(14,058)	(9,433)	13,727

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 142,500	\$ 973,750	\$ 237,500	\$ 23,750	\$ 237,500		
120,000	130,000	135,000	140,000	140,000		105.0%
1,500	1,500	1,500	1,500	1,500		104.0%
-	-	-	-	-	Refinance T-hangar Bank Loan in 2009	
-	-	-	-	-		
2,000	2,000	2,000	2,000	2,000		
266,000	1,107,250	376,000	167,250	381,000		
100,000	100,000	100,000	100,000	100,000		103.0%
150,000	1,025,000	250,000	25,000	250,000	Soft Match in Central Service Charges	100.0%
(7,500)	(51,250)	(12,500)	(1,250)	(12,500)		
36,000	36,000	36,000	36,000	36,000		
-	-	-	-	-		
5,000	5,000	5,000	5,000	5,000	<i>Contingency is 3% of Operating Revenue Average use in recent history is 33.4%.</i>	
283,500	1,114,750	378,500	164,750	378,500		
(17,500)	(7,500)	(2,500)	2,500	2,500		
36,727	24,227	21,727	24,227	31,727		
\$ 19,227	\$ 16,727	\$ 19,227	\$ 26,727	\$ 34,227		
20,000	21,000	22,000	23,000	23,000	<i>Policy is 16% of Annual Revenues</i>	
(773)	(4,273)	(2,773)	3,727	11,227		

CIP Fund Narrative

This fund accounts for facility maintenance and capital projects not includable in the enterprise funds. Primary revenues are internal charges, taxes and impact fees.

Prepared Food and Beverage Tax. In March of 1993 the citizens approved a prepared food and beverage tax. One percent (1/5 of the revenues) of the tax is dedicated to purchasing park and open space properties. The other 80% of the tax revenue dedicated to the Wastewater Treatment Plant upgrade and are shown in the Wastewater Fund. The tax sunsets in December 2010.

System Development Charges. The City revised System Development Charges for water and wastewater in 2006 and transportation, storm drain, and parks during the 1996-97 fiscal year. This budget includes only the Parks SDCs. Other SDCs are shown in the appropriate operating department funds.

Assessment Payments. These are payments made on Local Improvement Projects by property owners prior to the City permanently financing the project. After the project is financed the payments are made to the Debt Fund. Property owners pay for the improvements upon completion of the project either over time or in full.

Charges for Services. In the last fiscal year, the City revised the Facility use fee, to appropriately cover the cost of the Facilities Division of Public Works. Each department is now charged the fee for the operations, which includes payments for utilities, personnel for maintaining the facilities, as well as replacement costs such as reroofing and long term maintenance of all City buildings.

Long-Term Assumptions

- The City will need to continue to study the revenue needed to pay for Capital Improvements.

Fund Balance

There is no fund balance policy for this fund.

capital improvements plan fund resources

CAPITAL IMPROVEMENTS FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 924,554	\$ 803,171	\$ 493,325	\$ 1,271,243
Taxes				
Franchises:				
Food and Beverage Tax	370,141	394,781	406,400	418,600
410 Total Taxes	370,141	394,781	406,400	418,600
Charges for Services				
Maintenance & Parking fees	12,254	69,715	30,000	75,000
Use of Facilities Fee	267,560	1,094,074	1,100,561	1,105,000
440 Total Charges for Services	279,814	1,163,789	1,130,561	1,180,000
System Development Charges	105,193	65,973	65,000	65,000
Assessments				
Unbonded Assessments:				
460 Total Assessment Payments	-	-	-	-
Interest on Investments				
Interest on Pooled Investments	30,232	20,706	20,000	40,000
470 Total Interest on Investments	30,232	20,706	20,000	40,000
Miscellaneous Revenues				
Donations				
Miscellaneous Income	3,127	142,652	10,000	10,000
Notes Receivable Payments	7,250	7,250		
480 Total Miscellaneous Revenues	10,377	149,902	10,000	10,000
Other Financing Sources				
Loan Proceeds	-	-	-	-
Interfund Loan	-	-	-	-
490 Total Other Financing Sources	-	-	-	-
Total Capital Improvements Fund	\$ 1,720,311	\$ 2,598,322	\$ 2,125,286	\$ 2,984,843

capital improvements plan fund long-term

CAPITAL IMPROVEMENTS FUND - SUMMARY					2008	2008	
#410	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 336,715	\$ 363,533	\$ 370,141	\$ 394,781	\$ 406,400	\$ 417,000	\$ 418,600
Intergovernmental Revenues	-	-	-	-	-	-	-
Charges for Services	62,300	154,100	279,814	1,163,787	1,130,561	1,180,000	1,180,000
System Dev. Charges	107,687	154,200	105,193	65,973	65,000	45,000	65,000
Interest on Investments	1,964	12,400	30,232	20,707	20,000	40,000	40,000
Miscellaneous Revenues	429,126	17,391	10,377	149,902	10,000	1,000	10,000
Other Financing Sources	-	-	-	-	-	-	-
Interfund Loan	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-
Total Revenues	937,792	701,624	795,757	1,795,150	1,631,961	1,683,000	1,713,600
<i>Actual % of Final Budget</i>	<i>73.50%</i>	<i>130.10%</i>	<i>17.00%</i>	<i>35.60%</i>		<i>103.13%</i>	
Expenditures							
Facilities - Personal Services	-	-	-	147,120	176,216	178,250	178,566
Facilities - Materials and Services	43,283	-	-	366,633	489,275	442,250	389,325
Facilities - Capital Outlay	153,416	24,715	80,577	79,876	100,000	145,000	100,000
Parks SDC - Material and Services	5,384	7,710	739	-	-	-	-
Parks SDC - Capital Outlay	-	-	-	-	-	-	-
Parks Open Space - Materials and Services	-	-	-	-	-	-	-
Parks Open Space - Capital Outlay	95,437	-	513,995	317,883	200,000	-	200,000
Operating Transfers Out - SDC Debt	65,300	29,500	11,427	11,427	11,427	11,427	11,427
Operating Transfers Out - Open Space Debt	245,700	112,000	131,252	143,313	114,046	114,046	123,319
Operating Transfers Out - CIP Debt	-	-	179,150	180,694	177,100	177,100	178,500
Operating Transfers Out - AFN Debt	-	-	-	570,000	-	-	-
Interfund Loan	-	-	-	125,059	-	-	-
Contingency	-	-	-	-	50,000	-	50,000
Total Expenditures	608,520	173,925	917,140	1,942,005	1,318,064	1,068,073	1,231,137
<i>Actual % of Final Budget</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.20%</i>		<i>81.03%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.50%</i>		<i>84.23%</i>	
Revenues Over (Under) Expenditures	329,272	527,699	(121,383)	(146,855)	313,897	614,927	482,463
Working Capital Carryover	67,583	396,855	924,554	803,171	493,325	656,316	1,271,243
Ending Fund Balance	\$ 396,855	\$ 924,554	\$ 803,171	\$ 656,316	\$ 807,222	\$ 1,271,243	\$ 1,753,706
Ending Fund Balance Reconciliation							
SDC Fund Balance	238,936	355,926	448,953	514,926	602,072	548,499	602,072
Open Space Fund Balance	220,716	476,374	201,593	278,491	678,799	581,445	676,726
CIP Operations Fund Balance	(62,797)	92,254	152,625	(137,102)	(473,649)	141,298	474,908
Total Fund Balance	396,855	924,554	803,171	656,315	807,222	1,271,242	1,753,706

MORE DETAIL ON FOLLOWING PAGES

capital improvements plan fund long-term

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 431,200	\$ 210,000	\$ -	\$ -	\$ -	Food & Beverage tax ends Dec 2010	
-	-	-	-	-		
1,219,900	1,256,400	1,256,400	1,294,000	1,294,000		
67,000	69,000	69,000	71,100	71,100		
18,800	29,900	40,800	51,800	63,500		
10,300	10,600	10,600	10,900	10,900		
8,980,000	-	2,325,000	-	-		
-	-	-	-	-		
-	-	-	-	-		
10,727,200	1,575,900	3,701,800	1,427,800	1,439,500		
189,300	200,700	200,700	212,700	212,700		
401,000	413,000	413,000	425,400	425,400		
1,550,000	7,655,000	650,000	1,400,000	650,000		
-	-	-	-	-		
37,500	100,000	62,500	-	-		
-	-	-	-	-		
200,000	200,000	200,000	200,000	200,000	Dependent upon available Food & Befarage balance.	
11,427	11,427	-	-	-		
86,819	11,488	-	-	-		
179,800	180,500	180,800	175,700	175,700		
-	-	-	-	-		
-	-	-	-	-		
50,000	50,000	50,000	50,000	50,000		
2,705,846	8,822,115	1,757,000	2,463,800	1,713,800		
					<i>Contingency is 3% of Operating Revenue Average use in recent history is zero.</i>	
8,021,354	(7,246,215)	1,944,800	(1,036,000)	(274,300)		
1,803,706	9,875,060	2,678,845	4,673,645	3,687,645		
\$ 9,825,060	\$ 2,628,845	\$ 4,623,645	\$ 3,637,645	\$ 3,413,345		
620,145	577,718	584,218	655,318	726,418		
825,607	828,619	633,119	437,619	242,119		
8,379,308	1,222,508	3,406,308	2,544,708	2,444,808		
9,825,060	2,628,845	4,623,645	3,637,645	3,413,345	<i>The policy does not identify a minimum.</i>	

capital improvements plan fund long-term-continued

CAPITAL IMPROVEMENTS FUND - Operational Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#410	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Intergovernmental Revenues	-	-	-	-	-	-	-
Charges for Services	57,800	149,975	279,489	1,163,787	1,125,561	1,180,000	1,180,000
Interest on Investments	1,964	12,400	30,232	20,706	20,000	30,000	30,000
Miscellaneous Revenues	59,802	17,391	10,377	149,902	10,000	1,000	10,000
Sale of Land	369,324	-	-	-	-	-	-
Interfund Loan	-	-	-	-	-	-	-
Operating Transfers In	-	-	-	-	-	-	-
Total Revenues	488,890	179,766	320,098	1,334,395	1,155,561	1,211,000	1,220,000
<i>Actual % of Final Budget</i>	<i>73.50%</i>	<i>130.10%</i>	<i>17.00%</i>	<i>35.60%</i>		<i>104.80%</i>	
Expenditures							
Facilities - Personal Services	-	-	-	147,120	176,216	178,250	178,566
Facilities - Materials and Services	43,283	-	-	366,633	489,275	442,250	389,325
Facilities - Capital Outlay	153,416	24,715	80,577	79,876	100,000	145,000	100,000
Operating Transfers Out - AFN Debt	-	-	-	570,000	-	-	-
Operating Transfers Out - CIP Debt	-	-	179,150	335,434	177,100	177,100	178,500
Interfund Loan	-	-	-	125,059	-	-	-
Operating Contingency	-	-	-	-	50,000	-	50,000
Total Expenditures	196,699	24,715	259,727	1,624,122	992,591	942,600	896,391
<i>Actual % of Final Budget</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.20%</i>		<i>94.96%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.50%</i>		<i>100.00%</i>	
Revenues Over (Under) Expenditures	292,191	155,051	60,371	(289,727)	162,970	268,400	323,609
Working Capital Carryover	(354,988)	(62,797)	92,254	152,625	(115,982)	(137,102)	131,298
Ending Fund Balance	\$ (62,797)	\$ 92,254	\$ 152,625	\$ (137,102)	\$ 46,988	\$ 131,298	\$ 454,907
Operations Reconciliation							
Ending Fund Balance	(62,797)	92,254	152,625	(137,102)	46,988	131,298	454,907
Target	-	-	-	-	-	-	-
Over under	(62,797)	92,254	152,625	(137,102)	46,988	131,298	454,907

capital improvements plan fund long-term-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
-	-	-	-	-		
1,215,400	1,251,900	1,251,900	1,289,500	1,289,500		103.0%
8,800	19,900	30,800	41,800	53,500		103.0%
10,300	10,600	10,600	10,900	10,900		103.0%
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
1,234,500	1,282,400	1,293,300	1,342,200	1,353,900		
189,300	200,700	200,700	212,700	212,700		106.0%
401,000	413,000	413,000	425,400	425,400		103.0%
100,000	125,000	125,000	125,000	125,000	Internal projects.	
179,800	180,500	180,800	175,700	175,700		
-	-	-	-	-		
50,000	50,000	50,000	50,000	50,000	Contingency is 3% of Operating Revenue Average use in recent history is zero.	
920,100	969,200	969,500	988,800	988,800		
314,400	313,200	323,800	353,400	365,100		
504,907	869,307	1,232,507	1,606,307	2,009,707		
\$ 819,307	\$ 1,182,507	\$ 1,556,307	\$ 1,959,707	\$ 2,374,807		
819,307	1,182,507	1,556,307	1,959,707	2,374,807		
-	-	-	-	-	The policy does not identify a minimum.	
819,307	1,182,507	1,556,307	1,959,707	2,374,807		

capital improvements plan fund long-term-continued

CAPITAL IMPROVEMENTS FUND - Capital Detail					2008	2008	
#410	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 336,715	\$ 363,533	\$ 370,141	\$ 394,781	\$ 406,400	\$ 417,000	\$ 418,600
Open Space Rents	4,500	4,125	325	-	5,000		
System Dev. Charges	107,687	154,200	105,193	65,973	65,000	45,000	65,000
Interest	-	-	-	-		10,000	10,000
Other Financing Sources	-	-	-	-	-	-	-
Total Revenues	448,902	521,858	475,659	460,754	476,400	472,000	493,600
<i>Actual % of Final Budget</i>	<i>73.50%</i>	<i>130.10%</i>	<i>17.00%</i>	<i>35.50%</i>		<i>99.08%</i>	
Expenditures							
Admin Services - Capital Outlay	-	-	-	-			
Parks SDC - Material and Services	5,384	7,710	739	-	-		-
Parks SDC - Capital Outlay	-	-	-	-			
Parks Open Space - Materials and Services	-	-	-	-			
Parks Open Space - Capital Outlay	95,437	-	513,995	317,883	200,000	-	200,000
Transfers Out - SDC Debt	65,300	29,500	11,427	-	11,427	11,427	11,427
Transfers Out - Open Space Debt	245,700	112,000	131,252	-	114,046	114,046	123,319
						-	
Total Expenditures	411,821	149,210	657,413	317,883	325,473	125,473	334,746
<i>Actual % of Final Budget</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.20%</i>		<i>38.55%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>49.50%</i>	<i>34.20%</i>	<i>52.80%</i>	<i>38.50%</i>		<i>38.55%</i>	
Revenues Over (Under) Expenditures	37,081	372,648	(181,754)	142,871	150,927	346,527	158,854
Working Capital Carryover	422,571	459,652	832,300	650,546	609,307	793,417	1,139,944
Ending Fund Balance	\$ 459,652	\$ 832,300	\$ 650,546	\$ 793,417	\$ 760,234	\$ 1,139,944	\$ 1,298,798
Capital Reconciliation							
SDC Fund Balance	238,936	355,926	448,953	514,926	602,072	548,499	602,072
Open Space Fund Balance	220,716	476,374	201,593	278,491	678,799	581,445	676,726
Other		-	-	-	(520,637)	10,000	(510,637)
Total Fund Balance	459,652	832,300	650,546	793,417	760,234	1,139,944	768,161

capital improvements plan fund long-term-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Assumptions	Percent
\$ 431,200	\$ 210,000	\$ -	\$ -	\$ -	Food & Beverage tax ends Dec 2010	103.0%
4,500	4,500	4,500	4,500	4,500		
67,000	69,000	69,000	71,100	71,100		103.0%
10,000	10,000	10,000	10,000	10,000		
8,980,000		2,325,000	-	-		
9,492,700	293,500	2,408,500	85,600	85,600		
1,450,000	7,530,000	525,000	1,275,000	525,000	Per CIP	
-	-	-	-	-		
37,500	100,000	62,500	-	-	Per CIP	
-	-	-	-	-		
200,000	200,000	200,000	200,000	200,000		
11,427	11,427	-	-	-		
86,819	11,488	-	-	-		
1,785,746	7,852,915	787,500	1,475,000	725,000	<i>Contingency is 3% of Operating Revenue Average use in recent history is zero.</i>	
7,706,954	(7,559,415)	1,621,000	(1,389,400)	(639,400)		
1,298,798	9,005,752	1,446,337	3,067,337	1,677,937		
\$ 9,005,752	\$ 1,446,337	\$ 3,067,337	\$ 1,677,937	\$ 1,038,537		
620,145	577,718	584,218	655,318	726,418		
825,607	828,619	633,119	437,619	242,119		
7,029,363	(490,637)	1,319,363	54,363	(460,637)		
8,475,115	915,700	2,536,700	1,147,300	507,900	<i>The policy does not identify a minimum.</i>	

Debt Service Fund Narrative

This fund accounts for most long-term indebtedness, both bonded and unbonded. All enterprise debt is found in the appropriate fund.

Property Taxes. Shown in this budget are the property taxes that support the flood and fire station debt. The property taxes levy is \$373,520.

Assessment Payments. Benefited property owners are eligible to pay for their assessments over a ten-year period at an interest rate ranging from 6.95 percent to 10.5 percent.

Operating Transfers In. This budget proposes a transfer of up to \$313,246 from Community Development/Public Works, open space monies and parks SDC for the notes on Community Development/Public Works building, the Siskiyou Mountain, Mountain Avenue, and Strawberry Lane Parks. The prepared food and beverage tax and parks System Development Charges are the resources for these land payments.

Fund Balance. The fund balance policy requires a balance of annual revenue as required by specific debt instruments. This balance is being met through out the long-term budget.

DEBT SERVICE FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Total Working Capital Carryover	\$ 423,842	\$ 459,095	\$ 535,131	\$ 1,271,315
Taxes				
Property Taxes:				
Current	260,304	621,451	357,475	373,435
Prior	43,254	15,000	-	15,865
410 Total Taxes	303,558	636,451	357,475	389,300
Charges for Services				
Technology Payment			1,056,000	1,056,000
Miscellaneous	124,623	99,029	125,000	125,000
440 Total Charges for Services	124,623	99,029	1,181,000	1,181,000
Assessments				
Principle Assessments:	1,050	-	2,427	-
Interest Assessments:				
460 Total Assessment Payments	1,050	-	2,427	-
Interest on Investments				
Interest on Pooled Investments	18,599	17,292	10,000	35,000
470 Total Interest on Investments	18,599	17,292	10,000	35,000
Miscellaneous Revenues				
Miscellaneous Income	51,040	29,302	29,300	29,300
480 Total Miscellaneous Revenues	51,040	29,302	29,300	29,300
Other Financing Sources				
Operating Transfers In:				
From Street Fund	-	-	197,573	200,000
From Capital Improvements Fund	321,829	905,434	305,000	313,246
490 Total Other Financing Sources	321,829	905,434	502,573	513,246
Total Debt Service Fund	\$ 1,244,541	\$ 2,146,602	\$ 2,617,906	\$ 3,419,161

debt service fund long-term plan

DEBT SERVICE FUND	2004	2005	2006	2007	2008	2008	2009
					Amended	Estimate for	
#530	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 413,529	\$ 400,622	\$ 303,558	\$ 636,451	\$ 357,475	\$ 355,000	\$ 389,300
Charges for Services	287,489	271,060	124,623	99,029	1,181,000	1,181,000	1,181,000
Assessment Payments	22,778	4,040	1,050	-	2,427	-	-
Interest on Investments	4,567	11,589	18,599	17,292	10,000	25,000	35,000
Miscellaneous Revenues	29,302	8,326	51,040	29,302	29,300	665,300	29,300
Operating Transfers In - AFN							
Operating Transfers In - Other	311,000	141,500	321,829	905,434	502,573	302,573	513,246
Total Revenues	1,068,665	837,137	820,699	1,687,508	2,082,775	2,528,873	2,147,846
<i>Actual % of Final Budget</i>	<i>97.20%</i>	<i>53.80%</i>	<i>83.40%</i>	<i>102.00%</i>		121.42%	
Expenditures							
Debt Service:							
Bancroft	-	-	-	-	200,000	-	200,000
General Obligation	381,144	372,906	327,738	284,036	357,475	357,475	373,435
AFN G.O. Debt				864,454	1,055,850	1,055,850	1,298,305
Notes and Contracts	536,536	473,667	457,708	438,850	403,496	403,496	380,663
Operating Transfers Out	-	-	-	-	-	-	-
Total Expenditures	917,680	846,573	785,446	1,587,340	2,016,821	1,816,821	2,252,403
<i>Actual % of Final Budget</i>	<i>77.90%</i>	<i>80.80%</i>	<i>76.60%</i>	<i>95.80%</i>		90.08%	
<i>Actual % of Final Budget minus Contingency</i>							
Revenues Over (Under) Expenditures	150,985	(9,436)	35,253	100,168	65,954	712,052	(104,557)
Working Capital Carryover	282,293	433,278	423,842	459,095	535,131	559,263	1,271,315
Ending Fund Balance	\$ 433,278	\$ 423,842	\$ 459,095	\$ 559,263	\$ 601,085	\$ 1,271,315	\$ 1,166,758

debt service fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 493,250	\$ 1,120,375	\$ 1,125,750	\$ 1,249,750	\$ 1,249,750	Calculated for Administrative projects	
1,181,000	1,553,744	1,552,666	1,552,666	1,552,666	Includes Technology Debt Payment from other funds	
36,600	29,200	23,200	22,800	23,400		103.0%
29,300	29,300	29,300	29,300	29,300	OSF payment on parking structure	
379,800	380,500	380,800	375,700	375,700	Bancroft & Internal CIP Project debt	
2,119,950	3,113,119	3,111,716	3,230,216	3,230,816		
200,000	200,000	200,000	200,000	200,000		
493,250	1,120,375	1,125,750	1,249,750	1,249,750	CIP and debt schedules	
1,431,380	1,428,745	1,427,670	1,428,635	1,428,635	Debt schedules	
380,392	381,743	369,081	295,884	300,000	Debt schedules	
2,505,022	3,130,863	3,122,501	3,174,269	3,178,385		
(385,072)	(17,744)	(10,785)	55,947	52,431		
1,166,758	781,686	763,942	753,157	809,104		
\$ 781,686	\$ 763,942	\$ 753,157	\$ 809,104	\$ 861,535		

Water Fund Narrative

This enterprise fund is used to account for the income and expense related to the supply, treatment and delivery of water to our customers.

Water Sales. This plans reflects an increase in water rates of 5% in FY 2008-09 and 1% in growth.

Long-Term Assumptions

- Water revenues are expected to increase by 1% annually based on growth.
- This is the most challenging fund in that aging infrastructure and improvements for water quality exceed revenue sources going into the future.

Fund Balance

The fund balance policy requires a balance of 20 percent of revenues. The Long-term budget shows that this balance cannot be maintained without additional revenues or issuing bonds.

WATER FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 6,458,230	\$ 6,179,246	\$ 5,171,075	\$ 4,381,265
Taxes				
Property Taxes				
Current	73,112	(1,950)		
Prior	13,223	2,272	-	-
410 Total Taxes	86,335	322	-	-
Intergovernmental Revenues				
Federal				
430 Total Intergovernmental	43,621	135,828	295,000	50,000
Charges for Services				
Public Works Services				
Sales	3,728,408	3,829,222	4,300,000	4,300,000
440 Total Charges for Services	3,728,408	3,829,222	4,300,000	4,300,000
System Development Charges				
450 Total System Development Charges	439,306	367,839	450,000	450,000
Interest on Investments				
Interest on Pooled Investments				
470 Total Interest on Investments	208,660	203,541	190,000	70,000
Miscellaneous Revenues				
Miscellaneous Income				
480 Total Miscellaneous Revenues	25,173	114,370	10,000	75,000
Other Financing Sources				
Interfund Loans				
Proceeds from Debt Issuance	40,000	-	-	1,750,000
490 Total Other Financing Sources	40,000	-	-	1,750,000
Total Water Fund	\$ 11,029,733	\$ 10,830,369	\$ 10,416,075	\$ 11,076,265

water fund long-term plan

WATER FUND - SUMMARY					2008	2008	
#670	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 179,302	\$ 74,551	\$ 86,335	\$ 322	\$ -	\$ 1,000	\$ -
Intergovernmental Revenue	129,721	81,504	43,621	135,828	295,000	85,000	50,000
Systems Development Charges (SDC)	574,540	662,911	439,306	367,839	450,000	380,000	450,000
Charges for Services	3,520,168	3,454,292	3,728,408	3,829,222	4,300,000	4,085,000	4,300,000
Interest on investments	67,546	150,578	208,660	203,541	190,000	130,000	70,000
Miscellaneous Revenues	278,346	5,145	25,173	114,370	10,000	85,000	75,000
Interfund Loan	1,950,000	2,275,000	40,000	-	-	-	-
Bond Issue	-	-	-	-	-	3,000,000	1,750,000
Total Revenues	6,699,623	6,703,981	4,571,503	4,651,122	5,245,000	7,766,000	6,695,000
<i>Actual % of Final Budget</i>	<i>96.40%</i>	<i>96.30%</i>	<i>88.60%</i>	<i>46.90%</i>		<i>148.06%</i>	
Expenditures							
Conservation - Personal Services	109,889	110,799	95,594	101,786	104,655	108,000	116,000
Conservation - Materials & Services	51,660	39,440	47,336	60,537	72,645	65,255	72,645
Treatment - Personal Services	247,066	234,783	257,641	302,803	357,624	365,000	384,030
Treatment - Materials & Services	285,155	309,126	355,435	507,792	579,714	550,000	633,414
Treatment - Capital Outlay	79,681	71,838	206,442	158,492	200,000	628,600	60,000
Treatment - Debt Service	190,697	168,050	141,058	164,948	166,466	166,400	163,904
Forest Interface - Personal Services	61,458	66,983	48,525	76,643	87,300	87,500	92,835
Forest Interface - Materials & Services	424,066	117,526	91,567	117,412	298,370	287,500	97,600
Supply - Materials & Services	183,607	130,010	148,557	217,224	261,319	218,000	246,069
Supply - Capital	111,925	1,167,140	496,726	2,005,063	187,500	383,000	412,500
Supply - Debt Service	45,905	52,878	42,616	49,972	53,220	53,220	52,865
Distribution - Personal Services	716,786	696,927	840,071	919,967	1,051,390	1,000,000	1,056,156
Distribution - Materials & Services	904,002	924,080	1,180,880	1,303,705	1,456,176	1,460,000	1,466,126
Distribution - Capital	112,488	169,243	170,026	174,478	1,295,250	175,000	1,513,750
Distribution - Debt Service	370,084	330,172	308,906	325,850	326,018	325,000	322,250
SDC - Improvement	44,757	297,696	313,313	938,772	605,250	629,000	611,100
SDC - Reimbursement	17,405	115,771	-	39,623	-	-	237,750
SDC - Debt Service	127,272	126,037	105,794	123,711	124,850	124,850	122,928
Interfund Loan	2,275,000	120,000	-	-	-	-	-
New Debt Service	-	-	-	-	240,000	-	240,000
Contingency	-	-	-	-	144,000	-	133,000
Total Expenditures	6,358,903	5,248,499	4,850,487	7,588,778	7,611,747	6,626,325	8,034,922
<i>Actual % of Final Budget</i>	<i>72.50%</i>	<i>72.90%</i>	<i>50.20%</i>	<i>75.60%</i>		<i>87.05%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>74.00%</i>	<i>74.50%</i>	<i>51.20%</i>	<i>76.50%</i>		<i>88.73%</i>	
Revenues Over (Under) Expenditures	340,720	1,455,482	(278,984)	(2,937,656)	(2,366,747)	1,139,675	(1,339,922)
Working Capital Carryover - Operations	4,662,028	5,002,748	6,458,230	6,179,246	5,171,075	3,241,590	4,381,265
Ending Fund Balance	\$ 5,002,748	\$ 6,458,230	\$ 6,179,246	\$ 3,241,590	\$ 2,804,328	\$ 4,381,265	\$ 3,041,343
Ending Fund Balance Reconciliation	5,002,748	6,458,230	6,179,246	3,241,590	2,804,328	4,381,265	3,041,343
Interfund Loan Receivable	2,275,000	120,000	-	-	-	-	-
Adjusted Ending Fund Balance	7,277,748	6,578,230	6,179,246	3,241,590	2,804,328	4,381,265	3,041,343
Fund Balance Policy Requirement	950,000	886,000	906,000	930,000	1,049,000	953,000	989,000
Excess (deficiency)	4,052,748	5,572,230	5,273,246	2,311,590	1,755,328	3,428,265	2,052,343

MORE DETAIL ON FOLLOWING PAGES

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ -	\$ -	\$ -	\$ -	\$ -		
50,000	50,000	50,000	50,000	50,000		
463,500	477,400	491,700	506,400	521,600		
4,515,000	4,741,000	4,978,000	5,227,000	5,488,000		
111,500	59,400	(14,000)	(37,000)	(61,000)	Calculated	
75,000	75,000	75,000	75,000	75,000	Flat	
-	-	-	-	-		
1,846,500	-	3,817,750	-	1,019,000	Additional borrowing will be required for TAP project	
7,061,500	5,402,800	9,398,450	5,821,400	7,092,600		
123,000	130,000	138,000	146,000	155,000		
75,000	77,000	79,000	81,000	83,000		
407,000	431,000	457,000	484,000	513,000		
652,000	672,000	692,000	713,000	734,000		
61,250	165,000	165,000	635,000	740,000		
164,594	166,660	166,480	164,257	164,257		
98,000	104,000	110,000	117,000	124,000		
101,000	104,000	107,000	110,000	113,000		
253,000	261,000	269,000	277,000	285,000		
635,000	65,000	1,575,000	1,055,000	25,000		
22,860	23,147	23,122	22,813	22,813		
1,120,000	1,187,000	1,258,000	1,333,000	1,413,000		
1,510,000	1,555,000	1,602,000	1,650,000	1,700,000		
1,976,250	1,706,500	182,750	1,335,000	344,000		
325,864	330,190	327,051	146,006	146,006		
923,400	846,576	4,076,820	2,649,600	353,520		
359,100	329,980	1,585,430	1,030,400	137,480		
123,446	124,995	124,860	123,192	122,750		
-	-	-	-	-		
380,000	528,000	528,000	833,420	833,420		
140,000	146,000	153,000	159,000	167,000		
9,450,764	8,953,048	13,619,513	13,064,688	8,176,246	<i>Contingency is 3% of Operating Revenue Average use in recent history is 4.6%.</i>	
(2,389,264)	(3,550,248)	(4,221,063)	(7,243,288)	(1,083,646)		
3,174,343	925,079	(2,479,169)	(6,547,232)	(13,631,520)		
\$ 785,079	\$ (2,625,169)	\$ (6,700,232)	\$ (13,790,520)	\$ (14,715,166)		
785,079	(2,625,169)	(6,700,232)	(13,790,520)	(14,715,166)		
785,079	(2,625,169)	(6,700,232)	(13,790,520)	(14,715,166)		
1,043,000	1,081,000	1,116,000	1,164,000	1,215,000	<i>Policy is 20% of Annual Revenues</i>	
(257,921)	(3,706,169)	(7,816,232)	(14,954,520)	(15,930,166)		

water fund long-term plan-continued

WATER FUND - Operational Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#670	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues - Operations							
Taxes	\$ 179,302	\$ 74,551	\$ 86,335	\$ 322	\$ -	\$ 1,000	
Intergovernmental Revenue	129,721	81,504	43,621	135,828	295,000	85,000	50,000
Charges for Services	3,520,168	3,454,292	3,728,408	3,829,222	4,300,000	4,085,000	4,300,000
Interest on investments	67,546	150,578	208,660	203,541	190,000	30,000	20,000
Miscellaneous Revenues	278,346	5,145	25,173	114,370	10,000	85,000	75,000
Interfund Loan			40,000		-		-
					-		
Total Revenues	4,175,083	3,766,070	4,132,197	4,283,283	4,795,000	4,286,000	4,445,000
<i>Actual % of Final Budget</i>	<i>96.40%</i>	<i>96.30%</i>	<i>88.60%</i>			<i>89.38%</i>	
Expenditures - Operations							
Conservation - Personal Services	109,889	110,799	95,594	101,786	104,655	108,000	116,000
Conservation - Materials & Services	51,660	39,440	47,336	60,537	72,645	65,255	72,645
Treatment - Personal Services	247,066	234,783	257,641	302,803	357,624	365,000	384,030
Treatment - Materials & Services	285,155	309,126	355,435	507,792	579,714	550,000	633,414
Treatment - Capital Outlay	79,681	71,838	-	-	30,000	28,600	10,000
Treatment - Debt Service	190,697	168,050	141,058	164,948	166,466	166,400	163,904
Forest Interface - Personal Services	61,458	66,983	48,525	76,643	87,300	87,500	92,835
Forest Interface - Materials & Services	424,066	117,526	91,567	117,412	298,370	287,500	97,600
Supply - Materials & Services	183,607	130,010	148,557	217,224	261,319	218,000	246,069
Supply - Capital	-	-	-	-	-	-	-
Supply - Debt Service	45,905	52,878	42,616	49,972	53,220	53,220	52,865
Distribution - Personal Services	716,786	696,927	840,071	919,967	1,051,390	1,000,000	1,056,156
Distribution - Materials & Services	904,002	924,080	1,180,880	1,303,705	1,456,176	1,460,000	1,466,126
Distribution - Capital	112,488	169,243	27,172	11,120	33,500	10,000	15,000
Distribution - Debt Service	370,084	330,172	308,906	325,850	326,018	325,000	322,250
Interfund Loan		120,000			-	-	
New Debt Service					240,000	-	240,000
Contingency		-			144,000	-	133,000
Total Expenditures	3,782,544	3,541,855	3,585,358	4,159,759	5,262,397	4,724,475	5,101,894
<i>Actual % of Final Budget</i>	<i>72.50%</i>	<i>72.90%</i>	<i>50.20%</i>	<i>75.60%</i>		<i>89.78%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>74.00%</i>	<i>74.50%</i>	<i>51.20%</i>	<i>76.50%</i>		<i>92.30%</i>	
Revenues Over (Under) Expenditures	392,539	224,215	546,839	123,524	(467,397)	(438,475)	(656,894)
Working Capital Carryover - Operations	339,676	732,215	956,430	1,503,269	1,233,176	1,626,793	1,188,318
Ending Fund Balance - Operations	\$ 732,215	\$ 956,430	\$ 1,503,269	\$ 1,626,793	\$ 765,779	\$ 1,188,318	\$ 531,424
Operations Reconciliation							
Ending Fund Balance - Operations	732,215	956,430	1,503,269	1,626,793	765,779	1,188,318	531,424
Interfund Loan Receivable	-	120,000	-	-	-	-	-
Adjusted Operations Fund Balance	732,215	836,430	1,503,269	1,626,793	765,779	1,188,318	531,424
Fund Balance Policy Requirement	835,000	753,000	818,000	857,000	959,000	857,000	889,000
Excess (deficiency)	(102,785)	83,430	685,269	769,793	(193,221)	331,318	(357,576)

water fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
50,000	50,000	50,000	50,000	50,000		
4,515,000	4,741,000	4,978,000	5,227,000	5,488,000	2009: 4% operations, 1% debt + growth	105.0%
26,000	8,000	(14,000)	(37,000)	(61,000)	Calculated	
75,000	75,000	75,000	75,000	75,000		
-	-	-	-	-		
-	-	-	-	-		
4,666,000	4,874,000	5,089,000	5,315,000	5,552,000		
123,000	130,000	138,000	146,000	155,000		106.0%
75,000	77,000	79,000	81,000	83,000		103.0%
407,000	431,000	457,000	484,000	513,000		106.0%
652,000	672,000	692,000	713,000	734,000		103.0%
40,000	40,000	40,000	40,000	40,000		100.0%
164,594	166,660	166,480	164,257	164,257		100.0%
98,000	104,000	110,000	117,000	124,000		106.0%
101,000	104,000	107,000	110,000	113,000		103.0%
253,000	261,000	269,000	277,000	285,000		103.0%
-	-	-	-	-		
22,860	23,147	23,122	22,813	22,813		100.0%
1,120,000	1,187,000	1,258,000	1,333,000	1,413,000		106.0%
1,510,000	1,555,000	1,602,000	1,650,000	1,700,000		103.0%
50,000	50,000	50,000	50,000	50,000		100.0%
325,864	330,190	327,051	146,006	146,006		100.0%
-	-	-	-	-		
380,000	528,000	528,000	833,420	833,420	If TAP project is done, additional debt service will be required.	
140,000	146,000	153,000	159,000	167,000	Contingency is 3% of Operating Revenue Average use in recent history is 4.6%.	
5,462,318	5,804,997	5,999,653	6,326,496	6,543,496		
(796,318)	(930,997)	(910,653)	(1,011,496)	(991,496)		
664,424	8,106	(776,891)	(1,534,544)	(2,387,040)		
\$ (131,894)	\$ (922,891)	\$ (1,687,544)	\$ (2,546,040)	\$ (3,378,536)		
(131,894)	(922,891)	(1,687,544)	(2,546,040)	(3,378,536)		
-	-	-	-	-		
(131,894)	(922,891)	(1,687,544)	(2,546,040)	(3,378,536)		
933,000	975,000	1,018,000	1,063,000	1,110,000	Policy is 20% of Annual Revenues	
(1,064,894)	(1,897,891)	(2,705,544)	(3,609,040)	(4,488,536)		

water fund long-term plan-continued

WATER FUND - Capital Detail					2008	2008	2009
#670	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Capital Resources							
Intergovernmental Revenue					-	-	-
System Development Charges (SDC):	217,706	224,263					
Reimbursement	150,000	200,000	150,000	160,846	150,000	100,000	126,000
Improvement	206,834	238,648	289,306	206,993	300,000	280,000	324,000
Interest						100,000	50,000
Interfund Loan	1,950,000	2,275,000					
Bond Issue					-	3,000,000	1,750,000
Total Resources	2,524,540	2,937,911	439,306	367,839	450,000	3,480,000	2,250,000
Capital Expenditures							
Treatment - Capital Projects			206,442	158,492	170,000	600,000	50,000
Supply - Capital Projects	111,925	1,167,140	496,726	2,005,063	187,500	383,000	412,500
Distribution - Capital Projects			142,854	163,358	1,261,750	165,000	1,498,750
Interfund Loan	2,275,000						
SDC - M&S	-	-	8,828				
SDC Projects - Reimbursement	17,405	115,771		39,623	-	-	237,750
SDC Projects - Improvement	44,757	297,696	304,485	938,772	605,250	629,000	611,100
SDC Debt Service - Reimbursement	127,272	126,037	105,794	123,711	124,850	124,850	122,928
Total Expenditures	2,576,359	1,706,644	1,265,129	3,429,019	2,349,350	1,901,850	2,933,028
Excess (Deficiency) of Resources	(51,819)	1,231,267	(825,823)	(3,061,180)	(1,899,350)	1,578,150	(683,028)
Working Capital Carryover - CIP	4,322,352	4,270,533	5,501,800	4,675,977	3,937,899	1,614,797	3,192,947
Ending Fund Balance - Capital	\$ 4,270,533	\$ 5,501,800	\$ 4,675,977	\$ 1,614,797	\$ 2,038,549	\$ 3,192,947	\$ 2,509,919
Capital Reconciliation							
SDC Reimbursement Fund Balance	645,586	603,778	647,984	(253,653)	(253,353)	(278,503)	(513,181)
SDC Improvement Fund Balance	1,624,947	1,565,899	1,550,720	1,718,090	1,063,840	1,369,090	1,081,990
Water Bond Proceeds Balance	3,000,000	2,000,000	1,000,000			2,000,000	2,000,000
Interfund Loan	2,275,000	-					
Other	(3,275,000)	1,332,123	1,477,273	150,360	1,228,062	102,360	(58,890)
Reconciliation	4,270,533	5,501,800	4,675,977	1,614,797	2,038,549	3,192,947	2,509,919

water fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
-	-	-	-	-		
129,800	133,700	137,700	141,800	146,100		103.0%
333,700	343,700	354,000	364,600	375,500		103.0%
85,500	51,400	-	-	-		103.0%
1,846,500		3,817,750		1,019,000	Additional borrowing will be required for TAP project	
2,395,500	528,800	4,309,450	506,400	1,540,600		
21,250	125,000	125,000	595,000	700,000	per CIP	
635,000	65,000	1,575,000	1,055,000	25,000	per CIP	
1,926,250	1,656,500	132,750	1,285,000	294,000	per CIP	
						102.0%
359,100	329,980	1,585,430	1,030,400	137,480	per CIP	
923,400	846,576	4,076,820	2,649,600	353,520	per CIP	
123,446	124,995	124,860	123,192	122,750		
3,988,446	3,148,051	7,619,860	6,738,192	1,632,750		
(1,592,946)	(2,619,251)	(3,310,410)	(6,231,792)	(92,150)		
2,509,919	916,973	(1,702,278)	(5,012,688)	(11,244,480)		
\$ 916,973	\$ (1,702,278)	\$ (5,012,688)	\$ (11,244,480)	\$ (11,336,630)		
(865,927)	(1,187,202)	(2,759,792)	(3,771,584)	(3,885,714)		
492,290	(10,586)	(3,733,406)	(6,018,406)	(5,996,426)		
1,800,000		2,900,000			Additional borrowing will be required for TAP project	
(509,390)	(504,490)	(1,419,490)	(1,454,490)	(1,454,490)		
916,973	(1,702,278)	(5,012,688)	(11,244,480)	(11,336,630)		

Wastewater Fund Narrative

This enterprise fund is used to account for wastewater charges, food and beverage taxes and related expenditures for personnel, materials and services, capital outlay, debt service and other expenditures.

Wastewater Sales. This plan reflects a 3% increase in rates in wastewater FY 2008-09 to cover operational reserves required by DEQ loan.

The residential wastewater rates are based on winter consumption, while commercial rates are based on year-round water consumption.

Long-Term Budget Assumptions

- Food and Beverage taxes are expected to increase by 3-4% annually to December 2010.
- This fund, like the Water fund, struggles with aging infrastructure costs that exceeds revenue sources.

Fund Balance

The fund balance policy requires a balance of 15 % percent of revenues, but no less than required by the Wastewater Treatment Plant Upgrade loan. The Long-term budget shows that this balance cannot be maintained without additional revenues.

WASTEWATER FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 5,664,182	\$ 5,301,598	\$ 4,328,857	\$ 3,502,341
Taxes				
Food and Beverage Tax	1,480,566	1,594,280	1,625,600	1,691,000
410 Total Taxes	1,480,566	1,594,280	1,625,600	1,691,000
Charges for Services				
Public Works Services	12,499	-	12,000	15,000
Sales:	2,413,827	2,432,868	2,900,000	2,700,000
440 Total Charges for Services	2,426,326	2,432,868	2,912,000	2,715,000
System Development Charges:	410,910	208,554	215,000	215,000
Interest on Investments				
Interest on Pooled Investments	121,919	239,195	150,000	100,000
470 Total Interest on Investments	121,919	239,195	150,000	100,000
Miscellaneous Revenues				
Miscellaneous Income	2,449	74,088	3,000	5,000
480 Total Miscellaneous Revenues	2,449	74,088	3,000	5,000
Other Financing Sources				
Bond Proceeds			3,000,000	3,000,000
Interfund Loans	270,000	-		
490 Total Other Financing Sources	270,000	-	3,000,000	3,000,000
Total Wastewater Fund	\$ 10,376,352	\$ 9,850,583	\$ 12,234,457	\$ 11,228,341

wastewater fund long-term plan

WASTEWATER FUND - SUMMARY					2008	2008	
#675	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 1,346,863	\$ 1,454,132	\$ 1,480,566	\$ 1,594,280	\$ 1,625,600	\$ 1,670,000	\$ 1,691,000
System Development Charges (SDC)	432,273	513,489	410,910	208,554	215,000	115,000	215,000
Charges for Services	2,205,409	2,355,606	2,426,326	2,432,868	2,912,000	2,612,000	2,715,000
Interest on Investments	75,570	114,951	121,919	239,195	150,000	210,000	100,000
Miscellaneous	4,978	119	2,449	74,088	3,000	5,000	5,000
Interfund Loan	3,950,000	4,275,000	270,000	-	-	-	-
Other Financing Resources	-	-	-	-	3,000,000	-	3,000,000
Interfund Transfers in	-	-	-	-	-	-	-
Total Revenues	8,015,093	8,713,297	4,712,170	4,548,985	7,905,600	4,612,000	7,726,000
<i>Actual % of Final Budget</i>	<i>96.70%</i>	<i>102.20%</i>	<i>85.50%</i>	<i>71.60%</i>		<i>58.34%</i>	
Expenditures							
Collection - Personal Services	362,591	337,334	377,726	337,548	402,785	375,000	460,524
Collection - Materials & Services	775,549	752,935	916,069	929,083	1,082,121	1,075,000	1,120,256
Collection - Capital Outlay	222,330	108,090	286,592	184,105	994,800	704,000	569,000
Treatment - Personal Services	400,214	424,366	405,545	423,830	455,913	445,000	449,109
Treatment - Materials & Services	814,849	871,931	1,016,785	1,017,386	1,265,665	1,100,000	1,200,915
Treatment - Capital Outlay	103,166	2,372	-	283,451	204,875	175,000	1,180,000
Treatment - Debt Service	1,807,219	1,802,670	1,797,965	1,793,096	1,788,160	1,788,160	1,782,949
SDC Projects	69,104	20,541	274,072	20,083	360,826	309,500	261,000
New Debt Service	-	-	-	-	-	-	-
Interfund Loans	4,275,000	270,000	-	-	-	-	-
Contingency	-	-	-	-	140,000	-	135,000
Total Expenditures	8,830,022	4,590,240	5,074,754	4,988,582	6,695,145	5,971,660	7,158,753
<i>Actual % of Final Budget</i>	<i>90.60%</i>	<i>91.00%</i>	<i>71.10%</i>	<i>76.70%</i>		<i>89.19%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>92.10%</i>	<i>93.50%</i>	<i>72.70%</i>	<i>78.50%</i>		<i>91.10%</i>	
Revenues Over (Under) Expenditures	(814,929)	4,123,057	(362,584)	(439,597)	1,210,455	(1,359,660)	567,247
Working Capital Carryover	2,356,054	1,541,125	5,664,182	5,301,598	4,328,857	4,862,001	3,502,341
Ending Fund Balance	\$ 1,541,125	\$ 5,664,182	\$ 5,301,598	\$ 4,862,001	\$ 5,539,312	\$ 3,502,341	\$ 4,069,588
Ending Fund Balance Reconciliation							
Fund Balance Policy Requirement	1,802,670	1,798,065	1,793,196	1,793,197	1,782,849	1,788,160	1,777,457
Excess (deficiency)	(261,545)	3,866,117	3,508,402	3,068,804	3,756,463	1,714,181	2,292,131
Interfund Loan	4,275,000	270,000	-	-	-	-	-
Excess (deficiency) after Interfund Loan	4,013,455	4,136,117	3,508,402	3,068,804	3,756,463	1,714,181	2,292,131

MORE DETAIL ON FOLLOWING PAGES

wastewater fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 1,759,000	\$ 800,000	\$ -	\$ -	\$ -	Food & Beverage tax ends Dec 2010; fund needs renewal of the tax or increased rates, charges or fees.	
221,000	227,000	233,000	240,000	248,000		
2,851,000	2,994,000	3,144,000	3,301,000	3,466,000		
64,000	43,000	3,000	-	-		
5,000	5,000	5,000	5,000	5,000		
-	-	-	-	-		
-	1,043,750	-	1,286,250	-		
-	-	-	-	-		
4,900,000	5,112,750	3,385,000	4,832,250	3,719,000		
488,000	517,000	548,000	581,000	616,000		
1,154,000	1,189,000	1,225,000	1,262,000	1,300,000		
495,000	232,500	292,500	392,500	312,500		
476,000	505,000	535,000	567,000	601,000		
1,237,000	1,274,000	1,312,000	1,351,000	1,392,000		
1,180,000	305,000	436,250	305,000	498,750		100.0%
1,777,457	1,771,879	1,766,109	1,760,138	1,760,138		
336,250	223,750	257,510	63,750	360,000	per CIP	
240,000	323,500	323,500	323,500	426,200		
-	-	-	-	-		
140,000	115,000	95,000	99,000	104,000	Contingency is 3% of Operating Revenue Average use in recent history is zero.	
7,523,707	6,456,629	6,790,869	6,704,888	7,370,588		
(2,623,707)	(1,343,879)	(3,405,869)	(1,872,638)	(3,651,588)		
4,204,588	1,720,881	492,002	(2,818,867)	(4,592,505)		
\$ 1,580,881	\$ 377,002	\$ (2,913,867)	\$ (4,691,505)	\$ (8,244,093)		
1,771,879	1,766,109	1,760,138	1,755,000	1,755,000	<i>Minimum Debt Requirement</i>	
(190,998)	(1,389,107)	(4,674,005)	(6,446,505)	(9,999,093)		
-	-	-	-	-		
(190,998)	(1,389,107)	(4,674,005)	(6,446,505)	(9,999,093)		

wastewater fund long-term plan-continued

WASTEWATER FUND - Operational Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#675	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 1,346,863	\$ 1,454,132	\$ 1,480,566	\$ 1,594,280	\$ 1,625,600	\$ 1,670,000	\$ 1,691,000
Charges for Services	2,205,409	2,355,606	2,426,326	2,432,868	2,912,000	2,612,000	2,715,000
Interest on Investments	75,570	114,951	121,919	239,195	150,000	210,000	100,000
Miscellaneous	4,978	119	2,449	74,088	3,000	5,000	5,000
Interfund Loan	3,950,000	4,275,000	270,000	-	-	-	-
Interfund Transfers in	-	-	-	-	-	-	-
Total Revenues	7,582,820	8,199,808	4,301,260	4,340,431	4,690,600	4,497,000	4,511,000
<i>Actual % of Final Budget</i>	<i>96.70%</i>	<i>102.20%</i>	<i>85.50%</i>	<i>71.60%</i>		<i>95.87%</i>	
Expenditures							
Collection - Personal Services	362,591	337,334	377,726	337,548	402,785	375,000	460,524
Collection - Materials & Services	775,549	752,935	916,069	929,083	1,082,121	1,075,000	1,120,256
Collection - Capital Outlay	222,330	108,090	286,592	184,105	100,000	100,000	96,500
Treatment - Personal Services	400,214	424,366	405,545	423,830	455,913	445,000	449,109
Treatment - Materials & Services	814,849	871,931	1,016,785	1,017,386	1,265,665	1,100,000	1,200,915
Treatment - Capital Outlay	19,977	2,372	-	283,451	-	-	5,000
Treatment - Debt Service	1,807,219	1,802,670	1,797,965	1,793,096	1,788,160	1,788,160	1,782,949
New Debt Service							
Interfund Loans	4,275,000	270,000			-	-	-
Contingency	-	-	-	-	140,000	-	135,000
Total Expenditures	8,677,729	4,569,699	4,800,682	4,968,499	5,234,644	4,883,160	5,250,253
<i>Actual % of Final Budget</i>	<i>90.60%</i>	<i>91.00%</i>	<i>71.10%</i>	<i>76.70%</i>		<i>93.29%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>92.10%</i>	<i>93.50%</i>	<i>72.70%</i>	<i>78.50%</i>		<i>95.85%</i>	
Revenues Over (Under) Expenditures	(1,094,909)	3,630,109	(499,422)	(628,068)	(544,044)	(386,160)	(739,253)
Working Capital Carryover	1,478,343	383,434	4,013,543	3,514,121	2,499,893	2,886,053	2,499,893
Ending Fund Balance	\$ 383,434	\$ 4,013,543	\$ 3,514,121	\$ 2,886,053	\$ 1,955,849	\$ 2,499,893	\$ 1,760,640
Operations Reconciliation							
Ending Fund Balance	383,434	4,013,543	3,514,121	2,886,053	1,955,849	2,499,893	1,760,640
Interfund Loan Receivable	4,275,000	270,000	-	-	-	-	-
Adjusted Operations Fund Balance	4,658,434	3,743,543	3,514,121	2,886,053	1,955,849	2,499,893	1,760,640
Fund Balance Policy Requirement	1,802,670	1,798,065	1,793,196	1,793,197	1,782,849	1,788,160	1,777,457
Excess (deficiency)	2,855,764	1,945,478	1,720,925	1,092,856	173,000	711,733	(16,817)

wastewater fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 1,759,000	\$ 800,000				Food & Beverage tax ends Dec 2010	104.0%
2,851,000	2,994,000	3,144,000	3,301,000	3,466,000	2009: 2% operations, 1% debt + growth	105.0%
64,000	43,000	3,000				103.0%
5,000	5,000	5,000	5,000	5,000		
-	-	-	-	-		
-	-	-	-	-		
4,679,000	3,842,000	3,152,000	3,306,000	3,471,000		
488,000	517,000	548,000	581,000	616,000		106.0%
1,154,000	1,189,000	1,225,000	1,262,000	1,300,000		103.0%
106,250	106,250	106,250	106,250	106,250		100.0%
476,000	505,000	535,000	567,000	601,000		106.0%
1,237,000	1,274,000	1,312,000	1,351,000	1,392,000		103.0%
5,000	5,000	5,000	5,000	5,000		100.0%
1,777,457	1,771,879	1,766,109	1,760,138	1,760,138		
240,000	323,500	323,500	323,500	426,200		
-	-	-	-	-		
140,000	115,000	95,000	99,000	104,000		
5,623,707	5,806,629	5,915,859	6,054,888	6,310,588	<i>Contingency is 3% of Operating Revenue Average use in recent history is zero.</i>	
(944,707)	(1,964,629)	(2,763,859)	(2,748,888)	(2,839,588)		
1,895,640	1,090,933	(758,696)	(3,427,555)	(6,077,443)		
\$ 950,933	\$ (873,696)	\$ (3,522,555)	\$ (6,176,443)	\$ (8,917,031)		
950,933	(873,696)	(3,522,555)	(6,176,443)	(8,917,031)		
-	-	-	-	-		
950,933	(873,696)	(3,522,555)	(6,176,443)	(8,917,031)		
1,771,879	1,766,109	1,760,138	1,755,000	1,755,000	<i>Minimum Debt Requirement</i>	
(820,946)	(2,639,805)	(5,282,693)	(7,931,443)	(10,672,031)		

wastewater fund long-term plan-continued

WASTEWATER FUND - Capital Detail					2008	2008	
	2004	2005	2006	2007	Amended	Estimate for	2009
#675	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
System Development Charges (SDC) - Reimbursement	276,655	328,633	262,982	117,486	140,000	55,000	105,000
System Development Charges - Improvement	155,618	184,856	147,928	91,068	75,000	60,000	110,000
Interfund Loan						-	-
Bond Issue	-	-	-	-	3,000,000	-	3,000,000
Total Revenues	432,273	513,489	410,910	208,554	3,215,000	115,000	3,215,000
<i>Actual % of Final Budget</i>	<i>96.70%</i>	<i>102.20%</i>	<i>85.50%</i>	<i>71.60%</i>		3.58%	
Expenditures							
Collection - CIP	-	-	-	-	894,800	604,000	472,500
Treatment - CIP	-	-	-	-	204,875	175,000	1,175,000
WWTP Construction	83,189	-	-	-			
Interfund Loan	-	-	-	-			
SDC Reimbursements	44,227	13,146	-	-	239,403	198,080	127,890
SDC Reimbursements - Debt Service							
SDC Improvements	24,877	7,395	274,072	20,083	121,423	111,420	133,110
	-	-				-	
Total Expenditures	152,293	20,541	274,072	20,083	1,460,501	1,088,500	1,908,500
<i>Actual % of Final Budget</i>	<i>90.60%</i>	<i>91.00%</i>	<i>71.10%</i>	<i>76.70%</i>		74.53%	
<i>Actual % of Final Budget minus Contingency</i>	<i>92.10%</i>	<i>93.50%</i>	<i>72.70%</i>	<i>78.50%</i>			
Revenues Over (Under) Expenditures	279,980	492,948	136,838	188,471	1,754,499	(973,500)	1,306,500
Working Capital Carryover	877,711	1,157,691	1,650,639	1,787,477	1,002,448	1,975,948	1,002,448
Ending Fund Balance	\$ 1,157,691	\$ 1,650,639	\$ 1,787,477	\$ 1,975,948	\$ 2,756,947	\$ 1,002,448	\$ 2,308,948
Capital Reconciliation							
SDC Reimbursement	739,282	1,054,769	1,317,751	1,435,237	1,192,754	1,292,157	1,269,267
WWTP debt not paid by F&B - Rates or SDC							
SDC Improvements	418,409	595,870	469,726	540,711	442,868	489,291	466,181
Waste Water Bond Proceeds Balance					1,500,000		1,400,000
Interfund Loan Receivable					-	-	-
Other	-	-	-	-	(378,675)	(779,000)	(826,500)
Total Fund Balance	1,157,691	1,650,639	1,787,477	1,975,948	2,756,947	1,002,448	2,308,948

wastewater fund long-term plan-continued

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
108,000	111,000	114,000	117,000	121,000		103.0%
113,000	116,000	119,000	123,000	127,000		103.0%
-	-	-	-	-		
-	1,043,750	-	1,286,250	-		
221,000	1,270,750	233,000	1,526,250	248,000		
388,750	126,250	186,250	286,250	206,250		
1,175,000	300,000	431,250	300,000	493,750		
164,760	109,640	126,180	31,240	176,400	per CIP	
171,490	114,110	131,330	32,510	183,600	per CIP	
1,900,000	650,000	875,010	650,000	1,060,000		
(1,679,000)	620,750	(642,010)	876,250	(812,000)		
2,308,948	629,948	1,250,698	608,688	1,484,938		
\$ 629,948	\$ 1,250,698	\$ 608,688	\$ 1,484,938	\$ 672,938		
1,041,017	928,267	784,757	838,007	599,007		
407,691	409,581	397,251	487,741	431,141		
-	750,000	-	700,000	-		
(818,760)	(837,150)	(573,320)	(540,810)	(357,210)		
629,948	1,250,698	608,688	1,484,938	672,938		

Electric Fund Narrative

This enterprise fund is used to account for the electric operations and electric conservation programs. Resources are primarily from charges for services.

Long-Term Assumptions

- Includes the elimination of the surcharge which took place in May 2008.
- BPA power will be reviewed and adjusted annually based upon contractual requirements.

Fund Balance

The fund balance policy requires a balance of 12% of revenues.

ELECTRIC FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 2,527,430	\$ 2,116,269	\$ 2,035,107	\$ 2,127,569
Intergovernmental				
Federal	36,042	32,233	50,000	50,000
430 Total Intergovernmental	36,042	32,233	50,000	50,000
Charges for Services				
Sales	10,781,669	10,941,631	11,903,500	12,481,700
Surcharge	1,135,060	1,111,676	576,300	-
Miscellaneous Services	69,117	232,160	212,000	214,100
440 Total Charges for Services	11,985,846	12,285,467	12,691,800	12,695,800
Interest on Investments				
Interest on Pooled Investments	54,293	90,007	75,000	70,900
470 Total Interest on Investments	54,293	90,007	75,000	70,900
Miscellaneous Revenues				
Donations:	5,431	3,389	6,000	10,000
Loan Proceeds:	50,006	57,750	45,000	75,000
Miscellaneous Income	8,363	36,207	10,000	16,000
480 Total Miscellaneous Revenues	63,800	97,346	61,000	101,000
Other Financing Sources				
Other Financing Sources	-	-	800,000	311,000
Interfund Loans	-	-	-	-
490 Total Other Financing Sources	-	-	800,000	311,000
Total Electric Fund	\$ 14,667,411	\$ 14,621,322	\$ 15,712,907	\$ 15,356,269

electric fund long-term plan

ELECTRIC FUND	2004	2005	2006	2007	2008	2008	2009
					Amended	Estimate for	
#690	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Intergovernmental Revenue	\$ 7,165	\$ 42,656	\$ 36,042	\$ 32,233	\$ 50,000	\$ 40,000	\$ 50,000
Charges for Services	10,316,614	10,841,140	10,781,669	10,941,631	11,903,500	11,350,000	12,481,700
Fees	93,054	151,145	69,117	232,160	212,000	212,000	214,100
Surcharge	1,329,577	1,266,655	1,135,060	1,111,676	576,300	1,106,000	
Interest on Investments	6,502	32,540	54,293	90,007	75,000	81,880	70,900
Miscellaneous Revenues	69,001	54,066	63,800	97,346	61,000	100,000	101,000
Other Financing Proceeds					800,000	294,000	311,000
Interfund Loan Proceeds		375,000			-		
Total Revenues	11,821,913	12,763,202	12,139,981	12,505,053	13,677,800	13,183,880	13,228,700
<i>Actual % of Final Budget</i>	<i>100.40%</i>	<i>100.00%</i>	<i>94.20%</i>	<i>90.80%</i>		<i>96.39%</i>	
Operational Expenditures							
Conservation - Personal Services	109,137	112,814	136,640	141,242	146,537	145,800	159,200
Conservation - Materials & Services	165,622	262,756	265,957	318,011	341,350	453,100	368,350
Conservation - Project					455,000	455,000	-
BPA Supply power costs	5,506,320	5,640,786	5,730,855	5,769,848	5,400,000	5,296,000	5,260,000
Supply - Materials & Services	242,861	238,900	296,050	312,915	357,504	383,000	400,204
Supply - Capital Outlay	13,241	7,222			345,000	298,000	200,000
Distribution - Personal Services	1,537,845	1,552,417	1,727,177	1,789,161	1,964,029	1,954,100	2,001,144
Distribution - Materials & Services	2,184,200	2,221,169	2,386,680	2,573,892	2,598,642	2,480,306	2,654,626
Distribution - Capital Outlay	675,938	580,749	535,884	647,970	897,000	625,000	667,000
BPA Transmission power costs	942,442	956,625	971,899	886,288	900,000	890,000	900,000
Transmission - Materials & Services	5,031	2,100		3,000	3,600	3,000	3,600
Distribution M&S - Payment for Technology debt.	22,337	-			252,000	252,000	252,000
Operating Transfers Out		200,000	500,000		-	-	
CREB Debt Service 2009 - 2014	375,000				-	-	25,600
Operating Contingency					375,000		397,000
Total Expenditures	11,779,974	11,775,538	12,551,142	12,442,327	14,035,662	13,235,306	13,288,724
<i>Actual % of Final Budget</i>	<i>93.50%</i>	<i>93.90%</i>	<i>89.60%</i>	<i>90.30%</i>		<i>94.30%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>94.10%</i>	<i>94.70%</i>	<i>92.20%</i>	<i>87.90%</i>		<i>96.89%</i>	
Revenues Over (Under) Expenditures	41,939	987,664	(411,161)	62,726	(357,862)	(51,426)	(60,024)
Working Capital Carryover	1,497,827	1,539,766	2,527,430	2,116,269	2,035,107	2,178,995	2,127,569
Operating Ending Fund Balance	\$ 1,539,766	\$ 2,527,430	\$ 2,116,269	\$ 2,178,995	\$ 1,677,245	\$ 2,127,569	\$ 2,067,545
Fund Balance Policy Requirement	1,418,630	1,486,580	1,456,800	1,500,610	1,545,340	1,546,790	1,550,120
Fund Balance and Contingency	1,914,766	2,527,430	2,116,269	2,178,995	2,052,245	2,127,569	2,490,145
Excess (Deficiency)	496,136	1,040,850	659,469	678,385	506,905	580,779	940,025

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		
12,731,300	12,985,900	13,245,600	13,510,500	13,780,700	Growth only; rate increase needed with	101.0%
220,500	227,100	233,900	240,900	248,100	2012 wholesale contract renewal.	103.0%
-	-	-	-	-	7/1/08 BPA surcharge absorbed into regular rates	
62,900	62,800	47,800	22,400	(10,900)		103.0%
102,000	103,000	104,000	105,000	106,100		101.0%
25,600	21,900	21,600	21,400	21,200		
13,192,300	13,450,700	13,702,900	13,950,200	14,195,200		
169,000	179,000	190,000	201,000	213,000		106.0%
379,000	390,000	402,000	414,000	426,000		103.0%
-	-	-	-	-		100.0%
5,620,000	5,740,000	6,125,000	6,250,000	6,250,000	Calculated	100.0%
412,000	424,000	437,000	450,000	464,000		103.0%
15,000	15,000	15,000	15,000	15,000		100.0%
2,121,000	2,248,000	2,383,000	2,526,000	2,678,000		106.0%
2,734,000	2,816,000	2,900,000	2,987,000	3,077,000		103.0%
660,000	660,000	660,000	660,000	660,000		100.0%
1,149,500	1,349,500	1,349,500	1,349,500	1,349,500	Calculated	100.0%
4,000	4,000	4,000	4,000	4,000		103.0%
252,000	252,000	252,000	252,000	252,000		
21,900	21,600	21,400	21,200	21,000		100.0%
395,000	403,000	410,000	418,000	425,000	Contingency is 3% of Operating Revenue Average use in recent history is 48.4%.	
13,932,400	14,502,100	15,148,900	15,547,700	15,834,500		
(740,100)	(1,051,400)	(1,446,000)	(1,597,500)	(1,639,300)		
2,464,545	2,119,445	1,471,045	435,045	(744,455)		
\$ 1,724,445	\$ 1,068,045	\$ 25,045	\$ (1,162,455)	\$ (2,383,755)		
1,580,000	1,611,460	1,641,760	1,671,460	1,700,880	Policy is 12% of Annual Revenues	
2,141,345	1,492,645	456,445	(723,255)	(1,937,755)		
561,345	(118,815)	(1,185,315)	(2,394,715)	(3,638,635)		

Telecommunication Fund Narrative

The fund represents the telecommunication services provided by the City. In FY 2007, the City Council decided to transition out of the Cable TV industry.

Fund Balance

The fund balance policy requires a balance of 20% of revenues which was established in FY 2007.

TELECOMMUNICATION FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 898,750	\$ 518,687	\$ 773,232	\$ 799,529
Taxes				
Franchises:	92,685	25,569	30,000	-
410 Total Taxes	92,685	25,569	30,000	-
Charges for Services				
Sales:				
CATV	1,225,884	516,711	93,792	106,686
HighSpeed	220,034	189,708	218,868	198,781
Internet	1,248,262	1,309,300	1,315,212	1,402,922
Misc Services	9,801	13,748	53,002	-
440 Total Charges for Services	2,703,981	2,029,467	1,680,874	1,708,389
Interest on Investments				
Interest on Pooled Investments	6,423	25,598	15,450	30,000
470 Total Interest on Investments	6,423	25,598	15,450	30,000
Miscellaneous Revenues				
Miscellaneous Income	34,654	53,951	16,000	-
480 Total Miscellaneous Revenues	34,654	53,951	16,000	-
Other Financing Sources				
Transfer in	500,000	-	-	-
Interfund Loans				
Proceeds from Debt Issuance				
490 Total Other Financing Sources	500,000	-	-	-
Total Telecommunications Fund	\$ 4,236,493	\$ 2,653,272	\$ 2,515,556	\$ 2,537,918

telecommunication fund long-term plan

TELECOMMUNICATION FUND					2008	2008	
#691	2004	2005	2006	2007	Amended	Estimate for	2009
	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ 121,328	\$ 87,451	\$ 92,685	\$ 25,569	\$ 30,000	\$ 250	
Charges for Services	2,174,837	2,494,165	2,703,981	2,029,467	1,680,874	1,677,380	1,708,389
Interest on Investments	2,173	10,331	6,423	25,598	15,450	30,000	30,000
Miscellaneous Revenues	54,530	16,902	34,654	53,951	16,000	65,260	
Other Financing Sources	-	15,500,000	-	-	-	-	-
Interfund Loan	6,925,000	-	-	-	-	-	-
Operating Transfers In	-	200,000	500,000	-	-	-	-
Total Revenues	9,277,868	18,308,849	3,337,743	2,134,585	1,742,324	1,772,890	1,738,389
<i>Actual % of Final Budget</i>	<i>98.90%</i>	<i>90.10%</i>	<i>77.20%</i>	<i>119.90%</i>		<i>101.75%</i>	
Expenditures							
Promotions - Personal Services	8,210	12,250	5,732	375			
Promotions - Materials & Services	134,985	71,368	86,918	58,998			
Cable Television - Personal Services	320,875	350,091	293,261	168,899	-	-	-
Cable Television - Materials & Services	1,145,215	1,494,973	1,201,093	397,790	-	-	-
Cable Television - Capital Outlay	154,146	64,311	82,773	5,548	-	-	-
Internet - Personal Services	305,343	269,274	293,231	444,436	544,609	530,381	556,237
Internet - Materials & Services	430,647	390,617	318,895	283,533	490,924	424,078	632,261
Internet - Capital Outlay	-	-	-	29,407	192,700	192,700	57,000
High Speed - Personal Services	31,767	42,493	55,058	130,210	94,100	82,476	92,720
High Speed - Materials & Services	159,147	166,640	143,368	165,942	246,207	321,622	278,902
High Speed - Capital Outlay	-	-	3,911	4,238	128,300	30,000	68,300
Debt service/Payment for Technology debt.	6,912,915	14,610,720	1,233,566	-	356,000	356,000	356,000
Contingency	-	-	-	-	100,000	-	100,000
Total Expenditures	9,603,250	17,472,735	3,717,806	1,689,376	2,152,840	1,937,257	2,141,420
<i>Actual % of Final Budget</i>	<i>96.30%</i>	<i>98.00%</i>	<i>71.20%</i>	<i>94.90%</i>		<i>89.99%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>97.00%</i>	<i>98.30%</i>	<i>90.10%</i>	<i>89.90%</i>		<i>94.37%</i>	
Revenues Over (Under) Expenditures	(325,382)	836,114	(380,063)	445,209	(410,516)	(164,367)	(403,031)
Working Capital Carryover	388,018	62,636	898,750	518,687	773,232	963,896	799,529
Ending Fund Balance	\$ 62,636	\$ 898,750	\$ 518,687	\$ 963,896	\$ 362,716	\$ 799,529	\$ 396,498
Fund Balance Policy Requirement	-	-	-	-	350,000	-	348,000
Fund Balance and Contingency	62,636	898,750	518,687	963,896	462,716	799,529	496,498
Excess (Deficiency)	62,636	898,750	518,687	963,896	112,716	799,529	148,498

telecommunication fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ -	\$ -	\$ -	\$ -	\$ -	Revenue projections based upon	100.0%
1,856,951	1,956,078	2,060,917	2,165,000	2,165,000	adopted business plan.	105.0%
17,900	10,500	4,400	(1,900)	(8,000)	Calculated	103.0%
-	-	-	-	-		100.0%
-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
1,874,851	1,966,578	2,065,317	2,163,100	2,157,000		

-	-	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
589,600	625,000	662,500	702,300	744,400		106.0%
651,200	670,700	690,800	711,500	732,800		103.0%
						100.0%
98,300	104,200	110,500	117,100	124,100		106.0%
287,300	295,900	304,800	313,900	323,300		103.0%
194,275	129,275	129,275	129,275	129,275		100.0%
250,000	350,000	380,000	380,000	380,000	Amounts in 2008 and after appropriated in Internet M&S.	
100,000	100,000	100,000	100,000	100,000	Contingency raised to \$100,000 due to industry fluctuations.	
2,170,675	2,275,075	2,377,875	2,454,075	2,533,875		

*Average use of Contingency in recent history is 6.4%
In FY 2006 an additional amount was added to Contingency
through a supplemental budget. Very little of that
amount was used. That change to Contingency was not included
in calculating use of the original Contingency amount.*

(295,824)	(308,497)	(312,558)	(290,975)	(376,875)
496,498	300,674	92,177	(120,381)	(311,356)
\$ 200,674	\$ (7,823)	\$ (220,381)	\$ (411,356)	\$ (688,231)

375,000	393,000	413,000	433,000	431,000
300,674	92,177	(120,381)	(311,356)	(588,231)
(74,326)	(300,823)	(533,381)	(744,356)	(1,019,231)

*Policy is 20% of Annual Revenues
Established in FY 2006-2007.*

Central Services Fund Narrative

The Central Services Fund is an internal service fund. Under governmental fund accounting, an internal service fund is one that provides support for other departments, which in turn provide services to the public. The City of Ashland has three internal service funds: (1) the Central Services fund, (2) the Equipment Fund, and (3) the Insurance Fund. The Central Services Fund includes five departments: Administration, Administrative Services, City Recorder, Information Technology and Public Works. This is the second year that the Facilities Division of Public Works is shown residing in the Capital Improvement Fund, where it was previously shown in this fund. The figures for 2006 and prior do not reflect this change, only 2007 and after.

Revenues supporting Central Services are charged out monthly to departments based on benefits received. The department allocations are made during the budget process based on a matrix called the Central Services Allocation.

Long-Term Assumptions

- Charges for services are expected to increase 2% in the future.
- Expenditures are expected to increase between 2 to 5 % each year in the future.

Fund Balance

The fund balance policy calls for the fund balance to consist of a 3% contingency. This was met in all prior years.

CENTRAL SERVICE FUND

Description		2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400	Working Capital Carryover	\$ 185,137	\$ 439,010	\$ 578,732	\$ 580,130
	Taxes				
	Late and Penalty	16,987	20,721	17,000	20,000
410	Total Taxes	16,987	20,721	17,000	20,000
	Charges for Services				
	Finance Department Services	191,535	12,796	14,000	15,000
	Recorder Services	-	57	100	100
	Lien Search	12,179	11,240	13,000	13,000
	Passport Fees	8,566	21,636	30,000	25,000
	Public Works Services	386,947	257,204	300,000	160,000
	Interdepartmental	4,996,166	4,944,910	5,104,608	5,467,900
440	Total Charges for Services	5,595,393	5,247,843	5,461,708	5,681,000
	Interest on Investments				
	Interest on Pooled Investments	24,040	46,469	20,000	25,000
470	Total Interest on Investments	24,040	46,469	20,000	25,000
	Miscellaneous Revenues				
	Miscellaneous Income	34,410	277,778	85,000	100,000
480	Total Miscellaneous Revenues	34,410	277,778	85,000	100,000
	Total Central Services Fund	\$ 5,855,967	\$ 6,031,821	\$ 6,162,440	\$ 6,406,130

central services fund long-term plan

CENTRAL SERVICES FUND					2008	2008	2009
	2004	2005	2006	2007	Amended	Estimate for	2009
#710	Actual	Actual	Actual	Actual	Budget	the Year	Adopted
Revenues							
Taxes	\$ -	\$ 6,668	\$ 16,987	\$ 20,721	17,000	\$ 18,000	20,000
Charges for Services	4,486,621	4,561,164	5,595,393	5,247,843	5,461,708	5,372,710	5,681,000
Interest on Investments	10,566	17,881	24,040	46,469	20,000	45,000	25,000
Miscellaneous Revenues	109,094	79,255	34,410	277,778	85,000	90,000	100,000
Operating Transfers In	-	-	-	-	-	-	-
Total Revenues	4,606,281	4,664,968	5,670,830	5,592,811	5,583,708	5,525,710	5,826,000
<i>Actual % of Final Budget</i>	<i>91.40%</i>	<i>94.90%</i>	<i>96.80%</i>	<i>96.60%</i>		<i>98.96%</i>	
Expenditures							
Administration - Personal Services *	793,869	811,627	676,378	727,413	1,091,530	915,474	1,005,590
Administration - Materials & Services *	286,618	244,000	201,561	249,141	411,050	475,671	443,243
IT - Computer Services - Personal Services	368,925	522,082	615,653	645,631	799,900	810,315	840,536
IT - Computer Services - Materials & Services	380,211	233,111	201,286	243,454	335,688	310,357	313,288
IT - Computer Services - Capital Outlay	-	-	27,484	1,327	30,000	30,000	43,000
Administrative Services - Personal Services **	1,027,527	1,026,073	1,331,933	1,305,792	1,116,570	1,117,046	1,259,317
Administrative Services - Materials & Services **	352,125	371,220	497,786	525,288	443,961	426,294	468,513
Administrative Services - Capital Outlay **	-	250	11,949	14,834	15,000	15,000	5,000
City Recorder - Personal Services	132,965	138,519	149,656	155,673	181,670	173,000	175,258
City Recorder - Materials & Services	26,281	27,268	27,593	114,923	116,899	110,638	121,079
City Recorder - Capital Outlay	-	-	-	-	-	-	7,000
Public Works - Personal Services ***	1,118,350	1,089,467	1,092,073	1,006,708	1,115,660	1,083,249	1,194,321
Public Works - Materials & Services ***	498,350	585,227	577,595	253,533	271,526	266,640	273,371
Public Works - Capital Outlay ***	-	-	6,010	-	-	-	-
Transfers	-	-	-	-	-	-	-
Contingency	-	-	-	-	150,000	-	150,000
Total Expenditures	4,985,221	5,048,844	5,416,957	5,243,717	6,079,454	5,733,684	6,299,516
<i>Actual % of Final Budget</i>	<i>91.80%</i>	<i>89.50%</i>	<i>88.50%</i>	<i>90.60%</i>		<i>94.31%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>94.10%</i>	<i>91.70%</i>	<i>90.70%</i>	<i>89.90%</i>		<i>96.70%</i>	
Revenues Over (Under) Expenditures	(378,940)	(383,876)	253,873	349,094	(495,746)	(207,974)	(473,516)
Working Capital Carryover	947,953	569,013	185,137	439,010	578,732	788,104	580,130
Ending Fund Balance	\$ 569,013	\$ 185,137	\$ 439,010	\$ 788,104	\$ 82,986	\$ 580,130	\$ 106,614
Fund Balance Policy Requirement	138,000	140,000	170,000	168,000	168,000	166,000	175,000
Fund Balance and Contingency	569,013	185,137	439,010	788,104	232,986	580,130	256,614
Excess (deficiency)	431,013	45,137	269,010	620,104	64,986	414,130	81,614

*Includes Human Resources in 2004, 2005, 2008 and 2009

**Includes Human Resources in 2006 and 2007

***Includes Facilities Division that was transferred to CIP in 2007

central services fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
20,800	21,600	22,500	23,400	24,300		104.0%
5,908,000	6,144,000	6,390,000	6,646,000	6,912,000		104.0%
10,000	-	-	-	-		103.0%
102,000	104,000	106,000	108,000	110,000		102.0%
-	-	-	-	-		
6,040,800	6,269,600	6,518,500	6,777,400	7,046,300		

1,066,000	1,130,000	1,198,000	1,270,000	1,346,000		106.0%
457,000	471,000	485,000	500,000	515,000		103.0%
891,000	944,000	1,001,000	1,061,000	1,125,000		106.0%
323,000	333,000	343,000	353,000	364,000		103.0%
43,000	43,000	43,000	43,000	43,000		100.0%
1,335,000	1,415,000	1,500,000	1,590,000	1,685,000		106.0%
483,000	497,000	512,000	527,000	543,000		103.0%
5,000	5,000	5,000	5,000	5,000		100.0%
186,000	197,000	209,000	222,000	235,000		106.0%
125,000	129,000	133,000	137,000	141,000		103.0%
1,266,000	1,342,000	1,423,000	1,508,000	1,598,000		106.0%
282,000	290,000	299,000	308,000	317,000		103.0%
-	-	-	-	-		
-	-	-	-	-		
181,000	188,000	196,000	203,000	211,000		
6,643,000	6,984,000	7,347,000	7,727,000	8,128,000		

*Contingency is 3% of
Operating Revenue
Average use in recent 6.4%
history is 6.9%*

(602,200)	(714,400)	(828,500)	(949,600)	(1,081,700)
256,614	(164,586)	(690,986)	(1,323,486)	(2,070,086)
\$ (345,586)	\$ (878,986)	\$ (1,519,486)	\$ (2,273,086)	\$ (3,151,786)

181,000	188,000	196,000	203,000	211,000
(164,586)	(690,986)	(1,323,486)	(2,070,086)	(2,940,786)
(345,586)	(878,986)	(1,519,486)	(2,273,086)	(3,151,786)

Policy is 3% of Annual Revenues

Insurance Services Fund Narrative

The Insurance Services Fund is an internal service fund that accounts for insurance and risk management activities.

Long-Term Assumptions

Charges for services. Charges are estimated to increase at 3 % in the future years to pay for increased claims activity and higher premiums. These charges are scheduled to be evaluated in this fiscal year.

Personal Services. A full time Analyst/Claims Manager is charged to this fund.

Fund Balance

The fund balance is based on activity.

insurance services fund resources

INSURANCE SERVICE FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 1,036,331	\$ 1,060,790	\$ 1,120,790	\$ 1,173,130
Charges for Services				
Interdepartmental:	569,112	629,027	617,485	630,000
440 Total Charges for Services	569,112	629,027	617,485	630,000
Interest on Investments				
Interest on Pooled Investments	44,491	65,867	50,000	60,000
470 Total Interest on Investments	44,491	65,867	50,000	60,000
Miscellaneous Revenues				
Miscellaneous Income	8,389	38,644	5,000	5,000
480 Total Miscellaneous Revenues	8,389	38,644	5,000	5,000
Other Financing Sources				
Interfund Loans	-	-	-	-
490 Total Other Financing Sources	-	-	-	-
Total Insurance Services Fund	\$ 1,658,323	\$ 1,794,328	\$ 1,793,275	\$ 1,868,130

insurance services fund long-term plan

INSURANCE SERVICES FUND

#720	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Charges for Services	\$ 1,052,529	\$ 564,431	\$ 569,112	\$ 629,027	\$ 617,485	\$ 625,000	\$ 630,000
Interest on Investments	4,972	30,767	44,491	65,867	50,000	65,000	60,000
Miscellaneous Revenues	529,137	3,130	8,389	38,644	5,000	5,700	5,000
Interfund Loan	-	-	-	-	-	-	-
Total Revenues	1,586,638	598,328	621,992	733,538	672,485	695,700	695,000
<i>Actual % of Final Budget</i>	<i>205.70%</i>	<i>98.10%</i>	<i>106.20%</i>	<i>69.10%</i>		103.45%	
Expenditures							
Personal Services	-	-	-	145,561	85,000	87,000	84,524
Materials and Services	798,117	496,496	597,533	523,337	700,000	561,000	680,803
Operating Contingency	-	-	-	-	100,000	-	125,000
Total Expenditures	798,117	496,496	597,533	668,898	885,000	648,000	890,327
<i>Actual % of Adopted Budget</i>	<i>93.10%</i>	<i>66.50%</i>	<i>53.40%</i>	<i>63.00%</i>		73.22%	
<i>Actual % of Adopted Budget minus Contingency</i>	<i>94.50%</i>	<i>76.70%</i>	<i>58.70%</i>	<i>61.20%</i>		82.55%	
Revenues Over (Under) Expenditures	788,521	101,832	24,459	64,640	(212,515)	47,700	(195,327)
Working Capital Carryover	145,978	934,499	1,036,331	1,060,790	1,120,790	1,125,430	1,173,130
Ending Fund Balance	\$ 934,499	\$ 1,036,331	\$ 1,060,790	\$ 1,125,430	\$ 908,275	\$ 1,173,130	\$ 977,803
Fund Balance Policy Requirement	458,000	467,160	469,450	469,451	497,000	481,000	512,000
Fund Balance and Contingency	934,499	1,036,331	1,060,790	1,125,430	1,008,275	1,173,130	1,102,803
Interfund Loan Receivable	-	-	-	-	-	-	-
Excess (deficiency)	476,499	569,171	591,340	655,979	511,275	692,130	590,803

insurance services fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 649,000	\$ 668,000	\$ 688,000	\$ 709,000	\$ 730,000		103.0%
32,300	29,300	26,300	23,700	21,500		103.0%
5,000	5,000	5,000	5,000	5,000		
-	-	-	-	-		
686,300	702,300	719,300	737,700	756,500		
90,000	95,000	101,000	107,000	113,000		106.0%
700,000	700,000	700,000	700,000	700,000	Estimated on premiums and projected claims	105.0%
150,000	150,000	150,000	150,000	150,000	Industry changes encourage this increase.	
940,000	945,000	951,000	957,000	963,000		
(253,700)	(242,700)	(231,700)	(219,300)	(206,500)	<i>Contingency is 3% of Operating Revenue Average use in recent history is 32.1%.</i>	
1,102,803	999,103	906,403	824,703	755,403		
\$ 849,103	\$ 756,403	\$ 674,703	\$ 605,403	\$ 548,903		
527,000	543,000	559,000	576,000	593,000	<i>Fund Balance Policy is a minimum of \$350,000 adjusted by CPI from 1993</i>	103.0%
999,103	906,403	824,703	755,403	698,903		
-	-	-	-	-		
472,103	363,403	265,703	179,403	105,903		

Equipment Fund Narrative

This fund is an internal service fund that provides for the maintenance and replacement of most motorized equipment within the City.

Charges for Services. Represents the charges to departments for operating, maintaining, and replacement of vehicles. Budgets are created based on the estimated cost in providing these services. All departments and divisions are billed monthly according to use.

Long-Term Assumptions

- Charges for services are expected to increase 3% per year.

Fund Balance

The fund balance policy requires a balance of 10% of revenues.

EQUIPMENT FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 1,489,055	\$ 1,510,170	\$ 1,344,280	\$ 1,334,702
Intergovernmental Revenues				
Grants				91,000
430 Total Intergovernmental	-	-	-	91,000
Charges for Services				
Technology Fee	65,473	66,653	63,000	63,000
Maintenance Services	561,637	697,891	540,000	600,000
Equipment Replacement	587,657	567,485	660,000	660,000
Fuel Sales	41,587	51,421	60,000	60,000
440 Total Charges for Services	1,256,354	1,383,450	1,323,000	1,383,000
Interest on Investments				
Interest on Pooled Investments	51,076	80,566	44,000	60,000
470 Total Interest on Investments	51,076	80,566	44,000	60,000
Miscellaneous Revenues				
Miscellaneous Income	14,936	18,051		
Sale of Equipment	42,390	63,504	50,000	50,000
480 Total Miscellaneous Revenues	57,326	81,555	50,000	50,000
Total Equipment Fund	\$ 2,853,811	\$ 3,055,741	\$ 2,761,280	\$ 2,918,702

equipment fund long-term plan

EQUIPMENT FUND

	2004	2005	2006	2007	2008	2008	2009
#730	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Charges for Services	\$ 1,271,957	\$ 1,253,407	\$ 1,256,354	\$ 1,383,450	\$ 1,323,000	\$ 1,354,850	\$ 1,383,000
Interest on Investments	9,776	29,345	51,076	80,566	44,000	75,000	60,000
Miscellaneous Revenues	118,306	164,092	57,326	81,555	50,000	65,000	50,000
Grant							91,000
Interfund Loan	-	-	-	-	-	-	-
Total Revenues	1,400,039	1,446,844	1,364,756	1,545,571	1,417,000	1,494,850	1,584,000
<i>Actual % of Final Budget</i>	<i>90.60%</i>	<i>97.90%</i>	<i>100.00%</i>	<i>70.20%</i>		<i>105.49%</i>	
Expenditures							
Personal Services	244,913	239,543	215,284	243,499	268,701	270,000	283,682
Materials and Services	423,413	421,100	452,181	479,423	503,222	560,000	562,122
Capital Outlay	629,000	521,457	676,176	581,967	1,438,000	1,081,000	772,000
Interfund Loan	-	-	-	-	-	-	-
Operating Contingency	-	-	-	-	43,000	-	48,000
Total Expenditures	1,297,326	1,182,100	1,343,641	1,304,889	2,252,923	1,911,000	1,665,804
<i>Actual % of Final Budget</i>	<i>75.50%</i>	<i>75.90%</i>	<i>69.10%</i>	<i>59.30%</i>		<i>84.82%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>83.30%</i>	<i>85.90%</i>	<i>75.90%</i>	<i>58.20%</i>		<i>86.47%</i>	
Revenues Over (Under) Expenditures	102,713	264,744	21,115	240,682	(835,923)	(416,150)	(81,804)
Working Capital Carryover	1,121,598	1,224,311	1,489,055	1,510,170	1,344,280	1,750,852	1,334,702
Ending Fund Balance	\$ 1,224,311	\$ 1,489,055	\$ 1,510,170	\$ 1,750,852	\$ 508,357	\$ 1,334,702	\$ 1,252,898

equipment fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 1,424,000	\$ 1,467,000	\$ 1,467,000	\$ 1,511,000	\$ 1,511,000		103.0%
38,800	35,900	30,900	30,300	25,600		103.0%
51,000	52,000	53,000	54,000	55,000		102.0%
-	-	-	-	-		
1,513,800	1,554,900	1,550,900	1,595,300	1,591,600		
301,000	319,000	338,000	358,000	379,000		106.0%
579,000	596,000	614,000	632,000	651,000		103.0%
800,000	800,000	800,000	800,000	800,000		100.0%
-	-	-	-	-		
45,000	47,000	47,000	48,000	48,000		
1,725,000	1,762,000	1,799,000	1,838,000	1,878,000	<i>Contingency is 3% of Operating Revenue Average use in recent history is 2.9%</i>	
(211,200)	(207,100)	(248,100)	(242,700)	(286,400)		
1,300,898	1,134,698	1,134,698	974,598	933,598		
\$ 1,089,698	\$ 927,598	\$ 886,598	\$ 731,898	\$ 647,198	<i>Policy is 10% of Annual Revenues</i>	

Cemetery Trust Fund Narrative

This fund accounts for trust monies derived from bequests and perpetual care given to the city for the maintenance and preservation of the cemeteries and mausoleums. By City Charter, only the interest earned on the trust may be used for the operation and maintenance of the cemeteries, and is transferred on a monthly basis to fund operations, while the principal continues to grow by an amount equal to the perpetual care revenues received.

Sales. The perpetual care portion of each cemetery sale of graves, niches, or crypts is accounted for here. This revenue is expected to remain stable for the near future.

Interest on Investments. Interest earnings are estimated to remain stable for the near future.

Operating Transfers In. By City Charter, the Cemetery operations is required to pay an amount not less than \$500 per year to assure the perpetual continuity of the trust.

Long-Term Assumptions

- This revenue is expected to remain stable.
- Rates are expected to increase from a review of the current rate structure.

Fund Balance

No minimum fund balance is required.

CEMETERY TRUST FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
400 Working Capital Carryover	\$ 702,629	\$ 719,429	\$ 753,953	\$ 770,418
Charges for Services				
Sales:	17,936	25,568	20,000	20,000
440 Total Charges for Services	17,936	25,568	20,000	20,000
Interest on Investments				
Interest on Pooled Investments	22,532	35,421	25,000	60,000
470 Total Interest on Investments	22,532	35,421	25,000	60,000
Miscellaneous Revenues				
Miscellaneous Income	1,283	-	-	-
480 Total Miscellaneous Revenues	1,283	-	-	-
Other Financing Sources				
Other Financing Sources				
Interfund loans				
Operating Transfers In:				
From General Fund	500	500	500	500
490 Total Other Financing Sources	500	500	500	500
Total Cemetery Trust Fund	\$ 744,880	\$ 780,918	\$ 799,453	\$ 850,918

cemetery trust fund long-term plan

CEMETERY TRUST FUND

#810	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Amended Budget	2008 Estimate for the Year	2009 Adopted
Revenues							
Charges for Services	\$ 5,568	\$ 14,734	\$ 17,936	\$ 25,568	\$ 20,000	\$ 20,000	\$ 20,000
Interest on Investments	5,655	15,279	22,532	35,421	25,000	45,000	60,000
Miscellaneous	-	-	1,283	-	-	-	-
Operating Transfers In	500	500	500	500	500	500	500
Total Revenues	11,723	30,513	42,251	61,489	45,500	65,500	80,500
Expenditures							
Operating Transfers Out	6,893	12,360	25,451	31,000	25,000	45,000	60,000
Total Expenditures	6,893	12,360	25,451	31,000	25,000	45,000	60,000
Revenues Over (Under) Expenditures	4,830	18,153	16,800	30,489	20,500	20,500	20,500
Working Capital Carryover	679,646	684,476	702,629	719,429	753,953	749,918	770,418
Ending Fund Balance	\$ 684,476	\$ 702,629	\$ 719,429	\$ 749,918	\$ 774,453	\$ 770,418	\$ 790,918

cemetery trust fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000		100.0%
61,800	63,700	65,600	67,600	69,600		103.0%
-	-	-	-	-		
500	500	500	500	500	Per charter	
82,300	84,200	86,100	88,100	90,100		
61,800	63,700	65,600	67,600	69,600	Interest earnings transfer to General Fund	
61,800	63,700	65,600	67,600	69,600		
20,500	20,500	20,500	20,500	20,500		
790,918	811,418	831,918	852,418	872,918		
\$ 811,418	\$ 831,918	\$ 852,418	\$ 872,918	\$ 893,418		

Parks and Recreation Fund Narrative

The Parks and Recreation fund includes the general activities of the Parks program. Revenues include taxes, grants, charges for services and donations.

Taxes. The tax rate remains the same as the prior year at \$2.09.

Intergovernmental Revenues. Grants for \$311,000 are anticipated for FY 2009, of which \$200,000 will aid in repair of the Ice Rink Facility.

Charges for Services. Contracted Services, rents and program fees are expected to remain constant in future years.

Long-Term Assumptions

- This revenue is expected to remain stable.
- Rates are expected to increase slightly at the same time as demand decreases.

Fund Balance

A minimum of 20% of operational revenues.

PARKS & RECREATION FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Working Capital Carryover	\$ 1,679,875	\$ 1,507,367	\$ 1,505,166	\$ 1,183,285
Taxes				
Property Taxes				
Current	3,075,651	3,415,109	3,891,400	3,756,000
Prior	334,033	122,560	130,000	255,000
Total Taxes	3,409,684	3,537,669	4,021,400	4,011,000
Intergovernmental Revenues				
FEMA				
Grants/other	33,536	19,796	30,000	311,000
Total Intergovernmental	33,536	19,796	30,000	311,000
Charges for Service				
Facility Rentals	38,804	27,573	40,500	48,000
Contracted Services	207,800	228,345	264,500	217,000
Golf Course Fees	319,055	309,285	305,000	300,000
Park Fees	49,333	66,965	50,000	48,805
Recreation Programs	199,558	115,765	150,000	145,000
Total Charges for Services	814,550	747,933	810,000	758,805
Interest on Investments				
Interest on Pooled Investments	61,999	100,496	55,000	60,000
Total Interest on Investments	61,999	100,496	55,000	60,000
Miscellaneous				
Donations	36,767	3,825	20,000	10,000
Miscellaneous Income	11,553	38,799	10,000	21,000
Total Miscellaneous Income	48,320	42,623	30,000	31,000
Other Financing Sources				
Operating Transfers In				
From General Fund	-	-	-	-
From Central Service Fund	-	-	-	-
Total Other Financing Sources	-	-	-	-
Total Parks & Recreation	\$ 6,047,964	\$ 5,955,885	\$ 6,451,566	\$ 6,355,090

parks and recreation fund long-term plan

PARKS AND RECREATION FUND	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Taxes	\$ 3,148,886	\$ 3,244,201	\$ 3,409,684	\$ 3,537,669	\$ 4,021,400	\$ 3,850,000	\$ 4,011,000
Intergovernmental Revenues	9,297	2,310	33,536	19,796	30,000	199,000	311,000
Charges for Service	859,876	875,613	814,550	747,933	810,000	755,000	758,805
Interest on Investments	25,776	47,250	61,999	100,496	55,000	75,000	60,000
Miscellaneous	32,360	27,248	48,320	42,623	30,000	179,000	31,000
Transfers In		43,333	-	-	-	-	-
Total Revenues	4,076,195	4,239,955	4,368,089	4,448,517	4,946,400	5,058,000	5,171,805
<i>Actual % of Final Budget</i>	<i>101.20%</i>	<i>101.50%</i>	<i>98.70%</i>	<i>83.00%</i>		<i>102.26%</i>	
Expenditures							
Parks Division - Personal Services	1,825,135	1,979,665	1,955,912	2,074,763	2,194,826	2,155,000	2,168,371
Parks Division - Materials & Services	1,197,728	1,286,475	1,196,484	1,325,579	1,428,250	1,285,000	1,294,300
Parks Division - Capital Outlay	270,841	83,722	49,744	46,011	325,000	50,000	130,000
Parks Division - Debt Service	14,072	14,072	10,065	8,139	7,000	7,000	-
Recreation Division - Personal Services	151,236	226,595	565,748	668,927	805,127	805,127	727,494
Recreation Division - Materials & Services	56,593	132,504	287,320	213,903	246,600	227,000	382,100
Golf Division - Personal Services	155,633	159,962	161,893	144,583	194,018	192,000	198,411
Golf Division - Materials & Services	172,130	171,046	185,171	208,590	217,000	213,000	213,800
Golf Division - Capital Outlay	-	9,708	1,040	4,477	8,000	8,000	-
Debt Service	7,666	4,663	2,220	-	3,500	3,500	-
Transfers Out	70,000	50,000	125,000	80,000	110,000	110,000	-
Contingency	-	-	-	-	35,000	-	50,000
Total Expenditures	3,921,034	4,118,412	4,540,597	4,774,972	5,574,321	5,055,627	5,164,476
<i>Actual % of Final Budget</i>	<i>91.20%</i>	<i>91.20%</i>	<i>89.50%</i>	<i>89.10%</i>		<i>90.69%</i>	
<i>Actual % of Final Budget minus Contingency</i>	<i>92.00%</i>	<i>92.00%</i>	<i>90.10%</i>	<i>88.60%</i>		<i>91.27%</i>	
Revenues Over (Under) Expenditures	155,161	121,543	(172,508)	(326,455)	(627,921)	2,373	7,329
Working Capital Carryover	1,403,171	1,558,332	1,679,875	1,507,367	1,505,166	1,180,912	1,183,285
Ending Fund Balance	\$ 1,558,332	\$ 1,679,875	\$ 1,507,367	\$ 1,180,912	\$ 877,245	\$ 1,183,285	\$ 1,190,614
Fund Balance Requirement	693,000	732,000	795,000	845,000	977,000	890,000	921,000
Fund Balance and Contingency	1,558,332	1,679,875	1,507,367	1,180,912	912,245	1,183,285	1,240,614
Excess (deficiency)	865,332	947,875	712,367	335,912	(64,755)	293,285	319,614

parks and recreation fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 4,171,000	\$ 4,338,000	\$ 4,512,000	\$ 4,692,000	\$ 4,880,000		104.0%
210,000	216,000	222,000	229,000	236,000		103.0%
782,000	805,000	829,000	854,000	880,000		103.0%
35,600	32,900	25,500	16,700	15,700		3.0%
32,000	33,000	34,000	35,000	36,000		103.0%
-	-	-	-	-		
5,230,600	5,424,900	5,622,500	5,826,700	6,047,700		

2,298,000	2,436,000	2,582,000	2,737,000	2,901,000		106.0%
1,333,000	1,373,000	1,414,000	1,456,000	1,500,000		103.0%
150,000	125,000	125,000	125,000	125,000		100.0%
-	-	-	-	-		
771,000	817,000	866,000	918,000	973,000		106.0%
394,000	406,000	418,000	431,000	444,000		103.0%
210,000	223,000	236,000	250,000	265,000		106.0%
220,000	227,000	234,000	241,000	248,000		103.0%
-	-	-	-	-		100.0%
-	-	-	-	-		
90,000	80,000	70,000	60,000	60,000		
50,000	50,000	50,000	50,000	50,000		
5,516,000	5,737,000	5,995,000	6,268,000	6,566,000		

(285,400)	(312,100)	(372,500)	(441,300)	(518,300)
1,240,614	1,005,214	743,114	743,114	420,614
\$ 955,214	\$ 693,114	\$ 370,614	\$ 301,814	\$ (97,686)

968,000	1,009,000	1,058,000	1,108,000	1,162,000
1,005,214	743,114	420,614	351,814	(47,686)
37,214	(265,886)	(637,386)	(756,186)	(1,209,686)

Target is 20% of Annual Revenues

Parks Capital Improvement Fund Narrative

This fund accounts for revenues from Interfund transfers and depreciation charges that are used for construction of parks and recreation facilities, for equipment acquisition and replacement, and other related purposes.

Transfers. There are no transfers budgeted in for this fiscal year.

Interest. Interest is budgeted consistent with the prior year.

Long-Term Assumptions

- Stable funding in the Long-term.
- Consistent expenditures in the Long-term.

Fund Balance

No minimum fund balance policy established.

PARKS CAPITAL IMPROVEMENTS FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Working Capital Carryover	\$ 207,375	\$ 165,326	\$ 145,926	\$ 205,390
Intergovernmental Revenues				
FEMA				
Grants/other	-	-	-	200,000
Total Intergovernmental	-	-	-	200,000
Charges for Service				
Fund Depreciation	95,000	98,301	95,000	95,000
Total Charges for Service	95,000	98,301	95,000	95,000
Interest on Investments				
Interest on Investments	11,411	6,644	7,000	7,200
Total Interest on Investments	11,411	6,644	7,000	7,200
Transfers In				
From Parks & City	125,000	80,000	110,000	-
Total Parks Capital Improvement	\$ 438,786	\$ 350,271	\$ 357,926	\$ 507,590

parks capital improvement fund long-term plan

PARKS CAPITAL IMPROVEMENTS FUND

	2004	2005	2006	2007	2008	2008	2009
	Actual	Actual	Actual	Actual	Amended Budget	Estimate for the Year	Adopted
Revenues							
Charges for Service	\$ 92,000	\$ 92,000	\$ 95,000	\$ 98,301	\$ 95,000	\$ 95,000	\$ 95,000
Intergovernmental Revenue							200,000
Interest on Investments	3,604	7,174	11,411	6,644	7,000	11,000	7,200
Transfers In	70,000	50,000	125,000	80,000	110,000	110,000	
Total Revenues	165,604	149,174	231,411	184,945	212,000	216,000	302,200
Expenditures							
Capital Outlay	233,006	242,130	273,460	154,881	331,000	206,000	400,000
Total Expenditures	233,006	242,130	273,460	154,881	331,000	206,000	400,000
Revenues Over (Under) Expenditures	(67,402)	(92,956)	(42,049)	30,064	(119,000)	10,000	(97,800)
Working Capital Carryover	367,733	300,331	207,375	165,326	145,926	195,390	205,390
Ending Fund Balance	\$ 300,331	\$ 207,375	\$ 165,326	\$ 195,390	\$ 26,926	\$ 205,390	\$ 107,590

parks capital improvement fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000		100.0%
7,400	7,600	7,800	8,000	8,200		103.0%
90,000	80,000	70,000	60,000	60,000		100.0%
192,400	182,600	172,800	163,000	163,200		
100,000	100,000	100,000	100,000	100,000	Flat	100.0%
100,000	100,000	100,000	100,000	100,000		
92,400	82,600	72,800	63,000	63,200		
107,590	199,990	199,990	282,590	272,790		
\$ 199,990	\$ 282,590	\$ 272,790	\$ 345,590	\$ 335,990		

Youth Activities Levy Fund Narrative

This fund accounts for the contractual agreement with the Ashland School District, providing monies for a wide variety of extra-curricular activities for students in the District's elementary, middle, and high schools.

Resources include property taxes authorized by the levy.

Taxes. The levy passed in 2003 and expired in 2008.

Fund Balance

No fund balance requirement.

youth activities levy fund resources

YOUTH ACTIVITIES LEVY FUND

Description	2006 Actual	2007 Actual	2008 Amended	2009 Adopted
Working Capital Carryover	<u>\$ 103,733</u>	<u>\$ 35,374</u>	<u>\$ 135,893</u>	<u>\$ 257,671</u>
Taxes				
Property Taxes				
Current	2,038,344	2,230,697	2,578,000	-
Prior	235,424	80,520	80,000	200,000
Total Taxes	<u>2,273,768</u>	<u>2,311,217</u>	<u>2,658,000</u>	<u>200,000</u>
Total Youth Activities Levy	<u>\$ 2,377,501</u>	<u>\$ 2,346,591</u>	<u>\$ 2,793,893</u>	<u>\$ 457,671</u>

youth activities levy fund long-term plan

YOUTH ACTIVITIES LEVY FUND	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008	2008	2009 Adopted
					Amended Budget	Estimate for the Year	
Revenues							
Taxes	\$ 2,058,681	\$ 2,076,145	\$ 2,273,768	\$ 2,311,217	\$ 2,658,000	\$ 2,585,000	\$ 200,000
Charges for Service	-	-	-	-	-	-	-
Interest on Investments	-	-	-	-	-	-	-
Total Revenues	2,058,681	2,076,145	2,273,768	2,311,217	2,658,000	2,585,000	200,000
Expenditures							
Personal Services	84,641	89,000	93,000	92,469	196,000	100,000	-
Materials and Services	1,887,855	2,006,000	2,249,127	2,181,451	2,381,000	2,300,000	457,671
							-
Total Expenditures	1,972,496	2,095,000	2,342,127	2,273,920	2,577,000	2,400,000	457,671
Revenues Over (Under) Expenditures	86,185	(18,855)	(68,359)	37,297	81,000	185,000	(257,671)
Working Capital Carryover	36,403	122,588	103,733	35,374	135,893	72,671	257,671
Ending Fund Balance	\$ 122,588	\$ 103,733	\$ 35,374	\$ 72,671	\$ 216,893	\$ 257,671	\$ -

youth activities levy fund long-term plan

2010 Projection	2011 Projection	2012 Projection	2013 Projection	2014 Projection	Comments	Long-term Percent
\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	YAL expires in 2008	
-	-	-	-	-		
-	-	-	-	-		
100,000	50,000	-	-	-		
-	-	-	-	-		
100,000	50,000	-	-	-		
-	-	-	-	-		
100,000	50,000	-	-	-		
-	-	-	-	-		
-	-	-	-	-		
\$ -						



Appendix

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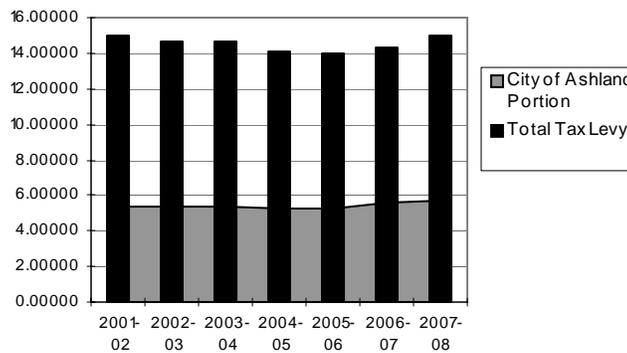
history of combined property tax rates

The table below shows combined city and county property tax rates per thousand dollars of assessed value.

HISTORY OF COMBINED PROPERTY TAX RATES

	2001-02 Tax Rate	2002-03 Tax Rate	2003-04 Tax Rate	2004-05 Tax Rate	2005-06 Tax Rate	2006-07 Tax Rate	2007-08 Tax Rate
City of Ashland	5.37730	5.38390	5.33990	5.25330	5.25530	5.56330	5.72500
County	2.65720	2.70170	2.79100	2.39900	2.20280	2.17780	2.18120
Vector	0.04290	0.04160	0.04170	0.04170	0.04170	0.04170	0.04160
RVTD	0.17720	0.16980	0.17090	0.17110	0.17120	0.17100	0.17070
Schools-ESD-Rogue	5.02530	4.99720	4.99920	5.00000	5.00040	5.00050	4.99760
School Debt	1.66620	1.36650	1.32980	1.28240	1.27750	1.36950	1.89890
Total Tax Rate	14.94610	14.66070	14.67250	14.14750	13.94890	14.32380	15.01500
Assessed Valuation	1,333,040,730	1,423,894,752	1,511,835,569	1,593,607,600	1,677,271,999	1,761,135,599	1,853,307,500

Combined Property Tax Rates

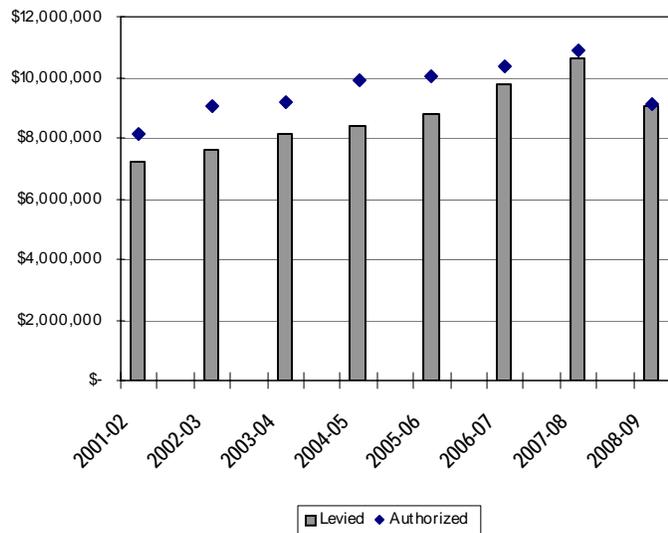


This chart shows the combined property tax rates per thousand dollars of assessed valuation from fiscal year 2001-02 through year 2007-08.

The table below shows the total property taxes levied from 2001-02 fiscal year through the adopted 2008-09.

	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	Adopted 2008-09
	Tax Levy	Tax Levy						
General Fund	\$ 1,997,793	\$ 2,094,099	\$ 2,218,261	\$ 2,352,000	\$ 2,720,000	\$ 3,006,000	\$ 3,107,000	\$ 3,533,000
General Fund - Technology Fee	-	-	-	-	-	-	324,000	341,000
Debt Service Fund	-	-	-	-	-	308,000	-	-
Parks Continuing Levy	2,758,856	2,977,649	3,192,132	3,344,000	3,510,000	3,686,000	3,879,000	4,082,000
Ashland Youth Activity	1,841,695	1,970,420	2,094,699	2,205,000	2,315,000	2,430,000	2,558,000	-
Ashland Library Levy	-	-	-	-	-	-	370,660	254,000
1982 Water Bond Levy	83,000	83,000	84,046	83,000	-	-	-	-
1992 Water Bond Levy	100,000	100,000	101,455	-	-	-	-	-
1997 Flood Restoration Bonds	95,000	105,000	105,058	105,000	230,980	83,452	85,030	-
2000 Fire Station/ Flood Restoration Bonds	310,388	304,000	309,770	310,000	27,700	166,385	168,782	177,400
2005 GO Bonds - Refinanced	-	-	-	-	-	117,425	117,234	228,600
	\$ 7,186,732	\$ 7,634,168	\$ 8,105,421	\$ 8,399,000	\$ 8,803,680	\$ 9,797,262	\$ 10,609,706	\$ 8,616,000
Authorized	8,142,000	9,046,000	9,176,000	9,883,000	10,033,500	10,346,737	10,873,046	9,137,000

The graph to the right that while the City levies Ad-Valorum Taxes sufficient to meet it's economic requirements, during the period reflected in this chart and at no time previously has the authorized constitutional limit been reached.

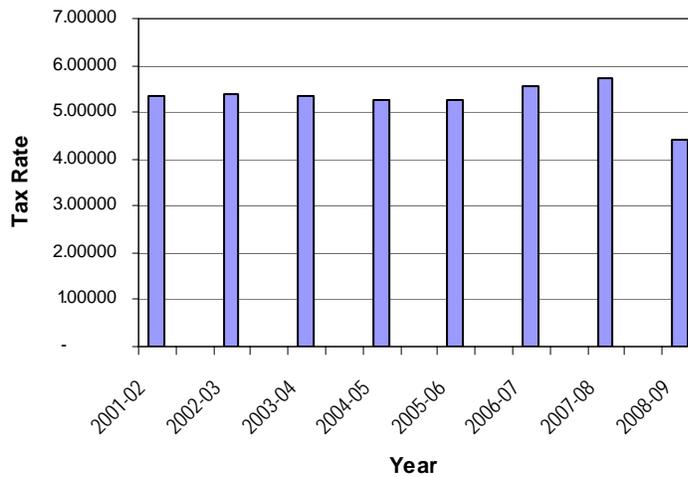


history of property tax rates

The table below shows the property tax rates per thousand dollars of assessed value from fiscal year 2001-02 through the adopted rates for 2008-09.

	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	Adopted 2008-09
	Tax Rate							
General Fund	1.47170	1.47170	1.47194	1.47190	1.62190	1.70690	1.67690	1.81190
General Fund- Technology Fee	-	-	-	-	-	-	0.17500	0.17500
Debt Service Fund	-	-	-	-	-	0.17500	-	-
Parks	2.09250	2.09250	2.09247	2.09280	2.09280	2.09280	2.09280	2.09280
Ashland Youth Activities Levy	1.38000	1.38000	1.38000	1.38000	1.38000	1.38000	1.38000	-
Ashland Library Levy	-	-	-	-	-	-	0.20000	0.13000
1982 Water Bond Levy	0.06230	0.06310	0.05491	0.05190	-	-	-	-
1992 Water Bond Levy	0.07500	0.07610	0.06615	-	-	-	-	-
1997 Flood Restoration Bonds	0.07350	0.07230	0.06946	0.06570	0.14340	0.04740	0.04590	-
2000 Flood Restoration Bonds	-	-	-	-	-	-	-	-
2000 Flood and Fire Station Bonds	0.20940	0.22820	0.20508	0.19400	0.01720	0.09450	0.09110	0.09100
2005 GO Bonds - Refinanced	-	-	-	-	-	0.06670	0.06330	0.11720
	5.36440	5.38390	5.34001	5.25630	5.25530	5.56330	5.72500	4.41790
Assessed Valuation	1,333,040,730	1,423,894,752	1,511,835,569	1,593,607,600	1,677,271,999	1,761,135,599	1,853,307,500	1,950,322,442

History of Property Taxes

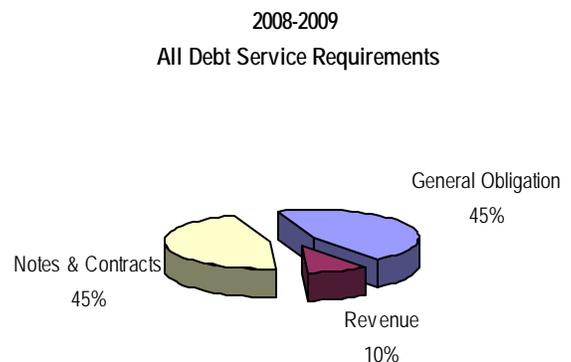
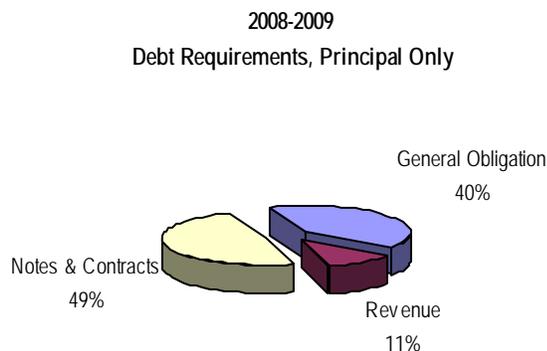


The table below shows the minimum requirements of Debt Service repayments. The current year budget contains provisions for additional payments on Bond and Notes with call features that allow for prepayment. The current budget also contains significant issues yet to be marketed, so future requirements are not known and, therefore, not included.

	Tax Supported		Revenue Supported		Joint Revenue & Tax Supported	
	*General Obligation		Revenue		Notes and Contracts Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2008-09	695,000	976,738	510,000	151,745	1,642,441	835,580
2009-10	865,000	943,628	505,000	131,764	1,392,617	766,584
2010-11	905,000	904,119	530,000	114,991	1,431,979	708,980
2011-12	950,000	863,416	545,000	96,513	1,410,841	651,152
2012-13	850,000	818,506	375,000	81,269	1,445,165	594,416
2013-14	930,000	774,326	385,000	69,628	1,322,112	535,602
2014-15	980,000	725,973	400,000	57,413	1,342,497	481,885
2015-16	1,030,000	672,507	155,000	48,694	1,380,264	428,314
2016-17	1,090,000	614,340	160,000	43,475	1,428,761	372,977
2017-18	1,155,000	551,425	165,000	37,929	1,478,977	315,683
2018-19	1,220,000	484,713	175,000	31,976	1,530,974	256,366
2019-20	1,285,000	414,308	180,000	25,585	1,584,816	194,947
2020-21	1,090,000	338,738	185,000	18,831	1,640,571	131,355
2021-22	1,160,000	270,990	190,000	11,681	1,698,300	65,514
2022-23	1,230,000	199,027	200,000	4,000	54,418	16,077
2023-24	1,305,000	122,698	-	-	57,455	13,201
2024-25	1,385,000	41,702	-	-	60,661	10,165
2025-26	-	-	-	-	64,046	6,959
2026-27	-	-	-	-	-	3,574
2027-28	-	-	-	-	-	-
Totals	\$ 18,540,000	\$ 10,715,477	\$ 5,165,000	\$ 1,090,847	\$ 22,302,079	\$ 7,184,749

*The AFN Revenue Bonds are also backed by the Full Faith and Credit of the City of Ashland

**Amount shown above does not include future debt on assessments that have not been issued.



economic and cultural grant history

**City of Ashland
Economic and Cultural Development Grant History**

GENERAL FUND	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09
#110	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Adopted	Adopted	Adopted
Economic and Cultural Development Grants	\$ 275,000	\$ 386,600	\$ 384,000	\$ 387,000	\$ 406,800	\$ 445,600	\$ 458,970	\$ 504,650	\$ 527,519	\$ 508,333
Supported by Resolution No.	# 1998-23	# 1998-23	# 2000-25	# 2000-25	# 2000-25	# 2004-32	# 2004-32	# 2004-32	# 2007-08	# 2007-08
Agency and Program Name	Awarded	Adopted								
Artattack	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,500	\$ -	\$ 5,000*	\$ -	\$ -	\$ -
ArtNow	-	-	-	-	-	-	1,000	1,205	-	-
ArtWork Enterprises	-	-	-	-	-	-	-	-	2,500	2,500
Arts Council of Southern Oregon	3,000	3,600	3,000	3,000	3,500	1,500	3,000	2,381	-	-
Ashland Bed and Breakfast Network	-	-	-	-	-	-	-	-	-	5,000
Ashland Community Theatre	-	3,400	4,000	4,000	4,000	-	-	-	-	-
Ashland Gallery Association	6,100	5,000	2,500	2,000	2,500	5,000	10,500	16,000	16,000	11,000
Ballet Rogue	7,500	7,800	5,000	-	4,500	4,500	5,000	6,000	6,500	4,500
Chautauqua Poets and Writers Board	-	-	-	-	-	-	-	5,000	4,000	2,500
Community Works	-	-	-	8,000	-	7,000	5,000	2,500	2,500	-
Dancing People Company	-	-	-	-	-	-	-	-	2,500	2,500
The Green Room	-	-	-	-	-	3,000	-	-	-	-
Horizon Institute	-	1,000	2,000	1,600	-	-	-	-	-	-
The Jefferson Center	-	-	-	-	-	-	-	-	2,500	2,500
Konaway Nika Tillicum	-	-	-	-	-	-	-	5,000	-	-
Lithia Arts Guild of Oregon	-	-	-	-	-	4,000	5,000	9,000	10,500	5,000
Lomakatsi	-	-	-	1,000	-	-	-	-	-	-
Multi Cultural Association	-	-	-	-	-	-	-	10,000	-	2,500
Nuwandart Gallery	-	-	2,000	-	-	-	-	1,500	2,500	-
Oregon Bed & Breakfast Guild	-	1,500	-	-	-	-	-	-	-	-
Oregon Stage Works	-	-	-	-	-	-	6,000	5,000	7,500	4,500
Planned Parenthood - Teen Theater Program	-	-	-	-	1,500	-	-	-	-	-
Rogue Opera	2,500	2,600	3,250	2,500	3,000	6,000	6,500	7,000	10,500	7,000
Rogue Valley Community Development Corporation	-	-	-	-	-	-	-	-	2,500	-
Rogue Valley Symphony	3,500	4,200	4,000	3,500	4,000	6,000	7,000	8,000	12,500	6,710
ScienceWorks	-	-	-	4,500	7,500	12,000	15,000	16,000	18,500	16,567
Siskiyou Singers	1,000	-	2,000	1,750	2,000	4,100	5,000	5,000	3,375	2,500
Southern Oregon Concert Band	-	-	-	-	-	-	-	-	-	2,500
So. OR Econ. Develop. Coalition - (Emigrant Lake Powwow)	-	-	3,000	2,000	-	-	-	-	-	-
SOU, Native American Studies Program	-	-	-	-	-	2,500	3,000	-	-	2,500
Southern Oregon Film & Video	1,000	-	-	-	-	-	-	-	-	-
Southern Oregon Film Society (Ashland Independent Film Festival)	-	5,000	5,000	3,000	3,000	8,500	14,000	16,000	21,999	19,566
Southern Oregon Historical Society	-	3,600	-	-	-	2,143	7,500	-	-	-
Southern Oregon Repertory Singers	-	1,000	-	-	-	-	-	2,500	3,375	2,500
SOWAC	5,000	7,400	7,000	4,710	5,714	8,500	9,000	8,000	-	-
St. Clair Productions	-	-	-	1,000	2,000	4,000	3,500	4,000	5,000	4,000
THRIVE	-	-	-	-	3,714	6,500	6,745	11,000	15,000	15,567
Theater Ikcewicasa	-	-	-	1,000	-	-	-	-	-	-
Youth Symphony of Oregon	3,000	3,400	3,250	2,000	3,000	4,000	5,000	5,000	6,000	3,500
Subtotal	32,600	49,500	46,000	46,560	52,428	89,243	117,745	146,086	155,749	125,410
Ashland Chamber of Commerce	162,400	216,400	230,000	232,800	262,140	240,432	245,241	247,645	255,070	262,722
Oregon Shakespeare Festival	76,000	100,700	107,335	108,640	122,332	110,000	112,200	113,300	116,700	120,201
Subtotal	238,400	317,100	337,335	341,440	384,472	350,432	357,441	360,945	371,770	382,923
Total	\$ 271,000	\$ 366,600	\$ 383,335	\$ 388,000	\$ 436,900	\$ 439,675	\$ 475,186	\$ 507,031	\$ 527,519	\$ 508,333

* No longer in business, not funded

**City of Ashland
Social Service Grant History**

GENERAL FUND	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09
#110	Actual	Actual	Actual	Actual	Actual	Actual	Adopted	Adopted	Adopted	Adopted
Social Service Grants	\$ 89,145	\$ 94,595	\$ 98,574	\$ 101,521	\$ 118,669	\$ 107,622	\$ 112,000	\$ 115,360	\$ 119,000	\$ 124,570

Supported by Resolution No. 1986-35

Agency and Program Name	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Awarded	Proposed
ACCESS, Inc.	\$ 2,670	\$ 2,860	\$ 3,760	\$ 3,870	\$ 5,000	\$ 5,100	\$ 5,000	\$ 5,150	\$ 5,500	\$ 5,665
CASA of Jackson County, Inc.	2,130	2,290	2,290	2,360	3,000	2,550	2,500	2,575	2,500	2,575
Center For NonProfit Legal Services, Inc.	4,225	4,520	4,520	4,660	5,000	5,100	5,500	5,665	6,000	6,180
Childrens Dental Clinic of JC	1,250	1,350	1,500	1,550	1,750	1,785	3,000	3,090	3,104	3,197
Community Health Center	27,130	28,910	28,910	29,780	30,000	30,600	30,200	31,106	32,000	32,960
Community Works - Dunn House	17,075	18,190	18,190	18,740	19,000	19,380	15,000	15,450	15,000	15,450
Community Works - Help Line	8,203	8,740	8,740	9,000	8,000	8,160	7,000	7,210	7,210	7,426
Community Works - Parent Education	1,972	2,100	2,100	2,160	2,000	2,040	1,400	1,442	1,442	1,485
Community Works - Sexual Assault Victim Services	2,430	2,590	2,590	2,670	2,700	2,754	2,500	2,575	2,575	2,652
Community Works - Street Outreach	-	-	-	-	-	-	-	-	5,979	6,158
Community Works - The Grove	-	-	1,200	1,240	10,000*	-	-	-	-	-
Community Works- Personal Safety	1,972	2,100	2,100	2,160	1,300	1,326	-	-	-	-
Help Now! Advocacy Center	-	-	-	-	-	-	1,000	1,030	1,100	1,133
ICCA/CERVS	9,330	9,960	9,960	10,260	25,000	15,300	14,000	14,420	13,600*	14,008*
Jackson County Juvenile	912	990	-	-	-	-	-	-	-	-
JC Children's Advocacy Center	2,441	2,620	2,620	2,700	3,500	3,060	2,700	2,781	2,700	2,781
Jackson County SART	-	-	-	-	-	-	2,500	2,575	2,350	2,421
Mediation Works	4,260	4,560	4,560	4,700	2,900	2,448	2,000	2,060	2,200	2,266
Ontrack, Inc	-	-	1,200	1,240	2,000	2,040	2,000	2,060	3,000	3,090
Options for Southern Oregon, Inc.	-	-	-	-	-	-	2,000	2,060	-	-
Planned Parenthood of SW	-	-	-	-	2,750	1,785	2,000	2,060	2,060	2,122
RV Manor - Senior Volunteer	2,000	2,155	2,155	2,220	2,000	1,530	1,300	1,339	1,500	1,545
RV Manor -Foster Grandparent	1,000	1,065	1,065	1,100	1,000	1,020	1,000	1,030	1,200	1,236
Salvation Army, Medord Citadel	-	-	-	-	-	-	1,900	1,957	-	-
SDS RVCOG Food & Friends	-	-	-	-	1,500	1,530	-	-	-	-
SOASTC	-	-	-	-	-	-	1,000	1,030	1,350	1,391
So. Ore Child Study and Treatment Center	-	-	-	-	-	-	2,500	2,575	2,900	2,987
Southern Oregon Drug Awareness	-	-	865	890	-	-	1,000	1,030	1,030	1,061
Trinity Respite Center	-	-	-	-	-	-	1,000	1,030	1,700	1,751
WinterSpring Center for Living with Grief and Loss	-	-	-	-	-	-	-	-	1,000	1,030
Women's Tranistion Committee	-	-	-	-	2,000*	-	-	-	-	-
Subtotal	89,000	95,000	98,325	101,300	118,400	107,508	110,000	113,300	105,400	108,562
Travelers' Aid Fund - based on donations	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,060	-	2,000
Total	\$ 91,000	\$ 97,000	\$ 100,325	\$ 103,300	\$ 120,400	\$ 109,508	\$ 112,000	\$ 115,360	\$ 105,400	\$ 110,562
Variance In Amount : Positive or (Negative)	\$ 1,855	\$ 2,405	\$ 1,751	\$ 1,779	\$ 1,731	\$ 1,886	\$ -	\$ -	\$ (13,600)	\$ (14,008)

* No longer in business, not funded

Scope

The Financial Management Policies apply to fiscal activities of the City of Ashland.

Objectives

The objectives of Ashland's financial policies are as follows:

- To enhance the City Council's decision-making ability by providing accurate information on program and operating costs.
- To employ revenue policies that prevent undue or unbalanced reliance on any one source, distribute the cost of municipal services fairly, and provide adequate funds to operate desired programs.
- To provide and maintain essential public programs, services, facilities, utilities, infrastructure, and capital equipment.
- To protect and enhance the City's credit rating.
- To ensure the legal use of all City funds through efficient systems of financial security and internal control.

Investments

All City funds shall be invested to provide—in order of importance—safety of principal, a sufficient level of liquidity to meet cash flow needs, and the maximum yield possible. One hundred percent of all idle cash will be continuously invested.

Accounting

- The City will maintain an accounting and financial reporting system that conforms to Generally Accepted Accounting Principles (GAAP) and Oregon Local Budget Law. The City will issue a Comprehensive Annual Financial Report (Audit report) each fiscal year. The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.
- An independent annual audit will be performed by a certified public accounting firm that will issue an official opinion on the annual financial statements and a management letter detailing areas that need improvement.
- Full disclosure will be provided in financial statements and bond representations.

- The accounting systems will be maintained to monitor expenditures and revenues on a monthly basis with thorough analysis and adjustment of the annual budget as appropriate.
- The accounting system will provide monthly information about cash position and investment performance.
- Annually, the City will submit documentation to obtain the Certificate of Achievement for Excellence in financial reporting from the Government Finance Officers Association (GFOA).

Operating Budgetary Policies

- The budget committee will be appointed in conformance with state statutes. The budget committee's chief purpose is to review the city administrator's proposed budget and approve a budget and maximum tax levy for city council consideration. The budget committee may consider and develop recommendations on other financial issues as delegated by the city council.
- The City will finance all current expenditures with current revenues. The City will avoid budgetary practices that balance current expenditures through the obligation of future resources.
- The City budget will support city council goals and priorities and the long-range needs of the community.
- In contrast to the line-item budget that focuses exclusively on items to be purchased (such as supplies and equipment), the City will use a *program/objectives* format that is designed to:
 - 1) Structure budget choices and information in terms of programs and their related work activities,
 - 2) Provide information on what each program is committed to accomplish in long-term goals and in short-term objectives, and
 - 3) Measure the degree of achievement of program objectives (performance measures).
- The City will include multi-year projections in the annual budget.
- To maintain fund integrity, the City will manage each fund as an independent entity in accordance with applicable statutes and with generally accepted accounting principles.

- The City will allocate direct and administrative costs to each fund based upon the cost of providing these services. The City will recalculate the cost of administrative services each year to identify the impact of inflation and other cost increases.
- The City will submit documentation annually to obtain the Award for Distinguished Budget Presentation from the Government Finance Officers Association.

Fund Balance Policy

General Fund

The General Fund accounts for all financial resources not accounted for in other funds. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Department, Fire and Rescue Department, City Band, Cemeteries, and the Department of Community Development. This fund uses the modified accrual method of accounting.

- The General Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the General fund balance is restricted for specific uses.
- The General fund was pledged in the issuance of the 1996 Limited Tax Improvement Bonds. Bond and interest payments may be paid from this fund or an additional tax levy imposed, provided assessment payments were inadequate.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds account for transactions using the modified accrual method of accounting.

Community Development Block Grant Fund. This fund was established in 1994-95. The fund accounts for the Block Grant and related expenditures.

- A fund balance policy is not needed since this fund works on a reimbursement basis.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Street Fund. Revenues are from the state road tax, grants, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as the maintenance, repair and construction of storm drains.

- The Street Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 10 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The System Development Charges for Transportation and Storm Drains are included in the Street Fund balance. This portion of the Street Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The City will budget a contingency appropriation to provide for unanticipated expenditures of a non-recurring nature or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Airport Fund. Revenues are from airport leases, and fuel sales. Expenditures are for airport operations.

- The Airport Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 16 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Airport fund balance is restricted for specific uses.
- Many of the Airport assets have restrictions placed on them by the Federal Aviation Administration. None of the current revenues are pledged to outside lenders. Over the next 20 years, the Airport Fund is obligated to repay the Equipment Fund for the installation of fuel tanks through an equipment rental fee.

- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Capital Projects Funds

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds, Internal Service Funds, Special Assessment Funds, and Trust Funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, unbonded assessment payments, and other sources, and will account for the construction of special local improvements, usually streets, with revenues from short term borrowing and unbonded assessments. Expenditures are for construction, property and equipment acquisition and replacement, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

- The purpose is to accumulate funds prior to a large construction project; therefore, there is no minimum fund balance.
- The System Development Charges (SDCs) for Parks are included in the Capital Improvement fund balance. This portion of the Capital Improvements fund balance is legally restricted and shall not be used in determining the minimum fund balance. The city council has established other restrictions on this fund, such as affordable housing and office space needs.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Debt Service Funds

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Expenditures and revenues are accounted for using the modified accrual method of accounting. All bond issues and notes are separated in the accounting system.

- All of the monies within the Debt Service fund are restricted for Debt service until the specific debt is repaid in full. ORS prohibits cities from borrowing this money for any other purpose.
- The Debt Service Fund will maintain an unrestricted and undesignated balance of annual revenue as required by the specific debt instrument. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

Enterprise Funds

Enterprise funds account for the following operations: (a) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes.

Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, and miscellaneous sources. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

- The Water Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 20 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Water System Development Charges and reserved debt service fund balances are included in the Water Fund balance. These portions of the Water Fund balance are restricted and shall not be used in determining the minimum fund balance.

- The net revenues of the Water Fund were pledged in the issuance of the 1994 Water Revenue Bonds used to finance the upgrade to the water treatment plant.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

- The Wastewater Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 15 percent, but no less than required by the Wastewater Treatment Plant loan. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- The Wastewater System Development Charges are included in the Wastewater Fund balance. This portion of the Wastewater Fund balance is restricted and shall not be used in determining the minimum fund balance.
- The net revenues of the Wastewater Fund that were pledged in the issuance of the 1998 Clean Water State Revolving Fund (CWSRF) Loan used to finance the upgrade to the treatment plant are included in this fund.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Electric Fund. The Electric Fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, franchise tax, and related purposes.

- The Electric Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 12 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.

- No portion of the Electric Fund balance is restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Telecommunications Fund. The Telecommunications Fund accounts for the revenues and expenditures of the Ashland Fiber Network.

- The Telecommunications Fund will maintain a minimum balance of 20 percent of annual revenue as was established in FY 2006-07.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services Fund. This fund is divided into Administration, Computer Services, Finance, City Recorder, and Public Works Administration/Engineering, and Maintenance. Expenditures are for personnel, materials and services and capital outlay for these departments. These functions are supported by charges for services by all direct service departments and divisions.

- The Central Services Fund will maintain an unrestricted and undesignated balance of annual revenue of at least 3 percent. This is the minimum needed to maintain the City's credit worthiness and to adequately provide for economic uncertainties and cash flow needs.
- No portion of the Central Services Fund balance is restricted for specific purposes.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

- The Insurance Services Fund will maintain an unrestricted and undesignated balance of \$350,000 as recommended in the June 1993 Risk Financing Study. This balance will be increased annually by the Consumer Price Index (CPI) to account for inflation. This is the minimum needed to maintain the City's insurance programs and provide for uninsured exposures.
- No portion of the Insurance Services Fund balance is legally restricted for specific uses.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Equipment Fund. This fund is used to account for the maintenance and replacement of the City fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personnel, materials and services, and capital outlay. This fund is divided into two functions: equipment maintenance and equipment replacement. The purpose of the equipment replacement function is to accumulate adequate funds to replace equipment. This replacement schedule is updated annually.

- No minimum fund balance is recommended.
- No portion of the Equipment fund balance is legally restricted for specific uses. The City has a policy of renting equipment at rates that include the replacement cost of the specific piece of equipment.
- The City will budget a contingency appropriation to provide for unanticipated non-recurring expenditures or shortfalls in projected revenues. The minimum contingency will be maintained at not less than 3 percent of annual revenues.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of

accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the cemetery fund for operations.

- No minimum fund balance policy is recommended.

Discrete Components Unit

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from property taxes, charges for services, and miscellaneous sources. Expenditures are for parks, recreational, and golf course operations.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

Revenues

- The City will estimate its annual revenues by an objective, analytical process. Because most revenues are sensitive to conditions outside the City's control, estimates will be conservative.
- The City will make every effort to maintain a diversified and stable revenue base to protect its operation from short-term fluctuations in any one revenue source.
- With the exception of grants, charges for services, and earmarked donations, the City will not earmark revenue for specific purposes in the General Fund.
- The City will establish charges for enterprise funds that fully support the total cost of the enterprise. Utility rates will be reviewed annually. Rates will be adjusted as needed to account for major changes in consumption and cost increases.
- The City will charge user fees to the direct beneficiaries of City services to recover some or all of the full cost of providing that service. All user fees will be reviewed biannually to insure that direct and overhead costs are recovered in the percentage approved by City Council.
- To the extent practicable, new development shall pay necessary fees to meet all identified costs associated with that development.

- The City will work aggressively to collect all delinquent accounts receivable. When necessary, collection procedures will include termination of service, submission to collection agencies, foreclosure, and other available legal remedies.

Expenditures

- The City will provide employee compensation that is competitive with comparable public jurisdictions within the relative recruitment area.
- Estimated wage increases and changes in employee benefits will be included in the proposed budget under Personal Services.
- The City is committed to maintaining and improving the productivity of its staff by providing a proper working environment, adequate equipment and supplies, and appropriate training and supervision.
- A Social Service appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall General Fund revenues.
- An Economic and Cultural Development appropriation will be included in the proposed General Fund Budget. This appropriation will increase or decrease relative to the overall Transient Occupancy Tax Revenues.

Purchasing

- The City will purchase materials, supplies, and equipment through a competitive process that provides the best product for the least cost.

Capital

- The City will provide for adequate maintenance of equipment and capital assets. The City will make regular contributions to the Equipment Replacement Fund and the City Future General Capital Improvements Account to ensure that monies will be available as needed to replace City vehicles and facilities.
- The City will update its five-year Capital Improvements Program biannually, identifying capital needs and potential capital funding sources. The Capital Improvements Program will reflect the priorities of

the City Council and the long-range needs of the community.

- Future operating costs associated with new capital improvements will be projected and included in the long-term budget forecast.
- The City will determine and use the most appropriate method for financing all new capital projects.
- Special accounts dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.
- The Capital Improvement Plan will encourage a level capital replacement schedule.

Debts

- The City will not use long-term borrowing to finance current operations.
- Capital projects, financed through bond proceeds, will be financed for a period not to exceed the useful life of the project.
- Whenever possible, enterprise debt will be self-supporting. Regardless of the type of debt issued, the City will establish a one-year reserve for all self-supporting debt.
- The City will seek to maintain and improve its bond rating to minimize borrowing costs and to ensure its access to credit markets.
- The City will keep the final maturity of general obligation bonds at or below 20 years, with the exception of water supply and land acquisition that will be limited to 30 years.
- The City will maintain good communications with bond rating agencies about its financial condition.
- The City will not issue general obligation debt, which combined with all other overlapping jurisdictions, will exceed the medium affordability index.

Risk Management

- The City will provide an active risk management program that reduces human suffering and protects City assets through loss prevention, insurance, and self-insurance.

Accounting Methods

General Fund

This fund accounts for all financial resources except those accounted for in another fund. Resources include working capital carryover, taxes, licenses and permits, intergovernmental revenue, fines and forfeitures, charges for services, miscellaneous revenues, and inter-fund transfers. Expenditures are for Social Services, Economic and Cultural Development, Police Department, Municipal Court Division, Communications, Fire and Rescue Department, Community Development, Planning Division, and the Building Division. This fund uses the modified accrual method of accounting.

Special Revenue Funds

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Special revenue funds account for transactions on the modified accrual method of accounting.

Community Development Block Grant Fund.

This fund was created in 1994-95. The fund accounts for the Block Grant and related expenditures.

Street Fund. Revenues are from the state road tax, franchise fees, charges for services and miscellaneous sources. Expenditures are for the maintenance, repair, and surfacing of streets, as well as maintenance and construction of the storm water runoff infrastructure.

Airport Fund. Revenues are from airport leases. Expenditures are for maintenance of airport facilities.

Capital Projects Fund

Capital improvement funds are established to account for financial resources that are used for the acquisition or construction of major capital facilities (other than those financed by enterprise funds, internal service funds, special assessment funds, and trust funds). Capital projects funds use the modified accrual method of accounting.

Capital Improvements Fund. This fund accounts for revenues from grants, nonbonded assessment payments, bond proceeds, and other

sources, and will account for the construction of special local improvements, usually streets, with revenues from short-term borrowing and non bonded assessments. Expenditures are for construction, property and equipment acquisition, improvements and related purposes, and the repayment of short-term debt principal and interest incurred in financing improvements.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of resources to be used for payment of the debt incurred for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, and trust funds). Expenditures and revenues are accounted for on the modified accrual method of accounting.

Bancroft Bonds revenues are from Bancroft (Local Improvement District) bonded assessments. These are expended for the retirement of local improvement district bonded debt principal and interest until such debts have been fulfilled.

General Bonds revenues are from property taxes that are expended for the retirement of general obligation debt principal and interest.

Notes, Contracts, and Liens revenues derived from operating transfers from other funds are used to repay long-term contracts that are not bonded.

Enterprise Funds

Enterprise funds account for the following operations: (1) those that are financed and operated in a manner similar to private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) those where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriated for capital maintenance, public policy, management control, accountability, or other purposes. Enterprise funds use full accrual basis of accounting for financial statement presentations. However, the enterprise activities use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition, as well as debt principal transactions.

Water Fund. This fund accounts for water operations. Revenues are from sales of water, other charges for services, as well as property taxes dedicated to the retirement of general obligation bonds. Expenditures are for operations, conservation programs, capital construction, and retirement of debt.

Wastewater Fund. This fund accounts for wastewater treatment and collection. Revenues are from charges for services. Expenditures are for operations, capital construction, and retirement of debt.

Electric Fund. This fund accounts for the distribution of purchased electricity according to standards set forth by the Federal Energy Regulatory Commission. Revenues are from sale of electricity and other charges for services and intergovernmental grants. Expenditures are for related operations. Utility operations include wholesale power purchases, operating expenses, energy conservation incentives, capital outlay, retirement of debt, and franchise tax.

Telecommunications Fund. This fund accounts for telecommunications operations. Revenues are from cable TV, Internet connections, and high-speed data. Expenses are for operations maintenance, capital construction, and debt service.

Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis. Internal service funds use full accrual accounting methods for financial statement presentations. However, the internal service funds use a modified accrual basis of accounting for budgetary purposes. This assures budgetary compliance with such expenditures as capital construction and acquisition as well as debt principal transactions.

Central Services. This fund is divided into the following Divisions: Elected Officials, Administration, Administrative Services, Legal, Customer Services, Accounting, Purchasing, Public Works Administration, Engineering, Maintenance, Computer Services, and the City Recorder. These Divisions fall under the umbrellas of the Administration, Finance, Public Works, and the Electric Departments. These functions are supported by charges for services by all direct service divisions and departments.

Insurance Services Fund. Revenues in this fund are from service charges from other departments, investment income, and insurance retrospective rating adjustments. Expenditures are for insurance premiums, self-insurance direct claims, and administration.

Equipment Fund. This fund is used to account for the replacement and maintenance of the city's fleet of vehicles. Revenues are from equipment rental charges. Expenditures are for personal services, materials and services, and capital outlay.

Trust and Agency Funds

Trust and agency funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or governmental units, and/or other funds. These include (a) expendable trust funds, (b) non-expendable trust funds, (c) pension trust funds, and (d) agency funds.

Cemetery Trust Fund. The Cemetery Trust Fund is a non-expendable trust fund that uses the accrual basis of accounting. Revenues are from interest income and perpetual care service charges on cemetery operations. Expenditures are for the repurchase of plots and transfers of earnings to the general fund for operations.

Discrete Component Unit

Parks

Parks and Recreation Fund. (Special Revenue Fund) Revenues are from the parks and recreation portion of the property tax levy, charges for services, and miscellaneous sources. Expenditures are for parks and recreational purposes as well as department operations.

Ashland Youth Activities Serial Levy Fund. (Special Revenue Fund) Revenues are from a three-year Ashland Youth Activities local option property tax levy. Expenditures are for community and youth activities and recreation.

Parks Capital Improvements Fund. (Capital Projects Fund) This fund is used to account for resources from grants and inter-fund transfers that are to be expended for equipment purchases and major park renovations.

salary schedule

Salary Schedule

Effective July 1, 2008

Classification:	Minimum	Maximum
<u>Elected and Appointed:</u>		
Mayor	500	500
Council	350	350
City Recorder/Treasurer	76,051	76,051
Municipal Judge	25,844	25,844
Management and Confidential:		
City Administrator	117,410	138,656
City Attorney	91,035	102,323
Administrative Services / Finance Director	91,035	102,323
Electric Director	91,035	102,323
Fire Chief	91,035	102,323
Police Chief	91,035	102,323
Public Works Director	91,035	102,323
Community Development Director	91,035	102,323
Information Technology Director	91,035	102,323
Electric Operations Superintendent	80,744	90,973
Deputy Police Chief	80,296	90,465
Police Lieutenant	80,296	90,465
Fire Division Chief	75,075	84,391
Human Resources Director	75,075	84,391
Planning Manager	72,554	82,034
Public Works Superintendent	72,554	82,034
Telecommunications Engineer	72,554	82,034
Engineering Services Manager	66,965	78,116
Wastewater & Water Reuse Supervisor	66,965	78,116
Water Plant Supervisor	66,965	78,116
Operations Manager	66,225	77,394
Database Administrator	66,225	74,417
Network Administrator	66,225	74,417
Management Analyst	66,225	74,417
Building Official	64,274	72,406
Senior Planner	64,274	72,406
Assistant City Attorney	64,274	72,406
Police Sergeant	66,666	75,094
Accounting Division Manager	61,800	69,610
Customer Service Division Manager	61,800	69,610
Fire Inspector	58,051	70,541
Associate Engineer	57,484	64,608
User Support Administrator	57,484	64,608
Permit Center Manager	55,108	64,280
Maintenance Safety Supervisor	54,142	60,882
Municipal Court Supervisor	54,142	60,882
Street Supervisor	54,142	60,882
Water Quality Supervisor (Distribution)	54,142	60,882
Telecomm/Computer Technician	54,142	60,882

Classification:	Minimum	Maximum
<u>Management and Confidential:</u>		
Forest Resource Specialist	50,607	61,508
GIS Analyst	50,607	61,508
Claims Management	45,764	51,474
Paralegal	45,764	51,474
CERT Coordinator	42,387	47,648
Executive Secretary	41,553	46,711
Human Resources Assistant	41,553	46,711
Administrative Assistant	33,668	40,878
Legal Secretary	33,668	40,877
Administrative Secretary	31,334	38,018
<u>General City Services Staff:</u>		
Engineering Tech III	51,417	62,493
GIS Analyst	51,347	62,409
Building Inspector	48,933	61,853
Housing Program Specialist	48,984	61,182
Staff Accountant	47,148	59,473
Associate Planner	44,881	55,393
Engineering Assistant	44,881	55,393
Account Representative	43,946	54,939
Engineering Tech II	42,105	53,324
GIS Specialist	42,105	53,324
Account Clerk II	38,818	47,659
Computer Technician	38,754	47,150
Assistant Planner	35,276	44,682
Conservation Analyst	35,226	54,343
Code Compliance Specialist	34,454	42,331
Engineering Tech I	33,859	42,898
Account Clerk I	31,167	39,271
Secretary (IBEW)	29,694	37,571
Clerk II	27,654	34,907
Clerk I	23,914	30,062
<u>Fire and Rescue Personnel:</u>		
Captain-EMT "P"	70,083	75,863
Captain-EMT "B"	65,892	71,672
Engineer-EMT "P"	63,724	67,192
Firefighter-EMT "P"	49,938	61,990

Note: Fire and Rescue Personnel salary is based on 2,754 yearly hours

salary schedule

Classification:	Minimum	Maximum
<u>Police Personnel:</u>		
Police Officer	45,337	57,596
Community Services Officer	33,757	41,421
Evidence & Property Technician	34,394	42,506
Community Outreach Officer	42,435	53,588
<u>General Labor:</u>		
Chief Mechanic	42,237	53,998
Cemetery Sexton	41,478	50,908
Utility Worker IV	41,478	50,908
Water Treatment Plant Operator III	41,343	50,746
Utility Worker III	39,365	48,876
Treatment Plant Operator WW	39,349	49,809
Mechanic	38,190	49,355
Water Treatment Plant Operator	37,712	48,090
Utility Worker II	33,972	44,351
Meter Reader/Repair	33,132	43,050
Utility Worker I	30,829	39,717
<u>Electric Staff:</u>		
Lead Working Line Installer	81,491	81,491
Meter Relay Technician	79,107	79,107
Electrician	75,340	75,340
Line Installer/Service Person	75,340	75,340
Tree Trimmer	63,437	63,437
Line Truck Driver	59,595	59,595
Head-Technician	53,245	59,866
Connect-Disconnect	54,004	54,004
Electrical Warehouse Worker	51,267	51,267
Lead Telecommunications Technician	50,755	50,755
Meter Reader	51,267	51,267
Telecommunications Technician	22,615	48,338
<u>Regular Part-time Employees:</u>		
Community Services Volunteer Coordinator	24,099	24,099
Band Director	3,806	3,806
Bailliff	3,914	3,914

**Parks and Recreation
Salary Schedule
Effective July 1, 2008**

<u>Classification:</u>	<u>Minimum</u>	<u>Maximum</u>
<u>Senior Management</u>		
Parks and Recreation Director	99,622	99,622
Parks Superintendent	79,033	79,033
Recreation Superintendent	52,403	61,166
<u>Mid Management</u>		
Greens Superintendent	54,460	57,523
Senior Program Director	41,006	46,083
Recreation Coordinator	39,056	45,547
Environmental Education Coordinator	32,072	48,075
CC/Recreation Facilities Manager	32,243	40,791
<u>Clerical</u>		
Executive Secretary	40,041	45,012
Accounts Clerk	32,243	39,827
Department Secretary	30,186	35,221
Administrative Secretary	30,186	39,056
Senior Center Specialist	24,766	27,851
Environmental Ed Assistant	22,388	31,236
Receptionist	22,238	29,287
<u>Maintenance</u>		
Park Technician III	41,905	51,568
Park Technician II	36,978	45,033
Head Custodian	33,507	41,991
Park/Golf Technician I	32,243	39,827
Custodian	23,566	32,179
Park Worker/Golf Worker	22,945	31,236

<u>Department</u>	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Amended</u>	<u>2009 Adopted</u>
Administration	6.50	6.50	9.56	12.65
Information Technology	15.65	14.65	15.15	15.65
Administrative Services	23.65	22.65	19.90	16.75
City Recorder	2.00	2.00	2.00	2.00
Police	39.80	40.30	39.30	36.55
Fire and Rescue	35.00	35.40	35.00	34.40
Public Works	58.80	59.80	59.80	59.50
Community Development	17.00	17.80	16.40	15.65
Electric	21.10	21.10	21.10	21.35
Subtotal	219.50	220.20	218.21	214.50
Parks and Recreation	48.45	48.45	50.55	49.55
Total Staffing Requirement	267.95	268.65	268.76	264.05

summary of union affiliation

	Non- represented	IBEW Clerical	IBEW Electrical	Laborers	Ashland Police Assoc.	Ashland Firefighters	Temps	Total
Administration Department	10.50	2.00					0.15	12.65
Information Technology	10.15	3.00	2.00				0.50	15.65
Administrative Services	5.00	11.75						16.75
City Recorder	2.00							2.00
Police Department	9.30	3.00			23.00		1.25	36.55
Fire and Rescue Department	7.00					27.00	0.40	34.40
Public Works Department	12.00	5.50		41.00			1.00	59.50
Community Development	6.00	9.65						15.65
Electric Department	2.85	3.75	14.25				0.50	21.35
Parks Department	42.85						6.70	49.55
	<u>107.65</u>	<u>38.65</u>	<u>16.25</u>	<u>41.00</u>	<u>23.00</u>	<u>27.00</u>	<u>10.50</u>	<u>264.05</u>
	By							
Contract Status	Resolution	Settled	Settled	Settled	Settled	Settled		
Termination Date	N/A	6/30/2009	6/30/2008	6/30/2008	6/30/2009	6/30/2009		



chart of accounts descriptions

The following descriptions include the types of expenses charged to each line item, regardless of which program they fall under. Consequently, each expenditure is charged not only to the appropriate program, but also to the correct line item for a complete accumulation of all costs. The title of each line item appears after each account number that is used for city accounting purposes.

PERSONAL SERVICES (500)

510 Salaries and Wages

All payments for employees including temporary employees are charged in this classification. Also included is overtime and stand by pay.

520 Fringe Benefits

Charges associated with employee's costs such as FICA, Medicare, Retirement Contributions, Group Health Care, Worker's comp and Unemployment costs.

MATERIALS & SERVICES (600)

The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay. Includes contractual and other services, materials, supplies and other charges.

601 Supplies

All supplies used by the City such as; office supplies, small tools under \$5,000, food and related items, and books and periodicals.

602 Rental, Repair, Maintenance

Any expense incurred to rent, repair or maintain equipment owned, operated or leased by the City, including all parts, services and fuel.

603 Communications

Charges for local and long distance telephone service, cellular service, pagers, radios, computers, fax, and postage that are incurred in service to the City.

604 Contractual Services

Monies paid to persons for services rendered to the City, who are not employees of the City and fit the legal guidelines for subcontractors.

605 Miscellaneous Charges and Fees

All internal charges are located here. Central Service Fees, Insurance Service Fees, Facilities Use Fees along with any licenses. An example is Financial Software licenses such as Microsoft Office Suite.

606 Other Purchased Services

Miscellaneous purchased services that do not fit appropriately into other materials and services categories.

607 Insurance

Expenditures for insurance premiums, self-insurance direct claims, and administration.

608 Commission

Expenditures relating to advisory committees and commissions created by council.

609 Grants

All Social Service, Economic and Cultural grants awarded by the City.

610 Programs

Programs are groups of activities to accomplish a major service or function for which the local government is responsible.

612 Franchise

General government tax assessed on city enterprise utility gross revenues.

CAPITAL OUTLAY (700)

Monies spent to purchase or construct land, buildings, internal and contracted improvement projects or equipment with a minimum value of \$5,000 as per the Fixed Asset Capitalization Policy, and buildings such as the Civic Center, Public Library, and the City Hall. Items, which generally have a useful life of two or more years, such as machinery, land, furniture, equipment or buildings.

701 Land

Land is categorized into three groups:

- 1) Land which constitutes all city owned property other than easements which are not capitalized.
- 2) Dedicated Park Land which constitutes property dedicated by the City Council as perpetual parkland and
- 3) Open Space Land, which constitutes property dedicated by the City Council as designated open space park.

702 Buildings

All city owned or occupied buildings. Buildings include fixtures and attachments permanently fixed to the structure such as light fixtures, wiring, plumbing, and HVAC.

703 Equipment

Equipment such as small equipment, heavy equipment, vehicles, computer network and software peripherals including hardware and printers, including parts and supplies that aren't otherwise categorized with a minimum value of \$5,000 as per the Fixed Assets Capitalization Policy.

704 Improvements Other than Buildings

Infrastructure improvements per the Fixed Assets Capitalization Policy.

DEBT SERVICE (800)

Payments of interest and principal related to long-term debt or loans made to the City including interest for land, buildings, internal and contracted improvement projects and equipment.

801 Principal

Payments retiring the current portion of the City's long-term debt.

802 Interest

Payment of interest on the City's long-term debt.

OTHER FINANCING USES (900)

All Interfund Loans, Operating Transfers, Contingency Appropriations and Unappropriated funds.

901 Interfund Loans

Loans made between funds.

902 Operating Transfers Out

An amount distributed from one fund to finance another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

chart of accounts descriptions

- 905 **Contingency**
An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations transfer by resolution.
- 909 **Unappropriated**
An amount set-aside in the budget to be used as a cash carryover to the next year's budget, to provide the local government with a needed cash flow until other money is received. This amount cannot be transferred by resolution or used through a supplemental budget during the fiscal year it is budgeted, unless there is a significant calamity or natural disaster.



A Accrual Basis: Method of accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not [ORS 294.311(1)]

ADA: Americans with Disabilities Act.

Adopted budget: Financial plan that forms the basis for appropriations. Adopted by the governing body (ORS 294.435).

AFN: Ashland Fiber Network is the state-of-the-art telecommunications infrastructure of fiber optic cable that weaves through the City's neighborhoods. AFN provides citizens of Ashland with three services: high-speed data, cable modem Internet access and cable television.

AMR: Automatic Meter Reading System.

Annexation: The incorporation of land into an existing city with a resulting change in the boundaries of that city.

Annual Revenues: The sum of all sources of Estimated Revenues of a fund excluding Working Capital Carryover.

APD: Ashland Police Department.

Appropriation: Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311.(3)].

Appropriation Resolution: The legal document passed by the City Council authorizing expenditures.

Approved Budget: The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing (ORS 294.406).

Assessed Value: The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property's maximum assessed value or real market value.

Audit: The annual review and appraisal of a municipal corporation's accounts and fiscal affairs conducted by

an accountant under contract or the Secretary of State (ORS 297.425).

Audit Report: A report in a form prescribed by the Secretary of State made by an auditor expressing an opinion about the propriety of a local government's financial statements, and compliance with requirements, orders and regulations.

B Baseline: Year two of the prior budget year's long-term plan. The beginning point for the budget preparation, comparison and justification in the ensuing year.

Bioswale: Long narrow trenches dug next to impervious surfaces like parking lots. Water runs off these impervious surfaces into the trench where it is "cleaned" of oily substances and other pollutants prior to reaching the storm drain system. A variety of grasses, shrubs and ground covers are planted in the trenches.

Bonded Debt Levy: Property tax levy dedicated to repayment of General Obligation Bonds authorized by more than 50 percent of the community's registered voters. The levy cannot exceed the term of the bonds.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

BPA: Bonneville Power Administration. This federal agency is the major wholesaler of Northwest electric energy.

Budget: A financial operating plan with estimated expenditures and expected revenues for a given period.

Budget Committee: A panel composed of the City Council and an equal number of citizens responsible for the review and recommendation of the annual budget (ORS 294.336).

Budget Message: A message prepared by the City Administrator and the Budget Officer explaining the annual proposed budget, articulating the strategies and budgets to achieve the City's goals, and identifying budget impacts and changes (ORS 294.391).

Budget Officer: The person appointed by the City Council to be responsible for assembling the budget. For the City of Ashland, the Finance Director serves this role (ORS 294.331).

Budget Period: A 24-month period beginning July 1 of the first fiscal year and ending June 30 of the second fiscal year.

Budget Transfers: Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

- C CAP:** Central Area Patrol (Police and Parks Fund)
CAP: Civil Area Patrol (Airport Fund)

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$5,000 [ORS 294.352(6)].

Capital Project Funds: A fund type used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

CDBG: Community Development Block Grant are funds from the Department of Housing and Urban Development used to assist low and moderate income neighborhoods and households.

Central Service Charge: Reimbursement for services that are paid for out of one fund, but benefit the programs in another fund.

CERVS: Community Resource and Vital Services is a non-profit program that ICCA is part of. (See ICCA.)

CIP: Capital Improvement Plan.

CIP Fund: Capital Improvement Fund.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The City Council must authorize the use of any contingency appropriations.

CWSRF: Clean Water State Revolving Fund.

- D Debt Service:** Payment of interest and principal related to long term debt.

Debt Service Funds: A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

Depreciation: A system of accounting which aims to distribute the cost or other basic value of tangible capital assets, less salvage (if any), over the estimated

useful life of the unit in a systematic and rational manner. It is a process of allocation, not of valuation. Depreciation is not budgeted by the City, in accordance with Oregon Local Budget Law.

DEQ: The Oregon Department of Environmental Quality works to restore, enhance, and maintain the quality of Oregon's air, water and land.

- E Encumbrance:** An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

EMS: Emergency Medical Services.

EMT: Emergency Medical Technician.

Enterprise Funds: Records the resources and expenses of acquiring, operating and maintaining a self-supporting facility or service.

EOC: The Emergency Operations Center is the coordinating and support organization headquarters for emergency operations within the City. The purpose of the EOC is to support Incident Command operations.

EPA: Environmental Protection Agency.

Expenditures: The money spent by the City for the programs and projects included within the approved budget.

- F Fiscal Year:** Twelve-month period from July 1 to June 30 for which the annual budget of the City is prepared and adopted. Example: FY, FY 06, FY 2006.

Fixed Assets: Assets of a long-term character such as land, buildings, furniture, and other equipment.

Food and Beverage Tax: Five-percent tax assessed on prepared food and beverage providers gross receipts from prepared food items excluding alcohol. The tax was enacted July 1, 1993 and authorization ends December 31, 2010.

Franchise: A privilege fee for using the ROW (Right of Way).

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

G GAAP: Generally accepted accounting principals as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: Records needed to run the daily operations of the local government such as wages, rent, and utilities. It also shows the money that is necessary to pay for these general needs.

I IBEW: International Brotherhood of Electrical Workers

ICCA: Interfaith Care Community of Ashland is an organization that is under the auspices of CERVS. It is a coalition of faith groups and community volunteers committed to providing a coordinated program of emergency services to families and individuals in need. Also known as ICCA/CERVS.

Interfund Loans: Loans made by one fund to another and authorized by resolution or ordinance (ORS 294.460).

Internal Service Fund: Accounts for internally supported activities where the government is the primary reciprocate of the services provided by the fund.

IS: Information Services or Electronic Data Processing.

ISTEA: Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

L LCDC: Land Conservation Development Commission.

Line Item: An expenditure description at the most detailed level. Objects of expenditure are grouped into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the City of Ashland to finance improvements to neighborhoods (e.g., sidewalks) over a 10-year period.

Local Option Levy: Voter-approved property tax levies for a period of two to five years above the permanent tax rate.

M Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Measure 47: In November 1996, voters passed a tax limitation initiative that was referred to as Measure 47. The measure's provisions included: a tax roll back for property taxes; a cap of 3 percent on assessed value increases in future years; a requirement that special elections for property tax increase measures must be approved by 50 percent of all registered voters, as opposed to a simple majority in general elections. Because of several complexities regarding implementation, the legislature instead proposed Measure 50 in May 1997.

Measure 50: In May 1997, voters replaced Measure 47 with Measure 50. The measure fundamentally changed the structure of property taxes in Oregon, moving from the tax base system to a permanent tax rate. Measure 50 has the same financial impact as Measure 47, with the benefit of simplified implementation.

Modified Accrual: Revenues are recorded in the accounting period in which they become available and measurable, and expenditures are recorded in the accounting period in which the fund liability is incurred.

O Ordinance: The method by which the appropriation of the budget is enacted into law by the city council per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the city government charged with carrying on one or more specific functions.

P PEG: Public Education and Government access fee relative to the Cable TV Franchise.

Permanent Tax Rate: The rate per thousand dollars of Assessed Value that is the maximum that can be levied for government operations. The assessed valuation is capped and can only increase by three percent per year.

Personal Services: Employee wages, health insurance costs, workers' compensation charges, and any other employee benefits.

Program: Some departments are divided into programs for better management and tracking of resources.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

R Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenues: Monies received or anticipated by a local government from both tax and non-tax sources.

S SBA: Small Business Administration, established in 1953, is a federal agency that provides financial, technical, and management assistance to help Americans start, run and grow their businesses.

SCADA: Supervisory Control and Data Acquisition

SDC: System Development Charges are assessed on new construction to cover the demands placed on City services. Charges collected cover water, sewer, transportation, storm drains, and parks and recreation costs.

SOU: Southern Oregon University located in Ashland, Oregon.

SOWAC: Southern Oregon Women's Access to Credit is an organization that is a recipient of an Economic and Cultural Development grant.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to increase a tax levy.

T TAP Intertie: Talent Ashland Phoenix Intertie is the connecting of all three Cities into one water system.

Tax Levy: Total amount of dollars raised in property taxes imposed by the City, permanent tax rate, local option levies, and Bonded Debt levies.

TID: Talent Irrigation District.

TPAC: Transportation Plan Advisory Committee.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy Tax (Hotel/Motel Tax): Seven-percent tax assessed on lodging providers gross receipts from rental of guest accommodations.

U Unappropriated Ending Fund Balance: An amount set aside to be used as cash carryover for the next fiscal year's budget.

W Working Capital Carryover: The amount carried over from year to year. It is based on the difference between estimated revenues to be received and the estimated amount expected to be spent.

WWTP: Wastewater Treatment Plant.

Y YAL: Youth Activities Levy.

A	ACCESS- Aging Community Coordinated Enterprise and Supportive Services		EMT B- Emergency Medical Technician Basic
	ADA- Americans with Disabilities Act		EMT I- Emergency Medical Technician Intermediate
	AFN- Ashland Fiber Network		EMT P- Emergency Medical Technician Paramedic
	AMR- Automatic Meter Reading System		EOC- Emergency Operations Center
	APD- Ashland Police Department		EOFY- End of Fiscal Year
	ASA- Ambulance Service Area		EOY- End of Year
	AWTA- Ashland Woodland Trails Association		EPA- Environmental Protection Agency
B	BPA- Bonneville Power Administration		ESD- Educational Service District
C	CAFR- Comprehensive Annual Financial Report	F	F&B- Food and Beverage
	CAP: Central Area Patrol (Police and Parks Fund)		FAA- Federal Aviation Administration
	CAP: Civil Area Patrol (Airport Fund)		FAM- Federal Aid Money to Municipalities
	CATV- Cable Television		FBO- Fixed Base Operator
	CDBG- Community Development Block Grant		FEMA- Federal Emergency Management Agency
	CERT- Community Emergency Response Team		FFY- Federal Fiscal Year
	CERVS- Community Resource and Vital Services		FTE- Full Time Employee
	CIP- Capital Improvement Plan		FY- Fiscal Year. Example: FY 2005-2006, FY 2005-06, FY 2006
	CMOM- Capacity, Management, Operation, and Maintenance	G	GAAP- Generally Accepted Accounting Principals
	CPI- Consumer Price Index		GASB- Government Accounting Standards Board
	CSO- Community Service Officer		GIS- Geographic Information Systems
	CSV- Community Service Volunteer		HIPAA- Health Insurance Portability and Accountability Act
	CUFR- Component Unit Financial Report	H	HR- Human Resources
	CWSRF- Clean Water State Revolving Fund		HUD- Housing and Urban Development
D	DARE- Drug Awareness Resistance Education		IBEW- International Brotherhood of Electrical Workers
	DEQ- Department of Environmental Quality		
E	EMS- Emergency Medical Services		
	EMT- Emergency Medical Technician	I	ICCA- Interfaith Care Community of Ashland

	IS- Information Services		SCADA- Supervisory Control and Data Acquisition
	ISP- Internet Service Provider		SDC- System Development Charges
	ISTEA- Intermodal Surface Transportation Efficiency Act		SOU- Southern Oregon University
J	JJTC- Jackson/Josephine Transportation Committee		SOWAC- Southern Oregon Women's Access to Credit
L	LCDC- Land Conservation Development Commission		SRO- School Resource Officer
	LID- Local Improvement District	T	TAP- Talent Ashland Phoenix
	LLC- Limited Liability Company		TID- Talent Irrigation District
M	MS4- Municipal Storm Drain System		TOT- Transient Occupancy Tax
N	NPDES- National Pollutant Discharge Elimination System		TPAC- Transportation Plan Advisory Committee
O	OCI- Overall Condition Index		TTPC- Transportation Transit Parking Committee
	ODA- Oregon Department of Agriculture	U	UB- Utility Billing
	ODOT- Oregon Department of Transportation		USFS- United States Forest Service
	ORS- Oregon Revised Statute	W	WW- Wastewater
	OSF- Oregon Shakespeare Festival		WWTP- Wastewater Treatment Plant
	OSHA- Occupational Safety and Health Administration	Y	YAL- Youth Activities Levy
P	PEG- Public Education and Government		YDO- Youth Diversion Officer
	PERS- Public Employee Retirement System		
	PMS- Pavement Management System		
	PUC- Public Utility Commission		
	PW- Public Works		
R	RVACT- Rogue Valley Area Commission on Transportation		
	RVTD- Rogue Valley Transit District		
	RVTV- Rogue Valley Television		
S	SBA- Small Business Administration		

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**Budget Calendar
FY 2008-09**

- 2/13/2008 BUDGET COMMITTEE - Introduction**
Council Chambers 7:00pm
- 4/9/2008 BUDGET SUBCOMMITTEE**
Economic & Cultural Grant Presentations & Deliberations
Council Chambers 7:00pm
- 4/10/2008 BUDGET SUBCOMMITTEE**
Economic & Cultural Grants - continuation if needed
Council Chambers 7:00pm
- 4/17/2008 FULL BUDGET COMMITTEE MEETING - Budget Message**
Parks Presentation
Council Chambers 6:00pm
- 4/21/2008 DEPARTMENTAL BUDGET PRESENTATIONS**
Police Dept., Fire Dept. Presentations
Council Chambers 7:00pm
- 4/28/2008 DEPARTMENTAL BUDGET PRESENTATIONS**
City Recorder, Administration, Human Resources, Legal, Admin Services
Council Chambers 6:00pm
- 5/1/2008 DEPARTMENTAL BUDGET PRESENTATIONS**
Community Development, CDBG, Information Technology, Electric and Conservation Presentations
Council Chambers 6:00pm
- 5/7/2008 DEPARTMENTAL BUDGET PRESENTATIONS**
Capital Improvement Plan Overview, Public Works Airport, Street, Water, Wastewater, Administration,
Engineering, Cemetery and Equipment.
Council Chambers 6:00pm
- 5/8/2008 FULL BUDGET COMMITTEE MEETING**
Committee discussion and approval
Council Chambers 6:00pm
- 5/14/2008 FULL BUDGET COMMITTEE MEETING/APPROVAL**
Set Tax Rate, approval
Council Chambers 6:00pm
- 5/22/2008 FULL BUDGET COMMITTEE MEETING/WRAP-UP**
Wrap Up
Council Chambers 6:00pm
- 6/3/2008 PUBLIC HEARING**
Council Chambers 7:00pm
First Reading of Ordinance to levy taxes
Resolution to qualify for state revenues (subventions)
Resolution to receive state revenues
Resolution setting appropriations
- 6/17/2008 SECOND READING OF ORDINANCE**
Council Chambers 7:00pm

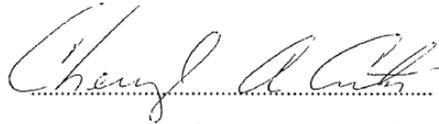
Affidavit of Publication

State of Oregon,)
) ss.
County of Jackson)

I, Cheryl A.Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Medford Mail Tribune newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

Notice Of Budget

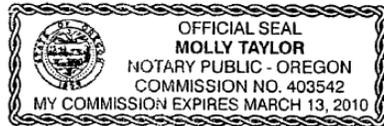
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
February 4, 2008



Subscribed and sworn to before me this 15 day of February, 2008.


Notary public for Oregon

My Commission expires 13th day of March 2010.



**NOTICE OF BUDGET
COMMITTEE MEETING**

An introductory meeting of the Budget Committee for the City of Ashland to discuss the budget for the fiscal year July 1, 2008, to June 30, 2009, will be held in Council Chambers located at 1175 East Main Street. This meeting will take place on February 13, 2008 at 7:00 p.m. The purpose of this meeting is to discuss the budget calendar and budget assumptions.

The schedule for the Budget Committee and Subcommittee meetings to receive questions and comments from the public will be published when determined by the Committee.

These are public meetings where deliberation of the Budget Committee takes place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee or a Subcommittee.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

February 04, 2008

Affidavit of Publication

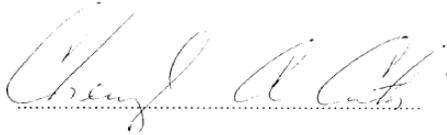
State of Oregon,)
) ss.
County of Jackson)

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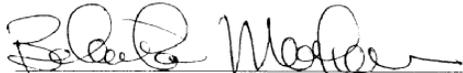
City Of Ashland

Budget Calendar Fy 2008-2009

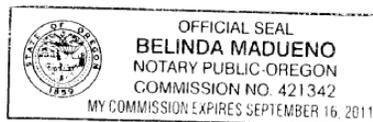
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
April 20,2008



Subscribed and sworn to before me this 25 day of April, 2008.


Notary public for Oregon

My Commission expires 16th day of September 2011.





**CITY OF
ASHLAND
BUDGET CALENDAR
FY 2008-2009**

- 2/13/08 BUDGET COMMITTEE-INTRODUCTION**
Council Chambers 7:00pm
- 4/09/08 BUDGET SUBCOMMITTEE**
Economic & Cultural Grant Presentations & Deliberations.
Council Chambers 7:00pm
- 4/10/08 BUDGET SUBCOMMITTEE**
Economic and Cultural Grants-continuation if needed
Council Chambers 7:00 pm
- 4/17/08 FULL BUDGET COMMITTEE MEETING**
-Budget Message
Parks Presentation
Council Chambers 6:00pm
- 4/21/08 DEPARTMENTAL BUDGET PRESENTATIONS**
Police Dept., Fire Dept., Community Development, CDBG Presentations
Council Chambers 7:00pm
- 4/28/08 DEPARTMENTAL BUDGET PRESENTATIONS**
City Recorder, Administration, Human Resources, Legal, Admin Services
Council Chambers 6:00pm
- 5/01/08 DEPARTMENTAL BUDGET PRESENTATIONS**
Information Technology, Electric and Conservation Presentations
Council Chambers 6:00pm
- 5/07/08 DEPARTMENTAL BUDGET PRESENTATIONS**
Capital Improvement Plan Overview, Public Works Airport, Street, Water, Wastewater, Administration, Engineering, Cemetery and Equipment
Council Chambers 6:00pm
- 5/08/08 DEPARTMENTAL BUDGET PRESENTATIONS**
Public Works Continued, if needed.
Council Chambers 6:00pm
- 5/14/08 FULL BUDGET COMMITTEE MEETING/ WRAP-UP/APPROVAL**
Set Tax Rate, WRAP-UP APPROVAL
Council Chambers 6:00pm
- 6/03/08 PUBLIC HEARING**
First Reading of Ordinance to levy taxes
Resolution to qualify for state revenues (subventions)
Resolution to receive state revenues
Resolution setting appropriations
Council Chambers 7:00pm
- 6/17/08 SECOND READING OF ORDINANCE**
Council Chambers 7:00pm
- 7/15/08 CERTIFY TAXES TO JACKSON COUNTY**

April 20, 2008

Affidavit of Publication

State of Oregon,)
) ss.
County of Jackson)

I, Cheryl A. Curtis, being first duly sworn, depose and say that I am the Principal Clerk of Ashland Daily Tidings newspaper of general circulation, printed and published at Medford in the aforesaid county and state; that the

A Public Hearing

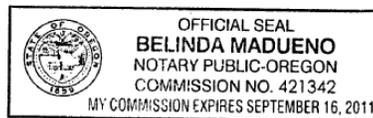
a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 Insertion in the following issues:
May 28, 2008



Subscribed and sworn to before me this 23 day of June, 2008.


Notary public for Oregon

My Commission expires 16th day of September 2011.



PROCESS

To prepare the approved budget, staff:

1. Evaluated current year revenues and expenses to better project end-of-year fund balances.
2. Estimated revenue and expense growth for the approved year in light of the preliminary assumptions and the cap on charges for service to the public approved by staff and accepted by Council.
3. Prioritized programs and staff.
4. Identified short falls or gaps between revenues and expenses and
 - a) identified potential related additional revenues or
 - b) reduced lesser priority expenses where possible to better align to targets.
5. Modeled long-term budgetary impacts

The document is structured with three perspectives – by operations and capital on a city-wide basis, by department and by fund. Summary, overview and major category information is found in the budget message. The departmental budget section contains a comprehensive outline of the activities and operations of each department and division. Staff has attempted to better associate departmental appropriations with major program or category of expense in the long-term plan for an extended perspective by fund. The long-term projections help identify future issues.

BUDGET FORMAT

The budget format is consistent with the prior year. The expenditure portion of the document is organized by departments, not by fund. Both a capital improvement plan section and a long-term budget section are included.

As this document and its major components are used, the city will refine the information and how it is presented to benefit the reader and staff. **The budget document is meant to be a financial plan, a communication device, a management tool and an operational guide.** Developing performance goals and measures will change as the needs warrant and their presentation in the budget will grow and change accordingly.

Summary information by fund, department, division and revenue source follows this message.

POLICIES & METHODS

The policies and practices employed by the city in developing our budget and compliance can be found in the appendix as well as Financial Management Policies and Accounting Methods. Expenditure groupings and Chart of Accounts Descriptions to help the reader in understanding what kinds of things are normally expended from each line item are also in the appendix.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds and fiduciary fund financial statements. Revenues are recorded when earned and expenses are reported when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The budgetary basis of accounting is the same as Generally Accepted Accounting Principles. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when the payment is due.

BUDGET SUMMARY

The total for all funds for the 2008-2009 budget is \$94,973,815 which is \$3.1 million or 3.4% more than last year's amended budget. It includes \$151,409 less in staffing costs, \$1.9 million less materials & services, \$512,073 more in debt service and \$483,194 more in capital costs. The \$95 million includes all appropriations, transfers, contingencies and unappropriated fund balances. Included in the approved budget are:

- a. Social services grants
- b. Economic and cultural grants
- c. Capital improvements
- d. Debt service
- e. Status quo services
- f. Changes to revenues to meet city needs

Significant dollar changes can be seen in all of the funds that include capital projects and related financing. Increases by fund are primarily due to personnel costs, new or held-over projects and related borrowing. Decreases come from a reduction in total capital projects, financing and fund balances but the largest decrease is \$2.3 million in Parks with the Youth Activity Levy going away.

Budget Assumptions

In the past, assumptions were agreed upon as to the rate of inflation, population growth, tax revenue and other revenue stream changes between years. The following assumptions represent what was considered by Council and similar to what has been employed as guidelines in the past.

- General growth in revenue streams affected by growth is 1%.
- Property tax assessed valuation growth will be 3% under Measure 50 and new construction will be 1-2% each year.
- General inflation impacting costs is 3%, Personnel costs increase annually about 6% and debt service changes per schedule and is not based upon an inflation factor.
- Population growth will be 1.0%.
- Staff will ensure efficient and effective operations prior to recommending tax level increases.
- Health care premiums will increase 10%, some will be offset by changes in coverage.
- User fees will continue to support enterprise operations.
- System development charges (SDCs) will be updated where applicable.
- Existing physical assets of the City will be maintained at current levels.
- The city will comply with Federal and State requirements.

REVENUES

Ashland's revenue is primarily fee based as shown on the revenue summary page. Revenues are summarized by fund in the Long-term section of the budget document.

TAXES - The tax category makes up 29% of the total revenues, 2% less of the total revenue figure for the prior year due to growth in other revenues and "flattening" of some tax projections. Taxes include property taxes, Electric Utility Users tax, Food & Beverage taxes, Hotel/Motel taxes and franchise fees.

PROPERTY TAXES - Property taxes are distributed to the General Fund and Parks Fund. No tax will be levied in FY 2008-2009 for the Ashland Youth Activity Fund (YAL) in Parks. Taxes are levied for the Debt Service Fund for payment of bonded indebtedness. The estimated tax rate for 2009 is \$4.4179 or approximately \$1.3071 less than the prior year's \$5.72500 (which included the YAL rate of \$1.38).

CHARGES FOR SERVICE - Charges for services account for 57% of Ashland's revenues. Some of the charges are for ambulance patient services, transportation utility fees, storm drain utility fees, airport rental fees, water services, wastewater services, electric service and telecommunications services, system development charges and internal service charges.

Each year the city must evaluate the appropriate level of its fees and charges. Staff attempts to stagger such adjustments for the benefit of the customer and to allow adequate time for evaluation since not all systems can be addressed in a single year.

These estimates included in the approved budget are necessary to meet projected operational and capital costs and to provide for long-term financial stability. These are only estimates. Ashland's history in rate changes indicates that adjustments are based upon need identified during rate hearings before Council and often result in smaller increases than modeled in the long-term budget.

SYSTEM DEVELOPMENT CHARGES - It is important for the City to re-evaluate each system development charge (SDC) on a regular basis. As part of our long-term plan, staff has identified needed changes in certain other SDCs to better match their contribution to the type of project being constructed or expenditure being made. Based upon internal financial planning and a Transportation Funding Task Force review, an evaluation of transportation SDC fees is in process. A review of Storm Water SDCs is included in the current process. The City has planned to do an annual review and report to the SDC committee.

OPERATIONAL EXPENSES

Comparing total budget between years is inevitable but not always telling. A better view of cost components and trending comes from looking at the elements comprising the operational budget total. The annual budget assumptions normally use 3% as the default inflation factor but other rates better represent industry specific costs changes, staffing and debt service. In most cases items like purchased electricity, health care, retirement and others vary greatly and may even be negative, as did wholesale power for 2008 and 2009.

EXPENDITURES

PERSONAL SERVICES - Personal services costs represent 25% of the total approved budget and 40% of the operational budget. In the approved budget, there is approximately \$152,000 in cost savings in health care premiums from three employee groups going to a preferred provider plan offsetting an estimated \$436,000 increase in premiums.

The approved budget includes a city-wide net reduction of 8.21 FTE. Significant changes include the Police Department reducing total staff by 2.75 FTE and Park's reducing 2.0 FTE, both attributable to budget tightening.

MATERIALS AND SERVICES - This category represents 31% of the total budget and is budgeted to decrease \$1.9 million or 6% despite larger projected increases in petroleum based products like fuel and asphalt increases, paying technology debt through departments and general inflation. The key change is the Youth Activity Levy budget reducing a like amount as the levy goes away and an estimated amount representing collection of prior year taxes is budgeted to be paid for qualifying expenses. This is only an estimate and is wholly based upon what is actually received from the County.

All departments and funds have held costs where possible to balance the budget. Reductions in wholesale power and reimbursement for elevated payments made in prior years has assisted with the overall Materials & Services category and specifically in the Electric fund, easing pressures to raise electric rates for other operational costs increases.

Also, Central Services costs (accounting, computers, legal assistance, executive management, etc.) and insurance coverage and, facilities charges were increased only on a limited basis to balance the budget, partially enabled by larger carry forward amounts in those funds. This approach may not be possible in 2010.

CAPITAL OUTLAY - Total Capital Outlay (including equipment and furniture) and project costs are increasing from \$11.9 million to \$12.4 million. Included in that range are capital projects totaling \$10.3 million which is 15.7% more than the \$8.9 million amount budgeted in the prior year. The majority of capital equipment budgeted can be found in the Equipment Fund and an overview of each capital project can be found in the Capital Improvement section of this budget. Total CIP projected for 2008 and over the following six years is \$82.9 million and represents significant financing challenges for the city. The anticipated timing of projects will change based upon the priority of need, the City's ability to take on all approved projects and the community's ability to pay for improvements.

DEBT SERVICE - The approved budget includes the payment of all current debt obligations of the city. The amount budgeted is approximately 9.9% more than the prior year including an increase of \$242,000 for principal and interest on the AFN bonds, \$200,000 in Bancroft bonds if the local improvement projects are done and assessed property owners elect financing, debt service for new revenue bonds if capital projects and related financing is approved by Council.

The City has scheduled several external financing efforts in FY 2008-2009, and after, as required for infrastructure and approved by Council and citizens. A review of the Capital Improvement and Long-term sections of this document will assist the reader in understanding the identified improvements and related financing for transportation-related projects, local improvement district financing and municipal buildings through tax-based bonds (general obligation bonds) and revenue-backed bonds for enterprise projects. The City will have to consider capital project timing and ability to pay as it looks to future issues of bonds or loans for construction.

ACKNOWLEDGEMENTS

We want to acknowledge the creative energy of staff and their dedication to the City of Ashland. Special thanks to the finance staff and others for who have helped prepare this document. We look forward to your ongoing input and participation as we work toward continual improvement of the budget process.

SUMMARY AND CONCLUSION

In summary, this document represents the expertise, creativity, ingenuity and resourcefulness of the Department Heads, Finance Department, Division Managers, Supervisors and Staff.

It is our hope and belief that this budget protects the capacity of the City of Ashland to meet ongoing service needs, prepares for the potential of a slowing economy, and positions the city to improve core service levels when determined necessary. We look forward to the opportunity to discuss this budget with the Budget Committee.

Respectfully submitted,

Martha Bennett
City Administrator

Lee Tuneberg
Budget Officer

RESOLUTION 2008-15

RESOLUTION CERTIFYING CITY PROVIDES SUFFICIENT MUNICIPAL SERVICES TO QUALIFY FOR STATE SUBVENTIONS

RECITALS:

A. ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing fund to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

1. Police Protection
2. Fire Protection
3. Street construction, maintenance, lighting
4. Sanitary Sewer
5. Storm Sewer
6. Planning, zoning and subdivision control
7. One or more utility services

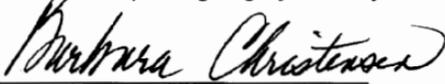
B. City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with 221.760.

Be it resolved, the City of Ashland hereby certifies that it provides the following municipal services enumerated in ORS 221.760(1):

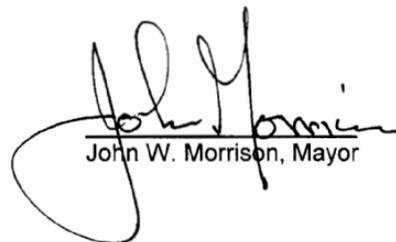
1. Police Protection
2. Fire Protection
3. Street construction, maintenance, lighting
4. Sanitary Sewer
5. Storm Sewer
6. Planning
7. Electric Distribution
8. Water

This resolution takes effect upon signing by the Mayor.

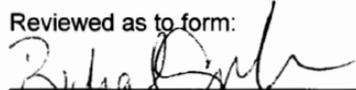
This resolution was duly PASSED and ADOPTED this 3 day of June, 2008, and takes effect upon signing by the Mayor.


Barbara Christensen, City Recorder

SIGNED AND APPROVED this 4 day of June, 2008.


John W. Morrison, Mayor

Reviewed as to form:


Richard Appicello, City Attorney

RESOLUTION 2008-14

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

RECITALS:

The City must annually adopt a resolution electing to receive an apportionment of the Oregon Department of Administrative Services General Fund revenues derived from tax imposed on the sale of liquor as part of State Revenue Sharing.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

Pursuant to ORS 221.770, the City elects to receive state revenues for fiscal year 2008-2009.

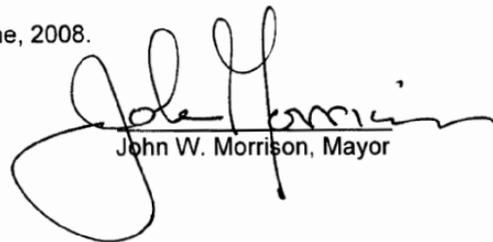
This resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this 3 day of June, 2008, and takes effect upon signing by the Mayor.



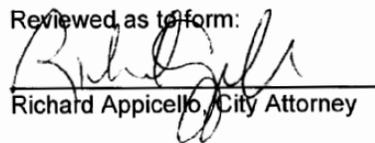
Barbara Christensen, City Recorder

SIGNED AND APPROVED this 4 day of June, 2008.



John W. Morrison, Mayor

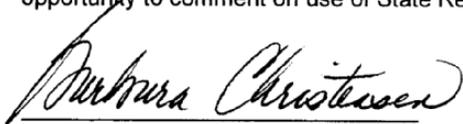
Reviewed, as to form:



Richard Appicello, City Attorney

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

I certify that a public hearing before the Budget Committee was held on May 15, 2008 and a public hearing before the City Council was held on June 3, 2008, giving citizens an opportunity to comment on use of State Revenue Sharing.



Barbara Christensen, City Recorder

RESOLUTION NO. 2008-13

A RESOLUTION ADOPTING THE ANNUAL BUDGET AND MAKING APPROPRIATIONS

The City of Ashland resolves that the 2008-2009 Fiscal Year Budget, now on file in the office of the City Recorder is adopted. The amounts for the fiscal year beginning July 1, 2008, and for the purposes shown below are hereby appropriated as follows:

SECTION 1.

GENERAL FUND	
Administration Department	\$ 334,000
Administration Department - Library	334,746
Administration Department- Municipal Court	442,180
Administrative Services - Social Services Grants	124,570
Administrative Services - Economic & Cultural Grants	508,333
Administrative Services - Miscellaneous	9,000
Administrative Services - Band	60,619
Police Department	5,595,065
Fire and Rescue Department	5,083,647
Public Works - Cemetery Division	331,630
Community Development - Planning Division	2,325,414
Community Development - Building Division	786,690
Transfers	500
Contingency	482,000
TOTAL GENERAL FUND	16,418,394
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Personal Services	23,617
Materials and Services	414,470
TOTAL CDBG FUND	438,087
STREET FUND	
Public Works - Street Operations	3,925,177
Public Works - Storm Water Operations	972,521
Public Works - Transportation SDC's	381,310
Public Works - Storm Water SDC's	308,000
Public Works - Local Improvement Districts	813,588
Transfers	200,000
Debt Service	400,000
Contingency	93,000
TOTAL STREET FUND	7,093,596
AIRPORT FUND	
Materials and Services	76,560
Capital Improvement	25,000
Debt Service	314,780
Contingency	5,000
TOTAL AIRPORT FUND	421,340
CAPITAL IMPROVEMENTS FUND	
Personal Services	178,566
Materials and Services	389,325
Capital Outlay	300,000
Transfers	313,246
Contingency	50,000
TOTAL CAPITAL IMPROVEMENTS	1,231,137
DEBT SERVICE FUND	
Debt Service	2,252,403
TOTAL DEBT SERVICE FUND	2,252,403

WATER FUND	
Electric - Conservation Division	188,645
Public Works - Forest Lands Management Division	190,435
Public Works - Water Supply	658,569
Public Works - Water Treatment	1,077,444
Public Works - Water Distribution	4,036,032
Public Works - Reimbursement SDC's	237,750
Public Works - Improvement SDC's	611,100
Public Works - Debt SDC's	122,928
Debt Services	779,019
Contingency	133,000
TOTAL WATER FUND	8,034,922
WASTEWATER FUND	
Public Works - Wastewater Collection	2,149,780
Public Works - Wastewater Treatment	2,830,024
Public Works - Reimbursement SDC's	127,890
Public Works - Improvement SDC's	133,110
Debt Service	1,782,949
Contingency	135,000
TOTAL WASTEWATER FUND	7,158,753
ELECTRIC FUND	
Electric - Conservation Division	527,550
Electric - Supply	5,860,204
Electric - Distribution	5,574,770
Electric - Transmission	903,600
Debt Service	25,600
Contingency	397,000
TOTAL ELECTRIC FUND	13,288,724
TELECOMMUNICATIONS FUND	
IT - Internet	1,601,498
IT - High Speed	439,922
Contingency	100,000
TOTAL TELECOMMUNICATIONS FUND	2,141,420
CENTRAL SERVICES FUND	
Administration Department	1,448,833
Administrative Services Department	1,732,830
IT - Computer Services Division	1,196,824
City Recorder Division	303,337
Public Works - Administration and Engineering	1,467,692
Contingency	150,000
TOTAL CENTRAL SERVICES FUND	6,299,516
INSURANCE SERVICES FUND	
Personal Services	84,524
Materials and Services	680,803
Contingency	125,000
TOTAL INSURANCE SERVICES FUND	890,327
EQUIPMENT FUND	
Personal Services	283,682
Materials and Services	562,122
Capital Outlay	772,000
Contingency	48,000
TOTAL EQUIPMENT FUND	1,665,804
CEMETERY TRUST FUND	
Transfers	60,000
TOTAL CEMETERY TRUST FUND	60,000

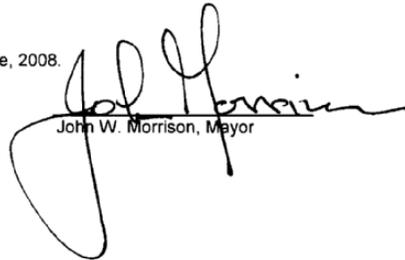
PARKS AND RECREATION FUND	
Parks Division	3,592,671
Recreation Division	1,109,594
Golf Division	412,211
Contingency	50,000
TOTAL PARKS AND RECREATION FUND	<u>5,164,476</u>
YOUTH ACTIVITIES LEVY FUND	
Materials and Services	457,671
TOTAL YOUTH ACTIVITIES LEVY FUND	<u>457,671</u>
PARKS CAPITAL IMPROVEMENTS FUND	
Capital Outlay	400,000
TOTAL PARKS CAPITAL IMP. FUND	<u>400,000</u>
TOTAL APPROPRIATIONS	<u><u>\$ 73,416,572</u></u>

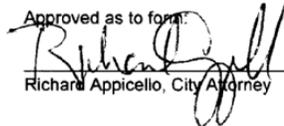
SECTION 2. This Resolution takes effect upon signing by the Mayor.

This resolution was duly PASSED and ADOPTED this 3 day of June, 2008, and takes effect upon signing by the Mayor.


Barbara Christensen, City Recorder

Signed and Approved on this 4 day of June, 2008.


John W. Morrison, Mayor

Approved as to form:

Richard Appicello, City Attorney

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

**FORM LB-50
2008-2009**

To assessor of Jackson County

Check here if this is an amended form.

- Be sure to read instructions in the 2008-2009 Notice of Property Tax Levy Forms and Instruction booklet

The City of Ashland has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

20 East Main St Ashland OR 97520 6/17/2008
Mailing Address of District City State Zip Date
Darlow L. Tuneberg Admin Srvc/Finance Director (541) 488-5300 tuneberl@ashland.or.us
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1	4.0797		
2. Local option operating tax	2	0.13		
3. Local option capital project tax	3			
4. Levy for "Gap Bonds"	4			Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5			
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a			406,000
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b			
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c			406,000

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	4.2865
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than three taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters
Ashland Library Levy	September 19, 2007	2008	2009	0.13

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV.)

ORDINANCE NO. ²⁹⁵⁸~~1220~~

AN ORDINANCE LEVYING TAXES FOR THE PERIOD OF JULY 1, 2008 TO AND INCLUDING JUNE 30, 2009, SUCH TAXES IN THE SUM OF \$8,616,000 UPON ALL THE REAL AND PERSONAL PROPERTY SUBJECT TO ASSESSMENT AND LEVY WITHIN THE CORPORATE LIMITS OF THE CITY OF ASHLAND, JACKSON COUNTY, OREGON

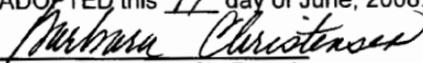
THE PEOPLE OF THE CITY OF ASHLAND ORDAIN AS FOLLOWS:

Section 1. That the City Council of the City of Ashland hereby levies the taxes provided for in the adopted budget in the permanent rate of \$4.0797 per thousand an amount estimated to be \$7,956,000, voter authorized Local Option in the rate of \$.13 per thousand an amount estimated to be \$254,000 as well as \$406,000 authorized for the repayment of General Obligation Debt and that these taxes are hereby levied upon the assessed value for the fiscal year starting July 1, 2008, on all taxable property within the City.

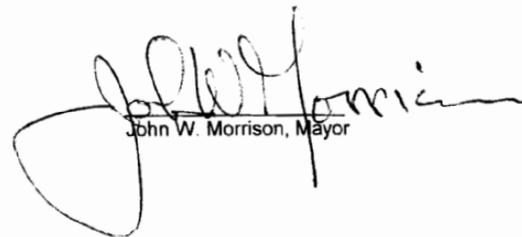
Section 2. That the City Council hereby declares that the taxes so levied are applicable to the following funds:

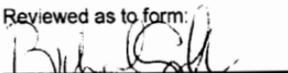
	Subject to General Government Limitation		Excluded from General Government Limitation	Rate
	Permanent Rate	Local Option	Bonded Debt	
General Fund - Operations	\$ 3,533,000			1.8119
General Fund - Technology Fee	341,000			0.1750
Parks and Recreation Fund	4,082,000			2.0928
Ashland Library Levy		254,000		0.1300
2000 Flood and Fire Station Bonds			177,400	
2005 Refinancing			228,600	
	<u>\$ 7,956,000</u>	<u>\$ 254,000</u>	<u>\$ 406,000</u>	

The foregoing ordinance was first READ on the 3 day of June, 2008 and duly PASSED and ADOPTED this 17 day of June, 2008.


Barbara Christensen, City Recorder

SIGNED and APPROVED this 18 day of June, 2008.


John W. Morrison, Mayor

Reviewed as to form:

Richard Appicello, City Attorney

This report is intended to promote the best possible management of public resources.

You are welcome to keep this copy, however, if you no longer need it, please return it to:

Administrative Services Department
City of Ashland
20 East Main Street
Ashland, OR 97520

The Administrative Services Department maintains a file of past documents. Your cooperation will help us save copying costs.