

# COMPREHENSIVE ANNUAL FINANCIAL REPORT

for year ended June 30, 2012



**ASHLAND PARKS AND RECREATION COMMISSION**

(A Component Unit of the City of Ashland, Oregon)

**JACKSON COUNTY, OREGON**



**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**COMPREHENSIVE ANNUAL FINANCIAL REPORT  
for the year ended June 30, 2012**

Don Robertson  
Ashland Parks and Recreation Director  
340 South Pioneer Street  
Ashland, OR 97520

Prepared by:  
City of Ashland  
Administrative Services Department



**INTRODUCTORY SECTION**

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ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

INTRODUCTORY SECTION





October 22, 2012

To the Chair and Commissioners  
of the Ashland Parks and Recreation Commission:

State law requires that all general-purpose governments publish within six months of the close of each fiscal year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the comprehensive annual financial report of the Ashland Parks and Recreation Commission for the fiscal year ended June 30, 2012.

This report consists of the commission's representations concerning the finances of the Ashland Parks and Recreation Commission. Consequently, the commission assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, the commission has established a comprehensive internal control framework that is designed to both protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for preparation of the Ashland Parks and Recreation Commission's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Ashland Parks and Recreation Commission's comprehensive framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements issued will be free from material misstatement. As a commission, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The licensed certified public accounting firm of Pauly, Rogers and Co., P.C. has audited the Ashland Parks and Recreation Commission's financial statements. The goal of the independent audit was to provide reasonable assurance that the Ashland Parks and Recreation Commission's financial statements for the fiscal year ended June 30, 2012 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by the commission; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion the Ashland Parks and Recreation Commission's financial statements for the fiscal year ended June 30, 2011, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

GAAP require that the commission provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The Ashland Parks and Recreation Commission's MD&A can be found immediately following the report of the independent auditors.

## **2012 introductory section**

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### **PROFILE OF THE GOVERNMENT**

Turn of the century Ashland residents voted to establish the Ashland Parks and Recreation Commission (a component unit of the City of Ashland, Oregon) to provide a full range of parks and recreation services to the community. The Ashland Parks and Recreation Commission derives its authority from the City of Ashland's Charter, Articles XIX and XXII. The five-member Commission, elected by and directly responsible to Ashland's citizens, is responsible for the financing and administration of Ashland's parks and recreation system. The parks and recreation system includes approximately 180 acres of developed parkland and approximately 465 acres of undeveloped parkland, including a network of over 29 miles of maintained trails. Recreational facilities include a municipal golf course, four community centers, tennis courts, a swimming pool, and a seasonal ice rink.

The City Charter provides for a continuing millage levy dedicated to the care, maintenance, and development of Ashland's park system. Historically, the amount raised by the continuing millage levy changed as property tax values changed, but the millage rate remained constant. In 1997 a statewide ballot measure eliminated all existing special millage and serial levies incorporating these levies into the overall rate which could be levied citywide. Although the statewide ballot measure restructured the manner of accounting for property tax monies, it is anticipated that the Commission will continue to receive the same percentage of citywide tax dollars as in previous years for parks and recreation purposes.

The Ashland Parks and Recreation Commission operates under a commission-director form of government. The Commission is responsible for, among other things, adopting the annual budget, appointing the Park Director, and setting Park policy. The Park Director is responsible for carrying out the directives and policies of the Commission and overseeing the day-to-day operation of the Parks and Recreation Department.

The Ashland Parks and Recreation Commission maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council of the City of Ashland. The annual budget serves as the foundation for the Ashland Parks and Recreation Commission's financial planning and control. The Park Director develops a proposed APRC budget each year to present to the Commission. After review and gathering public input, the Commission submits the proposed budget to the City of Ashland for inclusion in the annual budget process. The City's Budget Committee holds public meetings before approving the budget and setting the property tax rate. City Council adoption of the budget for the following fiscal year must be done in a public hearing no later than June 30. The level of budgetary controls (that is, the level at which expenditures cannot legally exceed the appropriated amounts) is established by function and activity within an individual fund. Appropriations are limited to a single fiscal year. Therefore, all spending authority of the Commission lapses at fiscal year end. Budget-to-actual comparisons are provided in this report for each of the three funds as part of the basic financial statements.

### **FACTORS AFFECTING FINANCIAL CONDITION**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the Ashland Parks and Recreation Commission operates.

**Local economy:** The Ashland area's major economic sectors: retail, service, education and tourism, support the relatively strong and stable local economy. Although, Ashland's population numbers dropped, based on the ten year census numbers issued, we are seeing higher collections rates for property tax revenues.

**Long-term financial planning:** In 1990, Ashland's residents confirmed their commitment to parks and open space by passing a charter amendment that established an Open Space Plan and map. Working jointly with the Ashland City Council, the Commission has added approximately 400 acres of park and open space land to the City's inventory over the past ten years.

The Commission is currently working on the development of an infrastructure inventory, to begin putting a long-term plan in place for upgrade and replacement or removal of current infrastructure that is deteriorating as a result of age or use.

**Major initiatives:** With the recent update of the food and beverage tax approval, the Parks Commission has focused its efforts on updating and expanding its Capital Improvements Plan. New to the updated and voter-approved food and beverage tax are provisions that allow for major improvements to, or rehabilitation of, existing facilities under the management of the Parks and Recreation Commission. The result is Commission discussion occurring on the potential use of leveraging future funds to front load certain projects that would benefit the citizens of Ashland.

**Relevant financial policies:** Periodically, the Commission's ending fund balance exceeds its budgeted projections. This is usually the result of collection of more revenue than originally anticipated, expending less on services than originally anticipated, or a combination of both. Last year, the Commission and Council transferred some of the balance to the City account. The Commission developed a policy to set criteria that will designate when, where and how much funds should be transferred to which accounts when additional funds result in larger ending fund balances. The Commission will also work with Council to refine its ending fund balance policy or establish new parameters for distribution of tax dollars.

### **AWARDS AND ACKNOWLEDGEMENTS**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Ashland Parks and Recreation Commission for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2011. This was the twenty-first consecutive year that the Commission achieved this prestigious award. In order to be awarded a Certificate of Achievement, the Commission published an easily readable and efficiently organized CAFR. This report satisfied both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. I believe our current CAFR continues to meet the Certificate of Achievement Program's requirements and it is being submitted to the GFOA to determine its eligibility for another certificate.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the Ashland Parks and Recreation Department. I express my appreciation to all members of the Department who assisted and contributed to its preparation. I also thank the Commissioners for their interest and support in planning and conducting the financial operations of the Department in a responsible and progressive manner.

Respectfully submitted,



Donald E. Robertson, Director  
Ashland Parks and Recreation Department



Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

Ashland Parks  
and Recreation Commission

Oregon

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2011

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



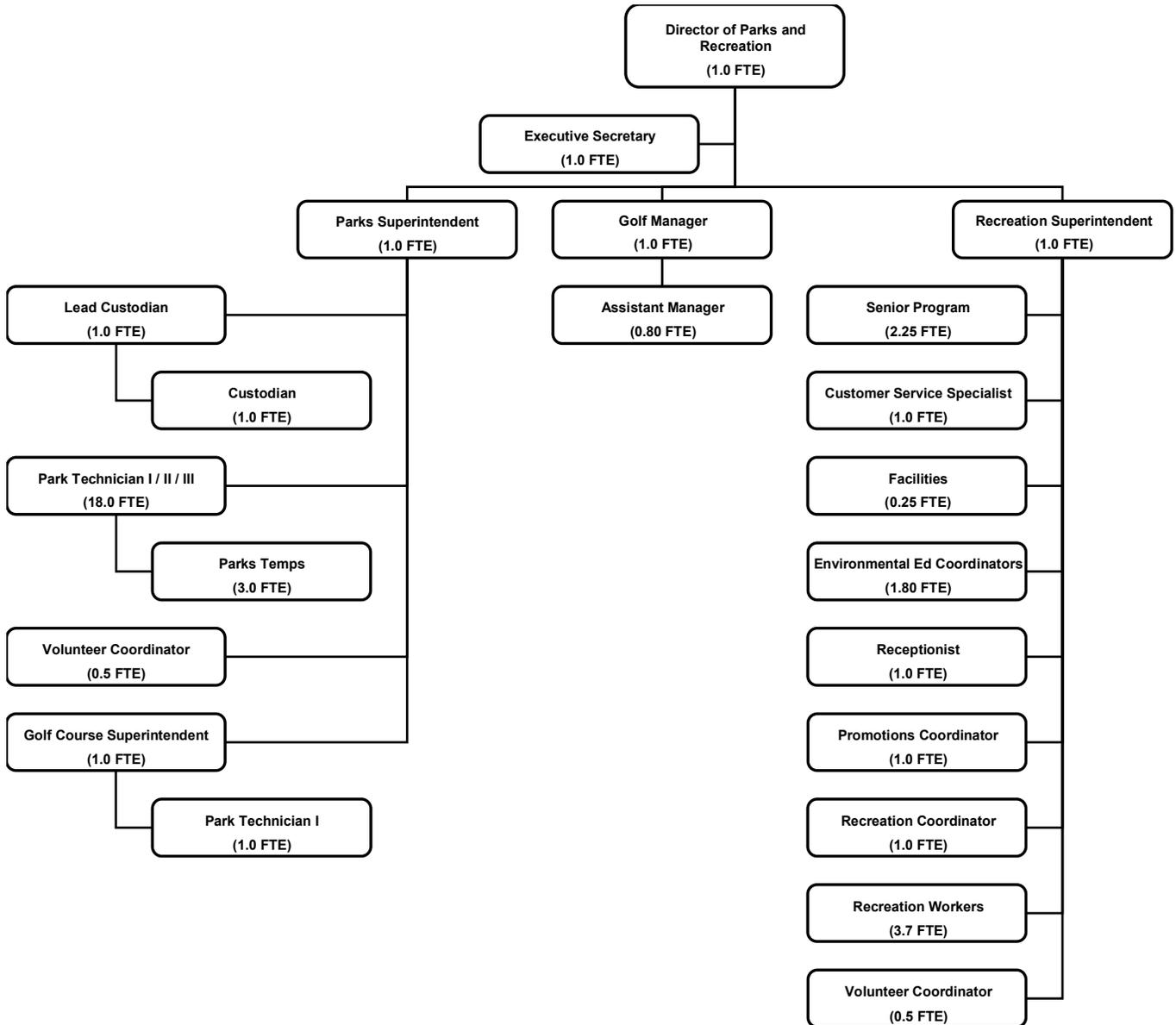
*Linda C. Danson*

President

*Jeffrey R. Enev*

Executive Director

# PARKS AND RECREATION DEPARTMENT 43.80 FTE



ASHLAND PARKS AND RECREATION COMMISSION  
(A Component Unit of the City of Ashland, Oregon)  
ELECTED OFFICIALS  
as of June 30, 2012

<u>Name</u>	<u>Position</u>
JoAnne Eggers 221 Granite Street Ashland, OR 97520	Commissioner/Chair
Rick Landt 468 Helman Street Ashland, OR 97520	Commissioner
Jim Lewis 640 A Street Ashland, OR 97520	Commissioner
Rich Rosenthal 1228 Rose Lane Ashland, OR 97520	Commissioner
Stefani Seffinger 448 Taylor Street Ashland, OR 97520	Commissioner
<u>Appointed Official</u>	
Don Robertson 3786 Windgate Medford, OR 97504	Parks & Recreation Director



## ASHLAND PARKS AND RECREATION COMMISSION

340 SO. PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

JoAnne Eggers  
Rick Landt  
Jim Lewis  
Rich Rosenthal  
Stefani Seffinger



Don Robertson  
Director

TEL: (541) 488-5340  
FAX: (541) 488-5314

October 22, 2012

The City Council and  
The Ashland Parks and Recreation Commission  
City of Ashland, Oregon

The Municipal Audit Committee was established by the City Council to perform certain tasks relating to the annual audit. The Ashland Parks and Recreation Commission, a component unit of the City of Ashland, has delegated similar responsibilities to the Committee for their annual audit process.

In fulfilling its responsibilities, the Committee participates in selecting the City's auditor on a regular basis. The Committee interviews qualified, independent certified public accountants and discusses the overall scope and specific plans for the audit. The Committee also recommends which municipally-certified individual or firm is to be engaged as the City's auditor by the City Council.

At the conclusion of the annual audit, the Committee meets with the City's auditor to discuss the results of their audit and their evaluation of the City and Parks financial reporting. The Committee also discusses the financial accounting and reporting processes with the City's auditor, including the preparation of the financial statements for the City and Parks Commission, safeguarding of assets and other resources against unauthorized acquisition, use or disposition, and other required accounting issues.

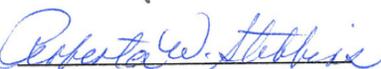
After receiving the annual reports and related documentation from the auditor and staff, evaluating the information, and considering the potential for changes, the Committee makes recommendations to both elected bodies on acceptance of the respective annual reports and changes deemed appropriate through the process.

Based upon the above, we accept the 2011-2012 Comprehensive Annual Financial Report (CAFR) and the related audit reports of the independent certified public accountants for the City of Ashland and the Ashland Parks and Recreation Commission and recommend that the respective CAFR and auditor's reports be accepted by the Council and the Commission.

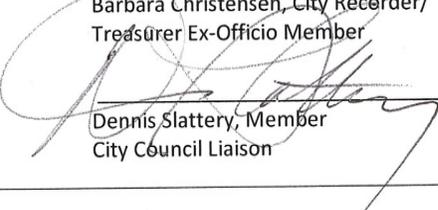
Respectfully submitted,

The Municipal Audit Committee

  
Guy Nutter, Member at Large

  
Roberta Stebbins, Chair  
Representing Budget Committee

  
Barbara Christensen, City Recorder/  
Treasurer Ex-Officio Member

  
Dennis Slattery, Member  
City Council Liaison

Administrative Services Department  
D.L. Tuneberg, Director  
20 East Main Street  
Ashland, Oregon 97520  
www.ashland.or.us

Tel: 541-488-5300  
Fax: 541-552-2059  
TTY: 800-735-2900



Home of Famous Lithia Park



ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

FINANCIAL SECTION





**PAULY, ROGERS AND CO., P.C.**  
**CERTIFIED PUBLIC ACCOUNTANTS**

- 12700 S.W. 72nd Avenue • Tigard, Oregon 97223
- PHONE (503) 620-2632 • FAX (503) 684-7523

September 6, 2012

To the Chair and Commissioners of the Ashland Parks and Recreation Commission  
City of Ashland, Oregon

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities, , each major fund, and the aggregate remaining fund information of Ashland Parks and Recreation District as of and for the year ended June 30, 2012, which collectively comprise the basic financial statements as listed in the table of contents. These financial statements are the responsibility of management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Ashland Parks and Recreation District, as of June 30, 2012, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The budgetary comparison schedules presented as Required Supplemental Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## **2012 financial section**

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Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ashland Parks and Recreation District's financial statements. The supplementary information, as listed in the table of contents are presented for the purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ashland Parks and Recreation District's financial statements. The introductory section, other information and statistical section, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

  
PAULY, ROGERS AND CO., P.C.

## Management's Discussion and Analysis

As management of the Ashland Parks and Recreation Commission, we offer readers of the Ashland Parks and Recreation Commission's financial statements this narrative overview and analysis of the financial activities of the Ashland Parks and Recreation Commission for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i-iii of this report.

### Financial Highlights

The assets of the Ashland Parks and Recreation Commission exceeded its liabilities at the close of the most recent fiscal year by \$12,562,201 (net assets).

The Park and Recreation Commission's total net assets have increased by \$528,466.

As of the close of the current fiscal year, the Ashland Parks and Recreation Commission's governmental funds reported combined ending fund balances of \$2,711,684, an increase of \$54,888 from the prior fiscal year.

### Overview of Financial Statements

This discussion and analysis is intended to serve as an introduction to the Ashland Parks and Recreation Commission's basic financial statements. The Ashland Parks and Recreation Commission's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Ashland Parks and Recreation Commission's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Ashland Parks and Recreation Commission's assets and liabilities, with the difference between the two reported as *net assets*.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year.

Both of the government-wide financial statements distinguish functions of the Ashland Parks and Recreation Commission that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Ashland Parks and Recreation Commission include general park operations, recreation, and golf course operation.

The government-wide financial statements can be found on pages 8 and 9 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

## 2012 financial section

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**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements.

The Ashland Parks and Recreation Commission maintains three individual governmental funds.

The Ashland Parks and Recreation Commission adopts an annual appropriated budget for its general fund. A budgetary statement has been provided for all funds, to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 10-13 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 15-24 of this report.

### Government-wide Financial Analysis

Net assets may serve over time as a useful indicator of a government's financial position. In the case of the Ashland Parks and Recreation Commission, assets exceed liabilities by \$12,562,201 at the close of the most recent fiscal year.

The largest portion of the Ashland Parks and Recreation Commission's assets (74.3%) reflects its investment in capital assets less any related debt used to acquire those assets that is still outstanding.

#### Ashland Parks and Recreation Commission Net Assets

	June 30, 2012	June 30, 2011	Change
Current and other assets	\$ 3,312,686	\$ 3,262,996	1.5%
Capital assets	9,592,447	9,114,880	5.2%
Total assets	12,905,133	12,377,876	4.3%
Long-term liabilities outstanding	94,043	88,247	6.6%
Other liabilities	248,889	255,894	-2.7%
Total liabilities	342,932	344,141	-0.4%
Net Assets			
Invested in capital assets, net of related debt	9,592,447	9,114,880	5.2%
Restricted	20,325	9,898	
Unassigned	2,949,429	2,908,957	1.4%
Total net assets	\$ 12,562,201	\$12,033,735	4.4%

**Ashland Parks and Recreation Commission's Net Assets**

At the end of the current fiscal year, the Ashland Parks and Recreation Commission is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its three separate governmental funds.

**Governmental activities.** Net Assets have increased by 4.4 percent from last year. Total Revenues were stable between years although within the major programs there were changes. Expenses were lower between fiscal years by -3.3%.

**Ashland Parks and Recreation Commission  
Change in Net Assets  
For the Year Ended June 30, 2012**

	<u>June 30, 2012</u>	<u>June 30, 2011</u>	<u>Change</u>
Revenues:			
Program revenues:			
Charges for services	\$ 968,436	\$ 1,101,358	-12.1%
Operating grants and contributions	33,117	21,140	56.7%
General revenues:			
Property taxes	4,349,737	4,210,320	3.3%
Miscellaneous	35,648	47,888	-25.6%
Interest	20,698	16,096	28.6%
Total revenues	<u>5,407,636</u>	<u>5,396,802</u>	0.2%
Expenses:			
Parks	3,363,614	3,557,166	-5.4%
Recreation	1,060,887	1,141,094	-7.0%
Golf course	454,669	346,057	31.4%
Total expenses	<u>4,879,170</u>	<u>5,044,317</u>	-3.3%
Increase in net assets	528,466	352,485	49.9%
Net assets - Beginning	12,033,735	11,681,250	3.0%
Net assets - Ending	<u>\$12,562,201</u>	<u>\$12,033,735</u>	4.4%

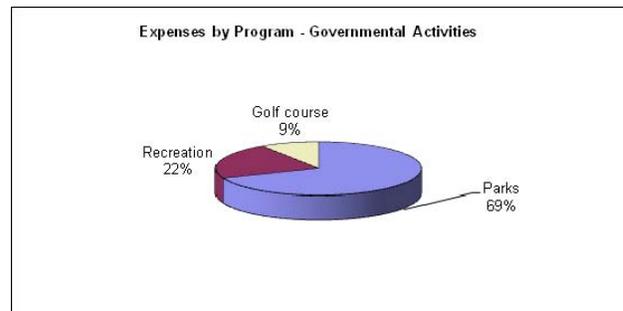
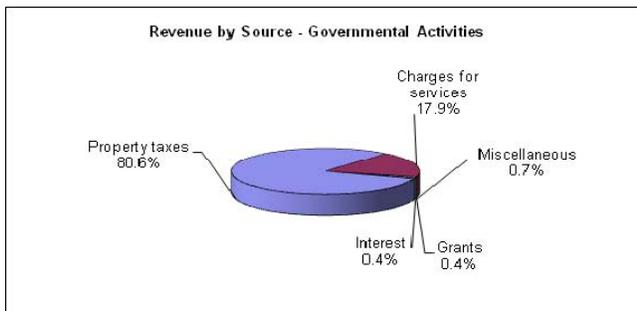
**Ashland Parks Commission's Changes in Net Assets**

Significant factors leading to the increase in net assets include:

- Prior property tax collections were higher than expected by over \$75,000.
- A grant was received for fuels reductions from Oregon Department of Forestry.
- Parks operation's expenses are down due to last year's transfer of \$215,000 to the Capital Improvement Fund, which also affected lower Charges for Services. This transfer was to fund equipment replacement.
- Golf's Personal Services increased significantly due to staff reorganization prompted by the retirement of the Greens Superintendent.

## 2012 financial section

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**Governmental funds.** As of the end of the current fiscal year, the Ashland Parks and Recreation Commission's governmental funds reported a combined ending fund balance of \$2,711,684, an increase of \$54,888 from the prior fiscal year. Please see the previous page for significant factors leading to the increase.

The General Fund is the chief operating fund of the Ashland Parks and Recreation Commission. As of the end of the current fiscal year, the General Fund's unassigned fund balance was \$2,242,227, an increase of \$28,196 from the prior year. The General Fund's balance represents 82.69 percent of the combined governmental funds balance.

The Capital Projects Fund has a total fund balance of \$449,132, all of which is reserved for future capital projects and equipment replacement.

The ending fund balance for the Youth Activity Levy has been reduced to \$20,325. This will be paid to the Ashland School District in FY 14.

### General Fund Budgetary Highlights

The Ashland Parks and Recreation Commission did not revise its budget during the year.

### Capital Asset and Debt Administration

**Capital assets.** The Ashland Parks and Recreation Commission's investment in capital assets for its governmental activity as of June 30, 2012, amounted to \$9,592,447 (net of accumulated depreciation.)

A major portion of the Ashland Parks and Recreation Commission's investment in capital assets include leasehold improvements of \$5,719,622 (net of accumulated depreciation) related to a long-term lease with the Oregon Shakespeare Festival Association. The detail is shown on page 22 of the Notes to the Basic Financial Statements section.

**Long-term debt.** At the end of the current fiscal year, the Ashland Parks and Recreation Commission had no long-term debt outstanding.

### Requests for Information

This financial report is designed to provide a general overview of the Ashland Parks and Recreation Commission's finances for all those with an interest in the government's finances. Copies of this report may be obtained at:

340 South Pioneer Street  
Ashland, OR 97520

ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

BASIC FINANCIAL STATEMENTS

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**STATEMENT OF NET ASSETS**  
**June 30, 2012**

	<u>Primary Government</u>
<b>Assets:</b>	
Cash and cash equivalents	\$ 2,829,756
Receivables:	
Accounts	112,138
Taxes	370,792
Capital assets, net of Accumulated Depreciation	<u>9,592,447</u>
<b>Total Assets</b>	<u>12,905,133</u>
<b>Liabilities:</b>	
Accounts payable	131,911
Payroll Liabilities	116,978
Non-Current Liabilities:	
Due Within 1 Year:	
Vacation Payable	23,511
Due In More than 1 Year:	
Vacation Payable	<u>70,532</u>
<b>Total Liabilities</b>	<u>342,932</u>
<b>Net Assets:</b>	
Invested in capital assets	9,592,447
Restricted for:	
Youth Activity Levy - Ashland School District	20,325
Unassigned:	
Unassigned	<u>2,949,429</u>
<b>Total Net Assets</b>	<u>\$ 12,562,201</u>

The accompanying notes are an integral part of the basic financial statements.

**ASHLAND PARKS AND RECREATION COMMISSION  
ASHLAND, OREGON  
STATEMENT OF ACTIVITIES  
For the year ended June 30, 2012**

<u>Functions</u>	<u>Expenses</u>	<u>Function Revenues</u>		<u>Net (Expense) Revenue and Change in Net Assets</u>
		<u>Charges for Service</u>	<u>Operating Grants and Contributions</u>	
Parks	\$ 3,363,614	\$ 317,741	\$ 33,117	\$ (3,012,756)
Recreation	1,060,887	344,602	-	(716,285)
Golf Course	<u>454,669</u>	<u>306,093</u>	<u>-</u>	<u>(148,576)</u>
Total Governmental Activities	<u>\$ 4,879,170</u>	<u>\$ 968,436</u>	<u>\$ 33,117</u>	<u>\$ (3,877,617)</u>
General Revenues				
Property Taxes				4,349,737
Interest and Investment Earnings				20,698
Miscellaneous				<u>35,648</u>
Total General Revenues				<u>4,406,083</u>
Changes in Net Assets				528,466
Net Assets - Beginning				<u>12,033,735</u>
Net Assets - Ending				<u>\$ 12,562,201</u>

The accompanying notes are an integral part of the basic financial statements.

**ASHLAND PARKS AND RECREATION COMMISSION  
ASHLAND, OREGON  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
June 30, 2012**

	General	Special Revenue	Capital Improvement	Total Governmental Funds
<b>ASSETS</b>				
<b>Assets:</b>				
Cash and Investments	\$ 2,378,771	\$ 20,106	\$ 430,879	\$ 2,829,756
Receivables:		-	-	-
Accounts	93,885		18,253	112,138
Taxes	325,125	45,667	-	370,792
<b>Total Assets</b>	<b>\$ 2,797,781</b>	<b>\$ 65,773</b>	<b>\$ 449,132</b>	<b>\$ 3,312,686</b>
 <b>LIABILITIES, AND EQUITY</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 131,911	\$ -	\$ -	131,911
Payroll Liabilities	116,978			116,978
Deferred revenue	306,665	45,448		352,113
<b>Total Liabilities</b>	<b>555,554</b>	<b>45,448</b>	<b>-</b>	<b>601,002</b>
 <b>Fund Balances:</b>				
Restricted for:				
Youth Activity Levy - Ashland School District		20,325		20,325
Committed for:				
Equipment Replacement			449,132	449,132
Unassigned:				
Unassigned	2,242,227			2,242,227
<b>Total fund balances</b>	<b>2,242,227</b>	<b>20,325</b>	<b>449,132</b>	<b>2,711,684</b>
<b>Total liabilities and fund balances</b>	<b>\$ 2,797,781</b>	<b>\$ 65,773</b>	<b>\$ 449,132</b>	<b>\$ 3,312,686</b>

The accompanying notes are an integral part of the basic financial statements.

**ASHLAND PARKS AND RECREATION COMMISSION  
ASHLAND, OREGON  
Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
June 30, 2012**

Total Fund Balances - Governmental Funds \$ 2,711,684

The cost of capital assets (land, buildings, furniture and equipment) purchased or constructed is reported as an expenditure in governmental funds. The statement of Net Assets includes those capital assets among the assets of the Commission as a whole.

Net Capital Assets 9,592,447

Accrued Vacation Payable not accounted for in governmental funds (94,043)

Deferred revenue related to property taxes 352,113

Net Assets \$ 12,562,201

The accompanying notes are an integral part of the basic financial statements.

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**For the year ended June 30, 2012**

	<u>Governmental Fund Types</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	
<b>Revenues:</b>				
Taxes	\$ 4,339,310	\$ 10,427	\$ -	\$ 4,349,737
Intergovernmental	33,117			33,117
Charges for Services	899,765		68,671	968,436
Interest on Investments	18,329		2,369	20,698
Miscellaneous	22,127		13,521	35,648
<b>Total Revenues</b>	<u>5,312,648</u>	<u>10,427</u>	<u>84,561</u>	<u>5,407,636</u>
<b>Expenditures:</b>				
Current:				
Parks	3,800,834			3,800,834
Recreation	1,032,591	-		1,032,591
Golf Course	414,374			414,374
Capital Outlay	36,653		68,296	104,949
<b>Total Expenditures</b>	<u>5,284,452</u>	<u>-</u>	<u>68,296</u>	<u>5,352,748</u>
Excess(Deficiency) of Revenues over Expenditures	<u>28,196</u>	<u>10,427</u>	<u>16,265</u>	<u>54,888</u>
Net Change in Fund Balance	28,196	10,427	16,265	54,888
<b>Fund Balance, July 1, 2011</b>	<u>2,214,031</u>	<u>9,898</u>	<u>432,867</u>	<u>2,656,796</u>
<b>Fund Balance, June 30, 2012</b>	<u>\$ 2,242,227</u>	<u>\$ 20,325</u>	<u>\$ 449,132</u>	<u>\$ 2,711,684</u>

The accompanying notes are an integral part of the basic financial statements.

**ASHLAND PARKS AND RECREATION COMMISSION  
ASHLAND, OREGON  
Reconciliation of the Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
to the Statement of Activities  
For the year ended June 30, 2012**

Total Net Changes in Fund Balances - Governmental Funds	\$	54,888
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Capital asset additions are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is capitalized and allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation additions exceeds capital asset.

Capital Asset Additions	\$	413,255	
Capital Asset Deletions		(52,681)	
Depreciation Expense		(259,512)	
Depreciation Deletions		376,505	
			477,567

Change in compensated Absences is an expense on the Statement of Activities but it is not an expenditure to the governmental fund, unless matured.		(5,796)
--	--	---------

Property tax revenue in the Statement of Activities differs from the amount reported in the governmental funds. In the governmental funds, which are on the modified accrual basis, the Commission recognizes a deferred revenue for all property taxes levied but not received, however in the Statement of Activities, there is no deferred revenue and the full property tax receivable is accrued.		1,807
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Change in Net Assets of Governmental Activities	\$	528,466
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The accompanying notes are an integral part of the basic financial statements.



**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City of Ashland Parks and Recreation Commission have been prepared in conformity with accounting principles generally accepted in the United States of America (aka generally accepted accounting principles-GAAP), as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant Park and Recreation Commission accounting policies are described below.

**A. THE FINANCIAL REPORTING ENTITY**

The Ashland Parks and Recreation Commission (the Commission) was created by vote of qualified electors of the City of Ashland, Oregon, at a special election on December 15, 1908. The Commission presently operates under the charter of the City of Ashland. Currently, the Commission has control of over 637 acres of park-designated lands, which includes 19 parks ranging in size from .33 to 270 acres and a network of over 29 miles of developed and maintained trails. The Commission also maintains and operates several athletic fields on property owned by Jackson County School District No. 5 and Southern Oregon University (SOU), under contractual agreements with District No. 5 and the State of Oregon. Five commissioners elected to serve four-year terms govern the Commission. The Commissioners serve without pay. The City charter also provides for an appointed director.

The basic financial statements include all financial activities, organizations, and functions for which the Commission is considered to be financially accountable. Financial accountability exists if the Commission appoints a voting majority of the component unit's board, and either: a) the ability to impose will by the primary government (Commission), or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the Commission. The Commission has no component units, but is a component unit of the City of Ashland, Oregon (the City) and, as such, is included in the basic financial statements of the City of Ashland as a discretely presented component unit. Although the members of the Commission's governing board are elected by the voters, the Commission is fiscally dependent upon the City because, by state law and City charter, the Commission budget and tax levy must be included as part of the City's. The City must also approve any debt issuance and has ultimate financial responsibility for the Commission.

**B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)**

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole.

The Statement of Net Assets and the Statement of Activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions."

Program revenues included in the Statement of Activities are derived directly from the program itself or from parties outside the Commission's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Commission's general revenues.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION (continued)**

The Commission reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Interest of general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

In the process of aggregating data for the Statement of Net Assets and the Statement of Activities, some amounts reported as inter-fund activity and balances in the funds were eliminated or reclassified. Inter-fund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities.

**FUND FINANCIAL STATEMENTS**

The accounts of the Commission are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained in consistency with legal and managerial requirements.

**GOVERNMENTAL FUND TYPES**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be measurable to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Commission reports the following major funds:

**GENERAL FUND**

This fund (also referred to as the Parks and Recreation Fund) accounts for all financial resources and expenditures of the Commission, except those required to be accounted for in another fund. The principal revenue sources are property taxes, charges for services, donations, and interest earnings. Major expenditures are for personal services, operating supplies, maintenance, and supporting services related to the administrative functions of the Commission. The General Fund is now also used to account for financial resources used for the operation and maintenance of the Oak Knoll Golf Course.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION (continued)**

**SPECIAL REVENUE FUND**

The Ashland Youth Activities Serial Levy Fund is used to account for proceeds of specific revenue sources that are restricted to expenditures for specified purposes. The revenue sources are serial levy revenues. Expenditures are related to specific youth programs provided by local schools and the Parks and Recreation Commission. The serial levy ended in fiscal year 2008. The fund will remain until fiscal year 2014 for collections of past due property taxes that will be turned over to the Ashland School District.

**CAPITAL IMPROVEMENT FUND**

The Parks Capital Improvement Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. Principal resources and revenues are interfund transfers, charges for services, and interest earnings.

**C. BUDGET**

As a component unit of the City of Ashland, the budget of the Commission is included in the budget of the City. A budget is prepared and legally adopted for each governmental fund type on the modified accrual basis of accounting in the main program categories required by Oregon Local Budget Law. The budgets for all budgeted funds are adopted on a basis consistent with generally accepted accounting principles.

The City begins its budget process early in each fiscal year with the establishment of the budget committee. Recommendations are developed through late winter, with the budget committee approving the budget in early spring. Public notices of the budget hearing are published generally in early spring, with a public hearing being held approximately three weeks later. The Council may amend the budget prior to adoption; however, budgeted expenditures for each fund may not be increased by more than ten percent. The budget is then adopted. Appropriations are made and the tax levy is declared no later than June 30th.

Appropriations are at the department (organizational unit) level for funds with more than one department and by total personal services, materials and services, capital outlay, debt service, operating transfers, and contingency for those funds with only one department or function at the levels of control established by Resolution.

Expenditures cannot legally exceed the above appropriation levels, except in the case of grants that could not be estimated at the time of budget adoption. Appropriations lapse at fiscal year end. Management may amend line items in the budget without Council approval as long as appropriation levels (the legal level of control) are not changed. Supplemental appropriations may occur if the Council approves them due to a need that exists that was not determined at the time the budget was adopted. Budget amounts shown in the Basic Financial Statements reflect the original budget and one appropriation transfer.

Expenditures of the various funds were within authorized appropriations.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**D. PROPERTY TAXES RECEIVABLE**

In the Government-Wide Financial Statements uncollected property taxes are recorded on the Statement of Net Assets. In the Fund Financial Statements property taxes that are collected within 60 days after year-end are considered measurable and available and, therefore, are recognized as revenue. The remaining balance is recorded as deferred revenue because it is not deemed available to finance operation of the current period. An allowance for doubtful accounts is not deemed necessary, as uncollectible taxes become a lien on the property. Property taxes are levied on all taxable property as of July 1, the beginning of the fiscal year, and become a lien on that date. Property taxes are payable on November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15 or February 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

**E. CAPITAL ASSETS**

Capital assets are recorded at the original or estimated cost. Donated capital assets are recorded at their estimated fair market value on the date donated. The Commission defines capital assets as assets with an initial cost of more than \$5,000 and an estimated life in excess of three years. Interest incurred during construction, maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements	33 to 50 years
Public domain infrastructure	15 to 25 years
Vehicles, Furniture, and Equipment	5 to 15 years

**F. RETIREMENT PLAN**

Commission employees are participants in Public Employees Retirement System (PERS). Contributions to PERS are made on a current basis as required by the plan and are charged to expenditures as funded.

**G. VESTED COMPENSATED ABSENCES**

It is the Commission's policy to permit employees to accumulate earned unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave since the Commission does not have a policy to pay any amounts when employees separate from service with the Commission. All unused vacation pay is accrued when earned in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and retirements.

**H. ESTIMATES**

In conformance to accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenditures during the reporting period when preparing financial statements. Actual results could differ from those estimates.

ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

Notes to Basic Financial Statements

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

I. LONG TERM DEBT

In the government-wide financial statements, long-term debt is reported as a liability in the Statement of Net Assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method, which approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, bond premiums and discounts, as well as bond issuance costs, are recognized when incurred and are not deferred. The face amount of the debt issued, premiums received on debt issuances, and discounts are reported as other financing sources and uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

J. FUND EQUITY

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. The objective of this statement is to enhance the usefulness of fund balance information by providing clear fund balance classifications that can be consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned. The specific purposes for the restriction and commitments are shown on the face of the balance sheet.

*Nonspendable fund balance* represents amounts that are not in a spendable form. The nonspendable fund balance represents inventories and prepaid items.

*Restricted fund balance* represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).

*Committed fund balance* represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.

*Assigned fund balance* represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body.

*Unassigned fund balance* is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The governing body has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**J. FUND EQUITY (continued)**

To preserve a sound financial system and provide a stable financial base, the governing body has adopted a minimum fund balance policy. Resolution No. 2010-05 was established on February 9, 2010, and calls for the Commission's General Fund to have a target ending fund balance of twenty-five percent of annual operating revenues.

**2. CASH AND INVESTMENTS**

State statutes govern the Commission's cash management policies. Statutes authorize the Commission to invest in banker's acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

The City of Ashland maintains a cash and investment pool that is used by all funds, including Commission funds. The Commission's cash and investments at June 30, 2012, consisted of the following:

	2012
Petty Cash	\$ 850
City Investment Pool	2,828,906
 Total	 \$ 2,829,756

**INVESTMENTS**

Policies officially adopted by the City's Board allows the entity to invest in: U.S. Treasury Obligations (Bills, notes and bonds), U.S. Government Agency Securities and Instrumentalities of Government Sponsored Corporations, Bankers' Acceptances (BA's), Certificates of Deposit (Commercial Banks which have a branch in Oregon & Savings & Loan Associations which have a branch in Oregon), State & Local Government Securities, Commercial Paper (A1, AA,P1), State of Oregon Investment Pool, and Repurchase Transactions. The State Treasurer's investment policies are government by Oregon Revised Statutes and the Oregon Short-Term Fund Board (OSTFB). There were no known violations of legal or contractual provisions for deposits.

As of June 30, 2012, the Commission had the following investments and maturities.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in months)</u>		
		<u>Less than 3</u>	<u>3-17</u>	<u>18-59</u>
State Treasurer's investment pool	\$ 2,828,906	\$ 2,828,906	-	-
Total	\$ 2,828,906	\$ 2,828,906	\$ -	\$ -

Investments are valued at fair value as required by GASB 31. As of June 30, 2012, the fair value of the position in the LGIP is 100.08% of the value of the pool shares as reported in the Oregon Short Term Fund audited financial statements.

ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

Notes to Basic Financial Statements

2. CASH AND INVESTMENTS (continued)

INVESTMENTS (continued)

**Interest Rate Risk**

As a means of limiting its exposure to fair value losses resulting from rising interest rates, the City's investment policy allows only the purchase of investments that can be held to maturity. Investments cannot be made predicated upon selling the security prior to maturity.

Oregon Revised Statutes require that investments do not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB.

The City limits investment maturities as follows:

Under 30 days	10 % minimum
Under 90 days	25% minimum
Under 270 days	50% minimum
Under 1 year	75% minimum
Under 18 months	80% minimum
Under 3 years	100% minimum

**Credit Risk**

Neither the Oregon Revised Statutes nor the City's investment policy limits investments as to credit rating for securities purchased from U.S. Government Agencies. The City's investments in U.S. Government Agencies were rated AAA by Standard & Poor's and Aaa by Moody's Investor Service. The State Pool is unrated. Oregon Revised Statutes require that Bankers Acceptances be guaranteed by, and carried on the books of, a qualified financial institution eligible for discount by the Federal Reserve System, and issued by a qualified financial institution whose short-term letter of credit rating is rated in the highest category by one or more nationally recognized statistical rating organizations.

**Concentration of Credit Risk**

To avoid incurring unreasonable risks inherent to over-investing in specific instruments or in individual financial institutions, the City's investment policy sets maximum limits on the percentage of the portfolio that can be invested in any one type of security. At June 30, 2012, the City was in compliance with all percentage restrictions.

Oregon Revised Statutes require that no more than twenty-five percent of the monies of local government be invested in Bankers Acceptances of any singular qualified financial institution. Amounts in the State Treasurer's Local Government Investment Pool are not required by law to be collateralized.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**2. CASH AND INVESTMENTS (continued)**

**INVESTMENTS (continued)**

**Concentration of Credit Risk (continued)**

No more than the stated percentage of the overall portfolio will be invested in each of the following categories of securities:

U.S. Treasury Obligations	100%
U.S. Government Agency Securities and Instrumentalities of Government Sponsored Corp.	100%
Bankers' Acceptances (BAs)	50%
Certificates of Deposit (CDs)	35%
State and Local Government Securities	35%
Repurchase Transactions	25%
Commercial Paper (AA,A1,P1)	10%
State of Oregon Investment Pool Securities	100%

**3. CAPITAL ASSETS**

The changes in capital assets for the 2011-2012 fiscal year are as follows:

	Balance June 30, 2011	Additions & Reclasses	Retirements & Reclasses	Balance June 30, 2012
<b>Governmental activities:</b>				
Capital assets, being depreciated:				
Buildings	\$ 12,903,197	\$ 302,163	\$ 19,000	\$ 13,186,360
Machinery and Equipment	989,069	68,150		1,057,219
Infrastructure	596,322	-		596,322
Vehicles	347,243	36,595	33,681	350,157
Furniture and Fixtures	954,046	6,347		960,393
Construction in Process	-			-
<b>Total capital assets, being depreciated</b>	<b>15,789,877</b>	<b>413,255</b>	<b>52,681</b>	<b>16,150,451</b>
Less accumulated depreciation for:				
Buildings	4,957,605	96,160	342,824	4,710,941
Machinery and Equipment	610,592	70,370		680,962
Infrastructure	435,093	23,497		458,590
Vehicles	274,673	25,745	33,681	266,737
Furniture and Fixtures	397,034	43,740		440,774
<b>Total accumulated depreciation</b>	<b>6,674,997</b>	<b>259,512</b>	<b>376,505</b>	<b>6,558,004</b>
<b>Total capital assets being depreciated, net</b>	<b>\$ 9,114,880</b>	<b>\$ 153,743</b>	<b>\$ (323,824)</b>	<b>\$ 9,592,447</b>

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**3. CAPITAL ASSETS (continued)**

Depreciation expense for the year was charged to the following functions:

Depreciation Expense	
	<u>2012</u>
Parks	\$ 167,985
Recreation	55,386
Golf	<u>36,141</u>
Total	<u>\$ 259,512</u>

**4. LONG-TERM DEBT**

The General Fund is used to liquidate the compensated absences. The balances of the compensated absences accounts are as follows:

	<u>June 30, 2011</u>			<u>June 30, 2012</u>	<u>Due Within a</u>
	Balance	Additions	Reductions	Balance	Year
Governmental Activities:	<u>\$ 88,247</u>	<u>\$ 94,043</u>	<u>\$ 88,247</u>	<u>\$ 94,043</u>	<u>\$ 23,511</u>
Total Compensated Absences Payable	<u>\$ 88,247</u>	<u>\$ 94,043</u>	<u>\$ 88,247</u>	<u>\$ 94,043</u>	<u>\$ 23,511</u>

**5. PENSION PLAN**

Plan Description and Provisions:

As part of the City of Ashland, the Commission's Cost-Sharing Multiple-Employer Defined Benefit Pension Plan, The State of Oregon Public Employees Retirement System (PERS) provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS is an agent multiple-employer pension plan, administered by the Oregon Public Employees Retirement System. The Public Employees Retirement Board administers PERS under ORS Chapter 237. The Board has the authority to establish and amend the benefit provisions of the plans that participate in the PERS to the respective employer entities. The Oregon Public Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, P.O. Box 23700, Tigard, Oregon 97281-3700.

Description of Funding Policy:

Plan members are required to contribute 6% of their annual covered salary. The Commission is required to contribute at an actuarially determined rate. In 2003, the Oregon Legislature revised PERS operations, including how benefits for existing and new employees are calculated and funded. The current rates are 13.07% and 11.60% for existing and new employees respectively of covered annual payroll. The Commission has "picked up" employee contributions at a rate of 6%, as allowed under ORS 237.075. The contribution requirement of plan members and their employers are established and may be amended by the PERS Retirement Board.

**ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON**

**Notes to Basic Financial Statements**

**5. PENSION PLAN (continued)**

The Commission's Three Year Trend Information

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed
06/30/2012	\$ 316,117	100%
06/30/2011	231,748	100%
06/30/2010	266,990	100%

**6. RISK MANAGEMENT**

As a component unit of the City of Ashland, the Ashland Parks and Recreation Commission is included in the City's risk management program. The City directly manages the Commission's participation. The City is exposed to various risks of loss related to general liability, property, automobile, and workers' compensation. The City purchases its auto, property, and liability insurance from Citycounty Insurance Services, a member-owned trust. The City is self-insured for the first annual cumulative deductible of \$50,000 under its general liability insurance policy. Workers' compensation is self-insured for \$450,000 per occurrence for claims incurred; excess coverage above this retention limit is purchased from commercial insurers on a stop-loss basis. The Commission, and all participating City funds, pay contributions based on prior experience, exposure, insurance premiums, and administrative costs.

**7. PROPERTY TAX LIMITATIONS**

The State of Oregon imposes a constitutional limit on property taxes for schools and non-school government operations. School operations include community colleges, local school districts, and education service districts. The limitation provides that property taxes for non-school operations are limited to \$10.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt.

The State further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction is accomplished by rolling property values back to their 1995-96 values less ten percent and limiting future tax value growth of each property to no more than three percent per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most tax (and many fee) increases and new bond issues, and requires the State to minimize the impact of tax cuts on school districts.



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ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION

Notes to the Required Supplementary Information - the basis of budgeting is the same as GAAP

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the year ended June 30, 2012**

	Actual	Budget Amounts		Variance with Final Budget - Positive (Negative)
		Original	Final	
<b>Revenues:</b>				
Taxes	\$ 4,339,310	\$ 4,263,200	\$ 4,263,200	\$ 76,110
Intergovernmental	33,117	15,000	15,000	18,117
Charges for Services	899,765	827,000	827,000	72,765
Interest on Investments	18,329	20,000	20,000	(1,671)
Miscellaneous	22,127	22,500	22,500	(373)
<b>Total Revenues</b>	<b>5,312,648</b>	<b>5,147,700</b>	<b>5,147,700</b>	<b>164,948</b>
<b>Expenditures:</b>				
<b>Parks:</b>				
Personal Services	1,920,561	1,875,640	1,875,640	(44,921)
Materials and Services	1,531,273	1,589,600	1,589,600	58,327
Capital Outlay	36,653	35,000	35,000	(1,653)
<b>Total Parks</b>	<b>3,488,487</b>	<b>3,500,240</b>	<b>3,500,240</b>	<b>(11,753)</b>
<b>Recreation:</b>				
Personal Services	775,951	813,140	813,140	37,189
Materials and Services	256,640	289,900	289,900	33,260
<b>Total Recreation</b>	<b>1,032,591</b>	<b>1,103,040</b>	<b>1,103,040</b>	<b>(70,449)</b>
<b>Golf Course:</b>				
Personal Services	264,791	278,790	278,790	13,999
Materials and Services	149,583	154,100	154,100	4,517
Capital Outlay	-	-	-	-
<b>Total Golf Course</b>	<b>414,374</b>	<b>432,890</b>	<b>432,890</b>	<b>(18,516)</b>
Transfer Out	349,000	349,000	349,000	(2)
Contingency	-	50,000	50,000	50,000
<b>Total Expenditures</b>	<b>5,284,452</b>	<b>5,435,170</b>	<b>5,435,170</b>	<b>150,718</b>
Net Change in Fund Balance	28,196	(287,470)	(287,470)	315,666
<b>Fund Balance, July 1, 2011</b>	<b>2,214,031</b>	<b>1,991,310</b>	<b>1,991,310</b>	<b>222,721</b>
<b>Fund Balance, June 30, 2012</b>	<b>\$ 2,242,227</b>	<b>\$ 1,703,840</b>	<b>\$ 1,703,840</b>	<b>\$ 538,387</b>

(1) Appropriation Level

(2) The transfer out is budgeted per budget law as a transfer, but since it's with the primary government, it is reclassified as materials and services for the GAAP Statements

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**YOUTH ACTIVITIES LEVY**  
**For the year ended June 30, 2012**

	Actual	Budget Amounts		Variance with Final Budget - Positive (Negative)
		Original	Final	
<b>Revenues:</b>				
Taxes	\$ 10,427	\$ 20,000	\$ 20,000	\$ (9,573)
<b>Total Revenues</b>	<u>10,427</u>	<u>20,000</u>	<u>20,000</u>	<u>(9,573)</u>
<b>Expenditures:</b>				
Recreation:				
Materials and Services		20,000	20,000	20,000
Total Recreation	-	20,000	20,000	20,000
<b>Total Expenditures</b>	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Net Change in Fund Balance	10,427	-	-	10,427
<b>Fund Balance, July 1, 2011</b>	<u>9,898</u>	<u>-</u>	<u>-</u>	<u>9,898</u>
<b>Fund Balance, June 30, 2012</b>	<u>\$ 20,325</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,325</u>



ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

SUPPLEMENTARY INFORMATION

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**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**CAPITAL IMPROVEMENT FUND**  
**For the year ended June 30, 2012**

	Actual	Budget Amounts		Variance with Final Budget - Positive (Negative)
		Original	Final	
<b>Revenues:</b>				
Charges for Services	\$ 68,671	\$ 33,000	\$ 33,000	\$ 35,671
Interest on Investments	2,369	2,000	2,000	369
Sale of Assets	13,521	-	-	13,521
<b>Total Revenues</b>	<b>84,561</b>	<b>35,000</b>	<b>35,000</b>	<b>49,561</b>
<b>Expenditures:</b>				
Capital Outlay	68,296	70,000	70,000	1,704
Total Parks	68,296	70,000	70,000	1,704
<b>Total Expenditures</b>	<b>68,296</b>	<b>70,000</b>	<b>70,000</b>	<b>1,704</b>
Net Change in Fund Balance	16,265	(35,000)	(35,000)	51,265
<b>Fund Balance, July 1, 2011</b>	<b>432,867</b>	<b>228,504</b>	<b>228,504</b>	<b>204,363</b>
<b>Fund Balance, June 30, 2012</b>	<b>\$ 449,132</b>	<b>\$ 193,504</b>	<b>\$ 193,504</b>	<b>\$ 255,628</b>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF CAPITAL ASSETS - BY SOURCES**  
**For the year ended June 30, 2012**

Capital Assets:	
Buildings and improvements	\$ 13,186,360
Machinery and equipment	1,057,219
Infrastructure	596,322
Vehicles	350,157
Furniture and fixtures	960,393
Construction in Process	
	<hr/>
Total capital assets	<u>\$ 16,150,451</u>
Sources of Investment in Capital Assets:	
General Fund	\$ 7,371,375
Shakespeare Festival	<u>8,779,076</u>
	<hr/>
Total sources of investment in capital assets	<u>\$ 16,150,451</u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF CAPITAL ASSETS - BY SOURCES**  
**For the year ended June 30, 2012**

	<u>Total</u>	<u>Buildings and Improvements</u>	<u>Machinery and Equipment</u>	<u>Infrastructure</u>	<u>Vehicles</u>	<u>Furniture and Fixtures</u>	<u>CIP</u>
Capital Assets, July 1, 2011	\$ 15,789,877	\$ 12,903,197	\$ 989,069	\$ 596,322	\$ 347,243	\$ 954,046	
Additions:							
General Fund	111,092		68,150		36,595	6,347	
Shakespeare Festival	302,163	302,163		-	-	-	-
	<u>413,255</u>	<u>302,163</u>	<u>68,150</u>	<u>-</u>	<u>36,595</u>	<u>6,347</u>	<u>-</u>
Deletions:							
General Fund	52,681	19,000		-	33,681		
Shakespeare Festival	-		-	-	-	-	-
	<u>52,681</u>	<u>19,000</u>	<u>-</u>	<u>-</u>	<u>33,681</u>	<u>-</u>	<u>-</u>
Capital Assets, June 30, 2012	<u>\$ 16,150,451</u>	<u>\$ 13,186,360</u>	<u>\$ 1,057,219</u>	<u>\$ 596,322</u>	<u>\$ 350,157</u>	<u>\$ 960,393</u>	<u>\$ -</u>

**ASHLAND PARKS AND RECREATION COMMISSION  
ASHLAND, OREGON  
SCHEDULE OF CAPITAL ASSETS - BY FUNCTION AND ACTIVITY  
For the year ended June 30, 2012**

<u>Function and Activity</u>	<u>Total</u>	<u>Buildings and Improvements</u>	<u>Machinery and Equipment</u>	<u>Infrastructure</u>	<u>Vehicles</u>	<u>Fixtures</u>	<u>CIP</u>
Parks and Recreation	<u>\$ 16,150,451</u>	<u>\$ 13,186,360</u>	<u>\$ 1,057,219</u>	<u>\$ 596,322</u>	<u>\$ 350,157</u>	<u>\$ 960,393</u>	<u>\$ -</u>

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**ASHLAND PARKS AND RECREATION COMMISSION**  
**ASHLAND, OREGON**  
**SCHEDULE OF CAPITAL ASSETS - BY FUNCTION AND ACTIVITY**  
**For the year ended June 30, 2012**

<u>Function and Activity</u>	<u>Capital Assets July 1, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>Capital Assets June 30, 2012</u>
Parks and Recreation	<u>\$ 15,789,877</u>	<u>\$ 413,255</u>	<u>\$ 52,681</u>	<u>\$ 16,150,451</u>

**CITY OF ASHLAND AND  
ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON  
SCHEDULE OF PROPERTY TAX  
TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED  
FOR THE CITY AND COMPONENT UNIT  
For the year ended June 30, 2012**

	Taxes Uncollected July 1, 2011	Add Levy Extended by Assessor	Add (Deduct) Discounts Interest Cancellations Adjustments	Deduct Interest and Tax Collections	Taxes Uncollected June 30, 2012
2010-11	\$ -	\$ 10,027,463	\$ 340,009	\$ 9,297,547	\$ 389,907
2009-10	409,009		(14,455)	242,820	180,644
2008-09	183,054	-	(13,977)	92,249	104,782
2007-08	99,195	-	(17,551)	77,887	38,859
2006-07	51,509	-	(10,787)	43,334	18,962
Prior years	30,947	-	4,070	4,933	21,944
	<u>\$ 773,714</u>	<u>\$ 10,027,463</u>	<u>\$ 287,309</u>	<u>\$ 9,758,876</u>	<u>\$ 755,098</u>
				Collections to June 30, 2012	Taxes Uncollected June 30, 2012
Taxes receivable and tax collections classified by fund:					
<b>Primary government:</b>					
General Fund				\$ 4,413,137	\$ 327,235
Debt Service Fund				995,950	57,071
Enterprise Funds:					
Water Fund				52	
<b>Component unit:</b>					
Parks and Recreation:					
Parks and Recreation Fund				4,339,582	325,125
Ashland Youth Activities Serial Levy Fund				10,155	45,667
				<u>\$ 9,758,876</u>	<u>\$ 755,098</u>

**CITY OF ASHLAND AND  
ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON  
SCHEDULE OF PROPERTY TAX  
TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED  
FOR THE CITY AND COMPONENT UNIT  
For the year ended June 30, 2012**

Reconciliation of tax collections by fund to tax revenues on the generally accepted accounting principles basis:

	<u>Collections</u>	<u>Other Taxes</u>	<u>Tax Revenues GAAP Basis</u>
<b>Primary government:</b>			
General Fund	\$ 4,413,137	\$ 7,381,063	\$ 11,794,200
Special Revenue Funds:			
Street Fund	-	53,314	53,314
Debt Service Funds:			
Debt Service Fund	995,950	-	995,950
Capital Projects Fund:			
Capital Improvement Fund	-	426,757	426,757
Enterprise Funds:			
Water Fund	52	-	52
Wastewater Fund	-	1,707,027	1,707,027
<b>Component unit:</b>			
Parks and Recreation:			
Parks and Recreation Fund	4,339,582	-	4,339,582
Special Revenue Fund:			
Ashland Youth Activities Serial Levy Fund	10,155	-	10,155
	<u>\$ 9,758,876</u>	<u>\$ 9,568,161</u>	<u>\$ 19,327,037</u>



ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

STATISTICAL SECTION

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**Ashland Parks and Recreation Commission  
STATISTICAL SECTION  
(Unaudited)**

This part of the Ashland Parks and Recreation Commission comprehensive annual financial report presents detailed information as a context for understanding this year's financial statements, notes, and supplementary information. This information has not been audited by the independent auditors.

<b>Financial Trends</b>	<u>Page</u>
These tables contain trend information that may assist the reader in assessing the Commission's current financial performance by placing it in historical perspective.	44-53
<b>Revenue Capacity</b>	
These tables contain information that may assist the reader is assessing the viability of the revenue sources.	54-58
<b>Debt Capacity</b>	
These tables present information that may assist the reader in analyzing the affordability of the Commission's current levels of outstanding debt and the Commission's ability to issue additional debt in the future.	59
<b>Economic &amp; Demographic Information</b>	
These tables offer economic and demographic indicators that are commonly used for financial analysis and that can help the reader understand the Commission's present and ongoing financial status.	60-61
<b>Operating Information</b>	
These tables contain service and infrastructure indicators that can help the reader understand how the information in the Commission's financial statements relates to the services the Commission provides and the activities it performs.	62-68

**Source:**

Unless otherwise noted, the information in these tables is derived from the annual financial reports for the Ashland Parks Commission and the annual financial reports for the City of Ashland.

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Statement of Net Assets at June 30,**

	2012	2011	2010	2009
<b>ASSETS</b>				
Cash and cash equivalents	\$ 2,829,756	\$ 2,855,465	\$ 2,210,964	\$ 1,824,579
Receivables:				
Interest				
Accounts	112,138	24,666	89,798	7,244
Taxes	370,792	382,865	369,389	368,142
Capital assets, net of Accumulated Depreciation	9,592,447	9,114,880	9,388,309	9,799,880
<b>Total Assets</b>	<b>12,905,133</b>	<b>12,377,876</b>	<b>12,058,460</b>	<b>11,999,845</b>
<b>LIABILITIES:</b>				
Accounts payable	131,911	163,169	177,249	200,522
Payroll Liabilities	116,978	92,725	91,657	89,530
Vacation Payable				
Noncurrent liabilities				
Due within one year	23,511	22,062	27,076	27,898
Due in more than one year	70,532	66,185	81,228	83,694
<b>Total Liabilities</b>	<b>342,932</b>	<b>344,141</b>	<b>377,210</b>	<b>401,644</b>
<b>NET ASSETS:</b>				
Invested in capital assets, net of related debt	9,592,447	9,114,880	9,388,309	9,799,880
Restricted for: YAL	20,325	9,898		
Unassigned	2,949,429	2,908,957	2,292,941	1,798,320
<b>Total Net Assets</b>	<b>\$ 12,562,201</b>	<b>\$ 12,033,735</b>	<b>\$ 11,681,250</b>	<b>\$ 11,598,200</b>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Statement of Net Assets at June 30,**

2008	2007	2006	2005	2004	2003
\$ 1,796,482	\$ 1,409,665	\$ 1,874,507	\$ 2,066,200	\$ 2,092,630	\$ 2,064,911
		4,234	4,234	972	3,314
83,579	260,327	76,656	94,281	123,807	7,500
386,156	381,549	408,391	349,604	425,926	464,084
9,909,134	9,259,967	9,456,082	9,571,154	9,589,054	9,198,423
<u>12,175,351</u>	<u>11,311,508</u>	<u>11,819,870</u>	<u>12,085,473</u>	<u>12,232,389</u>	<u>11,738,232</u>
200,865	208,891	197,466	157,102	222,640	225,020
92,064	54,893	97,444	85,583	68,370	62,899
		-	81,820	64,574	69,993
23,410	21,259	22,995	512	15,192	16,736
70,229	63,778	68,984	-	2,813	20,150
<u>386,568</u>	<u>348,821</u>	<u>386,889</u>	<u>325,017</u>	<u>373,589</u>	<u>394,798</u>
9,909,134	9,259,967	9,456,082	9,570,642	9,571,049	9,173,800
<u>1,879,647</u>	<u>1,702,720</u>	<u>1,976,899</u>	<u>2,189,814</u>	<u>2,287,751</u>	<u>2,169,634</u>
<u>\$ 11,788,781</u>	<u>\$ 10,962,687</u>	<u>\$ 11,432,981</u>	<u>\$ 11,760,456</u>	<u>\$ 11,858,800</u>	<u>\$ 11,343,434</u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Change in Net Assets at June 30,**

	2012	2011	2010	2009
Revenues:				
Program revenues:				
Charges for services	\$ 968,436	\$ 1,101,358	\$ 1,010,118	\$ 1,019,780
Operating grants and contributions	33,117	21,140	9,983	-
General revenues:				
Property taxes	4,349,737	4,210,320	4,082,522	3,970,602
Interest	20,698	16,096	23,515	22,455
Other	35,648	47,888	21,785	256,122
Total revenues	<u>5,407,636</u>	<u>5,396,802</u>	<u>5,147,923</u>	<u>5,268,959</u>
Expenses:				
Parks	3,363,614	3,557,166	3,452,280	3,884,152
Recreation	106,887	1,141,094	1,135,400	1,151,793
Golf course	454,669	346,057	477,193	423,595
Debt service	-	-	-	-
Total expenses	<u>3,925,170</u>	<u>5,044,317</u>	<u>5,064,873</u>	<u>5,459,540</u>
Increase (Decrease) in net assets	1,482,466	352,485	83,050	(190,581)
Net assets - Beginning	12,033,735	11,681,250	11,598,200	11,788,781
Prior Infrastructure				
Net assets - Ending	<u>\$ 13,516,201</u>	<u>\$ 12,033,735</u>	<u>\$ 11,681,250</u>	<u>\$ 11,598,200</u>

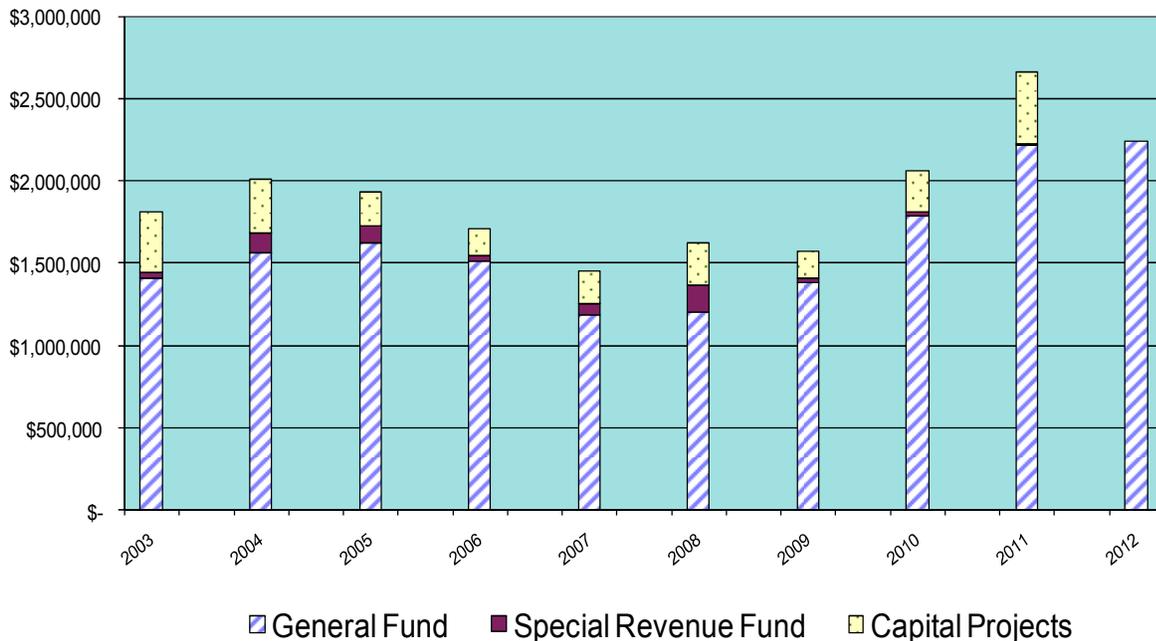
**ASHLAND PARKS AND RECREATION COMMISSION**  
**Change in Net Assets at June 30,**

2008	2007	2006	2005	2004	2003
\$ 890,905	\$ 888,857	\$ 957,870	\$ 967,613	\$ 812,020	\$ 666,782
733,847	19,796	33,536	29,559	17,382	31,203
6,434,459	5,826,859	5,734,513	5,285,297	5,135,720	4,817,730
104,150	107,140	73,410	54,424	29,383	35,640
137,340	-	-	118,364	144,331	355,563
8,300,701	6,842,652	6,799,329	6,455,257	6,138,836	5,906,918
3,600,415	3,624,837	3,484,095	3,685,972	3,287,600	3,104,796
3,472,763	3,312,781	3,240,475	2,491,094	2,228,909	2,159,601
401,429	375,328	390,461	375,323	375,640	332,042
-	-	11,773	1,212	21,738	5,223
7,474,607	7,312,946	7,126,804	6,553,601	5,913,887	5,601,662
826,094	(470,294)	(327,475)	(98,344)	224,949	305,256
10,962,687	11,432,981	11,760,456	11,858,800	11,343,434	11,038,178
-	-	-	-	290,417	-
\$ 11,788,781	\$ 10,962,687	\$ 11,432,981	\$ 11,760,456	\$ 11,858,800	\$ 11,343,434

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Fund Balances**  
**Last Ten Years for June 30,**

	2012	2011	2010	2009
<b>General Fund</b>				
Unassigned, reported in:				
General Fund	\$ 2,242,227	\$ 2,214,031	\$ 1,787,781	\$ 1,379,752
<b>Total General Fund</b>	<u>2,242,227</u>	<u>2,214,031</u>	<u>1,787,781</u>	<u>1,379,752</u>
<b>Special Revenue Fund</b>				
Restricted, reported in:				
Special revenue Funds	20,325	9,898	22,534	27,356
<b>Total Special Revenue</b>	<u>20,325</u>	<u>9,898</u>	<u>22,534</u>	<u>27,356</u>
<b>Capital Projects</b>				
Committed, reported in:				
Capital projects funds	449,132	432,867	252,864	166,991
<b>Total Capital Projects</b>	<u>449,132</u>	<u>432,867</u>	<u>252,864</u>	<u>166,991</u>
<b>Total Governmental Funds</b>	<u>\$ 2,711,684</u>	<u>\$ 2,656,796</u>	<u>\$ 2,063,179</u>	<u>\$ 1,574,099</u>

Fund Balance Comparison  
 Governmental Funds  
 Last Ten Years



**ASHLAND PARKS AND RECREATION COMMISSION**  
**Fund Balances**  
**Last Ten Years for June 30,**

2008	2007	2006	2005	2004	2003
\$ 1,201,443	\$ 1,180,912	\$ 1,507,367	\$ 1,621,679	\$ 1,558,332	\$ 1,403,171
<u>1,201,443</u>	<u>1,180,912</u>	<u>1,507,367</u>	<u>1,621,679</u>	<u>1,558,332</u>	<u>1,403,171</u>
160,591	72,671	35,374	103,733	122,588	36,403
<u>160,591</u>	<u>72,671</u>	<u>35,374</u>	<u>103,733</u>	<u>122,588</u>	<u>36,403</u>
263,343	195,390	165,326	207,375	330,331	367,733
<u>263,343</u>	<u>195,390</u>	<u>165,326</u>	<u>207,375</u>	<u>330,331</u>	<u>367,733</u>
<u>\$ 1,625,377</u>	<u>\$ 1,448,973</u>	<u>\$ 1,708,067</u>	<u>\$ 1,932,787</u>	<u>\$ 2,011,251</u>	<u>\$ 1,807,307</u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Statement of Revenues, expenditures and**  
**Changes in Fund Balance- Governmental Funds**  
**last ten years**  
**For the year ended June 30,**

	2012	2011	2010	2009
<b>REVENUES:</b>				
Property Taxes:	\$ 4,349,737	\$ 4,210,320	\$ 4,082,522	\$ 3,982,698
Intergovernmental Revenues	33,117	21,140	9,983	-
Charges for Services	968,436	1,101,358	1,010,118	1,019,781
Interest Revenue	20,698	16,096	23,515	22,455
Miscellaneous Revenue	35,648	47,888	21,785	256,122
<b>Total Revenues</b>	<b>5,407,636</b>	<b>5,396,802</b>	<b>5,147,923</b>	<b>5,281,056</b>
<b>EXPENDITURES:</b>				
Current:				
Parks	3,800,834	3,277,305	3,121,588	3,487,474
Recreation	1,032,591	1,080,917	1,081,399	1,315,635
Golf Course	414,374	281,834	437,285	370,199
Capital Outlay	104,949	163,129	18,571	159,026
Debt Service	-	-	-	-
Ratio of Debt Service to non capital expenditures	0.00%	0.00%	0.00%	0.00%
<b>Total Expenditures</b>	<b>5,352,748</b>	<b>4,803,185</b>	<b>4,658,843</b>	<b>5,332,334</b>
Excess of Revenues Over, (Under) Expenditures	54,888	593,617	489,080	(51,278)
Other Financing Sources, (Uses)				
Transfers In	-	-	-	-
Transfers Out	-	-	-	-
<b>Total Other Financing Sources, (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Changes in Fund Balance</b>	<b>54,888</b>	<b>593,617</b>	<b>489,080</b>	<b>(51,278)</b>
Fund Balance - Beginning of Year,	2,656,796	2,063,179	1,574,099	1,625,377
Prior Period Adjustment	-	-	-	-
<b>Fund Balance - End of Year</b>	<b>\$ 2,711,684</b>	<b>\$ 2,656,796</b>	<b>\$ 2,063,179</b>	<b>\$ 1,574,099</b>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Statement of Revenues, expenditures and**  
**Changes in Fund Balance- Governmental Funds**  
**last ten years**  
**For the year ended June 30,**

2008	2007	2006	2005	2004	2003
\$ 6,425,334	\$ 5,848,886	\$ 5,683,452	\$ 5,320,346	\$ 5,207,567	\$ 4,800,223
79,026	118,097	128,536	94,310	101,297	123,203
811,879	747,933	814,550	875,613	859,876	666,782
104,150	107,140	73,410	54,424	29,380	35,640
137,340	42,623	48,320	70,581	32,360	355,563
<u>7,557,729</u>	<u>6,864,679</u>	<u>6,748,268</u>	<u>6,415,274</u>	<u>6,230,480</u>	<u>5,981,411</u>
3,460,324	3,454,492	3,202,140	3,408,058	3,022,863	3,023,828
3,426,125	3,156,750	3,195,195	2,454,099	2,180,325	2,112,565
361,825	357,650	348,104	340,716	327,763	304,165
133,051	154,881	273,460	242,130	503,847	197,977
-	-	12,285	18,735	21,738	21,181
0.00%	0.00%	0.18%	0.30%	0.39%	0.39%
<u>7,381,325</u>	<u>7,123,773</u>	<u>7,031,184</u>	<u>6,463,738</u>	<u>6,056,536</u>	<u>5,659,716</u>
<u>176,404</u>	<u>(259,094)</u>	<u>(282,916)</u>	<u>(48,464)</u>	<u>173,944</u>	<u>321,695</u>
110,000	80,000	125,000	50,000	70,000	70,000
(110,000)	(80,000)	(125,000)	(50,000)	(70,000)	(70,000)
-	-	-	-	-	-
<u>176,404</u>	<u>(259,094)</u>	<u>(282,916)</u>	<u>(48,464)</u>	<u>173,944</u>	<u>321,695</u>
<u>1,448,973</u>	<u>1,708,067</u>	<u>1,932,787</u>	<u>1,981,251</u>	<u>1,807,307</u>	<u>1,485,612</u>
-	-	(58,196)	-	-	-
<u>\$ 1,625,377</u>	<u>\$ 1,448,973</u>	<u>\$ 1,708,067</u>	<u>\$ 1,932,787</u>	<u>\$ 1,981,251</u>	<u>\$ 1,807,307</u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Adopted and Actual Fund Balance**  
**Last Ten Years**

<b>Fund Balances</b>	2012 Adopted	2011 Adopted	2010 Adopted	2009 Adopted
<b>Parks Component</b>				
Parks and Recreation Fund	\$ 1,703,840	\$ 1,409,225	\$ 1,450,910	\$ 1,190,614
Youth Activities Levy Fund	-	-	10,591	-
Parks Capital Improvements Fund	193,504	167,739	287,239	107,590
<b>Total Budget</b>	<b>\$ 1,897,344</b>	<b>\$ 1,576,964</b>	<b>\$ 1,748,740</b>	<b>\$ 1,298,204</b>

<b>For the Fiscal Year Ended June 30, Fund Balances</b>	2012 Actual	2011 Actual	2010 Actual	2009 Actual
<b>Parks Component</b>				
Parks and Recreation Fund	\$ 2,242,227	\$ 2,214,031	\$ 1,787,781	\$ 1,379,752
Youth Activities Levy Fund	20,325	9,898	22,534	27,356
Parks Capital Improvements Fund	449,132	432,867	252,864	166,991
<b>Total Budget</b>	<b>\$ 2,711,684</b>	<b>\$ 2,656,796</b>	<b>\$ 2,063,179</b>	<b>\$ 1,574,099</b>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Adopted and Actual Fund Balance**  
**Last Ten Years**

2008 Adopted	2007 Adopted	2006 Adopted	2005 Adopted	2004 Adopted	2003 Adopted
\$ 877,245	\$ 667,250	\$ 993,667	\$ 965,822	\$ 815,000	\$ 782,294
216,893	-	125,306	2,166	2,000	9,000
26,926	44,866	112,569	169,965	234,000	185,000
<b>\$ 1,121,064</b>	<b>\$ 712,116</b>	<b>\$ 1,231,542</b>	<b>\$ 1,137,953</b>	<b>\$ 1,051,000</b>	<b>\$ 976,294</b>
2008 Actual	2007 Actual	2006 Actual	2005 Actual	2004 Actual	2003 Actual
\$ 1,201,443	\$ 1,180,912	\$ 1,507,367	\$ 1,621,679	\$ 1,558,332	\$ 1,403,171
160,591	72,671	35,374	103,733	122,588	36,403
263,343	195,390	165,326	207,375	300,331	367,733
<b>\$ 1,625,377</b>	<b>\$ 1,448,973</b>	<b>\$ 1,708,067</b>	<b>\$ 1,932,787</b>	<b>\$ 1,981,251</b>	<b>\$ 1,807,307</b>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Assessed and Estimated Actual Value of Taxable Property**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Real (1)	Mobile Home	Personal	Utilities	Total	Property Tax Rate	Taxable ratio (True Cash Value to Assessed)
2011-12	\$ 2,055,111,118	\$ 6,318,010	\$ 40,939,090	\$ 26,290,929	\$ 2,128,659,147	\$ 2.09	67.7%
2010-11	2,000,563,826	5,956,110	41,057,580	24,422,710	2,072,000,226	2.09	61.0%
2009-10	1,937,303,620	5,881,825	40,133,110	24,860,300	2,008,178,855	2.09	53.0%
2008-09	1,871,896,544	5,744,350	44,282,840	21,243,990	1,943,167,724	2.09	48.4%
2007-08	1,802,639,910	5,762,080	44,536,050	22,372,000	1,875,310,040	3.47	46.9%
2006-07	1,700,020,579	5,498,040	40,468,280	20,509,400	1,766,496,299	3.47	46.6%
2005-06	1,610,148,502	5,301,570	38,820,610	20,344,260	1,674,614,942	3.47	51.3%
2004-05	1,524,210,039	5,108,410	38,419,400	27,532,841	1,595,270,690	3.47	65.1%
2003-04	1,446,150,336	5,400,552	37,453,000	22,831,681	1,511,835,569	3.47	61.1%
2002-03	1,360,297,002	5,147,040	34,209,260	24,241,450	1,423,894,752	3.47	61.1%

All property is evaluated once every six years as required by State Statute.

Source: County Assessor tax roll property values.

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Property Tax Rates - Direct and Overlapping Governments**  
**(Per \$1,000 of Assessed Valuation)**  
**for the last ten fiscal years - Unaudited**

Fiscal Year	Parks Commission	Parks YAL	Jackson County Vector Control	Jackson County	Rogue Valley Transit District	Net General Government Tax Rate	Jackson County Education Service District	School District 5	RCC	Net School Support Tax Rate	Total
2012-13	\$ 2.09	\$ -	\$ 0.04	\$ 2.33	\$ 0.18	\$ 2.55	\$ -	\$ 8.38	-	\$ 8.38	\$ 10.93
2011-12	2.09	-	0.04	2.33	0.18	2.55	-	7.14	-	7.14	9.69
2010-11	2.09	-	0.04	2.33	0.18	2.55	-	7.14	-	7.14	9.69
2009-10	2.09	-	0.04	2.37	0.17	2.58	-	7.14	-	7.14	9.72
2008-09	2.09	-	0.04	2.27	0.17	6.90	0.34	7.47	0.61	8.42	15.31
2007-08	2.09	1.38	0.04	2.18	0.17	8.12	0.34	5.94	0.62	6.90	15.02
2006-07	2.09	1.38	0.04	2.52	0.17	4.11	0.34	5.41	0.62	6.37	10.48
2005-06	2.09	1.38	0.04	2.55	0.17	8.01	0.34	5.31	0.62	6.28	14.28
2004-05	2.09	1.38	0.04	2.75	0.17	8.22	0.34	5.44	0.50	6.28	14.50
2003-04	2.09	1.38	0.04	2.79	0.17	8.34	0.34	5.49	0.50	6.33	14.67

(1) Oregon Measure 5 limited the effective tax rates of General Government and School Support after December 7, 1990. At the present time, only school support tax rates have been compressed and limited.

(2) Oregon Measure 47 combined with Jackson County tax rate since 1997-98.

Source: Jackson County Assessor and Tax Collector

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Property Value and New Construction History**  
**for the City of Ashland, Oregon**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Property Value (1)	Commercial Construction		Residential Construction	
		Number of Units	Value	Number of Units	Value
2011-12	\$ 2,128,659,147	10	\$ 34,221,808	33	\$ 6,123,270
2010-11	2,072,000,226	11	1,989,421	47	7,531,926
2009-10	2,008,178,855	4	611,406	89	14,985,434
2008-09	1,943,167,724	15	1,812,635	21	5,108,099
2007-08	1,875,310,040	23	16,269,379	82	8,258,031
2006-07	1,766,496,299	26	8,086,124	98	15,270,781
2005-06	1,674,614,942	19	20,988,810	160	24,336,944
2004-05	1,595,270,690	42	18,426,846	188	35,576,749
2003-04	1,511,835,569	30	10,137,442	154	35,764,484
2002-03	1,423,894,752	17	9,077,761	152	25,170,310

(1) Property value is assessed valuation

Sources: State of Oregon Department of Insurance and Finance,  
Division of Finance and Corporate Securities

City of Ashland, Department of Community Development

Jackson County Assessor

**Ashland Parks and Recreation Commission  
Principal Property Tax Payers  
Current Year and Ten Years Ago**

Taxpayers	Type of Business	2012 Assessed Valuation	Percentage of Total Assessed Valuation
Ronald L. Deluca	Housing	\$ 10,110,540	0.47%
Qwest Corporation	Utility	8,533,700	0.40%
Ashland Community Hopsital	Hospital	8,250,970	0.39%
Avista Corp.	Utility	8,051,400	0.38%
Pacific Financial , Inc.	Financial	6,408,900	0.30%
Beverly Rydbom	Retail	5,321,930	0.25%
Skylark Assisted Living	Assisted Care	5,231,090	0.25%
Windmill Inns of America, Inc.	Motels	5,139,360	0.24%
Bard's Inn	Housing	5,007,650	0.24%
Summit Investment	Retail	4,938,750	0.23%
All other		2,061,664,857	96.85%
<b>Total</b>		<b>\$ 2,128,659,147</b>	<b>100.00%</b>

Taxpayers	Type of Business	2003 Assessed Valuation	Percentage of Total Assessed Valuation
Qwest, Inc	Utility	\$ 14,492,510	1.02%
Windmill Inns of America, Inc.	Motels	8,949,760	0.63%
Ronald L. Deluca	Housing	7,288,670	0.51%
Avista Corp. DBA Washington Water Power Co.	Utility	5,743,500	0.40%
Financial Pacific, Inc	Housing	4,867,590	0.34%
Skylark Assisted Living	Housing	4,028,500	0.28%
Bard's Inn Limited	Motels	3,838,160	0.27%
Rydbom, Michael and Beverly	Retail	3,759,750	0.26%
Summit Investment	Retail	3,627,480	0.25%
Winsor Inn Motel	Motels	3,122,400	0.22%
All other		\$ 1,364,176,432	95.81%
<b>Total</b>		<b>\$ 1,423,894,752</b>	<b>100.00%</b>

Source: Jackson County Assessor

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Property Tax Levies and Collections**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Total Tax Levy (1)	Current Tax Collections	Percent of Levy Collected	Tax Collections (2)(3)	Total Tax Collections	Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes	Delinquent Taxes to Tax Levy
2011-12	\$ 4,444,689	\$ 4,150,020	93.4%	\$ 199,717	\$ 4,349,737	97.9%	\$ 370,792	8.3%
2010-11	4,303,634	4,033,202	93.7%	177,118	4,210,320	97.8%	382,865	8.9%
2009-10	4,188,739	3,876,127	92.5%	206,395	4,082,522	97.5%	369,388	8.8%
2008-09	4,082,000	3,769,727	92.4%	212,971	3,982,698	97.6%	368,142	9.0%
2007-08	6,437,000	6,120,830	95.1%	304,504	6,425,334	99.8%	386,155	6.0%
2006-07	6,116,000	5,655,058	92.5%	202,943	5,858,001	95.8%	381,549	6.2%
2005-06	5,825,000	5,113,995	87.8%	569,457	5,683,451	97.6%	408,392	7.0%
2004-05	5,542,457	5,122,235	92.4%	198,111	5,320,346	96.0%	371,735	6.7%
2003-04	5,286,831	4,978,807	94.2%	228,760	5,207,567	98.5%	425,925	8.1%
2002-03	5,018,000	4,590,566	91.5%	209,657	4,800,223	95.7%	464,084	9.2%

(1) Includes operating levy and youth activities serial levy.

(2) Delinquent taxes collected represent accumulated amounts for the specific fiscal year.

(3) Includes adjustments, rounding and discounts.

Sources: Basic financial statements; Ashland Parks and Recreation Commission financial records

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Computation of Direct and Overlapping Bonded Debt - General Obligation Bonds**  
**June 30, 2012- Unaudited**

<u>Jurisdiction</u>	<u>Net General Obligation Bonded Debt Outstanding</u>	<u>Percentage Applicable to City</u>	<u>Amount Applicable to Parks</u>
Direct:			
Parks Commission	N/A	(1)	N/A
Overlapping:			
Jackson County	3,027,915	14.54%	440,259
School District #5	27,126,046	79.81%	21,649,297
Rogue Community College	<u>3,075,628</u> (2)	14.54%	<u>447,196</u>
	<u>\$ 33,229,589</u>		<u>\$ 22,536,752</u>

(1) Excluding general obligation bonds reported in the Enterprise Funds supported by non-tax revenue sources

(2) Net tax supported debt

**CITY OF ASHLAND, OREGON  
PRINCIPAL EMPLOYERS  
Current Year and Ten Years Ago**

<b>2012</b>		
<b>Employer (1)</b>	<b>Employees</b>	<b>Percentage of Total City Employment</b>
Southern Oregon University	627	6.97%
Ashland Community Hospital	406	4.51%
Oregon Shakespeare Festival	435	4.83%
Ashland Public Schools	375	4.17%
City of Ashland	251	2.79%
Total	<u>2,094</u>	<u>23.27%</u>
Estimated total city employment	9,000	

<b>2003</b>		
<b>Employer</b>	<b>Employees</b>	<b>Percentage of Total City Employment</b>
Southern Oregon University	744	12.40%
Ashland Public Schools	438	7.30%
Oregon Shakespeare Festival	356	5.93%
Ashland Community Hospital	290	4.83%
City of Ashland	269	4.48%
Subtotal	<u>2,097</u>	<u>23.30%</u>
Professional Tool Mfg. LLC	100	1.67%
Prestige Care (dba Linda Vista)	75	1.25%
Albertsons	71	1.18%
Windmill Inn of Ashland	60	1.00%
Ashland Springs Hotel	60	1.00%
Total	<u>2,463</u>	<u>41.05%</u>
Estimated total city employment	6,000	

Source: Ashland Chamber of Commerce

Note: Ashland Chamber of Commerce has changed their reporting method and now only tracks the top five employers in the city

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Demographic Statistics for the City of Ashland, Oregon**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Population (1)	Percentage Change	Per Capita Income (2)	School Enrollment (3)	Unemployment Rate Jackson Co. (2)
2011-12	21,460	6.79%	N/A	3,000	8.3%
2010-11	20,095	-6.56%	N/A	3,000	11.9%
2009-10	21,505	0.09%	N/A	3,000	12.1%
2008-09	21,485	-1.44%	N/A	3,000	13.6%
2007-08	21,800	1.73%	N/A	3,000	6.7%
2006-07	21,430	2.63%	\$ 21,636	3,000	5.6%
2005-06	20,880	1.41%	22,079	2,777	5.7%
2004-05	20,590	0.78%	19,976	2,920	6.2%
2003-04	20,430	1.49%	19,303	3,138	7.3%
2002-03	20,130	1.82%	16,805	3,321	6.8%

## Sources:

- (1) Center for Population and Research and Census,  
Portland State University
- (2) State of Oregon Employment Division,  
Department of Human Resources
- (3) Ashland School District

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Commission Employee by Function/Program (unaudited)**

Function/Program	<u>2012</u>	<u>2011</u>	<u>2010</u>
<b>Parks Division</b>			
Director	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00
Department Secretary	1.00	1.00	1.00
Lead Custodian	1.00	1.00	1.00
Custodian	1.00	1.00	1.00
Volunteer Coordinator	1.00	1.00	
Park Worker		5.00	5.00
Park Technician I	12.20	6.00	5.00
Park Technician II	3.00	6.00	7.00
Park Technician III	3.00	2.00	4.00
Temps	3.00	3.00	3.00
<b>Recreation Division</b>			
Recreation Superintendent	1.00	1.00	1.00
Recreation Supervisor	-	-	-
CC/Recreation Facilities Manager	0.25		1.00
Recreation Coordinator	1.00	1.00	1.00
Environmental Education Coordinator	1.80	2.00	2.00
Promotions Coordinator	1.00	1.00	1.00
Senior Program Director	1.00	0.80	0.80
Senior Center Specialist	0.70	0.80	0.80
Senior Center Info/Ref Specialist	0.55	0.35	0.35
Receptionist	1.00	0.00	0.00
Environmental Ed Assistant	1.00	2.00	2.00
Temps	3.70	3.70	3.70
<b>Golf Division</b>			
Golf Manager	1.00	1.00	1.00
Assistant Manager	0.80		
Greens Superintendent	1.00	1.00	1.00
Park Technician I	0.80	1.00	1.00
	<u>43.80</u>	<u>43.65</u>	<u>45.65</u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Commission Employee by Function/Program (unaudited)**

2009	2008	2007	2006	2005	2004
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	2.00	2.00	2.00	1.00	1.00
8.00	8.00	8.00	8.00	9.00	7.00
6.00	6.00	5.00	5.00	5.00	6.00
7.00	7.00	8.00	8.00	8.00	8.00
5.00	5.00	5.00	5.00	5.00	3.00
6.70	6.70	6.70	6.70	6.70	-
1.00	1.00	1.00	1.00	1.00	-
-	-	-	-	-	1.00
1.00	1.00	1.00	1.00	1.00	1.00
2.00	2.00	1.00	1.00	1.00	-
2.00	2.00	2.00	2.00	1.60	1.60
1.00	1.00	-	-	-	-
0.80	0.80	0.80	0.80	-	-
0.70	0.70	0.70	0.70	-	-
0.35	0.35	0.25	0.25	-	-
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.60	0.80
1.00	1.00	1.00	1.00	1.00	1.00
<u><b>48.55</b></u>	<u><b>49.55</b></u>	<u><b>47.45</b></u>	<u><b>47.45</b></u>	<u><b>45.90</b></u>	<u><b>34.40</b></u>

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Operating Indicators and Capital Assets and Infrastructure by**  
**Function/Program**

Function/Program	Actual 2012	Actual 2011	Actual 2010	Actual 2009
<b>Forestry, Trails, and Natural Resources</b>				
Acres treated/retreated for fuel reduction	142	98	63	63
Miles of trail maintained	29	29	25	25
<b>Horticulture</b>				
Trees maintained	5,000	5,000	5,000	5,000
Number of trees planted	40	40	40	40
Number of plants planted	15,250	15,250	15,250	15,250
Acres mowed- athletic area	46	46	46	46
<b>Parks and Recreation Community Facilities</b>				
Community Center Rentals	42%	38%	37%	290
Pioneer Hall Rentals	17.00%	22.50%	20%	270
Hunter Park Rentals	25%	21%	21%	88
Lithia Park Reservations	3%	3%	7%	108
The Grove Rentals (% rented ov available rental hours)	11.00%	10.50%	7.50%	31
<b>Aquatic Facilities</b>				
Recreational swimmers	10,000 (est)	10,000 (est)	10,500	10,500
Lesson participants	282	286	475	475
Accidents per season	-	-	-	-
Number of seasonal employees	13	17	19	19
<b>Ice Rink Facilities</b>				
Number of admissions	14,500	14,500	14,850	1500*
Accidents per season	-	-	-	-
Number of seasonal employees	10	10	10	6
<b>Golf Division</b>				
Total rounds of golf	17,528	16,820	18,093	12,209

\* Rink was open for one month (February 15 - March 15) due to construction of the new ice rink.

\*\* Includes punch card sales but not individual sales (157 punch cards sold).

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Operating Indicators and Capital Assets and Infrastructure by**  
**Function/Program**

Actual 2008	Actual 2007	Actual 2006	Actual 2005	Actual 2004	Actual 2003
40	45	45	45	40	33.5
25	25	25	20	10	10
5,000	5,000	5,000	5,000	5,000	5,000
100	60	50	100	100	100
15,100	15,000	15,000	15,000	15,000	15,000
46	46	46	46	44	44
300	267	139	97	135	NA
297	229	110	113	113	NA
70	60	20	17	24	NA
109	104	104	101	NA	NA
50	35	20	41	NA	NA
11,000	12,100	12,200	12,150	13,222	11,392
500	603	576	642	554	740
-	-	-	-	-	2
14	17	17	17	17	14
11,500	12,400	12,299	12,500	12,299	12,389
-	1	-	-	-	1
9	10	10	10	8	6
17,159	19,623	20,964	20,253	18,392	22,757

**ASHLAND PARKS AND RECREATION COMMISSION**  
**Miscellaneous Statistics**  
**June 30, 2012**

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Dedicated Park Land 640 Acres

Dedicated Park Sites: 19

Lithia Park  
Greenway Park Property  
Hunter Park  
Garden Way Park  
Clay Street Park  
Sherwood Park  
Triangle Park  
YMCA City Park  
Garfield Park  
Glenwood Park  
Bluebird Park  
Railroad District Park  
Water Street Park  
Siskiyou Mountain Park  
North Mountain Park  
Oak Knoll Golf Course  
Todd - Oredson Woods  
Strawberry/Hald Property  
Vogel Property

Number of Parks and Recreation Facilities

Community Centers 3  
Swimming Pool 1  
Tennis Courts 12  
Playgrounds 10  
Golf Course 1  
Seasonal Ice Rink 1  
Skateboard Facility 1  
Trails 29 Miles

Number of Parks and Recreation Employees 36.95  
(not including temporary or part time employees)

Usage Agreements:

The Ashland Parks and Recreation Commission has joint usage agreements with the Ashland School District for community/school park sites located at all the elementary schools in Ashland.

The Ashland Parks and Recreation Commission has a usage agreement with Southern Oregon University for usage of the North Campus Athletic Fields.

**ASHLAND PARKS AND RECREATION COMMISSION**  
**General Government Expenditures by Function (1)**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Parks and Recreation	Capital Outlay	Debt Service	Total Expenditures
2011-12	\$ 5,247,799	\$ 101,949	\$ -	\$ 5,349,748
2010-11	4,633,591	94,830	-	4,728,421
2009-10	4,596,836	18,571	-	4,615,407
2008-09	5,173,308	159,026	-	5,332,334
2007-08	7,248,274	133,051	-	7,381,325
2006-07	6,968,892	154,881	-	7,123,773
2005-06	6,870,437	273,460	12,285	7,156,183
2004-05	6,202,873	242,130	18,735	6,463,738
2003-04	5,801,792	233,006	21,738	6,056,536
2002-03	5,440,558	197,977	21,181	5,659,716

(1) Includes General, Special Revenue and Capital Projects Funds

Sources: Basic financial statements; Ashland Parks  
and Recreation Commission financial records

**ASHLAND PARKS AND RECREATION COMMISSION**  
**General Government Revenues By Source (1)**  
**for the last ten fiscal years - Unaudited**

Fiscal Year Ended June 30	Property Taxes	Intergovernmental	Charges for Services	Interest	Miscellaneous	Total Revenues
2011-12	\$ 4,349,737	\$ 33,117	\$ 968,436	\$ 20,698	\$ 35,648	\$ 5,407,636
2010-11	4,210,320	21,140	1,101,358	16,096	47,888	5,396,802
2009-10	4,082,522	9,983	1,010,118	17,639	21,785	5,142,047
2008-09	3,982,698	-	1,019,781	22,455	256,122	5,281,056
2007-08	6,425,334	79,026	811,879	104,150	137,340	7,557,729
2006-07	5,848,886	118,097	747,933	107,140	42,623	6,864,679
2005-06	5,683,451	128,536	909,550	73,410	48,320	6,843,267
2004-05	5,342,477	94,310	875,613	54,424	27,248	6,394,072
2003-04	5,207,567	101,297	859,876	29,380	32,360	6,230,480
2002-03	4,800,223	123,203	666,782	35,640	355,563	5,981,411

(1) Includes General, Special Revenue and Capital Projects Funds

Source: Basic financial statements; Ashland Parks  
and Recreation Commission financial records

ASHLAND PARKS AND RECREATION COMMISSION  
JACKSON COUNTY, OREGON

2011-12 AUDITORS' COMMENTS AND DISCLOSURES





**PAULY, ROGERS AND CO., P.C.**  
**CERTIFIED PUBLIC ACCOUNTANTS**

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- 12700 S.W. 72nd Avenue • Tigard, Oregon 97223
- PHONE (503) 620-2632 • FAX (503) 684-7523

September 6, 2012

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2011-2012 AUDITORS' COMMENTS AND DISCLOSURES

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**Independent Auditor's Report Required by Oregon State Regulations**

We have audited the basic financial statements of the Ashland Parks and Recreation Commission as of and for the year ended June 30, 2012, and have issued our report thereon dated September 6, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

**Compliance**

As part of obtaining reasonable assurance about whether the Ashland Parks and Recreation Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. As such, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**

In connection with our testing nothing came to our attention that caused us to believe the Ashland Parks and Recreation Commission was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

**OAR 162-10-0230 Internal Control**

In planning and performing our audit, we considered the Ashland Parks and Recreation Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Ashland Parks and Recreation Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Ashland Parks and Recreation Commission's internal control over financial reporting.

**2012 auditors' comments and disclosures**

This report is intended solely for the information and use of the board of directors/council members/audit committee members and management of Ashland Parks and Recreation Commission and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

A handwritten signature in cursive script that reads "Pauly, Rogers and Co., P.C.".

PAULY, ROGERS AND CO., P.C.