



Scam ALERT

Beware of Fraudulent Payment Requests

Important Notice:

The Ashland Community Development Department is aware that customers are being targeted by a sophisticated scam attempt.

The City of Ashland will **never** request payment via wire transfer. All legitimate invoices will resemble the format shown below.

Tips to Stay Safe:

- If you are uncertain about a payment request, please **verify its authenticity** by contacting us directly at **Planning@ashland.or.us** or by phone at **541-488-5305**
- Legitimate emails from the Community Development Department will always come from **@ashland.or.us** or **@ashlandoregon.gov** addresses
- Do **not** click on suspicious links
- Do **not** provide banking information or personal financial details
- If you suspect you have received a fraudulent invoice, please report it immediately to the City of Ashland using the contact information above.

INVOICE (INV-00016928)
FOR CITY OF ASHLAND

BILLING CONTACT
[REDACTED]



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00016928	09/15/2025	10/15/2025	Paid In Full	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
[REDACTED]	Residential Site Review (Type I)	\$2,782.40
[REDACTED]	Solar Setback Variance (Type I)	\$1,349.60
[REDACTED]	Ashland, OR 97520	
	SUBTOTAL	\$4,132.00

October 15, 2025 Page 1 of 1

Sample Invoice



Wire Instruction

Please remit payment for Invoice # [REDACTED] in the amount of \$4,900.00 USD using the following wire transfer information:

Bank Name: [REDACTED]
Routing Number: [REDACTED]
Account Number: [REDACTED]
Account Beneficiary Name: Ashland Planning
Account Beneficiary Address: 200 E. Main St, Ashland, OR 97520
Bank Address: 9450 SW BEAVERTON RD, BEAVERTON OR 97158 USA

Payment Confirmation Instructions

After completing the wire transfer, please email the following items to Our Email :

- A signed copy of your invoice (digital signature is acceptable)

Scam

