



MISCELLANEOUS FEES AND CHARGES

Effective July 1, 2024

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Citywide Miscellaneous Fees and Charges

Copy Fees

| Fee Description | 2024/2025 Fee |
|-------------------------------|---------------|
| Black and White Copies | |
| Letter/legal – single sided | \$0.20 |
| Letter/legal – double sided | \$0.40 |
| Tabloid – single sided | \$0.40 |
| Tabloid – double sided | \$0.80 |
| Color Copies | |
| Letter/legal – single sided | \$1.50 |
| Tabloid – single sided | \$3.00 |

Rates and Charges Set by Separate Resolutions

System Development Charges (SDCs)

- Parks and Recreation SDCs Resolution
- Transportation SDCs Resolution
- Sewer SDCs Resolution
- Storm SDCs Resolution
- Water SDCs Resolution

Utility Rates and Fees

- Ashland Forest Resiliency Surcharge Resolution
- Public Safety Support Fee Resolution
- AFN Utility Fees Resolution
- Electric Rates Resolution
- Wastewater (Sewer) Rates Resolution
- Storm Drain Fees Resolution
- Transportation Fees Resolution
- Water Rates Resolution

Research Fee

A. The City shall charge a research fee based on the hourly wage of the staff person doing the research, and the fee shall be billed in fifteen-minute increments. The hourly wage used to calculate the research fee shall not include the cost of benefits. The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the actual cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, either in organization of media, to meet the person's request.

The City may charge for search time even if it fails to locate any records responsive to the requestor even if the records located are subsequently determined to be exempt from disclosure. Copies of documents provided by a routine file search of 15-30 minutes or less will be charged at a copy rate established in the annual fee resolution.

B. The City may include a fee established to reimburse for the costs of time spent by the City Attorney reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.

C. The minimum fee is \$25. Any research estimate above \$25 will be provided in writing to the requester in advance. The requester must confirm in writing that he/she wants the City to proceed with making records available before the work is done.

D. Prepayment shall be required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, an overpayment shall be refunded.

Finance Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|--------------------------------|-----------------------|
| Non-Sufficient Funds Check Fee | \$35.00 |
| Administrative Billing Charge | Up to 10% per billing |

Business License Fees

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Initial Business License Application Fee | |
| First two employees ¹ | \$120.00 |
| Each additional employee | \$5.00 |

A licensee shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year from the date of the application with a minimum fee of \$25.00 applicable to all businesses except for rental properties with fewer than two dwellings, pursuant to AMC 6.04.020.A.

| | |
|--|--------------------|
| Temporary Business License Application Fee | \$25.00 |
| Renewal Application Fee | |
| First two employees ¹ | \$75.00 |
| Each additional employee | \$10.00 |
| Late Application Fee | \$25.00 |
| Late Renewal Fee (30 days past due) | 10% (\$25 minimum) |
| Reprint Business License | \$10.00 |

¹**Definition of Employee** (Pursuant to AMC 6.04.020.F): Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. Employee also means a licensed real estate salesperson or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Marijuana Dispensary Permit Fees

| Fee Description | 2024/2025 Fee |
|--|--------------------|
| Initial Application - July 1 through June 30 | \$80.00 |
| Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and an \$80.00 maximum. | |
| Permit Renewal Fee - Due July 1 | \$60.00 |
| Late Application Fee (after start of business) | \$25.00 |
| Late Renewal Fee (30 days past due) | 10% (\$25 minimum) |

Utility Billing Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|-------------------------------------|---------------|
| Administrative Fees | |
| Notification of pending termination | \$10.00 |
| Returned check charge | \$35.00 |
| Reconnection Charge | |
| During business hours | \$30.00 |
| After hours or on holidays | \$125.00 |
| Service Connection | |
| During business hours | \$10.00 |
| After hours or on holidays | \$125.00 |

Parking Fees (Resolution 2016-14)

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Charging Fees for Electric Vehicles - Per kwh | \$0.20 |
| Paid Parking Fees (where applicable) | |
| City structure or lot: | |
| 6:00 am - 6:00 pm (or segment) | \$2.00 |
| 6:00 pm - 2:00 am (per hour) | \$2.00 |
| 6:00 am - 2:00 am (maximum) | \$10.00 |
| Parking Permit (where applicable) | |
| 6:00 am - 6:00 pm Monday – Saturday (unless otherwise posted) | \$30.00 |
| Other Downtown Parking Area Fees | |
| Short-term (<30 minutes) from a marked business vehicle with flashers | No charge |
| Daily parking permit (orange) | |
| First day or fraction of day | \$10.00 |
| Additional days (limited to five) - per day | \$2.00 |
| No charge on Sunday or federal holidays. | |
| <ul style="list-style-type: none"> • Applicable permits/licenses must be current • Limit of two permits per business address at a time • Each permit is good for one parking space • Not applicable to handicapped or short-term spaces equal to or less than 15 minutes, green loading zones, fire, or other restricted areas. | |

Parking Fines and Fees (City-wide)

| Fee Description | 2024/2025 Fee |
|--|-----------------------|
| Basic Fine | |
| Overtime, improper parking, non-payment | \$22.00 |
| Additional Fines | |
| More than three or four parking tickets in a year | \$25.00 |
| More than five parking tickets in a year | \$50.00 |
| Handicap space violation | \$190.00 or state law |
| Disabling boot, boot removal (available as negotiated by the City with tow company for 24-hour availability) | \$85.00 |

City Recorder Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Audio/Video & Large Formatted Documents | |
| USB flash drive – each (Each department will determine cost basis of document) | \$10.00 |
| Liquor Licenses | |
| Temporary liquor license (In addition to fire fee listed on page 25) | \$20.00 |
| New liquor license | \$100.00 |
| Change of ownership license | \$75.00 |
| Annual renewal | \$35.00 |
| Lien Searches - Routine | \$35.00 |
| Elections (Resolution 2009-05) | |
| Required deposit for Citizen Initiative | \$500.00 |
| Street/Alley Vacations (Resolution 1994-24) | |
| Deposit of filing fee | \$500.00 |
| Annexation | |
| Processing fee for County | \$300.00 |
| Research Fee | |
| See page 2 | Varies |

Planning and Community Development Misc. Fees and Charges

Administrative Action Fees

| Fee Description | 2024/2025 Fee |
|--|-------------------------|
| Pre-Application Conference | \$200.00 |
| Final Plat Review | |
| Partitions | \$171.25 + \$13.25/lot |
| Subdivisions | \$435.00 + \$36.25/lot |
| Sign Permits | |
| New Sign | \$171.50 + \$3.00/sq ft |
| Portable Sign | \$36.25 |
| Replacement Sign | \$36.25 + \$3.00/sq ft |
| Temporary Event Food Truck/Cart Permit - Per Event | \$33.25 |
| Food Truck/Cart Permit | \$435.00 |
| Address Request Fee - Per Address # | \$49.00 |
| Street Name Approval Fee - Per Street | \$125.00 |
| Street Tree Removal Permit | \$100.00 |
| Home Occupation Permits | \$36.25 |
| Zoning Permit (fence, accessory structure, etc.) | \$36.25 |
| Land Use Approval Extension Request | \$435.00 |
| Lot Line Adjustments | \$435.00 |
| Any Other Administrative Action | \$435.00 |

Type I Reviews

| Fee Description | 2024/2025 Fee |
|--|---|
| Tree Removal Permit (no other actions) | \$100.00 |
| Solar Setback Variance | \$1,315.50 |
| Amendments to Conditions | \$1,315.50 |
| Physical & Environmental Constraints Permit | \$1,315.50 |
| Conditional Use Permit (Type I only) | \$1,315.50 |
| Variance (Type I only) | \$1,315.50 |
| Residential Site Review | \$1,315.50 + \$87.25/unit |
| Final Plan Performance Standards | \$1,315.50 + \$87.25/unit |
| Land Partitions | \$1,315.50 + \$87.25/unit |
| Commercial Site Review ¹ (see next page) | \$1,315.50 + 0.5% (.005) of project value |
| Any other Type I Review | \$1,315.50 |
| Independent Review of Wireless Communication Facilities ² (see next page) | \$5,000 |

Middle Housing Reviews

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Middle Housing Land Divisions | \$1,315.50 |
| Middle Housing Land Division Appeal ¹ | \$300.00 |

¹A middle housing land division appeal must be filed within 14 days of mailing of the notice of the decision and be accompanied by a \$300.00 deposit toward the cost of an appeal hearing before a referee. This deposit shall be refunded if the appellant materially improves their position from the Staff Advisor's decision. The appeal referee shall assess the cost of the appeal in excess of the initial deposit for costs, up to a maximum of \$500.00, against an appellant who does not materially improve their position from the decision of the Staff Advisor.

Type II Reviews

| Fee Description | 2024/2025 Fee |
|--|--|
| Conditional Use Permit (Type II only) | \$2,756.25 |
| Variance (Type II only) | \$2,756.25 |
| Outline Plan/Preliminary Plat for Subdivisions | \$2,756.25 + \$176.00/lot |
| Final Plan with Outline/Performance Standards Subdivision | \$3,516.00 + \$176.00/lot |
| Commercial Site Review ¹ | \$2,756.25 + .5% (.005) of project value |
| Any Other Type II Review | \$2,756.25 |
| Independent Review of Wireless Communication Facilities ² | \$5,000.00 |

¹Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

²The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000 and shall be used by the City for the costs of expert review of the application. If any time during the planning application process the account balance is less than \$1,000, the Applicant shall, upon notification by the City replenish the account, so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$15,000, and any unused portion of fee will be refunded.

Type III Reviews

| Fee Description | 2024/2025 Fee |
|------------------------------------|---------------|
| Zone/Comprehensive Plan Map Change | \$3,515.75 |
| Comprehensive Plan Change | \$3,515.75 |
| Annexation | \$5,288.75 |
| Urban Growth Boundary Amendment | \$5,288.75 |
| Any other Type III Review | \$1,932.25 |

Legislative Amendments

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Comprehensive Plan Map/Large Zoning Map Amendment | \$6,172.00 |
| Land Use Ordinance Amendment | \$6,172.00 |
| Comprehensive Plan Amendment | \$6,172.00 |
| City Sponsored Legislation (Council Directive) | \$0.00 |

Other Planning/Community Development Fees

| Fee Description | 2024/2025 Fee |
|---|--|
| Appeals | |
| Appeal for initial public hearing (Building Appeals Board/Demolition Review Board/Planning Commission) | \$150.00 |
| Appeal for final decision of City | \$325.00 |
| Solar Access Permits | \$62.50 + \$14.25/lot |
| Community Development Fee¹ | 1.2% of new construction per building code definition of valuation |

¹This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review. Fee shall not exceed \$30,000 per building permit for the Ashland School District.

| | |
|---|----------|
| Copy Fees/Prepared Documents | |
| Site Design & Use Standards | \$5.00 |
| Street Tree Guide | \$5.00 |
| Transportation Element | \$5.00 |
| Downtown Plans (2001, 1998) | \$5.00 |
| Street Standards Guide | \$5.00 |
| Comprehensive Plan/Land Use Code | \$40.00 |
| Marijuana/Hemp/Psilocybin Land Use Compatibility Statement (LUCS) | \$234.75 |
| Zoning Verification Letter (ZVL) | \$51.75 |

Research Fee

Electronic documents that can be located by a routine file search of 15 minutes or less will be provided at no charge. Record requests that exceed 15 minutes of staff time will be charged a minimum \$25 research fee (see page 2). Prepayment and written approval to proceed is required before any research work is done by staff.

Building Miscellaneous Fees and Charges

Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0100: "Residential construction permit fees shall be calculated using the following methodologies. (c) Effective January 1, 2009, a structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current April 1 of each year, multiplied by the square footage of the dwelling unit to determine the valuation. The valuation shall then be applied to the municipality's fee schedule to determine the permit fee. The plan review fee shall be based on a pre-determined percentage of the permit fee set by the municipality. (A) The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. (B) The square footage of a carport, covered porch, or deck shall be calculated separately at fifty percent of the value of a private garage from the ICC Building Valuation Data Table current as of April 1. (C) Permit fees for an alteration or repair shall be calculated based on the fair market value as determined by the Building Official, and then applying the valuation to the municipality's fee schedule

Commercial construction permit fees shall be calculated using the following methodologies. (c) A structural permit fee shall be calculated by applying the valuation to the municipality's fee schedule with a set minimum fee. Valuation shall be the greater of either. (A) The valuation based on the ICC Building Valuation Table current as of April 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or (B) The value as stated by the applicant and approved by the building official. (C) When the construction or occupancy does not fit the ICC Building Valuation Data Table, the valuation shall be determined by the Building Official with input from the applicant."

Structural Building Permit Fees

| Fee Description | 2024/2025 Fee |
|-------------------------------|--|
| Total Value of Work Performed | |
| \$1.00 to \$500.00 | \$90.00 per hour |
| \$501.00 to \$2,000.00 | \$90.00 for the first \$500.00 plus \$10.00 for each additional \$1000.00 or fraction thereof, to and including \$2,000.00 |
| \$2,001.00 to \$25,000.00 | \$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 |
| \$25,001.00 to \$50,000.00 | \$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to \$100,000.00 | \$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 |
| \$100,001.00 and up | \$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof |

Plan Review Fee for Commercial and Residential

| Fee Description | 2024/2025 Fee |
|--|--|
| Plan Review Fee | A plan review fee equal to 65% of the structural permit fee shall be due at application |
| Fire and Life Safety Plan Review <i>(When applicable)</i> | 40% of permit fee |
| Additional Plan Review Required By Changes, Additions, or Revisions | \$90.00 per hour (1/2-hour minimum) Plus valuation increase based on tables |
| Special Inspection Agreement (QAA) Review Fee | \$90.00 per hour |
| Foundation Only | \$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase. |
| Residential Deferred Submittal Fee | 65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item |
| Commercial Deferred Submittal <i>(Payable at building plan review and is in addition to plan review of deferred work)</i> | 65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item |
| Phased Permit Fee | \$275.00 per phase + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase. |
| Shell Building and Tenant Improvement Spaces | Permit fee for the construction of the shell building is based on 80% the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation. |
| Foundation Only | \$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase |

Miscellaneous Fees for Commercial

| Fee Description | 2024/2025 Fee |
|--|---|
| Commercial Fire Sprinkler/Fire Suppression/Fire Alarm | Total value of work performed (structural permit fee) |
| Commercial Fire Sprinkler/Fire Suppression/Fire Alarm Review | 65% of structural permit fee |

Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work

Inspection Fees for Commercial and Residential

| Fee Description | 2024/2025 Fee |
|---|---|
| Re-inspection Fee - Per Hour, 1/2 Hour Min. | \$90.00 |
| Inspections Outside Normal Business Hours - Per Hour, Per Inspector, 1 Hour Min. | \$130.00 |
| Temporary Certificate of Occupancy and Reapplication Fee(s) | \$50.00 per discipline/permit. Renewal required every 30 days |
| Site Observation-Inspection - Per Hour, 1 Hour Min. (e.g. pre permit consultation) | \$90.00 |
| Change of Occupancy Fees | |
| Without additional work done - per hour, \$150 min | \$90.00 |
| Special inspection report - per hour | \$65.00 |
| Re-issued Certificate of Occupancy | No Charge |

Demolition Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Demolition Review Fee (<i>non-exempt structures</i>) | \$360.00 |
| Demolition Permit Fee - Per Building, 1 Hour Min. (Permit fee for verifying utilities have been safely removed and capped off) | \$90.00 |
| Demolition Capping off Sewer, Water, Rain Drain - Per Hour, 1 Hour Min. | \$90.00 |

Residential Plumbing Permit Fees

| Fee Description | 2024/2025 Fee |
|--|--|
| New Residential | |
| 1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose-bibs ice maker; under floor low-point drains; and rain-drain packages) | \$400.00 |
| 2 bathrooms/1 kitchen | \$500.00 |
| 3 bathrooms/1 kitchen | \$575.00 |
| Each additional bathroom (over 3) | \$50.00 |
| Each additional kitchen (over 1) | \$50.00 |
| Remodel / Alterations | |
| Remodel / Alterations (minimum fee) | \$75.00 |
| Each fixture, appurtenance, and first 100 ft. of piping | \$20.00 |
| Minimum fee (When purchased as bathroom unit(s) -includes the first 100 ft. of water service, sanitary & storm) | \$75.00 |
| Piping or private storm drainage systems exceeding the first 100 ft. | \$22.00 |
| Backflow assembly | \$25.00 |
| Re-pipe water supply | \$90.00 |
| Alternate water heating systems (coils, heat pumps, etc.) | \$60.00 |
| Solar | \$60.00 |
| Swimming pool piping | \$50.00 |
| Residential Fire Sprinkler (includes plan review) | |
| 0-2,000 square feet | \$200.00 |
| 2,001-3,600 square feet | \$250.00 |
| 3,601-7,200 square feet | \$350.00 |
| 7,201+ square feet | \$450.00 |
| Manufactured Dwelling or Prefab | |
| Connections to building sewer and water supply - per space | \$50.00 |
| RV and Manufactured Dwelling Parks | |
| Installation fee | \$150.00 |
| State fee | \$30.00 |
| Factory manufactured awning/carport | Fee based on valuation of installation cost and system equipment. Refer to structural permit fees. |
| Each additional 10 spaces | \$100.00 |

Commercial Plumbing Permit Fees

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Commercial, Industrial, and Dwellings Other than One- or Two-family | |
| Minimum fee | \$75.00 |
| Each fixture | \$40.00 |
| Swimming pool piping | \$60.00 |
| Piping - per foot | \$0.75 |
| Plumbing plan review | 30% |
| Sanitary Services | |
| First 100 feet | \$0.75 |
| Each additional 100 Feet or fraction thereof | \$0.75 |
| Storm Services | |
| First 100 feet | \$0.75 |
| Each additional 100 Feet or fraction thereof | \$0.75 |
| Water Services | |
| First 100 feet | \$0.75 |
| Each additional 100 Feet or fraction thereof | \$0.75 |

Commercial Fire Sprinkler (includes plan review)

Fee based on valuation of installation cost and system equipment

| | |
|--|--|
| \$1.00 to \$500.00 | \$90.00 per hour |
| \$501.00 to \$2,000.00 | \$90.00 for the first \$500.00 plus \$10.00 for each additional \$1000.00 or fraction thereof, to and including \$2,000.00 |
| \$2,001.00 to \$25,000.00 | \$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 |
| \$25,001.00 to \$50,000.00 | \$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00 |
| \$50,001.00 to \$100,000.00 | \$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00 |
| \$100,001.00 and up | \$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof |
| Fire sprinkler/fire suppression/fire alarm plan review | 65% of structural permit fee |
| Minimum permit fee | \$90.00 |
| Miscellaneous | |
| Minimum fee | \$90.00 |
| Specialty fixtures | \$40.00 |
| Re-inspection (no. of hrs. x fee per hour) | \$90/hr. (1/2 hr. minimum) |
| Special requested inspections (no. of hrs. x fee per hour) | \$90.00 |
| Medical Gas Piping | |
| Minimum fee | \$50.00 |
| Valuation \$500 to \$2,000 | \$50.00 + \$5 per \$1000 of valuation |
| Valuation \$2,001 to \$25,000 | \$125.00 + \$18 per \$1000 of valuation |
| Valuation \$25,001 to \$50,000 | \$540.00 + \$14 per \$1000 of valuation |
| Valuation \$50,001 to \$100,000 | \$890.00 + \$9 per \$1000 of valuation |
| Valuation greater than \$100,000 | \$1,340.00 + \$8 per \$1000 of valuation |

| Fee Description | 2024/2025 Fee |
|--|---|
| Rainwater Harvesting System | |
| <i>Fee based on valuation of work to be performed.</i> | |
| Minimum fee | \$75.00 |
| Valuation \$1 to \$500 | \$75 for the first \$500 plus \$9 for each additional \$100 or fraction thereof, to and including \$2,000 |
| Valuation \$2,001 to \$25,000 | \$210 for the first \$2,000 plus \$10 per \$1,000, or fraction thereof, to and including \$25,000 |
| Valuation \$25,001 to \$50,000 | \$440 for the first \$25,000 plus \$10 per \$1,000, or fraction thereof, to and including \$50,000 |
| Valuation \$50,001 to \$100,000 | \$690 for the first \$50,000 plus \$9 per \$1,000, or fraction thereof, to and including \$100,000 |
| Valuation greater than \$101,000 and up | \$1,140 for the first \$100,000 plus \$9 per \$1,000 or fraction thereof |

Commercial Mechanical Permit Fees

| Fee Description | 2024/2025 Fee |
|---|---|
| Commercial Mechanical Permit Fees | |
| Valuation \$1 to \$500 | \$90.00/minimum |
| Valuation \$501- \$100,000 | \$90.00 for the first \$2,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof. |
| Valuation \$100,000+ | \$1,070.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof. |
| Deferred submittals + fees | \$100.00 each item plus 65% of mechanical permit fee of deferred submittal valuation. |
| Plan review fee | 25% of permit fee |
| Miscellaneous Fees | |
| Re-inspection | \$90.00 |
| Specially requested inspection (per hour) | \$65.00 |
| Regulated equipment (un-classed) | \$50.00 |

Residential Mechanical Permit Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Mechanical Permit Minimum Fee | \$75.00 |
| Furnace/Burner Including Ducts & Vents | |
| Up to 100k BTU/hr. | \$20.00 |
| Over 100k BTU/hr. | \$20.00 |
| Heaters/Stoves/Vents | |
| Unit heater | \$20.00 |
| Wood/pellet/gas stove/flue | \$20.00 |
| Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system | \$20.00 |
| Evaporated cooler | \$20.00 |
| Vent fan with one duct/appliance vent | \$20.00 |
| Hood with exhaust and duct | \$20.00 |
| Floor furnace including vent | \$20.00 |
| Gas Piping | |
| One to four outlets (any number of outlets) | \$20.00 |
| Air-Handling Units, Including Ducts | |
| Up to 10,000 CFM | \$20.00 |
| Over 10,000 CFM | \$20.00 |
| Compressor/Absorption System/Heat Pump | |
| Up to 3 hp/100K BTU | \$20.00 |
| Up to 15 hp/500K BTU | \$20.00 |
| Up to 30 hp/1,000 BTU | \$20.00 |
| Up to 50 hp/1,750 BTU | \$35.00 |
| Over 50 hp/1,750 BTU | \$45.00 |
| Incinerator | |
| Domestic incinerator | \$20.00 |

Electrical Permit Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Residential Per Unit, Service Included | |
| 1,000 sq. ft. or less | \$135.00 |
| Each additional 500 sq. ft. or portion thereof | \$25.00 |
| Limited energy | \$32.00 |
| Each manufactured home or modular dwelling service or feeder | \$50.00 |
| Multi-family residential | \$65.00 |
| Residential and Commercial—Services or Feeders/Installation, Alteration, Relocation | |
| 200 amps or less | \$95.00 |
| 201 to 400 amps | \$115.00 |
| 401 to 600 amps | \$190.00 |
| 601 to 1,000 amps | \$250.00 |
| Over 1,000 amps or volts | \$550.00 |
| Reconnect only | \$75.00 |
| Temporary Services or Feeders | |
| 200 amps or less | \$75.00 |
| 201 to 400 amps | \$100.00 |
| 401 to 600 amps | \$150.00 |
| 601-1000 amps | \$250.00 |
| Over 1,000 amps or volts | \$450.00 |
| Branch Circuits: New, Alteration, Extension Per Panel | |
| Branch circuits with purchase of a service or feeder | \$6.00 |
| Branch circuits without purchase of a service or feeder: | |
| First branch circuit | \$65.00 |
| Each additional branch circuit | \$7.50 |
| Miscellaneous Fees: Service or Feeder Not Included | |
| Each pump or irrigation circuit | \$65.00 |
| Each sign or outline lighting | \$65.00 |
| Signal circuit(s) or low voltage system, alteration or extension (each system) | \$65.00 |
| Subdivision lighting per pole in addition to service | \$40.00 |
| Swimming pool (panel, 3 circuits and bonding) | \$90.00 |
| Specially requested inspection (per hour) | \$90.00 |
| Each additional inspection over the allowable in any of the above, for those not covered under residential inspection caps (per inspection) - per hour, 1/2-hour min. | \$90.00 |
| Special inspection - per hour, 1/2-hour min. | \$90.00 |
| Reinspection - per hour, 1/2-hour min. | \$90.00 |
| Field review-change of use - per hour, 1/2-hour min. | \$90.00 |

Residential Restricted Energy Electrical Permit Fees

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Fee for All Systems ¹ , Including: | \$25.00 |
| Audio and stereo systems | |
| Burglar alarm system | |
| Doorbell | |
| Garage-door opener | |
| Heating, ventilation, & air-conditioning systems | |
| Landscape lighting & sprinkler controls | |
| Landscape irrigation controls | |
| Outdoor landscape lighting | |
| Vacuum Systems | |
| Each Additional Inspection | \$25.00 |

¹For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems

| Fee Description | 2024/2025 Fee |
|--|--|
| Renewable Energy Systems | |
| 5 KVA or less | \$100.00 |
| 5.01 KVA to 15 KVA | \$100.00 |
| 15.01 KVA to 25 KVA | \$156.00 |
| 25.01 KVA and above | \$156.00 plus \$6.25/KVA for each additional |
| Engineered Systems <i>(Separate Electrical application required)</i> | |
| Plan Review | 65% of Building Permit |
| Re-Inspection Fee - per hour, 1/2 hour minimum | \$90.00 |
| Wind generation systems in excess of 25 KVA: | |
| 25.01 KVA to 50 KVA | \$204.00 |
| 50.10 KVA to 100 KVA | \$469.00 |

For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040

| | |
|---|--------|
| Solar generation systems in excess of 25 KVA, per KVA | \$6.25 |
|---|--------|

The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.

Building Permit Reinstatement Fee

Fee Description

A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Structural, Plumbing, Mechanical, Electrical).

*If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be assessed for permit reinstatement.

Grading/Excavation Fees

| Fee Description | 2024/2025 Fee |
|--|---|
| Grading Fees | |
| Plan Review Fee - per hour | \$90.00 |
| 50 cubic yards or less | No Fee |
| 51-100 cubic yards | \$125.00 |
| 101-1,000 cubic yards | \$200.00 |
| 1,001-10,000 cubic yards | \$400.00 |
| 10,001-100,000 cubic yards | \$500.00 for the first 10,001 cubic yards plus \$50.00 for each additional 10,000 cubic yards or fraction thereof |
| Additional plan review required for changes, additions, or revisions to approved plans - per hour, ½-hour min. | \$90.00 |
| Permit Fees | |
| 50 cubic yards or less | No fee |
| 51-100 cubic yards | \$100.00 |
| 101-1,000 cubic yards | \$100 for first 101 yards plus \$35 for each additional 100 cubic yards or fraction thereof |

Other Building Fees

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Investigation Fees | |
| Investigation Fee A - Low effort to determine compliance. Per hour. | \$90.00 |
| Investigation Fee B - Medium effort to gain compliance. Stop work order posted. Applicant obtains required permits within 10 business days. Per hour, \$150 minimum. | \$90.00 |
| Investigation Fee C - High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits. Per hour, \$250 minimum. | \$90.00 |

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Building Permit Refund Policy

The City of Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

How to Request a Refund

Submit the following documents to the Community Development Department at 51 Winburn Way:

- Approved set of plans (stamped)
- Job Inspection card
- Letter of refund request signed by applicant/owner with mailing address for refund check

The refund will be processed within 30 days of the date of the request letter.

The following fees are not refundable:

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50.00 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process.

Fire Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|---|---|
| Report Fees | |
| Non-patient pre-hospital care reports | \$20.00 for 10 pages or less, \$0.25 each additional page |
| Fire incident reports | \$12.00 for 10 pages or less, \$15.00 over 10 pages |
| Patient report | \$40.00 for 10 pages or less, \$0.25 each additional page |
| Mailing cost | Actual Cost |
| Fire Investigation and Fire Marshal Reports | |
| Narrative report | \$20.00 for 10 pages or less, \$0.25 each additional page |
| Photos - each | \$1.00 |
| Photo log | \$20.00 |
| Investigation drawings/chart - each | \$20.00 |
| Research Fee | See Page 2 |
| Cost Recovery Fees (MVC, Haz-Mat, Rescue) | |
| Level 1 MVC - Assessment and stabilization | \$525.00 for 1 hour, then \$260.00 every hour after |
| Level 2 MVC – Level 1 plus fluid clean-up | \$550.00 for 1 hour, then \$305.00 every hour after |
| MVC with Extrication (requires use of extrication equipment) | \$1,600.00 for 1 hour, then \$800.00 every hour after |
| Hazardous Material Incidents | |
| Level 1 – Incident command, isolate and deny entry, evacuations if needed | \$850.00 |
| Haz-Mat 8 activation with AF&R engine standby – per hour | \$485.00 |
| Haz-Mat 8 activation with AF&R ambulance standby –per hour | \$360.00 |
| Victim Rescues | |
| Engine response - per engine, per hour | \$500.00 |
| Technical rescue team - per person, per hour | \$165.00 |
| Emergency Medical Services | |
| AF&R ambulance membership- basic annual | \$66.00 |
| AF&R ambulance membership-plus annual | \$122.00 |
| Ambulance waiting time, per 1/2 hour | \$55.00 |
| Ambulance standby - per hour, 2 hour minimum | \$120.00 |
| On scene coordinator - per hour | \$60.00 |
| Extra attendant - each | \$55.00 |
| Emergency Medical Services/Standby Fees | |
| Structure engine standby for events - per hour | \$485.00 |
| Brush engine standby for events - per hour | \$305.00 |
| Fire and Life Safety Division standby - per hour | \$110.00 |

Fire Marshal Review Fees

| Fee Description | 2024/2025 Fee |
|--|---|
| Plan Checks | |
| Any building permit | 24% of the Building Division Structural Permit Fee and Plan Check Fee |
| Condominium | 24% of the Building Division Structural Permit Fee and Plan Check Fee |
| Survey Plat Review Fees | |
| Partition plats | \$107.00 |
| Condominium plats | \$230.00 |
| Subdivision plats | \$230.00 |
| Other | |
| All hydrant flow requests. To be charged to the developer or installer. | \$150.00 |
| False alarm charge | \$250.00 |
| First Aid/CPR Classes - Per Person Cost | |
| Basic Life Support (BLS) for Healthcare Providers CPR Class | \$70.00 |
| Heart Saver CPR & First Aid Class | \$70.00 |
| Heart Saver CPR Class | \$45.00 |
| Family and Friends CPR Class | \$7.00 |
| Inspection Fees | |
| <i>Initial Inspection (Re-inspection Included)</i> | |
| Travelers Accommodation | \$40.00 |
| Occupancy Type "B" | |
| 0-1,000 sf. | \$40.00 |
| 1,001-3000 sf. | \$75.00 |
| Occupancy Type "A, E, M, S" | |
| 0-3,000 sq ft | \$75.00 |
| Occupancy Type "F, H, I" | |
| 0-3,000 sq ft | \$125.00 |
| 3,001-10,000 sq ft | \$200.00 |
| 10,001-20,000 sq ft | \$250.00 |
| Over 20,000 sq ft | \$300.00 |
| Occupancy Type "A, B, E, M, S" | |
| 3,001-10,000 sq ft | \$125.00 |
| 10,001-20,000 sq ft | \$175.00 |
| Over 20,000 sq ft | \$225.00 |
| Occupancy Type "R, SR" | |
| 3 to 10 Units | \$75.00 |
| 11 to 40 Units | \$125.00 |
| 41 to 70 Units | \$175.00 |
| Over 70 Units | \$250.00 |
| Non-compliance after 2nd inspection: inspection fee + | Base Fee +\$100.00 |
| Non-compliance after 3rd inspection: inspection fee + | Base Fee +\$200.00 |
| Non-compliance after 4th inspection / subsequent inspections: inspection fee + | Base Fee +\$400.00 |

| Fee Description | 2024/2025 Fee |
|--|--|
| Operational Permits | |
| Fireworks public display | \$150.00 |
| Exhibits and trade shows | \$150.00 |
| Fumigation and thermal insecticide fogging | \$300.00 |
| Vehicles or equipment in assembly buildings | \$50.00 |
| Pyrotechnic and special effects | \$75.00 |
| Open flame | \$75.00 |
| Haunted houses | \$50.00 |
| Marijuana processing | \$500.00 |
| Fire performances (per event) | \$75.00 |
| Temporary membrane structures, tents and canopies | |
| 200-400 sq ft | \$50.00 |
| Above 400 sq ft | \$125.00 |
| Hydrostatic test | \$75.00 |
| Underground flush test | \$75.00 |
| Hood system trip test | \$75.00 |
| Fire acceptance test | \$150.00 |
| Egress light test | \$150.00 |
| Above ground lp tank install | \$75.00 |
| Above ground lp tank removal | \$150.00 |
| Commercial lp usage less than 500 gallons | \$75.00 |
| Underground fuel tank install | \$300.00 |
| Underground fuel tank removal | \$500.00 |
| Construction and Use Permits | |
| Compressed gas | \$150.00 |
| Flammable and combustible liquid storage | \$150.00 |
| Hazardous materials storage | \$300.00 |
| Hazardous materials production | \$300.00 |
| Industrial ovens | \$150.00 |
| High piled combustible storage | \$150.00 |
| Permits not specifically mentioned but required by fire code | \$50.00 - \$500.00 depending on staff hours and complexity |
| Temporary liquor license (in addition to City Recorder fee listed on page 6) | \$15.00 |
| Pre application comments | \$25.00 |
| After hours and weekend inspections | \$150.00 |
| Fire Systems Cover Up/ Acceptance Test Inspections | |
| 0-3,000 sq ft | \$75.00 |
| 3,001 to 10,000 sq ft | \$125.00 |
| 10,001 to 20,000 sq ft | \$175.00 |
| 20,000 to 40,000 sq ft | \$350.00 |
| 40,000 to 80,000 sq ft | \$700.00 |
| Above 80,000 sq ft | \$1,000.00 |

| Fee Description | 2024/2025 Fee |
|------------------------------|---------------|
| Weed Abatement | |
| Staff time | See Page 2 |
| Mailing cost | Actual Cost |
| Weed abatement by contractor | Actual Cost |
| Other | |
| T-shirt | \$25.00 |
| Sweatshirts | \$35.00 |
| Misc. apparel items | Prices vary |

Electric Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Banners - Each | \$125.00 |
| Temporary Service Drop | |
| Single phase underground temp 300 amps or less | \$247.00 |
| Single phase overhead temp 300 amps or less | \$295.00 |
| Three phase | Actual Cost |
| Streetlight | |
| Install of light shroud | \$80.00 |

Electric Meter Charges

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Meter Tests for Accuracy | |
| Once in twelve months | No Charge |
| Two or more times in twelve months | \$176.00 |
| Meter repairs/replacement (damaged by customer) | Actual Cost |
| Non-Radio Frequency Meter Charges | |
| Conversion from radio frequency (RF) to non-RF meter | No Charge |
| Monthly Fee to manually read Non RF meter | No Charge |
| Service Calls | |
| Once in twelve months | No Charge |
| Two or more times in twelve months | \$203.00 |
| Other hours or holidays | \$303.00 |
| Service Connection for Applicant | |
| De-energize service | \$254.00 |
| Scheduled Work After Hours | Actual Cost |
| Unauthorized Connection | \$215.00 |

Electric Line Extension Charges

| Fee Description | 2024/2025 Fee |
|--|---------------|
| New Single-Family Residential Service | |
| Overhead service in existing developed areas from distribution line to and including meter. | \$580.00 |
| Overhead service upgrade or increased service for 300 amps or less | \$580.00 |
| Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City. | \$1,217.00 |
| Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City. | \$697.00 |
| Underground Distribution Installation Charges | |
| Per lot less house service and engineering fees. | \$1,186.00 |
| Subdivisions of 0 to 20 engineering fee per lot | \$171.00 |
| Subdivisions of 21+ engineering fee per lot | \$259.00 |
| Three phase subdivision as required by City per lot | \$259.00 |
| Any Overhead/Underground Service Over 300 Amps | Actual Cost |
| Commercial, Institutional and Industrial Service | Actual Cost |
| Blower Door Leak Test (Gas heat customers only) * | \$75.00 |
| Duct Leak Test (Gas heat customers only) * | \$125.00 |
| *Electric heat customers = no fee | |

Ashland Fiber Network (AFN) Misc. Fees and Charges

| Fee Description | 2024/2025 Fee |
|--|--|
| Installation Fees | |
| Basic installation – Pre-wired CATV outlets only. (Additional charges for parts and supplies apply) | \$20.00 |
| Add Trap (“filter”) | \$10.00 |
| New customer cable modem activation | \$10.00 |
| Cable modem (refurbished 90 –day replacement warranty) | \$50.00 |
| Additional materials | \$10.00 |
| Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets. | |
| Wi max standard installation | \$200.00 |
| Disconnect Fees | |
| Disconnect | \$50.00 |
| Remove trap (“filter”) | \$10.00 |
| Truck Roll | |
| | \$35.00 |
| Field Technician Hourly Rate | |
| Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc. | \$55.00 |
| Consulting and Technical Support Hourly Rate | |
| For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge one hour. | \$85.00 |
| Non-City Employee Staff Screening | |
| Charge for each vendor employee submitted for authorization to access AFN and City Service Center facilities. | \$150.00 |
| Fiber Service Installation | |
| Overhead served connections | Individual Business Case (IBC) & quote |
| Underground served connections | IBC & quote |
| Ethernet | |
| Transit @ 100 Mbps | IBC & quote |
| Transit @ 1000 Mbps | IBC & quote |
| Static IP Address – Per Month, Each | |
| Maximum of 5 Static Internet Protocol (IP) addresses* | \$5.00 |
| Minimum level of service for static IP and Quality of Service (QoS) is “CHOICE” or higher service tier. | |
| QoS Fee – Per Month | |
| VOIP (phone) enhancement available with AFN Choice or higher service level through AFN certified modems. | \$3.50 |

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Business Augmented Upload Package (additional 5 Mbps) - Per Month Available exclusively for AFN Direct Small Office/Home Office (SOHO) or Small Business. Must have current City of Ashland business license. <i>*Additional fee added to base AFN Direct retail rates on specific packages</i> | \$15.00 |
| SOHO Business Augmented Upload Package - Per Month. Maximum SOHO upload speed with augmented upload service at up to 9 Mbps. | \$80.00 |
| Small Business Augmented Upload Package - Per Month. Maximum Small Business upload speed with augmented upload service at up to 10 Mbps. | \$100.00 |
| Non-return of Customer Premise Equipment (CPE) Devices CPE's must be returned on disconnect date of AFN services. | \$300.00 |
| Cable TV (CATV) Seasonal Reconnects & Disconnects | |
| Disconnects & reconnects - per visit | \$10.00 |
| Service change - per visit | \$10.00 |
| Install HBO filter - per visit | \$10.00 |
| CATV House Amp Fee - Each | \$35.00 |
| Utility Billing Lobby Signage Fee - Per Month | \$100.00 |
| Cable Modem Rental - Per Month | \$5.00 |
| Non-Return of Rented Modem at Closing of Account - Each | \$50.00 |
| Cable Modem Purchase - Each <i>* Resolution 2010-28 grants Information Technology management the ability to set promotional rates.</i> | \$50.00 |
| Fiber Services | |
| Fiber Essentials - Wholesale | \$40.00 |
| Fiber Essentials - Retail | \$50.00 |
| Fiber Advanced - Wholesale | \$48.00 |
| Fiber Advanced Retail | \$60.00 |
| Fiber Ultimate - Wholesale | \$75.00 |
| Fiber Ultimate - Retail | \$90.00 |
| Fiber Multi-gig - Wholesale | \$90.00 |
| Fiber Multi-gig - Retail | \$120.00 |
| Router setup - Wholesale | \$25.00 |
| Router setup - Retail | \$50.00 |
| Router monthly fee - Wholesale | \$4.75 |
| Router monthly fee -Retail | \$6.49 |
| Mesh unit monthly fee - Wholesale | \$1.49 |
| Mesh unit monthly fee - Retail | \$3.49 |

Municipal Court Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Court Administrative Fee Crime | |
| Appeal transcript fee | \$35.00 |
| City Attorney deferred sentence/diversion | \$60.00 |
| Civil compromise costs | \$75.00 |
| Extend/amend City Attorney deferred sentence/diversion | \$45.00 |
| Failure to appear for bench trial/show cause hearing | \$90.00 |
| Failure to appear for jury trial | \$150.00 |
| Forfeiture of security | \$25.00 |
| Court costs | \$35.00 |
| Show cause admission of allegation | \$25.00 |
| Bench probation fee | \$100.00 |
| Warrant & bank costs | \$25.00 |
| Court Administrative Fee Violation | |
| Appeal transcript fee | \$10.00 |
| Compliance inspection fee | \$25.00 |
| Default judgment | \$15.00 |
| Failure to appear for bench trial/show cause hearing | \$70.00 |
| Forfeiture of security | \$25.00 |
| Court costs | \$45.00 |
| Traffic School Program Fees | |
| Tier 1 | \$115.00 |
| Tier 2 | \$120.00 |
| Tier 3 | \$180.00 |
| Tier 4 | \$220.00 |
| Tier 5 | \$280.00 |
| Tier 6 | \$480.00 |
| Presumptive Fines | |
| Tier 1 | \$115.00 |
| Tier 2 | \$165.00 |
| Tier 3: Special zone enhanced penalty | \$225.00 |
| Tier 4 | \$265.00 |
| Tier 5: Special zone enhanced penalty | \$325.00 |
| Tier 6: Special zone enhanced penalty | \$525.00 |

All other fees and charges inconsistent with the fees and charges set forth herein are repealed. Nothing in the Resolution is intended to detract from the inherent power of the Court pursuant to general law to impose fees and charges established in state law or city ordinance in addition to the fees and charges specified herein.

Police Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Police Reports | |
| 10 pages or less | \$12.00 |
| Over 10 pages | \$15.00 |
| Research Fee | See Page 2 |
| Visa Letters | \$19.00 |
| Fingerprint Cards | |
| First card | \$35.00 |
| Each additional card | \$10.00 |
| Photographs (CD) | \$19.00 |
| Audio Recordings ¹ | \$19.00 |
| Mobil Audio Video Recordings (MAV) ¹ | \$19.00 |
| Body Camera Video ¹ | \$19.00 |
| Impound/Tow Fee - Cash Only | \$105.00 |
| Vehicles for Hire - Per Ordinance 3160 | |
| Permit fee for transportation network company | \$5,000.00 |
| Permit fee for taxi or limousine company | \$500.00 |
| Permit for vehicle for hire drivers | |
| New | \$60.00 |
| Renewal | \$60.00 |

¹Any audio or video recording requiring extensive redaction, more than 30 minutes, shall be charged at a rate outlined under Research Fee. Refer to page 2.

Public Works Miscellaneous Fees and Charges

| Fee Description | 2024/2025 Fee |
|---|--------------------|
| Existing Maps Printed in Color | |
| Arch C: 18 x 24, 3.00 sq. ft. | \$18.00 |
| Arch D: 24 x 36, 6.00 sq. ft. | \$36.00 |
| Arch E: 36 x 48, 12.00 sq. ft. | \$72.00 |
| Existing Maps or Copies of Existing Maps Copied in B&W | |
| Arch C: 18 x 24, 3.00 sq. ft. | \$2.00 |
| Arch D: 24 x 36, 6.00 sq. ft. | \$3.00 |
| Arch E: 36 x 48, 12.00 sq. ft. | \$4.00 |
| Note: Maps printed on materials other than the specified bond are double the standard print fee | |
| Engineering Development Fee | 0.75% of Valuation |

This fee is charged concurrently with Building Permit Fees at the time of building permit applications. The fee applies to all new residential dwelling units and commercial developments. Remodels, additions, and accessory buildings are not assessed this fee.

Public Works - Fee Inflatons

March CPI - Used for Plat & Plan Checks, PW & Engineering Inspections, Permits, and Cemetery Fees

March 2024 CPI value = 312.332 (New)
 March 2023 CPI value = 301.836 (Old)
 $(312.332/301.836)/301.836 = 3.5\%$

March ENR - Used for Sewer and Water Connection Fees

March 2024 ENR value = 13532.01 (New)
 March 2023 ENR value = 13176.30 (Old)
 $(13532.01-13176.30)/13176.30=2.7\%$

January CPI - Used for Airport Fees

January 2024 CPI value = 308.417 (New)
 January 2023 CPI value = 291.17 (Old)
 $(308.417-291.17)/291.17 = 6.0\%$

Public Works / Engineering Inspections & Permits

| Fee Description | 2024/2025 Fee |
|---|--|
| Subdivision Construction Inspection/Public Works Improvement Inspection | 5% Engineer Fee (5% of the public improvement cost) |
| Street or Alley Excavation Permit | \$244.00 plus per foot cost based on age of pavement |
| Encroachment Permit | \$244.00 |
| Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway apron, etc.) | \$81.00 |
| Dust Suppression Permit | \$81.00 |
| Driveway Painting Permit (Includes a can of paint) | \$18.00 |
| Right-of Way Closure | |
| Street | \$244.00 |
| Sidewalk: >72 hours | \$81.00 |
| Sidewalk: <72 hours | \$18.00 |
| Parking Space: >72 hours | \$81.00 |
| Parking Space: <72 hours | \$18.00 |
| Block Party | \$18.00 |
| Sidewalk Dining – Annual Renewal Per Sq. Ft, Min 50 Sq. Ft. | \$5.00 |
| Functional Item – Annual Renewal | \$81.00 |
| Special Event Permit | |
| Base fee | \$130.00 |
| Events that require City staff overtime | 60% of City staff overtime |
| Rush fee (less than 90 days' advance notice) | \$259.00 |
| Street Painting Permit | \$18.00 |
| Loaned Functional Item, Pennant Application Fee | \$165.00 |
| Publication Box per Publication – Annual Renewal | \$34.00 |
| Bike Rack Purchase | \$161.00 |
| Special Vehicle Permit-Initial Fee | |
| Initial Fee | \$337.00 |
| Annual Renewal | \$130.00 |
| Penalty for No Permit | 150% of permit cost |
| Street or Alley Vacation | \$817.00 |

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one-year following the application date.

Sanitary Sewer Connection Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Sanitary Sewer Mainline Video Inspection - Min Charge (Cost based on time and materials) | \$398.00 |

Water Connection Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Installation of Water Services | |
| The installation of all new water services and taps regardless of size will be charged on a time and materials basis. | Actual Cost |
| Utility Locates | |
| First utility locate at an address | No Charge |
| Additional locates at same address | \$86.00 |
| Water Meter Re-Read | |
| Once in 12 months | No Charge |
| Each additional re-read in 12 months | \$40.00 |
| Water Meter Field Test | |
| | \$61.00 |
| Water Meter Bench Test | |
| 3/4" or 1" Water Meter | \$136.00 |
| 1 1/2" or 2" Water Meter | \$255.00 |
| Larger Meters | Actual Cost |
| Water Pressure Check | |
| Water pressure check once in 12 months | No Charge |
| Each additional pressure check in 12 months | \$48.00 |
| Water Chlorination Test - Subdivision Retest Upon Failure (Cost based on time and materials) | \$806.00 |
| Water Pressure Test - Subdivision Retest Upon Failure (Cost based on time and materials) | \$487.00 |

Cemetery Fees, Sales of Liners, Markers

| Fee Description | 2024/2025 Fee |
|---|---|
| Sales of grave spaces or burial plots, liners and markers: fees split, 40% to the cemetery fund and 60% to the cemetery trust fund. | |
| Grave Space | |
| Lawn and monument sections | \$631.00 |
| Baby Land | \$199.00 |
| Niches (bronze) | \$534.00 |
| Urn garden | \$199.00 |
| Crypt | \$1,334.00 |
| Concrete Cemetery Box, Including Setting | \$534.00 |
| Concrete Liners | Cost plus 10% |
| Final Inscriptions - Minimum Charge | \$186.00 |
| Niche Vases | \$179.00 |
| Grave Markers | Wholesale cost X 2.5 not to exceed \$735.00 |
| Grave Marker Setting, Concrete Base | \$199.00 |
| Monticello Burial Vault (Sealed Concrete) | \$1,469.00 |

Sexton Fees

| Fee Description | 2024/2025 Fee |
|---------------------------------------|---------------|
| Opening and Closing Graves | |
| Ground | \$534.00 |
| Double-deep | \$599.00 |
| Infant | \$199.00 |
| Opening and Closing Crypts | \$534.00 |
| Opening Closed Crypts | \$534.00 |
| Opening and Closing Niches | \$136.00 |
| Opening Closed Niche | \$136.00 |
| Inter Cremains in Grave Spaces | \$199.00 |
| Scattering of Cremains | \$136.00 |
| Disinterment (Paid in Advance) | \$1,334.00 |
| Saturday, Sunday or Holiday Burial | \$533.00 |
| Grave Setup Rental - Per Occurrence | \$135.00 |
| Tent Rental - Per Day | \$65.00 |
| Perpetual Care Lots, Sold Before 1927 | \$136.00 |
| Vases | |
| Galvanized | \$53.00 |

Cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

Ashland Airport Fees

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Lease Type A - City Owned - Rentals | |
| T-hangars | |
| Without doors | \$240.00 |
| With vintage doors ¹ (see next page) | \$301.00 |
| With contemporary doors ¹ (see next page) | \$379.00 |
| Helicopter hangar | \$301.00 |
| Box hangars | |
| With reversionary stack door -per sq. ft./month | \$0.307 |
| "Shell rental" (privately built, City owned) -per sq. ft./month building footprint | \$0.364 |
| "Amenities" for Any City Owned Hangar | |
| Office space (inside dimension) -per sq. ft./month | \$0.303 |
| Bathroom (building footprint - outside wall dimension) -per sq. ft./month | \$0.032 |
| Heat (any upgraded head source including gas and Electric) -per sq. ft./month | \$0.011 |
| Monthly tie-downs | |
| Small | \$52.00 |
| Large ² | \$64.00 |
| Overnight tie-downs | |
| Small | \$7.00 |
| Large ² | \$11.00 |
| Tie Down Rental Policy | |
| <p>All parties utilizing tied down parking are required to provide written consent to the Airport deeming the owner of any stored or parked aircraft as the last FAA registered owner of that aircraft. After an unpermitted failure to pay required rent or the aircraft becomes inoperable either mechanically or by regulation, and any such condition exceeds a ninety (90) day period for storage or parking, the Ashland Airport has the authority to treat the aircraft as a nuisance under AMC Chapter 2.31 Uniform Violation Abatement Process. Any appeal to the Ashland Airport taking such action is subject to AMC 2.30 Uniform Administrative Appeals Process.</p> | |
| Lease Type B - Ground Lease - City Owned Hangars | |
| Ground lease - no minimum footage - per sq. ft., per year | \$0.247 |
| Lease Type C - Ground Lease - Privately Owned Hangars | |
| Privately owned ground lease minimum footage 60'x40'- per sq. ft., per year | \$0.580 |

| Fee Description | 2024/2025 Fee |
|---|--|
| Hangar Reservation Fees | |
| T-hangar - basic fee | \$100.00; and 75.00 is applied to first months' rent |
| Ground lease space | \$2,000.00 - Non-refundable space reservation fee ¹ |
| Reservation fees are valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite. | |
| Specialized Aviation Service Operations (SASO) Fee (Annual) | |
| The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate. | |
| Mobile Service Providers (MSP) Airport User Fee (Annual) | |
| Basic Fee | |
| First two employees | \$350.00 |
| Each additional employee | \$25.00 |
| Temporary MSP (90 days max, non-renewable) | \$100.00 |
| Freight Operation | |
| (Follows Medford International Airport adjustments annually) | |
| Tariff Rate | \$4.72/1,000 lbs. |

¹An additional electrical surcharge of \$5.00 per month will be added to this amount.

²Large aircraft defined as a single engine turboprop or multi-engine aircraft with a gross certified aircraft weight of 6000 lbs. or greater

Parks and Recreation Miscellaneous Fees and Charges



Picnic and Facility Rentals and Special Events

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Group Picnic Rentals | |
| Cotton Memorial Area - 4-hour rental | \$125.00 |
| Madrone Area - 4-hour rental | \$75.00 |
| Root Memorial - 4-hour rental | \$75.00 |
| Hillside Picnic Area - 4-hour rental | \$75.00 |
| Sycamore Grove - 4-hour rental | \$75.00 |
| North Mountain Park Pavilion - 4-hour rental | \$75.00 |
| Lawn below Upper Duck Pond | \$75.00 |
| Butler Band Shell - 8-hour rental | |
| Under 200 people | \$250.00 |
| Over 200 people | \$500.00 |
| Garden Way Pavilion - 4-hour rental | \$75.00 |
| Private Use/Rental Tennis/Pickleball Courts - 1 hour rental | \$20.00 |
| Ashland Japanese Garden | |
| Private Event Rental - 3 hours rental | |
| Off season, Monday-Thursday | \$750.00 |
| Off season, Friday-Sunday | \$1,000.00 |
| Busy season, Monday-Thursday | \$1,250.00 |
| Busy season, Friday-Sunday | \$1,500.00 |
| <i>Busy season = April - July and October</i> | |
| <i>Off season = November - March, August, and September</i> | |
| Deposits-Refundable | |
| Picnic areas | \$75.00 |
| Butler Band Shell | \$150.00 |
| Buildings security | \$150.00 |
| Japanese Garden | \$150.00 |
| Special Event Fees | |
| Special event application fee | \$100.00 |
| Street closure fee | \$150.00 |
| Park booth fee (per booth, max. 25) | \$30.00 |

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Alcohol Fee (non-refundable) | |
| Not for profit | \$500.00 |
| All other | \$1,000.00 |
| General Building Reservations | |
| The Grove - full facility | |
| Weekdays - per hour | \$41.50 |
| Weekends - per hour | \$50.00 |
| The Grove Otte/Petterson OR Gym | |
| Weekdays - per hour | \$23.00 |
| Weekends - per hour | \$35.00 |
| Ashland Senior Center -single room | |
| Weekdays - per hour | \$23.00 |
| Weekends - per hour | \$35.00 |
| Hourly rate if reserved at least 6 days per year | \$20.00 |
| Ashland Senior Center - full facility (excluding kitchen & office) | |
| Weekends only - per hour | \$50.00 |
| Long-term renters & non-profits | |
| Hourly rate if reserved at least 6 days per year | \$20.00 |
| Pioneer Hall | |
| Weekdays - per hour | \$23.00 |
| Weekends - per hour | \$35.00 |
| Miscellaneous equipment fee | \$100.00 |
| Electricity use fee - per 4 hours | \$25.00 |

Field Usage and Calle Seating

| Fee Description | 2024/2025 Fee |
|---------------------------------------|---------------|
| Field Usage | |
| Tournaments - per day per team | \$36.50 |
| Ball field lights - per hour | \$34.00 |
| 1 day per week/season | \$100.00 |
| 2 days per week/season | \$150.00 |
| 3-4 days per week/season | \$200.00 |
| 5-7 days per week/season | \$250.00 |
| Calle Seating | |
| 8-month Season | |
| Artisans | |
| 2 weekend days per week - per sq. ft. | \$6.99 |
| Restaurant Seating | |
| 7 days per week - per sq. ft. OR | \$9.50 |
| 5 days per week - per sq. ft. | \$5.94 |
| 9.5-month Season | |
| Artisans | |
| 2 weekend days per week - per sq. ft. | \$6.99 |
| Restaurant Seating | |
| 7 days per week - per sq. ft. OR | \$11.29 |
| 5 days per week - per sq. ft. | \$7.05 |

Daniel Meyer Pool Fees

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Daniel Meyer Pool | |
| Admission | |
| Youth | \$3.00 |
| Adult | \$4.00 |
| Lap swim | |
| Youth | \$3.00 |
| Adult | \$4.00 |
| Water aerobics | |
| Youth | \$4.00 |
| Adult | \$4.00 |
| Swim lessons (8 class session) | |
| Per 8 class lesson 1 to 4 ratio | \$48.00 |
| Per 8 class lesson 1 to 6 ratio | \$55.00 |
| Cost is dependent on the age of the child and the length of the lesson. | |
| Senior only sessions | \$3.00 |
| Private lessons | \$28.00 |
| Open swim/lap swim multi-pass | |
| Youth 10 punch multi-pass | \$25.00 |
| Youth 20 punch multi-pass | \$50.00 |
| Adult 10 punch multi-pass | \$35.00 |
| Adult 20 punch multi-pass | \$70.00 |
| Water aerobics multi-pass (20 punch only) | \$70.00 |

Recreation Programs & Community Gardens

| Fee Description | 2024/2025 Fee |
|--|--|
| Youth Recreation Programs | |
| 60/40 up to 80/20 split w/ instructor and APRC | |
| Adult Recreation Programs | |
| 60/40 up to 80/20 split w/ instructor and APRC | |
| Senior Recreation Programs & Services | |
| Senior Activity Classes | 60/40 up to 80/20 split with instructor and APRC |
| TouchPass lost card replacement | \$2.00 |
| Photocopies and printed pages | See Page 1 |
| Community Garden Fees | |
| 10x10 | \$45.00 |
| 10x12 | \$54.00 |
| 10x20 | \$80.00 |
| 20x20 | \$100.00 |
| 4x12 - depending on location | \$22.00 to \$29.00 |
| Refundable deposit | \$50.00 |
| 3x6 garden box at Senior Center - no deposit | \$10.00 |
| Nature Center School Programs | |
| K-2/half day | \$150.00 |
| 3-5/ full day | \$225.00 |

Ashland Rotary Centennial Ice Rink

| Fee Description | 2024/2025 Fee |
|---|---------------|
| General Admission | |
| Youth | \$4.00 |
| Adult | \$5.00 |
| Skate Rental | \$3.00 |
| Hockey Admission | |
| Youth | \$5.00 |
| Adult | \$9.00 |
| Skating Private Lesson - 30 Minutes | \$28.00 |
| Helmets | \$15.00 |
| Group Rental Rate - Per Person | \$6.00 |
| Ashland Rotary Centennial Ice Rink Discounts | |
| Special event | |
| Youth | \$2.00 |
| Adult | \$4.00 |
| Cheap skate-rental | \$1.00 |
| Student night admission (includes skate rental) | \$6.00 |
| Recreation skate gift card | \$6.00 |
| School Groups and Punch Cards | |
| Youth punch card-all programs (5-13) | \$35.00 |
| Adult punch card-all programs (14+) | \$45.00 |
| School groups - (per group of 30) | \$100.00 |
| Ashland Rotary Centennial Ice Rink & Daniel Meyer Pool Discounts | |
| 50% off total fee for free and reduced lunch Ashland students/punch cards | |

Oak Knoll Golf Course

| Fee Description | 2024/2025 Fee |
|--|---------------|
| Annual Passes¹ | |
| Single | |
| Annual payment | \$1,099.00 |
| Monthly payment | \$110.00 |
| Veteran (55+) – single | |
| Annual payment | \$999.00 |
| Monthly payment | \$100.00 |
| Couple/domestic partner | |
| Annual payment | \$1,299.00 |
| Monthly payment | \$125.00 |
| Family +2 – couple plus two (18 and under) in household | |
| Annual payment | \$1,499.00 |
| Monthly payment | \$140.00 |
| Junior-single (17 and under) | \$199.00 |
| Snowbird (for 6 months) – single | \$750.00 |
| SOU student passes – all single | |
| Winter term | \$215.00 |
| Fall term | \$215.00 |
| Spring term | \$300.00 |
| Summer term | \$380.00 |
| Daily Adult Fees (Ages 18 +) | |
| 9 holes walk | \$18.00 |
| 9 holes w/cart | \$28.00 |
| 18 holes walk | \$26.00 |
| 18 holes w/cart | \$39.00 |
| Senior & Veteran 9 holes walk | \$16.00 |
| Senior & Veteran 9 holes w/cart | \$24.00 |
| Senior & Veteran 18 holes walk | \$22.00 |
| Senior & Veteran 18 holes w/cart | \$35.00 |
| Cart Fees – Per Person, Year-Round | |
| 9 holes | \$10.00 |
| 18 holes | \$13.00 |

| Fee Description | 2024/2025 Fee |
|---|---------------|
| Daily Junior Fees (Ages 8 to 17) | |
| 9 holes - year-round | \$7.00 |
| 18 holes - year-round | \$12.00 |
| Twilight cart | \$8.00 |
| Driving Range | |
| One Token (35 balls) | \$3.00 |
| Twilight 9 holes walk | \$14.00 |
| Twilight 9 holes ride | \$22.00 |
| Twilight 18 holes walk | \$22.00 |
| Twilight 18 holes ride | \$35.00 |
| Oak Knoll Golf Course Wedding Fees | |
| November-February - full day | \$750.00 |
| November-February - half day | \$400.00 |
| March-October - full day | \$1,500.00 |
| March-October - half day | \$800.00 |